

Indiana & Michigan Electric Co. placed a temporary light in the alley to light the temporary entrance. a letter of thanks is to be written by the secretary.

Discussion was held on being closed the day before Christmas and open 9 to 4 on Saturday before New Years. It was agreed it would be better for students and give the staff 3 days for Christmas vacation.

Money was given for a cork in memory of Gregg Ferrimore by the Wednesday night Bowling League, Lucky Strike Rones.

Mr. Hadley made a motion we pay for the additional work on the library front in the amount of \$392.25 added to the original contract. Mr. Allen seconded the motion. Motion carried.

The motion was made and seconded we transfer \$179.16 to Repair (24) from (21) Communication and Transportation \$100.00 and (23) Printing and advertising \$79.16, to cover the cost of the bookbinding bill of \$133.30 and \$45.86 needed to cover the extra work on the new front.

Mr. Hadley said the water Co. will shut off the water enough for repair needed, and put the shut off outside when nicer weather comes.

Motion was made we adjourn

Jan. 3, 1968

The Board of Trustees held its monthly meeting in the library. The meeting was conducted by the new president, Mrs. Florence Sharp. Other board members present were Jeanne Wellinty, Walter Allen, Weldon Shickley, and Glenn Hadley.

The minutes of the December meeting were read and approved.

Mrs. Hunt gave the statistical report, showing 3401 registered library borrowers. 115 new books were added to the collection, making a total of 28,030. Circulation of library materials was 3743.

Financial Report

Bal. Nov. 30	5855.16
Tax draw	17,343.82
Fines & N. Res. fees	151.84
Transfer from LIRF acct	5000.00
Total bal. and receipts	28,350.82
expenses for December	3081.98
Bal. Dec. 30	25,268.84 which
includes an encumbrance of 12,360.31	
\$4000. was paid to Carter Construction Co.	
out of the LIRF acct leaving a bal. in	
LIRF of \$200.53	

Mrs. Hunt has discontinued her radio program for the time being due to lack of response.

There is an increase of \$28 a year in the American Lending contract, due to increased book prices. The board agreed to continue the contract due

to the popularity of the service with library patrons.

Mr. Shickley wrote a letter to the manager of I & M thanking him for the temporary light in the alley entrance. Discussion was held on having a permanent light installed. The Telephone Co. will cooperate on the cost.

Discussion was held on having Carter Construction Co. cut a hole under the steps so a radiator could be installed at a later date to be used to help melt the snow and ice. Mr. Hadley said he would ask Mr. Byrne if it would be feasible.

Mr. Shickley said he would ask Mr. Carter about replacing the radiator which froze, but we would have some valve replacement expense.

The motion was made we adjourn.

D. Shickley, Secy.

February 5, 1968

The library board held its February meeting at the library. Members present were Walter Allen, Glenn Hadley, Weldon Shickley, Florence Sharp, Jeanne Wellinty, Patricia Fitzpatrick.

Minutes of the January meeting were read and approved.

Mr. Hadley consulted John Byrne, engineer, concerning the placing of a radiator under the steps of the front entrance. He thought it was a good idea. Mr. Shickley has talked to Mr. Carter and Mr. Harlow about the work.

The monthly statistical report was read showing 76 new borrowers for January, making a total of 3386 patrons registered. Circulation totaled 4771.

Financial Report

Dec 30, 1967 balance	25,268.84
Fines and Non-Resident fees	173.57
Expenses for January	2401.78
January 30, 1968 balance	23,040.63

Mrs. Sharp gave a summary of the annual report.

During the last rain there was some overflow from the gutters that seeped inside the building. It was suggested Mrs. Hunt call Leroy Pace about repair on the gutters.

A front plate glass window was broken by vandals throwing a pop bottle through it. It was replaced by Home Lumber Co. and paid by the Insurance Co.

One of the stack light covers fell and broke. Mr. Frazer is to be called to order a replacement.

The contract for pigeon control with Arab Desmitz was approved.

A correction to the 1947 resolution redefining the employees to be covered in the Public Employees Retirement Fund was signed by the board.

There being no further business the meeting was adjourned.

W. Shickley, Secy.

March 6, 1968

The monthly meeting of the Library Board was held March 6 in the librarian's office. Members present were Emalie Powell, Florence Sharp, Jeanne Wellbity, Patricia Fitzpatrick, Weldon Shickley and Walter Allen. Minutes of the February meeting were read and approved.

Old business - Mrs. Hunt called Leroy Pace about checking the gutters. He said he would take care of them as soon as possible. Nothing has been done as yet.

Mr. Frazer has ordered a stack light cover for the one broken.

The statistical report showed 3404 borrowers registered. 256 books were cataloged and added to the collection. Circulation of materials was 5809, an increase of 673 over last February. The staff answered 137 information questions. 73 children attended the pre-school story hour during the month.

Financial Report -

Balance Jan 30.	23,040.63
Fines & Non-Resident fees	147.65
Expenses	9,374.81
(This includes \$600.00 to Carter Construction which is an encumbrance)	
Balance Feb. 29	13,813.47

Mrs. Sharp read a letter from Beverly Rogers resigning her position from the staff, due to poor health.

Helen Mitchell has applied for the position. It was suggested Mrs. Hunt place an advertisement in the Call Leader and more applicants be entertained.

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There will be a called Board meeting March 20th to make the decision on the applicants.

The tile on the charging desk is all coming loose. It was suggested Mrs. Hunt call Gus Beasley to see if he would repair it.

The Bailer Insurance with Worth Dellinger is up for 3 year renewal. After some discussion, it was decided to renew the policy.

A Library Trustee Workshop will be held at the Noblesville Library March 26.

Discussion was held on subscription service to magazines from Ebue Hanson Bennett. Due to the poor service we have been receiving it was decided to change to Popular Subscription Service in Terre Haute, Ind.

Mrs. Hunt inquired at Inland Marine about a plaque to put names of memorial donor books. Mr. Allen will check in the Kiwanis catalog & Mr. Shickley will inquire about another local person who makes plaques & then compare prices.

Mrs. Hunt showed the members an 1880 volume of Madison Co. history which is in bad condition. It was decided to have a Xerox reproduction made, & then to bind the original copy.

Discussion was held on putting cement on the north side of the library between the side walk and the street. Mr. Shickley is to ask Mr. Carter about the cost.

March 20, 1968

The Elwood Public Library Board held a called meeting in the librarian's office mainly for the purpose of selecting a librarian's assistant to replace Mrs Beverly Rogers who resigned recently.

Members present were Mrs Florence Sharp, Mrs. Jeanne Wellinty, Mr Walter Allen, Mr Weldon Shickley and Mrs Patricia Fitzpatrick.

There were twenty one applications received for the position of librarian's assistant. All applications were read and discussed. Mr. Shickley stated Mrs. Wayne Jones showed an interest and would like to be considered. Mr. Allen made the motion Mrs. Margaret Steiner be given the position. Mrs. Wellinty seconded. Motion carried.

Mr. Carter has said he would cement the space between the sidewalk and the street on the north side of the library for \$260.00. It was moved and seconded that it be done for this amount. Motion passed.

Meeting adjourned

W. Shickley Secy.

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April 3, 1968
The Public Library Board held its regular monthly meeting in the Librarian's office.

Members present were Walter Allen, Florence Sharp, Jeanne Wellnitz and Patricia Fitzpatrick.

Minutes of the March regular meeting and of the called meeting were read and approved.

The statistical report showed 3428 borrowers registered, including 146 non-residents. 164 books were cataloged and 213 volumes withdrawn making a total bookstock of 28,130. Materials circulated totaled 4860, an increase of 310 over March 1967.

Financial Report

Bal. Feb 29	13,813.47
Fines & Non Rev. fees	152.23
Rent for class Room	675.00
Expense for March	3239.79
Bal. March 31	11,400.91

Mrs. Hunt has called 2 different men to repair the formica top on the charging desk, and both have not been able to do it. The board suggested asking George Stout.

The corner where the back wall at the alley connects with the new construction in front needs repairing. It was suggested having Mr. Carter do it.

Mrs. Shickley and Mrs. Hunt attended the meeting for Trustees on March 26, at Noblesville.

The board approved the closing of the library on Thursday April 25, for the Indiana Library Assn, District IV Meeting, which will be held at Anderson College.

A letter was sent to each applicant for the position of library assistant, thanking them for their interest in applying and who was given the position.

Meeting adjourned.

D. Shickley

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The Public Library Board held its regular monthly meeting in the librarian's office. May 1, 1968

Members present were Walter Allen, Florence Sharp, Jeanne Wellnity, Emalee Powell, and Glenn Hadley.

The meeting was opened by the reading of minutes of the last meeting. They were approved as read.

Mrs. Hunt read the statistical report. It showed an increase in registration, but a decrease in circulation.

Financial report was as follows -

Bal March 31	11,400.91
Fines & Non Res fees	129.40
Expense for March	6373.43
Bal. April 30	5156.86

Mrs. Hunt has called Mr. Pace again. He has promised to repair gutters.

The annual budget meeting will be June 4 in Marion at the Holiday Inn.

Mrs. Hunt showed the board the xeroxed copy of the Madison Co. 1880 History book.

Discussion was held on the type fence to put around the new trees. It was agreed it was needed.

Discussion was held on sharing the cost of a light in the alley with the telephone Co. It was decided it was a good idea and we should have the light even if the Telephone Co. did not pay a part of the cost.

Mrs. Hunt said nothing has been done about replacing the radiator and she felt the heating system should be checked thoroughly. It was suggested asking Mr. Pace about doing the work, if he comes to repair the gutters. If he couldn't do it, Mr. Allen suggested asking Jack Green to do it on weekends.

The Muncie Public Library has given us several good posters for use in the library. They are very much appreciated.

A report on the District Meeting at Anderson College was given. Mrs. Hunt bought an Intellectual Freedom Kit which is a plan or policy to present to irate patrons should there be strong objections to a book. The Richmond Library presented their policy on overdue books. Discussion was held on having a forgiveness day when the construction job is finished as a time to bring books back with no fines and the fines now on file would be cut in half if paid.

Mrs. Sharp appointed a budget committee to work with the librarian on preparing the budget. They are Glen Hadley, Emalee Powell and Wildon D. Buckley.

Mrs. Hunt suggested raising Marsha Monahan's hourly rate to \$1.⁰⁰ when Mike Remington will be raised to \$1.²⁵ on June 1. It was approved by the board.

Mr. Allen presented a beautiful plaque from the Kiwanis Club with space for names of memorial donor books. It was very much appreciated by the board.

Meeting adjourned. W. Buckley Secy

June 5, 1968
The public Library Board of Trustees held its regular meeting at the Library. Members present were Jeanne Wellnity, Emilee Powell, Walter Allen and Weldon Shickley.

Jeanne Wellnity, vice president, presided over the meeting in the absence of the president.

The minutes of the May meeting were read and approved. Mrs. Hunt gave the librarian's report. The financial report was as follows -

Bal. April 30	5156.86
Total deposits for May	138.41
Total expense	2802.29
Balance May 30	2492.98

Mr. Shickley said Mr. Haslin will give the library a radiator for replacement and had suggested asking Walter Clouser to do the work.

It was suggested Mrs. Hunt contact John Buckner about removing the stump where the tree is supposed to be planted.

The resolution was made that in the absence of the President, Secretary or Treasurer, the Vice President sign the checks.

A correction was made in the hourly rate for Mike Remington for the month of June to be the minimum of \$1.15 and increase it to \$1.25 in July. It was agreed Frances Robertson's hourly rate be raised to \$1.50.

The motion was made and seconded that we transfer \$4000 from the LIRF Operating Fund into the LIRF Account after we receive the tax draw.

The report of the salary committee was presented. The motion was made and seconded that the adjustments recommended for salaries for 1969 be accepted. Mr. Shickley recommended that Frances Robertson's hourly rate for 1969 be raised to \$1.60.

The regular July meeting will be postponed from July 3 to Wednesday July 10.
Meeting adjourned

Weldon Shickley

July 10, 1969
The Public Library Board of Trustees held its regular meeting in the library. Members present were Walter Allen, Patricia Fitzpatrick, Weldon Shickley, Florence Sharp and Jeanne Willnity.

The president, Mrs Sharp opened the meeting. The minutes of the June meeting were read and approved.

The librarian, Mrs. Hunt, gave her monthly report. The financial report was as follows -

Balance May 30	2492.98
Advance Tax Draw Deposited	5300.-
Fines & non resident fees	169.56
Expenses for the month of June	7619.15
Balance June 30	343.39

Mr. Allen said the Kiwanis Club will pay for the move for the Reading Club Party, which will be \$40.00

Mrs. Hunt read a report from Public Employees Retirement Fund informing the library board surplus earnings have been deposited to our account.

Mrs Hunt suggested waiting until later in the year after school starts to have a fine free week.

Mrs. Hunt has called Mr. Pace to do the furnace work needed.

Mr. Shickley suggested Mrs. Hunt call the Mayor about having a shut off water valve installed on the outside. Also talk to him about what could be done about reserved parking for patrons in front of the library

The City Administration will give children free swim tickets for reading so many books - leaving the number of books required to the librarian. This is to start the week after Reading Club Party.

A new typewriter has been ordered from Miller Huggins for the back office.

Discussion was held on buying carpeting for the steps in the entry way. Mr Carter agreed to pay for carpet on the threshold. The motion was made and seconded if our share of carpet would not exceed \$100.00, that Mrs Hunt authorize the purchase.

Discussion was held on investing the \$4200.53 in the LIRF Account. The motion was made and seconded. Mr ~~Hunt~~ ^{Allen} talk to Mr Flora at the Citizens Bank about the best investment and put the balance in a savings account.

The Board gave tentative approval of the library's budget for 1969.

Meeting adjourned.
W. Shickley

The library board held their regular meeting in the library.

Members present were Walter Allen, Irene Sharp, Jeanne Wellinty, Emale Powell and Patricia Fitzpatrick.

Mrs Powell read the minutes of the July meeting. They were approved as read.

Mrs. Hunt gave the librarian's report, stating a 1066 increase in circulation figures over July 1967. This is largely due to the C-holders Room swimming club. The city administration is giving a free swim to each child who reads 10 books.

Treasurer's report -

Bal. June 30	343.39
Pay Draw	19,171.09
Fines & non-resident fees	143.95
Expense for month of July	7345.40
Bal. July 31, 1968	12,313.03

The LIRF account was invested as follows - \$4000.00 in Certificates of Deposit and the balance was put in a savings acct. at the Citizens Bank in the amount of \$200.53

A water shut off valve has been installed by the City Water Works.

Mrs. Hunt talked to Mayor Gene Smith about the parking problem for library patrons. Taking out the meters in front of the library is being considered.

Susan Glenn has been hired as the new page to replace Mike Remington.

Taff and Baker had carpet samples on display for the selection of carpet. The motion was made and seconded that carpeting be purchased for the librarian's office.

RCA have given us 50 records which are very much appreciated. Discussion was held on starting a record collection as added service for patrons. It was suggested we write to RCA about their record club. Also send them a thank you letter.

The board approved the budget total \$50,199.40 asking for a 31¢ levy.

The motion was made and seconded that staff members with 10 years of service be given 3 weeks vacation with pay.

It was suggested a letter be written to Mr. Hadley telling him how much the library board appreciates his being on the board and urge him to stay on if at all possible.

Meeting adjourned.

D. Steinfeld
Serge

September 4, 1968

The library board held their regular meeting in the library. Members present were Jeanne Wellutz, Walter Allen, Patricia Fitzpatrick and Wildon Shickley. Mrs. Wellutz, Vice-president called the meeting to order.

Minutes of the August meeting were read and approved.

The librarian's report was given by Mrs. Hunt. There was an increase in total circulation of 1532.

Treasurer's report

Balance July 31 -	12,313.03
Fines + Non-Res fees	115.99
Expenses for August	2817.05
Balance August 31	9611.97

It was suggested a letter be written to Mayor Smith thanking him for the administration's participation in the Children's Room Swimming program.

Discussion was held on the letter received from the Grace Baptist Church wanting to use the community room for church services. It was moved and seconded Mr. Shickley be authorized to write the letter to Rev. Richey informing him the room is not available on Sunday.

The board approved the attendance by staff members at two meetings to be held in September. Plans are for two members of the staff to attend a Small Librarians Institute to be held at Indiana University Sept. 22-24, and the other two staff members to participate in a workshop concerning Children and Young People to be held at Purdue University Sept 29-30.

Discussion was held on the purchase of a display record holder. No decision was made.

Also discussed was the need for a sign for the front of the library giving the library hours.

It was moved and seconded the budget be accepted as proposed.

Meeting adjourned

D. Shickley, Secy.

October 2, 1968
The library board held its regular monthly meeting in the librarian's office. Members present were Florence Sharp, Emilee Powell, Patricia Fitzpatrick and Walter Allen.

The minutes of the September meeting were read and approved.

Mrs. Hunt gave the librarian's report.

Financial Report -

Bal Aug 31, 1968	5611.37
Fines & Non Res fees	114.50
Expenses for September	3409.67
Bal. Sept 30.	6316.80

Discussion was held on the circulation of the Record collection. A new record player has been purchased for use in the library.

Mrs. Hunt reported a break-in on Sept. 8. She replaced \$10.00 at the adult desk, \$2 at the Childrens Room Desk and \$9.40 in the Petty Cash fund. Padlocks have been placed on the door to the Childrens Room and the Magazine Room.

Meeting adjourned.

W. Shickley, Secy.

Nov 6, 1968
The library board held its regular monthly meeting in the librarian's office. Members present were Jeanne Wellinty, Florence Sharp, Patricia Fitzpatrick and Walter Allen.

Mrs. Sharp, president, called the meeting to order asking Mrs. Wellinty to read the minutes of the October meeting. They were approved as read.

Mrs. Hunt gave the librarian's report.

Financial report -	
Balance Sept. 30	\$6316.80
Total receipts	147.70
October expenses	3744.33
Balance Oct. 31	2720.17

The motion was made and seconded the quarterly interest received from the certificates of deposit be deposited in the savings account at the Citizens Bank.

The motion was made and seconded to transfer \$50.00 from office supplies (31) to other supplies (32) to cover the cost of Janitor supplies.

Mrs. Hunt reported on the recent IFLA-ILTA meeting held in Stouffville in Indpls. Oct 31 - Nov 2. She attended the entire meeting. Each of the staff members attended 1 day.

Mrs. Sharp appointed Mrs. Fitzpatrick & Mr. Shickley as the nominating committee for officers for 1969.

There being no further business the meeting adjourned.

W. Shickley

December 4, 1968

The regular monthly meeting of the Library Board was held Wed. Dec. 4 with Pat Fitzpatrick, Cora Powell, Jeanne Wellnitz, Becky Sharp and Walter Allen.

Mrs. Sharp, president presided over the meeting asking Mrs. Wellnitz to read the Nov. meeting minutes.

Mrs. Hunt gave the Librarian's report. The financial report:

Bal. as of Oct. 31	-	2720.17
total received		3130.
total expense		2565.07
Bal. Nov. 31	*	3285.10

Mrs. Hunt told the board that the Library had been broken into again, that a book had been presented in the memory of Terry Barnes from the Dinsley Publishing Co. Mrs. Hunt also told the Board of the Tax Board meeting to be held this Friday and hoped some of the members could attend.

Pat Fitzpatrick made a motion the money that was stolen out of petty cash, change money for fines and fees for Sept. and Nov. be replaced from the Coke machine money. Cora Powell 2nd the motion. Motion carried.

The board decided the library would be closed Dec 24 and ^{be} open from 9-5 on New Year's Eve day (Dec 31, 1968) - instead of being open from 9-12 noon on these two

days

days.

Pat Fitzpatrick made the motion that the board accept the nominating Committee's report. Jeanne Wellnitz seconded the motion - the new officers for 1969 are:

Walter Allen - President
Glen Hadley - Vice President
Weldon Whickley - Secretary
Cora Powell - Treasurer

No other business was brought before the board. Meeting adjourned

Jeanne Wellnitz
secy pro tem

December 23, 1968
The Edwood Public Library Board held a called meeting in the librarian's office to discuss measures that might be taken to guard against another break in.

Members present were Florence Sharp, Ermalee Powell, Mr. Hadley, Mr. Shickley, and Mr. Allen.

Mr. Shickley had talked to Robert Carter about putting bars on the basement windows. This included 11 windows. Mr. Carter estimated the work could be done from \$225 to \$250.00.

It was thought it might discourage young people from breaking and entering for other reasons than stealing. Mr. Hadley suggested bars be put on the windows now and buying a used safe later.

The motion was made and seconded we accept Carter's bid to put bars on the basement windows on the west half of the building - the cost not to exceed \$250.00.

Discussion was held on buying a used safe for keeping the ledger and other important papers along with petty cash.

Mrs. Sharp appointed Mr. Shickley and Mr. Hadley as a committee to watch for a good buy on a used safe.

Meeting adjourned.

Shickley

Jan. 8, 1969
The Edwood Public Library Board met in the library for the regular meeting. Members present were Walter Allen, Jeanne Wellnity, Florence Sharp and Pat Fitzpatrick. Mrs. Fitzpatrick read the minutes from the regular December meeting and the called meeting on Dec 23. They were approved as read.

Mrs. Hunt gave the librarians report and the financial report -

Bal. Nov. 30, 1968	3285.10
Tax draw	12,734.64
Fines & N. Res. fees	129.02
Expense in Dec.	4402.66
Bal. Dec 31, 1968	11,746.10

Jeanne Wellnity read a letter of resignation from Glenn Hadley, who is resigning due to being unable to attend meetings. Mrs. Wellnity made the motion we regretfully accept Mr. Hadley's resignation. Mrs. Sharp seconded. Motion carried.

The City has given us de-icing compound to use on steps and walks which is greatly appreciated.

Mrs. Backstrom and Marlene Burns have been asking about the discarded children's books. They would like to use them in their classrooms. After discussion on the subject, it was decided to continue our present method of discarding obsolete books.