

**AGENDA**

**OCTOBER 14, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYTEM  
BOARD OF TRUSTEES**

**Elwood Public Library  
Executive Session  
6:45 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- 1. Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)**

**ADJOURNMENT**

**Regular Meeting  
7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS**

- 1. Frankton**

**NEW BUSINESS**

- 1. Committee appointed for nominations**
- 2. Materials Circulation Policy update**

**DIRECTOR'S REPORT  
ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE MEETING  
October 14, 2002  
6:45pm**

**CALL TO ORDER**

President Kevin Sipe called an executive session of the North Madison County Public Library Board of Trustees to order at 6:45pm on October 14, 2002 in the meeting room of the Elwood Public Library.

**CALL FOR QUORUM**

Present with President Sipe were members: Pam Bohlander, Don Hill, Betty Caldwell and Wayne Davidson. Cindy Powell and Jerry Kaiser were absent. Also present was Director Beverly Austin and Administrative Assistant Diana Shepard.

**BUSINESS**

The meeting was held for discussion of Purchase/Lease of real property IC514-1.5-6(b)(2)(d). No other subject matter was discussed in the executive session other than the subject matter specified in the public notice.

If there are no objections the meeting is adjourned.

<u>Wayne Davidson</u>	<u>Betty Caldwell</u> Betty Caldwell, Secretary
<u>Donald J Hill</u>	<u>Jerry Kaiser</u>
<u>Cindy Powell</u>	_____
	_____

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
October 14, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular session of the North Madison County Public Library System Board of Trustees to order at 7:00pm on October 14, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present with President Sipe were members: Pam Bohlander, Don Hill, Betty Caldwell and Wayne Davidson. Cindy Powell and Jerry Kaiser were absent. Also present was Director Beverly Austin and Administrative Assistant Diana Shepard.

MINUTES

Minutes from the September 16, 2002 regular and executive meetings were passed after Wayne Davidson made a motion, seconded by Don Hill and approved by the members.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Frankton

Director Beverly Austin has been directed to write a letter to Lloyd Young, representative of the Frankton Lion's Club with an update as to our interest in purchasing the Lion's building. Also to contact Mr. Hall of National City Bank to see how things are progressing with their interest in purchasing the Library's Frankton building.

Open Door Law

The Library Board is up to date on their procedures; discussion of wages cannot be discussed in an executive session except for contracted personnel.

NEW BUSINESS

Committee appointed for nominations

Don Hill and Betty Caldwell will bring nominations for the 2003 officers of the North Madison County Public Library Board of Trustees to the November meeting for election in December.

Materials Circulation Policy update

The revised materials circulation policy was approved after Pam Bohlander made a motion. Betty Caldwell made a second and the motion carried.

A suggestion was made that amnesty be granted to those patrons with overdue fines that return their books, possibly during the holiday season.

DIRECTOR'S REPORT

Went to the budget hearing, Shelly Gemmill of State of Indiana Department of Local Government Finance says the budget looks good and we should receive the requested budget amount. There is a possibility due to the reassessment of properties the June tax draw may be late and it may not come in June. If this happens there will not be money in the Debt Service Fund to make the June installment. The roof at the Elwood facility was repaired on September 19. They are to come and give an estimate for exterior painting at Elwood. The Elwood Community School Corporation has received a CAPE grant from the Madison Community Foundation and has ask Amber, Youth Service Manager, to schedule four evenings for programming in conjunction with this grant. The evening programming will be for parents and children at which time they will be able to apply for library cards. The CAPE sponsors will be giving books and reading to the children, while other children and parents will be receiving tours of the library. The program is that the children will read or be read to for 20 minutes a day five days a week. The estate of Delores Waltz is currently not settled. Information has been received concerning the will of Clifford Brugger. Permission was asked to change the January 1, 2003 payroll to December 31, 2002. There would be twenty-seven pays in 2003; if the date is changed there will be twenty-seven pays in 2002. Don Hill made a motion to change the payroll date to December 31, 2002; Betty Caldwell made a second and the motion carried. Christmas at the Library will be held December 3<sup>rd</sup> and 4<sup>th</sup>. Plans are being made with a full night of music on Tuesday. The Youth Service Department is also making plans for Christmas at the Library. The Friends of the Library will provide cookies and punch. The Web site looks better every day. The National Center for Educational Statistics show for the year 2001 that Indiana Public Libraries rank 2<sup>nd</sup> in the nation for circulated books, circulating 10.9 books per resident. The national average is 6.6 books per resident. Ohio ranked number one. The North Madison County Public Library in the year 2001 circulated 15.2 books per registered borrower or 7.39 books per resident. We are still above the national average. We should be happy with the traffic flow at our libraries. The Youth Services Department received several positive comments about their programming and services.

Pam Bohlander made a motion to adjourn, a second was made by Wayne Davidson and the meeting was adjourned

Wayne Davidson  
Don Hill  
Cindy Powell

Betty Caldwell  
Betty Caldwell, Secretary

Jerry Kaiser

# Register Of Claims

## North Madison County Public Library System

Report Date: From 9/17/02 To 10/14/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	620	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,051.01	10/9/02	P/R ENDING 10/5/02
				FICA	\$851.79		
				Federal Taxes Withheld	\$1,346.42		
				Medicare	\$199.22		
				<b>Total this claim</b>	<b>\$3,448.44</b>		
0	676	INCOLSA	OPERATING FUND	Professional Meetings	(\$50.00)	10/14/02	REVERSE VOUCHER 559-CK 20914-WORKSHOP FULL-RETURNED CHECK
				<b>Total this claim</b>	<b>(\$50.00)</b>		
0	621	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	10/9/02	P/R ENDING 10/5/02
				<b>Total this claim</b>	<b>\$130.00</b>		
0	619	PAYROLL	OPERATING FUND	Salary of Assistants	\$12,982.79	10/9/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$13,738.39</b>		
0	610	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	9/25/02	P/R ENDING 9/21/02
				<b>Total this claim</b>	<b>\$130.00</b>		
0	608	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,052.54	9/25/02	P/R ENDING 9/21/02
				FICA	\$853.03		
				Federal Taxes Withheld	\$1,343.04		
				Medicare	\$199.51		
				<b>Total this claim</b>	<b>\$3,448.12</b>		
0	607	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,002.83	9/25/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$13,758.43</b>		
20955	604	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$460.17	9/18/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$460.17</b>		
20956	602	AT&T	OPERATING FUND	Telephone & Telegraph	\$35.28	9/18/02	As per attached invoices.
			OPERATING FUND	Telephone & Telegraph	\$34.26		
				<b>Total this claim</b>	<b>\$69.54</b>		
20957	605	NAPPANEE PUBLIC LIBRARY	OPERATING FUND	Professional Services	\$1,820.00	9/18/02	35 HOURS FOR NICCL SERVICE
				<b>Total this claim</b>	<b>\$1,820.00</b>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
20958	603	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$25.94	9/18/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$25.94</b>		
20959	606	RIPLEY COUNTY HISTORICAL	OPERATING FUND	Elwood Indiana Room	\$125.00	9/18/02	RIPLEY COUNTY HISTORY
				<b>Total this claim</b>	<b>\$125.00</b>		
20960	613	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$1,659.91	9/25/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$1,659.91</b>		
20961	611	CITY OF ELWOOD NON-REVE	OPERATING FUND	Emp Cont Group Ins	\$257.76	9/25/02	
			Insurance	Emp Cont Group Ins	\$188.29		
				<b>Total this claim</b>	<b>\$446.05</b>		
20962	614	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$154.32	9/25/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$154.32</b>		
20963	609	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$951.69	9/25/02	PAYMENT FOR MONTH OF
			County Taxes Withheld	Payroll Deductions	\$271.07		SEPTEMBER
				<b>Total this claim</b>	<b>\$1,222.76</b>		
20964	615	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$49.70	9/25/02	
				<b>Total this claim</b>	<b>\$49.70</b>		
20965	612	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$902.80	9/25/02	P/R ENDING 9/21/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<b>\$2,358.80</b>		
20966	616	TOWN OF FRANKTON	OPERATING FUND	Electricity	\$134.75	9/25/02	As per attached invoices.
			OPERATING FUND	Water	\$8.85		
			OPERATING FUND	Waste Disposal Services	\$9.24		
				<b>Total this claim</b>	<b>\$152.84</b>		
20967	617	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$12.57	9/25/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$12.57</b>		
20968	618	VISA	OPERATING FUND	Elwood Children's Programing	\$22.33	9/25/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$22.33</b>		
20969	623	AT&T	OPERATING FUND	Telephone & Telegraph	\$60.08	10/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$60.08</b>		
20970	624	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$217.72	10/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$217.72</b>		
20971	625	GENEALOGY.COM	OPERATING FUND	Elwood Indiana Room	\$64.99	10/9/02	FAMILY TREE MAKER SUPER BUNDLE 18-PREPAID
				<b>Total this claim</b>	<b>\$64.99</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20972	622	MADISON COUNTY FEDERAL	Credit Union OPERATING FUND	Payroll Deductions Other Professional Services	\$917.46 <u>\$1,456.00</u>	10/9/02	P/R ENDING 10/5/02
				<b>Total this claim</b>	<b>\$2,373.46</b>		
20973	627	PITNEY BOWES	OPERATING FUND	Equipment/Rental	<u>\$151.00</u>	10/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$151.00</b>		
20974	628	POPULAR SUBSCRIPTION SE	OPERATING FUND OPERATING FUND OPERATING FUND	Elwood Period. & News. Frankton Per. & Newsp. Summitville Period. & Newsp.	\$2,817.26 <u>\$1,286.83</u> <u>\$756.41</u>	10/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$4,860.50</b>		
20975	626	PROQUEST INFORMATION & L	OPERATING FUND	Postage & UPS	<u>\$16.00</u>	10/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$16.00</b>		
20976	629	PUBLIC EMP. RETIREMENT F	PERF OPERATING FUND	Payroll Deductions Emp Cont PERF	\$2,063.75 <u>\$5,503.14</u>	10/9/02	3RD QUARTER 2002
				<b>Total this claim</b>	<b>\$7,566.89</b>		
20977	630	PURCHASE POWER	OPERATING FUND	Postage & UPS	<u>\$35.00</u>	10/9/02	MAINTANCE AGREEMENT
				<b>Total this claim</b>	<b>\$35.00</b>		
20978	631	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	<u>\$11.72</u>	10/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$11.72</b>		
20979	639	A.E. BOYCE CO., INC.	OPERATING FUND	Official Records	<u>\$121.17</u>	10/14/02	GENERAL RECEIPT BOOKS
				<b>Total this claim</b>	<b>\$121.17</b>		
20980	633	AMBER BLOOD	OPERATING FUND	Traveling Expense	<u>\$43.82</u>	10/14/02	MILEAGE
				<b>Total this claim</b>	<b>\$43.82</b>		
20981	634	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	<u>\$46.00</u>	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$46.00</b>		
20982	632	BAKER & TAYLOR	OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND Gift Gift Gift	Elwood Adult Elwood Childrens Title Source Frankton Summitville Elwood AV Elwood Childrens Elwood Adult Summitville	\$1,833.30 <u>\$950.86</u> <u>\$2,230.00</u> <u>\$614.12</u> <u>\$277.94</u> <u>\$123.59</u> <u>\$44.11</u> <u>\$72.34</u> <u>\$20.57</u>	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$6,166.83</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20983	635	BARBARA SNIPES	OPERATING FUND	Traveling Expense	\$50.62	10/14/02	MILEAGE FOR SEPTEMBER
				<b>Total this claim</b>	<u>\$50.62</u>		
20984	636	BEVERLY AUSTIN	OPERATING FUND	Traveling Expense	\$114.80	10/14/02	MILEAGE
				<b>Total this claim</b>	<u>\$114.80</u>		
20985	637	BON PRINTING	OPERATING FUND	Stationary & Supplies	\$129.00	10/14/02	LETTERHEAD STATIONERY
				<b>Total this claim</b>	<u>\$129.00</u>		
20986	638	BORDERS GROUP INC.	OPERATING FUND	Elwood Children's Programing	\$39.00	10/14/02	
				<b>Total this claim</b>	<u>\$39.00</u>		
20987	640	BURNETTE - DELLINGER INC.	OPERATING FUND	Insurance	\$8,921.00	10/14/02	PACKAGE POLICY RENEWAL
				<b>Total this claim</b>	<u>\$8,921.00</u>		
20988	641	CHAPMAN ELECTRIC SUPPLY	OPERATING FUND	Other Repair & mainten.supplies	\$61.56	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$61.56</u>		
20989	664	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$38.62	10/14/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$37.85		
				<b>Total this claim</b>	<u>\$76.47</u>		
20990	642	CRAIG ROOFING COMPANY	OPERATING FUND	Bldg. & Structure/Maint.	\$98.00	10/14/02	REPLACE MISSING SHINGLES-ELWOOD
				<b>Total this claim</b>	<u>\$98.00</u>		
20991	643	DEMCO	OPERATING FUND	Book Processing	\$100.26	10/14/02	As per attached invoices.
			OPERATING FUND	Furniture & Equipment	\$706.02		
				<b>Total this claim</b>	<u>\$806.28</u>		
20992	674	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$137.64	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$137.64</u>		
20993	644	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$32.58	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$32.58</u>		
20994	645	GALE GROUP	OPERATING FUND	Summitville	\$111.51	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$111.51</u>		
20995	646	GAYLORD BROS.	OPERATING FUND	Book Processing	\$77.13	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$77.13</u>		
20996	647	GREEN ACRES	OPERATING FUND	Land Buildings Improvements	\$1,120.00	10/14/02	ELWOOD-STONE LANDSCAPE
				<b>Total this claim</b>	<u>\$1,120.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20997	648	GROLIER EDUCATIONAL/SCH	OPERATING FUND	Frankton	\$174.14	10/14/02	As per attached invoices.
			OPERATING FUND	Summitville	\$208.65		
				<b>Total this claim</b>	<b>\$382.79</b>		
20998	649	GRUNAU COMPANY	OPERATING FUND	Professional Services	\$285.00	10/14/02	QUARTERLY SPRINKLER INSPECTION
				<b>Total this claim</b>	<b>\$285.00</b>		
20999	650	HEINEMANN LIBRARY	OPERATING FUND	Elwood Childrens	\$14.95	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$14.95</b>		
21000	651	HERITAGE BOOKS, INC	OPERATING FUND	Elwood Indiana Room	\$42.50	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$42.50</b>		
21001	652	HORTON'S & SONS OF ELWO	OPERATING FUND	Other Repair & mainten.supplies	\$30.78	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$30.78</b>		
21002	653	INDIANA STATE LIBRARY	PLAC	Other	\$200.00	10/14/02	3RD QUARTER 2002 PLAC
				<b>Total this claim</b>	<b>\$200.00</b>		
21003	675	INTEGRATED DATA SOLUTIO	OPERATING FUND	Technology Equipment	\$52.00	10/14/02	128MB PC133 DIMM MEMORY
				<b>Total this claim</b>	<b>\$52.00</b>		
21004	673	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$340.88	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$340.88</b>		
21005	654	K MART	OPERATING FUND	Operating Supplies	\$74.44	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$74.44</b>		
21006	655	LEXIS NEXIS MATTHEW BEND	OPERATING FUND	Elwood Adult	\$163.10	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$163.10</b>		
21007	656	LIBRARY CORPORATION, THE	OPERATING FUND	Automation	\$159.00	10/14/02	BARCODE READER SUPPORT
				<b>Total this claim</b>	<b>\$159.00</b>		
21008	657	LIBRARY STORE INC., THE	OPERATING FUND	Book Processing	\$85.35	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$85.35</b>		
21009	658	MADISON-GRANT HIGH SCHO	OPERATING FUND	Summitville	\$25.00	10/14/02	2002-2003 YEARBOOK
				<b>Total this claim</b>	<b>\$25.00</b>		
21010	659	MARSH SUPERMARKET	OPERATING FUND	Elwood Children's Programing	\$16.85	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$16.85</b>		
21011	660	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$280.00	10/14/02	SEPTEMBER LAWN CARE
				<b>Total this claim</b>	<b>\$280.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21012	661	MC KNIGHTS	OPERATING FUND	Equipment/Maint.	\$36.90	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$36.90</u>		
21013	662	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$277.89	10/14/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$709.70		
			OPERATING FUND	Summitville AV	\$128.93		
				<b>Total this claim</b>	<u>\$1,116.52</u>		
21014	663	NANCY SUMNER	OPERATING FUND	Postage & UPS	\$18.34	10/14/02	PETTY CASH REIMBURSEMENT
			OPERATING FUND	Fuel, Oil and Lubricants	\$5.50		
			OPERATING FUND	Professional Meetings	\$5.03		
				<b>Total this claim</b>	<u>\$28.87</u>		
21015	665	NARDCO	OPERATING FUND	Equipment/Maint.	\$160.83	10/14/02	REPAIR- FRANKTON FURNACE
				<b>Total this claim</b>	<u>\$160.83</u>		
21016	666	QUILL CORPORATION	OPERATING FUND	Office Supplies	\$395.93	10/14/02	As per attached invoices.
			OPERATING FUND	Office Supplies	\$336.39		
				<b>Total this claim</b>	<u>\$732.32</u>		
21017	667	RADIO SHACK	OPERATING FUND	Technology Equipment	\$4.99	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$4.99</u>		
21018	668	RAMSAY BUSINESS PRODUC	OPERATING FUND	Office Supplies	\$41.22	10/14/02	As per attached invoices.
			OPERATING FUND	Office Supplies	\$10.00		
			OPERATING FUND	Office Supplies	\$56.24		
			OPERATING FUND	Equipment/Rental	\$76.38		
				<b>Total this claim</b>	<u>\$183.84</u>		
21019	672	SPARKS APPRAISALS	OPERATING FUND	Consulting Services	\$400.00	10/14/02	APPRAISAL OF FRANKTON LIBRARY PROPERTY
				<b>Total this claim</b>	<u>\$400.00</u>		
21020	669	TASTE OF HOME	OPERATING FUND	Summitville	\$23.90	10/14/02	2003 TASTE OF HOME ANNUAL RECIPES
				<b>Total this claim</b>	<u>\$23.90</u>		
21021	670	TIGERDIRECT.COM	OPERATING FUND	Technology Equipment	\$210.95	10/14/02	HEADPHONES
				<b>Total this claim</b>	<u>\$210.95</u>		
21022	671	USI, INC	OPERATING FUND	Operating Supplies	\$213.60	10/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$213.60</u>		



Warrant  
Number

Claim  
Number

Name of Claimant

Fund

Account

Amount

Date

Explanation

Total Amount of Claims \$81,959.44

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, October 11, 2002



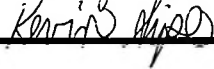

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 14th day of October, 2002



SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

  
Director

# TRANSACTION REPORT

Oct-10-02 Thu 11:12 AM

Type	Sending	Receiver	TX/RX Time	Pages	Note
Oct-10	11:11 AM	CALL LEADER	30s	1	OK

Sandy Burton  
Please publish on  
Friday or Saturday  
and again on Monday

Thanko  
Liana

# TRANSACTION REPORT

09 16 02 11:13 AM

Type	Sending	Receiver	TX/RX Time	Pages	Notes
Date	Start				
Oct-10	11:13 AM	HEARLD BULLETIN	11a	1	02

Anderson Herald  
Bulletin

Please publish notice  
of our board meeting

Thank you  
Diana

552-5001

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	SEP 2001	SEP AMOUNT OF 2002	% OF CHANGE	% OF CHANGE	YTD
<b>ELWOOD</b>					
ADULT	3126	3896	770	25%	34208
JUVENILE	1991	2542	551	28%	20338
Y. A.	169	244	75	44%	1921
PERIOD.	509	502	-7	-1%	4715
AUDIO	231	325	94	41%	2352
VIDEO	2553	3446	893	35%	30305
<b>TOTAL</b>	<b>8579</b>	<b>10955</b>	<b>2376</b>	<b>28%</b>	<b>93839</b>
<b>FRANKTON</b>					
ADULT	927	930	3	0%	8760
JUVENILE	485	836	351	72%	7668
Y. A.	40	38	-2	-5%	429
PERIOD.	249	200	-49	-20%	2040
AUDIO	20	24	4	20%	234
VIDEO	719	1340	621	86%	11104
<b>TOTAL</b>	<b>2440</b>	<b>3368</b>	<b>928</b>	<b>38%</b>	<b>30235</b>
<b>HAZELBAKER</b>					
ADULT	683	663	-20	-3%	6747
JUVENILE	393	462	69	18%	5158
Y. A.	40	45	5	13%	393
PERIOD.	115	65	-50	-43%	941
AUDIO	50	24	-26	-52%	457
VIDEO	341	397	56	16%	3987
<b>TOTAL</b>	<b>1622</b>	<b>1656</b>	<b>34</b>	<b>2%</b>	<b>17683</b>
<b>SYSTEM</b>					
ADULT	4736	5489	753	16%	49715
JUVENILE	2869	3840	971	34%	33164
Y. A.	249	327	78	31%	2743
PERIOD.	873	767	-106	-12%	7696
AUDIO	301	373	72	24%	3043
VIDEO	3613	5183	1570	43%	45396
<b>TOTAL</b>	<b>12641</b>	<b>15979</b>	<b>3338</b>	<b>26%</b>	<b>141757</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9286	2580	973
REF.	48	19	15
ASSITS.	2000	568	266
COMP A.	713	332	212
J.	852	N/A	110
PROG. A.	2 / 18	0	4 / 14
J.	41 / 446	2 / 29	0

Tech Service processed 670 items and withdrew 437 items

## MATERIALS CIRCULATION POLICY

In an effort to safeguard and protect the taxpayer-supported assets of the North Madison County Public Library System, the Library establishes the following rules and charges regarding the borrowing of Library materials and their timely return.

### GENERAL RULES

1. When checking out library materials, patrons must present a VALID BORROWERS CARD. The expiration date of a BORROWERS CARD is 730 days [2 years]. (Card may not be expired nor have outstanding fines/fees over \$5.00) During the interim of preparation for a new card, a patron may check out one item prior to receiving their regular BORROWER'S CARD.

2. The Library reserves the right to limit the number of items a patron may check out at any one time or have an aggregate total of items checked out.

Patrons coded as "juveniles" (Children up to 6<sup>th</sup> grade) are limited to a maximum of 6 items as an aggregate. "Students" (minors 6<sup>th</sup> grade through age 17) are limited to an aggregate of 12 items. "Adults" (any one over age 18) are limited to a maximum of 24 items, only 3 of which may be videocassette tapes. (See "VIDEO TAPES")

3. Teacher borrowing materials for their classroom use their personal BORROWERS CARD and are restricted to the privileges afforded by that card.

4. Any patron with any overdue materials or outstanding fines/fees totaling \$5.00 or more may borrow no additional materials. No reference materials, including materials from the Indiana Room, will be loaned to any patron.

5. Unless legally divorced/separated, spouses are responsible for each other's fines/fees. Also custodial parents of children under the age of 18 are responsible for the fines/fees of the children.

6. Overdue charges may not exceed the cost of the material against which the charge is made.
7. There is a \$5.00 charge for replacement of a lost BORROWER'S CARD.
8. The Library reserves the right to require a \$10.00 deposit before loaning items highly vulnerable to theft such as GED books. Provided the materials are returned on time and in good condition, the deposit will be fully refunded. However, any accumulated fines and/or fees will be deducted from the deposit before refunding.

### **BOOKS and AUDIO TAPES (Music cassettes & Books-on-tape)**

1. All books and tapes may be loaned for two weeks. Books and tapes not on reserve may be renewed twice, either in person or by telephone. Patrons may request the 6-week loan to cover vacation, classroom use, hospitalization, etc.
2. Reserve requests are filled strictly on a first-come, first-served basis. Reserved materials are loaned for a two-week period only. There are no renewals.
3. Patrons may reserve a book or audiotape by telephone, and will be notified by telephone when that book/tape is available to them. If the material has not been checked out to that patron within three (3) days, the next patron is notified. A patron who fails to borrow the material or notify library staff to the contrary, will be moved to the end of the reserve list
4. Reserve requests from patrons at a location other than the holding library are to be taken and filled as above. Couriers visit each facility at least once a week and can deliver reserve materials to the facility of the patron's choice. Should the patron fail to pick up the book within three (3) days after being notified, the book is to be returned immediately to the holding library. The two-week lending period begins when the patron checks out the material.

The material is to be returned to the holding library immediately after its return by the patron.

5. Overdue books/tapes are fined at 10 cents per day per book/tape. Fines may not accrue beyond the price of the book/tape.
6. If a book/tape is reported lost or damaged, the patron is responsible for the replacement or repair cost of the book/tape and any overdue fine accumulated on the lost book/tape by the time it is reported lost.
7. Upon payment for a lost book/materials a receipt will be issued. If a reimbursement is requested the receipt is required. (After the request, reimbursement will be made following the next board meeting.)[added 2/01]

### **MAGAZINES**

1. Magazines may be checked out for three days and may be renewed once, either in person or by telephone.
2. Overdue magazines are fined at a rate of 10 cents each per day.
3. If a magazine is reported lost or damaged, the patron is responsible for the replacement or repair cost of the magazine and any overdue fine accumulated on the lost magazine.

### **DVD'S/VIDEO TAPES**

1. Only patrons age 18 and over, with a valid adult BORROWER'S CARD, may check out DVD's & videos. A maximum of three may be checked out at any one time or as an aggregate.
2. Video items may be loaned for a single two-day period. They may be renewed for one additional day in person or by telephone. DVD's & Videotapes cannot be reserved.

3. DVD's & Videos must be returned to the same system facility from which they were borrowed.
4. Overdue DVD's & videotapes are charged at a rate of \$2.00 per tape per day.
5. If DVD or videotape is reported lost or damaged, the patron is responsible for the replacement or repair cost of the video item and any overdue fine accumulated on the lost video item.

### OVERDUE NOTIFICATION PROCEDURE

When materials become overdue, the Library cannot tell if patrons have simply forgotten to return them in a timely manner, or if they intend to never bring them back. And because taxpayers' money is involved, the Library has a legal and moral obligation to make every effort to recover those materials. Items that are missing are denied to other patrons and if they cannot be recovered in a timely fashion, the Library often must spend additional funds to purchase duplicate materials.

The recovery of overdue materials is a labor-intensive and time-consuming process. While the Library will make every effort to work with patrons to lessen or dismiss accumulated fines fees if extenuating circumstances are involved, the Library cannot allow patrons to retain possession of materials for indefinite periods and then expect to have all penalties forgiven. Patrons should understand that the burden of responsibility for returning past due items falls upon themselves.

The following rules are established to expedite the process of recovering overdue materials:

1. When an item is checked out, the patron is given a date due slip. This constitutes the **FIRST NOTICE**.
2. Borrowing privileges are revoked immediately after material(s) become delinquent.
3. Three days after the due date, the Library will mail a reminder to the borrower. In the case of minors, notices are sent in care of the

parent/guardian who signed the application for the child's library card. This notice will list each overdue item separately, and constitutes the **SECOND NOTICE**.

4. Ten days after the **SECOND NOTICE** a **THIRD and FINAL NOTICE** is sent.
5. If, after these notices, the patron still has not returned the overdue materials and resolved their debt, the patron is reported to the credit bureau.
6. Teachers are responsible for all fines, fees, lost materials, etc., regardless of the purpose for which materials were borrowed on their **BORROWER CARD**. Teachers are to be sent overdue notices according to the policy outlined above.
7. Borrowing privileges are reinstated after materials are recovered and fines are paid. If materials are **NOT** returned for any reason (e.g., lost or damaged beyond repair, replacement costs must be paid before borrowing privileges are reinstated).
8. Patrons fined the cost of material(s) are not entitled to keep the material(s). They are paying for keeping the material past due-not buying it.
9. Replacement costs are the price of the item.

### FINE SUMMARY

Format	Reserve	Loan	Renewable	Overdue Fines
Book	Yes	2 wks	2 wks twice	10/day
Book-on-tape	Yes	2 wks	2 wks twice	10/day
Music cassette	Yes	2 wks	2 wks twice	10/day
Magazine	Yes	3 days	3 days once	10/day
Video tape / <u>DVD</u>	No	2 days	1 day, once	\$2/day

10/02 update  
approved \_\_\_\_\_



SPARKS REALTORS®.COM  
GMAC REAL ESTATE®

M. SCOTT SPARKS

October 8, 2002

Ms Beverly Austin  
Elwood Public Library  
1600 Main St.  
Elwood , In

Dear Ms Austin,

At your request, I have made an inspection of the property located at 111 Sigler St. Frankton In. for the purpose of determining fair market value as of this date. The attached report contains a summary of my findings and conclusions.

Based on my inspection and information assembled from a variety of sources, in my opinion the subject property has a current market value of \$ 76,000.00.

Sincerely,

M. Scott Sparks  
Sparks, REALTORS Inc.  
License #LR69201427

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## APPRAISAL PROCESS

The estimation of a real property's market value involves a systematic process in which the problem is defined; the work necessary to solve the problem is planned; and the data required is acquired, classification, analyzed and interpreted into an estimate of value. In the process, three approaches to value are typically utilized to estimate the market value of the subject property. They are the Cost Approach, the Sales Comparison Approach, and the Income Capitalization Approach. Although the three approaches are performed independently of each other, and are based upon different principles, they are all market oriented in an attempt to solve the same problem, thereby making all three approaches dependent upon each other to a degree.

The Cost Approach is based upon the theory that an informed purchaser would pay no more for a particular property than the purchaser would have to pay to acquire an equally suitable site and construct similar improvements. In valuing older properties, this approach is considered limited in its applicability to the valuation problem as it becomes increasingly difficult to quantify various forms of depreciation as the property ages. However, in the instance of a relatively new or proposed property, this is considered a reliable indication of value. To utilize the Cost Approach, the appraiser must first estimate the value of the subject site by comparing it to similar sites that have sold or are currently offered for sale. The reproduction cost new of the improvements, as determined by comparison to similarly constructed properties or by a recognized valuation system, is then estimated. Depreciation from all sources is then determined and subtracted from the reproduction cost new of the improvements to arrive at the depreciated cost of the subject improvements. The depreciated cost of the subject property is then added to the estimated site value with the result being the indicated value by the Cost Approach.

The Sales Comparison Approach is based upon the assumption that an informed buyer would pay no more for a property than the buyer would have to pay in order to purchase an equally desirable substitute property having the same or similar utility. Application of this method of analysis involves researching sales of similar properties that have recently sold, or similar properties that are currently offered for sale. These properties are compared to the subject property on a unit price basis taking into consideration such factors as date of sale, age, location and physical characteristics. When sufficient sales data is available these adjustments are best determined by the actions of typical buyers and sellers in the subject property's market. The noted difference in the comparables are then adjusted to the subject property to indicate a value range for the property being appraised. This value range, as indicated by the adjusted comparables, is then correlated into a final value for the subject property by this approach. The validity of the value indicated derived by this approach is dependent upon the availability of data pertaining to sales of directly comparable properties.

The Income Capitalization Approach is based upon a theory that the purchaser of real property is an investment, and that the investment must provide both a return on and a return of the capital invested. This return must be competitive with other investments having similar risk characteristics and should satisfy the demands of the typical investor in the type of property. The Income Capitalization Approach utilizes a process in which the anticipated flow of future benefits (actual dollar income or amenities) is discounted to a present worth figure through the capitalization process. The appraiser is primarily

concerned with the future benefits resulting from net income. Net income is the remainder after deductions of expenses of operations from the effective gross income by comparison with competing properties and estimating expenses (derived from historical and/or market experience) to determine a projected net income stream. This income stream is then capitalized into an indication of value by using capitalization rates extracted from the market or by using other techniques when applicable.

Typically, the value estimates, as indicated by three approaches, are then correlated into a final estimate of the property's worth. In the Reconciliation and Final Estimate of Value, the appraiser weighs the relative significance, defensibility, and applicability of each approach as it pertains to the type of property being appraised and which best reflects the current market value of properties similar to the subject property.



**OBJECTIVE OF THE APPRAISAL  
AND  
DEFINITION OF MARKET VALUE**

The objective of the appraisal is to estimate market value as of October 8, 2002. Market value as used in the report is defined as:

The most probable price in terms of money which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) financing, if any, is on terms generally available in the community at the specified date and typical for the property type in its locale; (5) the price represents a normal consideration for the property sold unaffected by special financing amounts and/or terms, services, fees, costs, or credits incurred in the transaction.

**IDENTIFICATION OF PROPERTY**

The property is located at 111 Sigler St. Frankton, In  
The legal description is as follows: Commercial V/A lots 37,38, 39

**PROPERTY RIGHTS APPRAISED**

The property rights appraised are fee simple. Fee simple is defined as follows:

The absolute fee without limitations to any particular class of heirs or restrictions but subject to the limitations of eminent domain, escheat, police power, and taxation. An inheritable estate. (1)

**STATEMENT OF OWNERSHIP**

Title to the property is held by North Madison County Public Library

**DATE OF VALUATION**

The date of valuation is as of October 8, 2002

Location: Urban x Suburban \_\_\_\_\_ Rural \_\_\_\_\_

Growth Rate: Stable area with little growth in recent years.

Land Use: Mixed commercial and residential users.

Protection from Detrimental Conditions: Average to good

Utilities: All Utilities available to the property.

General Appearance & Appeals: Average to good.

#### SITE DATA

Lot Size: 4312 sq st Water: public

Topography: level Sewer: public

Shape: rectangle Gas: Vectren Energy

View: average Electricity: public

Drainage: adequate Flood Hazard Area: no

No soil samples were taken, but there is no evidence of a lack of bearing qualities of the soil or subsoil.

#### ZONING

The subject property is zoned for commercial use.

#### ASSESSMENTS AND TAXES

The property tax assessments are as follows:

Land: \$3100

Improvements: \$76000

Total Assessments: \$79100 Total Tax: presently exempt

#### DESCRIPTION OF IMPROVEMENTS

1. Age: built 1954
2. Exterior Walls; concrete block with brick façade on front
3. Roof Type: flat
4. Basement; none
5. Base Area ; 2760 sq. feet
6. Type Heating; gas forced air
7. Air Conditioning; electric central air
8. Quality of Construction; average commercial construction
9. Condition of Improvements; good
10. Adequacy of Insulation; average
11. Adequacy of Electrical; average
12. Adequacy of Plumbing; average
13. Compatibility of Neighborhood; good
14. Deferred Maintenance; none seen
15. General Physical Description; The building currently has 2 tenants. One is National City Bank and the other is the public library. The building is one story with concrete block walls. Interior trim and finish is slightly superior in the portion of the building occupied by the bank. There is on street parking as well as a small parking lot.

## HIGHEST AND BEST USE ANALYSIS

Highest and best use is defined as:

That reasonable and probable use that will support the highest present value, as defined, as of the effective date of the appraisal. Alternatively, that use, from among reasonably probable and legal alternative uses, found to be physically possible, appropriately supported, financially feasible, and which results in highest land value.

The definition immediately above applies specifically to the highest and best use of land. It is to be recognized that in cases where a site has existing improvements on it, the highest and best use may very well be determined to be different from the existing use. The existing use will continue, however, unless and until land value of the property in its existing use.

Implied within these definitions is recognition of the contribution of that specific use to community environment or to community development goals in addition to wealth maximization of individual property owners. Also implied is that the determination of highest and best use results from the appraiser's judgement and analytical skill, i.e., that the use determined from analysis represents an opinion, not a fact to be found.

In appraisal practice, the concept of highest and best use represents the premise upon which value is based. In the context of most probable selling price (market value) another appropriate term to reflect highest and best use would be most probable use. In the context of use. See Most Probable Use, Most Profitable Use.2

Analysis of highest and best use is divided into 2 parts: (1) The site as if vacant; (2) Comparison of the ideal improvement to the present improvement.

Based on the physical features of the improvements and conformity to the neighborhood, I believe the highest use for the property to be its present use. The property would lend itself however to a variety of commercial uses.

## LAND VALUE

### SITE VALUATION AND ANALYSIS

There are five methods of valuing land commonly used in appraisal practice. These methods are:

1. The Market data of Direct Sales Comparison Method. This technique calls for comparing, weighing and relating past sales on similar real estate to the land being appraised.
2. The Distribution, Abstraction, or Allocation Method. The appraiser analyzes sales of site value to total property and applies this ratio to a property being appraised or comparable sales being analyzed.
3. The Extraction Method. This technique estimates the depreciation cost of the improvements on the improved property and deducts this amount from the total sales price to arrive at an estimated sales price for the land.
4. The Subdivision Development Method. The appraiser deducts all direct and indirect costs and entrepreneurial profit from and estimate of the anticipated gross sales price of the finished lots. The resulted net sales proceeds are then discounted to present value at a market derived rate over the development.
5. The Land Residual Method. This technique capitalizes net operating income attributable to the land for an indication of the land's contribution to total property value.
6. Straight capitalization of ground rent. This technique capitalizes a contract ground rental at the appropriate rate into a value that a prudent investor would pay to receive these future rents.

Of the above mentioned methods, technique number one is the most applicable method in estimating the value of the subject site.

The sales data that could be found and examined has been somewhat inconsistent and inconclusive as to the value of land as seen by the wide gap in sales price per acre. For this reason, the reader is cautioned that the sales information presented herein should be used with some degree of temperance with the understanding that the validity of any single sale being tested and standing alone is less valid than the appraisers evaluation of the group of sales considered as a whole.

Based on my investigation & information assembled from a wide variety of sources, in my opinion the subject has a land value of \$15000.00.

### INCOME APPROACH

Property may be valued on the net income it is capable of producing. When employing the income approach we first determine the market rent for the property. From market rent is deducted all expenses of operation. The result is net income. Net income is capitalized at a rate competitive with other investments and we are able to derive an indication of market value.

### INCOME APPROACH CALCULATIONS

#### Assumptions:

Market Rent	=\$1000/mo
Real Estate Taxes	=now exempt
Insurance (estimate)	=\$400/yr
Maintenance	=10% of gross rent
Vacancy and Rent Loss	=5% of gross rent
Capitalization Rate	=10%
Market Rent/yr	=\$12000

#### Expenses:

Taxes	=\$2000 (estimated)
Insurance	=\$400
Maintenance	=\$1200
Vacancy and Rent Loss	=\$600
Total Expenses	=\$4200

Net Income	=\$7800
Capitalization Rate	=10%
Indicated Value	=\$78000

### COST APPROACH

One of the most accurate ways of placing value on new construction is by the cost approach. When using the cost approach the appraiser calculates the cost to build the improvements new. From cost new is subtracted all forms of depreciation: physical, functional, and locational. The value of the land is added to the depreciated cost of the building and the final sum is the indication of value by the cost approach.

Due to the age of the building, the cost approach was not developed.

## MARKET APPROACH

A dependable way to value real estate is by the market approach. In using the market approach to value we compare the sale price of properties that have sold that are similar in style, and function to the subject property. Sale prices are adjusted for differences in size, location, utilities, and physical features. The adjusted sale prices give us an indication of value of the subject.

The following is a list of properties recently sold that were used to give an indication of market value:

<u>Address</u>	<u>Sale Price</u>	<u>Date Sold</u>	<u>Source</u>
201 Andover Anderson	\$92000	03/2000	Mls
111 Church Alexandria	33000	08/2001	Mls
2515 Crystal Anderson	80000	04/2002	Mls

These properties sold for an average of \$27.00/ sq. foot.

The above properties are similar to the subject; however, each sale price must be adjusted for difference in location, lot size, and utilities.

Based on market information and based on the sale of similar properties, the indicated value of the subject property is \$74,520. It should be noted that due to the lack of highly similar comparable sales, no one sale is an indicator of value. By using price per square foot averages the appraiser can derive an indication of the actions of the market in general.

## VALUATION SUMMARY

\*INCOME APPROACH \$78,000

\*COST APPROACH \$ not developed

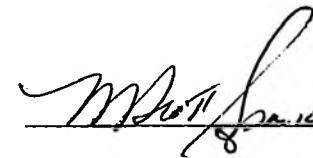
\*MARKET APPROACH \$74,500 (rounded)

## RECONCILIATION & FINAL VALUE ESTIMATE

Based on careful examination of available data, a personal inspection, and information assembled from a wide variety of sources, in my opinion the subject property has a current market value of \$76,000.00.

The four elements that create value in a parcel of real estate are: (1) desirability; (2) utility; (3) scarcity; (4) effective purchasing power. It is on these four elements that the subject property has been evaluated to arrive at the final estimate of value.

M. Scott Sparks



Date:

10/8/2022

LR69201427

## CONTINGENT AND LIMITING CONDITIONS

The certification of the Appraiser appearing in the appraisal report is subject to the following conditions and to such other specific and limiting conditions as are set forth by the Appraiser in the report.

1. The appraiser assumes no responsibility for matters of a legal nature affecting the property appraised or the title, which is assumed to be good and marketable. The property is appraised as though under responsible ownership.
2. Any sketch in the report may show approximate dimensions and is included to assist the reader in visualizing the property. The Appraiser has made no survey of the property.
3. **The Appraiser is not required to give testimony or appear in court because of having made the appraisal with reference to the property in question, unless arrangements have been previously made therefore.**
4. Any distribution of the valuation in the report between land and improvements applies only under the existing program of utilization. The separate valuations for land and building must not be used in conjunction with any other appraisal and are valid if so used.
5. The appraiser assumed that there are no hidden conditions of the property, subsoil, or structures, which would render it more or less valuable. The Appraiser assumes no responsibility for such conditions, or for engineering which might be required to discover such factors.
6. Information, estimates, and opinions furnished to the Appraiser, and contained in the report, were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy of such items furnished the Appraiser can be assumed by the Appraiser.
7. Disclosure of the contents of the appraisal report is governed by the Bylaws and Regulations of the professional appraisal organizations with which the Appraiser is affiliated.
8. Neither all, nor any part of the content of this report, or copy thereof (including conclusions as to the property value, the identity of the Appraiser, professional designation, reference to any professional appraisal organizations, or the firm with which the Appraiser is connected), shall be used for any purposes by anyone but the client specified in the report, the borrower if appraisal fee paid by same, the mortgage or its successors and assigns, mortgage insurers, consultants, professional appraisal department, agency or instrumentality of the United States or any state or the District of Columbia, without the previous written consent of the Appraiser; nor shall it be conveyed by anyone to the public through advertising, public relations, news, sales, or other media, without the written consent and approval of the Appraiser.
9. **In all appraisals, subject to satisfactory completion, repairs, or alterations, the appraisal report and value conclusions are contingent upon completion of the improvements in a workable manner.**

## CERTIFICATION

The Appraiser certifies and agrees that:

1. The Appraiser has no present or contemplated future interest in the property appraised; and neither the employment to make the appraisal, nor the compensation for it, is contingent upon the appraised value of the property.
2. The Appraiser has no personal interest in or bias with respect of the subject matter of the appraisal report of the participants to the sale. The "Estimate of Market Value" in the appraisal report is not based on whole or in part upon the race, color, or national origin of the prospective owners or occupants of the property appraised, or upon the race, color, or national origin of the present owners or occupants of the properties in the vicinity of the property appraised.
3. The Appraiser has personally inspected the property, both inside and out, and has made an exterior inspection of all comparable sales listed in the report. To the best of the Appraiser's knowledge and belief, all statements and information in this report are true and correct, and the Appraiser has not knowingly withheld any significant information.
4. All contingent and limiting conditions are contained herein (imposed by the terms of the assignment or by the undersigned affecting the analysis, opinions, and conclusions contained in the report).
5. This appraisal report has been made in conformity with and is subject to the requirements of the Code of Professional Ethics and Standards of Professional Conduct of the appraisal organizations with which the Appraiser is affiliated.
6. All conclusions and opinions concerning the real estate that are set forth in the appraisal report were prepared by the Appraiser whose signature appears on the appraisal report, unless indicated as "Review Appraiser." No change of any item in the appraisal report shall be made by anyone other than the Appraiser, and the Appraiser shall have no responsibility for any such unauthorized change.

Date 10/8/2022 Appraiser(s): M. J. Jones

## QUALIFICATIONS OF APPRAISER

### EDUCATION

1. B.S. Indiana University 1970
2. Real Estate Broker License 1974
3. G.R.I. Designation - Graduate Realtors Institute 1978
4. Residential Appraisal Seminar 1979
5. C.R.S. Designation - Certified Residential Specialist 1980
6. "Real Estate Appraisal Principles" developed by the American Institute of Real Estate Appraisers
7. "Residential Valuation" developed by the American Institute of Real Estate Appraisers 1982
8. "Standards of Professional Practice" developed by the American Institute of Real Estate Appraisers 1982
9. C.A.-R. Designation - Certified Appraiser - Residential 1983  
American Association of Certified Appraisers
10. Indiana Appraisers License # LR69201427

### EXPERIENCE

Twenty Seven years of fee appraising including the following clients:

1. Madison Community Bank
2. Star Financial Bank of Madison County
3. First of America Bank
4. Key Bank
5. GMAC Mortgage
6. Old National Bank
7. Omni Mortgage
8. Cendant Banker Relocation
9. Equitable Relocation Company
10. PHH Home Equity
11. Independent Federal Credit Union
12. Dupont Corporation
13. National City Bank
14. Telco Financial Services
15. First Indiana Federal Savings Bank
16. Madison County School Employees Federal Credit Union
17. Madison Mortgage Company
18. Anderson Business Development Corporation

**Financial Report**  
**North Madison County Public Library System**

Report Dates = **9/1/02** to **9/30/02**

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
<b>1. Operating Fund</b>						
100 OPERATING FUND	\$450,144.87	\$50,604.39	\$598,396.46	\$29,383.18	\$571,964.90	\$423,713.31
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$50,604.39</b>	<b>\$598,396.46</b>	<b>\$29,383.18</b>	<b>\$571,964.90</b>	<b>\$423,713.31</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$0.00	\$725.00	\$25.00	\$775.00	\$200.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$0.00	\$10,000.00	\$10,340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$415.87	\$4,175.04	\$563.50	\$3,185.49	\$9,144.47
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$0.00	\$121,000.00	\$0.00	\$133,051.61	\$26,879.84
<b>Subtotal</b>	<b>\$71,808.14</b>	<b>\$415.87</b>	<b>\$172,055.65</b>	<b>\$588.50</b>	<b>\$222,012.10</b>	<b>\$121,564.59</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$2,734.12	\$30,147.24	\$2,734.12	\$30,147.24	\$0.00
202 FICA	\$0.00	\$1,725.50	\$18,078.58	\$1,725.50	\$18,078.58	\$0.00
203 State Tax Withheld	\$0.00	\$951.69	\$10,034.32	\$951.69	\$10,034.32	\$0.00
204 County Taxes Withheld	\$0.00	\$271.07	\$2,836.47	\$271.07	\$2,836.47	\$0.00
205 PERF	\$0.00	\$0.00	\$3,724.67	\$527.46	\$5,788.42	\$2,063.75
206 Credit Union	\$0.00	\$1,803.06	\$22,449.30	\$1,803.06	\$22,449.30	\$0.00
207 Annuity	\$0.00	\$260.00	\$3,400.00	\$260.00	\$3,400.00	\$0.00
208 Insurance	\$0.00	\$188.29	\$4,325.28	\$188.29	\$4,325.28	\$0.00
209 Medicare	\$0.00	\$403.55	\$4,228.21	\$403.55	\$4,228.21	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$8,337.28</b>	<b>\$99,224.07</b>	<b>\$8,864.74</b>	<b>\$101,287.82</b>	<b>\$2,063.75</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$59,357.54</b>	<b>\$869,676.18</b>	<b>\$38,836.42</b>	<b>\$895,264.82</b>	<b>\$547,341.65</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.



# Appropriation Report for 100 OPERATING FUND

North Madison County Public Library System

Report Date: From 9/1/02 To 9/30/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<b>1. Personal Services</b>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$26,149.11	\$276,037.13	\$88,163.87	75.8
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$1,681.21	\$15,555.47	\$4,713.53	76.7
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$972.17	\$527.83	64.8
1.16 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$2,129.05	\$22,306.79	\$7,105.21	75.8
1.18 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$0.00	\$9,932.28	\$22,833.72	30.3
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$257.76	\$4,200.31	\$4,799.69	46.7
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$30,217.13</b>	<b>\$329,004.15</b>	<b>\$128,443.85</b>	<b>71.9</b>
<b>2. Supplies</b>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$703.31	\$5,181.35	\$4,818.65	51.8
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$74.75	\$74.75	\$675.25	10.0
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$546.90	\$5,729.56	\$470.44	92.4
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$213.63	\$1,863.91	\$636.09	74.6
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$0.00	\$20.82	\$54.18	27.8
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$9.32	\$490.68	1.9
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$924.70	\$575.30	61.6
2.27 Other Repair & mainten.supplies	\$2,000.00	\$0.00	\$2,000.00	\$30.80	\$175.33	\$1,824.67	8.8
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$247.61	\$2,932.76	\$67.24	97.8

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$255.00	\$11,827.00	\$3,173.00	78.2
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$2,072.00</b>	<b>\$28,739.50</b>	<b>\$13,285.50</b>	<b>68.4</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$8.90	\$453.14	\$1,196.86	27.5
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$8.90</b>	<b>\$453.14</b>	<b>\$1,196.86</b>	<b>27.5</b>
<b>3. Other Services and Charge</b>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$4,445.69	\$17,415.84	\$584.16	96.8
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$2,912.00	\$28,504.00	\$7,896.00	78.3
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$540.41	\$7,297.05	\$2,862.45	71.8
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$21.14	\$1,362.93	\$1,337.07	50.5
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$97.36	\$1,435.45	\$964.55	59.8
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	\$55.00	\$1,101.85	\$2,898.15	27.5
3.26 Elwood Children's Programing	\$2,000.00	\$0.00	\$2,000.00	\$151.65	\$1,398.56	\$601.44	69.9
3.27 Elwood Adult Programing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$445.39	\$1,054.61	29.7
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$15.46	\$989.16	\$10.84	98.9
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$0.00	\$695.19	\$4.81	99.3
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$295.00	\$2,205.00	11.8
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$154.85	\$372.35	(\$122.35)	148.9
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$0.00	\$3,328.00	\$7,702.00	30.2
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$433.00	(\$83.00)	123.7
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$63.40	\$3,651.41	\$8,348.59	30.4

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.2 Elwood	\$23,100.00	\$0.00	\$23,100.00	\$2,254.83	\$18,581.18	\$6,118.82	73.5
3.6 Mail	\$2,900.00	\$0.00	\$2,900.00	\$201.83	\$1,825.39	\$1,074.61	63.3
3.6 Waste Disposal Services	\$800.00	\$0.00	\$800.00	\$9.24	\$408.15	\$191.85	51.7
3.7 Exp. of Election Maint.	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.8 Election Maint.	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$1,315.91	\$2,684.09	22.9
3.7 Rents	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.7 Equipment Rental	\$3,000.00	\$0.00	\$3,000.00	\$76.38	\$222.54	\$2,777.46	30.2
3.8 Dues	\$850.00	\$0.00	\$850.00	\$0.00	\$255.24	\$594.76	30.2
3.8 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$114.50	\$685.50	14.3
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$11,099.24</b>	<b>\$101,161.09</b>	<b>\$65,078.41</b>	<b>60.9</b>

4. Capitol Outlays

4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$17.00	\$2,297.97	\$3,202.03	41.8
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$0.00	\$11,632.22	\$2,467.78	82.5
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$2,525.11	\$24,368.13	\$9,131.87	72.7
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$825.43	\$9,492.73	\$3,007.27	75.9
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$222.38	\$1,417.43	\$582.57	70.9
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$763.20	\$15,217.55	\$3,282.45	82.3
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$208.40	\$10,723.29	\$1,776.71	85.8
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$446.98	\$2,437.88	\$1,562.12	60.9
4.4 Elwood Period. & News.	\$4,600.00	\$14.00	\$4,614.00	\$248.34	\$1,017.75	\$3,596.25	22.1
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$0.00	\$295.95	\$2,154.05	12.1
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$505.60	\$794.40	38.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.51 Elwood AV	\$10,500.00	\$0.00	\$10,500.00	\$1,136.67	\$8,542.32	\$1,957.68	81.4
4.52 Frankton AV	\$5,480.00	\$0.00	\$5,480.00	\$676.70	\$3,841.88	\$1,638.12	70.1
4.53 Summitville AV	\$2,800.00	\$0.00	\$2,800.00	\$130.92	\$2,599.27	\$200.73	92.2
4.54 Technology Software	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$8,465.30	(\$5,965.30)	338.6
4.6 2001 Encumbrances	\$5,735.06	\$0.00	\$5,735.06	\$0.00	\$5,735.06	\$0.00	100.0
<b>Subtotal</b>	<b>\$138,365.06</b>	<b>\$114.00</b>	<b>\$138,479.06</b>	<b>\$7,201.13</b>	<b>\$108,590.33</b>	<b>\$29,888.73</b>	<b>78.4</b>
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$50,598.40</b>	<b>\$587,948.21</b>	<b>\$227,893.35</b>	<b>70.5</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 10/09/02

# Receipt Listing

## North Madison County Public Library System

Report Date: From 9/1/02

To 9/30/02

Receipt #	Date	Name	Explanation	Bank	Total
454	9/3/02	COMMUNITY BANK	AUGUST INTEREST	3	\$5.37
455	9/6/02	FIRST FARMERS BANK & T	AUGUST INTEREST	4	\$22.39
456	9/11/02	PAYROLL		1	\$4,471.14
457	9/25/02	PAYROLL		1	\$4,393.60
458	9/3/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4159	1	\$45.20
459	9/3/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4160	1	\$36.20
460	9/3/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4161	1	\$47.64
461	9/4/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4162	1	\$52.00
462	9/4/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4163	1	\$94.40
463	9/4/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4164	1	\$10.41
464	9/4/02	NANCY SUMNER	T-SHIRT, TOTE, MUG SALE AT ELWOOD GLASS FESTIVAL	1	\$203.00
465	9/4/02	LEDA REBUCK	DONATION IN MEMORY OF MAX ROBERTSON - RECEIPT # 4166	1	\$15.00
466	9/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4167	1	\$47.70
467	9/6/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4168	1	\$42.10
468	9/6/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4169	1	\$34.80
469	9/9/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4170	1	\$67.50
470	9/9/02	TREASURER MADISON CO	COUNTY OPTION TAX (SEPTEMBER DISTRIBUTION)	1	\$26,381.12
471	9/9/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4172	1	\$27.70
472	9/9/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4173	1	\$26.94
473	9/10/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4174	1	\$66.20
474	9/10/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4175	1	\$133.95
475	9/11/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4176	1	\$56.15
476	9/12/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4177	1	\$65.80
477	9/12/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4178	1	\$25.30
478	9/13/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4179	1	\$32.30
479	9/13/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4180	1	\$25.26
480	9/13/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4181	1	\$48.00
481	9/16/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4182	1	\$28.10
482	9/16/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4183	1	\$33.55
483	9/16/02	NANCY SUMNER	SALE OF T-SHIRTS, TOTES, MUGS - RECEIPT # 4184	1	\$41.00
484	9/17/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4185	1	\$80.00
485	9/17/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4186	1	\$99.15

<i>Receipt #</i>	<i>Date</i>	<i>Name</i>	<i>Explanation</i>	<i>Bank</i>	<i>Total</i>
486	9/18/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4187	1	\$25.10
487	9/18/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4188	1	\$41.90
488	9/18/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4189	1	\$14.90
489	9/18/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4190	1	\$22.75
490	9/19/02	HAROLD & JANIS ALEXAND	DONATION IN MEMORY OF DORTHA KRATZ - RECEIPT # 4191	1	\$45.50
491	9/20/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4192	1	\$25.10
492	9/20/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4193	1	\$22.20
493	9/23/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4194	1	\$59.70
494	9/23/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4195	1	\$28.80
495	9/24/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4196	1	\$88.15
496	9/24/02	DARLENE JEFFRIES	SALE OF BOOKS - RECEIPT # 4197	1	\$5.62
497	9/24/02	OPAL DICKERSON	DONATION IN MEMORY OF GENE DICKERSON - RECEIPT # 4198	1	\$50.00
498	9/24/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4199	1	\$72.32
499	9/24/02	BARBARA McADAMS	DONATIONS RECEIVED AT FRANKTON HERITAGE DAYS - RECEIPT # 4200	1	\$214.50
500	9/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4201	1	\$78.80
501	9/27/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4202	1	\$49.10
502	9/27/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4203	1	\$32.90
503	9/27/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4204	1	\$35.00
504	9/27/02	AMBER BLOOD	SALE OF BOOKS - RECEIPT # 4205	1	\$13.00
505	9/27/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4206	1	\$55.95
506	9/30/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4207	1	\$79.90
507	9/30/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4208	1	\$13.80
508	9/30/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 4209	1	\$500.00
509	9/3/02	STAR FINANCIAL BANK	AUGUST INTEREST	1	\$353.16

**Total All Receipts**

**\$38,836.42**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

## Voucher List

### North Madison County Public Library System

Report Date: From 9/1/02 To 9/30/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	553	PAYROLL	9/11/02	PAYROLL	\$14,071.89
0	554	EFTPS	9/11/02	P/R ENDING 9/7/02	\$3,544.10
0	555	AETNA LIFE INSURANCE AND	9/11/02	P/R ENDING 9/7/02	\$130.00
20915	556	MADISON COUNTY FEDERAL	9/11/02	P/R ENDING 9/7/02	\$2,356.26
20911	557	AT&T	9/11/02	As per attached invoices.	\$61.07
20913	558	DOLORES MALEY	9/11/02	HELPED SHAMPOO CARPETS	\$44.28
20914	559	INCOLSA	9/11/02	SEPTEMBER 24-TECHNOLOGY TRENDS 2002- WORKSHOP-JAMIE SCOTT	\$50.00
20916	560	VECTREN ENERGY DELIVERY	9/11/02	As per attached Invoices.	\$24.89
20912	561	CITY WATER & SEWAGE DEP	9/11/02	As per attached Invoices.	\$243.28
20917	562	AMBER BLOOD	9/16/02	MILEAGE	\$26.46
20918	563	ARAB TERMITE & PEST CONT	9/16/02	As per attached invoices.	\$46.00
20919	564	AUDIO VISUAL COMMUNICATI	9/16/02	SERVICE CONTRACT FOR SEPTEMBER	\$119.00
20920	565	AUDRIANNA JUSTICE	9/16/02	REFUND FOR LOST BOOK	\$5.99
20922	566	BARBARA MCADAMS	9/16/02	PETTY CASH REIMBURSEMENT	\$48.33
20923	567	BARBARA SNIPES	9/16/02	MILEAGE FOR AUGUST	\$66.98
20921	568	BAKER & TAYLOR	9/16/02	As per attached invoices.	\$4,496.10
20924	569	CINTAS CORPORATION	9/16/02	As per attached invoices.	\$115.09
20925	570	CLEARFIELD COMPANY	9/16/02	As per attached invoices.	\$282.65
20926	571	CNHI MEDIA	9/16/02	BUDGET LEGAL NOTICES	\$21.67
20927	572	COOK ELECTRIC, INC.	9/16/02	As per attached invoices.	\$1,359.15
20928	573	DEMCO	9/16/02	As per attached invoices.	\$134.55
20929	574	EDWARDS ELECTRICAL & ME	9/16/02	HVAC INSPECTION	\$387.00
20930	575	ELWOOD CALL LEADER	9/16/02	BUDGET LEGAL NOTICE	\$73.18
20931	576	FILIP, INC.	9/16/02	As per attached invoices.	\$191.14
20932	577	FOX TV & APPLIANCE, INC.	9/16/02	CLEAN TV/VCR	\$25.00
20933	578	GALE GROUP	9/16/02	As per attached invoices.	\$451.75
20934	579	GAYLORD BROS.	9/16/02	As per attached invoices.	\$79.56
20936	580	HORTON'S & SONS OF ELWO	9/16/02	As per attached invoices.	\$33.50
20938	581	INTELENET COMMISSION(ST	9/16/02	As per attached invoices.	\$255.43
20939	582	JANET BLANKENSHIP	9/16/02	MILEAGE	\$3.50
20940	583	K MART	9/16/02	As per attached invoices.	\$80.43
20941	584	LIBRARY CORPORATION, THE	9/16/02	As per attached invoices.	\$424.00
20942	585	LIBRARY STORE INC., THE	9/16/02	As per attached invoices.	\$113.70
20943	586	MARSH SUPERMARKET	9/16/02	As per attached invoices.	\$19.87
20944	587	MARVIN SAUBERT	9/16/02	LAWN CARE FOR AUGUST	\$353.28
20945	588	MIDWEST TAPE	9/16/02	As per attached invoices.	\$1,870.31
20946	589	MINOLTA BUSINESS SYSTEM	9/16/02	As per attached invoices.	\$110.00
20947	590	PROQUEST INFORMATION & L	9/16/02	NEWSPAPERS TO MICROFILM	\$249.24
20948	591	QUILL CORPORATION	9/16/02	As per attached invoices.	\$46.86
20949	592	RAMSAY BUSINESS PRODUC	9/16/02	As per attached invoices.	\$94.71
20950	593	S & J FOUR SEASONS AWARD	9/16/02	MEMORIAL PLAQUES	\$48.00
20935	594	GROLIER EDUCATIONAL/SCH	9/16/02	As per attached invoices.	\$38.82
20951	595	SELBY PUBLISHING	9/16/02	PREPAID FOR BARTHLOMEW COUNTY ATLAS	\$33.33
20952	596	SPECIALTY STORE SERVICES	9/16/02	As per attached invoices.	\$62.05
20954	597	UPSTART	9/16/02	As per attached invoices.	\$300.00
20953	598	U.S. TOY CO./CONSTRUCTIVE	9/16/02	As per attached invoices.	\$21.00
0	599	STAR FINANCIAL BANK	9/16/02	CHECKING ACCOUNT DEPOSIT SLIPS	\$8.90

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20937	600	INDIANA HISTORICAL SOCIETY	9/10/02	LECTURE/FINDING ANCESTORS-NOVEMBER 10, 2002	\$5.00
20956	602	AT&T	0/10/02	As per attached Invoices.	\$99.54
20958	603	VECTREN ENERGY DELIVERY	0/10/02	As per attached Invoices.	\$25.94
20955	604	AMERICAN ELECTRIC POWER	9/18/02	As per attached Invoices.	\$480.17
20957	605	NAPPANEE PUBLIC LIBRARY	9/18/02	35 HOURS FOR NICCL SERVICE	\$1,820.00
20959	606	RIPLEY COUNTY HISTORICAL	9/18/02	RIPLEY COUNTY HISTORY	\$125.00
0	607	PAYROLL	9/25/02	PAYROLL	\$13,758.43
0	608	EFTPS	9/25/02	P/R ENDING 9/21/02	\$3,448.12
20963	609	INDIANA DEPARTMENT OF RE	9/25/02	PAYMENT FOR MONTH OF SEPTEMBER	\$1,222.76
0	610	AETNA LIFE INSURANCE AND	9/25/02	P/R ENDING 9/21/02	\$130.00
20961	611	CITY OF ELWOOD NON-REVE	9/25/02		\$446.05
20965	612	MADISON COUNTY FEDERAL	9/25/02	P/R ENDING 9/21/02	\$2,358.80
20960	613	AMERICAN ELECTRIC POWER	9/25/02	As per attached Invoices.	\$1,659.91
20962	614	EXPANETS	9/25/02	As per attached invoices.	\$154.32
20964	615	INDIANA-AMERICAN WATER C	9/25/02		\$49.70
20966	616	TOWN OF FRANKTON	9/25/02	As per attached Invoices.	\$152.84
20967	617	VECTREN ENERGY DELIVERY	9/25/02	As per attached invoices.	\$12.57
20968	618	VISA	9/25/02	As per attached Invoices.	\$22.33

**Total Amount of Claims      \$59,357.54**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, October 02, 2002

\_\_\_\_\_  
Fiscal Officer

### ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$59,357.54

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

### SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.



## ***Bank Balances***

### ***North Madison County Public Library System***

***Report as of: 9/30/02***

***Bank***

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1	Star Financial Bank	\$516,621.65
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,874.63
4	First Farmers Bank & Trust	\$18,845.37

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***Total all banks = \$547,341.65***

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**AGENDA**

**November 11, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
Elwood Public Library**

**EXECUTIVE MEETING  
6:30 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

**A. Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)**

**ADJOURNMENT**

**REGULAR MEETING  
7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS**

- 1. Nomination report
- 2. Painting estimate
- 3. 2003 wage scale
- 4. Frankton building

**NEW BUSINESS**

- 1. Resolution: to reduce current year expenditure for LIRF budget
- 2. Holiday Calendar for 2003

**DIRECTOR'S REPORT  
ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE MEETING  
November 11, 2002  
6:30pm**

**CALL TO ORDER**

Vice-President Don Hill called an executive session of the North Madison County Public Library Board of Trustees to order at 6:30pm on November 11, 2002 in the meeting room of the Elwood Public Library.


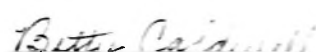
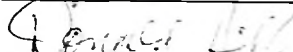

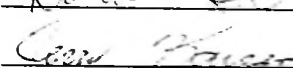
**CALL FOR QUORUM**

Present with Vice-President Hill were members: Jerry Kaiser, Pam Bohlander, Cindy Powell, Betty Caldwell and Wayne Davidson.

**BUSINESS**

The meeting was held for discussion of Purchase/Lease of real property IC5-14-1.5-6(b)(2)(d). No other subject matter was discussed in the executive session other than the subject matter specified in the public notice.

If there are no objections the meeting is adjourned.

 _____	 Betty Caldwell, Secretary _____
 _____	 _____
 _____	_____

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
November 11, 2002  
7:00pm

**CALL TO ORDER**

Vice-President Don Hill called a regular session of the North Madison County Public Library System Board of Trustees to order at 7:00pm on November 11, 2002 in the meeting room of the Elwood Public Library.

**CALL FOR QUORUM**

Present with Vice-President Hill were members: Wayne Davidson, Betty Caldwell, Cindy Powell and Jerry Kaiser.

**MINUTES**

Minutes from the October 14, 2002 regular and executive meetings were passed after Betty Caldwell made a motion, seconded by Wayne Davidson and approved by the members.

**CLAIMS REGISTER AND CHECKS**

The members signed the claims register and Treasurer Wayne Davidson signed checks.

**OLD BUSINESS**

Nomination report

Nominations of Officers for 2003 were made. They include Kevin Sipe, President; Don Hill, Vice-President; Betty Caldwell, Secretary; Wayne Davidson, Treasurer and Pam Bohlander, Assistant Treasurer. A motion was made by Cindy Powell to except the slate of officers as presented. Jerry Kaiser made a second and the motion carried. Election will be held at the December meeting and the new officers will begin their terms in January 2003.

Painting estimate

An estimate for exterior painting of the Elwood Library was obtained from Bill Lawrence Company, Inc. in the amount of \$3,700. The estimate includes all labor, material and equipment to pressure wash and paint the overhang, soffit and columns. Wayne Davidson made a motion to accept this bid for painting. Cindy Powell seconded the motion and it carried.

2003 Wage Scale

Jerry Kaiser made a motion to increase wages by four percent across the board for all employees beginning January 2003. Betty Caldwell seconded the motion and it carried.

Frankton building

A purchase agreement has been received from National City Bank. It contained an offer of \$52,500 to purchase the Library's Frankton building, Lots 37, 38 and 39. The Library

would pay the real estate commission of \$2,500 to Surbaugh & Son, Inc. and also provide three parking spaces for the Bank Employees. The purchase agreement states personal property of library equipment and furnishings are excluded from the sale, all National City Bank's property is to remain with the building. This offer would be in effect until November 15, 2002 at which time it would be terminated and all parties will be released of all liability or obligation. The Library could retain possession of their current residence for six months without payment of rent; however, would continue to pay utilities and maintenance. After discussion Jerry Kaiser made a motion that the Library is not interested in selling at this time. Betty Caldwell made a second and the motion carried. The Director was asked to write a letter to National City Bank and Mr. Surbaugh stating that the Library is not interested in selling at the time.

**NEW BUSINESS**

Resolution: to reduce current year expenditure for LIRF budget

Existing appropriations of \$55,270.00 in the Library Improvement Reserve Fund 2002 budget are not needed for this year. A resolution was presented to leave all unobligated balances in the fund until such time as needed. A motion was made by Jerry Kaiser to accept the resolution, seconded by Betty Caldwell and the motion carried.

Holiday calendar for 2003

Permission was asked that this year the library be closed Monday, December 23 along with Christmas Eve and Christmas Day. A motion was made by Jerry Kaiser to be closed on all three days. Cindy Powell made a second and the motion carried. A motion was made by Jerry Kaiser to accept the 2003 holiday closures as presented, Cindy Powell seconded the motion and it carried.

**DIRECTOR'S REPORT**

Christmas at the Library will be held in the Youth Service Department at Elwood from Monday December 2 until Thursday December 5<sup>th</sup> with activities planned each evening. The activities will include movie night, a visit from Santa, make and take Christmas crafts as well as other fun and exciting activities. Christmas at the Library will be held in the Adult Service area of the Library on Tuesday, December 3 and Wednesday, December 4. There will be music performed by local groups and refreshments will be served sponsored by the Friends of the Library. Naturescape has started putting up the outside Christmas lighting. It is hoped that they receive good publicity from their donation each year of this beautiful lighting. The Library will be hosting The Library Corporation's very first local support group meeting on December 4, 2002 from 9-3. Our automation system was purchased and is supported by The Library Corporation. We were contacted, due to our central location, and ask to host this meeting. It should be very beneficial to all who attend. Several staff members will be involved. On December 2, 2002 Darlene Jeffries will be going part-time and Katie Burris will be taking her place as a full-time employee. They will be assuming much of the same responsibilities as in the past. The web site is up and running. Letters have been received from Mr. Updike, Wayne Davidson, Kevin Sipe and Shawn Heaton stating how much they enjoy this site. The filters are running smoothly, in fact it was a positive move since it has made more

TRANSACTION REPORT

Nov-06-02 Wed 10:24 AM

computers available to persons who would like to do research and less chat room sessions.

Jerry Kaiser made a motion to adjourn, a second was made by Cindy Powell, the motion carried and the meeting was adjourned.

Type	Sending	Receiver	TX/RX Time	Pages	Note
Nov-06	10:23 AM	CALL LEADER	28s	1	OK

Wye & Dail  
Donald Hill  
Gary Kaiser

Betty Caldwell  
 Betty Caldwell, Secretary  
Karen Hill  
Amelia Lullander

Sandy Burton  
 Please publish Friday or Saturday  
 and gain on Monday  
 Thank You  
 552-5001

# TRANSACTION REPORT

Nov-06-02 Wed 10:25 AM

Type	Sending				
Date	Start	Receiver	TX/RX Time	Pages	Note
Nov-06	10:24 AM	HEARLD BULLETIN	33s	1	OK

# Register Of Claims

## North Madison County Public Library System

Report Date: From 10/15/02 To 11/11/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	694	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,070.44	11/6/02	P/R ENDING 11/02/02
			FICA	Payroll Deductions	\$867.52		
			Federal Taxes Withheld	Payroll Deductions	\$1,367.66		
			Medicare	Payroll Deductions	\$202.92		
				<b>Total this claim</b>	<u>\$3,508.54</u>		
0	682	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	10/23/02	P/R ENDING 10/19/02
				<b>Total this claim</b>	<u>\$130.00</u>		
0	693	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,234.21	11/6/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$758.35		
				<b>Total this claim</b>	<u>\$13,992.56</u>		
0	679	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,175.80	10/23/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<u>\$13,931.40</u>		
0	680	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,065.73	10/23/02	P/R ENDING 10/19/02
			FICA	Payroll Deductions	\$863.74		
			Federal Taxes Withheld	Payroll Deductions	\$1,365.05		
			Medicare	Payroll Deductions	\$201.99		
				<b>Total this claim</b>	<u>\$3,496.51</u>		
0	695	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	11/6/02	P/R ENDING 11/02/02
				<b>Total this claim</b>	<u>\$130.00</u>		
21023	677	AT&T	OPERATING FUND	Telephone & Telegraph	\$34.47	10/15/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$34.47</u>		
21024	678	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$42.81	10/15/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$42.81</u>		
21025	685	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$1,559.76	10/23/02	As per attached invoices.
			OPERATING FUND	Electricity	\$377.48		
				<b>Total this claim</b>	<u>\$1,937.24</u>		
21026	686	AT&T	OPERATING FUND	Telephone & Telegraph	\$31.37	10/23/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$31.37</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21027	687	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	10/23/02	SERVICE CONTRACT FOR OCTOBER
				<b>Total this claim</b>	<u>\$119.00</u>		
21028	683	CITY OF ELWOOD NON-REVE	OPERATING FUND	Emp Cont Group Ins	\$240.17	10/23/02	INSURANCE FOR OCTOBER
			Insurance	Emp Cont Group Ins	\$205.88		
				<b>Total this claim</b>	<u>\$446.05</u>		
21029	681	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$936.25	10/23/02	INDIANA STATE TAXES FOR OCTOBER
			County Taxes Withheld	Payroll Deductions	\$269.48		
				<b>Total this claim</b>	<u>\$1,205.73</u>		
21030	688	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$54.80	10/23/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$54.80</u>		
21031	684	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$876.40	10/23/02	P/R ENDING 10/19/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<u>\$2,332.40</u>		
21032	689	PILLSBURY CLASSIC COOKB	OPERATING FUND	Frankton Per. & Newsp.	\$24.95	10/23/02	PILLSBURY CLASSIC COOKBOOKS MAGAZINE
				<b>Total this claim</b>	<u>\$24.95</u>		
21033	690	POSTMASTER	OPERATING FUND	Postage & UPS	\$37.00	10/23/02	STAMPS
			OPERATING FUND	Postage & UPS	\$37.00		
				<b>Total this claim</b>	<u>\$74.00</u>		
21034	691	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$12.00	10/23/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$12.00</u>		
21035	692	VISA	OPERATING FUND	Elwood Children's Programing	\$214.95	10/23/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$214.95</u>		
21036	697	BARBARA MCADAMS	OPERATING FUND	Postage & UPS	\$5.50	11/6/02	PETTY CASH REIMBURSEMENT
			OPERATING FUND	Operating Supplies	\$56.16		
				<b>Total this claim</b>	<u>\$61.66</u>		
21037	698	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$162.34	11/6/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$162.34</u>		
21038	699	INDIANA ONLINE USERS GRO	OPERATING FUND	Professional Meetings	\$45.00	11/6/02	WORKSHOP-JAMIE SCOTT
				<b>Total this claim</b>	<u>\$45.00</u>		
21039	696	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$911.72	11/6/02	P/R ENDING 11/2/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<u>\$2,367.72</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21040	700	PITNEY BOWES	OPERATING FUND	Equipment/Rental	\$7.89	11/6/02	
				<b>Total this claim</b>	<b>\$7.89</b>		
21041	701	PURCHASE POWER	OPERATING FUND	Postage & UPS	\$620.00	11/6/02	POSTAGE
				<b>Total this claim</b>	<b>\$620.00</b>		
21042	702	TOWN OF FRANKTON	OPERATING FUND	Electricity	\$96.83	11/6/02	As per attached invoices.
			OPERATING FUND	Water	\$8.85		
			OPERATING FUND	Waste Disposal Services	\$9.12		
				<b>Total this claim</b>	<b>\$114.80</b>		
21043	703	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$26.14	11/6/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$26.14</b>		
21044	743	AMBER BLOOD	OPERATING FUND	Traveling Expense	\$42.98	11/11/02	MILEAGE OCTOBER, NOVEMBER, DECEMBER
				<b>Total this claim</b>	<b>\$42.98</b>		
21045	705	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$24.56	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$24.56</b>		
21046	706	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$46.00</b>		
21047	707	AT&T	OPERATING FUND	Telephone & Telegraph	\$56.14	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$56.14</b>		
21048	708	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	11/11/02	NOVEMBER SERVICE CONTRACT
				<b>Total this claim</b>	<b>\$119.00</b>		
21049	711	B.L. LIGHTING	OPERATING FUND	Repair Parts/Maintenance	\$127.50	11/11/02	LIGHTING AT FRANKTON
				<b>Total this claim</b>	<b>\$127.50</b>		
21050	704	BAKER & TAYLOR	OPERATING FUND	Elwood Adult	\$1,837.29	11/11/02	As per attached invoices.
			OPERATING FUND	Elwood Childrens	\$819.08		
			OPERATING FUND	Elwood YA	\$419.93		
			OPERATING FUND	Frankton	\$887.26		
			OPERATING FUND	Summitville	\$305.15		
			OPERATING FUND	Elwood AV	\$97.72		
			Gift	Summitville	\$156.93		
				<b>Total this claim</b>	<b>\$4,523.36</b>		
21051	709	BARBARA SNIPES	OPERATING FUND	Traveling Expense	\$63.28	11/11/02	MILEAGE FOR OCTOBER
				<b>Total this claim</b>	<b>\$63.28</b>		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21052	710	BINGHAM, FARRER & WILSON	OPERATING FUND	Legal Services	\$58.33	11/11/02	
				<b>Total this claim</b>	<u>\$58.33</u>		
21053	712	CBS TECHNOLOGIES LLC	OPERATING FUND	Repair Parts/Maintenance	\$230.50	11/11/02	BATTERY PACKS FOR PORTABLE PHONES
				<b>Total this claim</b>	<u>\$230.50</u>		
21054	713	CENTRAL INDIANA HARDWAR	OPERATING FUND	Repair Parts/Maintenance	\$17.04	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$17.04</u>		
21055	714	CHAPMAN ELECTRIC SUPPLY	OPERATING FUND	Repair Parts/Maintenance	\$68.00	11/11/02	LIGHT BULBS
				<b>Total this claim</b>	<u>\$68.00</u>		
21056	715	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$38.62	11/11/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$33.05		
				<b>Total this claim</b>	<u>\$71.67</u>		
21057	744	CIRCUIT CITY	OPERATING FUND	Office Supplies	\$104.99	11/11/02	EXTENDED WARRANTY FOR CAMCORDER-SONY DCRTRV330
				<b>Total this claim</b>	<u>\$104.99</u>		
21058	716	COOK ELECTRIC, INC.	OPERATING FUND	Bldg. & Structure/Maint.	\$340.00	11/11/02	
			OPERATING FUND	Other Repair & mainten.supplies	\$255.49		
				<b>Total this claim</b>	<u>\$595.49</u>		
21059	717	CVS PHARMACY	OPERATING FUND	Elwood Children's Programing	\$10.02	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$10.02</u>		
21060	718	DEMCO	OPERATING FUND	Operating Supplies	\$32.34	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$32.34</u>		
21061	742	DIANA L. SHEPARD	OPERATING FUND	Traveling Expense	\$31.08	11/11/02	MILEAGE JUNE THROUGH OCTOBER
				<b>Total this claim</b>	<u>\$31.08</u>		
21062	719	ELWOOD CHAMBER OF COM	Gift	Operating Supplies	\$75.00	11/11/02	HOLIDAY BANNER
				<b>Total this claim</b>	<u>\$75.00</u>		
21063	720	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$137.64	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$137.64</u>		
21064	721	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$72.18	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$72.18</u>		
21065	722	GAYLORD BROS.	OPERATING FUND	Operating Supplies	\$195.93	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$195.93</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21066	740	GROLIER EDUCATIONAL/SCH	OPERATING FUND	Frankton	\$263.94	11/11/02	As per attached invoices.
			OPERATING FUND	Summitville	\$263.94		
				<b>Total this claim</b>	<u>\$527.88</u>		
21067	724	H.W.WILSON COMPANY	OPERATING FUND	Elwood Adult	\$601.00	11/11/02	READERS GUIDE
			OPERATING FUND	Frankton	\$336.00		
			OPERATING FUND	Summitville	\$336.00		
				<b>Total this claim</b>	<u>\$1,273.00</u>		
21068	723	HI DIRECT/ADVANCED LIGHTI	OPERATING FUND	Other Repair & mainten.supplies	\$274.67	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$274.67</u>		
21069	726	HORTON'S & SONS OF ELWO	OPERATING FUND	Repair Parts/Maintenance	\$19.72	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$19.72</u>		
21070	725	HP PRODUCTS	OPERATING FUND	Cleaning & Sanitation Supplies	\$103.89	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$103.89</u>		
21071	727	INDIANAPOLIS NEWSPAPERS,	OPERATING FUND	Elwood Period. & News.	\$187.20	11/11/02	1 YEAR SUBSCRIPTION FOR ELWOOD
				<b>Total this claim</b>	<u>\$187.20</u>		
21072	728	INTEGRATED DATA SOLUTIO	OPERATING FUND	Technology Software	\$816.00	11/11/02	NORTON-34 LICENSE RENEWAL
				<b>Total this claim</b>	<u>\$816.00</u>		
21073	729	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$405.48	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$405.48</u>		
21074	746	JAMES G. OTT	OPERATING FUND	Traveling Expense	\$24.22	11/11/02	MILEAGE
				<b>Total this claim</b>	<u>\$24.22</u>		
21075	747	JAMIE B. SCOTT	OPERATING FUND	Traveling Expense	\$174.86	11/11/02	MILEAGE
				<b>Total this claim</b>	<u>\$174.86</u>		
21076	730	K MART	OPERATING FUND	Operating Supplies	\$67.75	11/11/02	As per attached invoices.
			OPERATING FUND	Elwood Children's Programing	\$24.87		
				<b>Total this claim</b>	<u>\$92.62</u>		
21077	731	KARDINAL SUPPLY, INC.	OPERATING FUND	Professional Services	\$25.00	11/11/02	WATER HOT LOOP INSPECTION
				<b>Total this claim</b>	<u>\$25.00</u>		
21078	732	KNOWLEDGE SHOPPE, THE	OPERATING FUND	Operating Supplies	\$32.21	11/11/02	BULLETIN BOARD DECORATIONS
				<b>Total this claim</b>	<u>\$32.21</u>		
21079	733	LEXIS NEXIS MATTHEW BEND	OPERATING FUND	Elwood Adult	\$71.45	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$71.45</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21080	734	MANIFOLD REFUSE, INC.	OPERATING FUND	Waste Disposal Services	\$60.00	11/11/02	4TH QUARTER TRASH SERVICE
				<b>Total this claim</b>	<u>\$60.00</u>		
21081	735	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$200.00	11/11/02	LAWN SERVICE FOR SUMMITVILLE
				<b>Total this claim</b>	<u>\$200.00</u>		
21082	736	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$119.97	11/11/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$557.79		
			OPERATING FUND	Summitville AV	\$7.99		
				<b>Total this claim</b>	<u>\$685.75</u>		
21083	737	PAZ & ASSOCIATES	OPERATING FUND	Elwood Adult	\$6.50	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$6.50</u>		
21084	738	QUILL CORPORATION	OPERATING FUND	Office Supplies	\$507.38	11/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$507.38</u>		
21085	745	RALPH MALEY	OPERATING FUND	Traveling Expense	\$12.88	11/11/02	MILEAGE
				<b>Total this claim</b>	<u>\$12.88</u>		
21086	739	RAMSAY BUSINESS PRODUC	OPERATING FUND	Equipment/Rental	\$76.38	11/11/02	As per attached invoices.
			OPERATING FUND	Office Supplies	\$32.62		
			OPERATING FUND	Office Supplies	\$10.00		
			OPERATING FUND	Office Supplies	\$23.88		
				<b>Total this claim</b>	<u>\$142.88</u>		
21087	741	UPSTART	Gift	Frankton	\$98.49	11/11/02	As per attached invoices.
			OPERATING FUND	Elwood Children's Programing	\$22.50		
				<b>Total this claim</b>	<u>\$120.99</u>		

Number	Date	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$57,591.94

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, November 11, 2002

*W.D. C. [Signature]*

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  7 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 11 day of November, 2002.

<i>Wynne E. Dasher</i>	<i>Cecily Powell</i>	
<i>Beth Caldwell</i>	<i>Jerry Kaiser</i>	
<i>Donald J Hill</i>		

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

*Georg J Austin*  
Director  
NMCPLS

RECAP OF NOVEMBER 11, 2002  
NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES

1. **Wages for 2003:** The Board voted the staff a 4% wage increase for 2003.
2. **December 23:** The Libraries will be closed for Christmas on December 23, 24, & 25. (Emily, Carolyn, & Barb—please make sure signs are posted well in advance for your patrons. Emily & Carolyn should also put something in their local papers.)
3. **Holiday schedule 2003 Attached**
4. **Frankton building:** The Board voted to inform NCB they were not interested in selling right now.
5. **TLC Support Group to meet at Elwood December 4<sup>th</sup>:** The following are to attend: Jamie, Glenna, Barb, & Carolyn. There may be others and Jamie will let you know.
6. **December 2<sup>nd</sup>** Darlene Jeffries go to part-time and Katie Burris joins us a full-time employee.
7. **The officers of the Board of Trustees will remain the same for 2003.** Kevin Sipe, President; Don Hill, Vice-President; Betty Caldwell, Secretary; and Wayne Davidson, Treasurer.

LIBRARY IMPROVEMENT RESERVE FUND RESOLUTION  
November 11, 2002

Whereas, it has been shown that certain existing appropriations now have unobligated balances that will not be needed for the purposes for which appropriated.

NOW THEREFORE BE IT ORDAINED (resolved) by the Board of Trustees of the North Madison County Public Library System, Madison County, that the following existing appropriations be left in the Library Improvement Reserve Fund until such time as needed.

4.1 Land Buildings	\$55,270.00
TOTAL	\$55,270.00

Adopted this 11<sup>th</sup> day of November, 2002

NAY

AYE

_____	Wayne E. Davidson
_____	Donald J. Hill
_____	Beverly J. Austin
_____	Jerry Houser
_____	
_____	

ATTEST:

Betty Caldwell  
Betty Caldwell, Secretary

\_\_\_\_\_  
Beverly J. Austin, Library Director

**BL**

BILL LAWRENCE COMPANY, INC.

221 NORTH COLLEGE AVENUE  
INDIANAPOLIS, IN 46202-3797  
317-632-0363  
317-885-0517 FAX

October 22, 2002

Elwood Public Library

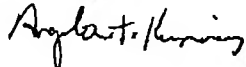
Attn: Beverly Austin

RE: Exterior Painting

We propose to furnish all labor, material and necessary equipment to pressure wash and paint overhang, soffit and columns for the sum of \$ 3,700.00.

Sincerely,

BILL LAWRENCE CO., INC.



Angela F. Kinney  
President

**2003 HOLIDAY CLOSURES**

JANUARY 1, 2003	NEW YEAR'S DAY
FEBRUARY 17, 2003	PRESIDENT'S DAY
MAY 26, 2003	MEMORIAL DAY
JULY 4 & 5, 2003	INDEPENDENCE DAY
AUGUST 30, 2003 & SEPTEMBER 1, 2003	LABOR DAY (Sat.&Mon.)
NOVEMBER 26, 2003 (Noon Closing)	THANKSGIVING EVE
NOVEMBER 27, 2003	THANKSGIVING DAY
DECEMBER 24, 2003	CHRISTMAS EVE DAY
DECEMBER 25, 2003	CHRISTMAS DAY
DECEMBER 31, 2003 (Noon Closing)	NEW YEAR'S EVE
JANUARY 1, 2004	NEW YEAR'S DAY

**(11 DAYS NOT INCLUDING JANUARY 1, 2004)****(This year was 10 ½ days)**

This excludes ½ day for Good Friday and adds an extra day for Labor Day. Labor Day Saturday is very slow. This year adds July 5 (Sat.) because it again would be a very slow day since July 4 is on Friday. (People will make it a 3 day weekend.)

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	<b>OCT</b>	<b>OCT</b>	<b>AMOUNT OF</b>	<b>% OF</b>	<b>YTD</b>
	<b>2001</b>	<b>2002</b>	<b>CHANGE</b>	<b>CHANGE</b>	
<b>ELWOOD</b>					
ADULT	3456	3986	530	15%	38194
JUVENILE	2816	3638	822	29%	23976
Y. A.	183	251	68	37%	2172
PERIOD.	579	516	-63	-11%	5231
AUDIO	253	300	47	19%	2652
VIDEO	3301	4084	783	24%	34389
<b>TOTAL</b>	<b>10588</b>	<b>12775</b>	<b>2187</b>	<b>21%</b>	<b>106614</b>

<b>FRANKTON</b>					
ADULT	1067	1030	-37	-3%	9790
JUVENILE	617	1086	469	76%	8754
Y. A.	47	65	18	38%	494
PERIOD.	280	220	-60	-21%	2260
AUDIO	31	40	9	29%	274
VIDEO	986	1437	451	46%	12541
<b>TOTAL</b>	<b>3028</b>	<b>3878</b>	<b>850</b>	<b>28%</b>	<b>34113</b>

<b>HAZELBAKER</b>					
ADULT	851	791	-60	-7%	7538
JUVENILE	516	567	51	10%	5725
Y. A.	37	60	23	62%	453
PERIOD.	111	81	-30	-27%	1022
AUDIO	49	37	-12	-24%	494
VIDEO	405	495	90	22%	4482
<b>TOTAL</b>	<b>1969</b>	<b>2031</b>	<b>62</b>	<b>3%</b>	<b>19714</b>

<b>SYSTEM</b>					
ADULT	5374	5807	433	8%	55522
JUVENILE	3949	5291	1342	34%	38455
Y. A.	267	376	109	41%	3119
PERIOD.	970	817	-153	-16%	8513
AUDIO	333	377	44	13%	3420
VIDEO	4692	6016	1324	28%	51412
<b>TOTAL</b>	<b>15585</b>	<b>18684</b>	<b>3099</b>	<b>20%</b>	<b>160441</b>

	<b>ELWOOD</b>	<b>FRANKTON</b>	<b>HAZELBAK.</b>
<b>TRAFFIC</b>	10509	2342	1340
<b>REF.</b>	58	37	10
<b>ASSITS.</b>	2362	624	278
<b>COMP A.</b>	743	380	237
<b>J.</b>	1043	N/A	164
<b>PROG. A.</b>	9 / 70	5 / 11	4 / 9
<b>J.</b>	49 / 841	2 / 32	6 / 98

**TECH. SERVICE PROCESSED 513 ITEMS AND WITHDREW 415 ITEMS**

**Financial Report**  
**North Madison County Public Library System**

Report Dates = 10/1/02 to 10/31/02

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. Operating Fund</b>						
100 OPERATING FUND	\$450,144.87	\$69,436.19	\$667,832.65	\$32,652.89	\$604,617.79	\$386,930.01
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$69,436.19</b>	<b>\$667,832.65</b>	<b>\$32,652.89</b>	<b>\$604,617.79</b>	<b>\$386,930.01</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$200.00	\$925.00	\$50.00	\$825.00	\$50.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$0.00	\$10,000.00	\$10,340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$137.02	\$4,312.06	\$80.00	\$3,265.49	\$9,087.45
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$0.00	\$121,000.00	\$0.00	\$133,051.61	\$26,879.84
<b>Subtotal</b>	<b>\$71,608.14</b>	<b>\$337.02</b>	<b>\$172,392.67</b>	<b>\$130.00</b>	<b>\$222,142.10</b>	<b>\$121,357.57</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$2,711.47	\$32,858.71	\$2,711.47	\$32,858.71	\$0.00
202 FICA	\$0.00	\$1,715.53	\$19,794.11	\$1,715.53	\$19,794.11	\$0.00
203 State Tax Withheld	\$0.00	\$936.25	\$10,970.57	\$936.25	\$10,970.57	\$0.00
204 County Taxes Withheld	\$0.00	\$269.48	\$3,105.95	\$269.48	\$3,105.95	\$0.00
205 PERF	\$0.00	\$2,063.75	\$5,788.42	\$527.81	\$6,316.23	\$527.81
206 Credit Union	\$0.00	\$1,793.86	\$24,243.16	\$1,793.86	\$24,243.16	\$0.00
207 Annuity	\$0.00	\$260.00	\$3,660.00	\$260.00	\$3,660.00	\$0.00
208 Insurance	\$0.00	\$205.88	\$4,531.16	\$205.88	\$4,531.16	\$0.00
209 Medicare	\$0.00	\$401.21	\$4,629.42	\$401.21	\$4,629.42	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$10,357.43</b>	<b>\$109,581.50</b>	<b>\$8,821.49</b>	<b>\$110,109.31</b>	<b>\$527.81</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$80,130.64</b>	<b>\$949,806.82</b>	<b>\$41,604.38</b>	<b>\$936,869.20</b>	<b>\$508,815.39</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.



# Appropriation Report for 100 OPERATING FUND

North Madison County Public Library System

Report Date: From 10/1/02 To 10/31/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$26,158.59	\$302,195.72	\$62,005.28	83.0
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$1,511.20	\$17,066.67	\$3,202.33	84.2
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$972.17	\$527.83	64.8
1.16 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$2,116.74	\$24,423.53	\$4,988.47	83.0
1.18 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$5,503.14	\$15,435.42	\$17,330.58	47.1
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$240.17	\$4,440.48	\$4,559.52	49.3
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$35,529.84</b>	<b>\$364,533.99</b>	<b>\$92,914.01</b>	<b>79.7</b>
<i>2. Supplies</i>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$839.78	\$6,021.13	\$3,978.87	60.2
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$129.00	\$203.75	\$546.25	27.2
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$288.04	\$6,017.60	\$182.40	97.1
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$109.05	\$1,972.96	\$527.04	78.9
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$5.50	\$26.32	\$48.68	35.1
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$9.32	\$490.68	1.9
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$924.70	\$575.30	61.6
2.27 Other Repair & mainten.supplies	\$2,000.00	\$0.00	\$2,000.00	\$92.34	\$267.67	\$1,732.33	13.4
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$262.74	\$3,195.50	(\$195.50)	106.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$159.00	\$11,986.00	\$3,014.00	79.9
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$1,885.45</b>	<b>\$30,624.95</b>	<b>\$11,400.05</b>	<b>72.9</b>
<i>2. Supplies</i>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$121.17	\$574.31	\$1,075.69	34.8
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$121.17</b>	<b>\$574.31</b>	<b>\$1,075.69</b>	<b>34.8</b>
<i>3. Other Services and Charge</i>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$730.00	\$18,145.84	(\$145.84)	100.8
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$400.00	\$400.00	\$4,600.00	8.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$2,912.00	\$31,416.00	\$4,984.00	86.3
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$604.44	\$7,901.49	\$2,258.01	77.8
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$143.34	\$1,506.27	\$1,193.73	55.8
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$209.24	\$1,644.69	\$755.31	68.5
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	(\$44.97)	\$1,056.88	\$2,943.12	26.4
3.26 Elwood Children's Programing	\$2,000.00	\$0.00	\$2,000.00	\$270.80	\$1,669.36	\$330.64	83.5
3.27 Elwood Adult Programing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$445.39	\$1,054.61	29.7
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$989.16	\$10.84	98.9
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$0.00	\$695.19	\$4.81	99.3
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$2,230.00	\$2,525.00	(\$25.00)	101.0
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$0.00	\$372.35	(\$122.35)	148.9
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$8,921.00	\$12,249.00	(\$1,219.00)	111.1
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$433.00	(\$83.00)	123.7
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$66.53	\$3,717.94	\$8,282.06	31.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.52 Electricity	\$23,100.00	\$0.00	\$23,100.00	\$1,937.24	\$18,918.32	\$4,181.68	81.9
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$272.52	\$2,107.91	\$792.09	72.7
3.54 Waste Disposal Services	\$600.00	\$0.00	\$600.00	\$0.00	\$406.15	\$193.85	67.7
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$98.00	\$98.00	\$902.00	9.8
3.62 Equipment/Maint.	\$4,000.00	\$0.00	\$4,000.00	\$197.73	\$1,513.64	\$2,486.36	37.8
3.7 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.72 Equipment/Rental	\$3,000.00	\$0.00	\$3,000.00	\$227.38	\$1,150.42	\$1,849.58	38.3
3.8 Dues	\$850.00	\$0.00	\$850.00	\$0.00	\$859.84	(\$9.84)	101.2
3.81 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$114.50	\$685.50	14.3
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$19,175.25</b>	<b>\$120,336.34</b>	<b>\$45,903.16</b>	<b>72.4</b>

#### 4. Capitol Outlays

4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$1,120.00	\$1,120.00	(\$620.00)	224.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$706.02	\$3,003.99	\$2,496.01	54.6
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$267.94	\$11,900.16	\$2,199.84	84.4
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$1,996.40	\$26,364.53	\$7,135.47	78.7
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$965.81	\$10,458.54	\$2,041.46	83.7
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$1,417.43	\$582.57	70.9
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$788.26	\$16,005.81	\$2,494.19	86.5
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$647.00	\$11,370.29	\$1,129.71	91.0
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$107.49	\$2,545.37	\$1,454.63	63.6
4.4 Elwood Period. & News.	\$4,600.00	\$14.00	\$4,614.00	\$2,817.26	\$3,835.01	\$778.99	83.1
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$1,311.78	\$1,607.73	\$842.27	65.6
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$756.41	\$1,262.01	\$37.99	97.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.51 Elwood AV	\$10,500.00	\$0.00	\$10,500.00	\$833.29	\$9,375.61	\$1,124.39	86.2
4.52 Frankton AV	\$5,480.00	\$0.00	\$5,480.00	\$277.89	\$4,119.77	\$1,360.23	75.2
4.53 Summitville AV	\$2,800.00	\$0.00	\$2,800.00	\$128.93	\$2,728.20	\$71.80	97.4
4.54 Technology Software	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$8,465.30	(\$5,965.30)	338.8
4.6 2001 Encumbrances	\$5,735.06	\$0.00	\$5,735.06	\$0.00	\$5,735.06	\$0.00	100.0
<b>Subtotal</b>	<b>\$138,365.06</b>	<b>\$114.00</b>	<b>\$138,479.06</b>	<b>\$12,724.48</b>	<b>\$121,314.81</b>	<b>\$17,164.25</b>	<b>87.6</b>
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$69,436.19</b>	<b>\$637,384.40</b>	<b>\$168,457.16</b>	<b>79.1</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**Receipt Listing**  
**North Madison County Public Library System**

Report Date: From 10/1/02 To 10/31/02

Receipt #	Date	Name	Explanation	Bank	Total
510	10/4/02	FIRST FARMERS BANK	SEPTEMBER INTEREST	4	\$21.14
511	10/9/02	PAYROLL		1	\$4,410.42
512	10/10/02	COMMUNITY BANK	SEPTEMBER INTEREST	3	\$8.55
513	10/30/02	STAR FINANCIAL BANK	NON-SUFF. FUNDS CHECK/ MERISSA COUCH - FRANKTON-CHARGE-BACK	1	(\$12.80)
514	10/30/02	STAR FINANCIAL BANK	SEPTEMBER INTEREST	1	\$194.31
515	10/23/02	PAYROLL		1	\$4,411.07
516	10/1/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4210	1	\$60.50
517	10/1/02	DARLENE JEFFRIES	SALE OF BOOKS - RECEIPT # 4211	1	\$8.84
518	10/1/02	R. SHAWN HEATON	TARRKINGTON COLLECTION	1	\$50.00
519	10/2/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4213	1	\$89.60
520	10/2/02	BARBAR McADAMS	FINES & FEES - RECEIPT # 4214	1	\$85.40
521	10/2/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4215	1	\$29.20
522	10/3/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4216	1	\$37.50
523	10/3/02	HAROLD & JANIS ALEXAND	DONATION-FLOYD GILL-ELWOOD - RECEIPT # 4217	1	\$40.00
524	10/4/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4218	1	\$56.65
525	10/4/02	TREASURER MADISON CO	COUNTY OPTION TAX (OCTOBER DISTRIBUTION) - RECEIPT # 4219	1	\$26,381.12
526	10/7/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4220	1	\$48.10
527	10/7/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4221	1	\$25.84
528	10/7/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4222	1	\$8.60
529	10/8/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4223	1	\$43.35
530	10/8/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4224	1	\$86.80
531	10/8/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4225	1	\$115.50
532	10/9/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4226	1	\$56.10
533	10/9/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4227	1	\$37.80
534	10/10/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4228	1	\$87.54
535	10/11/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4229	1	\$51.64
536	10/14/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4230	1	\$43.75
537	10/14/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4231	1	\$27.30
538	10/14/02	BEVERLY AUSTIN	BOOK DISCUSSION BOOKS - RECEIPT # 4232	1	\$21.80
539	10/14/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4233	1	\$58.50
540	10/15/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4234	1	\$32.80
541	10/16/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4235	1	\$63.20

Receipt #	Date	Name	Explanation	Bank	Total
542	10/16/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4236	1	\$21.14
543	10/21/02	KATIE BURRIS	FINES & FEES - RECEIPT # 4237	1	\$45.75
544	10/21/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4238	1	\$28.75
545	10/21/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4239	1	\$38.36
546	10/21/02	KATIE BURRIS	FINES & FEES - RECEIPT # 4240	1	\$24.75
547	10/21/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4241	1	\$28.26
548	10/21/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4242	1	\$40.30
549	10/22/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4243	1	\$51.30
550	10/22/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4244	1	\$71.44
551	10/22/02	EDWARD JENNINGS	DONATION FOR INDIANA FOAM - RECEIPT # 4245	1	\$22.00
552	10/23/02	GLORIA BRISBEN	FINES & FEES - RECEIPT # 4246	1	\$82.55
553	10/22/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4247	1	\$45.54
554	10/23/02	AUDITOR OF STATE OF IN	LSTA GRANT REIMBURSEMENT - RECEIPT # 4248	1	\$3,200.27
555	10/24/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4249	1	\$45.50
556	10/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4250	1	\$37.10
557	10/28/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4251	1	\$44.70
558	10/28/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4253	1	\$48.30
559	10/29/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4254	1	\$78.59
560	10/30/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4255	1	\$61.80
561	10/30/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4256	1	\$71.40
562	10/30/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4257	1	\$15.50
563	10/30/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 4258	1	\$500.00
564	10/31/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4259	1	\$45.10
565	10/31/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4260	1	\$65.55
566	10/31/02	RAEANNA MERRITT	DONATION IN MEMORY OF Jim Knoop - ELWOOD - RECEIPT # 4261	1	\$20.00

**Total All Receipts** **\$41,604.38**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Voucher List

North Madison County Public Library System

Report Date: From 10/1/02 To 10/31/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	619	PAYROLL	10/9/02	PAYROLL	\$13,738.39
0	620	EFTPS	10/9/02	P/R ENDING 10/5/02	\$3,448.44
0	621	AETNA LIFE INSURANCE AND	10/9/02	P/R ENDING 10/5/02	\$130.00
20972	622	MADISON COUNTY FEDERAL	10/9/02	P/R ENDING 10/5/02	\$2,373.46
20969	623	AT&T	10/9/02	As per attached invoices.	\$60.08
20970	624	CITY WATER & SEWAGE DEP	10/9/02	As per attached invoices.	\$217.72
20971	625	GENEALOGY.COM	10/9/02	FAMILY TREE MAKER SUPER BUNDLE 18-PREPAID	\$64.99
20975	626	PROQUEST INFORMATION & L	10/9/02	As per attached invoices.	\$16.00
20973	627	PITNEY BOWES	10/9/02	As per attached invoices.	\$151.00
20974	628	POPULAR SUBSCRIPTION SE	10/9/02	As per attached invoices.	\$4,860.50
20976	629	PUBLIC EMP. RETIREMENT F	10/9/02	3RD QUARTER 2002	\$7,566.89
20977	630	PURCHASE POWER	10/9/02	MAINTANCE AGREEMENT	\$35.00
20978	631	VECTREN ENERGY DELIVERY	10/9/02	As per attached invoices.	\$11.72
20982	632	BAKER & TAYLOR	10/14/02	As per attached invoices.	\$6,166.83
20980	633	AMBER BLOOD	10/14/02	MILEAGE	\$43.82
20981	634	ARAB TERMITE & PEST CONT	10/14/02	As per attached invoices.	\$46.00
20983	635	BARBARA SNIPES	10/14/02	MILEAGE FOR SEPTEMBER	\$50.62
20984	636	BEVERLY AUSTIN	10/14/02	MILEAGE	\$114.80
20985	637	BON PRINTING	10/14/02	LETTERHEAD STATIONERY	\$129.00
20986	638	BORDERS GROUP INC.	10/14/02		\$39.00
20979	639	A.E. BOYCE CO., INC.	10/14/02	GENERAL RECEIPT BOOKS	\$121.17
20987	640	BURNETTE - DELLINGER INC.	10/14/02	PACKAGE POLICY RENEWAL	\$8,921.00
20988	641	CHAPMAN ELECTRIC SUPPLY	10/14/02	As per attached invoices.	\$61.56
20990	642	CRAIG ROOFING COMPANY	10/14/02	REPLACE MISSING SHINGLES-ELWOOD	\$98.00
20991	643	DEMCO	10/14/02	As per attached invoices.	\$806.28
20993	644	FILIP, INC.	10/14/02	As per attached invoices.	\$32.58
20994	645	GALE GROUP	10/14/02	As per attached invoices.	\$111.51
20995	646	GAYLORD BROS.	10/14/02	As per attached invoices.	\$77.13
20996	647	GREEN ACRES	10/14/02	ELWOOD-STONE LANDSCAPE	\$1,120.00
20997	648	GROLIER EDUCATIONAL/SCH	10/14/02	As per attached invoices.	\$382.79
20998	649	GRUNAU COMPANY	10/14/02	QUARTERLY SPRINKLER INSPECTION	\$285.00
20999	650	HEINEMANN LIBRARY	10/14/02	As per attached invoices.	\$14.95
21000	651	HERITAGE BOOKS, INC	10/14/02	As per attached invoices.	\$42.50
21001	652	HORTON'S & SONS OF ELWO	10/14/02	As per attached invoices.	\$30.78
21002	653	INDIANA STATE LIBRARY	10/14/02	3RD QUARTER 2002 PLAC	\$200.00
21005	654	K MART	10/14/02	As per attached invoices.	\$74.44
21006	655	LEXIS NEXIS MATTHEW BEND	10/14/02	As per attached invoices.	\$163.10
21007	656	LIBRARY CORPORATION, THE	10/14/02	BARCODE READER SUPPORT	\$159.00
21008	657	LIBRARY STORE INC., THE	10/14/02	As per attached invoices.	\$85.35
21009	658	MADISON-GRANT HIGH SCHO	10/14/02	2002-2003 YEARBOOK	\$25.00
21010	659	MARSH SUPERMARKET	10/14/02	As per attached invoices.	\$16.85
21011	660	MARVIN SAUBERT	10/14/02	SEPTEMBER LAWN CARE	\$280.00
21012	661	MC KNIGHTS	10/14/02	As per attached invoices.	\$36.90
21013	662	MIDWEST TAPE	10/14/02	As per attached invoices.	\$1,116.52
21014	663	NANCY SUMNER	10/14/02	PETTY CASH REIMBURSEMENT	\$28.87
20989	664	CINTAS CORPORATION	10/14/02	As per attached invoices.	\$76.47
21015	665	NARDCO	10/14/02	REPAIR- FRANKTON FURNACE	\$160.83
21016	666	QUILL CORPORATION	10/14/02	As per attached invoices.	\$732.32
21017	667	RADIO SHACK	10/14/02	As per attached invoices.	\$4.99

Printed on Friday, November 01, 2002

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Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
21018	668	RAMSAY BUSINESS PRODUC	10/14/02	As per attached invoices.	\$183.84
21020	669	TASTE OF HOME	10/14/02	2003 TASTE OF HOME ANNUAL RECIPES	\$23.90
21021	670	TIGERDIRECT.COM	10/14/02	HEADPHONES	\$210.95
21022	671	USI, INC	10/14/02	As per attached invoices.	\$213.60
21019	672	SPARKS APPRAISALS	10/14/02	APPRAISAL OF FRANKTON LIBRARY PROPERTY	\$400.00
21004	673	INTELENET COMMISSION(ST	10/14/02	As per attached invoices.	\$340.88
20992	674	EXPANETS	10/14/02	As per attached invoices.	\$137.64
21003	675	INTEGRATED DATA SOLUTIO	10/14/02	128MB PC133 DIMM MEMORY	\$52.00
0	676	INCOLSA	10/14/02	REVERSE VOUCHER 559-CK 20914-WORKSHOP FULL-RETURNED CHECK	(\$50.00)
21023	677	AT&T	10/15/02	As per attached invoices.	\$34.47
21024	678	VECTREN ENERGY DELIVERY	10/15/02	As per attached invoices.	\$42.81
0	679	PAYROLL	10/23/02	PAYROLL	\$13,931.40
0	680	EFTPS	10/23/02	P/R ENDING 10/19/02	\$3,496.51
21029	681	INDIANA DEPARTMENT OF RE	10/23/02	INDIANA STATE TAXES FOR OCTOBER	\$1,205.73
0	682	AETNA LIFE INSURANCE AND	10/23/02	P/R ENDING 10/19/02	\$130.00
21028	683	CITY OF ELWOOD NON-REVE	10/23/02	INSURANCE FOR OCTOBER	\$446.05
21031	684	MADISON COUNTY FEDERAL	10/23/02	P/R ENDING 10/19/02	\$2,332.40
21025	685	AMERICAN ELECTRIC POWER	10/23/02	As per attached invoices.	\$1,937.24
21026	686	AT&T	10/23/02	As per attached invoices.	\$31.37
21027	687	AUDIO VISUAL COMMUNICATI	10/23/02	SERVICE CONTRACT FOR OCTOBER	\$119.00
21030	688	INDIANA-AMERICAN WATER C	10/23/02	As per attached invoices.	\$54.80
21032	689	PILLSBURY CLASSIC COOKB	10/23/02	PILLSBURY CLASSIC COOKBOOKS MAGAZINE	\$24.95
21033	690	POSTMASTER	10/23/02	STAMPS	\$74.00
21034	691	VECTREN ENERGY DELIVERY	10/23/02	As per attached invoices.	\$12.00
21035	692	VISA	10/23/02	As per attached invoices.	\$214.95

Total Amount of Claims \$80,130.64

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, November 01, 2002

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$80,130.64

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Printed on Friday, November 01, 2002

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Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# *Bank Balances*

## *North Madison County Public Library System*

*Report as of: 10/31/02*

*Bank*

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1	Star Financial Bank	\$478,068.70
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,880.18
4	First Farmers Bank & Trust	\$18,866.51

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*Total all banks =*                      **\$508,815.39**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Won Hill

**Beverly Austin**

---

**From:** "Beverly Austin" <baustin@elwood.lib.in.us>  
**To:** "Jerry Kaiser" <anedle@aol.com>; "Kevin Sipe" <ksipe@fics.k12.in.us>; "Wayne Davidson" <wayne.davidson@med.va.gov>; "Wayne Davidson" <wdavidson@ameritech.net>; "Betty Caldwell" <beja1921@earthlink.net>; "Pam Bohlander" <pbohlan@indy.net>  
**Sent:** Thursday, October 31, 2002 10:10 AM  
**Subject:** Offer from National City Bank

Dear Board Members:

At 9:45 a.m. Mr. Bill Surbaugh brought a copy of a purchase agreement from National City Bank. I will have Diana send copies to each of you today. Please read carefully. The deadline is November 15 for response.

You may want to consider a meeting next week, but that would have to be planned ASAP as we need to advertise 48 hours in advance.

The offer is for \$52,500.00. They will allow us 6 months "free rent" after signing. Would plan to close within 30 days. They will pay for environment inspection of property.  
The seller agrees to pay Surbaugh & Son commission of 2,500.00.

Beverly  
Beverly Austin

Page 1 of 1

**Beverly Austin**

---

**From:** "Beverly Austin" <baustin@elwood.lib.in.us>  
**To:** "Pam Bohlander" <pbohlan@indy.net>; "Betty Caldwell" <beja1921@earthlink.net>; "Wayne Davidson" <wdavidson@ameritech.net>; "Wayne Davidson" <wayne.davidson@med.va.gov>; "Kevin Sipe" <ksipe@fics.k12.in.us>; "Jerry Kaiser" <anedle@aol.com>  
**Sent:** Thursday, October 31, 2002 10:12 AM  
**Subject:** Forgot!

Dear Board Members:

Also, E# on page one—ADDITIONAL PROVISIONS:

IF we buy Lion Club building, they are requesting we agree to assign 3 parking spaces for NCB in our parking lot for their employees.

Bev

Beverly Austin



Listing Broker (Co.) Surbaugh & Son, Inc ( 01001 ) By William L. Surbaugh ( 10613 )  
office code individual code

Selling Broker (Co.) Surbaugh & Son, Inc ( 01001 ) By William L. Surbaugh ( 10613 )  
office code individual code

### PURCHASE AGREEMENT COMMERCIAL-INDUSTRIAL REAL ESTATE

1 **A. PARTIES:** North Madison County Public Library (NMCPL) ("Seller")  
2  
3 agrees to sell and convey to National City Bank (NCB) ("Buyer")  
4  
5 and Buyer agrees to buy from Seller the following property for the consideration and subject to the following:  
6 **B. PROPERTY:** The property is commonly known as \_\_\_\_\_  
7 111-113 East Sigler Street, Frankton, IN 46044  
8 In Eliza Creek Township, Madison County, Frankton Indiana, 46044  
9 Including all buildings and permanent improvements and fixtures attached; all privileges, easements and appurtenances  
10 pertaining thereto including any right, title and interest of Seller in and to adjacent streets, alleys, rights-of-way, leases, rents,  
11 security deposits, licenses and permits with respect to the property, trade name, and warranties or guaranties relating to the  
12 property being sold, and any personal property specified herein; all of the above referred to as the "Property," the legal  
13 description of which is  (attached as Exhibit "A")  (described as follows): lots numbered 37, 38 and 39 in a  
14 continuation of Commercial Addition to the Town of Frankton  
15 \_\_\_\_\_; subject to exact determination by survey pursuant to Paragraph J.  
16 The following items of personal property are INCLUDED in the sale: All National City Bank's property to  
17 remain with the building.  
18 All other personal property and the following additional items are EXCLUDED from the sale: Items that are  
19 current library equipment and furnishings  
20 **C. PRICE:** The purchase price shall be Fifty-two Thousand Five Hundred Dollars  
21 (\$52,500.00), payable  (in cash at closing)  (in accordance with the terms and conditions in this Agreement).  
22 **D. EARNEST MONEY:** Buyer submits \$ 2,500.00 as Earnest Money to be held by Surbaugh & Son, Inc.  
23 \_\_\_\_\_ as Escrow Agent, upon execution of this Agreement by  
24 both parties. The Earnest Money shall be applied to the purchase price at closing unless returned to Buyer, released to Seller,  
25 or otherwise disbursed in accordance with this Agreement. The Escrow Agent is not a party to this Agreement and does not  
26 assume or have any liability for performance or non-performance of any party. Before the Escrow Agent has any obligation to  
27 disburse the Earnest Money in the event of dispute, Escrow Agent has the right to require from all parties a written release of  
28 liability of the Escrow Agent, termination of the Agreement and authorization of court order to disburse the Earnest Money.  
29 **E. ADDITIONAL PROVISIONS:** The seller agrees to pay Surbaugh & Son, Inc. a real estate commission  
30 of \$2500.00. The seller agrees to assign 3 parking spaces to NCB for their employees in the  
31 property at the southeast corner of Sigler & Church St. at no expense for the duration of NCB  
32 operations. The seller may retain possession of 111 E. Sigler in Frankton for 6 months after  
33 closing without payment of any rent. The library will continue to pay their own utilities and  
34 maintenance.  
35 Included in this Agreement are the following addenda: (Place an "X" on the appropriate line or lines)  
36 \_\_\_\_\_ Financing Addendum \_\_\_\_\_ Feasibility Study Addendum  
37 \_\_\_\_\_ Leased Property Addendum \_\_\_\_\_ Exchange Addendum  
38 \_\_\_\_\_ Zoning/Governmental Approval Addendum \_\_\_\_\_ Representations & Warranties of Seller Addendum  
39 \_\_\_\_\_ Alternative Disputa Resolution Addendum \_\_\_\_\_ Lead-Based Paint Disclosure Addendum  
40 **F. CLOSING:** The closing of the sale shall take place at  (the Title Company)  \_\_\_\_\_  
41 \_\_\_\_\_) on or before November 30, 2002, or within \_\_\_\_\_ days after  
42 \_\_\_\_\_, whichever is later, (the "Closing Date") or this  
43 Agreement shall terminate unless the Closing Date is changed in writing by Seller and Buyer, or otherwise extended pursuant  
44 to this Agreement.  
45 **G. POSSESSION:** The possession of the Property shall be delivered to Buyer, subject to the rights of tenants in possession, if  
46 any, in its present condition, ordinary wear and tear excepted, it \_\_\_\_\_  
47 Seller shall maintain the Property, including fixtures, equipment and any included personal property until possession is  
48 delivered to Buyer.

111-113 Sigler St., Frankton, IN (office use only)

Page 1 of 5

Surbaugh & Son, Inc. 714 East 8th Street, Anderson IN 46012  
Phone: (765) 644-2803 Fax: (765) 644-6675

Surbaugh & Son, Inc.

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49 H. REAL ESTATE TAXES: (Check paragraph 1, 2, or 3 below)

50  1. Installment Basis: Buyer will assume and pay all taxes on the Property beginning with the tax installment due and  
51 payable on \_\_\_\_\_, and all taxes due thereafter. Seller shall pay all taxes for the Property  
52 due and payable before the Closing Date, and any subsequent tax installment(s) not assumed by Buyer.  
53  2. Prior Year (Cash Basis) Proration: The taxes assessed for the year prior to closing, due and payable during the year of  
54 closing, shall be prorated between Seller and Buyer on a calendar year basis as of the day immediately prior to the  
55 Closing Date. Buyer shall be responsible for all taxes assessed for the current year due and payable in the year following  
56 closing.

57  3. Current Year (Lien Basis) Proration: The taxes assessed for the current year, due and payable in the year following  
58 closing, shall be prorated between Seller and Buyer on a calendar year basis as of the day immediately prior to the  
59 Closing Date. All taxes assessed for any prior calendar year and remaining unpaid shall also be paid by Seller.  
60 For Purposes of 1, 2, and 3 above:

- 61 (A) If the tax rate or assessment for taxes assessed or payable in the year of closing has not been determined as of the  
62 Closing Date, the assessment or rate shall be assumed to be the same as the most recent assessment or rate.
- 63 (B) Taxes which are Seller's responsibility and not yet due as of the Closing Date shall be credited against the purchase  
64 price or cash portion thereof payable by Buyer at closing, and Seller shall have no further liability for such taxes.
- 65 (C) All taxes due and payable on or prior to the Closing Date shall be paid at or before closing and charged at closing to  
66 the responsible party.

67 (NOTE: The succeeding year's tax bill for recently constructed buildings or following reassessment periods may  
68 greatly exceed the last tax bill available to the closing agent.)

69 I. INSURANCE AND RISK OF LOSS: Seller shall maintain replacement cost (if available) or actual cash value "all risk"  
70 insurance on the Property through the Closing Date. Seller's insurance shall be canceled as of the Closing Date and Buyer  
71 shall provide its own insurance thereafter. Risk of loss by damage or destruction to the Property prior to the closing shall be  
72 borne by Seller. In the event any damage or destruction is not fully repaired prior to closing, Buyer, at its option, may either  
73 terminate this Agreement or elect to close the transaction, in which event Seller's right to all insurance proceeds not yet  
74 applied to repair of the damage or destruction shall be assigned in writing by Seller to Buyer at closing.

75 J. CONDITIONS TO CLOSING: Buyer's obligations under this Agreement are conditioned upon satisfaction of each of the  
76 following items which are for the Buyer's benefit and may be waived by Buyer at Buyer's sole discretion.

77 1. Title Commitment: A commitment for title insurance (the "Commitment") issued by a reputable title insurance company  
78 selected or approved by Buyer (the "Title Company") showing marketable title in Seller's name shall be ordered by  
79  (Seller)  (Buyer) promptly upon acceptance of this Agreement and shall be delivered to Buyer within 15 days  
80 after acceptance. At Buyer's request, legible copies of all recorded instruments  
81 affecting the Property or recited as exceptions in the Commitment shall also be delivered.

82 2. Survey: A survey shall be ordered promptly upon acceptance of this Agreement and shall be furnished at  (Seller's)  
83  (Buyer's) expense within 15 days after acceptance. It shall be prepared by a  
84 licensed Indiana surveyor selected or approved by Buyer, shall comply with Minimum Standard Detail Requirements for  
85 Indiana Land Title Surveys, including optional requirements, shall reflect whether the Property is located in a designated  
86 flood zone area and shall be certified to Buyer, the Title Company and Buyer's lender.

87 3. Title and Survey Approval: If Buyer has an objection to terms disclosed in the Commitment or the survey, Buyer shall  
88 make written objections to Seller within 10 days after receipt of both the Commitment and survey. Upon the  
89 expiration of such period, any item not objected to by Buyer or subsequently approved by Buyer in writing shall be  
90 deemed a permitted exception ("Permitted Exception"). If Buyer makes objections, Seller shall have thirty (30) days from  
91 the date the objections are made to cure the same, and the Closing Date shall be extended, if necessary. Seller agrees  
92 to utilize its best efforts and reasonable diligence to cure any objections, but only to the extent necessary to convey  
93 marketable title. If the objections are not satisfied within the time period, Buyer may either terminate this Agreement and  
94 receive a refund of the Earnest Money or waive the unsatisfied objections and close the transaction.

95 4. Inspections: (Check paragraph (A) and/or (B) or paragraph (C) below) Unless Buyer waives inspections under  
96 paragraph (C), Buyer shall have determined that the Property has no unacceptable, adverse environmental or physical  
97 condition as provided below.

98  (A) Environmental Assessment: A Phase I environmental site assessment ("Phase I") on the Property shall be ordered  
99 promptly upon acceptance of this Agreement at  (Seller's)  (Buyer's) expense from a reputable, qualified engineer,  
100 acceptable to Buyer. The Phase I shall be conducted in accordance with ASTM standards unless otherwise agreed  
101 and may also include at Buyer's option the following matters:

- 102 (1) an investigation for the presence of asbestos, radon, lead or polychlorinated biphenyls (PCBs) on the Property;  
103 and/or
- 104 (2) an investigation to determine if the Property is located in any regulated or protected area under the jurisdiction of  
105 the U.S. Army Corps of Engineers, the U.S. Environmental Protection Agency, the Indiana Department of  
106 Environmental Management, the Indiana Department of Natural Resources, the U.S. Fish and Wildlife Service or  
107 any other federal, state or local agency.

108 If Buyer does not make a written objection to any problem(s) revealed in the report within 10 days of  
109 receipt of written report, the Property shall be deemed to be acceptable. If Buyer determines that the

000

SURBAUGH & SON

10/08/08 WED 15:14 FAX 768 644 8875

environmental condition is unsatisfactory, Seller shall have a reasonable period of time, not to exceed 30 days, to remediate the condition to Buyer's satisfaction and the Closing Date shall be extended, if necessary. If Seller fails or refuses to remediate, Buyer may either terminate this Agreement and receive a refund of the Earnest Money or waive its objection and close the transaction.

(B) **Physical Inspections:** Promptly upon acceptance of this Agreement, all physical inspections shall be ordered at  (Seller's)  (Buyer's) expense. Inspections shall be made by qualified inspectors or contractors, selected or approved by Buyer, with written reports delivered to Seller and Buyer. Inspections may include but are not limited to the following: heating, cooling, electrical, plumbing, roof, walls, ceilings, floors, foundation, basement, crawl space, water, storm and waste sewer, well/septic, geotechnical, other: \_\_\_\_\_ . If Buyer, in its reasonable discretion, believes that an inspection report reveals a major defect in or with the Property, Buyer shall report such defect in writing to Seller within 30 days of acceptance. If Buyer does not make a written objection to any problem(s) revealed in the report(s) within such time period, the Property shall be deemed acceptable to Buyer. Seller shall have a reasonable period of time, not to exceed 30 days, to repair any such major defect to Buyer's reasonable satisfaction and the Closing Date shall be extended, if necessary. If Seller fails or refuses to repair, Buyer may either terminate this Agreement and receive a refund of the Earnest Money or waive its objection and close the transaction.

(C) **Waiver of Inspections:** BUYER HAS BEEN MADE AWARE THAT INDEPENDENT INSPECTIONS DISCLOSING THE CONDITION OF THE PROPERTY ARE AVAILABLE, AND BUYER HAS BEEN AFFORDED THE OPPORTUNITY TO REQUIRE SUCH INSPECTIONS AS A CONDITION OF THIS AGREEMENT. HOWEVER, BUYER WAIVES THE RIGHT TO OBTAIN INSPECTIONS AND RELIES UPON THE CONDITION OF THE PROPERTY BASED UPON BUYER'S OWN EXAMINATION AND RELEASES SELLER AND LISTING AND SELLING BROKER(S) FROM ANY AND ALL LIABILITY RELATING TO ANY PROBLEM, DEFECT OR DEFICIENCY AFFECTING THE PROPERTY, WHICH RELEASE SHALL SURVIVE THE CLOSING.

Buyer and its agents shall have the right to enter upon the Property upon reasonable advance notice and make all inspections provided for herein. Buyer shall restore any damage to the Property resulting from the entry of Buyer or its agents and shall indemnify, defend and hold harmless Seller as to any injury to persons or damage to their property resulting from the negligence of Buyer or its agents in conducting their activities on the Property.

**K. PRORATIONS AND SPECIAL ASSESSMENTS:** Interest on any debt assumed or taken subject to, any rents, all other income and ordinary operating expenses of the Property, including but not limited to, public utility charges, shall be prorated as of the day prior to the Closing Date. Any special assessments applicable to the Property for municipal improvements made to benefit the Property prior to the date of acceptance of this Agreement shall be paid by Seller at or before closing. At closing, Buyer will assume and agree to pay all special assessments for municipal improvements which are completed after acceptance of this Agreement.

**L. SALES EXPENSES:** All sales expenses are to be paid in cash prior to or at the closing.

1. **Seller's Expenses:** Seller shall pay all costs of releasing existing loans and recording the releases, one-half (1/2) of any closing fee, preparation of Deed and Vendor's Affidavit, Indiana Gross Income Tax, and other expenses stipulated to be paid by Seller under other provisions of this Agreement.
2. **Buyer's Expenses:** Buyer shall pay all expenses incident to any new or assumed loan, one-half (1/2) of any closing fee, and expenses stipulated to be paid by Buyer under other provisions of this Agreement.

**M. DEFAULT:** If Buyer breaches this Agreement, Seller may seek any remedy provided by law or equity, or terminate this Agreement and receive the Earnest Money as liquidated damages. If Seller breaches this Agreement, Buyer may terminate this Agreement and receive a refund of the Earnest Money, or Buyer may seek specific performance or any other remedy provided by law or equity. In the event of Seller default, Seller shall immediately be obligated to pay all brokerage commissions that would have been paid had this transaction closed. In the event of Buyer default, commissions may also be due and payable pursuant to the terms of the applicable brokerage agreements.

**N. DUTIES OF BUYER AND SELLER AT CLOSING:**

1. **A:** at the closing, Seller shall deliver to Buyer, at Seller's sole cost and expense, the following:

- (A) A duly executed and acknowledged Warranty Deed conveying marketable title in fee simple to all of the Property, free and clear of any and all liens, encumbrances, conditions, easements, assessments, reservations and restrictions, except Permitted Exception(s);
- (B) An Owner's Policy of Title Insurance (the "Title Policy") issued by the Title Company in the amount of the purchase price, dated as of closing, insuring Buyer's fee simple title to the Property to be marketable subject only to the Permitted Exception(s), and deleting the standard printed exceptions contained in the usual form of the Title Policy;
- (C) An executed Vendor's Affidavit in form acceptable to the Title Company;
- (D) A Bill of Sale, duly executed by Seller, containing warranties of title, conveying title, free and clear of all liens, to any personal property specified in Paragraph B;
- (E) An assignment, duly executed by Seller, of leases, prepaid rents, security deposits, and trade name, and to the extent assignable, licenses and permits, warranties or guarantees, and to the extent agreed to be assumed by Buyer, all service, maintenance, management or other contracts relating to the ownership or operation of the Property. Such assignment shall include an indemnity from Seller in favor of Buyer with respect to all claims and obligations arising under such leases and contracts prior to the Closing Date. If Buyer does not agree to assume any such contract, then Seller shall deliver evidence of termination of such contract at closing and shall indemnify Buyer as to all claims and obligations thereunder;

111-113 Sigler St., Frankfort, IN (office use only)

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(G) Evidence of its capacity and authority for the closing of this transaction;  
(H) Certificates establishing that no federal income tax is required to be withheld under the Foreign Investment and Real Property Tax Act or amount to withhold tax from the proceeds of sale as required, unless it is established that the

At the closing, Buyer shall perform, at Buyer's sole cost and expense, the following:  
(1) Obtain title and mortgage(s) and cause the funds to be made available to the closing agent for disbursement;  
(2) Obtain evidence of its capacity and authority for the closing of this transaction;  
(3) Obtain a deed and any title policy as required by the holder(s) of the mortgage(s);  
(4) Obtain a lease agreement by Buyer (which may be included in Seller's assignment pursuant to Paragraph N.1(E) above) and hold it as indemnity from Buyer in favor of Seller as to claims and obligations arising under such leases  
(5) Execute all other documents necessary to close this transaction.

**CONDEMNATION:** Seller shall promptly notify Buyer in writing of the commencement of any condemnation proceedings against any portion of the Property. If such condemnation proceedings are commenced, Buyer, at its option, may (1) terminate this Agreement by written notice to Seller within 10 days after Buyer is advised of the commencement of the condemnation proceedings, or (2) appear and defend in any condemnation proceedings, and any award shall, at Buyer's option, become the property of Seller and reduce the purchase price by the same amount or (b) shall become the property of Buyer and the purchase price shall not be reduced.

**RESPONSIBLE PROPERTY TRANSFER LAW:**  
1. Seller is not required to provide Buyer with a Disclosure Statement pursuant to I.C. Section 13-25-3-1 et seq., Indiana's Responsible Property Transfer Law ("IRPTL"), because, to the best of Seller's knowledge, the Property is exempt from the provisions of the law or (a) the Property does not contain any hazardous chemical or material; (b) the Property does not contain any underground storage tanks which are or have been utilized to hold petroleum or other regulated substances; and (c) the Property is not listed on the Comprehensive Environmental Response, Compensation and Liability Information System.

2. If Seller learns that the Property comes within the terms of IRPTL after execution of this Agreement, then Seller shall provide to Buyer the required disclosure document and comply with all other parts of this law.

**MISCELLANEOUS:**  
1. Any notice required or permitted to be delivered shall be deemed received when personally delivered or when confirmed as received by facsimile, express courier or United States mail (postage prepaid, certified and return receipt requested) addressed to Seller or Buyer or their designee at the address set forth below the signature of each party.  
2. This Agreement shall be construed in accordance with the laws of the State of Indiana.  
3. Time is of the essence. Time periods specified in this Agreement and any addenda are calendar days and shall expire at midnight of the date stated unless the parties agree otherwise in writing.  
4. This Agreement is binding upon and for the benefit of the parties' respective heirs, administrators, executors, legal representatives, successors, and assigns. No assignment of this Agreement shall release a party from liability for its obligations hereunder.  
5. If any provision contained in this Agreement is held invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision.

6. This Agreement constitutes the entire agreement of the parties and cannot be changed except by their written consent.  
7. By signing below, the parties to this transaction acknowledge receipt of a copy of this Agreement and give their permission to a Multiple Listing Service or other advertising media, if any, to publish information regarding this transaction.  
8. Broker(s) may refer Buyer or Seller to other professionals, service providers or product vendors, including lenders, loan brokers, title insurers, escrow companies, inspectors, surveyors, engineers, consultants, environmental inspectors and contractors. Broker(s) has no responsibility for the performance of any service provider and/or inspector. Seller and Buyer are free to select providers/inspectors other than those referred or recommended to them by Broker(s).  
9. Buyer discloses to Seller that Buyer is licensed and holds License # 0081087201. Seller discloses to Buyer that Seller is licensed and holds License # 0081087201.

10. Where the word "Broker" appears, it shall mean "Licensee" as provided in I.C. 25-34.1-10-8.8.  
11. Any party who is the prevailing party against any other party in any legal or equitable proceeding relating to this Agreement shall be entitled to recover court costs and reasonable attorney fees from the non-prevailing party.  
12. The parties agree that this Agreement may be transmitted between them by facsimile machine. The parties intend that facsimile signatures constitute original signatures and are binding on the parties. The original document shall be promptly executed and/or delivered, if requested. This Agreement may be executed simultaneously or in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.  
13. Each person executing this Agreement on behalf of a party represents and warrants that he or she has been authorized by all necessary action to execute and deliver this Agreement on behalf of such party.

111-113 Sigler St., Frankton, IN \_\_\_\_\_ (office use only)  
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R. CONSULT YOUR ADVISORS: Buyer and Seller acknowledge they have been advised that, prior to signing this document, they should seek the advice of an attorney for the legal or tax consequences of this document and the transaction to which it relates. In any real estate transaction, it is recommended that you consult with a professional, such as a civil engineer, environmental engineer, or other person, with experience in evaluating the condition of the property, including the possible presence of asbestos, hazardous and/or toxic materials and underground storage tanks.

S. CONFIRMATION OF AGENCY RELATIONSHIPS: Buyer and Seller acknowledge that each has received agency office policy disclosures, had agency explained and now confirm their agency relationships. Buyer and Seller further acknowledge that they understand and accept agency relationships involved in this transaction.

T. TERMINATION OF OFFER: Unless accepted by Seller and delivered to Buyer by 11:00  (A.M.)  (P.M.) (Noon), the 1st day of November, 2002, this Purchase Agreement shall be null and void and all parties shall be released of any and all liability or obligations.

Michael R. Monds, V.P.  
BUYER'S SIGNATURE  
DATE 12/30/02

BUYER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

National City Bank  
PRINTED

PRINTED \_\_\_\_\_

BUYER'S SOCIAL SECURITY #/FEDERAL ID # \_\_\_\_\_

BUYER'S SOCIAL SECURITY #/FEDERAL ID # \_\_\_\_\_

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER \_\_\_\_\_

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER \_\_\_\_\_

BUYER'S ADDRESS FOR NOTICE PURPOSES \_\_\_\_\_

**ACCEPTANCE OF PURCHASE AGREEMENT**

Seller accepts the offer made by Buyer as set forth above, without change or condition at (Noon) on the \_\_\_\_\_ day of \_\_\_\_\_  (A.M.)  (P.M.)

SELLER'S SIGNATURE \_\_\_\_\_

SELLER'S SIGNATURE \_\_\_\_\_

North Madison County  
PRINTED

Public Library  
PRINTED

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER \_\_\_\_\_

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER \_\_\_\_\_

SELLER'S SOCIAL SECURITY #/FEDERAL ID # \_\_\_\_\_

SELLER'S SOCIAL SECURITY #/FEDERAL ID # \_\_\_\_\_

SELLER'S ADDRESS FOR NOTICE PURPOSES \_\_\_\_\_



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## AGENDA

DECEMBER 9, 2002

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES

## ELWOOD PUBLIC LIBRARY

6:15 P.M.

## EXECUTIVE SESSION

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

- A. Purchase/lease of Real Property IC5-14-1.5-6(B)(2)(d)

## REGULAR MEETING

7:00 P.M.

CALL TO ORDER

CALL FOR QUORUM

MINUTES

CLAIMS REGISTER &amp; CHECKS

OLD BUSINESS

1. Elect 2003 Officers
2. Bill Lawrence Co. will paint in April
3. Frankton Library

NEW BUSINESS

1. Appropriation Transfer
2. Encumbrances

DIRECTOR'S REPORT

ADJOURNMENT

Type	Sending	Receiver	TX/RX Time	Pages	Note
Dec-05	9:23 AM	HEARLD BULLETIN	42a	1	OK

12/5/02  
 not publish on  
 Friday or Saturday  
 the again on Monday  
 save you  
 a.s.s.

TRANSACTION REPORT

Dec-05-02 Thu 9:26 AM

Type	Sendings	Receiver	TX RX Time	Pages	Note
Date	Start				
Dec-05	9:25 AM	CALL LEADER	36s	1	OK

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
 BOARD OF TRUSTEES  
 EXECUTIVE MEETING  
 December 9, 2002  
 6:15pm

CALL TO ORDER

President Kevin Sipe called an executive session of the North Madison County Public Library Board of Trustees to order at 6:15pm on December 9, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present along with President Sipe were members: Wayne Davidson, Betty Caldwell, Don Hill, Pam Bohlander and Jerry Kaiser. Also in attendance were Director Beverly Austin and Administrative Assistant Diana Shepard.

BUSINESS

The meeting was held for discussion of Purchase/Lease of real property IC5-14-1.5-6(b)(2)(d). Mr. Bill Surbaugh, representative of National City Bank was in attendance, and on behalf of the bank made a second offer to purchase the Library's Frankton property. No other subject matter was discussed in the executive session other than the subject matter specified in the public notice.

If there are no objections the meeting is adjourned.

*Wayne Davidson*  
 \_\_\_\_\_  
*Pam Bohlander*  
 \_\_\_\_\_  
 \_\_\_\_\_

*Betty Caldwell*  
 \_\_\_\_\_  
 Betty Caldwell, Secretary  
*Kevin Sipe*  
 \_\_\_\_\_  
*Don Hill*  
 \_\_\_\_\_  
 \_\_\_\_\_

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
December 9, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular session of the North Madison County Public Library System Board of Trustees to order at 7:00pm on December 9, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present along with President Sipe were members: Wayne Davidson, Betty Caldwell, Don Hill, Pam Bohlander and Jerry Kaiser. Also in attendance were Director Beverly Austin and Administrative Assistant Diana Shepard. Cindy Powell was absent.

MINUTES

Minutes from the November 11, 2002 regular and executive meetings were passed after Pam Bohlander made a motion, seconded by Wayne Davidson and approved by the members.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Elect 2003 Officers

Pam Bohlander made a motion to accept the slate of officers as presented at the November meeting. Jerry Kaiser made a second and the motion carried. The 2003 officers are as follows: Kevin Sipe, President; Don Hill, Vice-President; Betty Caldwell, Secretary; Wayne Davidson, Treasurer and Pam Bohlander, Assistant Treasurer.

Bill Lawrence Company will paint in April

Due to the inclement weather, Bill Lawrence Company will paint the exterior of the Elwood facility in April. They will honor their original estimate of \$3,700. Frankton and Summitville signs will be painted in January. Arrangements have been made to remove the signs and take them to Austin Sign Company.

Frankton Library

A motion was made by Pam Bohlander directing the building committee to enter into negotiations with the Frankton Lion's Club with the intent of possibility purchasing their building and property. Jerry Kaiser made a second and the motion carried. A tentative date was set of Thursday, January 9, 2003 at 6:00pm for a special executive session to discuss this possible purchase.

NEW BUSINESS

Appropriation Transfer

Year-end transfer of appropriations was presented which included a \$40,000 transfer of funds. A motion to approve the transfer of appropriations was made by Jerry Kaiser; Wayne Davidson made a second and the motion carried.

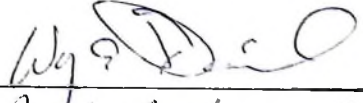

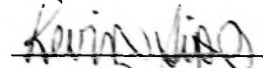
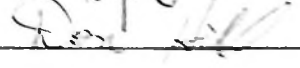
Encumbrances

Year-end encumbrance list was presented. This list included \$8,806.00 for a new server, \$207.08 for a pouch laminator at Frankton and \$3,050 for three-year license for Websense Filtering Software, with a total of \$12,063.08. Pam Bohlander made a motion to accept the encumbrance list as presented. Jerry Kaiser made a second and the motion carried.

DIRECTOR'S REPORT

It has been discovered that overdue fines due the library are in the amount of \$25,994.20. They have incurred since 1999. Nine hundred seventy two notices have been sent, with three hundred of them being returned, wrong address. The procedure used at the present time to notify patrons that they have overdue items includes the slip that is given when the books are checked out being the first notice, a week later the second notice is sent and a week after that the final notice is sent. Ways to improve this process are being investigated. Possibilities are a collection agency, postings in the newspaper, etc. Suggestions are to be brought to the board in January. The Frankton staff has requested permission to close at 6:45 on December 17, 2002 so they can attend the Christmas program at the Elementary School, which starts at 7:00. Permission was granted. Publicity for Christmas at the Library was great this year. The Call Leader ran several articles. In the adult area there were 164 attendees for Tuesday evening's activities and 29 on Wednesday evening. In the youth service area there were 120 children who visited Santa on Tuesday, there were 50 participants for the talent show on Wednesday and on Thursday there were make and take craft items. A thank you will be sent to the Friends of the Library who donated for the Christmas activities. On December 4 from 10-3 the first area Library Corporation meeting was held at the Elwood Library. There were four libraries represented. Representatives from The Library Corporation gave tips, training and answered questions on Circulation and PAC. The group made plans to meet quarterly.

A motion to adjourn was made by Pam Bohlander, seconded by Jerry Kaiser and passed by the members.

  
\_\_\_\_\_  
  
Betty Caldwell, Secretary  
  
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\_\_\_\_\_



# Register Of Claims

## North Madison County Public Library System

Report Date: From 11/12/02 To 12/9/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	766	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	12/4/02	P/R ENDING 11/30/02
<b>Total this claim</b>					<b>\$130.00</b>		
0	749	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,057.94	11/20/02	P/R ENDING 11/16/02
				FICA	\$857.41		
				Federal Taxes Withheld	\$1,352.05		
				Medicare	\$200.53		
<b>Total this claim</b>					<b>\$3,467.93</b>		
0	750	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	11/20/02	P/R ENDING 11/16/02
<b>Total this claim</b>					<b>\$130.00</b>		
0	764	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,106.60	12/4/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$827.90		
<b>Total this claim</b>					<b>\$13,934.50</b>		
0	748	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,061.90	11/20/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$767.40		
<b>Total this claim</b>					<b>\$13,829.30</b>		
0	765	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,065.98	12/4/02	P/R ENDING 11/30/02
				FICA	\$863.93		
				Federal Taxes Withheld	\$1,355.70		
				Medicare	\$202.05		
<b>Total this claim</b>					<b>\$3,487.66</b>		
21088	754	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$1,177.74	11/20/02	As per attached invoices.
			OPERATING FUND	Electricity	\$337.26		
<b>Total this claim</b>					<b>\$1,515.00</b>		
21089	755	AT&T	OPERATING FUND	Telephone & Telegraph	\$35.98	11/20/02	As per attached invoices.
			OPERATING FUND	Telephone & Telegraph	\$29.65		
<b>Total this claim</b>					<b>\$65.63</b>		
21090	756	CAROLYN LAMBERTSON	OPERATING FUND	Summitville Programing	\$1.99	11/20/02	PETTY CASH REIMBURSEMENT
			OPERATING FUND	Operating Supplies	\$41.35		
<b>Total this claim</b>					<b>\$43.34</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21091	752	CITY OF ELWOOD NON-REVE	OPERATING FUND	Emp Cont Group Ins	\$240.17	11/20/02	MONTH OF NOVMEBER
			Insurance	Emp Cont Group Ins	\$205.88		
				<b>Total this claim</b>	<b>\$446.05</b>		
21092	757	EDWARDS ELECTRICAL & ME	OPERATING FUND	Other Repair & mainten.supplies	\$370.56	11/20/02	As per attached invoices.
			OPERATING FUND	Equipment/Maint.	\$560.00		
				<b>Total this claim</b>	<b>\$930.56</b>		
21093	758	HARRIETT STANTON	Gift	Other	\$100.00	11/20/02	COOKIES FOR CHRISTMAS AT THE LIBRARY-FOL
				<b>Total this claim</b>	<b>\$100.00</b>		
21094	751	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$941.44	11/20/02	MONTH OF NOVMEBER
			County Taxes Withheld	Payroll Deductions	\$270.99		
				<b>Total this claim</b>	<b>\$1,212.43</b>		
21095	759	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$45.51	11/20/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$45.51</b>		
21096	763	INDIANAPOLIS NEWSPAPERS,	OPERATING FUND	Frankton Per. & Newsp.	\$117.00	11/20/02	52 WEEK SUBSCRIPTION-FRANKTON
				<b>Total this claim</b>	<b>\$117.00</b>		
21097	753	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$912.29	11/20/02	P/R ENDING 11/16/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<b>\$2,368.29</b>		
21098	760	MUSIC TODAY	Gift	Other	\$100.00	11/20/02	PIANO RENTAL-CHRISTMAS AT THE LIBRARY-FOL
				<b>Total this claim</b>	<b>\$100.00</b>		
21099	761	ROBERT BACH	Gift	Other	\$50.00	11/20/02	SANTA-CHRISTMAS AT THE LIBRARY-FOL
				<b>Total this claim</b>	<b>\$50.00</b>		
21100	762	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$214.14	11/20/02	As per attached invoices.
			OPERATING FUND	Gas	\$51.35		
				<b>Total this claim</b>	<b>\$265.49</b>		
21101	768	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$155.95	12/4/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$155.95</b>		
21102	769	ELWOOD CALL LEADER	OPERATING FUND	Summitville Period. & Newsp.	\$105.00	12/4/02	52 WEEK SUBSCRIPTION-SUMMITVILLE
				<b>Total this claim</b>	<b>\$105.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21103	767	MADISON COUNTY FEDERAL	Credit Union OPERATING FUND	Payroll Deductions Other Professional Services	\$883.04 \$1,456.00	12/4/02	P/R ENDING 11/30/02
<b>Total this claim</b>					<b>\$2,339.04</b>		
21104	770	TOWN OF FRANKTON	OPERATING FUND OPERATING FUND OPERATING FUND	Electricity Water Waste Disposal Services	\$90.78 \$8.85 \$9.49	12/4/02	As per attached invoices.
<b>Total this claim</b>					<b>\$109.12</b>		
21105	771	VISA	OPERATING FUND	Elwood Children's Programing	\$44.89	12/4/02	As per attached invoices.
<b>Total this claim</b>					<b>\$44.89</b>		
21106	772	ROBERT BACH	Gift	Summitville Programing	\$60.00	12/4/02	SANTA AT SUMMITVILLE-12/14/02
<b>Total this claim</b>					<b>\$60.00</b>		
21107	779	A.E. BOYCE CO., INC.	OPERATING FUND	Official Records	\$24.42	12/9/02	W-2 FORMS 100R FORMS
<b>Total this claim</b>					<b>\$24.42</b>		
21108	773	ANDERSON COSTUME SHOP	Gift	Frankton Programing	\$110.00	12/9/02	SANTA SUIT & MRS SANTA SUIT- FRANKTON
<b>Total this claim</b>					<b>\$110.00</b>		
21109	774	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	12/9/02	As per attached invoices.
<b>Total this claim</b>					<b>\$46.00</b>		
21110	805	AT&T	OPERATING FUND	Telephone & Telegraph	\$47.58	12/9/02	As per attached invoices.
<b>Total this claim</b>					<b>\$47.58</b>		
21111	775	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	12/9/02	SERVICE CONTRACT FOR DECEMBER
<b>Total this claim</b>					<b>\$119.00</b>		
21112	810	BAKER & TAYLOR	OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND Gift OPERATING FUND Gift	Elwood Adult Elwood Childrens Elwood YA Frankton Summitville Elwood AV Elwood Adult Other Summitville	\$1,501.51 \$220.00 \$33.45 \$623.29 \$623.22 \$16.47 \$22.88 \$150.61 \$79.84	12/9/02	As per attached invoices.
<b>Total this claim</b>					<b>\$3,271.27</b>		
21113	776	BARBARA SNIPES	OPERATING FUND	Traveling Expense	\$50.62	12/9/02	MILEAGE FOR NOVEMBER
<b>Total this claim</b>					<b>\$50.62</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21114	777	BEVERLY AUSTIN	OPERATING FUND	Traveling Expense	\$112.00	12/9/02	MILEAGE FOR 10/1/02-12/3/02
				<b>Total this claim</b>	<u>\$112.00</u>		
21115	778	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$38.62	12/9/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$37.85		
				<b>Total this claim</b>	<u>\$76.47</u>		
21116	780	DIANA L. SHEPARD	OPERATING FUND	Traveling Expense	\$65.24	12/9/02	MILEAGE
				<b>Total this claim</b>	<u>\$65.24</u>		
21117	781	ECONOMY PLUMBING SUPPL	OPERATING FUND	Other Repair & mainten.supplies	\$259.50	12/9/02	METAL COVERS FOR AUTOMATIC FLUSHERS
				<b>Total this claim</b>	<u>\$259.50</u>		
21118	782	EDWARDS ELECTRICAL & ME	OPERATING FUND	Professional Services	\$770.04	12/9/02	INSPECTION AND REPAIRS TO FURNACE
				<b>Total this claim</b>	<u>\$770.04</u>		
21119	783	ELWOOD PIPECREEK GENE	OPERATING FUND	Frankton	\$15.00	12/9/02	ST JOSEPH CATHOLIC CEMETARY BOOK
				<b>Total this claim</b>	<u>\$15.00</u>		
21120	806	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$137.64	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$137.64</u>		
21121	784	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$52.97	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$52.97</u>		
21122	785	FRANKTON HIGH SCHOOL (S	OPERATING FUND	Elwood Adult	\$70.00	12/9/02	YEARBOOKS
			OPERATING FUND	Frankton	\$100.00		
				<b>Total this claim</b>	<u>\$170.00</u>		
21123	786	HIGGINSON BOOK COMPANY	OPERATING FUND	Elwood Indiana Room	\$340.70	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$340.70</u>		
21124	787	HORTON'S & SONS OF ELWO	OPERATING FUND	Repair Parts/Maintenance	\$65.85	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$65.85</u>		
21125	788	IDLEWINE LAWMOWER SAL	OPERATING FUND	Professional Services	\$109.48	12/9/02	LAWN TRACTOR READY FOR WINTER
				<b>Total this claim</b>	<u>\$109.48</u>		
21126	789	INDIANA HISTORICAL SOCIET	OPERATING FUND	Elwood Period. & News.	\$35.00	12/9/02	ANNUAL MEMBERSHIP DUES
				<b>Total this claim</b>	<u>\$35.00</u>		
21127	811	INDIANA LIBRARY FEDERATIO	OPERATING FUND	Dues	\$739.84	12/9/02	2003 DUES FOR LIBRARY & TRUSTEES
				<b>Total this claim</b>	<u>\$739.84</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21128	790	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Tolograph	\$0.18	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$0.18</b>		
21129	791	JAMIE B. SCOTT	OPERATING FUND	Travelling Expense	\$26.18	12/9/02	MILEAGE FOR NOVEMBER.
				<b>Total this claim</b>	<b>\$26.18</b>		
21130	792	K MART	OPERATING FUND	Operating Supplies	\$49.04	12/9/02	As per attached invoices.
			OPERATING FUND	Elwood Children's Programing	\$13.35		
			Gift	Elwood Children's Programing	\$86.44		
				<b>Total this claim</b>	<b>\$148.83</b>		
21131	794	LEXIS NEXIS MATTHEW BEND	OPERATING FUND	Elwood Adult	\$138.45	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$138.45</b>		
21132	793	LIBRARY VIDEO COMPANY	OPERATING FUND	Frankton AV	\$30.45	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$30.45</b>		
21133	795	MARSH SUPERMARKET	OPERATING FUND	Elwood Children's Programing	\$25.47	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$25.47</b>		
21134	807	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$250.00	12/9/02	NOVEMBER LAWN CARE-SUMMITVILLE
				<b>Total this claim</b>	<b>\$250.00</b>		
21135	796	MICHAEL BYRGE	Gift	Frankton Programing	\$50.00	12/9/02	SANTA FOR FRANKTON
				<b>Total this claim</b>	<b>\$50.00</b>		
21136	797	MIDWEST TAPE	OPERATING FUND	Elwood AV	\$523.76	12/9/02	As per attached invoices.
			OPERATING FUND	Frankton AV	\$928.55		
			OPERATING FUND	Summitville AV	\$109.92		
				<b>Total this claim</b>	<b>\$1,562.23</b>		
21137	809	POPULAR SUBSCRIPTION SE	OPERATING FUND	Elwood Period. & News.	\$57.53	12/9/02	As per attached invoices.
			OPERATING FUND	Frankton Per. & Newsp.	\$2.00		
				<b>Total this claim</b>	<b>\$59.53</b>		
21138	808	POSTMASTER - SUMMITVILL	OPERATING FUND	Equipment/Rental	\$68.00	12/9/02	ANNUAL POSTAL BOX FEE-SUMMITVILLE-BOX # 486
				<b>Total this claim</b>	<b>\$68.00</b>		
21139	798	QUILL CORPORATION	OPERATING FUND	Office Supplies	\$248.78	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$248.78</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
21140	799	RAMSAY BUSINESS PRODUC	OPERATING FUND	Office Supplies	\$19.47	12/9/02	As per attached invoices.
			OPERATING FUND	Office Supplies	\$20.38		
			OPERATING FUND	Office Supplies	\$30.84		
			OPERATING FUND	Equipment/Rental	\$76.38		
			OPERATING FUND	Equipment/Maint.	\$93.00		
				<b>Total this claim</b>	<b>\$240.07</b>		
21141	802	SPECIALTY STORE SERVICES	OPERATING FUND	Book Processing	\$65.75	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$65.75</b>		
21142	800	STAR FINANCIAL BANK	OPERATING FUND	Equipment/Rental	\$25.00	12/9/02	LOCK BOX RENTAL
				<b>Total this claim</b>	<b>\$25.00</b>		
21143	801	STATE CHEMICAL MANUFACT	OPERATING FUND	Cleaning & Sanitation Supplies	\$144.81	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$144.81</b>		
21144	804	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$88.17	12/9/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$88.17</b>		
21145	803	WAYNE DAVIDSON	OPERATING FUND	Salary of Board Treasurer	\$300.00	12/9/02	TREASURER LIBRARY BOARD- BOARD APPROVAL
				<b>Total this claim</b>	<b>\$300.00</b>		

Warrant Claim  
Number Number Name of Claimant

Fund

Account

Amount

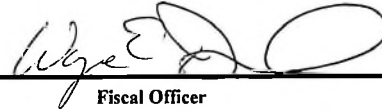
Date

Explanation

Total Amount of Claims \$55,149.21

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Saturday, December 07, 2002


  
Fiscal Officer

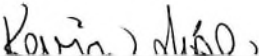
ALLOWANCE OF VOUCHERS


(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)


We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

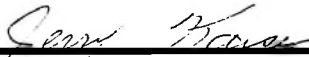
Date this 9th day of December, 2002.

  
Betty Caldwell

  
Kevin Adams

  
Ronald Hill

  
Amanda Hollander

  
Gary Brown

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**2003 NMCPLS  
BOARD OF TRUSTEES**

(Term is 4 years. Limit is 4 consecutive terms or 16 consecutive years.)

Mr. Kevin Sipe, President, 754-8868  
3512 W St. Rd. 128 754-7879 Work  
Frankton, IN 46044 Frankton-Lapel and Madison Grant School  
Corporations (2<sup>nd</sup> term expires 7/9/06)

Mr. Don Hill, Vice-President 552-6403  
715 South Anderson Street  
Elwood, IN 46036 Elwood Community School Corp  
(1<sup>st</sup> term expires 5/31/05)

Mr. Wayne Davidson, Treasurer 536-4034  
101 South Broadway  
Summitville, IN 46070  
County Commissioners (2<sup>nd</sup> term expires 2/28/06)

Mrs. Betty Caldwell, Secretary 552-7128  
1900 North C Street  
Elwood, In 46036 Elwood Community School Corporation  
(2<sup>nd</sup> term expires 5/31/06)

Mrs. Pamela Bohlander, 552-7160  
8246 W 1300 N 754-8415 Work  
Elwood, IN 46036  
County Commissioners (3<sup>rd</sup> term expires 5/6/05)

Mr. Jerry Kaiser 552-7291  
9163W 1500N 729-9555 Cell  
Elwood, IN 46036  
County Council (4<sup>th</sup> term expires 3/7/06)

Mrs. Cindy Powell 536-2079  
15181 North 100 East  
Summitville, IN 46070  
County Council (2<sup>nd</sup> term expires 1/10/07)

(Update 12/120/02))

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	NOV 2001	NOV 2002	AMOUNT OF CHANGE	% OF CHANGE	YTD
<b>ELWOOD</b>					
ADULT	3301	3734	433	13%	41922
JUVENILE	2649	3097	448	17%	27073
Y. A.	212	203	-9	-4%	2375
PERIOD.	557	500	-57	-10%	5731
AUDIO	260	315	55	21%	2967
VIDEO	3296	3922	626	19%	38311
<b>TOTAL</b>	<b>10275</b>	<b>11771</b>	<b>1496</b>	<b>15%</b>	<b>118385</b>

<b>FRANKTON</b>					
ADULT	925	854	-71	-8%	10644
JUVENILE	599	977	378	63%	9731
Y. A.	50	47	-3	-6%	541
PERIOD.	258	207	-51	-20%	2467
AUDIO	37	36	-1	-3%	310
VIDEO	954	1362	408	43%	13903
<b>TOTAL</b>	<b>2823</b>	<b>3483</b>	<b>660</b>	<b>23%</b>	<b>37596</b>

<b>HAZELBAKER</b>					
ADULT	655	661	6	1%	8199
JUVENILE	310	474	164	53%	6199
Y. A.	38	52	14	37%	505
PERIOD.	127	82	-45	-35%	1104
AUDIO	48	37	-11	-23%	531
VIDEO	382	415	33	9%	4897
<b>TOTAL</b>	<b>1560</b>	<b>1721</b>	<b>161</b>	<b>10%</b>	<b>21435</b>

<b>SYSTEM</b>					
ADULT	4881	5249	368	8%	60771
JUVENILE	3558	4548	990	28%	43003
Y. A.	300	302	2	1%	3421
PERIOD.	942	789	-153	-16%	9302
AUDIO	345	388	43	12%	3808
VIDEO	4632	5699	1067	23%	57111
<b>TOTAL</b>	<b>14658</b>	<b>16975</b>	<b>2317</b>	<b>16%</b>	<b>177416</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9409	2333	1196
REF.	42	62	5
ASSITS.	2016	563	288
COMP A.	690	365	225
J.	870	N/A	142
PROG. A.	2 / 15	4 / 8	7 / 12
J.	37 / 533	1 / 12	4 / 40

TECH SERVICE PROCESSED 429 ITEMS AND WITHDREW 64 ITEMS



TRANSFER OF APPROPRIATIONS  
December 9, 2002

WHEREAS, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec 1. Be it ordained by the North Madison County Public Library Board of Trustees, Madison County, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

1.12 Salary of Assistants	\$ 8,000.
1.13 Wages of Janitor	1,000.
1.16 Employers Share FICA & Medicare	1,000.
2.2 Operating Supplies	1,500.
2.21 Cleaning & Sanitation Supplies	500.
2.31 Book Processing	300.
3.1 Professional Services	4,000.
3.13 Other Professional Services	2,500.
3.3 Title Source	50.
3.31 Advertising & Public Notices	200.
3.4 Insurance	1,300.
3.41 Official Bonds	100.
3.54 Waste Disposal Services	300.
3.8 Dues	800.
4.1 Land Buildings Improvements	650.
4.21 Technology Equipment	7,100.
4.35 Summitville Books	400.
4.42 Summitville Periodicals & Newspapers	100.
4.51 Elwood AV	100.
4.53 Summitville AV	100.
4.54 Technology Software	10,000.
<b>TOTAL for Operating Fund</b>	<b>\$40,000.</b>

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances that will now be needed for the purposes for which appropriated, it is further ordained that the following existing appropriations be reduced in the following amounts:

1.18 Employer Contribution PERF	\$ 7,000.
1.19 Employer Contribution Group Insurance	3,000.
2.1 Office Supplies	2,000.
2.12 Stationery & Supplies	100.
2.25 Print and printing supplies	500.
2.11 Official Records	300.
3.11 Consulting Services	4,000.
3.12 Legal Services	4,000.

3.14 Engineering & Architects	5,000.
3.24 Professional Meetings	2,000.
3.27 Elwood Adult Programming	1,000.
3.51 Gas	3,000.
3.52 Electricity	1,500.
3.62 Equipment/Maintenance	500.
3.72 Equipment/Rental	1,000.
3.81 Taxes	600.
4.2 Furniture & Equipment	1,000.
4.31 Elwood Adult	2,000.
4.32 Elwood Children's	500.
4.36 Elwood Indiana Room	1,000.
<b>TOTAL for Operating Fund</b>	<b>\$40,000.</b>

Adopted this 9<sup>th</sup> Day of December 2002

NAY

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AYE

Wayne E. Dail

Betty Caldwell

Kevin Dins

Donald Hill

Annika S. Ballard

Cory Fasser

ATTEST:

Betty Caldwell  
Betty Caldwell, Secretary

Beverly Austin  
Beverly Austin, Director

**NOTES FROM DECEMBER MEETING  
NMCPLS BOARD OF TRUSTEES**

**ENCUMBRANCE LIST  
OUT OF THE 2002 OPERATING FUND**

WHEREAS, It has been determined that it is necessary to encumber the following sums of money out of the 2002 Operating Fund Budget and add to the 2003 Operating Fund Budget; now, therefore:

Sec 1. Be it ordained by the North Madison County Public Library Board of Trustees, that for the expenses of the taxing unit the following sums of money are hereby encumbered, subject to the laws governing the same:

Dell PowerEdge 2600 Dataserver The Library Corporation Installation @ TLC of Server	\$ 7,806.00
The Library Corporation Shipping & Handling	600.00
The Library Corporation CT1200 Pouch Laminator	400.00
USI Inc. Shipping & Handling of Laminator	189.00
USI Inc.	18.08
Three-year License for Websense Filtering Software Integrated Data Solutions	3,050.00
<b>TOTAL for Operating Fund Encumbrances</b>	<b>\$12,063.08</b>

Adopted this 9<sup>th</sup> day of December, 2002  
NAY

AYE

Wayne E. D.  
Betty Caldwell  
Kevin Vito  
Donald J. Hill  
Annula L. Pollander  
Gary Kaiser

ATTEST:

Betty Caldwell  
Betty Caldwell, Secretary

Beverly Austin  
Beverly Austin, Director

The Board of Trustees met December 9, 2002 at the Elwood Library. The National City Bank sent a representative to make a 2<sup>nd</sup> offer to the Board to buy the Frankton Building. The Frankton Building Committee will be working on plans to present to the rest of the Board at a special executive session on Thursday, January 8<sup>th</sup>.

The 2003 Officers were elected and will begin their terms at the January meeting. A listing of the Board and offices is on the second page of this memo. The Board approved appropriation transfers and encumbrances.

The Director announced that \$25,994.47 in overdue fines were outstanding at the library. Investigation into collection of these fines will be pursued. Expect to have a new overdue policy put into action!

We will look forward to being with you this Friday for the Annual Library Christmas Party. Hope you will all join us! Have a wonderful Holiday Season with loved ones.

Beverly

**Financial Report**  
**North Madison County Public Library System**

Report Dates = 11/1/02 to 11/30/02

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
<b>1. Operating Fund</b>						
100 OPERATING FUND	\$450,144.87	\$49,259.96	\$717,092.81	\$28,562.76	\$633,180.55	\$366,232.81
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$49,259.96</b>	<b>\$717,092.81</b>	<b>\$28,562.76</b>	<b>\$633,180.55</b>	<b>\$366,232.81</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$0.00	\$925.00	\$50.00	\$875.00	\$100.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$0.00	\$10,000.00	\$10,340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$580.42	\$4,892.48	\$475.00	\$3,740.49	\$8,982.03
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$0.00	\$121,000.00	\$0.00	\$133,051.61	\$26,879.84
<b>Subtotal</b>	<b>\$71,608.14</b>	<b>\$580.42</b>	<b>\$172,973.09</b>	<b>\$525.00</b>	<b>\$222,867.10</b>	<b>\$121,302.15</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$2,719.71	\$35,578.42	\$2,719.71	\$35,578.42	\$0.00
202 FICA	\$0.00	\$1,724.93	\$21,519.04	\$1,724.93	\$21,519.04	\$0.00
203 State Tax Withheld	\$0.00	\$941.44	\$11,912.01	\$941.44	\$11,912.01	\$0.00
204 County Taxes Withheld	\$0.00	\$270.99	\$3,376.94	\$270.99	\$3,376.94	\$0.00
205 PERF	\$0.00	\$0.00	\$5,788.42	\$528.21	\$6,844.44	\$1,056.02
206 Credit Union	\$0.00	\$1,824.01	\$26,067.17	\$1,824.01	\$26,067.17	\$0.00
207 Annuity	\$0.00	\$260.00	\$3,920.00	\$260.00	\$3,920.00	\$0.00
208 Insurance	\$0.00	\$205.88	\$4,737.04	\$205.88	\$4,737.04	\$0.00
209 Medicare	\$0.00	\$403.45	\$5,032.87	\$403.45	\$5,032.87	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$8,350.41</b>	<b>\$117,931.91</b>	<b>\$8,878.62</b>	<b>\$118,987.93</b>	<b>\$1,056.02</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$58,190.79</b>	<b>\$1,007,997.61</b>	<b>\$37,966.38</b>	<b>\$974,835.58</b>	<b>\$488,590.98</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# Appropriation Report for 100 OPERATING FUND

North Madison County Public Library System

Report Date: From 11/1/02 To 11/30/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<b>1. Personal Services</b>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$28,296.11	\$322,491.23	\$36,709.77	36.2
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$1,525.75	\$18,592.42	\$1,676.58	31.7
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$972.17	\$527.83	54.8
1.15 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$2,128.38	\$26,551.91	\$2,860.09	90.3
1.16 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$0.00	\$15,435.42	\$17,330.58	47.1
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$240.17	\$4,680.65	\$4,319.35	52.0
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$30,190.41</b>	<b>\$394,724.40</b>	<b>\$62,723.60</b>	<b>86.3</b>
<b>2. Supplies</b>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$678.87	\$6,700.00	\$3,300.00	67.0
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$0.00	\$203.75	\$546.25	27.2
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$425.74	\$6,443.34	(\$243.34)	103.9
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$247.74	\$2,220.70	\$279.30	88.8
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$0.00	\$26.32	\$48.68	35.1
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$9.32	\$490.68	1.9
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$462.76	\$1,387.46	\$112.54	92.5
2.27 Other Repair & mainten.supplies	\$2,000.00	\$0.00	\$2,000.00	\$900.72	\$1,168.39	\$831.61	58.4
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,195.50	(\$195.50)	106.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$11,986.00	\$3,014.00	79.9
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$2,715.83</b>	<b>\$33,340.78</b>	<b>\$8,684.22</b>	<b>79.3</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$574.31	\$1,075.69	34.8
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$0.00</b>	<b>\$574.31</b>	<b>\$1,075.69</b>	<b>34.8</b>
<b>3. Other Services and Charge</b>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$390.00	\$18,535.84	(\$535.84)	103.0
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$400.00	\$4,600.00	8.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$58.33	\$58.33	\$4,941.67	1.2
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$2,912.00	\$34,328.00	\$2,072.00	94.3
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$689.45	\$8,590.94	\$1,568.56	84.6
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$625.50	\$2,131.77	\$568.23	79.0
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$349.30	\$1,993.99	\$406.01	83.1
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	\$45.00	\$1,101.88	\$2,898.12	27.5
3.25 Elwood Children's Programming	\$2,000.00	\$0.00	\$2,000.00	\$57.39	\$1,726.75	\$273.25	86.3
3.27 Elwood Adult Programming	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$445.39	\$1,054.61	29.7
3.28 Franklin Programming	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$989.16	\$10.84	98.9
3.29 Summitville Programming	\$700.00	\$0.00	\$700.00	\$1.99	\$697.18	\$2.82	98.6
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,525.00	(\$25.00)	101.0
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$0.00	\$372.35	(\$122.35)	148.8
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$0.00	\$12,249.00	(\$1,219.00)	111.1
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$433.00	(\$83.00)	123.7
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$291.63	\$4,009.57	\$7,990.43	33.4

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.52 Electricity	\$23,100.00	\$0.00	\$23,100.00	\$1,611.83	\$20,530.15	\$2,569.85	88.9
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$216.70	\$2,324.61	\$575.39	80.2
3.54 Waste Disposal Services	\$600.00	\$0.00	\$600.00	\$69.12	\$475.27	\$124.73	79.2
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$340.00	\$438.00	\$562.00	43.8
3.62 Equipment/Maint.	\$4,000.00	\$0.00	\$4,000.00	\$560.00	\$2,073.64	\$1,926.36	51.8
3.7 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.72 Equipment/Rental	\$3,000.00	\$0.00	\$3,000.00	\$84.27	\$1,234.69	\$1,765.31	41.2
3.8 Dues	\$850.00	\$0.00	\$850.00	\$0.00	\$859.84	(\$9.84)	101.2
3.81 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$114.50	\$685.50	14.3
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$8,302.51</b>	<b>\$128,638.85</b>	<b>\$37,600.65</b>	<b>77.4</b>
<b>4. Capitol Outlays</b>							
4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$0.00	\$1,120.00	(\$620.00)	224.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$3,003.99	\$2,496.01	54.6
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$0.00	\$11,900.16	\$2,199.84	84.4
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$2,516.24	\$28,880.77	\$4,619.23	86.2
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$819.08	\$11,277.62	\$1,222.38	90.2
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$419.93	\$1,837.36	\$162.64	91.9
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$1,487.20	\$17,493.01	\$1,006.99	94.6
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$905.09	\$12,275.38	\$224.62	98.2
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$2,545.37	\$1,454.63	63.6
4.4 Elwood Period. & News.	\$4,800.00	\$14.00	\$4,614.00	\$187.20	\$4,022.21	\$591.79	87.2
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$117.00	\$1,724.73	\$725.27	70.4
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$1,262.01	\$37.99	97.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.01 Books AV	\$10,500.00	\$0.00	\$10,500.00	\$97.50	\$2,559.10	\$7,940.90	24.3
4.02 Records AV	\$5,480.00	\$0.00	\$5,480.00	\$119.97	\$4,259.74	\$1,220.26	77.8
4.03 Removable AV	\$2,800.00	\$0.00	\$2,800.00	\$7.99	\$2,792.16	\$7.84	99.7
4.04 Technology Software	\$2,500.00	\$0.00	\$2,500.00	\$818.00	\$6,201.30	\$3,718.70	249.2
4.05 DVD Enclosures	\$5,735.06	\$0.00	\$5,735.06	\$0.00	\$5,735.06	\$0.00	100.0
Subtotal	\$138,365.06	\$114.00	\$138,479.06	\$8,051.21	\$125,398.02	\$13,081.04	90.6
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$49,259.96</b>	<b>\$536,544.36</b>	<b>\$262,297.20</b>	<b>66.6</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 11/15/02.

**Receipt Listing**  
**North Madison County Public Library System**

Report Date: From 11/1/02 To 11/30/02

Receipt #	Date	Name	Explanation	Bank	Total
567	11/6/02	PAYROLL		1	\$4,458.44
568	11/11/02	COMMUNITY BANK	OCTOBER INTEREST	3	\$5.55
569	11/11/02	FIRST FARMERS BANK	OCTOBER INTEREST	4	\$18.73
570	11/20/02	PAYROLL		1	\$4,422.18
571	11/1/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4262	1	\$58.80
572	11/1/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4263	1	\$223.20
573	11/1/02	EDSEL JOYNER	DONATION TO SUMMITVILLE - RECEIPT # 4264	1	\$20.00
574	11/1/02	STAF FINANCIAL BANK	OCTOBER INTEREST	1	\$196.06
575	11/1/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4265	1	\$38.70
576	11/1/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4266	1	\$61.60
577	11/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4267	1	\$62.55
578	11/5/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4268	1	\$95.79
579	11/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4269	1	\$45.80
580	11/5/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4270	1	\$22.90
581	11/5/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4271	1	\$57.97
582	11/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4272	1	\$103.95
583	11/5/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4273	1	\$57.75
584	11/5/02	WATE BURRIS	FINES & FEES - RECEIPT # 4274	1	\$22.80
585	11/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4275	1	\$23.80
586	11/5/02	BEVERLY AUSTIN	BOOK DISCUSSION BOOKS - RECEIPT # 4276	1	\$8.50
587	11/1/02	TREASURER WOODSON COLL	COMMUNITY LOTION INCENSE TAX (NOVEMBER DISTRIBUTION)	1	\$26,381.12
588	11/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4278	1	\$89.85
589	11/5/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4280	1	\$50.00
590	11/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4281	1	\$76.80
591	11/5/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4281	1	\$53.00
592	11/5/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4282	1	\$28.70
593	11/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4283	1	\$24.80
594	11/5/02	PATRICIA JONES	CONTRIBUTION IN MEMORY MARY GREITWEISER - (10)TH SERVICES - ELIZABETH - RECEIPT # 4284	1	\$30.00
595	11/15/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4285	1	\$76.00
596	11/15/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4286	1	\$44.20

Receipt #	Date	Name	Explanation	Bank	Total
597	11/15/02	DIANA EDDLEMAN	DONATION TO SUMMITVILLE - RECEIPT # 4287	1	\$25.00
598	11/18/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4288	1	\$53.30
599	11/18/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4289	1	\$32.29
600	11/18/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4290	1	\$29.95
601	11/20/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4291	1	\$90.45
602	11/20/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4292	1	\$89.10
603	11/20/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4293	1	\$57.30
604	11/21/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4294	1	\$25.55
605	11/21/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4295	1	\$13.50
606	11/21/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4296	1	\$59.30
607	11/22/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4297	1	\$22.40
608	11/22/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4298	1	\$49.50
609	11/25/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4299	1	\$50.30
610	11/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4300	1	\$24.50
611	11/25/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4301	1	\$31.25
612	11/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4302	1	\$44.00
613	11/27/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4303	1	\$22.00
614	11/28/02	FRIENDS OF THE LIBRARY	DONATION FOR CHRISTMAS AT THE LIBRARY ACTIVITY - RECEIPT # 4304	1	\$250.00

Approved by the State Board of Accounts for North Madison County Public Library System on 11/28/02



**Voucher List**  
**North Madison County Public Library System**  
 Report Date: From 11/1/02 To 11/30/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	693	PAYROLL	11/6/02	PAYROLL	
0	694	EFTPS	11/6/02	P/R ENDING 11/02/02	\$13,992.56
0	695	AETNA LIFE INSURANCE AND	11/6/02	P/R ENDING 11/02/02	\$3,508.54
21039	696	MADISON COUNTY FEDERAL	11/6/02	P/R ENDING 11/2/02	\$130.00
21036	697	BARBARA MCADAMS	11/6/02	PETTY CASH REIMBURSEMENT	\$2,367.72
21037	698	CITY WATER & SEWAGE DEP	11/6/02	As per attached invoices.	\$61.66
21038	699	INDIANA ONLINE USERS GRO	11/6/02	WORKSHOP-JAMIE SCOTT	\$162.34
21040	700	PITNEY BOWES	11/6/02		\$45.00
21041	701	PURCHASE POWER	11/6/02	POSTAGE	\$7.89
21042	702	TOWN OF FRANKTON	11/6/02	As per attached invoices.	\$620.00
21043	703	VECTREN ENERGY DELIVERY	11/6/02	As per attached invoices.	\$114.80
21050	704	BAKER & TAYLOR	11/11/02	As per attached invoices.	\$26.14
21045	705	AMERITECH	11/11/02	As per attached invoices.	\$4,523.36
21046	706	ARAB TERMITE & PEST CONT	11/11/02	As per attached invoices.	\$24.56
21047	707	AT&T	11/11/02	As per attached invoices.	\$46.00
21048	708	AUDIO VISUAL COMMUNICATI	11/11/02	NOVEMBER SERVICE CONTRACT	\$56.14
21051	709	BARBARA SNIPES	11/11/02	MILEAGE FOR OCTOBER	\$119.00
21052	710	BINGHAM, FARRER & WILSON	11/11/02		\$63.28
21049	711	B.L. LIGHTING	11/11/02	LIGHTING AT FRANKTON	\$58.33
21053	712	CBS TECHNOLOGIES LLC	11/11/02	BATTERY PACKS FOR PORTABLE PHONES	\$127.50
21054	713	CENTRAL INDIANA HARDWAR	11/11/02	As per attached invoices.	\$230.50
21055	714	CHAPMAN ELECTRIC SUPPLY	11/11/02	LIGHT BULBS	\$17.04
21056	715	CINTAS CORPORATION	11/11/02	As per attached invoices.	\$68.00
21058	716	COOK ELECTRIC, INC.	11/11/02		\$71.67
21059	717	CVS PHARMACY	11/11/02	As per attached invoices.	\$595.49
21060	718	DEMCO	11/11/02	As per attached invoices.	\$10.02
21062	719	ELWOOD CHAMBER OF COM	11/11/02	HOLIDAY BANNER	\$32.34
21063	720	EXPANETS	11/11/02	As per attached invoices.	\$75.00
21064	721	FILIP, INC.	11/11/02	As per attached invoices.	\$137.64
21065	722	GAYLORD BROS.	11/11/02	As per attached invoices.	\$72.18
21068	723	HI DIRECT/ADVANCED LIGHTI	11/11/02	As per attached invoices.	\$195.93
21067	724	H.W.WILSON COMPANY	11/11/02	READERS GUIDE	\$274.67
21070	725	HP PRODUCTS	11/11/02	As per attached invoices.	\$1,273.00
21069	726	HORTON'S & SONS OF ELWO	11/11/02	As per attached invoices.	\$103.89
21071	727	INDIANAPOLIS NEWSPAPERS,	11/11/02	1 YEAR SUBSCRIPTION FOR ELWOOD	\$19.72
21072	728	INTEGRATED DATA SOLUTIO	11/11/02	NORTON-34 LICENSE RENEWAL	\$187.20
21073	729	INTELENET COMMISSION(ST	11/11/02	As per attached invoices.	\$816.00
21076	730	K MART	11/11/02	As per attached invoices.	\$405.48
21077	731	KARDINAL SUPPLY, INC.	11/11/02	WATER HOT LOOP INSPECTION	\$92.62
21078	732	KNOWLEDGE SHOPPE, THE	11/11/02	BULLETIN BOARD DECORATIONS	\$25.00
21079	733	LEXIS NEXIS MATTHEW BEND	11/11/02	As per attached invoices.	\$32.21
21080	734	MANIFOLD REFUSE, INC.	11/11/02	4TH QUARTER TRASH SERVICE	\$71.45
21081	735	MARVIN SAUBERT	11/11/02	LAWN SERVICE FOR SUMMITVILLE	\$60.00
21082	736	MIDWEST TAPE	11/11/02	As per attached invoices.	\$200.00
21083	737	PAZ & ASSOCIATES	11/11/02	As per attached invoices.	\$685.75
21084	738	QUILL CORPORATION	11/11/02	As per attached invoices.	\$6.50
21086	739	RAMSAY BUSINESS PRODUC	11/11/02	As per attached invoices.	\$507.38
21086	740	GROLIER EDUCATIONAL/SCH	11/11/02	As per attached invoices.	\$142.88
21087	741	UPSTART	11/11/02	As per attached invoices.	\$527.88
					\$120.99

Printed on Monday, December 02, 2002

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
21061	742	DIANA L. SHEPARD	11/11/02	MILEAGE JUNE THROUGH OCTOBER	\$31.08
21044	743	AMBER BLOOD	11/11/02	MILEAGE OCTOBER, NOVEMBER, DECEMBER	\$42.98
21057	744	CIRCUIT CITY	11/11/02	EXTENDED WARRANTY FOR CAMCORDER-SONY DCRTRV330	\$104.99
21085	745	RALPH MALEY	11/11/02	MILEAGE	\$12.88
21074	746	JAMES G. OTT	11/11/02	MILEAGE	\$24.22
21075	747	JAMIE B. SCOTT	11/11/02	MILEAGE	\$174.86
0	748	PAYROLL	11/20/02		\$13,829.30
0	749	EFTPS	11/20/02	P/R ENDING 11/16/02	\$3,467.93
0	750	AETNA LIFE INSURANCE AND	11/20/02	P/R ENDING 11/16/02	\$130.00
21094	751	INDIANA DEPARTMENT OF RE	11/20/02	MONTH OF NOVEMBER	\$1,212.43
21091	752	CITY OF ELWOOD NON-REVE	11/20/02	MONTH OF NOVEMBER	\$446.05
21097	753	MADISON COUNTY FEDERAL	11/20/02	P/R ENDING 11/16/02	\$2,368.29
21088	754	AMERICAN ELECTRIC POWER	11/20/02	As per attached invoices.	\$1,515.00
21089	755	AT&T	11/20/02	As per attached invoices.	\$65.63
21090	756	CAROLYN LAMBERTSON	11/20/02	PETTY CASH REIMBURSEMENT	\$43.34
21092	757	EDWARDS ELECTRICAL & ME	11/20/02	As per attached invoices.	\$930.56
21093	758	HARRIETT STANTON	11/20/02	COOKIES FOR CHRISTMAS AT THE LIBRARY-FOL	\$100.00
21095	759	INDIANA-AMERICAN WATER C	11/20/02	As per attached invoices.	\$45.51
21098	760	MUSIC TODAY	11/20/02	PIANO RENTAL-CHRISTMAS AT THE LIBRARY-FOL	\$100.00
21099	761	ROBERT BACH	11/20/02	SANTA-CHRISTMAS AT THE LIBRARY-FOL	\$50.00
21100	762	VECTREN ENERGY DELIVERY	11/20/02	As per attached invoices.	\$265.49
21096	763	INDIANAPOLIS NEWSPAPERS,	11/20/02	52 WEEK SUBSCRIPTION-FRANKTON	\$117.00

**Total Amount of Claims \$58,190.79**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, December 02, 2002

Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Printed on Monday, December 02, 2002

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# *Bank Balances*

## *North Madison County Public Library System*

*Report as of: 11/30/02*

<i>Bank</i>	
1	Star Financial Bank \$457,820.01
2	Huntington Bank \$0.00
3	Community Bank/Summitville \$11,885.73
4	First Farmers Bank & Trust \$18,885.24
<hr/>	
<i>Total all banks = \$488,590.98</i>	

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Listing Broker (Co.) Surbaugh & Son, Inc ( SURB01 ) By William L. Surbaugh ( 10615 )  
office code individual code  
Selling Broker (Co.) Surbaugh & Son, Inc ( SURB01 ) By William L. Surbaugh ( 10615 )  
office code individual code

**PURCHASE AGREEMENT**  
**COMMERCIAL-INDUSTRIAL REAL ESTATE**

1 **A. PARTIES:** North Madison County Public Library (NMCPL) ("Seller")  
2  
3 agrees to sell and convey to National City Bank (NCB) ("Buyer")  
4  
5 and Buyer agrees to buy from Seller the following property for the consideration and subject to the following:  
6 **B. PROPERTY:** The property is commonly known as \_\_\_\_\_  
7 111-113 East Sigler Street, Frankton, IN 46044  
8 in Pipe Creek Township, Madison County, Frankton, Indiana, 46044  
9 including all buildings and permanent improvements and fixtures attached; all privileges, easements and appurtenances  
10 pertaining thereto including any right, title and interest of Seller in and to adjacent streets, alleys, rights-of-way, leases, rents,  
11 security deposits, licenses and permits with respect to the property, trade name, and warranties or guaranties relating to the  
12 property being sold, and any personal property specified herein; all of the above referred to as the "Property," the legal  
13 description of which is  (attached as Exhibit "A")  (described as follows): Lots numbered 37, 38 and 39 in a  
14 continuation of Commerical Addition to the Town of Frankton  
15 \_\_\_\_\_; subject to exact determination by survey pursuant to Paragraph J.  
16 The following items of personal property are INCLUDED in the sale: All National City Bank's property to  
17 remain with the building.  
18 All other personal property and the following additional items are EXCLUDED from the sale: Items that are  
19 current library equipment and furnishings  
20 **C. PRICE:** The purchase price shall be Seventy-Six Thousand Five Hundred Dollars  
21 (\$76,500.00), payable  (in cash at closing)  (in accordance with the terms and conditions in this Agreement).  
22 **D. EARNEST MONEY:** Buyer submits \$ 2,500.00 as Earnest Money to be held by Surbaugh & Son, Inc.  
23 \_\_\_\_\_ as Escrow Agent, upon execution of this Agreement by  
24 both parties. The Earnest Money shall be applied to the purchase price at closing unless returned to Buyer, released to Seller,  
25 or otherwise disbursed in accordance with this Agreement. The Escrow Agent is not a party to this Agreement and does not  
26 assume or have any liability for performance or non-performance of any party. Before the Escrow Agent has any obligation to  
27 disburse the Earnest Money in the event of dispute, Escrow Agent has the right to require from all parties a written release of  
28 liability of the Escrow Agent, termination of the Agreement and authorization or court order to disburse the Earnest Money.  
29 **E. ADDITIONAL PROVISIONS:** The seller agrees to pay Surbaugh & Son, Inc. a real estate commission  
30 of \$2500.00. The seller agrees to assign 3 parking spaces to NCB for their employees in the  
31 property at the southeast corner of Sigler & Church St. at no expense for the duration of NCB  
32 operations. The seller may retain possession of 111 E. Sigler in Frankton for 6 months after  
33 closing without payment of any rent. The library will continue to pay their own utilities and  
34 maintenance.  
35 Included in this Agreement are the following addenda: (Place an "X" on the appropriate line or lines)  
36 \_\_\_\_\_ Financing Addendum \_\_\_\_\_ Feasibility Study Addendum  
37 \_\_\_\_\_ Leased Property Addendum \_\_\_\_\_ Exchange Addendum  
38 \_\_\_\_\_ Zoning/Governmental Approval Addendum \_\_\_\_\_ Representations & Warranties of Seller Addendum  
39 \_\_\_\_\_ Alternative Dispute Resolution Addendum \_\_\_\_\_ Lead-Based Paint Disclosure Addendum  
40 **F. CLOSING:** The closing of the sale shall take place at  (the Title Company)  \_\_\_\_\_  
41 \_\_\_\_\_ ) on or before December 13, 2002, or within \_\_\_\_\_ days after  
42 \_\_\_\_\_, whichever is later, (the "Closing Date") or this  
43 Agreement shall terminate unless the Closing Date is changed in writing by Seller and Buyer, or otherwise extended pursuant  
44 to this Agreement.  
45 **G. POSSESSION:** The possession of the Property shall be delivered to Buyer, subject to the rights of tenants in possession, if  
46 any, in its present condition, ordinary wear and tear excepted, at \_\_\_\_\_  
47 Seller shall maintain the Property, including fixtures, equipment and any included personal property until possession is  
48 delivered to Buyer.

49 **H. REAL ESTATE TAXES:** (Check paragraph 1, 2, or 3 below)  
50  1. **Installment Basis:** Buyer will assume and pay all taxes on the Property beginning with the tax installment due and  
51 payable on \_\_\_\_\_, and all taxes due thereafter. Seller shall pay all taxes for the Property  
52 due and payable before the Closing Date, and any subsequent tax installment(s) not assumed by Buyer.  
53  2. **Prior Year (Cash Basis) Proration:** The taxes assessed for the year prior to closing, due and payable during the year of  
54 closing, shall be prorated between Seller and Buyer on a calendar year basis as of the day immediately prior to the  
55 Closing Date. Buyer shall be responsible for all taxes assessed for the current year due and payable in the year following  
56 closing.  
57  3. **Current Year (Lien Basis) Proration:** The taxes assessed for the current year, due and payable in the year following  
58 closing, shall be prorated between Seller and Buyer on a calendar year basis as of the day immediately prior to the  
59 Closing Date. All taxes assessed for any prior calendar year and remaining unpaid shall also be paid by Seller.  
60 For Purposes of 1, 2, and 3 above:  
61 (A) If the tax rate or assessment for taxes assessed or payable in the year of closing has not been determined as of the  
62 Closing Date, the assessment or rate shall be assumed to be the same as the most recent assessment or rate.  
63 (B) Taxes which are Seller's responsibility and not yet due as of the Closing Date shall be credited against the purchase  
64 price or cash portion thereof payable by Buyer at closing, and Seller shall have no further liability for such taxes.  
65 (C) All taxes due and payable on or prior to the Closing Date shall be paid at or before closing and charged at closing to  
66 the responsible party.  
67 (NOTE: The succeeding year's tax bill for recently constructed buildings or following reassessment periods may  
68 greatly exceed the last tax bill available to the closing agent.)  
69 **I. INSURANCE AND RISK OF LOSS:** Seller shall maintain replacement cost (if available) or actual cash value "all risk"  
70 insurance on the Property through the Closing Date. Seller's insurance shall be canceled as of the Closing Date and Buyer  
71 shall provide its own insurance thereafter. Risk of loss by damage or destruction to the Property prior to the closing shall be  
72 borne by Seller. In the event any damage or destruction is not fully repaired prior to closing, Buyer, at its option, may either  
73 terminate this Agreement or elect to close the transaction, in which event Seller's right to all insurance proceeds not yet  
74 applied to repair of the damage or destruction shall be assigned in writing by Seller to Buyer at closing.  
75 **J. CONDITIONS TO CLOSING:** Buyer's obligations under this Agreement are conditioned upon satisfaction of each of the  
76 following items which are for the Buyer's benefit and may be waived by Buyer at Buyer's sole discretion.  
77 1. **Title Commitment:** A commitment for title insurance (the "Commitment") issued by a reputable title insurance company  
78 selected or approved by Buyer (the "Title Company") showing marketable title in Seller's name shall be ordered by  
79  (Seller)  (Buyer) promptly upon acceptance of this Agreement and shall be delivered to Buyer within 15 days  
80 after acceptance. At Buyer's request, legible copies of all recorded instruments  
81 affecting the Property or recited as exceptions in the Commitment shall also be delivered.  
82 2. **Survey:** A survey shall be ordered promptly upon acceptance of this Agreement and shall be furnished at  (Seller's)  
83  (Buyer's) expense within 15 days after acceptance. It shall be prepared by a  
84 licensed Indiana surveyor selected or approved by Buyer, shall comply with Minimum Standard Detail Requirements for  
85 Indiana Land Title Surveys, including optional requirements, shall reflect whether the Property is located in a designated  
86 flood zone area and shall be certified to Buyer, the Title Company and Buyer's lender.  
87 3. **Title and Survey Approval:** If Buyer has an objection to items disclosed in the Commitment or the survey, Buyer shall  
88 make written objections to Seller within 10 days after receipt of both the Commitment and survey. Upon the  
89 expiration of such period, any item not objected to by Buyer or subsequently approved by Buyer in writing shall be  
90 deemed a permitted exception ("Permitted Exception"). If Buyer makes objections, Seller shall have thirty (30) days from  
91 the date the objections are made to cure the same, and the Closing Date shall be extended, if necessary. Seller agrees  
92 to utilize its best efforts and reasonable diligence to cure any objections, but only to the extent necessary to convey  
93 marketable title. If the objections are not satisfied within the time period, Buyer may either terminate this Agreement and  
94 receive a refund of the Earnest Money or waive the unsatisfied objections and close the transaction.  
95 4. **Inspections:** (Check paragraph (A) and/or (B) or paragraph (C) below) Unless Buyer waives inspections under  
96 paragraph (C), Buyer shall have determined that the Property has no unacceptable, adverse environmental or physical  
97 condition as provided below.  
98  (A) **Environmental Assessment:** A Phase I environmental site assessment ("Phase I") on the Property shall be ordered  
99 promptly upon acceptance of this Agreement at  (Seller's)  (Buyer's) expense from a reputable, qualified engineer,  
100 acceptable to Buyer. The Phase I shall be conducted in accordance with ASTM standards unless otherwise agreed  
101 and may also include at Buyer's option the following matters:  
102 (1) an investigation for the presence of asbestos, radon, lead or polychlorinated biphenyls (PCBs) on the Property;  
103 and/or  
104 (2) an investigation to determine if the Property is located in any regulated or protected area under the jurisdiction of  
105 the U.S. Army Corps of Engineers, the U.S. Environmental Protection Agency, the Indiana Department of  
106 Environmental Management, the Indiana Department of Natural Resources, the U.S. Fish and Wildlife Service or  
107 any other federal, state or local agency.  
108 If Buyer does not make a written objection to any problem(s) revealed in the report within 10 days of  
109 receipt of written report, the Property shall be deemed to be acceptable. If Buyer determines that the

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environmental condition is unsatisfactory, Seller shall have a reasonable period of time, not to exceed 30 days, to remediate the condition to Buyer's satisfaction and the Closing Date shall be extended, if necessary. If Seller fails or refuses to remediate, Buyer may either terminate this Agreement and receive a refund of the Earnest Money or waive its objection and close the transaction.

(B) Physical Inspections: Promptly upon acceptance of this Agreement, all physical inspections shall be ordered at (Seller's)  (Buyer's) expense. Inspections shall be made by qualified inspectors or contractors, selected or approved by Buyer, with written reports delivered to Seller and Buyer. Inspections may include but are not limited to the following: heating, cooling, electrical, plumbing, roof, walls, ceilings, floors, foundation, basement, crawl space, water, storm and waste sewer, well/septic, geotechnical, other: \_\_\_\_\_ . If Buyer, in its reasonable discretion, believes that an inspection report reveals a major defect in or with the Property, Buyer shall report such defect in writing to Seller within 30 days of acceptance . If Buyer does not make a written objection to any problem(s) revealed in the report(s) within such time period, the Property shall be deemed acceptable to Buyer. Seller shall have a reasonable period of time, not to exceed 30 days, to repair any such major defect to Buyer's reasonable satisfaction and the Closing Date shall be extended, if necessary. If Seller fails or refuses to repair, Buyer may either terminate this Agreement and receive a refund of the Earnest Money or waive its objection and close the transaction.

(C) Waiver of Inspections: BUYER HAS BEEN MADE AWARE THAT INDEPENDENT INSPECTIONS DISCLOSING THE CONDITION OF THE PROPERTY ARE AVAILABLE, AND BUYER HAS BEEN AFFORDED THE OPPORTUNITY TO REQUIRE SUCH INSPECTIONS AS A CONDITION OF THIS AGREEMENT. HOWEVER, BUYER WAIVES THE RIGHT TO OBTAIN INSPECTIONS AND RELIES UPON THE CONDITION OF THE PROPERTY BASED UPON BUYER'S OWN EXAMINATION AND RELEASES SELLER AND LISTING AND SELLING BROKER(S) FROM ANY AND ALL LIABILITY RELATING TO ANY PROBLEM, DEFECT OR DEFICIENCY AFFECTING THE PROPERTY, WHICH RELEASE SHALL SURVIVE THE CLOSING.

Buyer and its agents shall have the right to enter upon the Property upon reasonable advance notice and make all inspections provided for herein. Buyer shall restore any damage to the Property resulting from the entry of Buyer or its agents and shall indemnify, defend and hold harmless Seller as to any injury to persons or damage to their property resulting from the negligence of Buyer or its agents in conducting their activities on the Property.

K. PRORATIONS AND SPECIAL ASSESSMENTS: Interest on any debt assumed or taken subject to, any rents, all other income and ordinary operating expenses of the Property, including but not limited to, public utility charges, shall be prorated as of the day prior to the Closing Date. Any special assessments applicable to the Property for municipal improvements made to benefit the Property prior to the date of acceptance of this Agreement shall be paid by Seller at or before closing. At closing, Buyer will assume and agree to pay all special assessments for municipal improvements which are completed after acceptance of this Agreement.

L. SALES EXPENSES: All sales expenses are to be paid in cash prior to or at the closing.  
1. Seller's Expenses: Seller shall pay all costs of releasing existing loans and recording the releases, one-half (1/2) of any closing fee, preparation of Deed and Vendor's Affidavit, Indiana Gross Income Tax, and other expenses stipulated to be paid by Seller under other provisions of this Agreement.  
2. Buyer's Expenses: Buyer shall pay all expenses incident to any new or assumed loan, one-half (1/2) of any closing fee, and expenses stipulated to be paid by Buyer under other provisions of this Agreement.

M. DEFAULT: If Buyer breaches this Agreement, Seller may seek any remedy provided by law or equity, or terminate this Agreement and receive the Earnest Money as liquidated damages. If Seller breaches this Agreement, Buyer may terminate this Agreement and receive a refund of the Earnest Money, or Buyer may seek specific performance or any other remedy provided by law or equity. In the event of Seller default, Seller shall immediately be obligated to pay all brokerage commissions that would have been paid had this transaction closed. In the event of Buyer default, commissions may also be due and payable pursuant to the terms of the applicable brokerage agreements.

N. DUTIES OF BUYER AND SELLER AT CLOSING:

- At the closing, Seller shall deliver to Buyer, at Seller's sole cost and expense, the following:  
(A) A duly executed and acknowledged Warranty Deed conveying marketable title in fee simple to all of the Property, free and clear of any and all liens, encumbrances, conditions, easements, assessments, reservations and restrictions, except Permitted Exception(s);  
(B) An Owner's Policy of Title Insurance (the "Title Policy") issued by the Title Company in the amount of the purchase price, dated as of closing, insuring Buyer's fee simple title to the Property to be marketable subject only to the Permitted Exception(s), and deleting the standard printed exceptions contained in the usual form of the Title Policy;  
(C) An executed Vendor's Affidavit in form acceptable to the Title Company;  
(D) A Bill of Sale, duly executed by Seller, containing warranties of title, conveying title, free and clear of all liens, to any personal property specified in Paragraph B;  
(E) An assignment, duly executed by Seller, of leases, prepaid rents, security deposits, and trade name, and to the extent assignable, licenses and permits, warranties or guarantees, and to the extent agreed to be assumed by Buyer, all service, maintenance, management or other contracts relating to the ownership or operation of the Property. Such assignment shall include an indemnity from Seller in favor of Buyer with respect to all claims and obligations arising under such leases and contracts prior to the Closing Date. If Buyer does not agree to assume any such contract, then Seller shall deliver evidence of termination of such contract at closing and shall indemnify Buyer as to all claims and obligations thereunder;

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- (F) A current rent roll duly certified by Seller and any security or tenant deposits, if applicable;
  - (G) Evidence of its capacity and authority for the closing of this transaction;
  - (H) Certification establishing that no federal income tax is required to be withheld under the Foreign Investment and Real Property Tax Act, or consent to withhold tax from the proceeds of sale as required, unless it is established that the transaction is exempt;
- (I) All other executed documents necessary to close this transaction.
- At the closing, Buyer shall perform, at Buyer's sole cost and expense, the following:  
(A) Pay the cash portion of the purchase price in the form of a cashier's check or other immediately available funds;  
(B) Execute any note(s) and mortgage(s) and cause the funds to be made available to the closing agent for disbursement;  
(C) Provide evidence of its capacity and authority for the closing of this transaction;  
(D) Provide to Buyer's lender any title policy as required by the holder(s) of the mortgage(s);  
(E) An assumption agreement by Buyer (which may be included in Seller's assignment pursuant to Paragraph N.1(E) above) with respect to leases assigned to Buyer and contracts, if any, which Buyer has agreed to assume. Such assumption agreement shall include an indemnity from Buyer in favor of Seller as to claims and obligations arising under such leases and contracts assumed by Buyer from and after the Closing Date;  
(F) Execute all other documents necessary to close this transaction.
- O. CONDEMNATION: Seller shall promptly notify Buyer in writing of the commencement of any condemnation proceedings against any portion of the Property. If such condemnation proceedings are commenced, Buyer, at its option, may (1) terminate this Agreement by written notice to Seller within 10 days after Buyer is advised of the commencement of the condemnation proceedings, or (2) appear and defend in any condemnation proceedings, and any award shall, at Buyer's election, (a) become the property of Seller and reduce the purchase price by the same amount or (b) shall become the property of Buyer and the purchase price shall not be reduced.
- P. RESPONSIBLE PROPERTY TRANSFER LAW:  
1. Seller is not required to provide Buyer with a Disclosure Statement pursuant to I.C. Section 13-25-3-1 et seq., Indiana's Responsible Property Transfer Law ("IRPTL"), because, to the best of Seller's knowledge, the Property is exempt from the provisions of the law or (a) the Property does not contain any hazardous chemical or material; (b) the Property does not contain any underground storage tanks which are or have been utilized to hold petroleum or other regulated substances; and (c) the Property is not listed on the Comprehensive Environmental Response, Compensation and Liability Information System.  
2. If Seller learns that the Property comes within the terms of IRPTL after execution of this Agreement, then Seller shall provide to Buyer the required disclosure document and comply with all other parts of this law.
- Q. MISCELLANEOUS:  
1. Any notice required or permitted to be delivered shall be deemed received when personally delivered or when confirmed as received by facsimile, express courier or United States mail (postage prepaid, certified and return receipt requested) addressed to Seller or Buyer or their designee at the address set forth below the signature of each party.  
2. This Agreement shall be construed in accordance with the laws of the State of Indiana.  
3. Time is of the essence. Time periods specified in this Agreement and any addenda are calendar days and shall expire at midnight of the date stated unless the parties agree otherwise in writing.  
4. This Agreement is binding upon and for the benefit of the parties' respective heirs, administrators, executors, legal representatives, successors, and assigns. No assignment of this Agreement shall release a party from liability for its obligations hereunder.  
5. If any provision contained in this Agreement is held invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision.  
6. This Agreement constitutes the entire agreement of the parties and cannot be changed except by their written consent.  
7. By signing below, the parties to this transaction acknowledge receipt of a copy of this Agreement and give their permission to a Multiple Listing Service or other advertising media, if any, to publish information regarding this transaction.  
8. Broker(s) may refer Buyer or Seller to other professionals, service providers or product vendors, including lenders, loan brokers, title insurers, escrow companies, inspectors, surveyors, engineers, consultants, environmental inspectors and contractors. Broker(s) has no responsibility for the performance of any service provider and/or inspector. Buyer and Seller are free to select providers/inspectors other than those referred or recommended to them by Broker(s).  
9. Buyer discloses to Seller that Buyer is licensed and holds License # 0081087201 . Seller discloses to Buyer that Seller is licensed and holds License # n/a .  
10. Where the word "Broker" appears, it shall mean "Licensee" as provided in I.C. 25-34.1-10-6.8.  
11. Any party who is the prevailing party against any other party in any legal or equitable proceeding relating to this Agreement shall be entitled to recover court costs and reasonable attorney fees from the non-prevailing party.  
12. The parties agree that this Agreement may be transmitted between them by facsimile machine. The parties intend that faxed signatures constitute original signatures and are binding on the parties. The original document shall be promptly executed and/or delivered, if requested. This Agreement may be executed simultaneously or in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.  
13. Each person executing this Agreement on behalf of a party represents and warrants that he or she has been authorized by all necessary action to execute and deliver this Agreement on behalf of such party.

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R. CONSULT YOUR ADVISORS: Buyer and Seller acknowledge they have been advised that, prior to signing this document, they should seek the advice of an attorney for the legal or tax consequences of this document and the transaction to which it relates. In any real estate transaction, it is recommended that you consult with a professional, such as a civil engineer, environmental engineer, or other person, with experience in evaluating the condition of the property, including the possible presence of asbestos, hazardous and/or toxic materials and underground storage tanks.

S. CONFIRMATION OF AGENCY RELATIONSHIPS: Buyer and Seller acknowledge that each has received agency office policy disclosures, had agency explained and now confirm their agency relationships. Buyer and Seller further acknowledge that they understand and accept agency relationships involved in this transaction.

T. TERMINATION OF OFFER: Unless accepted by Seller and delivered to Buyer by \_\_\_\_\_  (A.M.)  (P.M.)  (Noon), the \_\_\_\_\_ day of \_\_\_\_\_, this Purchase Agreement shall be null and void and all parties shall be released of any and all liability or obligations.

Michael H. Maults, V.P. 11/24/02  
BUYER'S SIGNATURE DATE

BUYER'S SIGNATURE DATE

National City Bank  
PRINTED

PRINTED

BUYER'S SOCIAL SECURITY #/FEDERAL ID #

BUYER'S SOCIAL SECURITY #/FEDERAL ID #

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER

BUYER'S ADDRESS FOR NOTICE PURPOSES

**ACCEPTANCE OF PURCHASE AGREEMENT**

Seller accepts the offer made by Buyer as set forth above, without change or condition at \_\_\_\_\_  (A.M.)  (P.M.)  (Noon) on the \_\_\_\_\_ day of \_\_\_\_\_.

SELLER'S SIGNATURE

SELLER'S SIGNATURE

North Madison County  
PRINTED

Public Library  
PRINTED

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER

(AREA CODE) TELEPHONE NUMBER/FAX NUMBER

SELLER'S SOCIAL SECURITY #/FEDERAL ID #

SELLER'S SOCIAL SECURITY #/FEDERAL ID #

SELLER'S ADDRESS FOR NOTICE PURPOSES



Approved by and restricted to use by members of the Indiana Association of REALTORS®, Inc. This is a legally binding contract, seek legal advice if not understood. Form # F05. Copyright IAR 1999



(office use only)

**AGENDA**

**JANUARY 14, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
ELWOOD PUBLIC LIBRARY**

**REGULAR MEETING**

**7:00 P.M.**

CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS

**OLD BUSINESS**

1. Rainy Day Fund motion

**NEW BUSINESS**

1. Review & adopt Technology Long Range Plan
2. Internship request

**DIRECTOR'S REPORT**

**ADJOURNMENT**

(Finance Meeting will be held immediately following regular meeting)

**AGENDA**

**January 14, 2002**

**BOARD OF FINANCE MEETING**

(Held following regular January meeting)

CALL TO ORDER

CALL FOR QUORUM

**BUSINESS**

1. Investment register distributed
2. Motion for depositories
3. Motion for newspapers as official notification
4. Motion for regular meeting date and time

**ADJOURNMENT**

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF FINANCE MEETING  
January 14, 2002  
7:30pm

CALL TO ORDER

President Kevin Sipe called the annual Board of Finance Meeting of the North Madison County Public Library to order on January 14, 2002 at 7:30pm.

CALL FOR QUORUM

Present along with President Sipe were Don Hill, Cindy Powell, Betty Caldwell, Pam Bohlander and Wayne Davidson. Also in attendance were Director Beverly Austin, Administrative Assistant Diana Shepard and Andrea Green, Reporter for the Elwood Call Leader.

Investment register distributed

A copy of the Investment Register for 2001 was distributed. It was explained that with interest rates being as low as they are at the present time it is hard to know where to invest. For a \$150,000 Certificate of Deposit for a term of three months the interest rate is only 1.8%.

Motion for depositories

A motion was made by Pam Bohlander to accept Star Financial Bank, Huntington Bank, First Farmer's Bank, National City Bank, Union State Bank and Community Bank as the Library's depositories. Betty Caldwell made a second and the motion carried.


Motion for newspapers as official notification



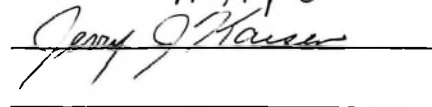
A motion was made by Pam Bohlander to continue to use The Elwood Call Leader and the Herald Bulletin for official notification of meetings and advertisement of the budget. Wayne Davidson made a second the motion carried.

Motion for regular meeting date and time

A motion was made by Don Hill that the Board of Trustees would continue to hold their monthly meetings the second Monday of the month at 7:00. Cindy Powell made a second and the motion carried.

A motion was made by Cindy Powell to adjourn the meeting a 7:45. Pam Bohlander made a second and the motion carried.

  
\_\_\_\_\_  
Cindy Powell  
\_\_\_\_\_  
Donald J Hill

  
\_\_\_\_\_  
Betty Caldwell, Secretary  
  
\_\_\_\_\_  
  
\_\_\_\_\_

NORTH MADISON COUNTY PUBLIC LIBRARY  
Board of Trustees Regular Meeting  
January 14, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 7:00pm on January 14, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were President Kevin Sipe, Don Hill, Cindy Powell, Betty Caldwell, Pam Bohlander and Wayne Davidson.

MINUTES

Minutes were accepted from the December meeting after a motion was made by Pam Bohlander and seconded by Betty Caldwell. The motion was made to approve minutes from the Executive and Regular meetings.

CLAIMS REGISTER

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Rainy Day Fund motion

A motion was made by Cindy Powell to transfer \$30,000 into the Rainy Day Fund from unexpended funds left in the 2001 Operating Budget. Pam Bohlander made a second and the motion carried.

NEW BUSINESS

Review and adopt Technology Long-Range Plan

Discussion was held on the Technology Long-Range Plan that was presented at the December meeting and a few suggestions were made. A motion was made by Don Hill to accept the long-range plan as presented after the minor changes are made. Pam Bohlander made a second and the motion carried.

Internship request

Lisa Fetting, an elementary schoolteacher in the Tipton School District, has requested to do an internship at the library in order to fulfill her requirements to obtain her Masters in Library Science degree from Indiana University. It was explained that since she will probably be working in a school library, her internship would probably be more beneficial to her if she would obtain it in a school situation. It was further explained that it would involve several staff members time. Monetary reimbursement is suggested but Lisa was told that this is not a possibility. After discussion it was decided that the final decision would come from the Director and if there are further considerations they will be presented at the February meeting.

# TRANSACTION REPORT

Jan-09-02 Wed 3:20 PM

Type	Sending			
Date	Start	Receiver	TX/RX Time	Pages Note
Jan-09	3:19 PM	CALL-LEADER	27s	1 OK

## Director's report

The 2002 budget has been officially approved. The wiring has been installed for the security cameras. It was asked if we had the option of digital cameras. A bike was stolen on January 2, 2002. Several people will be attending workshops in February and March presented by INCOLSA. All of the Bill and Melinda Gates Gift Fund, \$32,424.00 has now been spent. A new list of board members along with their position was distributed. Also where they need to write if their term will be expiring soon. The staff and board members directory was distributed.

A 7:30pm a motion was made by Cindy Powell to adjourn. Pam Bohlander made a second and the motion carried.

Betty Caldwell  
Betty Caldwell, Secretary

Kevin M. Lips

Donna J Hill

W. G. D.  
Cindy Powell  
Jerry J. Hauser

Post-it® Fax Note	7671	Date	1/9/02	# of pages	▶
To	Sandy Burton	From			
Co./Dept.	Please pub	Co.	ish on Friday		
Phone #	or Saturday	Phone #	and again		
Fax #	on Monday	Fax #	Thanks		

Diana

Post-it® Fax Note	7671	Date	1/9/02	# of pages	▶
To	Herald Bulletin	From			
Co./Dept.	Please publi	Co.	sh on Friday or		
Phone #	Saturday and	Phone #	again on		
Fax #	Monday	Fax #	Thanks		

Diana



# TRANSACTION REPORT

Jan-09-02 Wed 3:21 PM

Type	Sending	Receiver	TX/RX Time	Pages	Note
Jan-09	3:20 PM	HERALD-BULLETIN	28s	1	OK

**2002 NMCPLS  
BOARD OF TRUSTEES**

(Term is 4 years. Limit is 4 consecutive terms or 16 consecutive years.)

Mr. Kevin Sipe, President, 754-8868  
3512 W St. Rd. 128 754-7879 Work  
Frankton, IN 46044 *Frankton-Lapel and Madison Grant School*  
*Corporations (1<sup>st</sup> term expires 7/9/02)*

Mr. Don Hill, Vice-President 552-6403  
715 South Anderson Street  
Elwood, IN 46036  
*Elwood Community School Corp (1<sup>st</sup> term expires 5/31/05)*

Mr. Wayne Davidson, Treasurer 536-4034  
101 South Broadway  
Summitville, IN 46070 *Replacement for Sharan Pace—will complete her term.)*  
*County Commissioners (2<sup>nd</sup> term expires 2/28/02)*

Mrs. Betty Caldwell, Secretary 552-7128  
1900 North C Street  
Elwood, In 46036  
*Elwood Community School Corporation (1<sup>st</sup> term expires 5/31/02-completing*  
*L. Sizelove's term)*

Mrs. Pamela Bohlander, 552-7160  
8246 W 1300 N 754-8415 Work  
Elwood, IN 46036  
*County Commissioners (3<sup>rd</sup> term expires 5/6/05)*

Mr. Jerry Kaiser 552-7291  
9163 W 1500N 623-5302 Cell  
Elwood, IN 46036  
*County Council (3<sup>rd</sup> term expires 3/7/02)*

Mrs. Cindy Powell 536-2079  
15181 North 100 East  
Summitville, IN 46070  
*County Council (1<sup>st</sup> term expires 1/10/03)*

*(Update 12/12/01)*

## Register Of Claims

### North Madison County Public Library System

Report Date: From 12/11/01 To 12/31/01

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	828	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,053.27	12/19/01	P/R ENDING 12/15/01
			FICA	Payroll Deductions	\$853.62		
			Federal Taxes Withheld	Payroll Deductions	\$1,537.02		
			Medicare	Payroll Deductions	\$199.65		
				<b>Total this claim</b>	<b>\$3,643.56</b>		
0	830	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	12/19/01	P/R ENDING 12/15/01
				<b>Total this claim</b>	<b>\$180.00</b>		
0	827	PAYROLL	Operating Fund	Salary of Assistants	\$13,028.94	12/19/01	PAYROLL
			Operating Fund	Wages of Janitor	\$738.98		
				<b>Total this claim</b>	<b>\$13,767.92</b>		
20394	833	AMERICAN ELECTRIC POWER	Operating Fund	Electricity	\$1,164.52	12/19/01	As per attached invoices.
			Operating Fund	Electricity	\$363.71		
				<b>Total this claim</b>	<b>\$1,528.23</b>		
20395	834	AT&T	Operating Fund	Telephone & Telegraph	\$27.46	12/19/01	As per attached invoices.
				<b>Total this claim</b>	<b>\$27.46</b>		
20396	831	CITY OF ELWOOD NON-REVE	Operating Fund	Emp Cont Group Ins	\$750.61	12/19/01	P/R ENDING 12/15/01
			Insurance	Emp Cont Group Ins	\$643.40		
				<b>Total this claim</b>	<b>\$1,394.01</b>		
20397	835	EARTHLINK INC.	Operating Fund	Telephone & Telegraph	\$61.85	12/19/01	As per attached invoices.
				<b>Total this claim</b>	<b>\$61.85</b>		
20398	836	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$60.87	12/19/01	As per attached invoices.
				<b>Total this claim</b>	<b>\$60.87</b>		
20399	837	GAYLORD BROS.	Operating Fund	Operating Supplies	\$82.91	12/19/01	APPLICATION CARDS-IDCARD PROTECTORS
				<b>Total this claim</b>	<b>\$82.91</b>		
20400	829	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$948.83	12/19/01	P/R ENDING 12/15/01
			County Taxes Withheld	Payroll Deductions	\$267.27		
				<b>Total this claim</b>	<b>\$1,216.10</b>		
25401	838	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$37.72	12/19/01	As per attached invoices.
				<b>Total this claim</b>	<b>\$37.72</b>		


<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20402	839	LIBRARY CORPORATION, THE	Gates Gift Fund Gates Gift Fund	Technology Equipment Technology Equipment	\$98.00 \$98.00	12/19/01	ETHERNET ADAPTER
<b>Total this claim</b>					<u>\$198.00</u>		
20403	832	MADISON COUNTY FEDERAL	Credit Union Operating Fund	Payroll Deductions Other Professional Services	\$836.37 \$1,400.00	12/19/01	P/R ENDING 12/15/01
<b>Total this claim</b>					<u>\$2,236.37</u>		
20404	840	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$405.13	12/19/01	As per attached invoices.
<b>Total this claim</b>					<u>\$405.13</u>		
20405	841	AT&T	Operating Fund	Telephone & Telegraph	\$54.86	12/28/01	As per attached invoices.
<b>Total this claim</b>					<u>\$54.86</u>		
20406	849	CITY WATER & SEWAGE DEP	Operating Fund	Water	\$153.82	12/28/01	
<b>Total this claim</b>					<u>\$153.82</u>		
20407	848	GATEWAY COMPANIES, INC	Operating Fund Operating Fund	Technology Equipment Furniture & Equipment	\$3,226.12 \$247.88	12/28/01	DIRECTOR & YOUTH SERVICE COMPUTERS
<b>Total this claim</b>					<u>\$3,474.00</u>		
20408	850	IDLEWINE LAWNMOWER SAL	Operating Fund	Equipment/Maint.	\$125.97	12/28/01	MOUNT SNOW BLOWER & MAINTENANCE ON TRACTOR
<b>Total this claim</b>					<u>\$125.97</u>		
20409	844	IRVING COMPUTING	Gates Gift Fund	Techology Software	\$388.92	12/28/01	COMPUTER SOFTWARE-SUMMITVILLE
<b>Total this claim</b>					<u>\$388.92</u>		
20410	842	K MART	Operating Fund	Frankton Programing	\$23.76	12/28/01	TREATS FOR SANTA TO DISTRIBUTE
<b>Total this claim</b>					<u>\$23.76</u>		
20411	847	NATIONAL CITY BANK, INDIAN	Debt Service Fund	Land Buildings Improvements	121,000.00	12/28/01	SEMIANNUAL LEASE PAYMENT - DECEMBER PAYMENT
<b>Total this claim</b>					<u>\$121,000.00</u>		
20412	851	PITNEY BOWES	Operating Fund	Equipment/Rental	\$151.00	12/28/01	4TH QUARTER EQUIPMENT RENTAL ON POSTAL MACHINE
<b>Total this claim</b>					<u>\$151.00</u>		
20413	846	PUBLIC EMP. RETIREMENT F	Operating Fund PERF	Emp Cont PERF Payroll Deductions	\$4,805.09 \$1,695.86	12/28/01	4TH QUARTER 2001 PERF CONTRIBUTIONS
<b>Total this claim</b>					<u>\$6,500.95</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
20414	845	QUILL CORPORATION	Operating Fund	Office Supplies	\$29.97	12/28/01	As per attached invoices.
			Operating Fund	Operating Supplies	\$84.08		
			Gates Gift Fund	Technology Equipment	\$804.96		
			Operating Fund	Techology Software	\$499.99		
<b>Total this claim</b>					<b>\$1,419.00</b>		
20415	843	TOWN OF FRANKTON	Operating Fund	Electricity	\$62.27	12/28/01	As per attached invoices.
			Operating Fund	Water	\$8.85		
			Operating Fund	Waste Disposal Services	\$9.12		
<b>Total this claim</b>					<b>\$80.24</b>		
20416	852	VISA	Operating Fund	Furniture & Equipment	\$500.00	12/28/01	DIGITAL CAMERA = CREDIT CARD PURCHASE THROUGH TIGER DIRECT.COM
			Gift	Furniture & Equipment	\$320.98		
<b>Total this claim</b>					<b>\$820.98</b>		

**Total Amount of Claims \$159,031.63**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, January 10, 2002

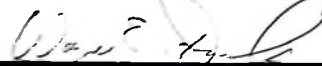
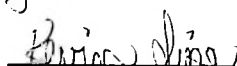




  
 \_\_\_\_\_  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 14 day of January, 2002.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**Register Of Claims**  
**North Madison County Public Library System**

Report Date: From 1/1/02 To 1/14/02

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	4	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	1/2/02	P/R ENDING 12/29/01
				<b>Total this claim</b>	\$180.00		
0	1	PAYROLL	Operating Fund	Salary of Assistants	\$13,777.97	1/2/02	PAYROLL
			Operating Fund	Wages of Janitor	\$773.13		
				<b>Total this claim</b>	\$14,551.10		
0	2	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,113.13	1/2/02	P/R ENDING 12/29/01
			Federal Taxes Withheld	Payroll Deductions	\$1,654.39		
			FICA	Payroll Deductions	\$902.15		
			Medicare	Payroll Deductions	\$210.98		
				<b>Total this claim</b>	\$3,880.65		
20417	6	BARBARA SNIPES	Operating Fund	Traveling Expense	\$50.62	1/2/02	MILEAGE FOR DECEMBER
				<b>Total this claim</b>	\$50.62		
20418	5	MADISON COUNTY FEDERAL	Operating Fund	Other Professional Services	\$1,400.00	1/2/02	P/R ENDING 12/29/01
			Credit Union	Payroll Deductions	\$862.02		
				<b>Total this claim</b>	\$2,262.02		
20419	7	A.E. BOYCE CO., INC.	Operating Fund	Official Records	\$45.39	1/14/02	W-2 FORMS
				<b>Total this claim</b>	\$45.39		
20420	8	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$46.00	1/14/02	As per attached invoices.
				<b>Total this claim</b>	\$46.00		
20421	13	ARLINGTON/ROE & CO.	Operating Fund	Insurance	\$1,423.00	1/14/02	DIRECTORS & OFFICERS LIABILITY INSURANCE
				<b>Total this claim</b>	\$1,423.00		
20422	9	AT&T	Operating Fund	Telephone & Telegraph	\$59.66	1/14/02	As per attached invoices.
				<b>Total this claim</b>	\$59.66		
20423	10	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	1/14/02	SERVICE CONTRACT FOR JANUARY
				<b>Total this claim</b>	\$119.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20424	37	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,298.76	1/14/02	As per attached invoices.
			Operating Fund	Elwood Childrens	\$904.55		
			Operating Fund	Elwood YA	\$213.24		
			Operating Fund	Frankton	\$596.10		
			Operating Fund	Summitville	\$1,091.05		
				<b>Total this claim</b>	<b>\$5,103.70</b>		
20425	11	CHRONICLE TRIBUNE	Operating Fund	Summitville Period. & Newsp.	\$143.00	1/14/02	ONE YEAR SUBSCRIPTION FOR SUMMITVILLE
				<b>Total this claim</b>	<b>\$143.00</b>		
20426	12	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$36.52	1/14/02	As per attached invoices.
			Operating Fund	Cleaning & Sanitation Supplies	\$37.19		
				<b>Total this claim</b>	<b>\$73.71</b>		
20427	14	DEMCO	Operating Fund	Operating Supplies	\$141.84	1/14/02	SUPPLIES AND BOOK BAGS
				<b>Total this claim</b>	<b>\$141.84</b>		
20428	42	EARTHLINK INC.	Operating Fund	Telephone & Telegraph	\$61.85	1/14/02	INTERNET FOR FRANKTON & SUMMITVILLE
				<b>Total this claim</b>	<b>\$61.85</b>		
20429	15	ELWOOD CALL LEADER	Operating Fund	Frankton Per. & Newsp.	\$86.40	1/14/02	ONE YEAR SUBSCRIPTION FOR FRANKTON
				<b>Total this claim</b>	<b>\$86.40</b>		
20430	17	ELWOOD CHAMBER OF COM	Operating Fund	Dues	\$60.00	1/14/02	2002 MEMBERSHIP DUES
				<b>Total this claim</b>	<b>\$60.00</b>		
20431	40	ELWOOD COMMUNITY HIGH S	Operating Fund	Elwood Indiana Room	\$35.00	1/14/02	2001-2002 CRESCENT YEARBOOK
				<b>Total this claim</b>	<b>\$35.00</b>		
20432	16	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$20.00	1/14/02	MAINTENANCE ON FIRE EXT
			Operating Fund	Professional Services	\$39.85		
			Operating Fund	Professional Services	\$204.95		
				<b>Total this claim</b>	<b>\$264.80</b>		
20433	18	GALE GROUP	Operating Fund	Elwood Adult	\$698.92	1/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$698.92</b>		
20434	39	GREEN TREE PRESS COMPU	Operating Fund	Elwood Adult	\$16.93	1/14/02	PREPAID ORDER FOR COMPUTER COURSE
				<b>Total this claim</b>	<b>\$16.93</b>		
20435	21	H.W.WILSON COMPANY	Operating Fund	Elwood Adult	\$52.50	1/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$52.50</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20436	19	HORTON'S & SONS OF ELWO	Operating Fund	Operating Supplies	\$3.57	1/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$3.57</b>		
20437	20	HPS OFFICE SYSTEMS	Operating Fund	Equipment/Maint.	\$858.00	1/14/02	MAINTENACE AGREEMENT-COPIER-ELWOOD
				<b>Total this claim</b>	<b>\$858.00</b>		
20438	38	INDIANA LIBRARY FEDERATIO	Operating Fund	Dues	\$739.84	1/14/02	MEMBERSHIP DUES FOR 2002
				<b>Total this claim</b>	<b>\$739.84</b>		
20439	22	INDIANA STATE LIBRARY	PLAC	Other	\$150.00	1/14/02	4TH QUARTER 2001 PLAC PAYMENT
				<b>Total this claim</b>	<b>\$150.00</b>		
20440	23	INSPIRATIONAL BOOK DISTRI	Operating Fund	Elwood Adult	\$11.68	1/14/02	As per attached invoices.
			Operating Fund	Frankton	\$11.68		
				<b>Total this claim</b>	<b>\$23.36</b>		
20441	24	INTELENET COMMISSION(ST	Operating Fund	Professional Services	\$251.36	1/14/02	CLIN 0902: TAIL CIRCUIT-NON-
			Gates Gift Fund	Professional Services	\$500.00		RECURRING CHARGE
			Gates Gift Fund	Professional Services	\$500.00		
				<b>Total this claim</b>	<b>\$1,251.36</b>		
20442	26	K MART	Operating Fund	Operating Supplies	\$82.33	1/14/02	
				<b>Total this claim</b>	<b>\$82.33</b>		
20443	25	KARDINAL SUPPLY, INC.	Operating Fund	Professional Services	\$50.00	1/14/02	WATER TESTING ON BOILER
				<b>Total this claim</b>	<b>\$50.00</b>		
20444	27	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$60.00	1/14/02	1ST QUARTER TRASH REMOVAL-FRANKTON
				<b>Total this claim</b>	<b>\$60.00</b>		
20445	28	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$119.56	1/14/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$119.56</b>		
20446	29	MIDWEST TAPE	Operating Fund	Frankton AV	\$168.18	1/14/02	As per attached invoices.
			Operating Fund	Elwood AV	\$539.75		
			Operating Fund	Summitville AV	\$110.29		
				<b>Total this claim</b>	<b>\$818.22</b>		
20447	30	QUILL CORPORATION	Operating Fund	Office Supplies	\$384.20	1/14/02	As per attached invoices.
			Gates Gift Fund	Office Supplies	\$155.61		
				<b>Total this claim</b>	<b>\$539.81</b>		
20448	31	RALPH MALEY	Operating Fund	Travelling Exponso	\$36.40	1/14/02	MILEAGE
				<b>Total this claim</b>	<b>\$36.40</b>		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20449	41	RAMSAY BUSINESS PRODUC	Operating Fund	Professional Services	\$21.40	1/14/02	As per attached invoices.
			Operating Fund	Professional Services	\$155.05		
				<b>Total this claim</b>	<u>\$176.45</u>		
20450	32	TIGERDIRECT.COM	Operating Fund	Technology Equipment	\$77.52	1/14/02	
				<b>Total this claim</b>	<u>\$77.52</u>		
20451	33	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$55.59	1/14/02	As per attached invoices.
			Operating Fund	Gas	\$138.39		
				<b>Total this claim</b>	<u>\$193.98</u>		
20452	34	VERIZON	Operating Fund	Telephone & Telegraph	\$240.68	1/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$240.68</u>		
20453	35	WHEELER PUBLISHING, INC.	Operating Fund	Elwood Adult	\$86.66	1/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$86.66</u>		
20454	36	WORLD BOOK EDUCATIONAL	Operating Fund	Elwood Adult	\$799.00	1/14/02	As per attached invoices.
			Operating Fund	Elwood Childrens	\$799.00		
				<b>Total this claim</b>	<u>\$1,598.00</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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**Total Amount of Claims \$36,461.83**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, January 11, 2002


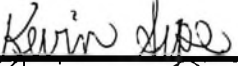



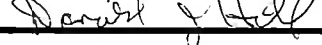
  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 5 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$36,461.83

Date this 14 day of January, 2002.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# Technology Plan for the



2002-2004

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## Mission Statement

To provide information sources and services at the user's point of need.

## Background information

The North Madison County Public Library System (NMCPLS) is comprised of three facilities, each located in a separate community. The Elwood Public Library serves as the central facility and provides support to each of two branches – Frankton Community Library, and the Ralph E. Hazelbaker Library in Summitville.

NMCPLS faces some peculiar challenges. As much as 18 miles separate the three facilities. The system serves residents in five townships, which include three school systems. One of the three school systems (Madison-Grant) crosses county and library service boundaries. And, although Elwood & Summitville are covered by Ameritech telephone service, Frankton is covered by GFE. *Verizon*

NMCPLS has made rapid strides in technology development over the past four years. Much of the development has been stimulated by newly renovated facilities at the Elwood and Summitville locations. Although the conditions of the Frankton Community Library also have improved over the past few years, technology development there is restricted by serious space confinements. (NMCPLS Board of Trustees continues to monitor the availability of alternative facilities in that community.)

The following paragraphs give a chronological narrative of technology developments for the years from 1997 to 2001. These technology developments were made by following previous technology plans and by keeping our mission statement as the guiding philosophy.

The CD-ROM driven cataloging and circulation system, Bibliofile, was established with the opening of the totally new Elwood facility in 1997. Through grants, gifts and the operating budget, NMCPLS started to attain staff and public access computers that had word processing, educational games and other software programs. Installation of Bibliofile was completed at the branches in early 1998. In August 1999, a full time Information Technology Manager was added to the existing staff to support technology development. Due to Y2K compatibility issues in June 1999, Bibliofile, software that uses MS-DOS as an operating system, was replaced with Library.Solution Version 1.4. Library.Solution is an integrated and Y2K compatible library automation system that uses a graphical user interface like Windows 98 and Windows NT. Existing computers used for the Bibliofile program were upgraded and/or replaced to accommodate requirements of the new Library.Solution software. Beginning in June 1999, the catalog was available to the public at home through a dial-up program called DialCat.

During the year of 1999 with the assistance of an LSTA grant, all staff and public access computers that were not Y2K compliant were upgraded or replaced. In March 2000 NMCPLS began offering free introductory computer classes to the public. These classes are held at each facility on a rotating basis. In May 2000 NMCPLS became a member of the NICCL Group, which includes reduced computer consultation through Xcel Computer, now known as IDS (Integrated Data Solutions).

In December 2000 through funding from the Indiana State Library and the Universal Service Administrative Company (USAC), the Elwood Public Library installed a T-1 line. In January 2001 NMCPLS started to pursue USAC funding through the Intelnet Commission for 56K lines to the branches. Both branches access the Library.Solution Server at Elwood through phone lines. The addition of two 56K lines will greatly increase the speed of circulation and the Internet at both branches.

In December 2000, NMCPLS applied for the Bill & Melinda Gates Foundation State Partnership Program and in February 2001 received notification that Elwood and Frankton were eligible and that NMCPLS could appeal the non-eligibility for Hazelbaker Library. By June 2001, NMCPLS received notification that Hazelbaker Library would be eligible. Through the State Partnership Program, Madison County Community Foundation Grant and NMCPLS's operating budget, NMCPLS added a total of eight new Gateway computers and replaced five of the existing public access computers. This was a total of thirteen new Gateway computers available for public access computing. NMCPLS also received a content server from the State Partnership Program, which is now used as a web server to allow access to our OPAC at [www.elwood.lib.in.us](http://www.elwood.lib.in.us).

In February 2001, Library.Solution was upgraded from Version 1.4 to 2.1.1 to ensure continued compatibility and support from The Library Corporation.

In May 2001, NMCPLS received a LSTA Grant for digitizing cemetery records to make them available on the Internet. At the end of 2001, this project is halfway finished.

The following technology plan starts at January 2002 and continues until December 2004.

## Goals and Strategies

**Goal #1** - Promote the mission of the North Madison County Library System through the strategic use of information technology.

- ❖ Ongoing: Ensure continued patron and staff access to the catalog online at [www.elwood.lib.in.us](http://www.elwood.lib.in.us).
- ❖ 2002: Finish digitizing cemetery records for our five townships.
- ❖ 2002: Begin digitizing articles, photos, and actual obituaries from the Elwood Call Leader to be placed on the web server.
- ❖ 2002: Develop a web page that contains valuable information and resources for patrons and staff.
- ❖ 2003: Reevaluate web page content. See the next section "Evaluation".
- ❖ 2003: Continue digitizing articles, photos, and actual obituaries.
- ❖ 2004: Reevaluate web page content. See the next section "Evaluation".
- ❖ 2004: Finish digitizing articles, photos, and actual obituaries.

**Goal #2** – Maintain and upgrade as necessary all technology equipment and software in accordance with the needs of patrons and staff, the computer replacement plan (See Appendix A), and any requirement whether local, state or federal law to ensure continued eligibility for discount and grants.

- ❖ Ongoing: Use computer replacement plan to ensure that computers are being replaced every 4 years.
- ❖ 2002: Install filtering software in accordance with all regulations in order to ensure discounts on telecommunication services.
- ❖ 2002: Install 56K lines to each of the branches to allow increased access speed to circulation software and to the Internet. This will also allow an increase in the number of computers that can access the Internet at each branch.
- ❖ 2002: Replace six Library.Solution computers at the Elwood facility due to the age of the computers being over 5 years old and not in compliance with the computer replacement plan.
- ❖ 2002: Purchase digital projector and place projection screens at each facility to utilize during computer classes.
- ❖ 2003: Install all necessary wiring, networking equipment and furniture to prepare for an increase in the number of staff and public access computers at the Frankton facility.
- ❖ 2004: Increase the number of staff and public access computers at the Frankton facility due to the elimination of space confinements.

**Goal #3** – Add additional staff member to assist Information Technology Manager.

- ❖ 2002: Train one part-time staff member to assist IT Manager, whose main responsibility will continue to be the Adult Services Desk.
- ❖ 2003: Re-evaluate this position and if necessary change staff member's responsibilities to only include assisting the IT Manager.
- ❖ 2003: Train and assist part-time staff member in teaching introductory computer classes.
- ❖ 2004: Re-evaluate this position and if necessary change this staff member to a full-time position.

## Evaluation

All evaluations are either based on actual statistics that are incorporated into the software or surveys <sup>that</sup> are administered at each facility. An evaluation of all three goals will be performed at the end of each year. Appropriate changes to the technology plan will be taken at that time.

## Training

**Goal #1** - Educate library staff and library users in the use of information technology.

- ❖ Ongoing: Continue offering introductory computer classes to the public.
- ❖ Ongoing: All staff members will participate in at least one workshop or course of general computer training offered by INCOLSA, ILF, the State Library, or other qualified source.
- ❖ Ongoing: Evaluate introductory computer classes for the public and change as necessary.
- ❖ 2002: Train all staff members how to use digital projector.
- ❖ 2002: Train all staff members how to use PowerPoint with the digital projector.
- ❖ 2002: Train someone in each department in web page development with the IT Manager being the actual web master.
- ❖ 2003: Hold INCOLSA computer classes in house for staff members.

## Budget

- ❖ Ongoing: Continue to support through NMCPLS's operating budget and grants, digitizing of genealogical and historical photos, articles and information and placing them on the web server.
- ❖ 2002: Follow the computer replacement plan as closely as possible.
- ❖ 2003: Increase wages and salaries to accommodate the IT Manager's assistant.
- ❖ 2003: Change the computer replacement plan and technology budget to accommodate for the increase of computers at Frankton.
- ❖ 2004: Increase wages and salaries to accommodate IT Manager's assistant becoming a full time staff member.
- ❖ 2004: Purchase additional computers for Frankton.

## Current Inventory

All public access and staff computers have a variety of software installed on them, including Office 2000 Professional (Word, Excel, PowerPoint, Publisher and Access), Corel Draw, Print Shop Deluxe and several educational games for kids.

### **Elwood Public Library (40 total computers)**

#### **19 Public Access Computers**

##### **14 Internet Accessible**

- ❖ 9 Gateway Pentium IV 1400 MHz computers w/ 17" monitors running Windows NT 4.0 (8 use the English Language and 1 uses the Spanish Language).
- ❖ 5 Compaq Pentium II 400 MHz computers w/ 15" monitors running Windows 98.

##### **5 Not Internet Accessible**

- ❖ 3 Dell Pentium III 866 MHz computers w/ 15" monitors running Windows 98 Second Edition.
- ❖ 2 Dell Pentium 233 MHz computers w/ 17" monitors running Windows 98.

#### **9 Library.Solution Computers**

- ❖ 3 TLC (The Library Corporation) Pentium 120 MHz computers with 15" monitors running Windows 98 used for PAC.
- ❖ 2 Dell Pentium II 350MHz computers w/ 15" monitors running Windows NT 4.0 used for cataloging.
- ❖ 1 TLC (The Library Corporation) Pentium 200 MHz computer w/ 15" monitor running Windows NT 4.0 used for cataloging.
- ❖ 3 TLC (The Library Corporation) Pentium 120 MHz computers w/ 15" monitors running Windows NT 4.0 used for circulation.

#### **9 Staff Access Computers with Internet Access**

- ❖ 2 Gateway Pentium IV 1.50 GHz computers w/ 17" monitors running Windows XP Professional.
- ❖ 1 AVC (Audio Visual Communications) Pentium III 600 MHz computer w/ a 17" monitor running Windows 98 Second Edition.

- ❖ 4 Compaq Pentium II 400 MHz computers w/ 15" monitors running Windows 98.
- ❖ 1 Hewlett Packard Omnibook XE3 notebook running Windows XP Professional.
- ❖ 1 CICC (Central Indiana Computer Consulting) Pentium II 400 MHz computer w/ 15" monitor running Windows 98.

#### **3 Servers**

- ❖ 1 Dell Pentium III 450X2 MHz computer w/ 15" monitor running Windows NT 4.0 (Library.Solution Server).
- ❖ 1 Xcel Pentium III 733 MHz computer running Windows NT 4.0 (Firewall).
- ❖ 1 Gateway Pentium III 933/133 MHz computer running Windows NT 4.0 (Webserver).

### **Frankton Community Library (5 total computers)**

#### **3 Public Access Computers with Internet Access**

- ❖ 3 Gateway Pentium IV 1400 MHz computers w/ 17" monitors running Windows NT 4.0.

#### **2 Library.Solution Computers**

- ❖ 1 TLC (The Library Corporation) Pentium 200 MHz computer w/ a 15" monitor running Windows 98 used for PAC.
- ❖ 1 TLC (The Library Corporation) Pentium 200 MHz computer w/ a 15" monitor running Windows NT 4.0 used for circulation.

**Ralph E. Hazelbaker Library (16 total computers)**

**13 Public Access Computers**

**6 Internet Accessible**

- ❖ 1 Gateway Pentium IV 1400 MHz computer w/ a 17" monitor running Windows NT 4.0.
- ❖ 1 Dell Pentium III 700 MHz computer w/ 17" monitor running Windows 98 Second Edition.
- ❖ 4 Dell Pentium III 500 MHz computers w/ 19" monitors running Windows 98 Second Edition.

**7 Not Internet Accessible**

- ❖ 7 Dell Pentium III 700 MHz computers w/ 17" monitors running Windows 98 Second Edition.

**2 Library.Solution Computers**

- ❖ 1 TLC (The Library Corporation) Pentium 200 MHz computer w/ 15" monitor running Windows 98 used for PAC.
- ❖ 1 TLC (The Library Corporation) Pentium 200 MHz computer w/ 15" monitor running Windows NT 4.0 used for Circulation.

**1 Staff Access Computer without Internet Access**

- ❖ 1 Compaq Pentium II 400 MHz computer w/ 15" monitor running Windows 98.

**Appendix A**  
**NMCPLS Computer Replacement Plan**

By December 2001 NMCPLS will have the following inventory of computers.

Elwood Public Library

Public Access	19
Library.Solution	9
Staff Access	9
Servers	3
Total # of Computers	40

Frankton Community Library

Public Access	3
Library.Solution	2
Staff Access	0
Total # of Computers	5

Ralph E. Hazelbaker Library

Public Access	13
Library.Solution	2
Staff Access	1
Total # of Computers	16

Total # of Computers for NMCPLS

Public Access	36
Library.Solution	13
Staff Access	9
Servers	3
Total # of Computers	61

The North Madison County Public Library System Computer Replacement Plan will replace computers after their fourth year of service. The computers will be chosen according to date of purchase. The oldest date of purchase from each category will be replaced first. Up to a total of six computers from Frankton and from Hazelbaker will be included in this replacement plan. If the Technology Budget is increased to \$14,000 this plan will allow \$1,100 for replacing printers or for purchasing other pieces of hardware.

We have thirteen computers and one server that are used for circulation and cataloging purposes. Three computers per year will be replaced from this category not including the server.

Seven computers per year will be replaced in the category of computers that are used for public access to the Internet, word processing, games, etc. Each year three of the seven computers will be replaced with Internet Access only machines.

Two staff computers will be replaced per year.

Servers will be replaced when they are four years old. The technology budget will have to absorb the cost of the server during that year. The Library.Solution server is four years old in 6/2003, the firewall server is four years old in 10/2004, and the web server is four years old in 10/2005.

Each year six of the twelve computers replaced will be kept for replacement parts. The other six computers will be donated to the Friends of the Library to sell along with any computers left over from the year before.

Computer Category	Current Inventory	# Replaced or purchased each year	Cost for each computer	Cost per year
Public Access Computers for software programs	36 - 8 = 28	4	\$~1300	\$~5,200
Public Access for Internet Access only	0	3	\$~400	\$~1,200
Library.Solution Computers	13	3	\$~1300	\$~3,900
Staff Access Only	9	2	\$~1300	\$~2,600
Servers (L.S, Firewall, and web server)	3	See above paragraph on servers	\$~4500	See above paragraph on servers
Total	53	12		\$~12,900



**Elwood Public Library**  
1600 Main Street, Elwood, Indiana 46036

Phone: 765/552-5001

FAX: 765/552-

At the Elwood Public Library, 4 new computers, 1 printer, and a content server have been added to our existing network. The content server has been programmed to allow access to our OPAC at [www.elwood.lib.in.us](http://www.elwood.lib.in.us). We will soon be in the process of creating a web site to go along with our OPAC. We created a computer lab with these computers and most of the wiring allowance was spent in preparing this room.

At the Frankton Community Library, 2 new computers, 1 printer, and a switch have been added to a newly formed network.

At the Ralph E. Hazelbaker Library, 1 new computer, 1 printer and a switch has been added to the existing network.

At the Frankton and Hazelbaker libraries, 56K lines are on order and will be installed by the end of January 2002. The funds (\$500 for Frankton and \$500 for Hazelbaker) set aside for Internet Connection Fees have been used for the purpose of the installation costs for those lines.

Because of a reduction in the price of the computers, all three facilities had extra funds. At Elwood we had enough to purchase one more computer, projection screen, KVM switch and cables for the KVM switch. At Frankton we purchased a scanner, projection screen, two network cards, and a cartridge and paper for the 4100 printer. At Hazelbaker we purchased a projection screen, two network cards, and lots of educational software (Kid's games) for their existing computers.

The funding from this grant served as a catalyst for the North Madison County Public Library System to apply for and receive an additional joint grant with the Anderson Public Library from the Madison County Community Foundation. The monies allowed us to expand the capabilities provided by the Bill & Melinda Gates Foundation Grant. It provided monies for four additional computers to be purchased from Gateway and incorporated in the existing network at the Elwood Public Library.

All of the computers are connected to the printers and the Internet and are being used to a great extent by our patrons. They love them and so do the staff!! We would just like to say a big **THANK YOU** to all the people that work at the Bill and Melinda Gates Foundation. Everyone has been terrific to work with and the equipment is tremendous.

Sincerely,

The staff of the North Madison County Public Library System





Location	Equipment	Amount Awarded	Amount Expended	Balance
Elwood Public Library	4 computers, 1 content server, printer, switch, network accessory kit, and wiring allowance	\$ 18,358.00	\$15,631.00	\$ 2,727.00
Frankton Community Library	2 computers, printer, switch, network accessory kit, Internet connection fees and wiring allowance	\$ 8,558.00	\$ 7,715.55	\$ 842.45
Ralph E. Hazelbaker Library	1 computer, printer, switch, network accessory kit, Internet connection fees, and wiring allowance	\$ 5,508.00	\$ 4,887.00	\$ 621.00
<b>Totals before reallocated funds</b>		<b>\$ 32,424.00</b>	<b>\$28,233.55</b>	<b>\$ 4,190.45</b>
<b>Reallocated Funds</b>				
Elwood Public Library	1 computer, projection screen, KVM switch and cables	\$ 2,727.00	\$ 2,729.95	\$ (2.95)
Frankton Community Library	1 scanner, projection screen, paper, cartridge for 4100 printer and 2 network cards	\$ 842.45	\$ 841.30	\$ 1.15
Ralph E. Hazelbaker Library	1 Projection screen, 2 network cards and computer software	\$ 621.00	\$ 621.91	\$ (0.91)
<b>Total after reallocated funds</b>		<b>\$ 4,190.45</b>	<b>\$ 4,193.16</b>	<b>\$ (2.71)</b>

Please complete a list of equipment purchased, its location and the total purchase price. For any portion of the grant funds leftover after purchasing all granted equipment and expending all wiring/connectivity allowances, please explain how the funds were reallocated in line with the purpose of the grant. Use the shaded area on the top of this form as an example. Please feel free to submit your own spreadsheet following the layout example below if that would be more convenient.

Location	Equipment	Amount Awarded	Amount Expended	Balance
Sample Library #1	4 computers, content server, printer, switch, wiring allowance	\$18,358	\$17,958	\$400
Sample Library #2	2 computers, printer, switch, wiring allowance	\$8,058	\$7658	\$200
Sample Supplemental Training Lab	11 computers, server, printer, switch, projector, wiring allowance	\$43,257	\$42,157	\$1,100
<b>PLEASE SEE ATTACHED</b>				
			Total Amount of Grant	\$
			Total amount expended	\$
			Balance	\$
Reallocated Funds	Description:			\$
			<b>TOTAL REMAINING BALANCE</b>	\$

# REGISTER OF INVESTMENTS

NAME OF UNIT No Madison Co pub lib

Operating FUND

(USE A SEPARATE SHEET(S) FOR EACH INVESTMENT FUND. LIST EACH SECURITY INDIVIDUALLY.)

DATE OF PURCHASE	NATURE OF INVESTMENT	SERIAL NO.	SAFEKEEPING RECORD		MATURITY DATE	RATE OF INTEREST	MATURITY VALUE	AMOUNT PAID			DATE SOLD OR REDEEMED	AMOUNT RECEIVED			INTEREST		
			ISSUED BY	NO.				PRINCIPAL	ACCRUED INTEREST	TOTAL PAID		PRINCIPAL	INTEREST	TOTAL RECEIVED	EARNED DATE	RECEIVED DATE	AMOUNT
1/25 00	Certificate of Deposit		Union Bank + Trust Co	3164248	4/24 00	5.63		12500000		12500000	1/25 00	12500000	173527	12673527		1/25	173527
1/4 01	"		Nat'l City Bank	6027577346	1/3 01	5.95		12500000		12500000	1/4 01	12500000	123822	12623822		1/4	123822

## US Office Products

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Elwood  
Star Financial  
First Farmers  
Huntington Bank

5'ville  
Community Bank

Frankton  
National City  
Union State Bank

Elwood Call  
Lozier  
Kerold Bulletin

Interest Earned on Each Investment on Basis of December 31.

Calculated By: Multiple

Rate of Interest X (Times) Principal X (Times)

Number of Days from Date of Purchase to December 31 Divided by 360 (Days)

Divide the amount purchased and the other side or amount on the other side by the number of days from the date of purchase to December 31.

# REGISTER OF INVESTMENTS

NAME OF UNIT \_\_\_\_\_

Lirf

FUND \_\_\_\_\_

(USE A SEPARATE SHEET(S) FOR EACH INVESTMENT FUND. LIST EACH SECURITY INDIVIDUALLY.)

DATE OF PURCHASE	NATURE OF INVESTMENT	SERIAL NO.	SAFEKEEPING RECORD		MATURITY DATE	RATE OF INTEREST	MATURITY VALUE	AMOUNT PAID			DATE SOLD OR REDEEMED	AMOUNT RECEIVED			INTEREST		
			ISSUED BY	NO.				PRINCIPAL	ACCRUED INTEREST	TOTAL PAID		PRINCIPAL	INTEREST	TOTAL RECEIVED	EARNED DATE	RECEIVED DATE	AMOUNT
5/26 00	Certificate of Deposit		First Farmers	37712	11/26 00	6.50		2500.00		2500.00	12/27 00	2500.00	93969	2593969			12/27 93969
1/4 01	" "		Star Financial Bank	08652573	8/4 01	6.43		3400.00		3400.00		3400.00	126979	3526979			8/7 126979

Interest earned on this investment is based on December 31.  
 - Calculated by: Multiple Rate of Interest X (Times) Principal X (Times) Number of Days from Date of Purchase to December 31 Divided by 360 (Days)  
 [Legally, this fund must be sold or redeemed at the time the market is closed (usually 4:00 p.m. Eastern time) on the date of the sale.]

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	YEAR	YEAR	AMOUNT OF	% OF	
	2000	2001	CHANGE	CHANGE	
<b>ELWOOD</b>					
ADULT	37262	41388	4126	11%	
JUVENILE	26135	26467	332	1%	
Y. A.	1979	2110	131	7%	
PERIOD.	5834	6250	416	7%	
AUDIO	2600	2751	151	6%	
VIDEO	24205	33325	9120	38%	
<b>TOTAL</b>	<b>98015</b>	<b>112291</b>	<b>14276</b>	<b>15%</b>	

<b>FRANKTON</b>					
ADULT	11738	12288	550	5%	
JUVENILE	8214	8699	485	6%	
Y. A.	438	480	42	10%	
PERIOD.	3288	3241	-47	-1%	
AUDIO	417	468	51	12%	
VIDEO	9699	10983	1284	13%	
<b>TOTAL</b>	<b>33794</b>	<b>36159</b>	<b>2365</b>	<b>7%</b>	

<b>HAZELBAKER</b>					
ADULT	8072	8498	426	5%	
JUVENILE	6895	5926	-969	-14%	
Y. A.	409	477	68	17%	
PERIOD.	1608	1371	-237	-15%	
AUDIO	513	650	137	27%	
VIDEO	5431	4602	-829	-15%	
<b>TOTAL</b>	<b>22928</b>	<b>21524</b>	<b>-1404</b>	<b>-6%</b>	

<b>SYSTEM</b>					
ADULT	57072	62174	5102	9%	
JUVENILE	41244	41092	-152	0%	
Y. A.	2226	3067	241	9%	
PERIOD.	10730	10862	132	1%	
AUDIO	3530	3888	339	10%	
VIDEO	36336	46810	9575	24%	
<b>TOTAL</b>	<b>134738</b>	<b>166674</b>	<b>15237</b>	<b>11%</b>	

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	115551	22522	12378
REF.	536	381	420
ASSITS.	25336	5400	4371
COMP. A.	3871	2447	2870
J.	3800	N/A	1979
PROG. A.	33 / 251	17 / 123	18 / 178
J.	248 / 4497	18 / 483	73 / 730

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	DEC	DEC	AMOUNT OF	% OF	YTD
	2000	2001	CHANGE	CHANGE	
<b>ELWOOD</b>					
ADULT	2874	2719	-155	-5%	41388
JUVENILE	1722	2124	402	23%	26467
Y. A.	176	176	0	0%	2110
PERIOD.	311	456	145	47%	6250
AUDIO	135	154	19	14%	2751
VIDEO	1998	3119	1121	56%	33325
<b>TOTAL</b>	<b>7216</b>	<b>8748</b>	<b>1532</b>	<b>21%</b>	<b>112291</b>

<b>FRANKTON</b>					
ADULT	714	626	-88	-12%	12288
JUVENILE	486	526	40	8%	8699
Y. A.	18	17	-1	-6%	480
PERIOD.	173	181	8	5%	3241
AUDIO	38	24	-14	-37%	468
VIDEO	768	988	220	29%	10983
<b>TOTAL</b>	<b>2197</b>	<b>2362</b>	<b>165</b>	<b>8%</b>	<b>36159</b>

<b>HAZELBAKER</b>					
ADULT	572	543	-29	-5%	8498
JUVENILE	340	452	112	33%	5926
Y. A.	32	47	15	47%	477
PERIOD.	93	65	-28	-30%	1371
AUDIO	31	32	1	3%	650
VIDEO	389	401	12	3%	4602
<b>TOTAL</b>	<b>1457</b>	<b>1540</b>	<b>83</b>	<b>6%</b>	<b>21524</b>

<b>SYSTEM</b>					
ADULT	4160	3888	-272	-7%	62174
JUVENILE	2548	3102	554	22%	41092
Y. A.	226	240	14	6%	3067
PERIOD.	577	702	125	22%	10862
AUDIO	204	210	6	3%	3888
VIDEO	3155	4508	1353	43%	46810
<b>TOTAL</b>	<b>10870</b>	<b>12650</b>	<b>1780</b>	<b>16%</b>	<b>166674</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	8210	1736	752
REF.	41	28	24
ASSITS.	2111	419	237
COMP. A.	601	225	158
J.	1110	N/A	186
PROG. A.	2 / 31	N/A	N/A
J.	21 / 535	1 / 60	13 / 88

**Financial Report**  
**North Madison County Public Library System**

Report Dates = 12/1/01 to 12/31/01

<i>Fund</i>		<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. Operating Fund</b>							
100	Operating Fund	\$364,068.84	\$65,923.90	\$899,532.73	\$277,025.49	\$985,608.76	\$450,144.87
105	Operating Fund Investment	\$0.00	\$0.00	\$125,000.00	\$0.00	\$125,000.00	\$0.00
	<b>Subtotal</b>	<b>\$364,068.84</b>	<b>\$65,923.90</b>	<b>\$1,024,532.73</b>	<b>\$277,025.49</b>	<b>\$1,110,608.76</b>	<b>\$450,144.87</b>
<b>2. Main</b>							
103	Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107	PLAC	\$168.00	\$0.00	\$743.00	\$100.00	\$725.00	\$150.00
110	LIRF Investment	\$0.00	\$0.00	\$34,000.00	\$0.00	\$34,000.00	\$0.00
115	LIRF	\$34,070.49	\$0.00	\$34,000.00	\$0.00	\$45,269.79	\$45,340.28
120	Gift	\$11,933.51	\$320.98	\$4,854.14	\$535.00	\$3,054.65	\$10,134.02
122	Gates Gift Fund	\$0.00	\$1,389.88	\$31,268.39	\$0.00	\$32,424.00	\$1,155.61
130	Debt Service Fund	\$5,689.06	\$121,000.00	\$242,000.00	\$118,008.19	\$251,139.17	\$14,828.23
	<b>Subtotal</b>	<b>\$51,861.06</b>	<b>\$122,710.86</b>	<b>\$346,865.53</b>	<b>\$118,643.19</b>	<b>\$366,612.61</b>	<b>\$71,608.14</b>
<b>4. Withholding</b>							
201	Federal Taxes Withheld	\$0.00	\$3,087.85	\$39,371.06	\$3,087.85	\$39,371.06	\$0.00
202	FICA	\$0.00	\$1,713.00	\$21,821.85	\$1,713.00	\$21,821.85	\$0.00
203	State Tax Withheld	\$0.00	\$948.83	\$12,073.61	\$948.83	\$12,073.61	\$0.00
204	County Taxes Withheld	\$0.00	\$267.27	\$3,398.01	\$267.27	\$3,398.01	\$0.00
205	PERF	\$0.00	\$1,695.86	\$7,111.65	\$550.41	\$7,111.65	\$0.00
206	Credit Union	\$0.00	\$1,675.03	\$13,534.78	\$1,675.03	\$13,534.78	\$0.00
207	Annuity	\$0.00	\$360.00	\$4,840.00	\$360.00	\$4,840.00	\$0.00
208	Insurance	\$0.00	\$643.40	\$7,772.80	\$643.40	\$7,772.80	\$0.00
209	Medicare	\$0.00	\$400.62	\$5,103.22	\$400.62	\$5,103.22	\$0.00
210	Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$10,791.86</b>	<b>\$115,026.98</b>	<b>\$9,646.41</b>	<b>\$115,026.98</b>	<b>\$0.00</b>
<b>Grand Total</b>		<b>\$415,929.90</b>	<b>\$199,426.62</b>	<b>\$1,486,425.24</b>	<b>\$405,315.09</b>	<b>\$1,592,248.35</b>	<b>\$521,753.01</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# Appropriation Report for 100 Operating Fund

## North Madison County Public Library System

Report Date: From 12/1/01 To 12/31/01

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.11 Salary of Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
1.12 Salary of Assistants	\$345,270.00	\$0.00	\$345,270.00	\$26,126.73	\$332,828.78	\$12,441.22	96.4
1.13 Wages of Janitor	\$18,500.00	\$1,000.00	\$19,500.00	\$1,502.12	\$19,129.14	\$370.86	98.1
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,030.27	\$469.73	68.7
1.16 Empl.Share FICA&Medicare	\$27,851.00	\$0.00	\$27,851.00	\$2,113.62	\$26,925.07	\$925.93	96.7
1.18 Emp Cont PERF	\$32,766.00	(\$4,430.00)	\$28,336.00	\$4,805.09	\$20,150.47	\$8,185.53	71.1
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$750.61	\$7,807.32	\$1,192.68	86.7
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$435,187.00</b>	<b>(\$3,430.00)</b>	<b>\$431,757.00</b>	<b>\$35,598.17</b>	<b>\$408,171.05</b>	<b>\$23,585.95</b>	<b>94.5</b>
<i>2. Supplies</i>							
2.1 Office Supplies	\$10,000.00	(\$1,100.00)	\$8,900.00	\$397.34	\$7,058.04	\$1,841.96	79.3
2.12 Stationary & Supplies	\$750.00	(\$300.00)	\$450.00	\$0.00	\$204.07	\$245.93	45.3
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$789.08	\$6,136.99	\$63.01	99.0
2.21 Cleaning & Sanitation Supplies	\$2,500.00	(\$300.00)	\$2,200.00	\$242.13	\$2,148.86	\$51.14	97.7
2.22 Other Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
2.23 Fuel, Oil and Lubricants	\$50.00	\$25.00	\$75.00	\$2.95	\$45.21	\$29.79	60.3
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$231.82	\$268.18	46.4
2.25 Paint and painting supplies	\$500.00	(\$400.00)	\$100.00	\$0.00	\$24.00	\$76.00	24.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$197.23	\$1,329.98	\$170.02	88.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.27 Other Repair & mainten.supplies	\$2,000.00	(\$1,000.00)	\$1,000.00	\$0.00	\$994.18	\$1,005.82	50.0
2.31 Book Processing	\$5,000.00	(\$1,000.00)	\$4,000.00	\$184.00	\$3,816.28	\$1,183.72	50.0
2.32 Automation	\$15,000.00	(\$3,000.00)	\$12,000.00	\$0.00	\$10,010.00	\$1,990.00	50.0
<b>Subtotal</b>	<b>\$44,000.00</b>	<b>(\$7,075.00)</b>	<b>\$36,925.00</b>	<b>\$1,812.73</b>	<b>\$31,687.43</b>	<b>\$5,237.57</b>	<b>55.2</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1,650.00	(\$500.00)	\$1,150.00	\$0.00	\$865.36	\$284.64	75.2
<b>Subtotal</b>	<b>\$1,650.00</b>	<b>(\$500.00)</b>	<b>\$1,150.00</b>	<b>\$0.00</b>	<b>\$865.36</b>	<b>\$284.64</b>	<b>75.2</b>
<b>3. Other Services and Charge</b>							
3.1 Professional Services	\$17,500.00	\$2,000.00	\$19,500.00	\$1,672.99	\$18,050.85	\$1,449.15	92.6
3.11 Consulting Services	\$5,000.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.12 Legal Services	\$5,000.00	(\$4,500.00)	\$500.00	\$0.00	\$55.00	\$445.00	11.0
3.13 Other Professional Services	\$35,000.00	\$1,000.00	\$36,000.00	\$2,800.00	\$35,753.80	\$246.20	99.3
3.14 Engineering & Architects	\$5,000.00	(\$5,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.21 Telephone & Telegraph	\$10,000.00	\$0.00	\$10,000.00	\$439.76	\$7,503.69	\$2,496.31	75.0
3.22 Postage & UPS	\$2,700.00	(\$300.00)	\$2,400.00	\$31.44	\$2,114.79	\$285.21	88.1
3.23 Traveling Expense	\$2,400.00	\$300.00	\$2,700.00	\$204.37	\$2,608.18	\$91.82	96.6
3.24 Professional Meetings	\$3,000.00	(\$1,000.00)	\$2,000.00	\$12.41	\$1,785.43	\$214.57	89.3
3.26 Elwood Children's Programing	\$1,000.00	\$0.00	\$1,000.00	\$39.49	\$917.45	\$82.55	91.7
3.27 Elwood Adult Programing	\$2,000.00	(\$900.00)	\$1,100.00	\$0.00	\$600.66	\$499.34	54.6
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$178.76	\$899.86	\$100.14	90.0
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$80.98	\$698.71	\$1.29	99.8
3.3 Title Source	\$2,500.00	(\$270.00)	\$2,230.00	\$0.00	\$2,230.00	\$0.00	100.0
3.31 Advertising & Public Notices	\$250.00	\$100.00	\$350.00	\$0.00	\$332.49	\$17.51	95.0
3.4 Insurance	\$9,000.00	\$2,000.00	\$11,000.00	\$0.00	\$9,171.00	\$1,829.00	83.4



<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$200.00	\$150.00	57.1
3.51 Gas	\$6,000.00	\$1,000.00	\$7,000.00	\$488.85	\$5,418.45	\$1,581.55	77.7
3.52 Electricity	\$22,000.00	\$0.00	\$22,000.00	\$1,679.39	\$20,850.95	\$1,149.05	94.8
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$369.45	\$2,480.48	\$419.52	85.5
3.54 Waste Disposal Services	\$800.00	\$0.00	\$800.00	\$17.61	\$414.88	\$385.12	51.9
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$280.00	\$720.00	28.0
3.62 Equipment/Maint.	\$4,000.00	(\$3,000.00)	\$1,000.00	\$265.97	\$323.97	\$676.03	32.4
3.72 Equipment/Rental	\$3,000.00	(\$2,000.00)	\$1,000.00	\$237.38	\$981.65	\$18.35	98.2
3.8 Dues	\$800.00	\$50.00	\$850.00	\$0.00	\$828.95	\$21.05	97.5
3.81 Taxes	\$800.00	\$25.00	\$825.00	\$0.00	\$825.00	\$0.00	100.0
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$153,500.00</b>	<b>(\$15,495.00)</b>	<b>\$138,005.00</b>	<b>\$8,518.65</b>	<b>\$126,324.24</b>	<b>\$11,680.76</b>	<b>91.5</b>
<b>4. Capitol Outlays</b>							
4.1 Land Buildings Improvements	\$500.00	\$1,300.00	\$1,800.00	\$0.00	\$1,800.00	\$0.00	100.0
4.2 Furniture & Equipment	\$3,000.00	\$18,000.00	\$21,000.00	\$1,173.04	\$14,678.28	\$6,321.72	69.9
4.21 Technology Equipment	\$10,000.00	\$13,175.00	\$23,175.00	\$8,919.12	\$23,175.00	\$0.00	100.0
4.31 Elwood Adult	\$35,000.00	\$0.00	\$35,000.00	\$2,371.94	\$33,485.98	\$1,514.02	95.7
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$2,167.75	\$12,355.62	\$144.38	98.8
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$163.11	\$1,953.75	\$46.25	97.7
4.34 Frankton	\$20,000.00	\$1,500.00	\$21,500.00	\$1,034.02	\$21,429.71	\$70.29	99.7
4.35 Summitville	\$13,200.00	\$0.00	\$13,200.00	\$1,852.76	\$13,061.64	\$138.36	99.0
4.36 Elwood Indiana Room	\$4,000.00	\$50.00	\$4,050.00	\$112.98	\$4,035.26	\$14.74	99.6
4.4 Elwood Period. & News.	\$4,425.00	(\$200.00)	\$4,225.00	\$234.00	\$4,102.58	\$122.42	97.1
4.41 Frankton Per. & Newsp.	\$2,400.00	(\$500.00)	\$1,900.00	\$0.00	\$1,586.68	\$313.32	83.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.42 Summerville News & Newsr	\$1,250.00	\$100.00	\$1,350.00	\$105.09	\$1,215.27	\$14.73	94.5
4.51 Email AV	\$9,000.00	\$200.00	\$9,200.00	\$553.16	\$9,163.32	\$36.68	99.8
4.52 Franklin AV	\$4,480.00	\$0.00	\$4,480.00	\$341.69	\$3,885.40	\$594.60	87.8
4.53 Summerville AV	\$2,600.00	\$0.00	\$2,600.00	\$399.34	\$2,132.66	\$467.34	82.0
4.54 Technology Software	\$2,500.00	\$50.00	\$2,550.00	\$499.99	\$2,528.13	\$21.87	98.7
4.6 2000 Encumbrances	\$19,582.59	\$0.00	\$19,582.59	\$0.00	\$19,582.59	\$0.00	100.0
<b>Subtotal</b>	<b>\$146,437.59</b>	<b>\$33,675.00</b>	<b>\$180,112.59</b>	<b>\$19,927.90</b>	<b>\$170,012.41</b>	<b>\$10,100.18</b>	<b>94.4</b>
<b>Grand Total</b>	<b>\$780,774.59</b>	<b>\$7,175.00</b>	<b>\$787,949.59</b>	<b>\$65,857.45</b>	<b>\$737,060.49</b>	<b>\$50,889.10</b>	<b>93.5</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

## Receipt Listing

### North Madison County Public Library System

Report Date: From 12/1/01 To 12/31/01

Receipt #	Date	Name	Explanation	Bank	Total
596	12/5/01	PAYROLL		1	\$4,1
597	12/1/01	VOID	VOID	1	
598	12/1/01	FIRST FARMERS BANK & T	NOVEMBER INTEREST	4	
599	12/1/01	COMMUNITY BANK	NOVEMBER INTEREST	3	
600	12/3/01	STAR FINANCIAL BANK	NOVEMBER INTEREST	1	\$2
601	12/19/01	PAYROLL		1	\$4,1
602	12/3/01	EMILY DAVIDSON	FINES & FEES-RECEIPT # 3706	1	\$
603	12/3/01	SHARON FOUTS	FINES & FEES-RECEIPT # 3707	1	\$
604	12/3/01	SHARON FOUTS	FINES & FEES - RECEIPT # 3708	1	\$
605	12/4/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3709	1	\$
606	12/5/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3710	1	\$
607	12/5/01	BARBARA McADAMS	FINES & FEES - RECEIPT # 3711	1	\$2
608	12/5/01	BEN HARMON	DONATION - RECEIPT # 3712	1	\$
609	12/6/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3713	1	\$
610	12/7/01	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3714	1	\$1
611	12/7/01	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3715	1	\$1
612	12/10/01	NANCY MURRAY	FINES & FEES - RECEIPT # 3716	1	\$2
613	12/10/01	NANCY MURRAY	FINES & FEES - RECEIPT # 3717	1	\$10
614	12/10/01	BEVERLY AUSTIN	BOOK DISCUSSION GROUP - BOOKS	1	\$1
615	12/10/01	SHARON FOUTS	FINES & FEES - RECEIPT # 3719	1	\$1
616	12/11/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3720	1	\$4
617	12/12/01	BARBARA McADAMS	FINES & FEES - RECEIPT # 3721	1	\$4
618	12/12/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3722	1	\$1
619	12/14/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3723	1	\$1
620	12/14/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3724	1	\$1
621	12/14/01	ELWOOD PIPECREEK GEN	REFUND - POSTAGE FOR BOOK THAT WAS HAND DELIVERED	1	\$
622	12/17/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # RECEIPT # 3726	1	\$3
623	12/17/01	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # RECEIPT # 3727	1	\$4
624	12/17/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # RECEIPT # 3728	1	\$4
625	12/17/01	NANCY LEE MOORE	DONATION - ELWOOD YOUTH SERVICE - RECEIPT # 3729	1	\$10
626	12/18/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3730	1	\$6
627	12/18/01	SHARON FOUTS	FINES & FEES - RECEIPT # RECEIPT # 3731	1	\$2
628	12/18/01	BARBARA McADAMS	FINES & FEES - RECEIPT # 3732	1	\$5

Receipt #	Date	Name	Explanation	Bank	Total
629	12/19/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3733	1	\$91.90
630	12/19/01	TREASURER MADISON CO	FINANCIAL INSTITUTION TAX - DECEMBER DISTRIBUTION - RECEIPT # 3734	1	\$1,422.00
631	12/19/01	TREASURER MADISON CO	COMMERCIAL VEHICLE EXCISE TAX - CVET DISTRIBUTION - RECEIPT # 3735	1	\$2,881.00
632	12/20/01	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3736	1	\$27.85
633	12/21/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3737	1	\$36.90
634	12/21/01	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3738	1	\$55.10
635	12/16/01	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3739	1	\$52.10
636	12/26/01	NANCY MURRAY	FINES & FEES - RECEIPT # 3740	1	\$20.90
637	12/26/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3741	1	\$28.70
638	12/28/01	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3742	1	\$87.00
639	12/28/01	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3743	1	\$27.10
640	12/28/01	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 3744	1	\$500.00
641	12/28/01	AUDITOR OF STATE OF IN	LSTA TECHNOLOGY GRANT - NOVEMBER EXPENDITURES - RECEIPT # 3745	1	\$596.37
642	12/28/01	TREASURER MADISON CO	COUNTY OPTION TAX - DECEMBER DISTRIBUTION - RECEIPT # 3746	1	\$19,165.37
643	12/28/01	TREASURER MADISON CO	TAX SETTLEMENT - DECEMBER 2001 SETTLEMENT - RECEIPT # 3747	1	\$368,345.73
644	12/31/01	HENSHAW MEMORIAL TRU	JARED CARTER TRUSTEE - DONATION TO ELWOOD - RECEIPT # 3748	1	\$300.00
645	12/31/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3749	1	\$54.60
646	12/31/01	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3750	1	\$22.50
647	12/31/01	MOSER & MOSER OPTOME	DONATION TO ELWOOD YOUTH SERVICE DEPARTMENT - RECEIPT # 3751	1	\$125.00

**Total All Receipts** \$405,315.09

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Voucher List

North Madison County Public Library System

Report Date: From 12/1/01 To 12/31/01

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	770	PAYROLL	12/5/01	PAYROLL	
0	771	EFTPS	12/5/01	P/R ENDING 12/1/01	\$13,860.93
0	772	AETNA LIFE INSURANCE AND	12/5/01	P/R ENDING 12/1/01	\$3,671.53
20342	773	MADISON COUNTY FEDERAL	12/5/01	P/R ENDING 12/1/01	\$180.00
20340	774	CITY WATER & SEWAGE DEP	12/5/01		\$2,238.66
20341	775	ELWOOD CALL LEADER	12/5/01	1 YEAR NEWSPAPER SUBSCRIPTION FOR SUMMITVILLE	\$160.21
20343	776	SHARON FOUTS	12/5/01	PETTY CASH REIMBURSEMENT	\$105.00
20344	777	TOWN OF FRANKTON	12/5/01		\$42.68
20345	778	VECTREN ENERGY DELIVERY	12/5/01		\$106.23
20349	779	AUDIO VISUAL COMMUNICATI	12/10/01	SEVICE CONTRACT FOR DECEMBER	\$13.36
20352	780	BARBARA SNIPES	12/10/01	MILEAGE FOR NOVEMBER	\$119.00
20355	781	CINTAS CORPORATION	12/10/01		\$58.80
20358	782	COVEY INC.	12/10/01		\$73.71
20362	783	EDWARDS ELECTRICAL & ME	12/10/01	NEW ON/OFF SWITCH ON BOILER HVAC	\$39.90
20365	784	FILIP, INC.	12/10/01		\$526.73
20366	785	GALE GROUP	12/10/01	As per attached invoices.	\$107.55
20367	786	GARY L. ROBERTSON	12/10/01	MILEAGE FOR NOVEMBER-LSTA GRANT	\$496.02
20368	787	GAYLORD BROS.	12/10/01	BOOK SUPPORTS	\$13.69
20369	788	GENEALOGY.COM	12/10/01	As per attached invoices.	\$165.20
20371	789	HARRIS INFOSOURCE	12/10/01	2002 HARRIS INDUSTRIAL DIRECTORY	\$52.98
20372	790	HORTON'S & SONS OF ELWO	12/10/01	LIGHT BULBS	\$126.10
20354	791	CAROLYN LAMBERTSON	12/10/01	MILEAGE FOR MEETING	\$123.42
20375	792	K MART	12/10/01	As per attached invoices.	\$8.40
20376	793	LIBRARY CORPORATION, THE	12/10/01	ITEM BARCODES FOR ALL THREE BRANCHES	\$461.26
20377	794	LORETTA DODD	12/10/01	MILEAGE FOR NOVEMBER	\$184.00
20378	795	MARVIN SAUBERT	12/10/01	LAWNCARE FOR NOVEMBER-SUMMITVILLE	\$64.12
20379	796	MATTHEW BENDER & CO., IN	12/10/01	As per attached invoices.	\$310.00
20381	797	MIDWEST TAPE	12/10/01	As per attached invoices.	\$65.28
20382	798	MINOLTA BUSINESS SYSTEM	12/10/01	REPAIR OF READER PRINTER	\$1,099.05
20384	799	PAMELA BOHLANDER	12/10/01	SALARY FOR BOARD TREASURER	\$140.00
20385	800	QUILL CORPORATION	12/10/01	As per attached invoices.	\$300.00
20387	801	ROBERT BACH	12/10/01	SANTA FOR STORYTIME-SUMMITVILLE-DECEMBER 17, 2001	\$129.81
20388	802	SENTIMENTAL PRODUCTIONS	12/10/01	As per attached invoices.	\$40.00
20390	803	USI, INC	12/10/01	LAMINATION POUCHES	\$82.95
20393	804	WEBER OFFICE EQUIPMENT	12/10/01	As per attached invoices.	\$170.39
20360	805	DATATECH COMMUNICATION	12/10/01	PREPAID-DATATECH BUSINESS DIRECTORY W/2 YR LISTING	\$13.00
20351	806	BARBARA MCADAMS	12/10/01	PETTY CASH REIMBURSEMENT	\$319.95
20356	807	OVS PHARMACY	12/10/01	FILM, PHOTO DEVELOPMENT, CHRISTMAS FOR POSTMAN, UPS, & NEWCARRIER	\$42.91
20347	808	APAB TERMITE & PEST CONT	12/10/01	As per attached invoices.	\$55.22
20363	809	ELWOOD PIPECREEK, GENE	12/10/01	ELWOOD CITY CEMETERY-PAY WHEN ORDERED	\$46.00
20350	810	BAKER & TAYLOR	12/10/01	As per attached invoices.	\$35.20
20342	811	AT&T	12/10/01	As per attached invoices.	\$6,426.15
20392	812	VERIZON	12/10/01	As per attached invoices.	\$54.91
20357	813	COOK ELECTRIC, INC.	12/10/01	LABOR & MATERIALS FOR LIGHTING REPAIRS AT ELWOOD	\$240.68
20323	814	MUNCE NEWSPAPERS, INC.	12/10/01	52 WEEKS SUBSCRIPTION FOR ELWOOD	\$597.23
					\$234.00

Printed on Wednesday, January 02, 2002

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20361	815	DIANA L. SHEPARD	12/10/01	MILEAGE	\$16.80
20356	816	COMPUTER SOLUTIONS FOR	12/10/01	INFOCUS LP 340 - HP OMNIBOOK XE3	\$5,693.00
20391	817	VECTREN ENERGY DELIVERY	12/10/01	As per attached invoices.	\$70.16
20373	818	INSPIRATIONAL BOOK DISTRI	12/10/01	As per attached invoices.	\$201.73
20389	819	SUPERIOR LAMP AND SUPPL	12/10/01	ENVIROSAFE LIGHTS	\$108.60
20386	820	RAMSAY BUSINESS PRODUC	12/10/01	TONER, W-2, COPY COUNT, FRANKTON LEASE	\$359.43
20374	821	JAMIE B. SCOTT	12/10/01	MILEAGE	\$42.56
20346	822	ANDERSON COSTUME SHOP	12/10/01	SANTA & MRS CLAUS COSTUMES	\$105.00
20380	823	MICHAEL BYRGE	12/10/01	SANTA & MRS. CLAUS FOR FRANKTON PROGRAM	\$50.00
20370	824	GRUNAU COMPANY	12/10/01	QUARTERLY INSPECTION FOR SPRINKLER SYSTEM	\$245.00
20353	825	BON PRINTING	12/10/01	As per attached invoices.	\$40.50
20364	826	ELWOOD PIPECREEK GENE	12/10/01	2 copies of Elwood City Cemetery Book	\$60.00
0	827	PAYROLL	12/19/01	PAYROLL	\$13,767.92
0	828	EFTPS	12/19/01	P/R ENDING 12/15/01	\$3,643.56
20400	829	INDIANA DEPARTMENT OF RE	12/19/01	P/R ENDING 12/15/01	\$1,216.10
0	830	AETNA LIFE INSURANCE AND	12/19/01	P/R ENDING 12/15/01	\$180.00
20396	831	CITY OF ELWOOD NON-REVE	12/19/01	P/R ENDING 12/15/01	\$1,394.01
20403	832	MADISON COUNTY FEDERAL	12/19/01	P/R ENDING 12/15/01	\$2,236.37
20394	833	AMERICAN ELECTRIC POWER	12/19/01	As per attached invoices.	\$1,528.23
20395	834	AT&T	12/19/01	As per attached invoices.	\$27.46
20397	835	EARTHLINK INC.	12/19/01	As per attached invoices.	\$61.85
20398	836	FILIP, INC.	12/19/01	As per attached invoices.	\$60.87
20399	837	GAYLORD BROS.	12/19/01	APPLICATION CARDS-IDCARD PROTECTORS	\$82.91
20401	838	INDIANA-AMERICAN WATER C	12/19/01	As per attached invoices.	\$37.72
20402	839	LIBRARY CORPORATION, THE	12/19/01	ETHERNET ADAPTER	\$196.00
20404	840	VECTREN ENERGY DELIVERY	12/19/01	As per attached invoices.	\$405.13
20405	841	AT&T	12/28/01	As per attached invoices.	\$54.86
20410	842	K MART	12/28/01	TREATS FOR SANTA TO DISTRIBUTE	\$23.75
20415	843	TOWN OF FRANKTON	12/28/01	As per attached invoices.	\$80.24
20409	844	IRVING COMPUTING	12/28/01	COMPUTER SOFTWARE-SUMMITVILLE	\$388.92
20414	845	QUILL CORPORATION	12/28/01	As per attached invoices.	\$1,419.00
20413	846	PUBLIC EMP. RETIREMENT F	12/28/01	4TH QUARTER 2001 PERF CONTRIBUTIONS	\$6,500.55
20411	847	NATIONAL CITY BANK, INDIAN	12/28/01	SEMIANNUAL LEASE PAYMENT - DECEMBER PAYMENT	\$121,000.00
20407	848	GATEWAY COMPANIES, INC	12/28/01	DIRECTOR & YOUTH SERVICE COMPUTERS	\$3,474.00
20406	849	CITY WATER & SEWAGE DEP	12/28/01		\$153.82
20408	850	IDLEWINE LAWNMOWER SAL	12/28/01	MOUNT SNOW BLOWER & MAINTENANCE ON TRACTOR	\$125.97
20412	851	PITNEY BOWES	12/28/01	4TH QUARTER EQUIPMENT RENTAL ON POSTAL MACHINE	\$151.00
20416	852	VISA	12/28/01	DIGITAL CAMERA = CREDIT CARD PURCHASE THROUGH TIGER DIRECT.COM	\$520.98

Printed on Wednesday, January 02, 2002

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Date</i>	<i>Explanation</i>	<i>Total</i>
<b>Total Amount of Claims</b>					<b>\$199,426.62</b>

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, January 02, 2002

\_\_\_\_\_  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

## ***Bank Balances***

### ***North Madison County Public Library System***

*Report as of: 12/31/01*

***Bank***

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1	Star Financial Bank	\$491,293.26
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,824.61
4	First Farmers Bank & Trust	\$18,635.14
	<b><i>Total all banks =</i></b>	<b><u>\$521,753.01</u></b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**AGENDA**

**February 11, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**Elwood Public Library  
Executive Session  
6:30 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- A. Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)**
- B. Personnel IC5-14-1.5-6(b)(6)**

**Regular Meeting  
7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS  
NEW BUSINESS**

- 1. Approval to pay administrative fees for Leasing Corp**
- 2. Resolution approval for State of Ind. Deferred Compensation plan.**

**DIRECTOR'S REPORT  
ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE MEETING  
February 11, 2002**

**CALL TO ORDER**

President Kevin Sipe called an executive session of the North Madison County Public Library to order at 6:30pm on February 11, 2002 in the meeting room of the Elwood Public Library.

**CALL FOR QUORUM**

Present along with President Sipe were members Cindy Powell, Don Hill, Jerry Kaiser, Wayne Davidson and Betty Caldwell. Also in attendance were Director Beverly Austin and Administrative Assistant Diana Shepard.

**BUSINESS**



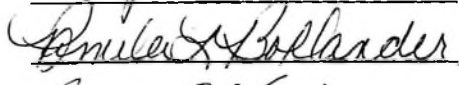
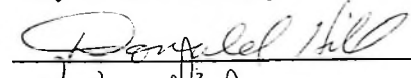
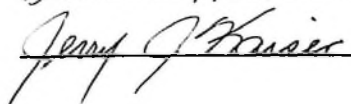
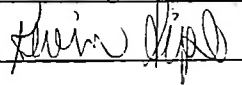
Purchase/lease of real property IC5-14-1.5-6-(B)(1)(d)

Due to lack of space at the Frankton branch alternative avenues are being sought. The building that is currently owned by the Lions Club might be a consideration.

Personnel IC5-14-1.5-6-(b)(6)

Kathy Coppock has turned in her resignation effective February 4, 2002. An ad has been placed in the newspaper in order to fill her position. Sharon Fouts will be retiring in June. Discussion was held as to when to post her position, which will be posted in house first, and if the position should require a degree. Permission was asked for employees to work on and enter a float in the Sesquicentennial Parade. It was suggested than an appreciation gift is given to employees during National Library Week, if it is permissible to purchase the gifts out of the gift fund.

A motion to adjourn was made by Jerry Kaiser. Cindy Powell made a second and the meeting was adjourned at 6:55pm.

	 Betty Caldwell, Secretary
	
	

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
February 11, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order in the meeting room of the Elwood Public Library at 7:00pm on February 11, 2002.

CALL FOR QUORUM

Present were President Sipe, Jerry Kaiser, Don Hill, Cindy Powell, Betty Caldwell and Wayne Davidson. Also present was Director Beverly Austin, Administrative Assistant Diana Shepard and Andrea Green from the Elwood Call Leader.

MINUTES

The January minutes were passed after a motion was made by Betty Caldwell and seconded by Wayne Davidson. The Board of Finance minutes were passed after a motion was made by Cindy Powell to accept the Board of Finance minutes and seconded by Don Hill.

CLAIMS REGISTER

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

There was no old business presented.

NEW BUSINESS

Approval to pay administrative fees for Leasing Corporation

A motion was made by Jerry Kaiser to give permission for National City Bank to pay administrative fees for the Leasing Corporation out of the Operation & Reserve Fund and the Sinking Fund.

Resolution approval for State of Indiana Deferred Compensation plan

A motion was made by Don Hill to approve the new State of Indiana Public Employee Deferred Compensation Plan Resolution and Adoption Agreements that were approved by the Deferred Compensation Committee on December 17, 2001. These documents modernize the plan under the new Federal tax rules. Wayne Davidson made a second and the motion carried.

Director's report

AFLAC has contacted the library about supplemental insurance for employees. The digital camera was under lock and key and should be brought to the March meeting. The security cameras are installed and we are waiting for Best Access to come and install a new VCR so the image will be clearer on play back. On Saturday, February 2, 2002

representatives from the Jasper County Public Library and their Director Lynn Daugherty were here to tour our building. They are considering using Inter Design, Joel Blum, for their remodeling project. It was decided to have the April Board of Trustees meeting at Summitville and the June meeting at Frankton.

A motion was made by Jerry Kaiser to adjourn the meeting at 7:20pm. Don Hill made a second and the motion carried.

<u>Wayne E. Davidson</u>	<u>Betty Caldwell</u> Betty Caldwell, Secretary
<u>Amelia K. Boller</u>	<u>Donald Hill</u>
<u>Jerry J. Kaiser</u>	<u>Ronnie M. Sipe</u>



## Register Of Claims

### North Madison County Public Library System

Report Date: From 1/15/02 To 2/11/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	56	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,089.27	1/30/02	P/R ENDING 1/26/02
			FICA	Payroll Deductions	\$882.79		
			Federal Taxes Withheld	Payroll Deductions	\$1,415.59		
			Medicare	Payroll Deductions	\$206.48		
				<b>Total this claim</b>	<b>\$3,594.13</b>		
0	55	PAYROLL	Operating Fund	Salary of Assistants	\$13,483.07	1/30/02	PAYROLL
			Operating Fund	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$14,238.67</b>		
0	44	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,104.55	1/16/02	P/R ENDING 1/12/02
			FICA	Payroll Deductions	\$895.18		
			Federal Taxes Withheld	Payroll Deductions	\$1,405.10		
			Medicare	Payroll Deductions	\$209.37		
				<b>Total this claim</b>	<b>\$3,614.20</b>		
0	45	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	1/16/02	P/R ENDING 1/12/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	53	NORTH MADISON COUNTY PU	Operating Fund	Interfund Transfers	\$30,000.00	1/16/02	TRANSFER FROM OPERATING FUND INTO RAINY DAY FUND
				<b>Total this claim</b>	<b>\$30,000.00</b>		
0	58	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	1/30/02	P/R ENDING 1/26/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	43	PAYROLL	Operating Fund	Salary of Assistants	\$13,640.38	1/16/02	PAYROLL
			Operating Fund	Wages of Janitor	\$798.25		
				<b>Total this claim</b>	<b>\$14,438.63</b>		
20455	47	AT&T	Operating Fund	Telephone & Telegraph	\$33.06	1/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$33.06</b>		
20456	48	EXPANETS	Operating Fund	Professional Services	\$126.06	1/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$126.06</b>		
20457	49	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$32.58	1/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$32.58</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20458	50	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$120.65	1/16/02	As per attached invoices.
<b>Total this claim</b>					<u>\$120.65</u>		
20459	46	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$873.77	1/16/02	P/R ENDING 1/12/02
			Operating Fund	Other Professional Services	\$1,400.00		
<b>Total this claim</b>					<u>\$2,273.77</u>		
20460	51	QUILL CORPORATION	Operating Fund	Office Supplies	\$41.90	1/16/02	As per attached invoices.
			Operating Fund	Office Supplies	\$162.28		
<b>Total this claim</b>					<u>\$204.18</u>		
20461	52	RAMSAY BUSINESS PRODUC	Operating Fund	Furniture & Equipment	\$85.00	1/16/02	COPIER STAND FOR INDIANA ROOM
<b>Total this claim</b>					<u>\$85.00</u>		
20462	54	INCOLSA	Operating Fund	Professional Meetings	\$620.00	1/22/02	PAYMENT FOR JANUARY-MARCH 2002 WORKSHOPS
<b>Total this claim</b>					<u>\$620.00</u>		
20463	61	AMERICAN ELECTRIC POWER	Operating Fund	Electricity	\$1,108.02	1/30/02	As per attached invoices.
<b>Total this claim</b>					<u>\$1,108.02</u>		
20464	62	AT&T	Operating Fund	Telephone & Telegraph	\$57.83	1/30/02	As per attached invoices.
<b>Total this claim</b>					<u>\$57.83</u>		
20465	63	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$1,507.00	1/30/02	WORKERS COMPENSATION INSURANCE-INDIANA INSURANCE
<b>Total this claim</b>					<u>\$1,507.00</u>		
20466	59	CITY OF ELWOOD NON-REVE	Operating Fund	Emp Cont Group Ins	\$428.91	1/30/02	P/R ENDING 1/26/02
			Insurance	Emp Cont Group Ins	\$965.10		
<b>Total this claim</b>					<u>\$1,394.01</u>		
20467	64	CITY WATER & SEWAGE DEP	Operating Fund	Water	\$153.82	1/30/02	As per attached invoices.
<b>Total this claim</b>					<u>\$153.82</u>		
20468	57	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,486.56	1/30/02	FOR MONTH OF JANUARY 2002
			County Taxes Withheld	Payroll Deductions	\$419.54		
<b>Total this claim</b>					<u>\$1,906.10</u>		
20469	65	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$37.12	1/30/02	As per attached invoices.
<b>Total this claim</b>					<u>\$37.12</u>		
20470	60	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$871.78	1/30/02	P/R ENDING 1/26/02
			Operating Fund	Other Professional Services	\$1,400.00		
<b>Total this claim</b>					<u>\$2,271.78</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20471	66	PURCHASE POWER	Operating Fund	Postage & UPS	\$488.73	1/30/02	POSTAGE ADDED TO METER
				<b>Total this claim</b>	<u>\$488.73</u>		
20472	67	SHARON FOUTS	Operating Fund	Operating Supplies	\$2.18	1/30/02	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$5.82		
			Operating Fund	Postage & UPS	\$27.32		
			Operating Fund	Operating Supplies	\$7.50		
				<b>Total this claim</b>	<u>\$42.82</u>		
20473	68	TOWN OF FRANKTON	Operating Fund	Electricity	\$59.26	1/30/02	As per attached invoices.
			Operating Fund	Water	\$8.85		
			Operating Fund	Waste Disposal Services	\$8.24		
				<b>Total this claim</b>	<u>\$76.35</u>		
20474	69	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$677.45	1/30/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$677.45</u>		
20475	70	NATIONAL CITY BANK	LIRF	Purchase Of Investments	\$45,000.00	1/28/02	PURCHASE CD FROM LIRF FUND
				<b>Total this claim</b>	<u>\$45,000.00</u>		
20476	71	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$46.00	2/11/02	
				<b>Total this claim</b>	<u>\$46.00</u>		
20477	72	ASPEN PUBLISHERS, INC.	Operating Fund	Official Records	\$21.85	2/11/02	WHAT 2002 SOCIAL SECURITY CHANGES MEAN TO YOU
				<b>Total this claim</b>	<u>\$21.85</u>		
20478	108	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	2/11/02	SERVICE CONTRACT FOR FEBRUARY
				<b>Total this claim</b>	<u>\$119.00</u>		
20479	110	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,248.39	2/11/02	As per attached invoices.
			Operating Fund	Elwood Childrens	\$957.88		
			Operating Fund	Elwood YA	\$243.27		
			Operating Fund	Frankton	\$1,066.23		
			Operating Fund	Summitville	\$1,040.97		
			Operating Fund	Elwood AV	\$216.40		
				<b>Total this claim</b>	<u>\$5,773.14</u>		
20480	73	BALDWIN CONSTRUCTION CO	Operating Fund	Professional Services	\$75.00	2/11/02	SHELVING AT FRANKTON
			Operating Fund	Furniture & Equipment	\$185.00		
				<b>Total this claim</b>	<u>\$260.00</u>		
20481	74	BARBARA SNIPES	Operating Fund	Traveling Expense	\$47.06	2/11/02	MILEAGE FOR JANUARY
				<b>Total this claim</b>	<u>\$47.06</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20482	109	BEVERLY AUSTIN	Operating Fund	Traveling Expense	\$102.48	2/11/02	MILEAGE FOR OCTOBER,2001 THRU JANUARY 2002
				<b>Total this claim</b>	<b>\$102.48</b>		
20483	75	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$31.95	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$31.95</b>		
20484	77	CNHI MEDIA	Operating Fund	Elwood Period. & News.	\$184.60	2/11/02	52 WEEK SUBSCRIPTION FOR ELWOOD
				<b>Total this claim</b>	<b>\$184.60</b>		
20485	76	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$860.00	2/11/02	REPAIR OUTSIDE LIGHTING & INSTALL SWITCH IN COMPUTER ROOM
			Operating Fund	Repair Parts/Maintenance	\$1,803.46		
				<b>Total this claim</b>	<b>\$2,663.46</b>		
20486	78	COVEY INC.	Operating Fund	Office Supplies	\$37.90	2/11/02	TONER FOR COPIER
				<b>Total this claim</b>	<b>\$37.90</b>		
20487	79	DEMCO	Operating Fund	Book Processing	\$161.86	2/11/02	As per attached invoices.
			Operating Fund	Operating Supplies	\$213.97		
				<b>Total this claim</b>	<b>\$375.83</b>		
20488	105	DIANA L. SHEPARD	Operating Fund	Traveling Expense	\$36.96	2/11/02	MILEAGE FOR JANUARY
				<b>Total this claim</b>	<b>\$36.96</b>		
20489	106	EARTHLINK INC.	Operating Fund	Telephone & Telegraph	\$61.85	2/11/02	INTERNET FOR FRANKTON AND HAZELBAKER
				<b>Total this claim</b>	<b>\$61.85</b>		
20490	80	EDWARDS ELECTRICAL & ME	Operating Fund	Professional Services	\$514.00	2/11/02	REPLACE OUTDOOR SENSOR FOR HVAC
			Operating Fund	Repair Parts/Maintenance	\$126.48		
				<b>Total this claim</b>	<b>\$640.48</b>		
20491	81	ELWOOD CALL LEADER	Operating Fund	Elwood Period. & News.	\$86.40	2/11/02	52 WEEK SUBSCRIPTION FOR ELWOOD
				<b>Total this claim</b>	<b>\$86.40</b>		
20492	82	ELWOOD FIRE EQUIPMENT C	Operating Fund	Furniture & Equipment	\$81.00	2/11/02	NEW FIRE EXTINGUISHER
				<b>Total this claim</b>	<b>\$81.00</b>		
20493	83	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$32.58	2/11/02	As per attached invoices.
			Operating Fund	Other Repair & mainten.supplies	\$87.17		
				<b>Total this claim</b>	<b>\$119.75</b>		
20494	84	FORTRESS GRAND CORPORAT	Operating Fund	Techology Software	\$105.00	2/11/02	FORTRESS 101 EDUCATIONAL IS CPU LICENSE UPGRADE
				<b>Total this claim</b>	<b>\$105.00</b>		

Account Number	Fund	Name of Claimant	Fund	Account	Amount	Date	Explanation
2146	26	GALE GROUP	Operating Fund	Hummilville	\$111.51	2/11/02	As per attached invoice
				<b>Total this claim</b>	<u>\$111.51</u>		
2146	26	GANEIN STEVENS	Operating Fund	Hummilville	\$113.70	2/11/02	As per attached invoice
				<b>Total this claim</b>	<u>\$113.70</u>		
2147	27	MORTONS & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$3.29	2/11/02	PAULINA
				<b>Total this claim</b>	<u>\$3.29</u>		
2147	22	INDIANA LIBRARY FEDERATIO	Operating Fund	Professional Meetings	\$10.00	2/11/02	PREFERENCE PROGRAM FOR JAMIE SCOTT
				<b>Total this claim</b>	<u>\$10.00</u>		
2148	27	K MART	Operating Fund	Elwood Children's Programing	\$16.64	2/11/02	SUPPLIES FOR TEEN TALENT SHOW
			Operating Fund	Operating Supplies	\$24.99		
				<b>Total this claim</b>	<u>\$41.63</u>		
20500	68	KATHRYN COPPOCK	Operating Fund	Traveling Expense	\$7.14	2/11/02	MILEAGE FOR COMPUTERS MAINTENANCE
				<b>Total this claim</b>	<u>\$7.14</u>		
20501	90	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$1,427.00	2/11/02	NEW PAC STATIONS-SUPPORT OF CIRC. CATALOGING AND ELWOOD PAC STATIONS
			Operating Fund	Technology Equipment	\$7,514.00		
				<b>Total this claim</b>	<u>\$8,941.00</u>		
20502	89	LTD COMMODITIES	Operating Fund	Elwood Childrens	\$18.87	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$18.87</u>		
20503	104	MARVIN SAUBERT	Operating Fund	Professional Services	\$150.00	2/11/02	SNOW REMOVAL & YARD WORK
				<b>Total this claim</b>	<u>\$150.00</u>		
20504	91	McCORMACK PRINTING IMPR	Operating Fund	Book Processing	\$180.00	2/11/02	IDEAL SELF INKING STAMPS
				<b>Total this claim</b>	<u>\$180.00</u>		
20505	92	MIDWEST TAPE	Operating Fund	Frankton AV	\$424.00	2/11/02	As per attached invoices.
			Operating Fund	Elwood AV	\$487.83		
			Operating Fund	Summitville AV	\$177.93		
				<b>Total this claim</b>	<u>\$1,089.76</u>		
20506	93	QUILL CORPORATION	Operating Fund	Office Supplies	\$461.32	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$461.32</u>		
20507	94	RADIO SHACK	Operating Fund	Operating Supplies	\$17.97	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$17.97</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20508	95	RUFUS JESSIE	Operating Fund	Waste Disposal Services	\$72.00	2/11/02	TRASH SERVICE-SUMMITVILLE- JANUARY THRU JUNE
				<b>Total this claim</b>	<u>\$72.00</u>		
20509	96	S & S WORLDWIDE	Operating Fund	Frankton Programing	\$65.26	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$65.26</u>		
20510	97	SELBY PUBLISHING	Operating Fund	Elwood Indiana Room	\$19.00	2/11/02	HOWARD COUNTY 1870 CENSUS
				<b>Total this claim</b>	<u>\$19.00</u>		
20511	102	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$166.90	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$166.90</u>		
20512	90	TARGET PUBLICATIONS	Operating Fund	Elwood Adult	\$334.95	2/11/02	AMERICAN BUSINESS DIRECTORY
				<b>Total this claim</b>	<u>\$334.95</u>		
20513	99	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$122.40	2/11/02	As per attached invoices.
			Operating Fund	Gas	\$118.72		
				<b>Total this claim</b>	<u>\$241.12</u>		
20514	100	WHEELER PUBLISHING, INC.	Operating Fund	Elwood Adult	\$13.98	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$13.98</u>		
20515	101	WORLD ALMANAC EDUCATIO	Operating Fund	Frankton	\$1,943.55	2/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$1,943.55</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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**Total Amount of Claims \$149,295.62**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, February 08, 2002


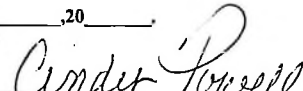



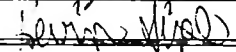
  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# TRANSACTION REPORT

Feb-08-02 Fri 11:46 AM

Type	Sending	Receiver	TX/RX Time	Pages	Note
Date	Start				
Feb-08	11:45 AM	HERALD-BULLETIN	30s	1	OK

# TRANSACTION REPORT

Feb-08-02 Fri 11:45 AM

Type	Sending	Receiver	TX/RX Time	Pages	Note
Date	Start				
Feb-08	11:44 AM	CALL-LEADER	28s	1	OK



**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	JAN 2001	JAN 2002	AMOUNT OF CHANGE	% OF CHANGE	YTD
<b>ELWOOD</b>					
ADULT	3447	3639	192	6%	3639
JUVENILE	2573	2681	108	4%	2681
Y. A.	171	191	20	12%	191
PERIOD.	575	556	-19	-3%	556
AUDIO	240	226	-14	-6%	226
VIDEO	2592	3643	1051	41%	3643
<b>TOTAL</b>	<b>9598</b>	<b>10936</b>	<b>1338</b>	<b>14%</b>	<b>10936</b>

<b>FRANKTON</b>					
ADULT	1057	929	-128	-12%	929
JUVENILE	834	624	-210	-25%	624
Y. A.	32	44	12	38%	44
PERIOD.	316	236	-80	-25%	236
AUDIO	52	27	-25	-48%	27
VIDEO	1005	1229	224	22%	1229
<b>TOTAL</b>	<b>3296</b>	<b>3089</b>	<b>-207</b>	<b>-6%</b>	<b>3089</b>

<b>HAZELBAKER</b>					
ADULT	709	780	71	10%	780
JUVENILE	369	520	151	41%	520
Y. A.	39	39	0	0%	39
PERIOD.	152	148	-4	-3%	148
AUDIO	29	39	10	34%	39
VIDEO	434	554	120	28%	554
<b>TOTAL</b>	<b>1732</b>	<b>2080</b>	<b>348</b>	<b>20%</b>	<b>2080</b>

<b>SYSTEM</b>					
ADULT	5213	5348	135	3%	5348
JUVENILE	3776	3825	49	1%	3825
Y. A.	242	274	32	13%	274
PERIOD.	1043	940	-103	-10%	940
AUDIO	321	292	-29	-9%	292
VIDEO	4031	5426	1395	35%	5426
<b>TOTAL</b>	<b>14626</b>	<b>16105</b>	<b>1479</b>	<b>10%</b>	<b>16105</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9930	2146	1202
REF.	40	51	54
ASSITS.	2526	598	572
COMP A.	542	264	274
J.	1451	N/A	210
PROG. A.	1 / 6	0	0
J.	28 / 420	0	0

**AGENDA**

**MARCH 11, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**ELWOOD PUBLIC LIBRARY**

**EXECUTIVE SESSION  
6:45 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- A. Purchase/lease of Real Property IC5-14-1.5-6(B)(2)(d)**
- B. Personnel IC5-14-1.5-6(b)(6)**

**REGULAR MEETING  
7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS  
NEW BUSINESS**

- 1. Resolution for LSTA grant**
- 2. Jamie Scott, IT Manager, report**

**DIRECTOR'S REPORT  
ADJOURNMENT**





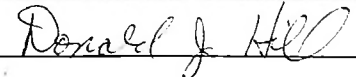
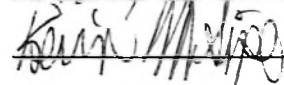
**NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive meeting  
March 11, 2002  
6:45pm**

**CALL TO ORDER**  
President Kevin Sipe called an executive session of the North Madison County Public Library to order at 6:45pm on March 11, 2002 in the meeting room of the Elwood Public Library.

**CALL FOR QUORUM**  
Present along with President Sipe were members Don Hill, Jerry Kaiser, Wayne Davidson, Betty Caldwell and Pam Bohlander. Also in attendance were Director Beverly Austin and Administrative Assistant Diana Shepard.

**BUSINESS**  
Personnel IC5-14-1.5-6(b)(6)  
Due to the retirement of Youth Service Department Manager, Sharon Fouts, permission was sought for an in house posting to fill this position. The in house posting would be for a period of three days starting March 12, 2002. If the position is not filled in house the vacancy will be advertised elsewhere. The Director's two-year contract will expire in June of 2002. A packet was given to President Sipe to look over and make any appropriate copies for the other members. For the Director's evaluation it was suggested a written evaluation could be given in a sealed envelope and placed sealed in the Director's personnel file for future use if necessary.

The meeting was adjourned at 6:55pm.

 _____	 Betty Caldwell, Secretary
 _____	 _____
 _____	 _____

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
March 11, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order in the meeting room of the Elwood Public Library at 7:00pm on March 13, 2002.

CALL FOR QUORUM

Present were President Sipe, Don Hill, Betty Caldwell, Jerry Kaiser, Pam Bohlander and Wayne Davidson. Also in attendance were Director Beverly Austin, Jamie Scott and Diana Shepard.

MINUTES

The February minutes were passed after a motion was made by Jerry Kaiser and seconded by Betty Caldwell.

CALIMS REGISTER

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Technical Service Manager, Glenna Stewart, prepares monthly statistics. A new line has been added which shows the number of items processed and withdrawn by the Technical Service Department each month.

NEW BUSINESS

Resolution for LSTA Grant

The proposal for the 2002 LSTA Grant was presented. It would include a \$5,000 Federal Grant plus additional funding from our budget to purchase software for a Historical Archive Database and personnel to enter and scan local historical photos, articles and obituaries so that they can be viewed and enjoyed over the Internet. Jerry Kaiser made a motion and a second was made by Wayne Davidson to accept the LSTA Grant resolution. The board members passed the motion.

Jamie Scott, IT Manager, report

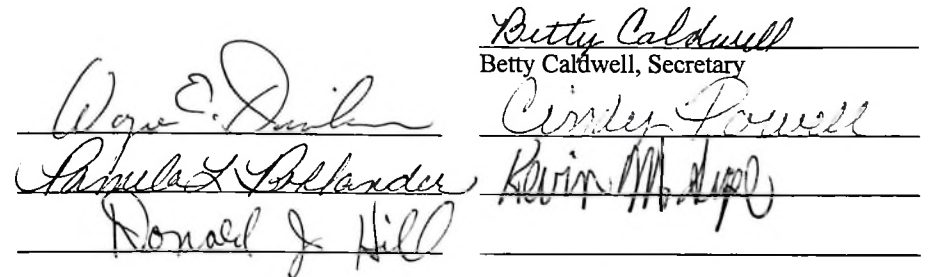
Jamie Scott, Information Technology Manager, gave a very informative power point presentation using the new notebook computer and digital projector. She explained how the new federal law "Children's Internet Protection Act" would affect the library community. CIPA will be enacted on July 1, 2002. On March 25, 2002 the American Library Federation will be taking the Federal Government to court to try to get this act repealed. If the ALA is not successful all entities that receive federal funding must comply with CIPA by purchasing and installing filtering software. If NMCPLS does not comply we could lose up to \$34,500 in federal funding. The filtering software would

have the capability of filtering pornography and chat rooms. Several software companies have been explored, however at the present time Jamie believes, and it has been recommended by other libraries and IDS, that Web Sense would be the best choice for the library. Some filtering software will filter by key word and some will filter by web sites. Since filtering by key word would greatly inhibit the searches that could be preformed, it is suggested a filtering software package that would filter by web site, which Web Sense does. The initial cost of the software is approximately \$1,695 with a yearly fee of approximately the same amount. It was further discussed that the main reason that computers were purchased for the library was to educate, however at the present time they are used predominately for chat rooms, games and listening to music. By filtering chat rooms the computers could be used for the reason that they were initially purchased and the patrons that want to learn will not be as intimidated. Jamie would like to wait until the 56K lines are installed at the branches and then the software could be installed as soon as it is purchased. A motion was made by Pam Bohlander to purchase and install filtering software. Jerry Kaiser made a second and the motion carried. Jamie gave a demonstration using the new digital camera, which has the capability of downloading images onto a computer, and the new video camera. They were both purchased using Elwood Youth Service gift funds.

Director's report

Craig Roofing replaced a section of shingles that had blown off at Elwood on February 14. The automatic door mechanism on the North entrance to the Elwood library is leaking, a new mechanism has been ordered, and will be installed as soon as it is received. The security camera is installed and up and running. It is not digital. A letter has been received from 3M for a service agreement that would cover the security gates. The cost for a one-year service agreement is \$1,665. It was suggested that we do not purchase the service agreement and pay if we do need service. A service call would run \$220 to \$320 to come and an additional \$100 per hour. It is believed that, if necessary, new magnets could be purchased to help with problems that seem to occur. It was agreed that this would be the best choice of action. Vacation will be taken the last full week of March. James Ott is the new part-time clerk at Elwood.

A motion to adjourn was made at 8:15pm by Pam Bohlander, Wayne Davidson made a second and the motion carried.

  
Betty Caldwell, Secretary  
Cindy Powell  
Kevin M. Sipe  
Donald J. Hill

## Register Of Claims

### North Madison County Public Library System

Report Date: From 2/12/02 To 3/11/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	112	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,108.48	2/13/02	P/R ENDING 2/9/02
			FICA	Payroll Deductions	\$896.75		
			Federal Taxes Withheld	Payroll Deductions	\$1,438.27		
			Medicare	Payroll Deductions	\$209.73		
				<b>Total this claim</b>	<u>\$3,651.23</u>		
0	111	PAYROLL	Operating Fund	Salary of Assistants	\$13,708.23	2/13/02	PAYROLL
			Operating Fund	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<u>\$14,463.83</u>		
0	114	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	2/13/02	P/R ENDING 2/9/02
				<b>Total this claim</b>	<u>\$180.00</u>		
0	119	PAYROLL	Operating Fund	Salary of Assistants	\$13,796.52	2/27/02	PAYROLL
			Operating Fund	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<u>\$14,552.12</u>		
0	120	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,113.25	2/27/02	P/R ENDING 2/23/02
			FICA	Payroll Deductions	\$902.24		
			Federal Taxes Withheld	Payroll Deductions	\$1,454.83		
			Medicare	Payroll Deductions	\$211.01		
				<b>Total this claim</b>	<u>\$3,681.33</u>		
0	121	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	2/27/02	P/R ENDING 2/23/02
				<b>Total this claim</b>	<u>\$180.00</u>		
20516	117	AT&T	Operating Fund	Telephone & Telegraph	\$24.73	2/13/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$24.73</u>		
20517	118	EXPANETS	Operating Fund	Professional Services	\$36.59	2/13/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$36.59</u>		
20518	113	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$874.74	2/13/02	P/R ENDING 2/9/02
			Operating Fund	Other Professional Services	\$1,400.00		
				<b>Total this claim</b>	<u>\$2,274.74</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20519	115	RAMSAY BUSINESS PRODUC	Operating Fund	Professional Services	\$10.00	2/13/02	SERVICE CONTRACT ON COPIERS
			Operating Fund	Professional Services	\$14.12		
			Operating Fund	Professional Services	\$58.18		
			Operating Fund	Equipment/Rental	\$76.38		
				<b>Total this claim</b>	<b>\$158.68</b>		
20520	116	STATE CHEMICAL MANUFACT	Operating Fund	Cleaning & Sanitation Supplies	\$134.47	2/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$134.47</b>		
20521	125	AMERICAN ELECTRIC POWER	Operating Fund	Electricity	\$1,108.02	2/27/02	
				<b>Total this claim</b>	<b>\$1,108.02</b>		
20522	124	CITY OF ELWOOD NON-REVE	Operating Fund	Emp Cont Group Ins	\$749.77	2/27/02	P/R ENDING 2/23/02
			Insurance	Emp Cont Group Ins	\$644.24		
				<b>Total this claim</b>	<b>\$1,394.01</b>		
20523	126	ELWOOD 150	Operating Fund	Elwood Indiana Room	\$30.00	2/27/02	4 COPIES OF "OUR STORY THROUGH PICTURES"
			Operating Fund	Frankton	\$15.00		
			Operating Fund	Summitville	\$15.00		
				<b>Total this claim</b>	<b>\$60.00</b>		
20524	127	INCOLSA	Operating Fund	Dues	\$50.00	2/27/02	2002 MEMBERSHIP FEES
				<b>Total this claim</b>	<b>\$50.00</b>		
20525	122	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$997.31	2/27/02	PAYMENT FOR MONTH OF FEBRUARY
			County Taxes Withheld	Payroll Deductions	\$281.55		
				<b>Total this claim</b>	<b>\$1,278.86</b>		
20526	123	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$871.57	2/27/02	P/R ENDING 2/23/02
			Operating Fund	Other Professional Services	\$1,400.00		
				<b>Total this claim</b>	<b>\$2,271.57</b>		
20527	128	TOWN OF FRANKTON	Operating Fund	Electricity	\$83.53	2/27/02	FRANKTON UTILITIES
			Operating Fund	Water	\$8.85		
			Operating Fund	Waste Disposal Services	\$8.95		
				<b>Total this claim</b>	<b>\$101.33</b>		
20528	129	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$484.62	2/27/02	ELWOOD GAS
				<b>Total this claim</b>	<b>\$484.62</b>		
20529	130	VISA	Gift	Furniture & Equipment	\$827.94	2/27/02	CAMCORDER, SOFTWARE, CHILDREN'S PROGRAMMING SUPPLIES
			Gift	Technology Software	\$32.99		
			Operating Fund	Elwood Children's Programing	\$57.07		
				<b>Total this claim</b>	<b>\$918.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20530	157	ALEXANDER HAMILTON INSTI	Operating Fund	Elwood Period. & News.	\$99.00	3/11/02	PAYROLL LEGAL ALERT
				<b>Total this claim</b>	<u>\$99.00</u>		
20531	131	AMBER BLOOD	Operating Fund	Traveling Expense	\$94.92	3/11/02	MILEAGE TO CONFERENCES
				<b>Total this claim</b>	<u>\$94.92</u>		
20532	132	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$46.00	3/11/02	
				<b>Total this claim</b>	<u>\$46.00</u>		
20533	133	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	3/11/02	SERVICE CONTRACT FOR MARCH
				<b>Total this claim</b>	<u>\$119.00</u>		
20534	170	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,980.17	3/11/02	As per attached invoices.
			Operating Fund	Elwood Childrens	\$1,078.79		
			Operating Fund	Elwood YA	\$290.65		
			Operating Fund	Frankton	\$1,185.38		
			Operating Fund	Summitville	\$1,298.72		
			Operating Fund	Elwood AV	\$130.32		
			Operating Fund	Other	\$25.13		
				<b>Total this claim</b>	<u>\$5,989.16</u>		
20535	134	BARBARA SNIPES	Operating Fund	Traveling Expense	\$50.62	3/11/02	MILEAGE FOR FEBRUARY
				<b>Total this claim</b>	<u>\$50.62</u>		
20536	135	BEST ACCESS SYSTEMS	Operating Fund	2001 Encumbrances	\$5,735.06	3/11/02	SECURITY SYSTEM-
			Operating Fund	Furniture & Equipment	\$153.88		VCR,CAMERAS,ETC-SERVICE
			Operating Fund	Professional Services	\$559.00		CONTRACT
				<b>Total this claim</b>	<u>\$6,447.94</u>		
20537	173	CHRONICLE TRIBUNE	Operating Fund	Elwood Period. & News.	\$143.00	3/11/02	ONE YEAR SUBSCRIPTION FOR ELWOOD
				<b>Total this claim</b>	<u>\$143.00</u>		
20538	136	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$74.38	3/11/02	As per attached invoices.
			Operating Fund	Cleaning & Sanitation Supplies	\$36.52		
				<b>Total this claim</b>	<u>\$110.90</u>		
20539	139	CITY WATER & SEWAGE DEP	Operating Fund	Water	\$153.82	3/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$153.82</u>		
20540	137	COVEY INC.	Operating Fund	Office Supplles	\$37.90	3/11/02	TONER
				<b>Total this claim</b>	<u>\$37.90</u>		
20541	138	CRAIG ROOFING COMPANY	Operating Fund	Professional Services	\$400.00	3/11/02	REPLACE MISSING SHINGLES AT ELWOOD
				<b>Total this claim</b>	<u>\$400.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20542	140	CVS PHARMACY	Operating Fund	Professional Services	\$16.50	3/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$16.50</u>		
20543	171	EARTHLINK INC.	Operating Fund	Telephone & Telegraph	\$61.85	3/11/02	INTERNET SERVICE FOR FRANKTON&SUMMITVILLE
				<b>Total this claim</b>	<u>\$61.85</u>		
20544	141	EDWARDS ELECTRICAL & ME	Operating Fund	Professional Services	\$387.00	3/11/02	SCHEDULED PREVENTIVE MAINTENANCE
				<b>Total this claim</b>	<u>\$387.00</u>		
20545	142	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$32.50	3/11/02	CLASSIFIED AD PART-TIME CLERK
				<b>Total this claim</b>	<u>\$32.50</u>		
20546	143	ELWOOD HERITAGE PRESER	Operating Fund	Elwood Indiana Room	\$32.00	3/11/02	TWO COPIES OF VIDEO "A CITY AND IT'S PEOPLE"
				<b>Total this claim</b>	<u>\$32.00</u>		
20547	144	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$98.41	3/11/02	As per attached invoices.
			Operating Fund	Operating Supplies	\$21.17		
				<b>Total this claim</b>	<u>\$119.58</u>		
20548	145	GALE GROUP	Operating Fund	Elwood Adult	\$169.67	3/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$169.67</u>		
20549	146	GAYLORD BROS.	Operating Fund	Operating Supplies	\$28.96	3/11/02	As per attached invoices.
			Operating Fund	Book Processing	\$90.39		
				<b>Total this claim</b>	<u>\$119.35</u>		
20550	172	GROLIER EDUCATIONAL	Operating Fund	Elwood Adult	\$346.68	3/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$346.68</u>		
20551	161	HORTON'S & SONS OF ELWO	Operating Fund	Operating Supplies	\$18.25	3/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$18.25</u>		
20552	147	IDLEWINE LAWNMOWER SAL	Operating Fund	Professional Services	\$55.00	3/11/02	INSTALL SNOW THROWER BELT
			Operating Fund	Repair Parts/Maintenance	\$38.34		
				<b>Total this claim</b>	<u>\$93.34</u>		
20553	148	INDIANA LIBRARIES' UNEMPL	Operating Fund	Employee Benefits	\$972.17	3/11/02	2002 UNEMPLOYMENT COMPENSATION POOL BILLING
				<b>Total this claim</b>	<u>\$972.17</u>		
20554	149	INTELENET COMMISSION(ST	Operating Fund	Telephone & Telegraph	\$133.72	3/11/02	SERVICE START DATE 12/15/00
				<b>Total this claim</b>	<u>\$133.72</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20555	150	JERRY BAKER	Operating Fund	Elwood Adult	\$34.91	3/11/02	PREPAY FOR BOOK "GREAT GREEN BOOK OF GARDEN SECRETS"
<b>Total this claim</b>					<u>\$34.91</u>		
20556	151	K MART	Operating Fund	Operating Supplies	\$52.21	3/11/02	As per attached invoices.
			Gift	Operating Supplies	\$75.64		
			Operating Fund	Operating Supplies	\$9.58		
<b>Total this claim</b>					<u>\$137.43</u>		
20557	152	LANDMARK AUDIOBOOKS	Operating Fund	Frankton AV	\$2,725.00	3/11/02	LEASE AUDIO CASSETTE-FRANKTON
<b>Total this claim</b>					<u>\$2,725.00</u>		
20558	168	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$163.90	3/11/02	As per attached invoices.
<b>Total this claim</b>					<u>\$163.90</u>		
20559	153	LORETTA DODD	Operating Fund	Traveling Expense	\$26.60	3/11/02	MILEAGE FOR CONFERENCE
<b>Total this claim</b>					<u>\$26.60</u>		
20560	154	MIDWEST TAPE	Operating Fund	Frankton AV	\$302.89	3/11/02	As per attached invoices.
			Operating Fund	Elwood AV	\$682.71		
			Operating Fund	Summitville AV	\$637.07		
<b>Total this claim</b>					<u>\$1,622.67</u>		
20561	155	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$162.75	3/11/02	SUPPLIES FOR WINTER CARNIVAL
<b>Total this claim</b>					<u>\$162.75</u>		
20562	156	PAT STANDRIDGE	Operating Fund	Elwood Children's Programing	\$50.00	3/11/02	CLOWN FOR WINTER CARNIVAL
<b>Total this claim</b>					<u>\$50.00</u>		
20563	158	PILLSBURY CLASSIC COOKB	Operating Fund	Frankton Per. & Newsp.	\$24.95	3/11/02	ONE YEAR SUBSCRIPTION TO CLASSIC COOKBOOKS
<b>Total this claim</b>					<u>\$24.95</u>		
<del>20564</del>	159	PROQUEST INFORMATION & L	Operating Fund	Elwood Period. & News.	\$256.41	3/11/02	NEWSPAPER TO MICROFILM
<b>Total this claim</b>					<u>\$256.41</u>		
<del>20565</del>	159	QUILL CORPORATION	Operating Fund	Office Supplies	\$533.47	3/11/02	As per attached invoices
			Operating Fund	Operating Supplies	\$74.74		
<b>Total this claim</b>					<u>\$608.21</u>		
<del>20566</del>	190	SAFECO BUSINESS INSURAN	Operating Fund	Insurance	\$392.00	3/11/02	FINAL PAYMENT FOR 2001 WORKMAN'S COMPENSATION
<b>Total this claim</b>					<u>\$392.00</u>		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20567	162	SELBY PUBLISHING	Operating Fund	Elwood Indiana Room	\$958.50	3/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$958.50</u>		
20568	163	THOMAS T. BEELER, PUBLISH	Operating Fund	Elwood Adult	\$110.36	3/11/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$110.36</u>		
20569	164	UPSTART	Operating Fund	Operating Supplies	\$106.88	3/11/02	BOOK BAGS
				<b>Total this claim</b>	<u>\$106.88</u>		
20570	165	USI, INC	Operating Fund	Operating Supplies	\$138.30	3/11/02	LAMINATION POUCHES
				<b>Total this claim</b>	<u>\$138.30</u>		
20571	166	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$73.35	3/11/02	As per attached invoices.
			Operating Fund	Gas	\$111.78		
				<b>Total this claim</b>	<u>\$185.13</u>		
20572	167	VERIZON	Operating Fund	Telephone & Telegraph	\$481.78	3/11/02	
				<b>Total this claim</b>	<u>\$481.78</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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**Total Amount of Claims \$71,384.78**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, March 08, 2002

*Wayne E. Durb*  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 11 day of March, 2002.

<i> Pamela A. Bellander </i>	<i> Ronald M. ... </i>	
<i> James C. Kaiser </i>	<i> Betty Caldwell </i>	
<i> ... Hill </i>		<i> Wayne E. Durb </i>

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**GRANT FOR SUPERVISION OF LOCAL AGENCIES  
UNDER LIBRARY SERVICES AND TECHNOLOGY ACT**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2002, by and between the State of Indiana, acting through and by the Indiana State Library, (hereinafter called the "State") and North Madison County Public Library System whose address is 1600 Main Street, Elwood, IN 46036-2023 (hereinafter called the "Grantee").

WHEREAS, the federal Library Services and Technology Act exists to assist States in the extension and improvement of library services; and

WHEREAS, in order to receive assistance under the Act a state must have in force a LSTA Plan to carry out the purposes of the Act; and

WHEREAS, it is the wish and intent of the parties of this agreement that the Grantee administer certain functions, hereinafter described, as part of the required LSTA Plan to be developed by the State;

NOW THEREFORE, the State and Grantee hereby enter into this grant agreement under the following terms and Conditions:

1. Authority: This grant is authorized by IC 5-19-1, IC 4-23-7.1 and other laws pertaining to local and district library systems, including IC 20-14.
2. Duties of Grantee: Grantee will procure equipment, software, supplies, personnel, and contractual services as set out in their 2002 grant application to meet the library's technology needs.
3. Amount of Grant: The grant shall be from Account #3790-173000, CFDA #45.310, Project #02-1(1) in the amount of \$5,000.00. The grant shall be contingent upon the availability of LSTA funds to the State.
4. Payments: All payment obligations are subject to the encumbrance of monies and shall be made in arrears in accordance with Indiana law and the State fiscal policies and procedures and in this regard the Grantee agrees to execute such state payment (invoice) forms not inconsistent herewith. Grantee may not submit claim forms before the

services have been performed. Should the State, in its sole discretion, determine that it is in the best interests of the State to provide grant funds in advance of services being performed, the State may advance grant funds to the Grantee if the Grantee provides security in an amount at least equal to the amount of the Advance.

5. Term: This grant agreement shall be in effect from April 1, 2002 to June 30, 2003.

6. State Supervision of Grant: The State will supervise the Grantee by:

1. Requiring submission of reports at reasonable intervals from Grantee.

2. Requiring submission of lists of equipment or other property purchased by Grantee pursuant to this grant.

3. Requiring consultation with State Library personnel by Grantee.

The State may furnish consultant service, advisory services and money grants in such sums as it may determine.

7. Reimbursement of Lost or Diverted Funds: Any funds paid under the LSTA which have been lost or diverted from the purpose for which they are paid will be refunded by the Grantee to the State.

8. Budget Review: Demonstration budget plans will be reviewed every six months, and that any balance which has accumulated because of unavoidable delays in putting the attached plan into operation will be deducted from the funds to be paid for the operation of the plan in the next six month period; or, if in the determination of the State, the expenditure of the accumulated balance is needed to meet a condition not foreseen at the inauguration of the plan, the balance will be added to the funds to be paid in the following six month period.

9. Cooperation: The Grantee shall comply with the reasonable supervisory requirements of the State as described in Paragraph 6 above and with all other provisions of this Grant; and for breach in any material respect, any property acquired hereunder shall revert to the State.

10. Budget Modifications: Without change to the contract total amount, the budget amount of any minor object set out on Exhibit A (Project Budget) may be increased or decreased by up to 10 percent and the funds moved to/from another minor object upon request by the Project Director and approval by the State Library without the need for formal amendment of this agreement.

11. Governing Laws: This contract shall be construed in accordance with and governed by the laws of the State of Indiana and suit, if any, must be brought in the State of Indiana.

12. Non-Discrimination: The Grantee will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), and the regulations thereunder, to the end that, no person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Applicant received federal financial assistance.

The Grantee will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the regulations thereunder, to the end that, no otherwise qualified disabled individual in the United States shall, solely by reason of his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

The Grantee will comply with P.L. 101-336 (Americans with Disabilities Act) and the regulations thereunder, to the end that, the grantee shall not discriminate on the basis of disability in providing services, programs or activities.

The Grantee will comply with the Age Discrimination Act (42 U.S.C. 6101 et seq.) and the regulations thereunder, to the end that, no person in the United States shall be discriminated against on the basis of age in programs or activities receiving Federal financial assistance. Pursuant to IC 22-9-1-10, the Grantee, and its subcontractors if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Grant, with respect to his hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to

employment, because of his race, religion, color, sex, disability, national origin or ancestry. Breach of this covenant may be regarded as material breach of Grant.

The Grantee will comply with P.L. 101-254 and the regulations thereunder, to the end that, the grantee shall not discriminate on the basis of race, religion, age, gender, national origin, or disability in providing space for public meetings.

The Grantee understands that the State is a recipient of federal funds. Pursuant to that understanding, the Grantee and its subcontractor, if any, agree that if the grantee employs fifty (50) or more employees and does at least \$50,000.00 worth of business with the State and is not exempt, the Grantee will comply with the affirmative action reporting requirements of 41 CFR 60-1.7. The State of Indiana shall comply with Section 202 or Executive Order 11246, as amended, 41 CFR 60-250, and 41 CFR 60-741, as amended, which are incorporated herein by specific reference. Breach of this covenant may be regarded as a material breach of contract.

13. Force Majeure: In the event that either party is unable to perform any of its obligations under this contract -- or to enjoy any of its benefits -- because of natural disaster, actions or decrees of governmental bodies or communication line failure not the fault of the affected party (hereinafter referred to as a Force Majeure Event), the party who has been so affected shall immediately give notice to the other party and shall do everything possible to resume performance. Upon receipt of such notice, all obligations under this contract shall be immediately suspended. If the period of nonperformance exceeds thirty (30) days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this contract.

14. Funding Cancellation: When the Director of the State Budget Agency makes a written determination that funds are not appropriated or otherwise available to support continuation of performance of a grant, the grant shall be canceled. A determination by the Budget Director that funds are not appropriated or otherwise available to support continuation of performance shall be final and conclusive.

15. Termination for Convenience: This contract may be terminated, in whole or in part, by the State whenever, for any reason, the State determines that such termination is in the best interest of the State. Termination of services shall be affected by delivery to the contractor of a Termination Notice at least thirty (30) days prior to the termination effective date, specifying the extent to which performance of services under which such termination becomes effective. The Contractor shall be compensated for services rendered prior to the effective date of termination. The State will not be liable for services performed after notice of termination. The Contractor shall be compensated for services herein provided but in no case shall total payment made to contractor exceed the original contract price due on contract or shall any price increase be allowed on individual line items if canceled only in part prior to the original termination date.

16. Conflict of Interest

A. As used in this section:

“Immediate family” means the spouse and the unemancipated children of an individual.

“Interested party” means:

1. The individual executing this Contract;
2. An individual who has an interest of three percent (3%) or more of Contractor, if Contractor is not an individual; or
3. Any member of the immediate family of an individual specified under subdivision 1 or 2.

“Department” means the Indiana Department of Administration.

“Commission” means the State Ethics Commission.

B. The Department may cancel this Contract without recourse by Contractor if any interested party is an employee of the State of Indiana.

C. The Department will not exercise its right of cancellation under section B above if the Contractor gives the Department an opinion by the Commission indicating that the existence of this contract and the employment by the State of Indiana of the interested party does not violate any statute or code relating to ethical conduct of state employees. The Department may take action, including cancellation of this Contract consistent with an opinion of the Commission obtained under this section.

D. Contractor has an affirmative obligation under this Contract to disclose to the Department when an interested party is or becomes an employee of the State of Indiana. The obligation under this section extends only to those facts that Contractor knows or reasonably could know.

17. Penalties / Interest / Attorney's Fees: The State will in good faith perform its required obligations hereunder and does not agree to pay any penalties, liquidated damages, interest, or attorney's fees, except as required by Indiana law, in part, IC 5-17-5-1 et seq., IC 34-54-8-5, and IC 34-13-1-6.

18. Compliance with Laws: The Contractor agrees to comply with all applicable federal, state and local laws, rules, regulations or ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference. The enactment of any state or federal statute or the promulgation of regulations thereunder after execution of this contract shall be reviewed by the State and the Contractor to determine whether the provisions of the contract require formal amendment.

19. Indemnification: Contractor agrees to indemnify, defend, and hold harmless the State of Indiana and its agents, officers, and employees from all claims and suits including court costs, attorney's fees, and other expenses caused by any act or omission of the Contractor and its subcontractors, if any. The State shall not provide such indemnification to the Contractor.

20. Disputes: Should any disputes arise with respect to this contract, Contractor and the State agree to act immediately to resolve any such disputes. Time is of the essence in the resolution of disputes. The Contractor agrees that, the existence of a dispute notwithstanding, it will continue without delay to carry out all its responsibilities under this contract that are not affected by the dispute. Should the Contractor fail to continue to perform its responsibilities as regards all non-disputed work without delay, any additional costs incurred by the State or the Contractor as a result of such failure to proceed shall be borne by the Contractor, and the Contractor shall make no claim against the State for such costs. If the State and the Contractor cannot resolve a dispute within ten (10) calendar days following notification in writing by either party of the existence of said dispute then the following procedure shall apply:



The parties agree to resolve such matters through submission of their dispute to the Commissioner of the Indiana Department of Administration. The Commissioner shall reduce a decision to writing and mail or otherwise furnish a copy thereof to the Contractor and the State within ten (10) calendar days after presentation of such dispute for action. The Commissioner's decision shall be final and conclusive unless the Contractor mails or otherwise furnishes to the Commissioner, within ten (10) days after receipt of the Commissioner's decision, a written appeal. Within ten (10) days of receipt by the Commissioner of a written request for appeal, the decision may be reconsidered. If no reconsideration is provided within ten (10) days, the parties may mutually agree to submit the dispute to arbitration for a determination, or otherwise the dispute shall be submitted to an Indiana court of competent jurisdiction.

The State may withhold payments on disputed items pending resolution of the dispute. The unintentional nonpayment by the State to the Contractor of one or more invoices not in dispute in accordance with the terms of this contract will not be cause for Contractor to terminate this contract, and the Contractor may bring suit to collect without following the disputes procedure contained herein.

21. Drug-Free Workplace Certification:

The Grantee hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace. Grantee will give written notice to the State within ten (10) days after receiving actual notice that an employee has been convicted of a criminal drug violation occurring in sub-Grantee's workplace.

False certification or violation of the certification may result in sanctions including, but not limited to, suspension of Grant payments, termination of the Grant or agreement and/or debarment of grant opportunities with the Grantee for up to three (3) years.

In addition to the provisions of the above paragraphs, if the total Grant amount set forth in this Agreement is in excess of \$25,000.00, Grantee hereby further agrees that this Grant is expressly subject to the terms, conditions and representations of the following Certification:

This certification is required by Executive Order No. 90-5, April 12, 1990, issued by the Governor of Indiana. Pursuant to its delegated authority, the Indiana Department of Administration is requiring the inclusion of this certification in all Grants with and grants from the State of Indiana

in excess of \$25,000.00. No award of a grant shall be made, and no grant, purchase order or agreement, the total amount of which exceeds \$25,000.00, shall be valid, unless and until this certification has been fully executed by the Grantee and made a part of the Grant or agreement as part of the Grant documents.

The Grantee certifies and agrees that it will provide a drug-free workplace by:

- A. Publishing and providing to all its employees a statement notifying their employees that that unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violations of such prohibition; and
- B. Establishing a drug-free awareness program to inform their employees of (1) the dangers of drug abuse in the workplace; (2) the Grantee's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace.
- C. Notifying all employees in the statement required by subparagraph (a) above that as a condition of continued employment the employee will (1) abide by the terms of the statement; and (2) notify the Grantee of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- D. Notifying in writing the State within ten (10) days after receiving notice from an employee under subdivision (c)(2) above, or otherwise receiving actual notice of such conviction;
- E. Within thirty (30) days after receiving notice under subdivision (c)(2) above of a conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency; and
- F. Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs (a) through (e) above.

22. Order of Precedence: Any inconsistency or ambiguity in this *Grant* shall be resolved by giving precedence in the following order: (1) *Grant*, (2) *Invitation to apply for Grant*, (3) *Grant Application*, (4) attachments prepared by the *State*, and (5) attachments prepared by the *Grantee*.
23. State Boilerplate Affirmation Clause: I swear or affirm under the penalties of perjury that the State's Boilerplate grant clauses have not been altered, modified or changed in any way except for the following rhetorical paragraphs:
24. Non-Collusion and Acceptance: The undersigned attests, subject to the penalties for perjury, that he/she is the contracting party, or that he/she is the representative, agent, member or officer of the contracting party, that he/she has not, nor has any other member, employee, representative, agent or officer of the firm, company, corporation or partnership represented by him/her, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he/she has not received or paid, any sum of money or other consideration for the execution of this agreement other than that which appears upon the face of the agreement.

**The rest of this page is left blank intentionally**

In Witness Whereof, Grantee and the State of Indiana have, through duly authorized representatives, entered into this agreement. The parties having read and understand the foregoing terms of the contract do by their respective signatures dated below hereby agree to the terms thereof.

**Signatures**

**Grantee: North Madison Co Public Library System**

(Where Applicable)

By: \_\_\_\_\_  
Printed Name: Beverly J. Austin  
Title: Director  
Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Indiana State Library:**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Department of Administration**

\_\_\_\_\_  
Glenn R. Lawrence, Commissioner

Date: \_\_\_\_\_

**State Budget Agency**

\_\_\_\_\_  
Betty Cockrum, Director

Date: \_\_\_\_\_

**Office of the Attorney General**

Form approval has been granted by the Attorney General pursuant to IC 4-13-2-14.3(e) on February 11, 2002  
Stephen Carter, Attorney General

Date: \_\_\_\_\_

**CERTIFICATE OF RESOLUTION**

I, Betty Caldwell, do hereby certify that I am the Secretary of  
(Type Name)

North Madison Co. Public Library municipal corporation duly organized and existing under and by virtue of the Laws of the State of Indiana;

I further certify that a regular/special meeting of the members of the Board of said municipal corporation, duly called, held and convened in conformity with the Charter and By Laws of said municipal corporation, on the 11 day of March, 2002, a quorum being present and voting thereon, the following resolution was duly adopted, to-wit:

- 1. Approval of the contract

by North Madison County Public Library System  
(Board)

- 2. Kevin Sipe and Beverly Austin are hereby authorized to execute the contract for and on behalf of NMCPLS  
(Board)

I further certify that the foregoing resolution is a full, true, and complete copy as the same appears of record in the Minute Record Book of said municipal corporation of which I am the legal custodian; that the same has not been altered, amended or repealed and is now in full force and effect.

In Witness Whereof, I have hereunto set my hand for said municipal corporation this day of 14<sup>th</sup> day of Mar., 2002.

Betty Caldwell  
(Signature) Secretary

State of Indiana )  
) SS:  
County of Madison )

Subscribed and Sworn to before me, a Notary Public this 14<sup>th</sup> day March, 2002.

Sharon J. Fouts  
(Signature) Notary Public

SHARON J FOUTS  
Printed Name

My Commission Expires: December 9, 2007  
County of Residence: Madison

EXHIBIT A	
Institution Name	North Madison County Public Library System
City/Town	Elwood
<b>PROJECT BUDGET</b>	<b>LSTA FUNDS</b>
1. Personal Services	
Salaries and Wages	\$3,500
Employee Benefits	
Total Personal Services	\$3,500.
2. Supplies	
Office Supplies	
Other Supplies (list)	
Total Supplies	
3. Other Services and Charges	
Professional Services	
Comm. & Transportation	
Telephone	
Telecommunications Monthly Fee	
Freight & Express	
Printing & Advertising	
Advertising	
Printing, other than Office Supplies	
Repairs & Maintenance-Equip.	
Rentals-Equipment	
Other (list)	
Total Other Services and Charges	
4. Capital Outlays	
Furniture and Equipment	
Other Capital Outlays	
Books	
Periodicals & Newspapers	
Nonprint Materials (AV)	
Software	\$1,500.
Total Capital Outlays	\$1,500.
<b>TOTAL</b>	<b>\$5,000.</b>

Should NMCPLS filter access to the Internet?

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Reasons why we should filter

- ↳ Children's Internet Protection Act (CIPA)
- ↳ Library's image
- ↳ Filter out chat rooms
- ↳ Computers used for research and training purposes

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Children's Internet Protection Act (CIPA)

- ↳ Enacted by Congress in December, 2000.
- ↳ Mandates the use of filtering software by public libraries and elementary and secondary schools that receive federal funding for connections to the Internet.
- ↳ Filtering software is to be used on every computer that accesses the Internet, public and staff.

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Children's Internet Protection Act (CIPA) cont.

- ↳ Filter can be disabled for a patron that can demonstrate a "bona fide research or other lawful purpose".
- ↳ After July 1, 2002 without filtering software NMCPLS will lose ~\$34,500 of federal funding.
- ↳ American Library Association (ALA) is challenging the constitutionality of this law stating that it violates the First Amendment.

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USF and LSTA Funding

Yearly Figures	USF	State Library	LSTA	With Funding	No Funding	Savings due to Funding
T-1 line for Elwood	\$11,442	\$5898	\$0	\$0	\$17,340	\$17,340
56K lines to Frankton and Hazelbaker	\$6,977	\$0	\$0	\$5,394	\$12,371	\$6,977
Phone lines at all three facilities	\$5,232	\$0	\$0	\$4,451	\$9,683	\$5,232
Historical Archives Project	\$0	\$0	\$5,000	\$9,504	\$14,504	\$5,000
<b>Total</b>	<b>\$23,651</b>	<b>\$5,898</b>	<b>\$5,000</b>	<b>\$19,349</b>	<b>\$53,898</b>	<b>\$34,549</b>

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Library's Image

- ↳ Computers were purchased to educate staff and patrons.
- ↳ Computers are predominately being used for useless chat, games, and listening to music.




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### Filter out chat rooms

- ↳ Language used on some chat sites is not always appropriate for patrons under 18.
- ↳ Parents send their children to the library thinking that it is a safe place.
- ↳ Children and Adults sit side by side in the computer lab.

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### Computers used for research and training purposes



- ↳ Availability of computers will increase.
- ↳ Patrons will begin to feel more comfortable coming in to use computers.

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### Reasons Why We Should not Filter

- ↳ Legitimate websites blocked by filter
- ↳ Cost of filtering

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### Legitimate Websites Blocked



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### Cost of Filtering

- ↳ Marion Public Library uses Websense at an initial cost of \$1,695.
- ↳ There is a yearly subscription fee at approximately the same cost.



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### Yes votes simply outweigh the no votes



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Yearly Figures	USF	State Library	LSTA	With Funding	No Funding	Savings due to Funding
T-1 line for Elwood	\$11,442	\$5,898	\$0	\$0	\$17,340	\$17,340
56K lines to Frankton and Hazelbaker	\$6,977	\$0	\$0	\$5,394	\$12,371	\$6,977
Phones lines at all three facilities used for voice and fax	\$5,232	\$0	\$0	\$4,451	\$9,683	\$5,232
Historical Archives Project	\$0	\$0	\$5,000	\$9,504	\$14,504	\$5,000
<b>Total</b>	<b>\$23,651</b>	<b>\$5,898</b>	<b>\$5,000</b>	<b>\$19,349</b>	<b>\$53,898</b>	<b>\$34,549</b>

The Elwood Public Library has an opening for a YOUTH SERVICES LIBRARIAN  
A letter of interest may be sent to Mrs. Beverly Austin, Director, NMCPPLS, 1600 Main  
Street, Elwood, IN 46036.

#### YOUTH SERVICES LIBRARIAN

We need a professional who will serve children with a warm, energetic program of activities. Solid knowledge of children's literature is required. Responsibilities include, planning, organizing and selecting children's materials for the library. Maintaining awareness of current materials and trends as well as knowledge of current trends in youth services is important. Will be responsible for planning, preparing and presenting programs for children and young adults. Will be responsible for planning and implementing displays. Will provide outreach services in day care centers and schools and provide instruction for electronic resources. Library experience and working with children is required as is computer experience. Elementary teaching certificate or library degree is very helpful.

TRANSACTION REPORT

MAX OF 02 FEB 2002 AM

TRANSACTION REPORT

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**Financial Report**  
**North Madison County Public Library System**

Report Dates = 2/1/02 to 2/28/02

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. Operating Fund</b>						
100 Operating Fund	\$450,144.87	\$61,834.62	\$162,652.00	\$30,789.10	\$61,225.80	\$348,718.67
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$61,834.62</b>	<b>\$162,652.00</b>	<b>\$30,789.10</b>	<b>\$61,225.80</b>	<b>\$348,718.67</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$0.00	\$150.00	\$150.00	\$325.00	\$325.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$0.00	\$0.00	\$340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$860.93	\$860.93	\$100.00	\$260.00	\$9,533.09
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$0.00	\$0.00	\$0.00	\$0.00	\$14,828.23
<b>Subtotal</b>	<b>\$71,608.14</b>	<b>\$860.93</b>	<b>\$47,166.54</b>	<b>\$250.00</b>	<b>\$75,585.00</b>	<b>\$100,026.60</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$2,893.10	\$7,368.18	\$2,893.10	\$7,368.18	\$0.00
202 FICA	\$0.00	\$1,798.99	\$4,479.11	\$1,798.99	\$4,479.11	\$0.00
203 State Tax Withheld	\$0.00	\$997.31	\$2,483.87	\$997.31	\$2,483.87	\$0.00
204 County Taxes Withheld	\$0.00	\$281.55	\$701.09	\$281.55	\$701.09	\$0.00
205 PERF	\$0.00	\$0.00	\$0.00	\$575.49	\$1,431.36	\$1,431.36
206 Credit Union	\$0.00	\$1,746.31	\$4,353.88	\$1,746.31	\$4,353.88	\$0.00
207 Annuity	\$0.00	\$360.00	\$900.00	\$360.00	\$900.00	\$0.00
208 Insurance	\$0.00	\$644.24	\$1,609.34	\$644.24	\$1,609.34	\$0.00
209 Medicare	\$0.00	\$420.74	\$1,047.57	\$420.74	\$1,047.57	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$9,142.24</b>	<b>\$22,943.04</b>	<b>\$9,717.73</b>	<b>\$24,374.40</b>	<b>\$1,431.36</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$71,837.79</b>	<b>\$232,761.58</b>	<b>\$40,756.83</b>	<b>\$161,185.20</b>	<b>\$450,176.63</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# Appropriation Report for 100 Operating Fund

North Madison County Public Library System

Report Date: From 2/1/02 To 2/28/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$27,504.75	\$68,406.17	\$295,794.83	18.8
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$1,511.20	\$3,838.18	\$16,430.82	18.9
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
1.16 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$2,219.73	\$5,526.68	\$23,885.32	18.8
1.18 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$0.00	\$0.00	\$32,766.00	0.0
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$749.77	\$1,178.68	\$7,821.32	13.1
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$31,985.45</b>	<b>\$78,949.71</b>	<b>\$378,498.29</b>	<b>17.3</b>
<i>2. Supplies</i>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$499.22	\$1,087.60	\$8,912.40	10.9
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	0.0
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$266.22	\$503.64	\$5,696.36	8.1
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$199.00	\$305.29	\$2,194.71	12.2
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$0.00	\$5.82	\$69.18	7.8
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$126.48	\$126.48	\$1,373.52	8.4
2.27 Other Repair & mainten.supplies	\$2,000.00	\$0.00	\$2,000.00	\$87.17	\$87.17	\$1,912.83	4.4
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$508.76	\$629.41	\$2,370.59	21.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$1,427.00	\$1,427.00	\$13,573.00	9.5
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$3,113.85</b>	<b>\$4,172.41</b>	<b>\$37,852.59</b>	<b>9.9</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$21.85	\$67.24	\$1,582.76	4.1
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$21.85</b>	<b>\$67.24</b>	<b>\$1,582.76</b>	<b>4.1</b>
<b>3. Other Services and Charge</b>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$3,686.35	\$4,720.02	\$13,279.98	26.2
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$2,800.00	\$7,000.00	\$29,400.00	19.2
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$86.58	\$539.66	\$9,619.84	5.3
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$0.00	\$516.05	\$2,183.95	19.1
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$193.64	\$280.66	\$2,119.34	11.7
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	\$10.00	\$630.00	\$3,370.00	15.8
3.25 Elwood Children's Programing	\$2,000.00	\$0.00	\$2,000.00	\$73.71	\$73.71	\$1,926.29	3.7
3.27 Elwood Adult Programing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$65.26	\$65.26	\$934.74	6.5
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	0.0
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.0
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.0
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$0.00	\$2,930.00	\$8,100.00	26.6
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.0
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$725.74	\$1,597.17	\$10,402.83	13.3

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.52 Electricity	\$23,100.00	\$0.00	\$23,100.00	\$1,191.55	\$2,358.83	\$20,741.17	10.2
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$8.85	\$208.64	\$2,691.36	7.2
3.54 Waste Disposal Services	\$600.00	\$0.00	\$600.00	\$80.95	\$149.19	\$450.81	24.9
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.62 Equipment/Maint.	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$858.00	\$3,142.00	21.4
3.72 Equipment/Rental	\$3,000.00	\$0.00	\$3,000.00	\$76.38	\$76.38	\$2,923.62	2.5
3.8 Dues	\$850.00	\$0.00	\$850.00	\$50.00	\$849.84	\$0.16	100.0
3.81 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	0.0
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$9,049.01</b>	<b>\$22,853.41</b>	<b>\$143,386.09</b>	<b>13.7</b>

#### 4. Capitol Outlays

4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$266.00	\$351.00	\$5,149.00	6.4
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$7,514.00	\$7,591.52	\$6,508.48	53.8
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$2,627.32	\$6,711.33	\$26,788.67	20.0
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$976.75	\$2,680.30	\$9,819.70	21.4
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$243.27	\$456.51	\$1,543.49	22.8
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$3,024.78	\$3,632.56	\$14,867.44	19.6
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$1,281.18	\$2,372.23	\$10,127.77	19.0
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$49.00	\$84.00	\$3,916.00	2.1
4.4 Elwood Period. & News.	\$4,600.00	\$14.00	\$4,614.00	\$271.00	\$271.00	\$4,343.00	5.9
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$0.00	\$86.40	\$2,363.60	3.5
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$143.00	\$1,157.00	11.0
4.51 Elwood AV	\$10,500.00	\$0.00	\$10,500.00	\$704.23	\$1,243.98	\$9,256.02	11.8

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.52 Frankton AV	\$5,480.00	\$0.00	\$5,480.00	\$424.00	\$592.18	\$4,887.82	10.8
4.53 Summitville AV	\$2,800.00	\$0.00	\$2,800.00	\$177.93	\$288.22	\$2,511.78	10.3
4.54 Techology Software	\$2,500.00	\$0.00	\$2,500.00	\$105.00	\$105.00	\$2,395.00	4.2
4.6 2001 Encumbrances	\$5,735.06	\$0.00	\$5,735.06	\$0.00	\$0.00	\$5,735.06	0.0
<b>Subtotal</b>	<b>\$138,365.06</b>	<b>\$114.00</b>	<b>\$138,479.06</b>	<b>\$17,664.46</b>	<b>\$26,609.23</b>	<b>\$111,869.83</b>	<b>19.2</b>
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$61,834.62</b>	<b>\$132,652.00</b>	<b>\$673,189.56</b>	<b>16.5</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.



## Receipt Listing

### North Madison County Public Library System

Report Date: From 2/1/02 To 2/28/02

Receipt #	Date	Name	Explanation	Bank	Total
58	2/2/02	FIRST FARMERS BANK	JANUARY INTEREST	4	\$21.49
59	2/13/02	PAYROLL		1	\$4,846.59
60	2/2/02	STAR FINANCIAL BANK	JANUARY INTEREST	1	\$402.55
61	2/27/02	PAYROLL		1	\$4,871.14
62	2/1/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3800	1	\$46.80
63	2/1/02	BURNETT-DELLINGER AGE	FUND ON WORKMAN'S COMP-RATE CHANGE PER STATE OF INDIANA - RECEIPT # 3801	1	\$30.00
64	2/4/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3802	1	\$211.00
65	2/4/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3803	1	\$106.30
66	2/4/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3804	1	\$39.70
67	2/4/02	SHARON FOUTS	FINES & FEES - RECEIPT # 3805	1	\$53.79
68	2/4/02	SUE ISENHOUR	DONATION TO ELWOOD CHILDREN'S ROOM - RECEIPT # 3806	1	\$70.00
69	2/4/02	POPULAR SUBSCRIPTION	REFUND - SUBSCRIPTION MADEMOISELLE- NO LONGER PUBLISHED-RECEIPT # 3807	1	\$14.00
70	2/5/02	MARKETING TECHNOLOGY	REBATE ON VIDEO PROJFECTION SYSTEM - RECEIPT # 3808	1	\$100.00
71	2/5/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3809	1	\$82.99
72	2/6/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3810	1	\$100.60
73	2/5/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3811	1	\$65.70
74	2/6/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3812	1	\$65.80
75	2/6/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3813	1	\$72.00
76	2/7/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3814	1	\$48.99
77	2/8/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3815	1	\$79.50
78	2/11/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3816	1	\$63.20
79	2/11/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3817	1	\$81.85
80	2/11/02	TREASURER MADISON CO	COUNTY OPTION TAX (FEBRUARY DISTRIBUTION)-RECEIPT # 3818	1	\$26,747.84
81	2/12/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3819	1	\$70.40
82	2/12/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3820	1	\$121.21
83	2/13/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3821	1	\$60.40
84	2/13/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 3822	1	\$12.00
85	2/15/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3823	1	\$150.57
85	2/15/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3824	1	\$98.91
87	2/15/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3825	1	\$61.80
88	2/15/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3826	1	\$53.20

Receipt #	Date	Name	Explanation	Bank	Total
89	2/19/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3827	1	\$137.91
90	2/19/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3828	1	\$33.20
91	2/19/02	SHARON FOUTS	FINES & FEES - RECEIPT # 3829	1	\$42.17
92	2/19/02	SHARON FOUTS	SALE OF BOOKS	1	\$28.00
93	2/20/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3831	1	\$85.00
94	2/20/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3832	1	\$79.05
95	2/20/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 3833	1	\$15.50
95	2/21/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3834	1	\$104.75
97	2/22/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3835	1	\$106.80
98	2/22/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3836	1	\$77.10
99	2/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3837	1	\$81.76
100	2/25/02	RICHARD EDMONDSON	DONATION-ELWOOD INDIANA ROOM - RECEIPT #3838	1	\$10.00
101	2/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3839	1	\$88.50
102	2/26/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3840	1	\$106.82
103	2/26/02	RAEANNA MERRITT	DONATION - ELWOOD GENERAL - MEMORY OF CLARA HOOVER	1	\$20.00
104	2/26/02	SHARON FOUTS	FINES & FEES - RECEIPT # 3842	1	\$88.89
105	2/26/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3843	1	\$41.20
105	2/26/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3844	1	\$90.30
107	2/27/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3845	1	\$83.55
108	2/28/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3846	1	\$73.80
109	2/28/02	DARLENE JEFFRIES	SALE OF BOOKS - RECEIPT # 3847	1	\$5.68
110	2/28/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 3848	1	\$500.00
111	2/2/02	COMMUNITY BANK	JANUARY INTEREST	1	\$5.53
<b>Total All Receipts</b>					<b>\$40,756.83</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Voucher List

North Madison County Public Library System

Report Date: From 2/1/02 To 2/28/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20476	71	ARAB TERMITE & PEST CONT	2/11/02		\$46.00
20477	72	ASPEN PUBLISHERS, INC.	2/11/02	WHAT 2002 SOCIAL SECURITY CHANGES MEAN TO YOU	\$21.85
20480	73	BALDWIN CONSTRUCTION CO	2/11/02	SHELVING AT FRANKTON	\$260.00
20481	74	BARBARA SNIPES	2/11/02	MILEAGE FOR JANUARY	\$47.06
20483	75	CINTAS CORPORATION	2/11/02	As per attached invoices.	\$31.95
20485	76	COOK ELECTRIC, INC.	2/11/02	REPAIR OUTSIDE LIGHTING & INSTALL SWITCH IN COMPUTER ROOM	\$2,663.46
20484	77	CNHI MEDIA	2/11/02	52 WEEK SUBSCRIPTION FOR ELWOOD	\$184.60
20486	78	COVEY INC.	2/11/02	TONER FOR COPIER	\$37.90
20487	79	DEMCO	2/11/02	As per attached invoices.	\$375.83
20490	80	EDWARDS ELECTRICAL & ME	2/11/02	REPLACE OUTDOOR SENSOR FOR HVAC	\$640.48
20491	81	ELWOOD CALL LEADER	2/11/02	52 WEEK SUBSCRIPTION FOR ELWOOD	\$86.40
20492	82	ELWOOD FIRE EQUIPMENT C	2/11/02	NEW FIRE EXTINGUISHER	\$81.00
20493	83	FILIP, INC.	2/11/02	As per attached invoices.	\$119.75
20494	84	FORTRES GRAND CORPORAT	2/11/02	FORTRES 101 EDUCATIONAL 15 CPU LICENSE UPGRADE	\$105.00
20495	85	GALE GROUP	2/11/02	As per attached invoices.	\$111.51
20496	86	GARETH STEVENS	2/11/02	As per attached invoices.	\$113.70
20499	87	K MART	2/11/02	SUPPLIES FOR TEEN TALENT SHOW	\$41.63
20500	88	KATHRYN COPPOCK	2/11/02	MILEAGE FOR COMPUTERS MAINTENANCE	\$7.14
20502	89	LTD COMMODITIES	2/11/02	As per attached invoices.	\$18.87
20501	90	LIBRARY CORPORATION, THE	2/11/02	NEW PAC STATIONS-SUPPORT OF CIRC, CATALOGING AND ELWOOD PAC STATIONS	\$8,941.00
20504	91	McCORMACK PRINTING IMPR	2/11/02	IDEAL SELF INKING STAMPS	\$180.00
20505	92	MIDWEST TAPE	2/11/02	As per attached invoices.	\$1,089.76
20506	93	QUILL CORPORATION	2/11/02	As per attached invoices.	\$461.32
20507	94	RADIO SHACK	2/11/02	As per attached invoices.	\$17.97
20508	95	RUFUS JESSIE	2/11/02	TRASH SERVICE-SUMMITVILLE-JANUARY THRU JUNE	\$72.00
20509	96	S & S WORLDWIDE	2/11/02	As per attached invoices.	\$65.26
20510	97	SELBY PUBLISHING	2/11/02	HOWARD COUNTY 1870 CENSUS	\$19.00
20512	98	TARGET PUBLICATIONS	2/11/02	AMERICAN BUSINESS DIRECTORY	\$364.95
20513	99	VECTREN ENERGY DELIVERY	2/11/02	As per attached invoices.	\$241.12
20514	100	WHEELER PUBLISHING, INC.	2/11/02	As per attached invoices.	\$13.98
20515	101	WORLD ALMANAC EDUCATIO	2/11/02	As per attached invoices.	\$1,943.55
20511	102	SPECIALTY STORE SERVICES	2/11/02	As per attached invoices.	\$166.90
20498	103	INDIANA LIBRARY FEDERATIO	2/11/02	PRECONFERENCE PROGRAM FOR JAMIE SCOTT	\$10.00
20503	104	MARVIN SAUBERT	2/11/02	SNOW REMOVAL & YARD WORK	\$150.00
20488	105	DIANA L. SHEPARD	2/11/02	MILEAGE FOR JANUARY	\$36.96
20489	106	EARTHLINK INC.	2/11/02	INTERNET FOR FRANKTON AND HAZELBAKER	\$61.85
20497	107	HORTON'S & SONS OF ELWO	2/11/02	PADLOCK	\$9.29
20478	108	AUDIO VISUAL COMMUNICATI	2/11/02	SERVICE CONTRACT FOR FEBRUARY	\$119.00
20482	109	BEVERLY AUSTIN	2/11/02	MILEAGE FOR OCTOBER,2001 THRU JANUARY 2002	\$102.48
20479	110	BAKER & TAYLOR	2/11/02	As per attached invoices.	\$5,773.14
0	111	PAYROLL	2/13/02	PAYROLL	\$14,463.83
0	112	EFTPS	2/13/02	P/R ENDING 2/9/02	\$3,651.23
20518	113	MADISON COUNTY FEDERAL	2/13/02	P/R ENDING 2/9/02	\$2,274.74
0	114	AETNA LIFE INSURANCE AND	2/13/02	P/R ENDING 2/9/02	\$180.00
20519	115	RAMSAY BUSINESS PRODUC	2/13/02	SERVICE CONTRACT ON COPIERS	\$158.68

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20520	116	STATE CHEMICAL MANUFACT	2/13/02	As per attached invoices.	\$134.47
20516	117	AT&T	2/13/02	As per attached invoices.	\$24.73
20517	118	EXPANETS	2/13/02	As per attached invoices.	\$36.59
0	119	PAYROLL	2/27/02	PAYROLL	\$14,552.12
0	120	EFTPS	2/27/02	P/R ENDING 2/23/02	\$3,681.33
0	121	AETNA LIFE INSURANCE AND	2/27/02	P/R ENDING 2/23/02	\$180.00
20525	122	INDIANA DEPARTMENT OF RE	2/27/02	PAYMENT FOR MONTH OF FEBRUARY	\$1,278.86
20526	123	MADISON COUNTY FEDERAL	2/27/02	P/R ENDING 2/23/02	\$2,271.57
20522	124	CITY OF ELWOOD NON-REVE	2/27/02	P/R ENDING 2/23/02	\$1,394.01
20521	125	AMERICAN ELECTRIC POWER	2/27/02		\$1,108.02
20523	126	ELWOOD 150	2/27/02	4 COPIES OF "OUR STORY THROUGH PICTURES"	\$60.00
20524	127	INCOLSA	2/27/02	2002 MEMBERSHIP FEES	\$50.00
20527	128	TOWN OF FRANKTON	2/27/02	FRANKTON UTILITIES	\$101.33
20528	129	VECTREN ENERGY DELIVERY	2/27/02	ELWOOD GAS	\$484.62
20529	130	VISA	2/27/02	CAMCORDER, SOFTWARE, CHILDREN'S PROGRAMMING SUPPLIES	\$918.00
<b>Total Amount of Claims</b>					<b>\$71,837.79</b>

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, March 01, 2002

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$71,837.79

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# *Bank Balances*

## *North Madison County Public Library System*

*Report as of: 2/28/02*

*Bank*

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1	Star Financial Bank	\$419,653.67
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,836.93
4	First Farmers Bank & Trust	\$18,686.03

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*Total all banks = \$450,176.63*

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	FEB	FEB	AMOUNT OF	% OF	YTD
	2001	2002	CHANGE	CHANGE	
<b>ELWOOD</b>					
ADULT	3259	3262	3	0%	6901
JUVENILE	2210	2452	242	11%	5133
Y. A.	122	147	25	20%	338
PERIOD.	456	513	57	13%	1069
AUDIO	252	220	-32	-13%	446
VIDEO	2171	2998	827	38%	6641
<b>TOTAL</b>	<b>8470</b>	<b>9592</b>	<b>1122</b>	<b>13%</b>	<b>20528</b>
<b>FRANKTON</b>					
ADULT	973	806	-167	-17%	1735
JUVENILE	774	821	47	6%	1445
Y. A.	31	44	13	42%	88
PERIOD.	301	227	-74	-25%	463
AUDIO	34	35	1	3%	62
VIDEO	697	1146	449	64%	2375
<b>TOTAL</b>	<b>2810</b>	<b>3079</b>	<b>269</b>	<b>10%</b>	<b>6168</b>
<b>HAZELBAKER</b>					
ADULT	581	776	195	34%	1556
JUVENILE	501	548	47	9%	1068
Y. A.	43	30	-13	-30%	69
PERIOD.	93	105	12	13%	253
AUDIO	50	55	5	10%	94
VIDEO	250	516	266	106%	1070
<b>TOTAL</b>	<b>1518</b>	<b>2030</b>	<b>512</b>	<b>34%</b>	<b>4110</b>
<b>SYSTEM</b>					
ADULT	4813	4844	31	1%	10192
JUVENILE	3485	3821	336	10%	7646
Y. A.	196	221	25	13%	495
PERIOD.	850	845	-5	-1%	1785
AUDIO	336	310	-26	-8%	602
VIDEO	3118	4660	1542	49%	10086
<b>TOTAL</b>	<b>12798</b>	<b>14701</b>	<b>1903</b>	<b>15%</b>	<b>30806</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	8097	2019	989
REF.	36	39	27
ASSITS.	2446	641	415
COMP A.	535	323	21
J.	943	N/A	106
PROG. A.	6 / 33	4 / 10	7 / 66
J.	22 / 363	4 / 31	14 / 73

**TECH SERV. PROCESSED 698 ITEMS AND WITHDREW 362 ITEMS**

**AGENDA**

**APRIL 8, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**HAZELBAKER LIBRARY IN SUMMITVILLE**

**EXECUTIVE SESSION  
6:45 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- A. Purchase/lease of real property IC5-14-1.5-6(B)(2)(d)
- B. Personnel IC5-14-1.5-6(b)(6)
  - 1. Director's evaluation ( Must be completed with contract by May meeting for vote.)

**REGULAR MEETING  
7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS**

**OLD BUSINESS  
NEW BUSINESS**

- 1. Computer policy update

**DIRECTOR'S REPORT**

**ADJOURNMENT**

June 10 meeting at Frankton  
(Public meeting starting at 7:00 p.m. If Executive session necessary it will be held after public meeting.)

**NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Executive Session  
April 8, 2002  
6:45pm**


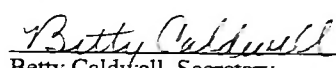
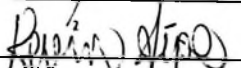
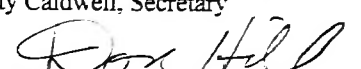
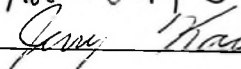
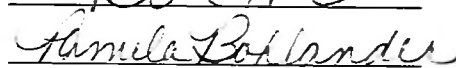

**CALL TO ORDER**

President Kevin Sipe called an executive session of the North Madison County Public Library System Board of Trustees to order at 6:45pm on April 8, 2002 in the meeting room of the Hazelbaker Community Library.

**CALL FOR QUORUM**

Present were President Kevin Sipe, Cindy Powell, Don Hill, Pam Bohlander and Wayne Davidson.

Discussion was held about personnel and an evaluation of the Director.

	 Betty Caldwell, Secretary
	
	
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NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES

Regular Meeting  
April 8, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library System Board of Trustees to order at 7:00pm on April 8, 2002 in the meeting room of the Hazelbaker Community Library.

CALL FOR QUORUM

Present were President Kevin Sipe, Cindy Powell, Don Hill, Pam Bohlander and Wayne Davidson.

MINUTES

Minutes were approved from the March meeting after a motion was made by Pam Bohlander to approve the Executive and Regular Meeting minutes and seconded by Don Hill.

CLAIMS REGISTER

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

The President of the Frankton Lion's Club has been in contact with President Sipe, informing him that the Frankton Lion's Club building is for sale, formerly the Handy Andy Store on the southeast corner of Church and Sigler Streets. The building sets on four lots, which covers an area approximately 135 by 140 feet. The building is 40 by 60 feet with approximately 2400 square feet. There is parking on the West side of the building and there is a storage building on the property. A metal roof has recently been installed. It was suggested the value of the property could be obtained from a commercial real estate broker. A motion was made by Don Hill that an express of interest should be conveyed to the Frankton Lion's Club and find the value of the building. Cindy Powell made a second to this motion and the motion carried. It was decided that the board would meet and take a tour of the facility as soon as possible. It should be during daylight hours because of lighting in the building, a Saturday was decided would be best for all members. Discussion was held concerning the building that we currently own.

NEW BUSINESS

Computer policy update

Revisions to the public access computer policy were presented. They include:  
The library can assume no liability for the performance or quality of any products purchased over the Internet  
Chat rooms are NOT allowed.

Federal Law requires all public libraries that receive funding from grants, USF, and other sources, to filter the Internet by July 2002.


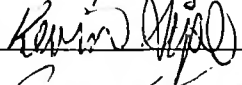
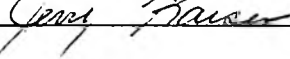
Taken out was: Also chat-rooms and e-mail are limited to one hour each day per patron. A motion was made by Pam Bohlander to accept the Public Access Computer Policy as amended; Cindy Powell made a second and the motion carried. The new policy will take effect immediately.


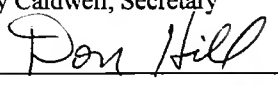

Carolyn Lambertson, Branch Manager at Summitville, reported that Marvin Saubert would be painting and doing other spring maintenance. During snow removal the outside drop box was damaged, it has been fixed all except repainting the damaged area. The Summitville staff has been invited to the First Christian Church Sunday, April 14. The church has received a gift, which they used to renovate the church. A portion of this gift has been donated to the Library. The Library staff will be attending Sunday to receive this gift.

Director's Report

On March 15 Barbara McAdams and the Director visited with Nina Lee of the Frankton-Lapel School system to establish a working relationship between the Schools and the Library. All parties feel that it would be beneficial if only one of the institutions purchase expensive reference materials, with the understanding that all students would have access. On March 19 a representative of AFLAC talked to the staff about supplemental insurance, there was not enough interest to pursue the insurance coverage. On March 20, Amber Blood was interviewed for the position of Youth Service Manager, which will be vacant when Sharon Fouts retires. She has accepted this position and will fill this position on July 1, 2002. Due to Governor O'Bannon's proposed budget cuts the library may have to pick up expenses that the State Library has been paying this could be as much as \$6,000 out of the telephone & telegraph budget line item. The library board of trustees is officially part of the Indiana Library Federation; the annual dues have been paid. On April 25 a representative from the Madison County Foundation will be at the Library for an interview with the Director and to video the library. This is in conjunction with the grant that was received along with Anderson Public Library from The Madison County Foundation. Beverly has been invited to be on the Board of the Madison County Foundation and will assume this position in August. The Youth Service department will probably hire one part-time clerk, move Jed Baker into a Clerk's position and hire a student page.

Don Hill made a motion to adjourn; a second was made by Wayne Davidson, the motion carried.

  
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Betty Caldwell, Secretary  
  
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# TRANSACTION REPORT

Apr-04-02 Thu 8:54 AM

Type	Sending		Receiver	TX/RX Time	Pages	Note
Date	Start					
Apr-04	8:53 AM		HERALD-BULLETIN	36s	1	OK

4/4/02  
 Please publish on  
 Friday or Saturday  
 and again on  
 Monday Thank  
 Diane

# TRANSACTION REPORT

Apr-04-02 Thu 8:58 AM

Type	Sending		Receiver	TX/RX Time	Pages	Note
Date	Start					
Apr-04	8:57 AM		CALL-LEADER	29s	1	OK

Post-it® Fax Note		7671	Date	4/4/02	# of pages	1
To	Sandy Burtson		From			
Co./Dept.	Please publish		Phone #	Friday or		
Phone #	Saturday		Phone #	and on		
Fax #	Monday		Fax #	Thank Diane		

**April 9, 2002**

**The Board of Trustees met last night at the Hazelbaker Library. The agenda was very short. The Public Access Computer Policy was updated. New copies will be distributed for the handbooks. If anyone wants a personal copy, they should contact me.**

**The Board has requested that each employee evaluate the Director. You will receive a form to fill out. You are not to put your name on The form. All information will be confidential.**

**A motion was made and accepted by the Board to investigate the offer of the Frankton Lion's Club to purchase their building. It is approx. 2400 square feet. Some discussion was held and the Board will be going to look at the building as soon as possible.**

**That's all!**

**Beverly**



# Register Of Claims

## North Madison County Public Library System

Report Date: From 3/12/02 To 4/8/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	191	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,816.96	3/27/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
<b>Total this claim</b>					<b>\$14,572.56</b>		
0	175	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,079.54	3/13/02	P/R ENDING 3/9/02
			FICA	Payroll Deductions	\$874.93		
			Federal Taxes Withheld	Payroll Deductions	\$1,412.51		
			Medicare	Payroll Deductions	\$204.61		
<b>Total this claim</b>					<b>\$3,571.59</b>		
0	176	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	3/13/02	P/R ENDING 3/9/02
				<b>Total this claim</b>			
0	194	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	3/27/02	P/R ENDING 3/23/02
				<b>Total this claim</b>			
0	192	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,114.77	3/27/02	P/R ENDING 3/23/02
			FICA	Payroll Deductions	\$903.46		
			Federal Taxes Withheld	Payroll Deductions	\$1,497.96		
			Medicare	Payroll Deductions	\$211.31		
<b>Total this claim</b>					<b>\$3,727.50</b>		
0	174	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,356.55	3/13/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
<b>Total this claim</b>					<b>\$14,112.15</b>		
20573	177	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$872.58	3/13/02	P/R ENDING 3/9/02
			OPERATING FUND	Other Professional Services	\$1,400.00		
<b>Total this claim</b>					<b>\$2,272.58</b>		
20574	178	MINOLTA BUSINESS SYSTEM	OPERATING FUND	Professional Services	\$110.00	3/13/02	REPAIR ON READER PRINTER
			<b>Total this claim</b>		<b>\$110.00</b>		
20575	179	BURNETTE - DELLINGER INC.	OPERATING FUND	Official Bonds	\$270.00	3/13/02	BOND FOR WAYNE DAVIDSON BOND RENEWAL FOR PAM BOHLANDER, DIANA SHEPARD
			<b>Total this claim</b>		<b>\$270.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20576	180	GRUNAU COMPANY	OPERATING FUND	Professional Services	\$245.00	3/13/02	QUARTERLY FIRE SPRINKLER INSPECTION
				<b>Total this claim</b>	<u>\$245.00</u>		
20577	182	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$38.42	3/27/02	
			OPERATING FUND	Electricity	\$1,077.03		
			OPERATING FUND	Electricity	\$1,023.29		
				<b>Total this claim</b>	<u>\$2,138.74</u>		
20578	183	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$257.89	3/27/02	
				<b>Total this claim</b>	<u>\$257.89</u>		
20579	184	AT&T	OPERATING FUND	Telephone & Telegraph	\$37.39	3/27/02	
			OPERATING FUND	Telephone & Telegraph	\$99.00		
				<b>Total this claim</b>	<u>\$136.39</u>		
20580	195	CITY OF ELWOOD NON-REVE	OPERATING FUND	Emp Cont Group Ins	\$750.61	3/27/02	PAYMENT FOR MARCH
			Insurance	Emp Cont Group Ins	\$643.40		
				<b>Total this claim</b>	<u>\$1,394.01</u>		
20581	189	ELWOOD PIPECREEK GENE	OPERATING FUND	Elwood Adult	\$25.00	3/27/02	PREPAID FOR COPY OF ELWOOD'S PEOPLE PAST AND PRESENT
				<b>Total this claim</b>	<u>\$25.00</u>		
20582	193	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$989.99	3/27/02	PAYMENT FOR MARCH
			County Taxes Withheld	Payroll Deductions	\$279.41		
				<b>Total this claim</b>	<u>\$1,269.40</u>		
20583	185	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$78.11	3/27/02	
				<b>Total this claim</b>	<u>\$78.11</u>		
20584	196	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$897.97	3/27/02	P/R ENDING 3/23/02
			OPERATING FUND	Other Professional Services	\$1,400.00		
				<b>Total this claim</b>	<u>\$2,297.97</u>		
20585	181	POSTMASTER	OPERATING FUND	Postage & UPS	\$34.00	3/27/02	POSTAGE STAMPS-SUMMITVILLE
				<b>Total this claim</b>	<u>\$34.00</u>		
20586	186	RAMSAY BUSINESS PRODUC	OPERATING FUND	Office Supplies	\$25.62	3/27/02	COPY COUNT-ELWOOD, SUMMITVILLE-COPIER LEASE-FRANKTON
			OPERATING FUND	Office Supplies	\$48.41		
			OPERATING FUND	Equipment/Rental	\$86.38		
				<b>Total this claim</b>	<u>\$160.41</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20587	187	TOWN OF FRANKTON	OPERATING FUND	Electricity	\$72.24	3/27/02	
			OPERATING FUND	Water	\$8.85		
			OPERATING FUND	Waste Disposal Services	\$9.28		
				<b>Total this claim</b>	<b>\$90.37</b>		
20588	188	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$511.12	3/27/02	
				<b>Total this claim</b>	<b>\$511.12</b>		
20589	190	VISA	OPERATING FUND	Elwood Children's Programing	\$67.16	3/27/02	SUPPLIES FOR WINTER CARNIVAL
				<b>Total this claim</b>	<b>\$67.16</b>		
20590	198	A&E TELEVISION NETWORKS	OPERATING FUND	Elwood Indiana Room	\$270.91	4/8/02	GENEALOGY RECORDS
				<b>Total this claim</b>	<b>\$270.91</b>		
20591	197	AMBER BLOOD	OPERATING FUND	Travelling Expense	\$33.32	4/8/02	MILEAGE TO CONFERENCE
				<b>Total this claim</b>	<b>\$33.32</b>		
20592	200	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$163.57	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$163.57</b>		
<del>20593</del>	199	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	4/8/02	
				<b>Total this claim</b>	<b>\$46.00</b>		
<del>20594</del>	201	AT&T	OPERATING FUND	Telephone & Telegraph	\$203.18	4/8/02	TWO MONTHS-WRONG ADDRESS
				<b>Total this claim</b>	<b>\$203.18</b>		
<del>20595</del>	202	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	4/8/02	SERVICE CONTRACT FOR APRIL
				<b>Total this claim</b>	<b>\$119.00</b>		
<del>20596</del>	244	BAKER & TAYLOR	OPERATING FUND	Elwood Adult	\$1,666.49	4/8/02	As per attached invoices.
			OPERATING FUND	Elwood Childrens	\$181.18		
			OPERATING FUND	Frankton	\$1,113.44		
			OPERATING FUND	Summitville	\$1,126.11		
			Gift	Elwood Childrens	\$378.17		
			OPERATING FUND	Other	\$181.14		
			OPERATING FUND	Elwood AV	\$77.04		
				<b>Total this claim</b>	<b>\$4,723.57</b>		
<del>20597</del>	203	BARBARA MCADAMS	OPERATING FUND	Postage & UPS	\$15.48	4/8/02	PETTY CASH REIMBURSEMENT
			OPERATING FUND	Frankton Programing	\$7.25		
			OPERATING FUND	Professional Services	\$30.00		
				<b>Total this claim</b>	<b>\$52.73</b>		
<del>20598</del>	204	BARBARA SNIPES	OPERATING FUND	Travelling Expense	\$58.80	4/8/02	MILEAGE FOR MARCH
				<b>Total this claim</b>	<b>\$58.80</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20599	205	BURNETTE - DELLINGER INC.	OPERATING FUND	Official Bonds	\$108.00	4/8/02	BLANKET BOND RENEWAL
				<b>Total this claim</b>	<b>\$108.00</b>		
20600	241	CAROLYN LAMBERTSON	OPERATING FUND	Summitville Programing	\$40.85	4/8/02	PETTY CASH REIMBURSEMENT
				<b>Total this claim</b>	<b>\$40.85</b>		
20601	240	CAROLYN LAMBERTSON	OPERATING FUND	Traveling Expense	\$104.27	4/8/02	MILEAGE TO CONFERENCES
				<b>Total this claim</b>	<b>\$104.27</b>		
20602	206	CARROT-TOP INDUSTRIES	OPERATING FUND	Operating Supplies	\$56.00	4/8/02	US FLAG
				<b>Total this claim</b>	<b>\$56.00</b>		
20603	207	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$37.19	4/8/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$36.52		
				<b>Total this claim</b>	<b>\$73.71</b>		
20604	208	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$158.08	4/8/02	
				<b>Total this claim</b>	<b>\$158.08</b>		
20605	209	COMMUNICATIONS MANAGE	OPERATING FUND	Professional Services	\$95.00	4/8/02	CABLING AT FRANKTON
				<b>Total this claim</b>	<b>\$95.00</b>		
20606	210	COOK ELECTRIC, INC.	OPERATING FUND	Professional Services	\$263.85	4/8/02	REPLACE BALLASTS AT ELWOOD-
			OPERATING FUND	Professional Services	\$121.30		ADD RECEPTACLE AT SUMMITVILLE
				<b>Total this claim</b>	<b>\$385.15</b>		
20607	211	CVS PHARMACY	OPERATING FUND	Operating Supplies	\$5.89	4/8/02	FILM
				<b>Total this claim</b>	<b>\$5.89</b>		
20608	212	DEMCO	OPERATING FUND	Furniture & Equipment	\$372.48	4/8/02	BOOK CARTS, PROGRAMMING
			OPERATING FUND	Operating Supplies	\$65.14		SUPPLIES
			OPERATING FUND	Frankton Programing	\$24.19		
			OPERATING FUND	Elwood Adult Programing	\$42.46		
				<b>Total this claim</b>	<b>\$504.27</b>		
20609	213	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$17.20	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$17.20</b>		
20610	214	GALE GROUP	OPERATING FUND	Elwood Adult	\$339.34	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$339.34</b>		
20611	215	GREG SHEPARD	OPERATING FUND	Traveling Expense	\$25.62	4/8/02	MILEAGE TO NURSING HOMES
				<b>Total this claim</b>	<b>\$25.62</b>		

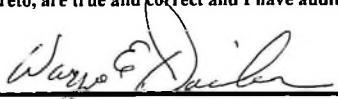
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20612	216	GROLIER EDUCATIONAL	OPERATING FUND	Elwood Childrens	\$1,136.34	4/8/02	As per attached invoices.
			OPERATING FUND	Elwood Adult	\$266.43		
				<b>Total this claim</b>	<b>\$1,402.77</b>		
20613	217	HILL-DONNELLY CORPORATI	OPERATING FUND	Elwood Adult	\$136.58	4/8/02	2002 ANDERSON-MUNCIE CRISS CROSS DIRECTOR
				<b>Total this claim</b>	<b>\$136.58</b>		
20614	218	HORTON'S & SONS OF ELWO	OPERATING FUND	Operating Supplies	\$14.43	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$14.43</b>		
20615	219	INDIANA STATE LIBRARY	PLAC	Other	\$425.00	4/8/02	1ST QUARTER 2002 PLAC-17 CARDS SOLD
				<b>Total this claim</b>	<b>\$425.00</b>		
20616	220	INDIANAPOLIS ZOO/WILDLIFE	OPERATING FUND	Elwood Children's Programing	\$250.00	4/8/02	ZOO MOBILE FOR NATIONAL LIBRARY WEEK-ELWOOD
				<b>Total this claim</b>	<b>\$250.00</b>		
20617	221	INTEGRATED DATA Solutio	OPERATING FUND	Technology Equipment	\$1,690.00	4/8/02	CISCO PIX FIREWALL/W LEVEL III SOFTWARE
				<b>Total this claim</b>	<b>\$1,690.00</b>		
20618	222	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$149.76	4/8/02	T1 LINE, 56K LINE
				<b>Total this claim</b>	<b>\$149.76</b>		
20619	223	JAMIE B. SCOTT	OPERATING FUND	Traveling Expense	\$168.70	4/8/02	MILEAGE
				<b>Total this claim</b>	<b>\$168.70</b>		
20620	224	JERRY BAKER	OPERATING FUND	Elwood Adult	\$0.15	4/8/02	
				<b>Total this claim</b>	<b>\$0.15</b>		
20621	225	K MART	OPERATING FUND	Furniture & Equipment	\$94.97	4/8/02	
				<b>Total this claim</b>	<b>\$94.97</b>		
20622	226	MARSH SUPERMARKET	OPERATING FUND	Elwood Children's Programing	\$45.55	4/8/02	PROGRAMMING SUPPLIES
				<b>Total this claim</b>	<b>\$45.55</b>		
20623	245	MATTHEW BENDER & CO., IN	OPERATING FUND	Elwood Adult	\$30.74	4/8/02	BURNS INDIANA LAWS
				<b>Total this claim</b>	<b>\$30.74</b>		
20624	227	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$692.71	4/8/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$522.80		
			OPERATING FUND	Summitville AV	\$505.66		
				<b>Total this claim</b>	<b>\$1,721.17</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20625	228	MINOLTA BUSINESS SYSTEM	OPERATING FUND	Professional Services	\$110.00	4/8/02	SERVICE ON READER PRINTER
				<b>Total this claim</b>	<u>\$110.00</u>		
20626	229	NAPPANEE PUBLIC LIBRARY	OPERATING FUND	Professional Services	\$1,820.00	4/8/02	52 CONTRACT HOURS WITH NICCL
				<b>Total this claim</b>	<u>\$1,820.00</u>		
20627	230	PITNEY BOWES	OPERATING FUND	Equipment/Rental	\$151.00	4/8/02	QUARTERLY SERVICE CHARGES FOR POSTAGE METER
				<b>Total this claim</b>	<u>\$151.00</u>		
20628	231	POSITIVE PROMOTIONS, INC.	OPERATING FUND	Frankton Programing	\$102.82	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$102.82</u>		
20629	232	PUBLIC EMP. RETIREMENT F	OPERATING FUND PERF	Emp Cont PERF Payroll Deductions	\$5,355.61 \$2,008.40	4/8/02	1ST QUARTER INSTALLMENT FOR PERF
				<b>Total this claim</b>	<u>\$7,364.01</u>		
20630	233	QUILL CORPORATION	OPERATING FUND OPERATING FUND	Office Supplies Operating Supplies	\$211.55 \$10.21	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$221.76</u>		
20631	242	RAMSAY BUSINESS PRODUC	OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND	Office Supplies Equipment/Rental Office Supplies Office Supplies Office Supplies	\$58.40 \$76.38 \$29.46 \$30.29 \$23.93	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$218.46</u>		
20632	234	SCOTT CONSTRUCTION	OPERATING FUND	Professional Services	\$60.00	4/8/02	SNOW REMOVAL-ELWOOD
				<b>Total this claim</b>	<u>\$60.00</u>		
20633	235	SUPERIOR LAMP AND SUPPL	OPERATING FUND	Operating Supplies	\$314.43	4/8/02	ENVIROSAFE LIGHT BULBS
				<b>Total this claim</b>	<u>\$314.43</u>		
20634	243	SYMANTEC CORPORATION	OPERATING FUND	Technology Software	\$269.35	4/8/02	UPDATES NORTON ANTI VIRUS ON GATES COMPUTERS
				<b>Total this claim</b>	<u>\$269.35</u>		
20635	236	TEACHER'S VIDEO COMPANY	OPERATING FUND	Elwood AV	\$37.13	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$37.13</u>		
20636	237	UPSTART	OPERATING FUND	Elwood Children's Programing	\$64.91	4/8/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$64.91</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
20637	238	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$76.73	4/8/02	As per attached invoices.
			OPERATING FUND	Gas	\$98.22		
			<b>Total this claim</b>		<b>\$174.95</b>		
20638	239	WEBER OFFICE EQUIPMENT	OPERATING FUND	Repair Parts/Maintenance	\$60.00	4/8/02	SERVICE ON TOSHIBA COPIER
			OPERATING FUND	Equipment/Maint.	\$75.00		
			<b>Total this claim</b>		<b>\$135.00</b>		
<b>Total Amount of Claims</b>					<b>\$72,460.05</b>		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, April 05, 2002


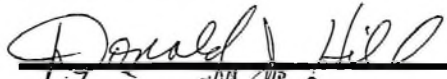
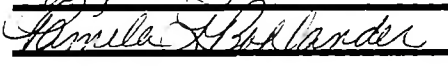
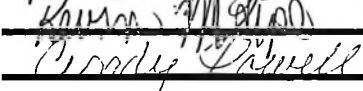
  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 8 day of April, 2002.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**PUBLIC ACCESS COMPUTER POLICY  
OF THE  
NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

Access to electronic information via the World Wide Web is complementary to the mission of the North Madison County Public Library System (hereafter identified as NMCPLS). Electronic information can satisfy the research and informational needs of NMCPLS users, and access to the Internet provides an unlimited resource of knowledge contained in libraries, databases, and other information resources around the world.

No one owns the Internet and therefore it cannot be legally controlled in its content or information. The NMCPLS Board of Trustees and the library staff are not responsible for the information that is accessed/obtained while using library equipment. In offering the Internet to the community, library staff cannot control access points, which often change unpredictably and rapidly. Therefore, library users access and use the Internet at their own risk. Users are hereby notified that they, not NMCPLS, are responsible for the access points they reach on the Internet.

No purchases may be made via the Internet provided by NMCPLS. The library strongly recommends that users of the Internet not reveal their personal address, telephone number, credit card number, bank account number, social security number, or any other financial or personal information. The library assumes no liability for the performance or quality of any products purchased over the Internet, and cannot guarantee the confidentiality of personal and credit card information transmitted over the Internet.

Failure to abide by the Internet Use policy may result in the loss of Internet and/or NMCPLS library privileges. Continued violation of the situations listed below will result in suspension of all library privileges:

- Violation of computer security system.
- Violation of another user's privacy.
- Use of the internet for unlawful, indecent, or malicious activities, including display of sexually explicit graphics
- Misrepresentation of the library or the identity of oneself.
- Use of abusive or objectionable language and the display or transmission of profane, abusive, or threatening language.
- Engaging in harassing behavior, such as sending or posting slanderous, libelous, obscene, or threatening messages, and other activities that could cause congestion and disruption of networks and systems.
- Violating any local, state, or federal statute.
- *Added* Cheating is NOT allowed.
- Downloading and/or installing software to the hard drive of any library computer.

[ Anyone accessing pornography sites will be asked to leave the computer area and will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the access of pornography and the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges.]

The Board of Trustees of NMCPLS reserve the right to:

Implement a fee structure in accordance with use of the Internet and to change the fees as necessary. There is a charge of twenty (\$.20) cents per page if the patron wishes to print his work.

Use a software program to filter the use of the Internet according to the mission, collection policies, and community/legal standards with regard to obscenity on any or all computers. (Federal Law requires all public libraries that receive funding from grants, USF, and other sources, to filter the Internet by July 2002.)

*Added*

Require the use of acceptable identification for anyone using the Internet at the library.

Limit the amount of time workstations may be used in order to make equipment available to other library users. This shall be for a period of one hour. The patron may continue to use the computer if no one else is waiting. If the patron currently using the computer has been on the computer for more than one hour and another patron wishes to use it, the patron on the computer will be given 10-minute notice in which he must complete or save his work before the next patron's turn. *Eliminated* Also classrooms and e-mail are limited to one hour each day per patron. Staff will monitor the time in which a patron is on the computer. The Staff's decision is final.

Modify this policy at any time.

As in the use of all other NMCPLS materials, children's access to the Internet is the sole responsibility of the child's parent or guardian. Parents of children who are under 18 years old must monitor their children's use of the Internet just as they monitor the use of NMCPLS's video collection. Parents and children are encouraged to read view and discuss the resources that NMCPLS has available regarding safe and appropriate use of the Internet by minors. No child under 18 will be allowed to use the Internet without a signed consent form on file.

Presently, it is not possible to use the same selection criteria which are used for other Library materials. Therefore, NMCPLS assumes no responsibility for the accuracy,



quality, or quantity of any information, or the site where that information is obtained. The library does prohibit accessing obscene material and intentionally leaving it for others to view.

The NMCPLS makes no guarantees, either expressed or implied, in respect to any equipment, programs, or other materials, their performance, or fitness for any particular purpose. Materials and equipment are provided for use "as is." The entire risk as to the quality and performance of computer equipment, programs, and documentation is with the user. In no event shall the library be liable for actual, incidental, or consequential damages in connection with or arising from the use of any equipment, programs, or other library materials.

Adopted 2/01  
Updated 4/02

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	MAR 2001	MAR 2002	AMOUNT OF CHANGE	% OF CHANGE	YTD
<b>ELWOOD</b>					
ADULT	3722	3812	90	2%	10713
JUVENILE	2511	2263	-248	-10%	7396
Y. A.	128	174	46	36%	512
PERIOD.	553	490	-63	-11%	1559
AUDIO	246	200	-46	-19%	646
VIDEO	2862	3390	528	18%	10031
<b>TOTAL</b>	<b>10022</b>	<b>10329</b>	<b>307</b>	<b>3%</b>	<b>30857</b>
<b>FRANKTON</b>					
ADULT	1162	905	-257	-22%	2640
JUVENILE	881	859	-22	-2%	2304
Y. A.	50	40	-10	-20%	128
PERIOD.	352	235	-117	-33%	698
AUDIO	41	32	-9	-22%	94
VIDEO	990	1150	160	16%	3525
<b>TOTAL</b>	<b>3476</b>	<b>3221</b>	<b>-255</b>	<b>-7%</b>	<b>9389</b>
<b>HAZELBAKER</b>					
ADULT	809	829	20	2%	2385
JUVENILE	489	585	96	20%	1653
Y. A.	36	40	4	11%	109
PERIOD.	100	116	16	16%	369
AUDIO	104	37	-67	-64%	131
VIDEO	291	509	218	75%	1579
<b>TOTAL</b>	<b>1829</b>	<b>2116</b>	<b>287</b>	<b>16%</b>	<b>6226</b>
<b>SYSTEM</b>					
ADULT	5693	5546	-147	-3%	15738
JUVENILE	3881	3707	-174	-4%	11353
Y. A.	214	254	40	19%	749
PERIOD.	1005	841	-164	-16%	2626
AUDIO	391	269	-122	-31%	871
VIDEO	4143	5049	906	22%	15135
<b>TOTAL</b>	<b>15327</b>	<b>15666</b>	<b>339</b>	<b>2%</b>	<b>46472</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9535	2171	1082
REF.	44	32	68
ASSITS.	2295	594	408
COMP A.	646	322	290
J.	1148	N/A	153
PROG. A.	7 / 60	2 / 3	2 / 26
J.	21 / 341	6 / 52	6 / 65

TECH. SERVICE PROCESS 816 ITEMS AND WITHDREW 610 ITEMS

**Financial Report**  
**North Madison County Public Library System**

Report Dates = 3/1/02 to 3/31/02

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. Operating Fund</b>						
100 Operating Fund	\$450,144.87	\$62,858.83	\$225,510.83	\$30,901.82	\$92,127.62	\$316,761.66
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$62,858.83</b>	<b>\$225,510.83</b>	<b>\$30,901.82</b>	<b>\$92,127.62</b>	<b>\$316,761.66</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$0.00	\$150.00	\$100.00	\$425.00	\$425.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$0.00	\$0.00	\$340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$75.64	\$936.57	\$15.00	\$275.00	\$9,472.45
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$0.00	\$0.00	\$0.00	\$0.00	\$14,828.23
<b>Subtotal</b>	<b>\$71,608.14</b>	<b>\$75.64</b>	<b>\$47,242.18</b>	<b>\$115.00</b>	<b>\$75,700.00</b>	<b>\$100,065.96</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$2,910.47	\$10,278.65	\$2,910.47	\$10,278.65	\$0.00
202 FICA	\$0.00	\$1,778.39	\$6,257.50	\$1,778.39	\$6,257.50	\$0.00
203 State Tax Withheld	\$0.00	\$989.99	\$3,473.86	\$989.99	\$3,473.86	\$0.00
204 County Taxes Withheld	\$0.00	\$279.41	\$980.50	\$279.41	\$980.50	\$0.00
205 PERF	\$0.00	\$0.00	\$0.00	\$577.04	\$2,008.40	\$2,008.40
206 Credit Union	\$0.00	\$1,770.55	\$6,124.43	\$1,770.55	\$6,124.43	\$0.00
207 Annuity	\$0.00	\$360.00	\$1,260.00	\$360.00	\$1,260.00	\$0.00
208 Insurance	\$0.00	\$643.40	\$2,252.74	\$643.40	\$2,252.74	\$0.00
209 Medicare	\$0.00	\$415.92	\$1,463.49	\$415.92	\$1,463.49	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$9,148.13</b>	<b>\$32,091.17</b>	<b>\$9,725.17</b>	<b>\$34,099.57</b>	<b>\$2,008.40</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$72,082.60</b>	<b>\$304,844.18</b>	<b>\$40,741.99</b>	<b>\$201,927.19</b>	<b>\$418,836.02</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

## Appropriation Report for 100 Operating Fund

North Madison County Public Library System

Report Date: From 3/1/02 To 3/31/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$27,173.51	\$95,579.68	\$268,621.32	26.2
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$1,511.20	\$5,349.38	\$14,919.62	26.4
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$972.17	\$972.17	\$527.83	64.8
1.16 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$2,194.31	\$7,720.99	\$21,691.01	26.3
1.18 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$0.00	\$0.00	\$32,766.00	0.0
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$750.61	\$1,929.29	\$7,070.71	21.4
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$32,601.80</b>	<b>\$111,551.51</b>	<b>\$345,896.49</b>	<b>24.4</b>
<i>2. Supplies</i>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$645.40	\$1,733.00	\$8,267.00	17.3
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	0.0
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$450.09	\$953.73	\$5,246.27	15.4
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$209.31	\$514.60	\$1,985.40	20.6
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$0.00	\$5.82	\$69.18	7.8
2.24 Bldg. Mall. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$38.34	\$164.82	\$1,335.18	11.0
2.27 Other Repair & mainten supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$87.17	\$1,912.83	4.4
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$254.29	\$863.70	\$2,116.30	25.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$1,427.00	\$13,573.00	9.5
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$1,597.43</b>	<b>\$5,769.84</b>	<b>\$36,255.16</b>	<b>13.7</b>
<i>2. Supplies</i>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$67.24	\$1,582.76	4.1
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$0.00</b>	<b>\$67.24</b>	<b>\$1,582.76</b>	<b>4.1</b>
<i>3. Other Services and Charge</i>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$1,937.50	\$6,657.52	\$11,342.48	37.0
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$2,800.00	\$9,800.00	\$26,600.00	26.9
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$1,071.63	\$1,611.29	\$8,548.21	15.9
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$34.00	\$550.05	\$2,149.95	20.4
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$172.14	\$452.80	\$1,947.20	18.9
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$630.00	\$3,370.00	15.8
3.26 Elwood Children's Programing	\$2,000.00	\$0.00	\$2,000.00	\$279.91	\$353.62	\$1,646.38	17.7
3.27 Elwood Adult Programing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$65.26	\$934.74	6.5
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	0.0
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.0
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$32.50	\$32.50	\$217.50	13.0
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$392.00	\$3,322.00	\$7,708.00	30.1
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$270.00	\$270.00	\$80.00	77.1
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$696.25	\$2,293.42	\$9,706.58	19.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.52 Electricity	\$23,100.00	\$0.00	\$23,100.00	\$2,710.98	\$4,568.81	\$18,530.19	19.9
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$240.78	\$449.42	\$2,450.58	15.5
3.54 Waste Disposal Services	\$600.00	\$0.00	\$600.00	\$9.28	\$158.47	\$441.53	26.4
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.62 Equipment/Maint.	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$858.00	\$3,142.00	21.4
3.72 Equipment/Rental	\$3,000.00	\$0.00	\$3,000.00	\$86.38	\$162.76	\$2,837.24	5.4
3.8 Dues	\$850.00	\$0.00	\$850.00	\$0.00	\$849.84	\$0.16	100.0
3.81 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	0.0
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$10,233.35</b>	<b>\$33,086.76</b>	<b>\$133,152.74</b>	<b>19.9</b>

*4. Capitol Outlays*

4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$153.88	\$504.88	\$4,995.12	9.2
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$0.00	\$7,591.52	\$6,508.48	53.8
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$2,666.79	\$9,378.12	\$24,121.88	28.0
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$1,078.79	\$3,759.09	\$8,740.91	30.1
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$290.65	\$747.16	\$1,252.84	37.4
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$1,185.38	\$4,817.94	\$13,682.06	26.0
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$1,298.72	\$3,670.95	\$8,829.05	29.4
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$990.50	\$1,074.50	\$2,925.50	26.9
4.4 Elwood Period. & News.	\$4,600.00	\$14.00	\$4,614.00	\$498.41	\$769.41	\$3,844.59	16.7
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$24.95	\$111.35	\$2,338.65	4.5
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$143.00	\$1,157.00	11.0
4.51 Elwood AV	\$10,500.00	\$0.00	\$10,500.00	\$813.03	\$2,057.01	\$8,442.99	19.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.52 Franklin AV	\$5,480.00	\$0.00	\$5,480.00	\$3,027.89	\$3,625.07	\$1,859.93	65.1
4.53 Summitville AV	\$2,800.00	\$0.00	\$2,800.00	\$637.07	\$925.25	\$1,874.71	33.0
4.54 Technology Software	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$105.00	\$2,395.00	4.2
4.6 2001 Encumbrances	\$5,735.06	\$0.00	\$5,735.06	\$5,735.06	\$5,735.06	\$0.00	100.0
<b>Subtotal</b>	<b>\$138,365.06</b>	<b>\$114.00</b>	<b>\$138,479.06</b>	<b>\$18,401.12</b>	<b>\$45,010.35</b>	<b>\$93,468.71</b>	<b>32.5</b>
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$62,833.70</b>	<b>\$195,485.70</b>	<b>\$610,355.86</b>	<b>24.3</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**Receipt Listing**  
**North Madison County Public Library System**

Report Date: From 3/1/02 To 3/31/02

Receipt #	Date	Name	Explanation	Bank	Total
112	3/2/02	FIRST FARMERS BANK	FEBRUARY INTEREST	4	\$21.51
113	3/13/02	PAYROLL		1	\$4,777.12
114	3/4/02	STAR FINANCIAL BANK	FEBRUARY INTEREST	1	\$290.80
115	3/27/02	PAYROLL		1	\$4,948.05
116	3/1/02	NANCY MURRAY	FINES & FEES - RECEIPT #3849	1	\$48.80
117	3/1/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3850	1	\$40.50
118	3/4/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3851	1	\$46.00
119	3/4/02	DIANA SHEPARD	FINES & FEES - RECEIPT # 3852	1	\$40.20
120	3/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3853	1	\$78.45
121	3/6/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3854	1	\$64.60
122	3/6/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3855	1	\$68.79
123	3/6/02	TREASURER MADISON CO	COUNTY OPTION TAX (MARCH DISTRIBUTION)	1	\$26,747.84
124	3/7/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3857	1	\$82.39
125	3/7/02	SHARON FOUTS	FINES & FEES - RECEIPT # 3858	1	\$44.54
126	3/8/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3859	1	\$34.53
127	3/8/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # #3860	1	\$137.82
128	3/11/02	BEVERLY AUSTIN	BOOK DISCUSSION BOOKS - RECEIPT #3861	1	\$49.00
129	3/11/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3862	1	\$41.30
130	3/11/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3863	1	\$59.10
131	3/12/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3864	1	\$117.10
132	3/12/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3865	1	\$100.06
133	3/12/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3866	1	\$66.10
134	3/13/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3867	1	\$57.40
135	3/14/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3868	1	\$50.15
136	3/14/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3869	1	\$7.04
137	3/15/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3870	1	\$27.10
138	3/15/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3871	1	\$42.00
139	3/18/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3872	1	\$50.59
140	3/18/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3873	1	\$21.20
141	3/18/02	SHARON FOUTS	FINES & FEES - RECEIPT # 3874	1	\$57.80
142	3/18/02	SHARON FOUTS	SALE OF BOOKS - RECEIPT # 3875	1	\$20.00
143	3/19/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3876	1	\$84.55
144	3/19/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 3877	1	\$8.00

Receipt #	Date	Name	Explanation	Bank	Total
145	3/20/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3878	1	\$103.57
146	3/20/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3879	1	\$80.50
147	3/21/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3880	1	\$40.96
148	3/22/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3881	1	\$49.79
149	3/25/02	JAMES OTT	FINES & FEES - RECEIPT # 3882	1	\$59.40
150	3/25/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3883	1	\$57.80
151	3/25/02	AUDITOR OF STATE OF IN	REIMBURSEMENT 2001 LSTA GRANT-GARY ROBERTSON SALARY- RECEIPT # 3884	1	\$1,012.44
152	3/26/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3885	1	\$41.25
153	3/26/02	DARLENE JEFFRIES	SALE OF BOOKS - RECEIPT # 3886	1	\$16.33
154	3/26/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3887	1	\$91.40
155	3/26/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 3888	1	\$94.27
156	3/27/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3889	1	\$33.35
157	3/27/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 3890	1	\$37.60
158	3/27/02	SHARON FOUTS	FINES & FEES - RECEIPT # 3891	1	\$40.00
159	3/28/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3892	1	\$48.25
160	3/29/02	NANCY MURRAY	FINES & FEES - RECEIPT # 3893	1	\$78.65
161	3/29/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 3894	1	\$500.00
162	3/29/02	RAEANNA MERRITT	DONATION TO ELWOOD YOUTH SERVIC GIFT FUND - RECEIPT # 3895	1	\$15.00
163	3/4/02	COMMUNITY BANK	FEBRUARY INTEREST	3	\$5.00

**Total All Receipts** **\$40,741.99**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Voucher List

North Madison County Public Library System

Report Date: From 3/1/02 To 3/31/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20531	131	AMBER BLOOD	3/11/02	MILEAGE TO CONFERENCES	
20532	132	ARAB TERMITE & PEST CONT	3/11/02		\$94.92
20533	133	AUDIO VISUAL COMMUNICATI	3/11/02	SERVICE CONTRACT FOR MARCH	\$46.00
20535	134	BARBARA SNIPE	3/11/02	MILEAGE FOR FEBRUARY	\$119.00
20536	135	BEST ACCESS SYSTEMS	3/11/02	SECURITY SYSTEM-VCR,CAMERAS,ETC-SERVICE CONTRACT	\$50.62
20538	136	CINTAS CORPORATION	3/11/02	As per attached invoices.	\$6,447.94
20543	137	COVEY INC.	3/11/02	TONER	\$110.90
20541	138	CRAIG ROOFING COMPANY	3/11/02	REPLACE MISSING SHINGLES AT ELWOOD	\$37.90
20539	139	CITY WATER & SEWAGE DEP	3/11/02	As per attached invoices.	\$400.00
20542	140	CVS PHARMACY	3/11/02	As per attached invoices.	\$153.82
20544	141	EDWARDS ELECTRICAL & ME	3/11/02	SCHEDULED PREVENTIVE MAINTENANCE	\$16.50
20545	142	ELWOOD CALL LEADER	3/11/02	CLASSIFIED AD PART-TIME CLERK	\$387.00
20546	143	ELWOOD HERITAGE PRESER	3/11/02	TWO COPIES OF VIDEO "A CITY AND IT'S PEOPLE"	\$32.50
20547	144	FILIP, INC.	3/11/02	As per attached invoices.	\$32.00
20548	145	GALE GROUP	3/11/02	As per attached invoices.	\$119.58
20549	146	GAYLORD BROS.	3/11/02	As per attached invoices.	\$169.67
20552	147	IDLEWINE LAWNMOWER SAL	3/11/02	INSTALL SNOW THROWER BELT	\$119.35
20553	148	INDIANA LIBRARIES' UNEMPL	3/11/02	2002 UNEMPLOYMENT COMPENSATION POOL BILLING	\$93.34
20554	149	INTELENET COMMISSION(ST	3/11/02	SERVICE START DATE12/15/00	\$972.17
20555	150	JERRY BAKER	3/11/02	PREPAY FOR BOOK "GREAT GREEN BOOK OF GARDEN SECRETS"	\$133.72
20555	151	K MART	3/11/02	As per attached invoices.	\$34.91
20557	152	LANDMARK AUDIOBOOKS	3/11/02	LEASE AUDIO CASSETTE-FRANKTON	\$137.43
20559	153	LORETTA DODD	3/11/02	MILEAGE FOR CONFERENCE	\$2,725.00
20560	154	MIDWEST TAPE	3/11/02	As per attached invoices.	\$26.60
20561	155	ORIENTAL TRADING COMPAN	3/11/02	SUPPLIES FOR WINTER CARNIVAL	\$1,622.67
20562	156	PAT STANDRIDGE	3/11/02	CLOWN FOR WINTER CARNIVAL	\$162.75
20560	157	ALEXANDER HAMILTON INSTI	3/11/02	PAYROLL LEGAL ALERT	\$50.00
20563	158	PILLSBURY CLASSIC COOKB	3/11/02	ONE YEAR SUBSCRIPTION TO CLASSIC COOKBOOKS	\$99.00
20565	159	QUILL CORPORATION	3/11/02	As per attached invoices.	\$24.95
20566	160	SAFECO BUSINESS INSURAN	3/11/02	FINAL PAYMENT FOR 2001 WORKMAN'S COMPENSATION	\$608.21
20561	161	HORTON'S & SONS OF ELWO	3/11/02	As per attached invoices.	\$392.00
20567	162	SELBY PUBLISHING	3/11/02	As per attached invoices.	\$18.25
20568	163	THOMAS T. BEELER, PUBLISH	3/11/02	As per attached invoices.	\$958.50
20569	164	UPSTART	3/11/02	BOOK BAGS	\$110.36
20570	165	USI, INC	3/11/02	LAMINATION POUCHES	\$106.88
20571	166	VECTREN ENERGY DELIVERY	3/11/02	As per attached invoices.	\$138.30
20572	167	VERIZON	3/11/02		\$185.13
20562	168	LIBRARY STORE INC., THE	3/11/02	As per attached invoices.	\$481.78
20564	169	PROQUEST INFORMATION & L	3/11/02	NEWSPAPER TO MICROFILM	\$163.90
20534	170	BAKER & TAYLOR	3/11/02	As per attached invoices.	\$256.41
20543	171	EARTHLINK INC.	3/11/02	INTERNET SERVICE FOR FRANKTON&SUMMITVILLE	\$5,989.16
20550	172	GROLIER EDUCATIONAL	3/11/02	As per attached invoices.	\$61.85
20537	173	CHRONICLE TRIBUNE	3/11/02	ONE YEAR SUBSCRIPTION FOR ELWOOD	\$346.68
0	174	PAYROLL	3/13/02	PAYROLL	\$143.00
0	175	EFTPS	3/13/02	P/R ENDING 3/9/02	\$14,112.15
					\$3,571.59

Varrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	176	AETNA LIFE INSURANCE AND	3/13/02	P/R ENDING 3/9/02	\$180.00
20573	177	MADISON COUNTY FEDERAL	3/13/02	P/R ENDING 3/9/02	\$2,272.58
20574	178	MINOLTA BUSINESS SYSTEM	3/13/02	REPAIR ON READER PRINTER	\$110.00
20575	179	BURNETTE - DELLINGER INC.	3/13/02	BOND FOR WAYNE DAVIDSON, BOND RENEWAL FOR PAM BOHLANDER, DIANA SHEPARD	\$270.00
20576	180	GRUNAU COMPANY	3/13/02	QUARTERLY FIRE SPRINKLER INSPECTION	\$245.00
20585	181	POSTMASTER	3/27/02	POSTAGE STAMPS-SUMMITVILLE	\$34.00
20577	182	AMERICAN ELECTRIC POWER	3/27/02		\$2,138.74
20578	183	AMERITECH	3/27/02		\$257.89
20579	184	AT&T	3/27/02		\$136.39
20583	185	INDIANA-AMERICAN WATER C	3/27/02		\$78.11
20586	186	RAMSAY BUSINESS PRODUC	3/27/02	COPY COUNT-ELWOOD, SUMMITVILLE-COPIER LEASE-FRANKTON	\$160.41
20587	187	TOWN OF FRANKTON	3/27/02		\$90.37
20588	188	VECTREN ENERGY DELIVERY	3/27/02		\$511.12
20581	189	ELWOOD PIPECREEK GENE	3/27/02	PREPAID FOR COPY OF ELWOOD'S PEOPLE PAST AND PRESENT	\$25.00
20589	190	VISA	3/27/02	SUPPLIES FOR WINTER CARNIVAL	\$67.16
0	191	PAYROLL	3/27/02	PAYROLL	\$14,572.56
0	192	EFTPS	3/27/02	P/R ENDING 3/23/02	\$3,727.50
20582	193	INDIANA DEPARTMENT OF RE	3/27/02	PAYMENT FOR MARCH	\$1,269.40
0	194	AETNA LIFE INSURANCE AND	3/27/02	P/R ENDING 3/23/02	\$180.00
20580	195	CITY OF ELWOOD NON-REVE	3/27/02	PAYMENT FOR MARCH	\$1,394.01
20584	196	MADISON COUNTY FEDERAL	3/27/02	P/R ENDING 3/23/02	\$2,297.97

Total Amount of Claims \$72,082.60

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, April 03, 2002

Fiscal Officer

ALLOWANCE OF VOUCHERS

IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$72,082.60

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.



# *Bank Balances*

## *North Madison County Public Library System*

*Report as of: 3/31/02*

<i>Bank</i>		
1	Star Financial Bank	\$388,286.55
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,841.93
4	First Farmers Bank & Trust	\$18,707.54
<i>Total all banks =</i>		<b>\$418,836.02</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**AGENDA**

**MAY 13, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**Elwood Public Library  
Executive Session  
6:30 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- A. Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)  
Frankton property**
- B. Personnel IC5-14-1.5-6(b)(6)**
  - 1. Director's evaluation
  - 2. Sharon's retirement

**Regular Meeting  
7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS**

- 1. Frankton

**NEW BUSINESS**

- 1. Director's contract
- 2. National City Lease
- 3. Meeting Room Policy
- 4. 2003 Budget, calendar

**DIRECTOR'S REPORT**

**ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE SESSION  
May 13, 2002  
6:30pm**

**CALL TO ORDER**

The Board of Trustees of the North Madison County Public Library met in an executive session at 6:30pm on May 13, 2002 in the meeting room of the Elwood Public Library. President Kevin Sipe called the meeting to order.

**CALL FOR QUORUM**

Present along with President Sipe were members Pam Bohlander, Jerry Kaiser, Don Hill, Betty Caldwell and Wayne Davidson. Also present were Director Beverly Austin and Administrative Assistant Diana Shepard. Cindy Powell was not in attendance.

**BUSINESS**


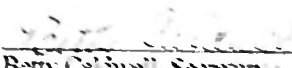
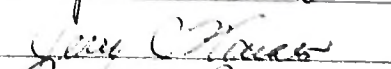

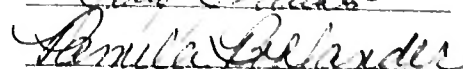
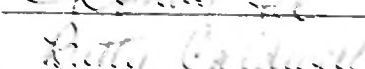
Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d) Frankton Property

A tour of the Frankton Lion's Club building, formerly Handy Andy, is scheduled for Saturday, May 17, 2002 at 9:00. Lloyd Young, a representative of the Lion's Club will conduct the tour. All, who are available at this time, are ask to attend.

Personnel IC 5-14-1.5-6(b)(6)

There will be an open house, to honor Sharon Fouts for her years of service to the North Madison County Public Library, on June 28, 2002 from 2-5 pm at the Elwood Public Library. Sharon's retirement will leave a vacancy in the Youth Service Department. Jeff Baker will be going from Student Page to Part-time Clerk. One additional part-time clerk will be hired and a student page will be hired. Greg Shepard resigned his position at the library due to an offer of another position. He has shown an interest in filling in if part of the custodial staff needs to be absent from work. His vacancy will not be filled at this time. The director attended the funeral of Esther Hunt as representative of the library. Emily Davidson's sister passed away, a donation was made to the American Cancer Society in her honor.

The Director's evaluation was discussed.

	 Betty Caldwell, Secretary
	
	

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
May 13, 2002  
7:00pm

**CALL TO ORDER**

President Kevin Sipe called a regular meeting of the North Madison County Public Library System Board of Trustees to order at 7:00pm on May 13, 2002 in the meeting room of the Elwood Public Library.

**CALL FOR QUORUM**

Present were President Kevin Sipe, Wayne Davidson, Betty Caldwell, Don Hill, Jerry Kaiser and Pam Bohlander. Also present was special guest Mayor Phil Metzger, Director Beverly Austin and Administrative Assistant Diana Shepard.

New business was presented by special guest, Mayor Phil Metzger. The Sesquicentennial Committee would like to donate a fountain to the City of Elwood in conjunction with the city celebration, which will take place August 11-18, 2002. Several locations were considered as to where to place the fountain and it was decided that in front of the arch on property owned by the library would be the first choice. Mayor Metzger ask for permission from the board to place the fountain on library property. The fountain would be 22 feet wide, by 16 feet. It would have a cement base with a limestone cap, three tiers of glass blocks, with the top tier being in the same shape as the arch. The fountain would have lighting that would show through the glass blocks and a small pump to cascade water over the blocks. The bottom tier could be 18 inches deep to be safe for children. Six trees would need to be moved, which would be done by the city. A walkway leading to the arch would be put in place. The Sesquicentennial Committee would furnish the initial cost of the fountain, the city would do most of the work and perform future maintenance on the fountain, and the library would be responsible for paying electrical costs incurred by lighting and the pump. Liability for the fountain was discussed. It was requested a decision be made at the June meeting and a contract be drawn between the city and the library.

**MINUTES**

Minutes were approved after a motion was made by Pam Bohlander and seconded by Wayne Davidson.

**CLAIMS REGISTER**

The members signed the claims register and Treasurer Wayne Davidson signed checks.

**OLD BUSINESS**

Frankton

A tour will be conducted by Lloyd Young, representative of the Lion's Club, of the Frankton Lion's Club building on Saturday, May 18, 2002 at 9:00am. All board members who are available are ask to attend.

**NEW BUSINESS**

Director's contract

The director's new contract, that will commence on June 1, 2002 and expire on June 1, 2005, was read. It includes a 4% raise which makes her salary \$37,856.00 annually to be paid in 26 equal bi-weekly payments of \$1,456.00. Also included are twenty vacation days and four personal days, sick leave and compassionate leave are the same as the staff. A motion to accept the director's contract with Beverly Austin as our director was made by Pam Bohlander. Jerry Kaiser made a second and the motion carried.

National City Lease

The library has been contacted by Mr. Minks from National City Bank. They are requesting a contract for a five-year lease with a five-year option. The Bank would like to install a ATM machine, however they do not want to go to that expense if they cannot continue their lease for an extended time. After discussion it was decided that a decision could not be made at this time, a motion was made by Jerry Kaiser to table this issue. Don Hill made a second and the motion carried.

Meeting room policy

Jerry Alexander from the office of Mike Pence called the library to ask permission to use our meeting room for a Town Meeting held by Mike Pence. This raised the question as to the legality of letting them use the meeting room. Advice was sought from Library Attorney Jim Wilson. He advised that a town meeting could be held at the library as long as it is not a caucus. The only problem seems to be that the Town Meeting was held close to Election Day. It was suggested that it could be added to the meeting room policy that political meetings could not be held at the library for so many days before election. The board should receive a copy of the present meeting room policy.

2003 Budget calendar

A copy of the proposed 2003 budget calendar was distributed. Also 2003 preliminary budget figures were distributed for the board to consider.

**DIRECTOR'S REPORT**

Patriotic and sesquicentennial banners have been purchased from the Elwood Chamber of Commerce to be displayed in the downtown area. They were purchased from the Elwood Gift Fund. On May 23 the Friends of the Library will meet for reorganization. The Library in conjunction with the Friends of the Library will have a booth at the Elwood Glass Festival. The festival will be held on Friday, Saturday and Sunday, August 16-18. Members of the friends and library staff will man the booth, if any board member would like to participate the help would be appreciated. The library has been mentioned in the newspaper several times lately. An article about the library along with a picture of the library staff was ran during National Library Week. Jerry and Brenda Williams donated the first book to the library. Jamie Scott has received her diploma from Purdue University School of Technology; she graduated with a Bachelor of Science Degree. Beverly does readings at Parkview Nursing Home on the first and third Tuesday of the month. She will be attending the Chamber Connection on Thursday, May 16. The theme

for the Adult Reading Program is Hometown Pride and will start on June 10th. Mr. Berkemeier has requested permission to end the Memorial Day Parade at the Library parking lot and to use the patio for a memorial service. It is to be at the Director's discretion.

Questions were brought forward concerning the new policy where patrons have the option to chose if they would like their borrowing history to be kept for them. What would be the responsibility of the librarian if they were ask to furnish this information and do patrons understand what this really means in regards to their privacy? The director will research these concerns for the next meeting.

The June meeting will be held on June 10 at Frankton Community Library at 6:30pm. A motion to adjourn was made by Jerry Kaiser at 8:15pm. Betty Caldwell made a second and the motion carried.

Wynne E. Dill  
Jerry Kaiser  
Janice Bellander

Betty Caldwell  
Betty Caldwell, Secretary  
Kevin McVine  
Ronald J. Hill

## Register Of Claims

### North Madison County Public Library System

Report Date: From 4/9/02 To 5/13/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	254	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,273.99	4/24/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$14,029.59</b>		
0	246	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,412.05	4/10/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$801.17		
				<b>Total this claim</b>	<b>\$14,213.22</b>		
0	270	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,119.28	5/8/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$13,874.88</b>		
0	272	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	5/8/02	P/R ENDING 5/4/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	271	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,061.44	5/8/02	P/R ENDING 5/4/02
			FICA	Payroll Deductions	\$860.23		
			Federal Taxes Withheld	Payroll Deductions	\$1,394.13		
			Medicare	Payroll Deductions	\$201.21		
				<b>Total this claim</b>	<b>\$3,517.01</b>		
0	255	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,073.24	4/24/02	P/R ENDING 4/20/02
			FICA	Payroll Deductions	\$869.80		
			Federal Taxes Withheld	Payroll Deductions	\$1,395.03		
			Medicare	Payroll Deductions	\$203.44		
				<b>Total this claim</b>	<b>\$3,541.51</b>		
0	315	LANDMARK AUDIOBOOKS	OPERATING FUND	Frankton AV	(\$2,725.00)	5/13/02	ADD BACK TO FRANKTON AV THAT
			OPERATING FUND	Frankton	\$2,725.00		WAS PAID-SHOULD HAVE BEEN
				<b>Total this claim</b>	<b>\$0.00</b>		BOOKS
0	248	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	4/10/02	P/R ENDING 4/6/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	247	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,087.31	4/10/02	P/R ENDING 4/6/02
			FICA	Payroll Deductions	\$881.21		
			Federal Taxes Withheld	Payroll Deductions	\$1,438.30		
			Medicare	Payroll Deductions	\$206.10		
				<b>Total this claim</b>	<b>\$3,612.92</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	256	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	4/24/02	P/R ENDING 4/20/02
				<b>Total this claim</b>	<u>\$180.00</u>		
20639	252	GAYLORD BROS.	OPERATING FUND	Furniture & Equipment	\$148.01	4/10/02	KIK STEP STOOL, BOOK ENDS-FRANKTON
				<b>Total this claim</b>	<u>\$148.01</u>		
20640	249	MADISON COUNTY FEDERAL	Credit Union OPERATING FUND	Payroll Deductions Other Professional Services	\$1,005.47 \$1,400.00	4/10/02	P/R ENDING 4/6/02
				<b>Total this claim</b>	<u>\$2,405.47</u>		
20641	250	SIMPLEX/GRINNELL LP	OPERATING FUND	Operating Supplies	\$9.82	4/10/02	PULL STATION ROD FOR FIRE ALARM
				<b>Total this claim</b>	<u>\$9.82</u>		
20642	251	VERIZON	OPERATING FUND	Telephone & Telegraph	\$242.19	4/10/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$242.19</u>		
20643	253	LTD COMMODITIES	OPERATING FUND	Operating Supplies	\$26.23	4/10/02	SCRAPBOOKS
				<b>Total this claim</b>	<u>\$26.23</u>		
20644	260	AMERICAN ELECTRIC POWER	OPERATING FUND OPERATING FUND OPERATING FUND	Electricity Electricity Electricity	\$12.42 \$364.19 \$1,224.48	4/24/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$1,601.09</u>		
20645	261	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$238.85	4/24/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$238.85</u>		
20646	262	AT&T	OPERATING FUND OPERATING FUND	Telephone & Telegraph Telephone & Telegraph	\$32.13 \$53.09	4/24/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$85.22</u>		
20647	258	CITY OF ELWOOD NON-REVE	OPERATING FUND Insurance	Emp Cont Group Ins Emp Cont Group Ins	\$750.61 \$643.40	4/24/02	HEALTH INSURANCE-SHARON FOUTS, GLENNA STEWART
				<b>Total this claim</b>	<u>\$1,394.01</u>		
20648	263	CNHI MEDIA	OPERATING FUND	Summitville Period. & Newsp.	\$184.60	4/24/02	ONE YEAR SUBSCRIPTION FOR HERALD BULLETIN-SUMMITVILLE
				<b>Total this claim</b>	<u>\$184.60</u>		
20649	264	ELWOOD PIPECREEK GENEALOGY	OPERATING FUND	Frankton	\$25.00	4/24/02	ELWOOD'S PEOPLE PAST AND PRESENT
				<b>Total this claim</b>	<u>\$25.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20650	257	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$974.95	4/24/02	FOR MONTH OF APRIL
			County Taxes Withheld	Payroll Deductions	\$274.96		
				<b>Total this claim</b>	<b>\$1,249.91</b>		
20651	265	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$37.72	4/24/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$37.72</b>		
20652	259	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$992.44	4/24/02	P/R ENDING 4/24/02
			OPERATING FUND	Other Professional Services	\$1,400.00		
				<b>Total this claim</b>	<b>\$2,392.44</b>		
20653	266	MADISON COUNTY TREASUR	OPERATING FUND	Taxes	\$30.00	4/24/02	DITCH ASSESSMENT TAXES
			OPERATING FUND	Taxes	\$40.50		
			OPERATING FUND	Taxes	\$40.00		
				<b>Total this claim</b>	<b>\$110.50</b>		
20654	267	TOWN OF FRANKTON	OPERATING FUND	Electricity	\$64.39	4/24/02	As per attached invoices.
			OPERATING FUND	Water	\$8.85		
			OPERATING FUND	Waste Disposal Services	\$9.07		
				<b>Total this claim</b>	<b>\$82.31</b>		
20655	268	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$451.34	4/24/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$451.34</b>		
20656	269	VISA	OPERATING FUND	Professional Services	\$29.95	4/24/02	RENEWAL MCAFFEE.COM VIRUS SCAN ON LINE-ACCOUNT COMPUTER
				<b>Total this claim</b>	<b>\$29.95</b>		
20657	274	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$305.42	5/8/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$305.42</b>		
20658	275	AT&T	OPERATING FUND	Telephone & Telegraph	\$57.93	5/8/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$57.93</b>		
20659	273	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$996.78	5/8/02	P/R ENDING 5/4/02
			OPERATING FUND	Other Professional Services	\$1,400.00		
				<b>Total this claim</b>	<b>\$2,396.78</b>		
20660	276	POSTMASTER	OPERATING FUND	Postage & UPS	\$34.00	5/8/02	POSTAGE FOR FRANKTON-SUMMITVILLE
			OPERATING FUND	Postage & UPS	\$34.00		
				<b>Total this claim</b>	<b>\$68.00</b>		
20661	277	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$65.42	5/8/02	As per attached Invoices.
				<b>Total this claim</b>	<b>\$65.42</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20662	288	A.E. BOYCE CO., INC.	OPERATING FUND	Official Records	\$109.83	5/13/02	GENERAL RECEIPT BOOKS FOR FRONT DESK
				<b>Total this claim</b>	<u>\$109.83</u>		
20663	279	A.E. WATSON COMPANY	OPERATING FUND	Elwood Adult	\$19.95	5/13/02	HOW SAFE IS YOUR CHLD CARE?-PREPAID
				<b>Total this claim</b>	<u>\$19.95</u>		
20664	280	ALEXANDRIA TIMES-TRIBUNE	OPERATING FUND	Summitville Period. & Newsp.	\$22.00	5/13/02	ONE YEAR SUBSCRIPTION
				<b>Total this claim</b>	<u>\$22.00</u>		
20665	326	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$12.16	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$12.16</u>		
20666	281	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$46.00</u>		
20667	308	AT&T	OPERATING FUND	Telephone & Telegraph	\$41.26	5/13/02	As per attached invoices.
			OPERATING FUND	Telephone & Telegraph	\$31.56		
				<b>Total this claim</b>	<u>\$72.82</u>		
20668	282	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	5/13/02	SERVICE CONTRACT FOR MAY
				<b>Total this claim</b>	<u>\$119.00</u>		
20669	283	AWARDS.COM	OPERATING FUND	Operating Supplies	\$290.15	5/13/02	MOUSE PADS
				<b>Total this claim</b>	<u>\$290.15</u>		
20670	278	BAKER & TAYLOR	OPERATING FUND	Elwood Adult	\$1,943.33	5/13/02	As per attached invoices.
			OPERATING FUND	Elwood Childrens	\$881.87		
			OPERATING FUND	Elwood YA	\$210.07		
			OPERATING FUND	Frankton	\$1,123.20		
			OPERATING FUND	Summitville	\$1,059.80		
			OPERATING FUND	Elwood AV	\$137.36		
			Gift	Elwood Adult	\$14.53		
			Gift	Elwood Childrens	\$65.71		
			Gift	Summitville	\$327.67		
			OPERATING FUND	Other	\$143.69		
				<b>Total this claim</b>	<u>\$5,907.23</u>		
20671	284	BARBARA MCADAMS	OPERATING FUND	Postage & UPS	\$3.52	5/13/02	PETTY CASH REINBURSEMENT
			OPERATING FUND	Cleaning & Sanitation Supplies	\$5.98		
			OPERATING FUND	Operating Supplies	\$19.11		
			OPERATING FUND	Frankton Programing	\$16.88		
				<b>Total this claim</b>	<u>\$45.49</u>		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20672	285	BARBARA SNIPES	OPERATING FUND	Travelling Expense	\$50.62	5/13/02	MILEAGE FOR APRIL
				<b>Total this claim</b>	<b>\$50.62</b>		
20673	286	BERNAN ASSOCIATES	OPERATING FUND	Elwood Adult	\$39.00	5/13/02	ZIP CODE DIRECTORY
				<b>Total this claim</b>	<b>\$39.00</b>		
20674	287	BON PRINTING	OPERATING FUND	Elwood Adult Programing	\$92.00	5/13/02	INDIANA FANS FOR ADULT SUMMER READING PROGRAM & GLASS FESTIVAL
				<b>Total this claim</b>	<b>\$92.00</b>		
20675	289	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$37.19	5/13/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$36.52		
				<b>Total this claim</b>	<b>\$73.71</b>		
20676	290	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$153.82	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$153.82</b>		
20677	291	CNHI MEDIA	OPERATING FUND	Frankton Per. & Newsp.	\$184.60	5/13/02	ONE YEAR SUBSCRIPTION HERALD BULLETIN-FRANKTON
				<b>Total this claim</b>	<b>\$184.60</b>		
20678	292	CVS PHARMACY	OPERATING FUND	Elwood Children's Programing	\$21.77	5/13/02	PHOTO FINISHING FOR ELWOOD CHILDREN'S
				<b>Total this claim</b>	<b>\$21.77</b>		
20679	296	DEMCO	OPERATING FUND	Furniture & Equipment	\$225.56	5/13/02	As per attached invoices.
			OPERATING FUND	Operating Supplies	\$24.16		
			OPERATING FUND	Book Processing	\$488.52		
				<b>Total this claim</b>	<b>\$738.24</b>		
20680	293	ELWOOD CHAMBER OF COM	Gift	Operating Supplies	\$225.00	5/13/02	PATRIOTIC & SESQUICENTENNIAL BANNER
				<b>Total this claim</b>	<b>\$225.00</b>		
20681	294	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$545.29	5/13/02	BILLS HIGHER-EXPENETS NEW BILLING SYSTEM-ADJUSTMENT OF BILLS
				<b>Total this claim</b>	<b>\$545.29</b>		
20682	295	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$61.29	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$61.29</b>		
20683	297	GALE GROUP	OPERATING FUND	Summitville	\$111.51	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$111.51</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20684	298	GAYLORD BROS.	OPERATING FUND	Furniture & Equipment	\$197.14	5/13/02	HANGING BAG DISPLAYER-ONE RETURNED
			OPERATING FUND	Book Processing	\$105.57		
				<b>Total this claim</b>	<b>\$302.71</b>		
20685	299	HORTON'S & SONS OF ELWO	OPERATING FUND	Operating Supplies	\$391.50	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$391.50</b>		
20686	300	IDLEWINE LAWMOWER SAL	OPERATING FUND	Equipment/Maint.	\$92.91	5/13/02	REPAIR LAWN TRACTOR
				<b>Total this claim</b>	<b>\$92.91</b>		
20687	301	INTEGRATED DATA SOLUTIO	OPERATING FUND	Techology Software	\$1,270.00	5/13/02	WEBSense FILTERING SOFTWARE
				<b>Total this claim</b>	<b>\$1,270.00</b>		
20688	302	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$546.22	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$546.22</b>		
20689	303	K MART	OPERATING FUND	Operating Supplies	\$189.45	5/13/02	As per attached invoices.
			OPERATING FUND	Frankton Programing	\$42.90		
				<b>Total this claim</b>	<b>\$232.35</b>		
20690	304	K-MART	OPERATING FUND	Frankton Programing	\$20.97	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$20.97</b>		
20691	305	L. MICHELE COLLIER	OPERATING FUND	Other	\$10.95	5/13/02	LOST BOOK PAID FOR AND LATER RETURNED
				<b>Total this claim</b>	<b>\$10.95</b>		
20692	306	LANDMARK AUDIOBOOKS	OPERATING FUND	Elwood AV	\$1,375.00	5/13/02	ANNUAL LEASE FOR AUDIOBOOKS
				<b>Total this claim</b>	<b>\$1,375.00</b>		
20693	307	LEXIS NEXIS MATTHEW BEND	OPERATING FUND	Elwood Adult	\$75.76	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$75.76</b>		
20694	309	LIBRARY CORPORATION, THE	OPERATING FUND	Automation	\$6,165.00	5/13/02	SUPPORT, NEW CIRCULATION STATIONS-FRANKTON, S'VILLE
			OPERATING FUND	Automation	\$2,082.00		
			OPERATING FUND	Technology Equipment	\$1,153.00		
			OPERATING FUND	Technology Equipment	\$1,153.00		
				<b>Total this claim</b>	<b>\$10,553.00</b>		
20695	310	LIBRARY STORE INC., THE	OPERATING FUND	Book Processing	\$156.50	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$156.50</b>		
20696	311	MANIFOLD REFUSE, INC.	OPERATING FUND	Waste Disposal Services	\$60.00	5/13/02	2ND QUARTER TRASH REMOVAL- FRANKTON
				<b>Total this claim</b>	<b>\$60.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20697	312	MARSH SUPERMARKET	OPERATING FUND	Elwood Children's Programing	\$49.86	5/13/02	SUPPLIES FOR PROGRAMMING
				<b>Total this claim</b>	<u>\$49.86</u>		
20698	313	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$583.42	5/13/02	MOWING & REPAIRS-SUMMITVILLE
				<b>Total this claim</b>	<u>\$583.42</u>		
20699	314	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$370.88	5/13/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$837.66		
			OPERATING FUND	Summitville AV	\$167.89		
				<b>Total this claim</b>	<u>\$1,376.43</u>		
20700	316	MINOLTA BUSINESS SYSTEM	OPERATING FUND	Equipment/Maint.	\$110.00	5/13/02	REPAIR TO READER PRINTER
				<b>Total this claim</b>	<u>\$110.00</u>		
20701	317	QUILL CORPORATION	OPERATING FUND	Office Supplies	\$204.98	5/13/02	As per attached invoices.
			OPERATING FUND	Operating Supplies	\$199.23		
				<b>Total this claim</b>	<u>\$404.21</u>		
20702	318	RAMSAY BUSINESS PRODUC	OPERATING FUND	Office Supplies	\$98.63	5/13/02	As per attached invoices.
			OPERATING FUND	Equipment/Rental	\$76.38		
				<b>Total this claim</b>	<u>\$175.01</u>		
20703	319	ROCHESTER INSTITUTE OF T	OPERATING FUND	Other	\$5.00	5/13/02	STAND CHARGES FOR LOAN BOOKS
				<b>Total this claim</b>	<u>\$5.00</u>		
20704	320	SHARON FOUTS	OPERATING FUND	Fuel, Oil and Lubricants	\$2.50	5/13/02	PETTY CASH REIMBURSEMENT
			OPERATING FUND	Elwood Children's Programing	\$2.13		
			OPERATING FUND	Professional Meetings	\$17.67		
			OPERATING FUND	Postage & UPS	\$14.45		
			OPERATING FUND	Taxes	\$4.00		
				<b>Total this claim</b>	<u>\$40.75</u>		
20705	321	SPECIALTY STORE SERVICES	OPERATING FUND	Book Processing	\$118.51	5/13/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$118.51</u>		
20706	322	UPSTART	OPERATING FUND	Elwood Adult Programing	\$65.30	5/13/02	As per attached invoices.
			Gift	Elwood Adult Programing	\$67.09		
				<b>Total this claim</b>	<u>\$132.39</u>		
20707	323	USI, INC	OPERATING FUND	Operating Supplies	\$317.55	5/13/02	LAMINATING POUCHES
				<b>Total this claim</b>	<u>\$317.55</u>		
20708	324	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$71.93	5/13/02	As per attached invoices.
			OPERATING FUND	Gas	\$184.19		
				<b>Total this claim</b>	<u>\$256.12</u>		

**Warrant Claim**  
**Number Number**

**Name of Claimant**

**Fund**

**Account**

**Amount**

**Date**

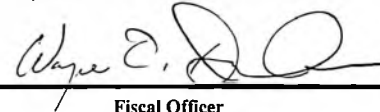
**Explanation**

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
20709	325	WEBER OFFICE EQUIPMENT	OPERATING FUND	Equipment/Maint.	\$95.00	5/13/02	SERVICE TO COPIER
			OPERATING FUND	Office Supplies	\$45.00		
<b>Total this claim</b>					<b>\$140.00</b>		

**Total Amount of Claims \$94,675.94**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, May 13, 2002



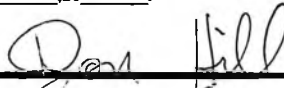
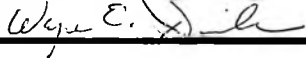
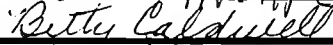
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 13 day of May, 2002.



**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**MANAGEMENT AGREEMENT BETWEEN THE  
NORTH MADISON COUNTY PUBLIC LIBRARY  
SYSTEM AND BEVERLY J. AUSTIN, AS AN  
INDEPENDENT CONTRACTOR**

This Agreement is made and entered into this 13 day of May, 2002, by and between NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM, hereinafter referred to as NMCPLS, and BEVERLY J. AUSTIN, hereinafter referred to as Director.

WHEREAS, BEVERLY J. AUSTIN desires to manage the NMCPLS as an Independent Contractor; and

WHEREAS, NMCPLS desires to contract the services of BEVERLY J. AUSTIN, to manage its Library operations.

FOR AND IN CONSIDERATION of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The Director is bound by I.C. 20-14-2-7 and the Director warrants that she holds a certificate as required by I.C. 20-14-2-7.
2. The Director, as Administrative head of the Library, shall be responsible to the Board for the operation and management of the Library.
3. The Director agrees to perform the statutory duties as set forth above and furthermore agrees to perform the duties as described and outlined in the Library job description for the Director of the NMCPLS Personnel Policy.
4. The Director's services under this Agreement shall commence June 1, 2002, and shall expire June 1, 2005, unless otherwise terminated by NMCPLS for cause.
5. The NMCPLS Board may renew this Agreement on an annual basis after the above term expires, upon acceptable and proper evaluation of the Director and her performance under this Agreement.
6. The Director shall receive compensation under this Contractual Agreement in the sum of ~~Thirty Six Thousand Four Hundred Dollars~~ (\$ 37,856.00) for the first year of the Contract Period, which said sum shall be payable in twenty-six (26) equal bi-weekly payments of One Thousand Four Hundred Fifty-Six Dollars (\$ 1,456.00). During the

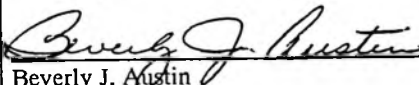
second and third years of this Contractual Agreement, the Director shall receive a sum equal to that given to the employees in their respective year. The total annual salary will then be divided into twenty-six (26) equal bi-weekly payments and paid accordingly. The Director shall also receive twenty (20) calendar days of paid personal days.

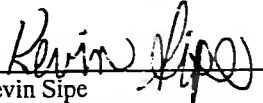
7. The Director shall receive sick leave and compensation leave in addition to the NMCPLS Personnel Policy. In addition, the Director will be allowed expenses incurred for conferences and/or travel as stated in the NMCPLS Personnel Policy and will submit vouchers for payment per said policy.

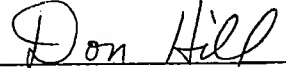
8. The Director shall perform her duties as outlined in this Agreement and shall devote a minimum of forty (40) hours per week in the performance of her duties under this Contract.


9. The Director specifically states and acknowledges that she has been fully informed of her status as an Independent Contractor under this Agreement and specifically that there will not be taxes withheld from her salary and that she will receive a 1099 at the end of the taxable year instead of a W-2. In addition, the Director herein acknowledges that as an Independent Contractor she will not be eligible for Worker's or Unemployment Compensation from NMCPLS.

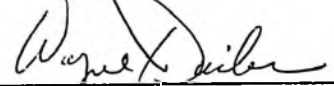
IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and date above set forth.


  
Beverly J. Austin  
Independent Contractor

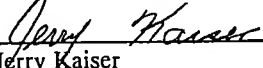
  
Kevin Sipe  
President, NMCPLS Board


  
Don Hill  
Vice-President, NMCPLS Board

  
Betty Caldwell  
Secretary, NMCPLS Board

  
Wayne Davidson  
Treasurer, NMCPLS Board

  
Pam Bohlander  
Member, NMCPLS Board

  
Jerry Kaiser  
Member, NMCPLS Board

  
Cindy Powell  
Member, NMCPLS Board

# June 2002

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10 <small>(EXECUTIVE SESSION AFTER REGULAR BOARD MEETING)</small>  REGULAR BOARD AT FRANKTON	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

# July 2002

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 <i>Director out of town- Suggest regular Board on July 15th</i>	9	10	11	12	13
14	15 <i>Meet for 1 hour in Executive Session to work on Any budget concerns) Regular Board @ 7:00 p.m. Exec. @ 6:00 p.m.</i>	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# August 2002

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12 <i>Executive session @: 6:30 p.m. Regular Board @ 7:00 p.m. Approve budget</i>	13	14 <i>Publish approved Budget &amp; tax rate For 1st time</i>	15	16	17
18	19	20	21 <i>Publish approved Budget &amp; tax rate for 2nd time</i>	22	23	24
25	26 <i>7:00 p.m. Public Hearing For BUDGET</i>	27	28	29	30	31 <small>LAST DATE FOR PUBLICATION OF BUDGET &amp; TAX RATE FOR 1ST TIME BY STATE CALENDAR</small>



# September 2002

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7 <i>LAST DATE FOR PUBLICATION OF BUDGET &amp; TAX RATE 2ND TIME.</i>
8	9 <i>Move regular Board meeting to 3rd Monday</i>	10 <i>LAST DATE FOR PUBLIC HEAR- ING</i>	11	12	13	14
15	16 <i>Executive @ 6:30 pm Regular Board @ 7:00 p.m. ADOPT BUDGET</i>	17 <i>LAST DATE FOR TAXPAYERS TO FILE OBJECTION FILE ALL BUDGET FORMS WITH COUNTY AUDITOR</i>	18	19 <i>LAST DATE TO FILE EXCESSIVE LEVY APPEAL</i>	20 <i>LAST DATE TO ADOPT BUDGETS &amp; TAX RATES</i>	21
22 <i>LAST DATE TO FILL ALL BUDGET FORMS WITH COUNTY AUDITOR</i>	23	24	25	26	27	28
29	30					

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	APRIL 2001	APRIL 2002	AMOUNT OF CHANGE	% OF CHANGE	YTD
<b>ELWOOD</b>					
ADULT	3414	3717	303	9%	14430
JUVENILE	2036	2324	288	14%	9720
Y. A.	129	186	57	44%	698
PERIOD.	476	511	35	7%	2070
AUDIO	210	235	25	12%	881
VIDEO	2141	3019	878	41%	13050
<b>TOTAL</b>	<b>8406</b>	<b>9992</b>	<b>1586</b>	<b>19%</b>	<b>40849</b>
<b>FRANKTON</b>					
ADULT	1043	1014	-29	-3%	3654
JUVENILE	745	767	22	3%	3071
Y. A.	28	64	36	129%	192
PERIOD.	273	208	-65	-24%	906
AUDIO	45	15	-30	-67%	109
VIDEO	692	1024	332	48%	4549
<b>TOTAL</b>	<b>2826</b>	<b>3092</b>	<b>266</b>	<b>9%</b>	<b>12481</b>
<b>HAZELBAKER</b>					
ADULT	756	745	-11	-1%	3130
JUVENILE	473	529	56	12%	2182
Y. A.	40	35	-5	-13%	144
PERIOD.	119	112	-7	-6%	481
AUDIO	45	43	-2	-4%	174
VIDEO	426	392	-34	-8%	1971
<b>TOTAL</b>	<b>1859</b>	<b>1856</b>	<b>-3</b>	<b>0%</b>	<b>8082</b>
<b>SYSTEM</b>					
ADULT	5213	5476	263	5%	21214
JUVENILE	3254	3620	366	11%	14973
Y. A.	197	285	88	45%	1034
PERIOD.	868	831	-37	-4%	3457
AUDIO	300	293	-7	-2%	1164
VIDEO	3259	4435	1176	36%	19570
<b>TOTAL</b>	<b>13091</b>	<b>14940</b>	<b>1849</b>	<b>14%</b>	<b>61412</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9364	2317	1015
REF.	37	29	21
ASSITS.	2597	589	340
COMP A.	665	310	222
J.	1072	N/A	116
PROG. A.	8 / 62	7 / 101	10 / 38
J.	27 / 531	1 / 21	9 / 56

TECH SERVICE PROCESSED 719 ITEMS AND WITHDREW 644 ITEMS

**Trustee's Corner...Know Your Library**

Can library trustees know what their library is all about if they do not observe services in action and talk to customers?

Without making the director or staff paranoid, there is real value in participating in the activities of the library to better understand why the director leads in certain ways, and why staff conducts business in certain ways.

Have you attended one of the storytime programs to gain insight on the library's role in reading? Have you attended any of the community programs sponsored by the library to see why people attend and what they gain? Have you used interlibrary loan services to experience the speed (or delays) in obtaining resources from other libraries? Have you used the electronic resources to realize the breadth of information available through this medium? Have you visited a facility served by the outreach staff?

If you can answer yes to any of these questions, then you are developing an understanding of your library, and you have a better insight into the library's relationship to education, cooperation and professionalism. You are taking the time to understand why staff can be passionate about services and the funding needed for them.

If you answer no to most of these questions, then you have to ask yourself how you can be a leader and advocate for the library.

Libraries are complex institutions because so many possible topics are covered including human resources, construction, intellectual freedom, customer service and life-long learning. You are probably making decisions based on old perspectives.

...Make a notation that each month you will become a better trustee by observing and communicating with patrons, using services, reading about library issues, and even communication with trustees in other communities.

The greater the breadth of knowledge you have based on experience, the better you will be in helping the director develop policies, advocating for the library with local officials, and understanding the importance of being a library trustee.

--By Jerry Krois, Deputy State Librarian, Wyoming

*The Outrider, February 2002*

Please  <sup>Herald Bulletin</sup> publish on  
Friday or Saturday  
and again on Monday  
Thanks  
Diana

552-5001

552-5001

**AGENDA**

**MAY 18, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**Frankton Community Library  
Executive Session  
9:00 A.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

**Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)  
ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE SESSION**

**May 18, 2002  
9:00 a.m.**

**Frankton Library**

**CALL TO ORDER**

The Board of Trustees of the North Madison County Public Library met in an executive session at 9:00 a.m. on May 18, 2002 at the Frankton Public Library. President Kevin Sipe called the meeting to order.

**CALL FOR QUORUM**

Present were: Kevin Sipe, President and members Pam Bohlander, Jerry Kaiser, Don Hill and Wayne Davidson. Also Director Beverly Austin was present. Cindy Powell and Betty Caldwell were absent.

**BUSINESS**

Purchase/lease of Real Property IC6-14-1.5-6(b)(2)(d) was the agenda item for discussion. Specifically, a Frankton property that may be a possible location for the Frankton library was the business. A tour of the Frankton Lion's Club building took place with Lloyd Young, a representative of the Lion's Club, conducting the tour. Mr. Richardson, president-elect of the group, was also present.

Betty Caldwell  
Betty Caldwell, Secretary

Wayne Davidson

Jerry Kaiser

Pamela Bohlander

Kevin M. Sipe

Donald J. Hill

\_\_\_\_\_

## TRANSACTION REPORT

May 09-09 Thu 8:56 AM

Type	Sending	Receiver	TX/RX Time	Pages	Note
Date	Start				
May 09	8:53 AM	HERALDBULLETING	29u	1	OK

*Herald Bulletin*  
Please publish on  
Friday or Saturday  
and again on Monday  
Thanks  
Diana

552-5001

# TRANSACTION REPORT

May-09-02 Thu 8:52 AM

Type	Sending	Receiver	TX/RX Time	Pages	Note
May-09	8:51 AM	CALL-LEADER	280	1	OK

To Sandy Burton  
Please publish on  
Friday or Saturday  
and on Monday  
Thanks  
Diana

552-5001

**AGENDA**

**JUNE 10, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
FRANKTON COMMUNITY LIBRARY**

**EXECUTIVE MEETING  
7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- A. Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)
  - a. Frankton**
- B. Personnel IC5-14-1.5-6(b)(6)**

**REGULAR MEETING  
7:30 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS**

- 1. Frankton
- 2. Frankton bank lease
- 3. Meeting Room Policy
- 4. Fountain

**NEW BUSINESS**

- 1. Confidentiality Policy
- 2. Petty Cash Custodian
- 3. Web Page

**DIRECTOR'S REPORT  
ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
Executive Meeting  
June 10, 2002  
7:00pm**

**CALL TO ORDER**

President Kevin Sipe called an executive session of the North Madison County Public Library Board of Trustees to order at 7:00pm on June 10, 2002 at the Frankton Community Library.

**CALL FOR QUORUM**

Present along with President Sipe were members Jerry Kaiser, Betty Caldwell, Pam Bohlander, Wayne Davidson and Don Hill. Also present was Director Beverly Austin and Administrative Assistant Diana Shepard. Barbara McAdams, Branch Manager at Frankton, was present and gave a report of how things are going at their location. She reported that they are having their first Adult Summer Reading Program this year with 50 participants enrolled. Their children's summer reading program will begin in July. They are not experiencing any problems with their building.

**BUSINESS**

Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)

Discussion was held concerning the possible purchase of the current Lion's Club Building. We are waiting for official word from Lloyd Young of the Frankton Lion's Club as to the appraisal value of this property; he believes it will probably be around \$75,000. Concerns were voiced as to how much it would cost to renovate this building. Also, it was felt that it is not a good time to ask the taxpayers for additional funding. Currently there is \$45,340.28 in the LIRF with an additional \$10,000 to be transferred into this fund and \$30,000 in the Rainy Day Fund. The facility needs more space for programming, but is the city ready for expansion. It was suggested that the property could be purchased with no renovations at this time, or the property west of the library could be a possibility.

Personnel IC5-14-1.5-6(b)(6)

Loretta Dodd has resigned effective May 28, 2002. Steven Powless has been hired as Student Page in the Youth Service Department at Elwood. A Clerk for the Youth Service Department will be hired in August, in the mean time the current Youth Service Clerks are getting additional hours.

The meeting was adjourned at 7:30pm.

Betty Caldwell  
Betty Caldwell, Secretary

Wayne Davidson  
Pam Bohlander  
Kevin Sipe

Cindy Powell  
Jerry Kaiser

NORTH MADISON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
June 10, 2002  
7:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library System Board of Trustees to order on June 10, 2002 at 7:30pm at the Frankton Community Library.

CALL FOR QUORUM

Present with President Sipe were Jerry Kaiser, Betty Caldwell, Pam Bohlander, Wayne Davidson and Don Hill. Absent was Cindy Powell. Also in attendance were Director Beverly Austin and Diana Shepard.

MINUTES

Minutes of the executive and regular meetings held on May 13, 2002 were approved after Pam Bohlander made a motion and Betty Caldwell made a second. Minutes of the executive session held on May 18, 2002 were approved after Pam Bohlander made a motion and Jerry Kaiser made a second.

CLAIMS REGISTER

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Frankton

It was reported that we are waiting to hear from the Frankton Lion's Club as to the appraisal of their building.

Frankton Bank Lease

The Director is to contact National City Bank and inform them that we would like to continue with our current arrangements, which include a one-year lease with the option of one additional year. The second year will start in March 2003 and we can talk again this time next year.

Meeting room policy

A motion was made to table this issue until a later date since information was sent to Attorney Jim Wilson but no word has been received from his office. Jerry Kaiser made the motion, Betty Caldwell made a second and the motion carried.

Frankton

An agreement has not been drawn between the city and the library as to the liability and maintenance of the building. The Director will talk with the Mayor and a special session will be held if necessary.

A panel of three judges has decided that CIPA is a violation of the First Amendment Rights of Adults. However, to continue to receive funding, filters are still necessary for children. When filtering was installed on the library computers and patrons could no longer use CHAT rooms it was a concern that the computer use would go down. This does not seem to be the case, and the computers are being used for better purposes.

NEW BUSINESS

Confidentiality Policy

A proposed confidentiality policy was distributed. Similar policies are used in other libraries. This policy has been sent to Attorney Jim Wilson for preview. A motion was made by Jerry Kaiser to table this issue until we hear from our attorney. Wayne Davidson made a second and the motion carried.

Petty Cash Custodian

A motion was made by Jerry Kaiser to make Nancy Sumner Petty Cash Custodian effective July 1, 2002 after the retirement of Sharon Fouts, our current Petty Cash Custodian. Pam Bolander made a second and the motion carried.

Web Page

Jamie Scott, Amber Blood, Nancy Sumner and Rachel Carey are working hard on the web page and it should be up and running soon. It is looking good. You will be able to access information about the library as a whole, the branches, adult services and youth services as well as other important information.

A report of the adult summer reading program was distributed with the theme "Hometown Pride" which should fit in nicely with the Sesquicentennial celebration of Elwood. Accompanying T-shirts, tote bags and mugs were shown. The Elwood Adult Summer Reading program began on June 10, 2002.

Sharon Fouts retirement open house will be held on June 28 from 2-4pm.

Director's report

Everyone was asked to submit his or her E-mail address.

A motion to adjourn was made at 8:15pm by Jerry Kaiser. Don Hill made a second and the motion carried.

Betty Caldwell  
Betty Caldwell, Secretary

Amber Blood  
Arvin M. Hill  
Don Hill  
Cindy Powell



# Register Of Claims

## North Madison County Public Library System

Report Date: From 5/14/02 To 6/10/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	327	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,511.92	5/22/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$14,267.52</b>		
0	328	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,091.47	5/22/02	P/R ENDING 5/18/02
			FICA	Payroll Deductions	\$884.58		
			Federal Taxes Withheld	Payroll Deductions	\$1,396.88		
			Medicare	Payroll Deductions	\$206.89		
				<b>Total this claim</b>	<b>\$3,579.82</b>		
0	330	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	5/22/02	P/R ENDING 5/18/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	337	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,783.50	6/5/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$871.51		
				<b>Total this claim</b>	<b>\$14,655.01</b>		
0	338	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,121.08	6/5/02	P/R ENDING 6/1/02
			FICA	Payroll Deductions	\$908.59		
			Federal Taxes Withheld	Payroll Deductions	\$1,446.65		
			Medicare	Payroll Deductions	\$212.49		
				<b>Total this claim</b>	<b>\$3,688.81</b>		
0	339	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	6/5/02	P/R ENDING 6/1/02
				<b>Total this claim</b>	<b>\$180.00</b>		
20710	333	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$1,327.07	5/22/02	As per attached invoices.
			OPERATING FUND	Electricity	\$368.27		
				<b>Total this claim</b>	<b>\$1,695.34</b>		
20711	336	BERNAN ASSOCIATES	OPERATING FUND	Elwood Adult	\$6.00	5/22/02	MISSED SHIPPING ON ORIGINAL INVOICE
				<b>Total this claim</b>	<b>\$6.00</b>		
20712	331	CITY OF ELWOOD NON-REVE	OPERATING FUND	Emp Cont Group Ins	\$750.61	5/22/02	MAY PAYMENT
			Insurance	Emp Cont Group Ins	\$643.40		
				<b>Total this claim</b>	<b>\$1,394.01</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20713	329	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$968.95	5/22/02	PAYMENT FOR MAY 2002
			County Taxes Withheld	Payroll Deductions	\$273.23		
				<b>Total this claim</b>	<b>\$1,242.18</b>		
20714	334	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$37.72	5/22/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$37.72</b>		
20715	332	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$996.78	5/22/02	P/R ENDING 5/18/02
			OPERATING FUND	Other Professional Services	\$1,400.00		
				<b>Total this claim</b>	<b>\$2,396.78</b>		
20716	335	VISA	OPERATING FUND	Elwood Indiana Room	\$49.00	5/22/02	CENSUS CD ROM- SHARON FOUTS' RETIREMENT SUPPLIES
			Gift	Operating Supplies	\$5.67		
				<b>Total this claim</b>	<b>\$54.67</b>		
20717	341	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$297.11	6/5/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$297.11</b>		
20718	342	AT&T	OPERATING FUND	Telephone & Telegraph	\$55.49	6/5/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$55.49</b>		
20719	343	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$155.95	6/5/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$155.95</b>		
20720	344	DOLORES MALEY	OPERATING FUND	Professional Services	\$55.35	6/5/02	HELP WITH CARPET CLEANING \$7.38 X 5HR. X 1.5
				<b>Total this claim</b>	<b>\$55.35</b>		
20721	340	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,235.50	6/5/02	P/R ENDING 6/1/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<b>\$2,691.50</b>		
20722	345	PURCHASE POWER	OPERATING FUND	Postage & UPS	\$619.00	6/5/02	POSTAGE METER FILL
				<b>Total this claim</b>	<b>\$619.00</b>		
20723	346	TOWN OF FRANKTON	OPERATING FUND	Electricity	\$78.14	6/5/02	As per attached invoices.
			OPERATING FUND	Water	\$8.85		
			OPERATING FUND	Waste Disposal Services	\$9.20		
				<b>Total this claim</b>	<b>\$96.19</b>		
20724	347	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$26.42	6/5/02	As per attached invoices.
			OPERATING FUND	Gas	\$60.15		
				<b>Total this claim</b>	<b>\$86.57</b>		
20725	348	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$46.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20727	349	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$119.00</u>		
20728	383	BAKER & TAYLOR	OPERATING FUND	Elwood Adult	\$1,891.73	6/10/02	As per attached invoices.
			OPERATING FUND	Elwood Childrens	\$86.31		
			OPERATING FUND	Elwood YA	\$15.54		
			OPERATING FUND	Frankton	\$1,348.69		
			OPERATING FUND	Summitville	\$1,367.12		
			Gift	Summitville	\$25.95		
			Gift	Elwood Childrens	\$40.67		
			OPERATING FUND	Elwood AV	\$209.77		
			OPERATING FUND	Other	\$9.48		
			OPERATING FUND	Title Source	\$295.00		
				<b>Total this claim</b>	<u>\$5,290.26</u>		
20729	350	BARBARA MCADAMS	OPERATING FUND	Frankton Programming	\$42.42	6/10/02	PETTY CASH REIMBURSEMENT
				<b>Total this claim</b>	<u>\$42.42</u>		
20730	351	BARBARA SNIPES	OPERATING FUND	Traveling Expense	\$55.10	6/10/02	MILEAGE FOR MAY
				<b>Total this claim</b>	<u>\$55.10</u>		
20731	352	BEVERLY AUSTIN	OPERATING FUND	Traveling Expense	\$145.60	6/10/02	MILEAGE FEBRUARY THROUGH MAY
				<b>Total this claim</b>	<u>\$145.60</u>		
20732	384	BURNETTE - DELLINGER INC.	OPERATING FUND	Official Bonds	\$55.00	6/10/02	NOTORY BOND FOR DIANA SHEPARD
				<b>Total this claim</b>	<u>\$55.00</u>		
20733	353	BURNETTE - DELLINGER INC.	OPERATING FUND	Insurance	\$6.00	6/10/02	ADD COVERAGE FOR LAPTOP COMPUTER
				<b>Total this claim</b>	<u>\$6.00</u>		
20734	354	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$36.52	6/10/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$37.19		
				<b>Total this claim</b>	<u>\$73.71</u>		
20735	355	COLUMBIA TROPHY & ENGRA	Gift	Operating Supplies	\$12.00	6/10/02	PLATES MADE & ENGRAVED FOR PLAQUE
				<b>Total this claim</b>	<u>\$12.00</u>		
20736	356	DEMCO	OPERATING FUND	Book Processing	\$123.10	6/10/02	As per attached invoices.
			OPERATING FUND	Summitville Programing	\$75.69		
				<b>Total this claim</b>	<u>\$198.79</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20737	357	DIANA L. SHEPARD	OPERATING FUND	Traveling Expense	\$90.44	6/10/02	MILEAGE MARCH THROUGH MAY
				<b>Total this claim</b>	<b>\$90.44</b>		
20738	358	ELWOOD CALL LEADER	OPERATING FUND	Advertising & Public Notices	\$37.00	6/10/02	AD FOR CLERK & PAGE POSITIONS
				<b>Total this claim</b>	<b>\$37.00</b>		
20739	359	ELWOOD CHAMBER OF COM	Gift	Rentals	\$100.00	6/10/02	BOOTH FEE FOR GLASS FESTIVAL
				<b>Total this claim</b>	<b>\$100.00</b>		
20740	360	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$3.99	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$3.99</b>		
20741	362	HARPER'S CARPET CLEANIN	OPERATING FUND	Professional Services	\$80.00	6/10/02	CLEAN CARPET AT FRANKTON
				<b>Total this claim</b>	<b>\$80.00</b>		
20742	363	HARRIETT STANTON	Gift	Operating Supplies	\$60.00	6/10/02	SUPPLIES OPEN HOUSE-SHARON FOUTS
				<b>Total this claim</b>	<b>\$60.00</b>		
20743	364	HEARTLAND AG-BUSINESS G	OPERATING FUND	Elwood Adult	\$19.95	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$19.95</b>		
20744	365	HEINEMANN LIBRARY	OPERATING FUND	Elwood Childrens	\$767.61	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$767.61</b>		
20745	366	HORTON'S & SONS OF ELWO	OPERATING FUND	Repair Parts/Maintenance	\$1.48	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$1.48</b>		
20746	361	HP PRODUCTS	OPERATING FUND	Cleaning & Sanitation Supplies	\$102.89	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$102.89</b>		
20747	367	INFO USA MARKETING, INC.	OPERATING FUND	Elwood Adult	\$545.00	6/10/02	2002 INDIANA BUSINESS DIRECTORY
				<b>Total this claim</b>	<b>\$545.00</b>		
20748	368	INTEGRATED DATA SOLUTIO	OPERATING FUND	Technology Software	\$6,500.00	6/10/02	HISTORICAL WEBSITE SOFTWARE
				<b>Total this claim</b>	<b>\$6,500.00</b>		
20749	369	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$449.52	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$449.52</b>		
20750	371	K MART	OPERATING FUND	Frankton Programing	\$29.79	6/10/02	As per attached invoices.
			Gift	Furniture & Equipment	\$24.99		
				<b>Total this claim</b>	<b>\$54.78</b>		
20751	370	KARIN CARMER	OPERATING FUND	Other	\$5.99	6/10/02	LOST BOOK PAID FOR, FOUND AND RETURNED
				<b>Total this claim</b>	<b>\$5.99</b>		

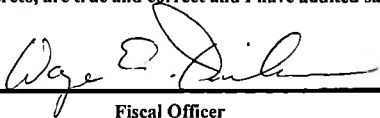
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20752	372	LIBRARY STORE INC., THE	OPERATING FUND	Book Processing	\$96.10	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$96.10</b>		
20753	373	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$360.00	6/10/02	LAWN CARE FOR SUMMITVILLE
				<b>Total this claim</b>	<b>\$360.00</b>		
20754	374	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$279.92	6/10/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$478.82		
			OPERATING FUND	Summitville AV	\$205.91		
				<b>Total this claim</b>	<b>\$964.65</b>		
20756	375	OUSLEY'S HARVEST GARDEN	OPERATING FUND	Other Repair & mainten.supplies	\$57.36	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$57.36</b>		
20757	377	QUILL CORPORATION	OPERATING FUND	Office Supplies	\$777.13	6/10/02	As per attached invoices.
			OPERATING FUND	Elwood Adult Programing	\$56.03		
			Gift	Elwood Adult Programing	\$163.76		
				<b>Total this claim</b>	<b>\$996.92</b>		
20758	378	RADIO SHACK	OPERATING FUND	Technology Equipment	\$5.97	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$5.97</b>		
20759	379	RAMSAY BUSINESS PRODUC	OPERATING FUND	Office Supplies	\$44.10	6/10/02	As per attached invoices.
			OPERATING FUND	Office Supplies	\$17.91		
			OPERATING FUND	Office Supplies	\$29.61		
			OPERATING FUND	Equipment/Rental	\$76.38		
				<b>Total this claim</b>	<b>\$168.00</b>		
20760	376	ROSEN PUBLISHING GROUP	OPERATING FUND	Elwood Childrens	\$75.80	6/10/02	
				<b>Total this claim</b>	<b>\$75.80</b>		
20761	380	S & S WORLDWIDE	OPERATING FUND	Summitville Programing	\$71.94	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$71.94</b>		
20762	381	ULVERSCROFT LARGE PRINT	OPERATING FUND	Elwood Adult	\$194.40	6/10/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$194.40</b>		
20763	382	UPSTART	OPERATING FUND	Summitville Programing	\$64.46	6/10/02	As per attached invoices.
			OPERATING FUND	Frankton Programing	\$23.65		
				<b>Total this claim</b>	<b>\$88.11</b>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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**Total Amount of Claims \$65,376.80**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, June 10, 2002




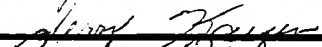


  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)


We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

  
 Librarian / Director

**June 11, 2002**

**The Board of the NMCPLS met at Frankton last evening. Not much going on. They did receive copies of updated Meeting Room Policy and new Confidentiality Policy but until we hear from the attorney they could not act upon these.**

**Barbara McAdams updated the Board on her 1<sup>st</sup> time ever adult reading program—she has 50 enrolled!!!! No problems with the building—that is always positive!**

**Nancy Sumner sent a flyer describing her adult program and sent the shirt, tote and cup to be previewed.**

**BEGINNING FRIDAY JUNE 14<sup>TH</sup> AND CONTINUING EVERY FRIDAY UNTIL AND INCLUDING AUGUST 16<sup>TH</sup> –THE LIBRARY STAFF MAY WEAR A LIBRARY RELATED T-SHIRT OR BOOK RELATED T-SHIRT. WE WILL HAVE “CASUAL FRIDAY”! HOWEVER, NOT TOO CASUAL. I do not mean sloppy, run-around-the house casual! Please use your best judgment!**

**Thanks to each of you for all your continued work with our patrons and each other. Our EFFECTIVENESS is because we all work together for the public!**

A handwritten signature in cursive script, appearing to read "Gwen".

**NMCPLS CONFIDENTIALITY POLICY  
OF  
LIBRARY RECORDS**

The North Madison County Public Library System libraries shall not disclose any library record that identifies a person as having requested or obtained specific materials, information, or services, or as otherwise having used the library, except, as provided under the following exceptions:

1. When necessary for the reasonable operation of the library
2. Upon written consent of the user.
3. Pursuant to subpoena, court order, or where otherwise required by law.  
Indiana Code 5-14-3-4 (16)

**PROCEDURES**

1. The library staff member receiving the request to examine or obtain information relating to circulation or registration records will immediately refer the person making the request to the appropriate department head, who shall explain the confidentiality policy.
2. The Director, upon receipt of court order or subpoena, will consult with the library attorney to determine if such court order or subpoena is in good form and if there is a showing of good cause for its issuance.
3. The library offers circulation information to the individual library card holder or to the library card holder's spouse, parent or legal guardian. Staff must request information such as a card holder's phone number, date of birth, or address to avoid giving information to unauthorized persons.

CONSIDERATION TO POLICY, 6/10/02  
ADOPTION OF POLICY \_\_\_\_\_

**NMCPLS MEETING ROOM POLICY**

May 2002 Revision

- I. ACCESS:
  - A. The room designated as the "meeting room" in the North Madison County Public Library facilities may be reserved for use by educational, civic, cultural, and governmental entities.
  - B. All meetings shall be open and free of charge to any person residing in Pipecreek, Duck Creek, Boon, Van Buren and Lafayette townships.
  - C. Library functions take precedence over all other usage.
  - D. Children's groups are permitted use of the room provided they are supervised by one or more adult sponsors **AT ALL TIMES**.
  - E. When adults using meeting room facilities are accompanied by their children, those children should have adult supervision other than library personnel at all times.
  
- II. RESTRICTIONS:
  - A. No more than 49 persons are to occupy the room at any given time.
  - B. *This room is not available for any meetings of religious or sectarian groups for the purpose of preaching or otherwise demonstrating the beliefs of their members.*
  - C. *This room is not available for any meetings or public announcements sponsored by individual candidates for local, state, or federal office.*
  - D. *This room is not available for the benefit of private individual or commercial concerns.*
  - E. *Individuals or groups wishing to conduct fund-raising activities for the community or other purposes must receive prior permission from the Director.*
  - F. *No activity shall be permitted which shall in any manner be potentially or directly destructive to library property or potentially or directly disruptive to the function of the library.*
  - G. *When permission to meet in the library is given, it does not in any way constitute an endorsement of the group's policies, beliefs, or activities.*
  - H. The library does not accept reservations for a series of meetings that would designate the library as the regular meeting place for any organization. Reservations will be taken no more than 30 days in advance.
  - I. Smoking is prohibited.
  - J. Alcoholic beverages are prohibited.
  - K. The library director is authorized to deny permission for use of the library meeting room to any group that is disorderly or violates these regulations.



## NMCLPS MEETING ROOM RESERVATION FORM

### III. RESERVATIONS:

- A. Reservations are made on a first come, first served basis (except as noted in II H).
- B. Groups should complete the attached Meeting Room Reservation Form, leaving it and their \$10.00 deposit with staff at the front desk.
- C. The library should be notified as soon as possible in the event a meeting is canceled by the group for which the room is reserved.
- D. The library reserves the right to cancel reservations for the meeting room at any time. Every effort will be made to give as much notice as possible to the individual(s) listed on the reservation form.

### IV. RESPONSIBILITIES:

- A. The building is to be kept locked at all times after regular hours of operation. Therefore, when using the meeting room after the rest of the library is closed, the person signing this agreement will be held responsible for:
  - 1) getting a key for the exterior entrance not more than 24 hours prior to the meeting;
  - 2) leaving the key in the bookdrop upon vacating the facility
  - 3) making sure all doors and windows are securely shut and locked upon vacating the facility.
- B. The library assumes no liability for any loss or damage arising from the use of the meeting room by the applicant, affiliated group members and guests.
- C. Groups are responsible for providing all supplies necessary to conduct planned activities. Tables, chairs, and audio-visual (AV) equipment may be requested when reserving the meeting room, but must be requested no less than one library business day in advance of meeting room use.
- D. Library facilities include meeting room, tables, chairs, and access to kitchen and restroom. Facilities must be left in the same condition in which they were found or deposit will be forfeited. Custodial services are NOT included with the reservation of the meeting room and adjoining conveniences.
- E. Any damage should be reported promptly. Damages or charges in excess of the amount of the deposit will be billed to the person who signed the reservation form. Compensation at replacement cost, labor cost, or both must be made within 30 days. The full amount must be paid before another request will be granted for the affiliated group.
- F. Deposit must be retrieved within 10 business days following use of the meeting room, or it will be considered a donation to the library. Deposit will be released only to the person who signed the original reservation form.

\_\_\_\_\_ request permission to use the  
(Print name of person signing agreement)

meeting room of the Elwood Public Library on \_\_\_\_\_  
(Date)

from \_\_\_\_\_ in accordance with the rules and  
(Time, i.e. 9 a.m.-11 a.m.)

regulations set forth by the north Madison County Public

Library System Board of Trustees.

\_\_\_\_\_ agrees to honor  
(Signature)

all the rules and regulations governing the use of the Elwood Public Library Meeting Room as described above, and to ensure that no member of the group violates the rules set forth. I understand that the group will be held responsible for any and all losses incurred by the library as a result of leaving the building unlocked.

PLEASE PRINT:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BUS. PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

GROUP NAME: \_\_\_\_\_

June 10, 2002

To: NMCPLS Board Members  
 From: Nancy Sumner

"Hometown Pride!" is our theme for the adult summer reading program in Elwood this year. This is our 4<sup>th</sup> year for the program. I thought the theme would fit in nicely with the Sesquicentennial of Elwood's founding. In the past we have designed our own T-shirts and tote bags, but this year we were able to also design our own coffee mugs, which turned out great!!!

With ideas from my co-workers, I designed the logo for the T-shirts and tote bags. Just Wright Shirts & Sports of Elwood printed the items. I modified the logo and selected a mug that Quill Corp. then used in making our coffee mugs. Some of the items will be given away as prizes in our weekly and grand prize drawings. The balance of the items will be sold to our patrons and at a booth at this year's Glass Festival. The shirts sell for \$10.00, the tote bags \$6.50 and the coffee mugs sell for \$6.00.

When a patron signs up for the reading program, they are given a plastic drawn string book bag with a bookmark, entry forms and a "reading fan". For each book the patron reads, an entry form is submitted for the drawings. The top of the entry form is optional to fill out. The top part is the critique of the book they just read. The critiques are then posted on "Critic's Corner". This is a novel way for other patrons to get ideas of what to read, and maybe try a new author. Then again the critique might just tell them NOT TO WASTE YOUR TIME!

This year the program will sponsor 4 evening programs:

- June 17 - Herb Gardening
- June 25 - Reminisce Elwood - Storytelling
- July 9 - Landscape Design
- July 23 - Antiques Road Show - Elwood Style!

The storytelling and the "road show" are a tie-in to Elwood's 150<sup>th</sup> celebration.

This week I will also visit the area merchants regarding their donations to the program.

Last year 127 patrons registered and submitted 887 entries for the drawings.

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	MAY	MAY	AMOUNT OF	% OF	YTD
	2001	2002	CHANGE	CHANGE	
<b>ELWOOD</b>					
ADULT	3531	3758	227	6%	18188
JUVENILE	1747	1779	32	2%	11499
Y. A.	164	221	57	35%	919
PERIOD.	530	473	-57	-11%	2543
AUDIO	225	202	-23	-10%	1083
VIDEO	2362	2946	584	25%	15996
<b>TOTAL</b>	<b>8559</b>	<b>9379</b>	<b>820</b>	<b>10%</b>	<b>50228</b>
<b>FRANKTON</b>					
ADULT	1200	867	-333	-28%	4521
JUVENILE	729	622	-107	-15%	3693
Y. A.	46	22	-24	-52%	214
PERIOD.	303	283	-20	-7%	1189
AUDIO	47	24	-23	-49%	133
VIDEO	650	1028	378	58%	5577
<b>TOTAL</b>	<b>2975</b>	<b>2846</b>	<b>-129</b>	<b>-4%</b>	<b>15327</b>
<b>HAZELBAKER</b>					
ADULT	653	691	38	6%	3821
JUVENILE	351	517	166	47%	2699
Y. A.	23	39	16	70%	183
PERIOD.	136	75	-61	-45%	556
AUDIO	40	46	6	15%	220
VIDEO	410	368	-42	-10%	2339
<b>TOTAL</b>	<b>1613</b>	<b>1736</b>	<b>123</b>	<b>8%</b>	<b>9818</b>
<b>SYSTEM</b>					
ADULT	5384	5316	-68	-1%	26530
JUVENILE	2827	2918	91	3%	17891
Y. A.	233	282	49	21%	1316
PERIOD.	969	831	-138	-14%	4288
AUDIO	312	272	-40	-13%	1436
VIDEO	3422	4342	920	27%	23912
<b>TOTAL</b>	<b>13147</b>	<b>13961</b>	<b>814</b>	<b>6%</b>	<b>75373</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9013	1929	924
REF.	34	20	21
ASSITS.	2054	598	363
COMP A.	692	325	215
J.	871	N/A	181
PROG. A.	7 / 52	4 / 11	2 / 12
J.	13 / 183	0	0

Tech Service processed 521 items and withdrew 328 items

AGENDA

JULY 15<sup>th</sup> 2002

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES

ELWOOD PUBLIC LIBRARY  
\* 6:00 P.M.  
PUBLIC BUDGET WORK SESSION

6:30 P.M.  
EXECUTIVE SESSION

CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS

- A. Purchase/lease of Real Property IC5-14-1.5-6(B)(2)(d)
- B. Personnel IC5-14-1.5-6(b)(6)

REGULAR MEETING  
7:00 P.M.

CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS

- 1. Frankton
- 2. Meeting Room Policy
- 3. Confidentiality Policy
- 4. Fountain
- 5. National City Bank

NEW BUSINESS  
1. Glass Festival Booth  
2. Mr. Sipe reappointed  
DIRECTOR'S REPORT  
ADJOURNMENT

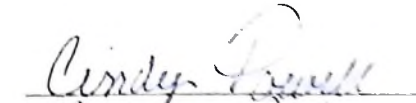




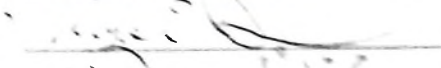
NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE MEETING  
July 15, 2002  
6:30pm

CALL TO ORDER  
President Kevin Sipe called an executive session of the North Madison County Public Library Board of Trustees to order at 6:30pm on July 15, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM  
Present along with President Sipe were members Cindy Powell, Wayne Davidson, Pam Bohlander and Jerry Kaiser. Absent were Don Hill and Betty Caldwell. Directory Beverly Austin and Administrative Assistant Diana Shepard were also present.

BUSINESS  
Purchase/lease of Real Property IC5-14-1.5-6(B)(2)(d)  
An appraisal of the Frankton Lion's Building has been received, in the amount of \$75,000. Lloyd Young, representing the Lion's Club, stated this is where we could start. The appraisal was conducted by Hersberger Appraisals and includes lots 31, 32, 33, 34, 35, and 36. It was suggested that estimates could be obtained as to how much it would cost per square foot to expand into the other half of our existing building, including the removal of the vault, lighting, wiring, etc. It was also suggested estimates could be obtained per square foot to renovate the Lion's Club Building. The names mentioned for estimating were Keith Baldwin and Steve Sizelove or the possibility of local Frankton contractors.

There were no objections; therefore, the meeting was adjourned at 7:00pm.

FRANKTON LIONS CLUB  
POST OFFICE BOX 616  
FRANKTON, INDIANA 46044

North Madison County Library Board  
c/o Kevin Sipe

July 6, 2002

Dear Kevin,

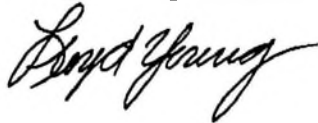
We apologize for the lateness of this appraisal on the property in downtown Frankton. We hope it has not caused you any inconvenience.

The Frankton Lions Club is asking \$75,000 for the 6 lots and two buildings situated on the southeast corner of Sigler and Church Streets. We feel the location and size would be ideal for the community library.

We appreciate the need for a downtown location with ample parking space and we are willing to do our share in bettering our community. If you have any questions or suggestions please feel free to respond.

Sincerely,

The Frankton Lions Club  
Lloyd Young, Treasurer



HERSBERGER APPRAISALS  
3320 SOUTH MAIN ST  
SUITE A  
ANDERSON, IN 46013

For:

To Whom It May Concern:

I hereby certify that I have personally inspected the property described as TOWN OF FRANKTON, MADISON COUNTY OF INDIANA Lots 31-32-33-34-35-36 CONTINUATION OF COMMERCIAL ADDITION TO THE The purpose of the appraisal is to estimate the Market Value\* of this property as of

6-1-02

It is my opinion that the Market Value\* as of the aforementioned date is:

\$75,000 SEVENTY FIVE THOUSAND DOLLARS

The property was appraised as a whole, owned in fee simple and unencumbered, subject to the contingent and limiting conditions outlined herein.

  
Dale Hersberger, I.F.A.

\*Market Value defined:

Market Value is the price which a property will bring in a competitive market under all conditions requisite to a fair sale, which would result from negotiations between a buyer and a seller, each acting prudently, with knowledge and without undo stimulus.

Highest and Best Use

Real Estate is valued in terms of its highest and best use. The highest and best use of the land (or site) if vacant and available for use may be different from the highest and best use of the improved property. This will be true when the improvement is not an appropriate use and yet makes a contribution to the total property value in excess of the value of the site.

Appraisal Process:

There are three basic approaches that may be used in the estimation of Market Value. These three approaches are derived from the market from three different sources, when all are available.

The Direct Sales Approach has as its basis a comparison of the subject property with others of a similar quality and use that have sold in the recent past. To make a fair comparison, adjustments are made to the comparable properties with the subject. THE GROSS RENT MULTIPLIER has as its basis the conversion of monthly rental value into an estimate of capitalized income by the use of rent multipliers which reflect the probability and duration of the amenity returns in future years. For residential properties the Gross Rent Multiplier Analysis is regarded as the Income Approach.

because it is based on the capacity of the residence to produce rental income. The Income Approaches used for investment properties has as its premise the estimation of the amount of income, which when capitalized in a manner that is commensurate with the risk and life expectancy of the improvements will indicate the present value of the income stream. The Cost Approach has as its premise the valuation of the site by comparison with other sites in the area that have sold in recent months, making adjustments for differences to indicate a site value estimate. To this site value is added the estimated cost to reproduce or replace the present improvements, less any loss of value (depreciation) that might have transpired or taken place.

Normally, these three approaches will each indicate a different value. After all the factors in each of the approaches have been carefully weighted, the indication of value derived from each of the approaches are correlated to arrive at a final value estimate. When the appraiser excludes one of the three approaches, he will explain the reason why the approach was not applicable.

Contingent and Limiting Conditions:

I assume no responsibility for matters legal in nature, nor do I render any opinion as to title, which is assumed to be marketable. The property is appraised as though under responsible ownership.

Any sketches provided are included to assist the reader in visualizing the property and I assume no responsibility for their accuracy. I have made no survey of the property.

I am not required to give testimony or appear in court because of having made this appraisal, unless arrangements have been previously made therefor. The distribution of the total valuation in this report between land and improvements applies only under the existing program of utilization. The separate valuations for land and buildings must not be used in conjunction with any other appraisal and are not valid if so used.

I assume that there are no hidden or unapparent conditions of the property, subsoil or structures which would render it more or less valuable. I assume no responsibility for such conditions or for engineering which might be required to discover such factors.

Information, estimates and opinions furnished to me and contained in this report were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy can be assumed by me. Neither all or any part of the contents of this report, or copy thereof, shall be used for any purpose by any but the client without the previous written consent of the appraiser and/or of the client; nor shall it be conveyed by any including the client to the public through advertising, public relations news, sales or other media, without the written consent and approval of the author, particularly as to valuation conclusions, the identity of the appraiser, or a firm with which he is connected, or any reference to a professional society or any intialled designations conferred upon the appraiser.

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
July 15, 2002

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 7:00pm on July 15, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present along with President Sipe were members Cindy Powell, Wayne Davidson, Pam Bohlander and Jerry Kaiser. Also in attendance were Director Beverly Austin, Information Technology Manager Jamie Scott and Diana Shepard.

Information Technology Manager Jamie Scott was in attendance to demonstrate the Library's new web page. Suggestions were made that the library could be linked to the city and schools.

MINUTES

Minutes from the last meeting were accepted after Pam Bohlander made a motion and Wayne Davidson made a second.

CLAIMS REGISTER

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Frankton

There was no action taken about the Frankton project.

Meeting room policy

There was a motion made by Pam Bohlander and seconded by Jerry Kaiser to accept the meeting room policy. It was later rescinded until revisions can be made. Discussion was held asking for clarity to item II section D. A \$30.00 deposit was suggested instead of \$30.00 for set-up and takedown services in item IV section C. Six tables and chairs could be in place and any additional will be the responsibility of the group reserving the meeting room. Revisions will be made and the revised policy will be presented at the next meeting.

Confidentiality Policy

Pam Bohlander made a motion to adopt the Confidentiality Policy as amended after taking out Indiana Code 5-14-3-4(16). Jerry Kaiser made a second and the motion carried.

Fountain

The fountain is to be a gift to the city given by the Sesquicentennial Committee. The fountain is not to be in place before the Glass Festival; therefore there will be no need for

a special session. Attorney, Jim Wilson is to draw up an agreement between the city and the library before a vote is taken allowing the city to place the fountain on property owned by the library.

#### National City Bank

Mr. Minks of National City Bank has been informed that it is the feeling of the board that the library continue with the current lease agreement of a one-year lease with the option of one additional year. This would take the current lease agreement until March 2004.

An estimate has been received from Green Acres to install river rock around the landscaping at the Elwood facility. The estimate is in the amount of \$1,125. Mulch should be removed before the river rock is installed. A motion was made by Cindy Powell to accept this estimate and that the river rock be installed. Pam Bohlander made a second and the motion carried.

#### NEW BUSINESS

##### Glass Festival Booth

The library will have a booth at the Elwood Glass Festival, which is to be held August 16, 17 & 18. Board members are encouraged to work in the booth; a calendar will be at the next board meeting for sign up.

##### Mr. Sipe reappointed

Mr. Kevin Sipe has been reappointed to serve on the board of the North Madison County Public Library for the next four years.

##### Director's report

Emily Davidson, Adult Services Manager has collected and presented statistics from the Senior Reading Program. It seems the program, which Emily implemented, has been very well received by the Nursing Homes. Items delivered to Parkview Nursing Home, Dickey Nursing Home and Park Place Assisted Living has risen from 960 items in year 2000 to 2436 items in 2001 and it is anticipated that around 2436 items will be delivered to the nursing homes this year. These items include large print books, videos and audiocassettes. Other senior reading special projects include scrapbooks with Elwood senior pictures enlarged and assembled, Elwood remember when scrapbooks, and National & International History scrapbooks. The folks at the nursing homes seem to really enjoy reminiscing while looking at these scrapbooks. Also, members of the staff read to the residents of the nursing homes twice a month.

Nancy Sumner has collected data for the City of Elmhurst, Illinois, they are trying to save arches from their 1930's Post Office and preserve them for their city in a similar way as Elwood. They were very pleased with the information that Nancy sent to them and in their way of thanks they sent a commemorative Elmhurst historical medallion.

The library has received quite a lot of newspaper coverage in the last several weeks. The Historical Section of the Elwood Library has received word that it will be receiving 2% of the estate of Delores Walsh; we can anticipate around \$7,000. Putting the local newspaper on Cd Rom was a suggestion for this money. The next board of trustee meeting will be held on August 12 with the budget public hearing on August 26, 2002.

Jerry Kaiser made a motion to adjourn at 8:30pm; Cindy Powell made a second and the motion carried.

Cindy Powell  
Donnell Hill  
Amelia & Bohlander

Betty Caldwell  
Betty Caldwell, Secretary  
Kevin Sipe  
Wm E. D.  
Jerry Kaiser

# Register Of Claims

## North Madison County Public Library System

Report Date: From 6/11/02 To 7/15/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	388	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,773.28	6/19/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$14,528.88</b>		
0	413	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	7/3/02	P/R ENDING 6/29/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	389	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,111.48	6/19/02	P/R ENDING 6/15/02
			FICA	Payroll Deductions	\$900.78		
			Federal Taxes Withheld	Payroll Deductions	\$1,446.98		
			Medicare	Payroll Deductions	\$210.70		
				<b>Total this claim</b>	<b>\$3,669.94</b>		
0	412	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,105.81	7/3/02	P/R ENDING 6/29/02
			FICA	Payroll Deductions	\$896.20		
			Federal Taxes Withheld	Payroll Deductions	\$1,463.50		
			Medicare	Payroll Deductions	\$209.61		
				<b>Total this claim</b>	<b>\$3,675.12</b>		
0	411	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,699.03	7/3/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$14,454.63</b>		
0	391	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	6/19/02	P/R ENDING 6/15/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	399	STAR FINANCIAL BANK	OPERATING FUND	Transfer to LIRF	\$10,000.00	6/20/02	TRANSFER TO LIRF
				<b>Total this claim</b>	<b>\$10,000.00</b>		
20726	385	AT&T	OPERATING FUND	Telephone & Telegraph	\$35.22	6/11/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$35.22</b>		
20755	386	MINOLTA BUSINESS SYSTEM	OPERATING FUND	Professional Services	\$110.00	6/11/02	REPAIR TO READER PRINTER
				<b>Total this claim</b>	<b>\$110.00</b>		
20764	387	JUST WRIGHT	OPERATING FUND	Elwood Adult Programing	\$118.20	6/11/02	T-SHIRTS & TOTES FOR ADULT
			Gift	Elwood Adult Programing	\$374.30		SUMMER READING PROGRAM AND
			OPERATING FUND	Elwood Adult Programing	\$71.40		GLASS FESTIVAL
			Gift	Elwood Adult Programing	\$166.60		
				<b>Total this claim</b>	<b>\$730.50</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20765	398	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$379.76	6/19/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$379.76</b>		
20766	394	AMERITECH	OPERATING FUND	Telephone & Telegraph	\$117.73	6/19/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$117.73</b>		
20767	395	AT&T	OPERATING FUND	Telephone & Telegraph	\$30.84	6/19/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$30.84</b>		
20768	396	BILL BAILEY'S IDIOPHONES	OPERATING FUND	Summitville Programing	\$80.00	6/19/02	SUMMER READING PROGRAM-SUMMITVILLE
				<b>Total this claim</b>	<b>\$80.00</b>		
20769	392	CITY OF ELWOOD NON-REVE	OPERATING FUND	Emp Cont Group Ins	\$199.13	6/19/02	PAYMENT FOR JUNE - HEALTH INSURANCE
			Insurance	Emp Cont Group Ins	\$170.70		
				<b>Total this claim</b>	<b>\$369.83</b>		
20770	390	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,004.32	6/19/02	STATE INCOME TAXES FOR JUNE
			County Taxes Withheld	Payroll Deductions	\$283.62		
				<b>Total this claim</b>	<b>\$1,287.94</b>		
20771	393	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,234.72	6/19/02	P/R ENDING 6/15/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<b>\$2,690.72</b>		
20772	397	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$149.35	6/19/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$149.35</b>		
20773	400	NATIONAL CITY BANK, INDIAN	Debt Service Fund	Land Buildings Improvements	121,000.00	6/28/02	SEMIANNUAL LEASE PAYMENT DUE 6/30/02
				<b>Total this claim</b>	<b>\$121,000.00</b>		
20774	401	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$1,485.88	7/3/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$1,485.88</b>		
20775	409	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$155.95	7/3/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$155.95</b>		
20776	402	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$137.64	7/3/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$137.64</b>		
20777	403	GERALDINE SMITH	OPERATING FUND	Frankton Programing	\$50.00	7/3/02	CLOWN FOR OPENING DAY-SUMMER READING-FRANKTON
				<b>Total this claim</b>	<b>\$50.00</b>		
20778	404	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$38.02	7/3/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$38.02</b>		



<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20779	405	KILY SMITH	OPERATING FUND	Frankton Programing	\$15.00	7/3/02	SUMMER READING CLUB-FRANKTON
				<b>Total this claim</b>	<u>\$15.00</u>		
20780	414	MADISON COUNTY FEDERAL	Credit Union OPERATING FUND	Payroll Deductions Other Professional Services	\$1,235.50 \$1,456.00	7/3/02	P/R ENDING 6/29/02
				<b>Total this claim</b>	<u>\$2,691.50</u>		
20781	408	NANCY SUMNER	OPERATING FUND OPERATING FUND OPERATING FUND OPERATING FUND	Postage & UPS Fuel, Oil and Lubricants Professional Meetings Elwood Children's Programing	\$7.80 \$12.50 \$9.18 \$17.72	7/3/02	PETTY CASH
				<b>Total this claim</b>	<u>\$47.20</u>		
20782	410	PITNEY BOWES	OPERATING FUND	Equipment/Rental	\$151.00	7/3/02	POSTAGE METER RENTAL
				<b>Total this claim</b>	<u>\$151.00</u>		
20783	406	TOWN OF FRANKTON	OPERATING FUND OPERATING FUND OPERATING FUND	Electricity Water Waste Disposal Services	\$77.63 \$8.85 \$9.36	7/3/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$95.84</u>		
20784	407	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$18.81	7/3/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$18.81</u>		
20785	418	AMBER BLOOD	OPERATING FUND	Traveling Expense	\$35.28	7/15/02	MILEAGE
				<b>Total this claim</b>	<u>\$35.28</u>		
20786	415	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	7/15/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$46.00</u>		
20787	416	AT&T	OPERATING FUND OPERATING FUND	Telephone & Telegraph Telephone & Telegraph	\$47.62 \$37.35	7/15/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$84.97</u>		
20788	417	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	7/15/02	SERVICE CONTRACT FOR JULY
				<b>Total this claim</b>	<u>\$119.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20789	419	BAKER & TAYLOR	OPERATING FUND	Elwood Adult	\$2,714.69	7/15/02	As per attached invoices.
			OPERATING FUND	Elwood Childrens	\$640.49		
			OPERATING FUND	Elwood YA	\$214.51		
			OPERATING FUND	Frankton	\$1,228.85		
			OPERATING FUND	Summitville	\$1,128.23		
			OPERATING FUND	Elwood AV	\$234.53		
			Gift	Elwood Childrens	\$44.50		
			Gift	Elwood Adult	\$21.11		
			OPERATING FUND	Other	\$23.95		
			OPERATING FUND	Frankton Programing	\$126.90		
				<b>Total this claim</b>	<b>\$6,377.76</b>		
20790	427	BARBARA MCADAMS	OPERATING FUND	Postage & UPS	\$2.15	7/15/02	PETTY CASH REIMBURSEMENT
			OPERATING FUND	Frankton Programing	\$47.95		
				<b>Total this claim</b>	<b>\$50.10</b>		
20791	420	BARBARA SNIPES	OPERATING FUND	Traveling Expense	\$50.62	7/15/02	MILEAGE FOR JUNE
				<b>Total this claim</b>	<b>\$50.62</b>		
20792	464	BON PRINTING	OPERATING FUND	Frankton Programing	\$52.50	7/15/02	BINGO CARDS-SUMMER READING-FRANKTON
				<b>Total this claim</b>	<b>\$52.50</b>		
20793	422	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$73.30	7/15/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$29.87		
				<b>Total this claim</b>	<b>\$103.17</b>		
20794	421	CVS PHARMACY	OPERATING FUND	Office Supplies	\$11.98	7/15/02	THANK YOU NOTES
				<b>Total this claim</b>	<b>\$11.98</b>		
20795	423	DEMCO	OPERATING FUND	Operating Supplies	\$30.32	7/15/02	As per attached invoices.
			OPERATING FUND	Book Processing	\$152.96		
				<b>Total this claim</b>	<b>\$183.28</b>		
20796	424	EDWARDS ELECTRICAL & ME	OPERATING FUND	Professional Services	\$639.00	7/15/02	REPAIR AIR CONDITIONER
			OPERATING FUND	Repair Parts/Maintenance	\$698.40		
				<b>Total this claim</b>	<b>\$1,337.40</b>		
20797	466	ELWOOD 150	Gift	Operating Supplies	\$35.00	7/15/02	ELWOOD FLAG
				<b>Total this claim</b>	<b>\$35.00</b>		
20798	428	ELWOOD CALL LEADER	OPERATING FUND	Advertising & Public Notices	\$120.00	7/15/02	WELCOME TO FRANKTON SPECIAL ISSUE
				<b>Total this claim</b>	<b>\$120.00</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20799	425	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$137.64	7/15/02	
				<b>Total this claim</b>	\$137.64		
20800	426	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$129.93	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$129.93		
20801	465	FRANKTON HERITAGE DAYS	Gift	Frankton Programing	\$70.00	7/15/02	BOOTH SPACE AT FESTIVAL
				<b>Total this claim</b>	\$70.00		
20802	470	FRED PRYOR SEMINARS	OPERATING FUND	Professional Meetings	\$390.00	7/15/02	CONFLICT MANAGEMENT- EMILY DAVIDSON, AMBER BLOOD
				<b>Total this claim</b>	\$390.00		
20803	429	GALE GROUP	OPERATING FUND	Elwood Adult	(\$19.00)	7/15/02	As per attached invoices.
			OPERATING FUND	Summitville	\$111.51		
				<b>Total this claim</b>	\$92.51		
20804	430	GARY L. ROBERTSON	OPERATING FUND	Traveling Expense	\$20.89	7/15/02	MILEAGE FOR LSTA GRANT
				<b>Total this claim</b>	\$20.89		
20805	431	GENEALOGY.COM	OPERATING FUND	Elwood Indiana Room	\$44.95	7/15/02	PREPAY FOR SOCIAL SECURITY DEATH INDEX 1937-1999
				<b>Total this claim</b>	\$44.95		
20806	432	GRUNAU COMPANY	OPERATING FUND	Professional Services	\$245.00	7/15/02	QUARTERLY SPRINKLER INSPECTION
				<b>Total this claim</b>	\$245.00		
20807	433	HARCOURT INC.	OPERATING FUND	Elwood Childrens	\$187.39	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$187.39		
20808	463	HORTON'S & SONS OF ELWO	OPERATING FUND	Bldg. Matl. And Supplies	\$9.32	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$9.32		
20809	434	INDIANA STATE LIBRARY	PLAC	Other	\$150.00	7/15/02	2ND QUARTER PLAC PAYMENT
				<b>Total this claim</b>	\$150.00		
20810	435	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$599.52	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$599.52		
20811	436	JANET BLANKENSHIP	OPERATING FUND	Traveling Expense	\$11.76	7/15/02	MILEAGE
				<b>Total this claim</b>	\$11.76		
20812	468	JOY ANN BURMASTER	OPERATING FUND	Other	\$5.98	7/15/02	LOST BOOK PAID FOR THEN FOUND
				<b>Total this claim</b>	\$5.98		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20813	438	K MART	OPERATING FUND	Operatng Supplies	\$195.48	7/15/02	As per attached invoices.
			OPERATING FUND	Furniture & Equipment	\$19.98		
			OPERATING FUND	Frankton Programing	\$22.31		
				<b>Total this claim</b>	<b>\$237.77</b>		
20814	437	K-MART	OPERATING FUND	Frankton Programing	\$71.86	7/15/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$71.86</b>		
20815	439	KARDINAL SUPPLY, INC.	OPERATING FUND	Operating Supplies	\$166.40	7/15/02	WATER TREATMENT & INSPECTION
			OPERATING FUND	Professional Services	\$50.00		
				<b>Total this claim</b>	<b>\$216.40</b>		
20816	440	KNOWLEDGE SHOPPE, THE	OPERATING FUND	Frankton Programing	\$13.79	7/15/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$13.79</b>		
20817	441	LEXIS NEXIS MATTHEW BEND	OPERATING FUND	Elwood Adult	\$508.98	7/15/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$508.98</b>		
20818	442	LIBRARY CORPORATION, THE	OPERATING FUND	Automation	\$1,898.00	7/15/02	BAR CODES & SUPPORT FOR ENGLISH MONTHLY LC MARC
			OPERATING FUND	Book Processing	\$184.00		
				<b>Total this claim</b>	<b>\$2,082.00</b>		
20819	443	MANIFOLD REFUSE, INC.	OPERATING FUND	Waste Disposal Services	\$60.00	7/15/02	3RD QUARTER TRASH SERVICE-FRANKTON
				<b>Total this claim</b>	<b>\$60.00</b>		
20820	444	MARSH SUPERMARKET	OPERATING FUND	Elwood Children's Programing	\$129.78	7/15/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$129.78</b>		
20821	445	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$300.00	7/15/02	LAWN CARE FOR JUNE-SUMMITVILLE
				<b>Total this claim</b>	<b>\$300.00</b>		
20822	446	MAUKY'S	OPERATING FUND	Frankton Programing	\$16.37	7/15/02	
				<b>Total this claim</b>	<b>\$16.37</b>		
20823	447	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$517.78	7/15/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$796.64		
			OPERATING FUND	Summitville AV	\$498.70		
				<b>Total this claim</b>	<b>\$1,813.12</b>		
20824	448	MINOLTA BUSINESS SYSTEM	OPERATING FUND	Office Supplies	\$50.23	7/15/02	TONER-READER PRINTER
				<b>Total this claim</b>	<b>\$50.23</b>		
20825	467	ORIENTAL TRADING COMPAN	OPERATING FUND	Elwood Children's Programing	\$37.25	7/15/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$37.25</b>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
20826	449	PITNEY BOWES	OPERATING FUND	Postage & UPS	\$9.99	7/15/02	POSTAGE METER PATE CHART
				<b>Total this claim</b>	\$9.99		
20827	450	POSITIVE PROMOTIONS, INC.	OPERATING FUND	Frankton Programing	\$78.51	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$78.51		
20828	451	PUBLIC EMP. RETIREMENT F	PERF OPERATING FUND	Payroll Deductions Emp Cont PERF	\$1,716.27 \$4,576.67	7/15/02	2ND QUARTER PERF PAYMENT
				<b>Total this claim</b>	\$6,292.94		
20829	452	QUILL CORPORATION	OPERATING FUND OPERATING FUND	Office Supplies Office Supplies	\$374.11 \$210.83	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$584.94		
20830	453	RAMSAY BUSINESS PRODUC	OPERATING FUND OPERATING FUND OPERATING FUND	Operating Supplies Office Supplies Equipment/Rental	\$38.85 \$181.79 \$76.38	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$297.02		
20831	454	RONALD L. WOODWARD	OPERATING FUND	Elwood Adult	\$15.50	7/15/02	PREPAY-EARLY DEATH RECORDS OF WABASH COUNTY, INDIANA
				<b>Total this claim</b>	\$15.50		
20832	469	RUFUS JESSIE	OPERATING FUND	Waste Disposal Services	\$72.00	7/15/02	TRASH SERVICE-SUMMITVILLE JULY-DEC 2002
				<b>Total this claim</b>	\$72.00		
20833	455	SF TRAVEL PUBLICATIONS	OPERATING FUND	Elwood Adult	\$103.95	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$103.95		
20834	456	STATE CHEMICAL MANUFACT	OPERATING FUND	Cleaning & Sanitation Supplies	\$269.83	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$269.83		
20835	457	TECHNOLOGY RESOURCE CE	OPERATING FUND	Techology Software	\$274.95	7/15/02	FIVE LICENSE FOR FRONT PAGE 2002
				<b>Total this claim</b>	\$274.95		
20836	458	TIPTON COUNTY HISTORICAL	OPERATING FUND	Elwood Indiana Room	\$75.00	7/15/02	MILLENNIUM MOMENTS II - TIPTON COUNTY, HER LAND & PEOPLE
				<b>Total this claim</b>	\$75.00		
20837	459	UPSTART	Gift OPERATING FUND	Operating Supplies Frankton Programing	\$38.14 \$102.38	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$140.52		
20838	460	USI, INC	OPERATING FUND	Operating Supplies	\$137.51	7/15/02	As per attached invoices.
				<b>Total this claim</b>	\$137.51		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
20839	461	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$16.90	7/15/02	As per attached invoices.
<b>Total this claim</b>					<u>\$16.90</u>		
20840	462	WEBER OFFICE EQUIPMENT	OPERATING FUND	Equipment/Maint.	\$85.00	7/15/02	REPAIR TYPEWRITER-FRANKTON
<b>Total this claim</b>					<u>\$85.00</u>		

**Total Amount of Claims \$203,251.36**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, July 15, 2002


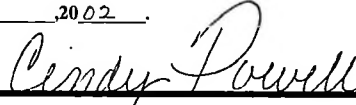


  
 Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

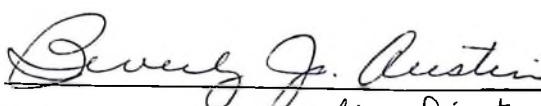
We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 15 day of July, 2002.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

  
 Library Director

**NMCPLS CONFIDENTIALITY POLICY  
OF  
LIBRARY RECORDS**

The North Madison County Public Library System libraries shall not disclose any library record that identifies a person as having requested or obtained specific materials, information, or services, or as otherwise having used the library, except, as provided under the following exceptions:

1. When necessary for the reasonable operation of the library
2. Upon written consent of the user.
3. Pursuant to subpoena, court order, or where otherwise required by law.  
~~Indiana Code 5-14-3-4 (16)~~

**PROCEDURES**

1. The library staff member receiving the request to examine or obtain information relating to circulation or registration records will immediately refer the person making the request to the appropriate department head, who shall explain the confidentiality policy.
2. The Director, upon receipt of court order or subpoena, will consult with the library attorney to determine if such court order or subpoena is in good form and if there is a showing of good cause for its issuance.
3. The library offers circulation information to the individual library card holder or to the library card holder's spouse, parent or legal guardian. Staff must request information such as a card holder's phone number, date of birth, or address to avoid giving information to unauthorized persons.

CONSIDERATION TO POLICY, 6/10/02  
ADOPTION OF POLICY \_\_\_\_\_

**NMCPLS MEETING ROOM POLICY**

July 2002 Revision

- I. ACCESS:
  - A. The room designated as the "meeting room" in the North Madison County Public Library facilities may be reserved for use by educational, civic, cultural, and governmental entities.
  - B. All meetings shall be open and free of charge to any person residing in Pipecreek, Duck Creek, Boon, Van Buren and Lafayette townships.
  - C. Library functions take precedence over all other usage.
  - D. Children's groups are permitted use of the room provided they are supervised by one or more adult sponsors AT ALL TIMES.
  - E. When adults using meeting room facilities are accompanied by their children, those children should have adult supervision other than library personnel at all times.
- II. RESTRICTIONS:
  - A. No more than 49 persons are to occupy the room at any given time.
  - B. *This room is not available for any meetings of religious or sectarian groups for the purpose of promoting or advancing the beliefs of their members.*
  - C. *This room is not available for any meetings or public announcements sponsored by individual candidates for local, state, or federal office.*
  - D. *This room is not available for the benefit of private individual or commercial concerns.*
  - E. *Individuals or groups wishing to conduct fund-raising activities for the community or other purposes must receive prior permission from the Director.*
  - F. *No activity shall be permitted which shall in any manner be potentially or directly destructive to library property or potentially or directly disruptive to the function of the library.*
  - G. *When permission to meet in the library is given, it does not in any way constitute an endorsement of the group's policies, beliefs, or activities.*
  - H. The library does not accept reservations for a series of meetings that would designate the library as the regular meeting place for any organization. Reservations will be taken no more than 30 days in advance.
  - I. Smoking is prohibited.
  - J. Alcoholic beverages are prohibited.
  - K. The library director is authorized to deny permission for use of the library meeting room to any group that is disorderly or violates these regulations.

### III. RESERVATIONS:

- A. Reservations are made on a first come, first served basis (except as noted in II H).
- B. Groups should complete the attached Meeting Room Reservation Form, leaving it and their \$10.00 deposit with staff at the front desk.
- C. The library should be notified as soon as possible in the event a meeting is canceled by the group for which the room is reserved.
- D. The library reserves the right to cancel reservations for the meeting room at any time. Every effort will be made to give as much notice as possible to the individual(s) listed on the reservation form.

### IV. RESPONSIBILITIES:

- A. The building is to be kept locked at all times after regular hours of operation. Therefore, when using the meeting room after the rest of the library is closed, the person signing this agreement will be held responsible for:
  - 1) getting a key for the exterior entrance not more than 24 hours prior to the meeting;
  - 2) leaving the key in the bookdrop upon vacating the facility
  - 3) making sure all doors and windows are securely shut and locked upon vacating the facility.
- B. The library assumes no liability for any loss or damage arising from the use of the meeting room by the applicant, affiliated group members and guests.
- C. Groups are responsible for providing all supplies necessary to conduct planned activities. Tables, chairs, and audio-visual (AV) equipment may be requested when reserving the meeting room, but must be requested no less than one library business day in advance of meeting room use. *Applicants are responsible for setting up and putting away tables and chairs and leaving the room in the same condition in which it was found. Applicants may request that Library staff provide set-up and takedown services for \$30.00. When tables and chairs are not put away correctly following use, a fee of \$30.00 will automatically be charged.*
- D. Library facilities include meeting room, tables, chairs, and access to kitchen and restroom. Facilities must be left in the same condition in which they were found or deposit will be forfeited. Custodial services are NOT included with the reservation of the meeting room and adjoining conveniences.
- E. Any damage should be reported promptly. Damages or charges in excess of the amount of the deposit will be billed to the person who signed the reservation form. Compensation at replacement cost, labor cost, or both must be made within 30 days. The full amount must be paid before another request will be granted for the affiliated group.

- F. Deposit must be retrieved within 10 business days following use of the meeting room, or it will be considered a donation to the library. Deposit will be released only to the person who signed the original reservation form.

G. *Equipment which is available is as follows:*

*Overhead projector*

*Slide projector*

*Television with VCR*

*Projector for large screen projection of computer.*



Type	Sending	Receiver	TX/RX Time	Pages	Note
Jul-11	8:08 AM	CALL-LEADER	30s	1	OK

## NMCPLS MEETING ROOM RESERVATION FORM

\_\_\_\_\_ request permission to use the  
(Print name of person signing agreement)  
 meeting room of the Elwood Public Library on \_\_\_\_\_  
(Date)  
 from \_\_\_\_\_ in accordance with the rules and  
(Time, i.e. 9 a.m.-11 a.m.)  
 regulations set forth by the north Madison County Public  
 Library System Board of Trustees.

\_\_\_\_\_ agrees to honor  
(Signature)  
 all the rules and regulations governing the use of the Elwood  
 Public Library Meeting Room as described above, and to ensure  
 that no member of the group violates the rules set forth. I  
 understand that the group will be held responsible for any and  
 all losses incurred by the library as a result of leaving the  
 building unlocked.

PLEASE PRINT:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BUS. PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

GROUP NAME: \_\_\_\_\_

To  
 Sandy Burton  
 Please publish on  
 Friday or Saturday  
 and again on  
 Monday.

To  
 Herald Bulletin  
 Please publish  
 notice of our  
 meeting.

# TRANSACTION REPORT

Jul-11-02 Thu 8:12 AM

Type	Sending	Receiver	TX/RX Time	Pages	Note
Date	Start				
Jul-11	8:11 AM	HERALDBULLETIN6	50s	1	OK

## MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	JUNE 2001	JUNE 2002	AMOUNT OF CHANGE	% OF CHANGE	YTD
<b>ELWOOD</b>					
ADULT	3708	3847	139	4%	22035
JUVENILE	1906	2201	295	15%	13700
Y. A.	239	267	28	12%	1186
PERIOD.	473	554	81	17%	3097
AUDIO	219	253	34	16%	1336
VIDEO	2932	3214	282	10%	19210
<b>TOTAL</b>	<b>9477</b>	<b>10336</b>	<b>859</b>	<b>9%</b>	<b>60564</b>
<b>FRANKTON</b>					
ADULT	1081	1109	28	3%	5630
JUVENILE	759	953	194	26%	4646
Y. A.	55	45	-10	-18%	259
PERIOD.	296	191	-105	-35%	1380
AUDIO	46	32	-14	-30%	165
VIDEO	1043	1128	85	8%	6705
<b>TOTAL</b>	<b>3280</b>	<b>3458</b>	<b>178</b>	<b>5%</b>	<b>18785</b>
<b>HAZELBAKER</b>					
ADULT	598	682	84	14%	4503
JUVENILE	555	699	144	26%	3398
Y. A.	47	44	-3	-6%	227
PERIOD.	52	137	85	163%	693
AUDIO	35	67	32	91%	287
VIDEO	398	426	28	7%	2765
<b>TOTAL</b>	<b>1685</b>	<b>2055</b>	<b>370</b>	<b>22%</b>	<b>11873</b>
<b>SYSTEM</b>					
ADULT	5387	5638	251	5%	32168
JUVENILE	3220	3853	633	20%	21744
Y. A.	341	356	15	4%	1672
PERIOD.	821	882	61	7%	5170
AUDIO	300	352	52	17%	1788
VIDEO	4373	4768	395	9%	28680
<b>TOTAL</b>	<b>14442</b>	<b>15849</b>	<b>1407</b>	<b>10%</b>	<b>91222</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9499	2490	1110
REF.	47	33	24
ASSITS.	2431	719	414
COMP A.	716	420	223
J.	1325	N/A	234
PROG. A.	13 / 81	2 / 68	0
J.	13 / 208	1 / 14	1 / 40

TECH SERVICE PROCESSED 526 ITEMS AND WITHDREW 104 ITEMS

Senior

Reading

Program



# Participating Facilities

Parkview Nursing Home

Dickey Nursing Home

Park Place Assisted Living



Year 2000 = 960 Items

Year 2001 = 2436 Items

Year 2002 = 2436 Projected Items

Total items = 5592

Delivery provided by Library Staff

Large Print Books, Videos &  
Audios



Senior Reading  
Special Projects

Elwood Senior Photos  
from 1930 - 1945

Elwood Remember When  
( Pictorial )

National & International  
History  
( pictorial )

*Prepared by the Elwood Library*



# CITY OF ELMHURST

209 NORTH YORK STREET  
ELMHURST, ILLINOIS 60126-2759  
(630) 530-3000  
FAX (630) 530-3014

THOMAS D. MARCUCCI  
MAYOR  
JANET S. EDGLEY  
CITY CLERK  
DAVID J. DYER  
CITY TREASURER  
THOMAS P. BORCHERT  
CITY MANAGER

July 12, 2002

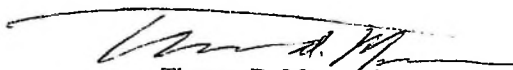
Ms. Nancy Sumner  
Elwood Public Library  
1600 Main Street  
Elwood, IN 46036

Dear Ms. Sumner:

Thank you so much for your time and effort in researching the spectacular arches from the 1898 and 1915 Wendell L. Willkie High School buildings that have been preserved in Elwood, Indiana. These striking examples are precisely what we were looking for as we attempt to build a popular consensus to save the arches of our 1930's Post Office.

Please accept this commemorative historical medallion as a token of Elmhurst's appreciation. Good luck as you move forward with your glass fountain project. Thank you again for your assistance!

With kindest regards,



Thomas D. Marcucci  
Mayor

TDM/mp  
Enclosure

# Financial Report

## North Madison County Public Library System

Report Dates = 6/1/02 to 6/30/02

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
<b>1. Operating Fund</b>						
100 OPERATING FUND	\$450,144.87	\$64,500.15	\$412,353.66	\$332,375.89	\$483,638.62	\$521,429.83
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$64,500.15</b>	<b>\$412,353.66</b>	<b>\$332,375.89</b>	<b>\$483,638.62</b>	<b>\$521,429.83</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$0.00	\$575.00	\$50.00	\$575.00	\$150.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$10,000.00	\$10,000.00	\$10,340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$968.27	\$2,988.68	\$748.99	\$1,540.99	\$8,686.33
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$121,000.00	\$121,000.00	\$133,051.61	\$133,051.61	\$26,879.84
<b>Subtotal</b>	<b>\$71,608.14</b>	<b>\$121,968.27</b>	<b>\$170,719.29</b>	<b>\$143,850.60</b>	<b>\$220,167.60</b>	<b>\$121,056.45</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$2,893.63	\$18,796.62	\$2,893.63	\$18,796.62	\$0.00
202 FICA	\$0.00	\$1,809.37	\$11,562.69	\$1,809.37	\$11,562.69	\$0.00
203 State Tax Withheld	\$0.00	\$1,004.32	\$6,422.08	\$1,004.32	\$6,422.08	\$0.00
204 County Taxes Withheld	\$0.00	\$283.62	\$1,812.31	\$283.62	\$1,812.31	\$0.00
205 PERF	\$0.00	\$0.00	\$2,008.40	\$576.58	\$3,724.67	\$1,716.27
206 Credit Union	\$0.00	\$2,470.22	\$12,586.12	\$2,470.22	\$12,586.12	\$0.00
207 Annuity	\$0.00	\$360.00	\$2,340.00	\$360.00	\$2,340.00	\$0.00
208 Insurance	\$0.00	\$170.70	\$3,710.24	\$170.70	\$3,710.24	\$0.00
209 Medicare	\$0.00	\$423.19	\$2,704.32	\$423.19	\$2,704.32	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$9,415.05</b>	<b>\$61,942.78</b>	<b>\$9,991.63</b>	<b>\$63,659.05</b>	<b>\$1,716.27</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$195,883.47</b>	<b>\$645,015.73</b>	<b>\$486,218.12</b>	<b>\$767,465.27</b>	<b>\$644,202.55</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# Appropriation Report for 100 OPERATING FUND

North Madison County Public Library System

Report Date: From 6/1/02 To 6/30/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$27,556.78	\$176,453.70	\$187,747.30	48.4
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$1,627.11	\$10,044.46	\$10,224.54	49.6
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$972.17	\$527.83	64.8
1.16 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$2,232.56	\$14,267.01	\$15,144.99	48.5
1.18 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$0.00	\$5,355.61	\$27,410.39	16.3
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$199.13	\$3,629.64	\$5,370.36	40.3
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$31,615.58</b>	<b>\$210,722.59</b>	<b>\$246,725.41</b>	<b>46.1</b>
<i>2. Supplies</i>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$868.75	\$3,303.99	\$6,696.01	33.0
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	0.0
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$0.00	\$2,887.03	\$3,312.97	46.6
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$180.59	\$927.08	\$1,572.92	37.1
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$0.00	\$8.32	\$66.68	11.1
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$1.48	\$226.30	\$1,273.70	15.1
2.27 Other Repair & mainten.supplies	\$2,000.00	\$0.00	\$2,000.00	\$57.36	\$144.53	\$1,855.47	7.2
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$219.20	\$1,972.00	\$1,028.00	65.7



<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$9,674.00	\$5,326.00	64.5
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$1,327.38</b>	<b>\$19,143.25</b>	<b>\$22,881.75</b>	<b>45.6</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$177.07	\$1,472.93	10.7
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$0.00</b>	<b>\$177.07</b>	<b>\$1,472.93</b>	<b>10.7</b>
<b>3. Other Services and Charge</b>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$770.35	\$10,871.39	\$7,128.61	60.4
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$2,912.00	\$18,312.00	\$18,088.00	50.3
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$985.91	\$5,219.81	\$4,939.69	51.4
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$619.00	\$1,270.50	\$1,429.50	47.1
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$291.14	\$1,185.27	\$1,214.73	49.4
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$647.67	\$3,352.33	16.2
3.26 Elwood Children's Programing	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$787.84	\$1,212.16	39.4
3.27 Elwood Adult Programing	\$1,500.00	\$0.00	\$1,500.00	\$245.63	\$445.39	\$1,054.61	29.7
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$95.86	\$376.13	\$623.87	37.6
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$292.09	\$332.94	\$367.06	47.6
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$295.00	\$295.00	\$2,205.00	11.8
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$37.00	\$69.50	\$180.50	27.8
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$6.00	\$3,328.00	\$7,702.00	30.2
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$55.00	\$433.00	(\$83.00)	123.7
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$235.92	\$3,477.17	\$8,522.83	29.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.52 Electricity	\$23,100.00	\$0.00	\$23,100.00	\$457.90	\$8,388.53	\$14,711.47	36.3
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$164.80	\$1,010.41	\$1,889.59	34.8
3.54 Waste Disposal Services	\$600.00	\$0.00	\$600.00	\$9.20	\$236.74	\$363.26	39.5
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.62 Equipment/Maint.	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$1,230.91	\$2,769.09	30.8
3.7 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.72 Equipment/Rental	\$3,000.00	\$0.00	\$3,000.00	\$76.38	\$542.90	\$2,457.10	18.1
3.8 Dues	\$850.00	\$0.00	\$850.00	\$0.00	\$849.84	\$0.16	100.0
3.81 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$114.50	\$685.50	14.3
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$17,549.18</b>	<b>\$69,425.44</b>	<b>\$96,814.06</b>	<b>41.8</b>

#### 4. Capitol Outlays

4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$1,543.04	\$3,956.96	28.1
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$5.97	\$11,593.49	\$2,506.51	82.2
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$2,651.08	\$16,552.97	\$16,947.03	49.4
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$929.72	\$6,888.20	\$5,611.80	55.1
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$15.54	\$972.77	\$1,027.23	48.6
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$1,348.69	\$11,153.27	\$7,346.73	60.3
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$1,367.12	\$7,335.49	\$5,164.51	58.7
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$1,394.41	\$2,605.59	34.9
4.4 Elwood Period. & News.	\$4,600.00	\$14.00	\$4,614.00	\$0.00	\$769.41	\$3,844.59	16.7
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$0.00	\$295.95	\$2,154.05	12.1
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$349.60	\$950.40	26.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.51 Elwood AV	\$10,500.00	\$0.00	\$10,500.00	\$688.59	\$5,732.59	\$4,767.41	54.6
4.52 Frankton AV	\$5,480.00	\$0.00	\$5,480.00	\$279.92	\$2,238.58	\$3,241.42	40.8
4.53 Summitville AV	\$2,800.00	\$0.00	\$2,800.00	\$205.91	\$1,804.75	\$995.25	64.5
4.54 Techology Software	\$2,500.00	\$0.00	\$2,500.00	\$6,500.00	\$8,144.35	(\$5,644.35)	325.8
4.6 2001 Encumbrances	\$5,735.06	\$0.00	\$5,735.06	\$0.00	\$5,735.06	\$0.00	100.0
<b>Subtotal</b>	<b>\$138,365.06</b>	<b>\$114.00</b>	<b>\$138,479.06</b>	<b>\$13,992.54</b>	<b>\$82,503.93</b>	<b>\$55,975.13</b>	<b>59.6</b>
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$64,484.68</b>	<b>\$381,972.28</b>	<b>\$423,869.28</b>	<b>47.4</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Voucher List

North Madison County Public Library System

Report Date: From 6/1/02 To 6/30/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	337	PAYROLL	6/5/02	PAYROLL	\$14,655.01
0	338	EFTPS	6/5/02	P/R ENDING 6/1/02	\$3,688.81
0	339	AETNA LIFE INSURANCE AND	6/5/02	P/R ENDING 6/1/02	\$180.00
20721	340	MADISON COUNTY FEDERAL	6/5/02	P/R ENDING 6/1/02	\$2,691.50
20717	341	AMERITECH	6/5/02	As per attached invoices.	\$297.11
20718	342	AT&T	6/5/02	As per attached invoices.	\$55.49
20719	343	CITY WATER & SEWAGE DEP	6/5/02	As per attached invoices.	\$155.95
20720	344	DOLORES MALEY	6/5/02	HELP WITH CARPET CLEANING \$7.38 X 5HR. X 1.5	\$55.35
20722	345	PURCHASE POWER	6/5/02	POSTAGE METER FILL	\$619.00
20723	346	TOWN OF FRANKTON	6/5/02	As per attached invoices.	\$96.19
20724	347	VECTREN ENERGY DELIVERY	6/5/02	As per attached invoices.	\$86.57
20725	348	ARAS TERMITE & PEST CONT	6/10/02	As per attached invoices.	\$46.00
20727	349	AUDIO VISUAL COMMUNICATI	6/10/02	As per attached invoices.	\$119.00
20729	350	BARBARA MCADAMS	6/10/02	PETTY CASH REIMBURSEMENT	\$42.42
20730	351	BARBARA SNIPES	6/10/02	MILEAGE FOR MAY	\$55.10
20731	352	BEVERLY AUSTIN	6/10/02	MILEAGE FEBRUARY THROUGH MAY	\$145.60
20733	353	BURNETTE - DELLINGER INC.	6/10/02	ADD COVERAGE FOR LAPTOP COMPUTER	\$6.00
20734	354	CINTAS CORPORATION	6/10/02	As per attached invoices.	\$73.71
20735	355	COLUMBIA TROPHY & ENGRA	6/10/02	PLATES MADE & ENGRAVED FOR PLAQUE	\$12.00
20736	356	DEMCO	6/10/02	As per attached invoices.	\$198.79
20737	357	DIANA L. SHEPARD	6/10/02	MILEAGE MARCH THROUGH MAY	\$90.44
20738	358	ELWOOD CALL LEADER	6/10/02	AD FOR CLERK & PAGE POSITIONS	\$37.00
20739	359	ELWOOD CHAMBER OF COM	6/10/02	BOOTH FEE FOR GLASS FESTIVAL	\$100.00
20740	360	FILIP, INC.	6/10/02	As per attached invoices.	\$3.99
20746	361	HP PRODUCTS	6/10/02	As per attached invoices.	\$102.89
20741	362	HARPER'S CARPET CLEANIN	6/10/02	CLEAN CARPET AT FRANKTON	\$80.00
20742	363	HARRIETT STANTON	6/10/02	SUPPLIES OPEN HOUSE-SHARON FOUTS	\$60.00
20743	364	HEARTLAND AG-BUSINESS G	6/10/02	As per attached invoices.	\$19.95
20744	365	HEINEMANN LIBRARY	6/10/02	As per attached invoices.	\$767.61
20745	366	HORTON'S & SONS OF ELWO	6/10/02	As per attached invoices.	\$1.48
20747	367	INFO USA MARKETING, INC.	6/10/02	2002 INDIANA BUSINESS DIRECTORY	\$545.00
20748	368	INTEGRATED DATA SOLUTIO	6/10/02	HISTORICAL WEBSITE SOFTWARE	\$6,500.00
20749	369	INTELENET COMMISSION(ST	6/10/02	As per attached invoices.	\$449.52
20751	370	KARIN CARMER	6/10/02	LOST BOOK PAID FOR, FOUND AND RETURNED	\$5.99
20750	371	K MART	6/10/02	As per attached invoices.	\$54.78
20752	372	LIBRARY STORE INC., THE	6/10/02	As per attached invoices.	\$96.10
20753	373	MARVIN SAUBERT	6/10/02	LAWN CARE FOR SUMMITVILLE	\$360.00
20754	374	MIDWEST TAPE	6/10/02	As per attached invoices.	\$964.65
20756	375	OUSLEY'S HARVEST GARDEN	6/10/02	As per attached invoices.	\$57.36
20760	376	ROSEN PUBLISHING GROUP	6/10/02		\$75.80
20757	377	QUILL CORPORATION	6/10/02	As per attached invoices.	\$996.92
20758	378	RADIO SHACK	6/10/02	As per attached invoices.	\$5.97
20759	379	RAMSAY BUSINESS PRODUC	6/10/02	As per attached invoices.	\$168.00
20761	380	S & S WORLDWIDE	6/10/02	As per attached invoices.	\$71.94
20762	381	ULVERSCROFT LARGE PRINT	6/10/02	As per attached invoices.	\$194.40
20763	382	UPSTART	6/10/02	As per attached invoices.	\$88.11
20728	383	BAKER & TAYLOR	6/10/02	As per attached invoices.	\$5,290.26
20732	384	BURNETTE - DELLINGER INC.	6/10/02	NOTORY BOND FOR DIANA SHEPARD	\$55.00
20726	385	AT&T	6/11/02	As per attached invoices.	\$35.22

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Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20766	380	MINOLTA BUSINESS SYSTEM	6/11/02	REPAIR TO PEACER PRINTER	\$110.00
20764	387	JUST WRIGHT	6/11/02	SHIRTS & TOTES FOR ADULT SUMMER READING PROGRAM AND GLASS FESTIVAL	\$75.00
0	388	PAYROLL	6/11/02	PAYROLL	\$14,520.72
0	389	EFTPS	6/11/02	P/R ENDING 6/15/02	\$3,985.94
20770	390	INDIANA DEPARTMENT OF RE	6/11/02	STATE INCOME TAXES FOR JUNE	\$1,227.94
0	391	AETNA LIFE INSURANCE AND	6/11/02	P/R ENDING 6/15/02	\$180.00
20769	392	CITY OF ELWOOD NON-REVE	6/11/02	PAYMENT FOR JUNE - HEALTH INSURANCE	\$395.23
20771	393	MADISON COUNTY FEDERAL	6/11/02	P/R ENDING 6/15/02	\$2,690.72
20766	394	AMERITECH	6/11/02	As per attached invoices.	\$117.73
20767	395	AT&T	6/11/02	As per attached invoices.	\$30.24
20768	396	BILL BAILEY'S IDIOPHONES	6/11/02	SUMMER READING PROGRAM-SUMMITVILLE	\$80.00
20772	397	VECTREN ENERGY DELIVERY	6/11/02	As per attached invoices.	\$149.35
20765	398	AMERICAN ELECTRIC POWER	6/11/02	As per attached invoices.	\$379.75
0	399	STAR FINANCIAL BANK	6/20/02	TRANSFER TO LIRF	\$10,000.00
20773	400	NATIONAL CITY BANK, INDIAN	6/28/02	SEMIANNUAL LEASE PAYMENT DUE 6/30/02	\$121,000.00

Total Amount of Claims \$195,883.47

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, July 08, 2002

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$195,883.47

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Printed on Monday, July 08, 2002

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Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

## Receipt Listing

### North Madison County Public Library System

Report Date: From 6/1/02 To 6/30/02

Receipt #	Date	Name	Explanation	Bank	Total
219	6/5/02	PAYROLL		1	\$5,002.41
271	6/7/02	FIRST FARMERS BANK & T	MAY INTEREST	4	\$19.07
272	6/7/02	COMMUNITY BANK	MAY INTERST	3	\$5.54
273	6/3/02	STAR FINANCIAL BANK	MAY INTEREST	1	\$209.60
274	6/19/02	PAYROLL		1	\$4,989.22
275	6/3/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 3992	1	\$102.98
276	6/3/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3993	1	\$19.40
277	6/3/02	MADISON GRANT TEACHE	DONTION TO SUMMITVILLE - RECEIPT # 3994	1	\$50.00
278	6/3/02	SENIOR TAX & ESTATE PL	DONATION TO ELWOOD - RECEIPT # 3995	1	\$50.00
279	6/3/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 3996	1	\$500.00
280	6/3/02	NMCPLS FRIENDS OF THE	DONATION-GLASS FESTIVAL BOOTH RENTAL & GIVE AWAYS	1	\$250.00
281	6/4/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 3998	1	\$105.10
282	6/4/02	SHARON FOUTS	FINES & FEES - RECEIPT # 3999	1	\$44.80
283	6/4/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4000	1	\$36.80
284	6/6/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4001	1	\$99.70
285	6/7/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4002	1	\$23.10
286	6/7/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4003	1	\$32.30
287	6/7/02	KAPPA KAPPA KAPPA	DONATION TO ELWOOD YOUTH SERVICE - RECEIPT # 4004	1	\$157.49
288	6/7/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4005	1	\$141.48
289	6/7/02	TREASURER MADISON CO	COUNTY OPTION TAX (JUNE DISTRIBUTION)	1	\$24,547.52
290	6/10/02	RAEANNA MERRITT	DONATION TO ELWOOD - RECEIPT 4007	1	\$20.00
291	6/10/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4008	1	\$45.50
292	6/10/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4009	1	\$69.05
293	6/10/02	BEVERLY AUSTIN	BOOK DISCUSSION BOOKS - RECEIPT # 4010	1	\$44.00
294	6/10/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4011	1	\$43.00
295	6/11/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4012	1	\$51.80
296	6/12/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4013	1	\$52.80
297	6/12/02	SHARON FOUTS	FINES & FEES - RECEIPT # 4014	1	\$59.14
298	6/14/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4015	1	\$36.10
299	6/14/02	BEVERLY AUSTIN	FINES & FEES - RECEIPT # 4016	1	\$120.60
300	6/14/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4017	1	\$113.90
301	6/17/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4018	1	\$97.40

Receipt #	Date	Name	Explanation	Bank	Total
302	6/17/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4019	1	\$55.50
303	6/17/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4020	1	\$43.99
304	6/17/02	NANCY SUMNER	SALE OF T-SHIRTS, TOTES, MUGS - ADULT SUMMER READING PROGRAM-RECEIPT # 4021	1	\$81.50
305	6/18/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4022	1	\$41.60
306	6/18/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4023	1	\$132.74
307	6/18/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4024	1	\$118.45
308	6/18/02	RAEANNA MERRITT	DONATION TO ELWOOD - RECEIPT # 4025	1	\$20.00
309	6/19/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4026	1	\$70.27
310	6/19/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4027	1	\$60.76
311	6/19/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4028	1	\$7.70
312	6/19/02	TREASURER MADISON CO	FINANCIAL INSTITUTION TAX (JUNE DIST) - RECEIPT # 4029	1	\$1,383.00
313	6/19/02	TREASURER MADISON CO	COMMERCIAL VEHICLE EXCISE TAX (JUNE DIST) - RECEIPT # 4030	1	\$3,025.00
314	6/20/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4031	1	\$49.53
315	6/20/02	AUDITOR OF STATE OF IN	LSTA GRANT REIMBURSEMENT	1	\$211.65
316	6/20/02	STAR FINANCIAL BANK	TRANSFER TO LIRF	1	\$10,000.00
317	6/20/02	ALICE THOMAS	DONATION TO ELWOOD - RECEIPT # 4033	1	\$20.00
318	6/21/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4034	1	\$41.93
319	6/21/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4035	1	\$54.90
320	6/24/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4036	1	\$67.40
321	6/24/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4037	1	\$14.50
322	6/25/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4038	1	\$54.26
323	6/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4039	1	\$78.70
324	6/25/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4040	1	\$29.50
325	6/27/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4041	1	\$82.39
326	6/27/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4042	1	\$68.00
327	6/27/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4043	1	\$8.00
329	6/28/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4044	1	\$56.40
330	6/28/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4045	1	\$166.06
331	6/28/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 4046	1	\$500.00
332	6/28/02	R&R ENGINEERING CO, IN	DONTION TO S'VILLE FOR SUMMER READING CLUB PROGRAM-RECEIPT # 4047	1	\$100.00
333	6/28/02	TREASURER MADISON CO	PROPERTY TAX, LICENSE EXCISE TAX - JUNE 2002 SETTLEMENT-RECEIPT #4048	1	\$432,434.59

**Total All Receipts** \$486,218.12

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# *Bank Balances*

## *North Madison County Public Library System*

*Report as of: 6/30/02*

<i>Bank</i>		
1	Star Financial Bank	\$613,569.10
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,858.36
4	First Farmers Bank & Trust	\$18,775.09
<i>Total all banks =</i>		<b>\$644,202.55</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**AGENDA**

**August 12, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**ELWOOD PUBLIC LIBRARY MEETING ROOM**

**EXECUTIVE SESSION**

**6:45 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- A. Purchase/lease of real property IC5-14-1.5-6(B)(2)(d)
- B. Personnel IC5-14-1.5-6(b)(6)

**REGULAR MEETING**

**7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES  
CLAIMS REGISTER & CHECKS**

- OLD BUSINESS**
- 1. Approve 2003 Budget
  - 2. Meeting Room Policy
  - 3. Frankton building

**NEW BUSINESS  
DIRECTOR'S REPORT**

**ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE MEETING  
August 12, 2002  
6:45pm**

**CALL TO ORDER**

President Kevin Sipe called an executive session of the North Madison County Public Library Board of Trustees to order at 6:45pm on August 12, 2002 in the meeting room of the Elwood Public Library.

**CALL FOR QUORUM**

Present along with President Sipe were members Pam Bohlander, Cindy Powell, Wayne Davidson, Jerry Kaiser, Betty Caldwell and Don Hill. Also in attendance were Director Beverly Austin and Administrative Assistant Diana Shepard.

**BUSINESS**

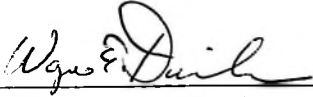


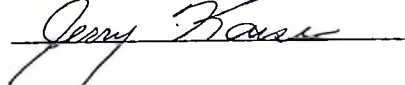
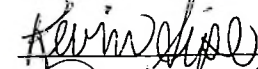
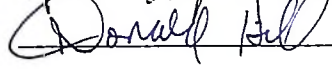
Purchase/lease of real property IC5-14-1.5-6(B)(2)(d)

Updates were given concerning the Frankton projects. A letter was read from James Hall, Real Estate Manager of National City Bank. They are interested in purchasing the Frankton facility and have hired Realtor/Broker William Surbaugh to do a market value analysis. They plan to visit on Tuesday, August 13, 2002 for a site inspection. The Frankton Lion's have reported that they do not own the property east of their building as formerly thought. If the Lion's Building is considered for purchase, it was suggested that the Library should investigate purchasing this property also. Mark Alexander is the current owner. It was decided that details for the project at Frankton would be best handled through a committee.

Personnel IC5-14-1.5-6(b)(6)

There were no personnel issues brought forward.

If there are no objections the meeting is adjourned.

	
	Betty Caldwell, Secretary
	
	

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
August 12, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 7:10 on August 12, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were President Kevin Sipe, Jerry Kaiser, Betty Caldwell, Wayne Davidson, Pam Bohlander, Cindy Powell, Don Hill, Beverly Austin, Diana Shepard and guests Roger Burnette and Lloyd Young.

MINUTES

A motion was made by Jerry Kaiser to accept the minutes, executive and regular, from last month's meeting. Cindy Powell made a second and the motion carried.

CLAIMS REGISTER

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Approve 2003 budget

The budget estimates are as follows: Operating fund, \$831,315, Debt Service, \$242,000. The net assessed valuation is \$399,500,000. A motion was made by Pam Bohlander to approve the 2003 budget for publication as presented. Jerry Kaiser made a second and the motion carried. The budget will be published in the Call Leader on August 14 and August 21, and in the Herald Bulletin on August 16 and August 23. The Public Hearing will take place on August 26, 2002 at 7:00 at the Elwood Library. A meeting will be held on September 16, 2002 at 7:00pm to adopt the budget.

Meeting room policy

A motion was made by Betty Caldwell to accept the revised meeting room policies. There are two meeting room policies; one for Elwood and one for Summitville to best meet the needs of each community. A second was made and the motion carried. The new policies are to go into effect on October 1, 2002.

Frankton building

Roger Burnette and Lloyd Young were in attendance as representatives of the Frankton Lion's Club. They reported that there are six lots with the current Lion's building. A seventh lot, East of the building with a foundation belongs to Mark Alexander. They also stated that the \$75,000 appraisal is to be used only as a starting point for any negotiations. Pam Bohlander made a motion that a committee be formed to make recommendations to be brought back to the board concerning the Frankton options. Cindy Powell made a

second and the motion carried. The committee will consist of Kevin Sipe, Jerry Kaiser and Don Hill. The committee will meet after the meeting is adjourned.

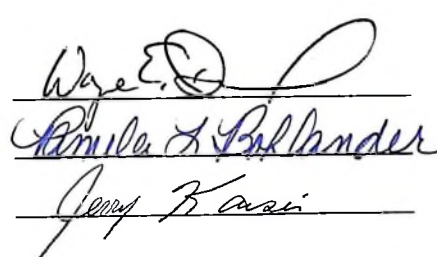
NEW BUSINESS

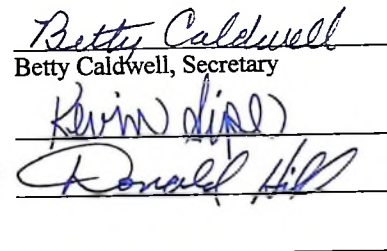
No new business was presented.

DIRECTOR'S REPORT

A copy of the new Indiana Library Laws has been sent to each board member. A thank you is sent to Nancy Sumner for her efforts to make the adult summer reading program such a success. There were 99 participants who checked out 872 items. She gave away wonderful prizes. On July 15 you were able to read in the Call Leader that we received our LSTA Grant for technology to be used for digitization that will be on our web site. Also in the Call Leader was a picture of Amber and her summer reading program. With the help of their programs the Youth Service Department continues to grow. Ideas are in the works for winter adult programs, which could include a visit from a well know author, a book chosen for all to read and a book discussion to follow, and a representative from the Purdue Extension to give a January program on spring gardening. The Public Hearing will be held on August 26 and it is utmost importance that at least four board members be present. This will take place after the legal notices are in the local newspapers; at this time the public is able to object to the budget. The library is sponsoring a booth at the Glass Festival. If there is any board members who would like to participate it would be most appreciated.

A motion to adjourn was made by Jerry Kaiser, seconded by Wayne Davidson and carried.

  
Wayne Davidson  
Pam Bohlander  
Jerry Kaiser

  
Betty Caldwell, Secretary  
Kevin Sipe  
Don Hill



NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
BUDGET HEARING  
August 26, 2002  
7:00pm

CALL TO ORDER

Vice President Don Hill called the budget hearing for the 2003 budget to order on August 26, 2002 at 7:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present with Vice President Hill were board members Wayne Davidson, Cindy Powell, Betty Caldwell, Pam Bohlander and Jerry Kaiser. Also present was Director Beverly Austin and Diana Shepard.

PRESENTATION OF BUDGET ESTIMATES AND TAX LEVIES FOR THE 2003 BUDGET

The following budget estimates and tax levies were advertised in the Elwood Call Leader and the Anderson Herald-Bulletin on August 14 and 16 and on August 21 and 23 for the purpose of notifying the taxpayers of the North Madison County Public Library, that officers of said library would conduct a public hearing at the Library in Elwood on the 2003 budget at 7:00pm on August 26, 2002. Following this meeting any ten or more taxpayers may object to the budget, tax rate, or tax levy by filing an objecting petition with the proper officers of the library within seven days after this hearing. That date would be September 3, 2002. The objection petition must identify the provisions of the budget, tax rate, or tax levy that taxpayers object to. If a petition is filed, the library board shall adopt with its budget a finding concerning the objections filed and testimony presented. Following the hearing, the Library Board will meet at the Elwood Library on September 16, 2002 at 7:00pm to adopt the following budget:

Net Assessed Valuation: \$399,500,000.

The Library Operating Fund Budget estimate is \$831,315. Maximum estimate funds to be raised are \$508,000, with a current tax levy of \$482,360.

The Debt Service Budget estimate is \$242,000. The maximum estimated funds to be raised are \$311,504, with a current tax levy of \$210,691.

The total maximum estimated funds to be raised are \$819,504.

Vice President Don Hill ask for public comment regarding the 2003 budget. There was none.

With no objections, the meeting was adjourned.

*Wayne Davidson*  
*Pam Bohlander*  
*Jerry Kaiser*  
*Betty Caldwell*  
*Don Hill*

# TRANSACTION REPORT

Aug-08-02 Thu 1:52 PM

Type	Sending				
Date	Start	Receiver	TX/RX Time	Pages	Note
Aug-08	1:52 PM	HERALDBULLETIN6	27s	1	OK

# TRANSACTION REPORT

Aug-08-02 Thu 1:51 PM

Type	Sending				
Date	Start	Receiver	TX/RX Time	Pages	Note
Aug-08	1:50 PM	CALL-LEADER	26s	1	OK

**August 13, 2002**

**The Board of Trustees of the NMCPLS held its monthly board meeting last evening at the Elwood Public Library. The following business took place.**

**The Board approved the 2003 budget for publication. The public hearing will be held on Monday, August 26 at 7:00 p.m. at the Elwood Library.**

**A new meeting room policy for the Elwood Library was approved. It will become effective October 1<sup>st</sup>. A copy is attached for all to read. The front desk at Elwood needs to pay particular attention and begin to advise all patrons of the changes when allowing patrons to use the facility. Also, any patron or organization that has used the facility before will be advise and must make a new deposit of \$30.00 beginning with use October 1<sup>st</sup>. The attached policy for Hazelbaker is similar to the one it has always had. The only change is that it is just for Hazelbaker.**

**A committee of three board members was formed at the meeting. This committee consisting of Kevin Sipe, Jerry Kaiser, and Don Hill will be proceeding with Frankton Library possibilities. Two members of the Frankton Lions Club attended the meeting last night and a short committee meeting was held following the regular board meeting.**

# Register Of Claims

## North Madison County Public Library System

Report Date: From 7/16/02 To 8/12/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	479	PAYROLL	OPERATING FUND	Salary of Assistants	\$18,964.26	7/31/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<b>\$19,719.86</b>		
0	482	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	7/31/02	P/R ENDING 7/27/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	480	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,508.57	7/31/02	P/R ENDING 7/27/02
			FICA	Payroll Deductions	\$1,222.62		
			Federal Taxes Withheld	Payroll Deductions	\$2,844.85		
			Medicare	Payroll Deductions	\$285.95		
				<b>Total this claim</b>	<b>\$5,861.99</b>		
0	476	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$180.00	7/17/02	P/R ENDING 7/13/02
				<b>Total this claim</b>	<b>\$180.00</b>		
0	475	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,145.41	7/17/02	P/R ENDING 5/13/02
			FICA	Payroll Deductions	\$928.31		
			Federal Taxes Withheld	Payroll Deductions	\$1,510.94		
			Medicare	Payroll Deductions	\$217.10		
				<b>Total this claim</b>	<b>\$3,801.76</b>		
0	474	PAYROLL	OPERATING FUND	Salary of Assistants	\$14,212.21	7/17/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$760.47		
				<b>Total this claim</b>	<b>\$14,972.68</b>		
20841	472	AT&T	OPERATING FUND	Telephone & Telegraph	\$32.82	7/17/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$32.82</b>		
20842	478	INDIANA SECRETARY OF STA	OPERATING FUND	Dues	\$10.00	7/17/02	INDIANA BUSINESS ENTITY REPORT OF LEASING CORP
				<b>Total this claim</b>	<b>\$10.00</b>		
20843	471	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$56.27	7/17/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$56.27</b>		
20844	477	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,233.13	7/17/02	P/R ENDING 7/13/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<b>\$2,689.13</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20845	473	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$27.10	7/17/02	As per attached invoices.
					<b>Total this claim</b>		
					\$27.10		
20846	485	AMERICAN ELECTRIC POWER	OPERATING FUND	Electricity	\$462.15	7/31/02	As per attached invoices.
			OPERATING FUND	Electricity	\$1,771.81		
					<b>Total this claim</b>		
					\$2,233.96		
20847	483	CITY OF ELWOOD NON-REVE	OPERATING FUND	Emp Cont Group Ins	\$113.78	7/31/02	INSURANCE FOR JULY
			Insurance	Emp Cont Group Ins	\$256.05		
					<b>Total this claim</b>		
					\$369.83		
20848	486	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$192.16	7/31/02	As per attached invoices.
					<b>Total this claim</b>		
					\$192.16		
20849	487	FRANKTON HERITAGE DAYS	Gift	Frankton Programing	\$50.00	7/31/02	RENT FOR HERITAGE BUILDING JULY 23, 2002-SUMMER READING CLUB
					<b>Total this claim</b>		
					\$50.00		
20850	481	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,689.10	7/31/02	PAYMENT FOR JULY 2002
			County Taxes Withheld	Payroll Deductions	\$479.15		
					<b>Total this claim</b>		
					\$2,168.25		
20851	484	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$3,860.33	7/31/02	P/R ENDING 7/27/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
					<b>Total this claim</b>		
					\$5,316.33		
20852	488	PURCHASE POWER	OPERATING FUND	Operating Supplies	\$98.84	7/31/02	MAILING SUPPLIES
					<b>Total this claim</b>		
					\$98.84		
20853	489	TOWN OF FRANKTON	OPERATING FUND	Electricity	\$128.36	7/31/02	As per attached invoices.
			OPERATING FUND	Water	\$8.85		
			OPERATING FUND	Waste Disposal Services	\$9.57		
					<b>Total this claim</b>		
					\$146.78		
20854	490	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$12.00	7/31/02	As per attached invoices.
					<b>Total this claim</b>		
					\$12.00		
20855	491	VISA	Gift	Operating Supplies	\$21.07	7/31/02	WALMART-BESTBUY-HOBBY LOBBY
			OPERATING FUND	Elwood Children's Programing	\$53.10		
			Gift	Furniture & Equipment	\$129.92		
					<b>Total this claim</b>		
					\$204.09		
20856	496	A.E. BOYCE CO., INC.	OPERATING FUND	Official Records	\$267.17	8/12/02	As per attached invoices.
					<b>Total this claim</b>		
					\$267.17		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20857	513	AMERICAN LIBRARY ASSOCIA	Gift	Elwood Adult Programing	\$46.95	8/12/02	POSTERS FOR BANNED BOOKS WEEK-PREPAY
					<b>Total this claim</b>		
					\$46.95		
20858	492	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	8/12/02	
					OPERATING FUND	Professional Services	\$195.00
					<b>Total this claim</b>		
					\$241.00		
20859	493	AT&T	OPERATING FUND	Telephone & Telegraph	\$39.98	8/12/02	As per attached invoices.
					<b>Total this claim</b>		
					\$39.98		
20860	494	BAKER & TAYLOR	OPERATING FUND	Elwood Adult	\$1,548.93	8/12/02	As per attached invoices.
					OPERATING FUND	Elwood Childrens	\$951.22
					OPERATING FUND	Elwood YA	\$7.77
					OPERATING FUND	Frankton	\$1,342.13
					OPERATING FUND	Summitville	\$800.79
					OPERATING FUND	Elwood AV	\$44.10
					Gift	Elwood Adult	\$12.25
					Gift	Elwood Childrens	\$8.88
					Gift	Summitville	\$51.90
					<b>Total this claim</b>		
					\$4,767.97		
20861	495	BARBARA SNIPES	OPERATING FUND	Traveling Expense	\$34.27	8/12/02	MILEAGE FOR JULY
					<b>Total this claim</b>		
					\$34.27		
20862	497	CENSUS MICROFILM EXPEDIT	OPERATING FUND	Elwood Indiana Room	\$162.55	8/12/02	CENSUS MICROFILM
					<b>Total this claim</b>		
					\$162.55		
20863	498	CHERYL HOPPEL	OPERATING FUND	Other	\$15.00	8/12/02	LOST BOOK FOUND & RETURNED
					<b>Total this claim</b>		
					\$15.00		
20864	499	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$37.85	8/12/02	As per attached invoices.
					OPERATING FUND	Cleaning & Sanitation Supplies	\$38.62
					OPERATING FUND	Cleaning & Sanitation Supplies	\$8.75
					<b>Total this claim</b>		
					\$85.22		
20865	500	ELWOOD CALL LEADER	OPERATING FUND	Advertising & Public Notices	\$28.00	8/12/02	AD FOR PART-TIME CLERK YOUTH SERVICE
					<b>Total this claim</b>		
					\$28.00		
20866	501	ELWOOD HERITAGE PRESER	OPERATING FUND	Elwood Indiana Room	\$32.00	8/12/02	HISTORICAL REPLICAS
					<b>Total this claim</b>		
					\$32.00		
20867	528	EXPANETS	OPERATING FUND	Telephone & Telegraph	\$155.29	8/12/02	As per attached invoices.
					<b>Total this claim</b>		
					\$155.29		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20868	503	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$135.05	8/12/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$135.05</u>		
20869	504	GAYLORD BROS.	OPERATING FUND	Book Processing	\$106.81	8/12/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$106.81</u>		
20870	505	GROLIER EDUCATIONAL	OPERATING FUND	Frankton	\$730.10	8/12/02	As per attached invoices.
			OPERATING FUND	Summitville	\$1,138.87		
				<b>Total this claim</b>	<u>\$1,868.97</u>		
20871	506	HEATHER HESTER	OPERATING FUND	Other	\$15.95	8/12/02	LOST BOOK FOUND & RETURNED
				<b>Total this claim</b>	<u>\$15.95</u>		
20872	502	HORTON'S & SONS OF ELWO	OPERATING FUND	Operating Supplies	\$1,100.77	8/12/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$1,100.77</u>		
20873	507	HPS OFFICE SYSTEMS	OPERATING FUND	Furniture & Equipment	\$185.00	8/12/02	TOSHIBA 1350 COPIER STAND
				<b>Total this claim</b>	<u>\$185.00</u>		
20874	508	ID SYSTEMS USA, INC.	OPERATING FUND	Furniture & Equipment	\$415.00	8/12/02	AUDIO VISUAL DE-MAGNETS
				<b>Total this claim</b>	<u>\$415.00</u>		
20875	509	INDIANAPOLIS NEWSPAPERS,	OPERATING FUND	Summitville Period. & Newsp.	\$156.00	8/12/02	1 YEAR SUBSCRIPTION-SUMMITVILLE
				<b>Total this claim</b>	<u>\$156.00</u>		
20876	510	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$255.48	8/12/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$255.48</u>		
20877	511	INTERNATIONAL BUSINESS DI	OPERATING FUND	Elwood Adult	\$417.00	8/12/02	US BUSINESS COMMUNICATIONS DIRECTORY
				<b>Total this claim</b>	<u>\$417.00</u>		
20878	512	JUST WRIGHT	OPERATING FUND	Summitville Programing	\$362.25	8/12/02	T-SHIRTS SUMMITVILLE READING PROGRAM
			Gift	Summitville Programing	\$100.00		
				<b>Total this claim</b>	<u>\$462.25</u>		
20879	515	K MART	OPERATING FUND	Operating Supplies	\$68.18	8/12/02	As per attached invoices.
			OPERATING FUND	Elwood Children's Programing	\$22.13		
			OPERATING FUND	Furniture & Equipment	\$99.95		
				<b>Total this claim</b>	<u>\$190.26</u>		
20880	514	K-MART	Gift	Frankton Programing	\$78.01	8/12/02	
				<b>Total this claim</b>	<u>\$78.01</u>		
20881	516	LIBRARY CORPORATION, THE	OPERATING FUND	Furniture & Equipment	\$18.00	8/12/02	STAND FOR PC
				<b>Total this claim</b>	<u>\$18.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20882	517	LIBRARY STORE INC., THE	OPERATING FUND	Book Processing	\$141.95	8/12/02	As per attached invoices.
			OPERATING FUND	Operating Supplies	\$35.90		
				<b>Total this claim</b>	<b>\$177.85</b>		
20883	518	MARSH SUPERMARKET	OPERATING FUND	Elwood Children's Programing	\$68.46	8/12/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$68.46</b>		
20884	519	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$215.00	8/12/02	LAWN CARE-SUMMITVILLE
			OPERATING FUND	Operating Supplies	\$63.46		
				<b>Total this claim</b>	<b>\$278.46</b>		
20885	520	MICROSOFT WORLD WIDE FU	OPERATING FUND	Technology Software	\$23.00	8/12/02	FRONT PAGE 2000
				<b>Total this claim</b>	<b>\$23.00</b>		
20886	521	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$408.82	8/12/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$597.79		
			OPERATING FUND	Summitville AV	\$164.90		
				<b>Total this claim</b>	<b>\$1,171.51</b>		
20887	522	MINOLTA BUSINESS SYSTEM	OPERATING FUND	Professional Services	\$110.00	8/12/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$110.00</b>		
20888	523	POSTMASTER - FRANKTON	OPERATING FUND	Postage & UPS	\$37.00	8/12/02	POSTAGE STAMPS
				<b>Total this claim</b>	<b>\$37.00</b>		
20889	524	QUILL CORPORATION	OPERATING FUND	Office Supplies	\$250.93	8/12/02	As per attached invoices.
			OPERATING FUND	Operating Supplies	\$344.93		
				<b>Total this claim</b>	<b>\$595.86</b>		
20890	525	RAMSAY BUSINESS PRODUC	OPERATING FUND	Equipment/Rental	\$76.38	8/12/02	As per attached invoices.
			OPERATING FUND	Office Supplies	\$21.63		
			OPERATING FUND	Office Supplies	\$60.30		
			OPERATING FUND	Office Supplies	\$12.25		
				<b>Total this claim</b>	<b>\$170.56</b>		
20891	526	SELBY PUBLISHING	OPERATING FUND	Elwood Indiana Room	\$247.00	8/12/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$247.00</b>		
20892	527	TIGERDIRECT.COM	OPERATING FUND	Technology Equipment	\$38.73	8/12/02	HEADPHONES
				<b>Total this claim</b>	<b>\$38.73</b>		



Warrant Claim  
Number Number Name of Claimant

Fund

Account

Amount

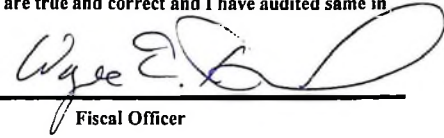
Date

Explanation

Total Amount of Claims \$72,522.23

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, August 09, 2002

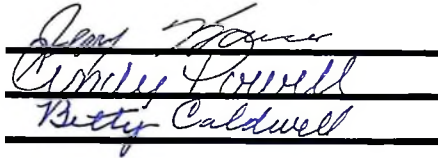
  
Fiscal Officer

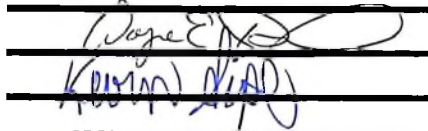
ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12th day of August, 2002.

  
James Houser  
Cynthia Powell  
Betty Caldwell

  
Wayne E. Hill  
Kerwin Hill

  
Pamela S. Hollander

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

  
Director

National City Bank of Indiana  
One National City Center  
Indianapolis, IN 46255

# National City Bank

Properties Administration  
101 West Washington Street, Suite 300 East  
Indianapolis, IN 46255

## FAX MEMORANDUM

DATE: 8/9/02 FAX #: 765-552-0955  
 TO: Mrs. B. Austin #PAGES: \_\_\_\_\_  
 FROM: Jim Hall OUR FAX: (317) 267-7282  
 RE: FRANKTON, IN OUR PHONE: \_\_\_\_\_

Original letter is in the mail  
 but wanted you to have this  
 memo for your Monday, the 12<sup>th</sup>  
 Board Meeting.

Jim Hall

Read 8/12/02

# National City.

August 9, 2002

Mrs. Beverly J. Austin, Director  
Elwood Public Library  
1600 Main Street  
Elwood, IN 46036 - 2023

RE: Frankton, IN - North Madison County Library Branch Building

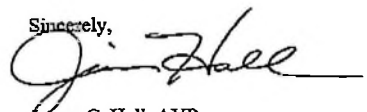
Dear Mrs. Austin:

As per our conversation earlier this week regarding the Bank's occupancy at the subject building, we would like to investigate the possibility of purchasing this facility from the Library Board.

We understand that the Library Board maybe interested in another building in Frankton which will allow the Library to remain in town and expand it's operation. The Retail Division of the Bank has determined to remain in Frankton and perhaps the Bank could purchase the subject building which would assist the Library in it's effort to expand.

Tuesday, August 13, 2002, I plan to visit the Bank and Library with our Realtor/Broker Mr. Wm. Surbaugh for a site inspection. We have hired Mr. Surbaugh to do a market value analysis.

I will follow up with you within the next 10 days to two weeks. Thank you.

Sincerely,  


James C. Hall, AVP  
 Real Estate Manager  
 National City Bank of Indiana  
 101 West Washington Street, 300-E  
 Indianapolis, IN 46255  
 317-267-7553

# TRANSACTION REPORT

Aug-09-02 Fri 4:44 PM

Type	Receiving	Sender	TX/RX Time	Pages	Note
Aug-09	4:26 PM	317 267 7282	39s	2	Paper Empty

## NMCPLS MEETING ROOM POLICY

### Elwood Public Library

August 2002 Revision

#### I. ACCESS:

- A. The room designated as the "meeting room" in the Elwood Public Library facility may be reserved for use by educational, civic, cultural, and governmental entities.
- B. All meetings shall be open and free of charge to any person residing in Pipecreek, Duck Creek, Boone, Van Buren and Lafayette townships.
- C. Library functions take precedence over all other usage.
- D. Children's groups are permitted use of the room provided they are supervised by one or more adult sponsors AT ALL TIMES.
- E. When adults using meeting room facilities are accompanied by their children, those children should have adult supervision other than library personnel at all times.

#### II. RESTRICTIONS:

- A. No more than 49 persons are to occupy the room at any given time.
- B. This room is not available for any meetings of religious or sectarian groups for the purpose of promoting or advancing the beliefs of their members.
- C. This room is not available for any meetings or public announcements sponsored by individual candidates for local, state, or federal office.
- D. This room is not available for the benefit of private individual or commercial concerns.
- E. Individuals or groups wishing to conduct fund-raising activities for the community or other purposes must receive prior permission from the Director.
- F. No activity shall be permitted which shall in any manner be potentially or directly destructive to library property or potentially or directly disruptive to the function of the library.
- G. When permission to meet in the library is given, it does not in any way constitute an endorsement of the group's policies, beliefs, or activities.
- H. The library does not accept reservations for a series of meetings that would designate the library as the regular meeting place for any organization. Reservations will be taken no more than 30 days in advance.
- I. Smoking is prohibited.
- J. Alcoholic beverages are prohibited.
- K. The library director is authorized to deny permission for use of the library meeting room to any group that is disorderly or violates these regulations.

#### III. RESERVATIONS:

- A. Reservations are made on a first come, first served basis (except as noted in II H).
- B. Groups should complete the attached Meeting Room Reservation Form, leaving it and their \$30.00 deposit with staff at the front desk.
- C. The library should be notified as soon as possible in the event a meeting is canceled by the group for which the room is reserved.
- D. The library reserves the right to cancel reservations for the meeting room at any time. Every effort will be made to give as much notice as possible to the individual(s) listed on the reservation form.

#### IV. RESPONSIBILITIES:

- A. The building is to be kept locked at all times after regular hours of operation. Therefore, when using the meeting room after the rest of the library is closed, the person signing this agreement will be held responsible for:
  - 1) getting a key for the exterior entrance not more than 24 hours prior to the meeting;
  - 2) leaving the key in the bookdrop upon vacating the facility
  - 3) making sure all doors and windows are securely shut and locked upon vacating the facility.
- B. The library assumes no liability for any loss or damage arising from the use of the meeting room by the applicant, affiliated group members and guests.
- C. Groups are responsible for providing all supplies necessary to conduct planned activities. Audio-visual (AV) equipment may be requested when reserving the meeting room, but must be requested no less than one library business day in advance of meeting room use. Six (6) tables and 12 chairs will be in place. Applicants are responsible for setting up and putting away additional tables and chairs and leaving the room in the same condition in which it was found. When additional tables and chairs are not put away correctly following use, the deposit of \$30.00 will automatically be forfeited. Organizations which use the room again will need to leave another deposit of \$30.00.
- D. Library facilities include meeting room, tables, chairs, and access to kitchen and restroom. Facilities must be left in the same condition in which they were found or deposit will be forfeited. Custodial services are NOT included with the reservation of the meeting room and adjoining conveniences.
- E. Any damage should be reported promptly. Damages or charges in excess of the amount of the deposit will be billed to the person who signed the reservation form. Compensation at replacement cost, labor cost, or both must be made within 30 days. The full amount must be paid before another request will be granted for the affiliated group.

F. Deposit must be retrieved within 10 business days following use of the meeting room, or it will be considered a donation to the library. Deposit will be released only to the person who signed the original reservation form.

G. Equipment available for use is as follows:

Overhead projector

Slide projector

Television with VCR

Projector for large screen computer projection

## NMCPLS MEETING ROOM RESERVATION FORM

\_\_\_\_\_ request permission to use the  
(Print name of person signing agreement)

meeting room of the Elwood Public Library on \_\_\_\_\_  
(Date)

from \_\_\_\_\_ in accordance with the rules and  
(Time, i.e. 9 a.m.-11 a.m.)

regulations set forth by the north Madison County Public

Library System Board of Trustees.

\_\_\_\_\_ agrees to honor  
(Signature)

all the rules and regulations governing the use of the Elwood Public Library Meeting Room as described above, and to ensure that no member of the group violates the rules set forth. I understand that the group will be held responsible for any and all losses incurred by the library as a result of leaving the building unlocked.

PLEASE PRINT:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BUS.PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

GROUP NAME: \_\_\_\_\_

August 15, 2002

Dear Library Patron:

On August 12, 2002 the Board of Trustees of the North Madison County Public Library System voted to use a new meeting room policy. It became necessary to change the current meeting room policy because some of the library users were not following the policy.

The new policy requests a \$30.00 deposit when using the room. Many of you use the room on a regular basis and simply have us keep the deposit toward your use. This will still be possible. You will however, need to add \$20.00 to your current deposit.

One of the major problems with room use is the condition of the room when patrons leave the library. Users are allowed to take more tables and chairs from storage for their use. However, another problem has been that the tables and chairs were not put away after the use and/or were not put away correctly. This causes extra work for our custodians. That is one of the changes in the policy. A deposit will NOT be returned if our custodians need to put away or rearrange extra tables and chairs used for the function.

We encourage you to continue to use our facility. Please read the enclosed policy and whenever you need to use this facility again sign the new sheet and return it to the Elwood Public Library with your \$30.00 deposit.

Thank you again for your continued use of the Elwood Public Library. If you have any questions, please feel free to call me.

Sincerely,



Beverly J. Austin  
Director

**NMCPLS MEETING ROOM POLICY**  
**Hazelbaker Library**  
August 2002 Revision

**I. ACCESS:**

- a. The room designated as the "meeting room" in the Hazelbaker Library facility may be reserved for use by educational, civic, cultural, and governmental entities.
- b. All meetings shall be open and free of charge to any person residing in Pipe creek, Duck Creek, Boone, Van Buren and Lafayette townships.
- c. Library functions take precedence over all other usage.
- d. Children's groups are permitted use of the room provided one or more adult sponsors supervise them AT ALL TIMES.
- e. When adults using meeting room facilities are accompanied by their children, those children should have adult supervision other than library personnel at all times.

**II. RESTRICTIONS:**

- a. No more than 35 persons are to occupy the room at any given time.
- b. This room is not available for any meetings of religious or sectarian groups for the purpose of promoting or advancing the beliefs of their members.
- c. This room is not available for any meetings or public announcements sponsored by individual candidates for local, state, or federal office.
- d. This room is not available for the benefit of private individual or commercial concerns.
- e. Individuals or groups wishing to conduct fund-raising activities for the community or other purposes must receive prior permission from the Director.
- f. No activity shall be permitted which shall in any manner be potentially or directly destructive to library property or potentially or directly disruptive to the function of the library.
- g. When permission to meet in the library is given, it does not in any way constitute an endorsement of the group's policies, beliefs, or activities.
- h. The library does not accept reservations for a series of meetings that would designate the library as the regular meeting place for any organization. Reservations will be taken no more than 30 days in advance.
- i. Smoking is prohibited.
- j. Alcoholic beverages are prohibited.
- k. The Library director is authorized to deny permission for use of the library meeting room to any group that is disorderly or violates these regulations.



**Elwood Public Library**  
1600 Main Street, Elwood, Indiana 4603 202

Phone: 765/552-5001

FAX: 765/51

III. RESERVATIONS:

- a. Reservations are made on a first come, first served basis.
- b. Groups should complete the attached Meeting Room Reservations Form, leaving it and a \$10.00 deposit with staff at the front desk.
- c. The library should be notified as soon as possible in the event the group for which the room is reserved cancels a meeting.
- d. The Library reserves the right to cancel reservations for the meeting room at any time. Every effort will be made to give as much notice as possible to the individual(s) listed on the reservation form.

IV. RESPONSIBILITIES:

- a. The building is to be kept locked at all times after regular hours of operation. Therefore, when using the meeting room after the rest of the library is closed, the person signing this agreement will be held responsible for:
  - 1. getting a key for the exterior entrance not more than 24 hours prior to the meeting;
  - 2. leaving the key in the book drop upon vacating the facility
  - 3. making sure all doors and windows are securely shut and locked upon vacating the facility.
- b. The library assumes no liability for any loss or damage arising from the use of the meeting room by the applicant, affiliated group members and guests.
- c. Groups are responsible for providing all supplies necessary to conduct planned activities. Applicants are responsible for setting up and putting away additional tables and chairs and leaving the room in the same condition in which it was found. When additional tables and chairs are not put away correctly following use, the deposit of \$10.00 will automatically be forfeited. Organizations that use the room again will need to leave another deposit of \$10.00.
- d. Library facilities included meeting room, tables, chairs, and access to kitchen and restroom. Facilities must be left in the same condition in which they were found or deposit will be forfeited. Custodial services are NOT included with the reservation of the meeting room.
- e. Any damage should be reported promptly. Damages or charges in excess of the amount of the deposit will be billed to the person who signed the reservation form. Compensation at replacement cost, labor cost, or both must be made within 30 days. The full amount must be paid before another request will be granted for the affiliated group.
- f. Deposit must be retrieved within 10 business days following use of the meeting room, or it will be considered a donation to the library. Deposit will be released only to the person who signed the original reservation form.

## NMCPLS MEETING ROOM RESERVATION FORM

\_\_\_\_\_ request permission to use the  
(Print name of person signing agreement)  
meeting room of the Hazelbaker Public Library on \_\_\_\_\_  
(Date)

from \_\_\_\_\_ in accordance with the rules and  
(Time, i.e. 9 a.m.-11 a.m.)  
regulations set forth by the North Madison County Public

Library System Board of Trustees.

\_\_\_\_\_ agrees to honor  
(Signature)  
all the rules and regulations governing the use of the Hazelbaker  
Library Meeting Room as described above, and to ensure that no  
member of the group violates the rules set forth. I understand  
that the group will be held responsible for any and all losses  
incurred by the library as a result of leaving the building  
unlocked.

PLEASE PRINT:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

BUS.PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

GROUP NAME: \_\_\_\_\_

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
BUDGET HEARING**

Elwood Public Library Meeting Room

August 26, 2002

7:00 P.M.

2003 Budget Hearing

**AGENDA**

CALL TO ORDER

CALL FOR QUORUM

**PRESENTATION OF BUDGET ESTIMATES AND TAX LEVIES  
FOR THE 2003 BUDGET**

PUBLIC COMMENT

ADJOURN

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	JULY	JULY	AMOUNT OF	% OF	YTD
	2001	2002	CHANGE	CHANGE	
<b>ELWOOD</b>					
ADULT	3862	4367	505	13%	26402
JUVENILE	2065	2253	188	9%	15953
Y. A.	200	292	92	46%	1478
PERIOD.	598	593	-5	-1%	3690
AUDIO	224	355	131	58%	1691
VIDEO	3006	4048	1042	35%	23258
<b>TOTAL</b>	<b>9955</b>	<b>11908</b>	<b>1953</b>	<b>20%</b>	<b>72472</b>
<b>FRANKTON</b>					
ADULT	1067	1082	15	1%	6712
JUVENILE	1085	1225	140	13%	5871
Y. A.	47	63	16	34%	322
PERIOD.	209	269	60	29%	1649
AUDIO	49	19	-30	-61%	184
VIDEO	1205	1464	259	21%	8169
<b>TOTAL</b>	<b>3662</b>	<b>4122</b>	<b>460</b>	<b>13%</b>	<b>22907</b>
<b>HAZELBAKER</b>					
ADULT	789	850	61	8%	5353
JUVENILE	1110	721	-389	-35%	4119
Y. A.	48	56	8	17%	283
PERIOD.	141	105	-36	-26%	798
AUDIO	113	71	-42	-37%	358
VIDEO	383	411	28	7%	3176
<b>TOTAL</b>	<b>2584</b>	<b>2214</b>	<b>-370</b>	<b>-14%</b>	<b>14087</b>
<b>SYSTEM</b>					
ADULT	5718	6299	581	10%	38467
JUVENILE	4260	4199	-61	-1%	25943
Y. A.	295	411	116	39%	2083
PERIOD.	948	967	19	2%	6137
AUDIO	386	445	59	15%	2233
VIDEO	4594	5923	1329	29%	34603
<b>TOTAL</b>	<b>16201</b>	<b>18244</b>	<b>2043</b>	<b>13%</b>	<b>109466</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	11654	2735	1146
REF.	45	29	28
ASSITS.	6589	262	448
COMP A.	747	432	260
J.	1420	N/A	288
PROG. A.	2 / 29	0	0
J.	21 / 306	6 / 184	2 / 25

Tech. Service processed 723 items and withdrew 441 items



**Financial Report**  
**North Madison County Public Library System**

Report Dates = 7/1/02 to 7/31/02

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
<b>1. Operating Fund</b>						
100 OPERATING FUND	\$450,144.87	\$85,066.15	\$497,419.81	\$29,168.07	\$512,806.69	\$465,531.75
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$85,066.15</b>	<b>\$497,419.81</b>	<b>\$29,168.07</b>	<b>\$512,806.69</b>	<b>\$465,531.75</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$150.00	\$725.00	\$100.00	\$675.00	\$100.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$0.00	\$10,000.00	\$10,340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$409.74	\$3,398.42	\$140.00	\$1,680.99	\$8,416.59
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$0.00	\$121,000.00	\$0.00	\$133,051.61	\$26,879.84
<b>Subtotal</b>	<b>\$71,608.14</b>	<b>\$559.74</b>	<b>\$171,279.03</b>	<b>\$240.00</b>	<b>\$220,407.60</b>	<b>\$120,736.71</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$5,819.29	\$24,615.91	\$5,819.29	\$24,615.91	\$0.00
202 FICA	\$0.00	\$3,047.13	\$14,609.82	\$3,047.13	\$14,609.82	\$0.00
203 State Tax Withheld	\$0.00	\$1,689.10	\$8,111.18	\$1,689.10	\$8,111.18	\$0.00
204 County Taxes Withheld	\$0.00	\$479.15	\$2,291.46	\$479.15	\$2,291.46	\$0.00
205 PERF	\$0.00	\$1,716.27	\$3,724.67	\$1,007.67	\$4,732.34	\$1,007.67
206 Credit Union	\$0.00	\$6,328.96	\$18,915.08	\$6,328.96	\$18,915.08	\$0.00
207 Annuity	\$0.00	\$540.00	\$2,880.00	\$540.00	\$2,880.00	\$0.00
208 Insurance	\$0.00	\$256.05	\$3,966.29	\$256.05	\$3,966.29	\$0.00
209 Medicare	\$0.00	\$712.66	\$3,416.98	\$712.66	\$3,416.98	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$20,588.61</b>	<b>\$82,531.39</b>	<b>\$19,880.01</b>	<b>\$83,539.06</b>	<b>\$1,007.67</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$106,214.50</b>	<b>\$751,230.23</b>	<b>\$49,288.08</b>	<b>\$816,753.35</b>	<b>\$587,276.13</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

## Appropriation Report for 100 OPERATING FUND

North Madison County Public Library System

Report Date: From 7/1/02 To 7/31/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$46,875.50	\$223,329.20	\$140,871.80	61.3
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$2,271.67	\$12,316.13	\$7,952.87	60.8
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$972.17	\$527.83	64.8
1.16 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$3,759.79	\$18,026.80	\$11,385.20	61.3
1.18 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$4,576.67	\$9,932.28	\$22,833.72	30.3
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$113.78	\$3,743.42	\$5,256.58	41.6
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$57,597.41</b>	<b>\$268,320.00</b>	<b>\$189,128.00</b>	<b>58.7</b>
<i>2. Supplies</i>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$828.94	\$4,132.93	\$5,867.07	41.3
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	0.0
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$667.40	\$3,554.43	\$2,645.57	57.3
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$502.93	\$1,430.01	\$1,069.99	57.2
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$12.50	\$20.82	\$54.18	27.8
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$9.32	\$9.32	\$490.68	1.9
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$698.40	\$924.70	\$575.30	61.6
2.27 Other Repair & mainten.supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$144.53	\$1,855.47	7.2
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$336.96	\$2,308.96	\$691.04	77.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$1,898.00	\$11,572.00	\$3,428.00	77.1
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$4,954.45</b>	<b>\$24,097.70</b>	<b>\$17,927.30</b>	<b>57.3</b>
<i>2. Supplies</i>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$0.00	\$177.07	\$1,472.93	10.7
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$0.00</b>	<b>\$177.07</b>	<b>\$1,472.93</b>	<b>10.7</b>
<i>3. Other Services and Charge</i>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$1,399.00	\$12,270.39	\$5,729.61	68.2
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$4,368.00	\$22,680.00	\$13,720.00	62.3
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$992.59	\$6,212.40	\$3,947.10	61.1
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$19.94	\$1,290.44	\$1,409.56	47.8
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$118.55	\$1,303.82	\$1,096.18	54.3
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	\$399.18	\$1,046.85	\$2,953.15	26.2
3.26 Etwood Children's Programing	\$2,000.00	\$0.00	\$2,000.00	\$237.85	\$1,025.69	\$974.31	51.3
3.27 Etwood Adult Programing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$445.39	\$1,054.61	29.7
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$597.57	\$973.70	\$26.30	97.4
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$0.00	\$332.94	\$367.06	47.6
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$295.00	\$2,205.00	11.8
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$120.00	\$189.50	\$60.50	75.8
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$0.00	\$3,328.00	\$7,702.00	30.2
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$433.00	(\$83.00)	123.7
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$74.81	\$3,551.98	\$8,448.02	29.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.52 Electricity	\$23,100.00	\$0.00	\$23,100.00	\$3,925.83	\$12,314.36	\$10,785.64	53.3
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$460.10	\$1,470.51	\$1,429.49	50.7
3.54 Waste Disposal Services	\$600.00	\$0.00	\$600.00	\$150.93	\$387.87	\$212.33	64.8
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.62 Equipment/Maint.	\$4,000.00	\$0.00	\$4,000.00	\$85.00	\$1,315.91	\$2,684.09	32.9
3.7 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.72 Equipment/Rental	\$3,000.00	\$0.00	\$3,000.00	\$227.38	\$770.28	\$2,229.72	25.7
3.8 Dues	\$850.00	\$0.00	\$850.00	\$10.00	\$859.84	(\$9.84)	101.2
3.81 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$114.50	\$685.50	14.3
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$13,186.73</b>	<b>\$82,612.17</b>	<b>\$83,627.33</b>	<b>49.7</b>

#### 4. Capitol Outlays

4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$19.98	\$1,563.02	\$3,936.98	28.4
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$0.00	\$11,593.49	\$2,506.51	82.2
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$3,324.12	\$19,877.09	\$13,622.91	59.3
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$827.88	\$7,716.08	\$4,783.92	61.7
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$214.51	\$1,187.28	\$812.72	59.4
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$1,228.85	\$12,382.12	\$6,117.88	66.9
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$1,239.74	\$8,575.23	\$3,924.77	68.6
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$119.95	\$1,514.36	\$2,485.64	37.9
4.4 Elwood Period. & News.	\$4,600.00	\$14.00	\$4,614.00	\$0.00	\$769.41	\$3,844.59	16.7
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$0.00	\$295.95	\$2,154.05	12.1
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$349.60	\$950.40	26.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.51 Elwood AV	\$10,500.00	\$0.00	\$10,500.00	\$1,031.17	\$6,763.76	\$3,736.24	64.4
4.52 Frankton AV	\$5,480.00	\$0.00	\$5,480.00	\$517.78	\$2,756.38	\$2,723.64	50.3
4.53 Summitville AV	\$2,800.00	\$0.00	\$2,800.00	\$498.70	\$2,303.45	\$496.55	82.3
4.54 Techology Software	\$2,500.00	\$0.00	\$2,500.00	\$274.95	\$8,419.30	(\$5,919.30)	336.8
4.6 2001 Encumbrances	\$5,735.06	\$0.00	\$5,735.06	\$0.00	\$5,735.06	\$0.00	100.0
<b>Subtotal</b>	<b>\$138,365.06</b>	<b>\$114.00</b>	<b>\$138,479.06</b>	<b>\$9,297.63</b>	<b>\$91,801.56</b>	<b>\$46,677.50</b>	<b>66.3</b>
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$85,036.22</b>	<b>\$467,008.50</b>	<b>\$338,833.06</b>	<b>58.0</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

## Receipt Listing

### North Madison County Public Library System

Report Date: From 7/1/02 To 7/31/02

Receipt #	Date	Name	Explanation	Bank	Total
328	7/3/02	PAYROLL		1	\$4,996.31
334	7/1/02	FIRST FARMERS BANK & T	JUNE INTEREST	4	\$22.68
335	7/1/02	COMMUNITY BANK	JUNE INTEREST	3	\$5.00
336	7/17/02	PAYROLL		1	\$5,105.51
337	7/1/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4049	1	\$24.29
338	7/1/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4050	1	\$76.00
339	7/1/02	STAR FINANCIAL BANK	JUNE INTEREST	1	\$156.27
340	7/1/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4051	1	\$7.70
341	7/2/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4052	1	\$68.77
342	7/5/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4053	1	\$66.90
343	7/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4054	1	\$36.20
344	7/5/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4055	1	\$54.06
345	7/6/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4056	1	\$38.00
346	7/8/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4057	1	\$15.80
347	7/9/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4058	1	\$52.89
348	7/9/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4059	1	\$40.55
349	7/10/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4060	1	\$93.94
350	7/10/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4061	1	\$171.74
351	7/10/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4062	1	\$102.29
352	7/10/02	TREASURER MADISON CO	COUNTY OPTION TAX (JULY DISTRIBUTION)	1	\$26,381.12
353	7/11/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4064	1	\$69.45
354	7/12/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4065	1	\$56.40
355	7/12/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4066	1	\$26.00
356	7/12/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4067	1	\$47.20
357	7/15/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4068	1	\$126.75
358	7/15/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4069	1	\$28.60
359	7/15/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4070	1	\$14.21
360	7/16/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4071	1	\$67.15
361	7/16/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4072	1	\$42.85
362	7/16/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4073	1	\$83.60
363	7/17/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4074	1	\$81.88
364	7/18/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4075	1	\$90.10
365	7/18/02	PATRICIA COPHER	DONATION TO ELWOOD YOUTH SERVICE - RECEIPT # 4076	1	\$30.00

Receipt #	Date	Name	Explanation	Bank	Total
366	7/19/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4077	1	\$41.30
367	7/22/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4078	1	\$48.40
368	7/22/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4079	1	\$29.95
369	7/23/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4080	1	\$59.50
370	7/23/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4081	1	\$54.40
371	7/24/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4082	1	\$85.95
372	7/24/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4083	1	\$8.20
373	7/24/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4084	1	\$58.00
374	7/24/02	DONALD & BARBARA DEA	DONATION IN MEMORY OF MAX ROBERTSON-ELWOOD-RECEIPT # 4085	1	\$35.00
375	7/24/02	SCOTT&DARREN JONES	DONATION IN MEMORY OF MAX ROBERTSON-ELWOOD-RECEIPT #4086	1	\$50.00
376	7/25/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4087	1	\$76.80
377	7/31/02	PAYROLL		1	\$9,778.19
378	7/25/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4088	1	\$57.10
379	7/26/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4089	1	\$17.58
380	7/29/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4090	1	\$49.30
381	7/29/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4091	1	\$33.20
382	7/29/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 4092	1	\$500.00
383	7/29/02	LARRY COURTNEY	DONATION IN MEMORY OF MAX ROBERTSON - RECEIPT # 4093	1	\$25.00

**Total All Receipts** \$49,288.08

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Voucher List

North Madison County Public Library System

Report Date: From 7/1/02 To 7/31/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20774	401	AMERICAN ELECTRIC POWER	7/3/02	As per attached Invoices.	\$1,485.88
20776	402	EXPANETS	7/3/02	As per attached Invoices.	\$137.84
20777	403	GERALDINE SMITH	7/3/02	CLOWN FOR OPENING DAY-SUMMER READING-FRANKTON	\$50.00
20778	404	INDIANA-AMERICAN WATER C	7/3/02	As per attached invoices.	\$38.02
20779	405	KILY SMITH	7/3/02	SUMMER READING CLUB-FRANKTON	\$15.00
20783	406	TOWN OF FRANKTON	7/3/02	As per attached invoices.	\$95.84
20784	407	VECTREN ENERGY DELIVERY	7/3/02	As per attached invoices.	\$18.81
20781	408	NANCY SUMNER	7/3/02	PETTY CASH	\$47.20
20775	409	CITY WATER & SEWAGE DEP	7/3/02	As per attached invoices.	\$155.95
20782	410	PITNEY BOWES	7/3/02	POSTAGE METER RENTAL	\$151.00
0	411	PAYROLL	7/3/02	PAYROLL	\$14,454.63
0	412	EFTPS	7/3/02	P/R ENDING 6/29/02	\$3,675.12
0	413	AETNA LIFE INSURANCE AND	7/3/02	P/R ENDING 6/29/02	\$180.00
20780	414	MADISON COUNTY FEDERAL	7/3/02	P/R ENDING 6/29/02	\$2,691.50
20786	415	ARAB TERMITE & PEST CONT	7/15/02	As per attached invoices.	\$46.00
20787	416	AT&T	7/15/02	As per attached invoices.	\$84.97
20788	417	AUDIO VISUAL COMMUNICATI	7/15/02	SERVICE CONTRACT FOR JULY	\$119.00
20785	418	AMBER BLOOD	7/15/02	MILEAGE	\$35.28
20789	419	BAKER & TAYLOR	7/15/02	As per attached invoices.	\$6,377.76
20791	420	BARBARA SNIPES	7/15/02	MILEAGE FOR JUNE	\$50.62
20794	421	CVS PHARMACY	7/15/02	THANK YOU NOTES	\$11.98
20793	422	CINTAS CORPORATION	7/15/02	As per attached invoices.	\$103.17
20795	423	DEMCO	7/15/02	As per attached invoices.	\$183.28
20796	424	EDWARDS ELECTRICAL & ME	7/15/02	REPAIR AIR CONDITIONER	\$1,337.40
20799	425	EXPANETS	7/15/02		\$137.64
20800	426	FILIP, INC.	7/15/02	As per attached invoices.	\$129.93
20790	427	BARBARA MCADAMS	7/15/02	PETTY CASH REIMBURSEMENT	\$50.10
20798	428	ELWOOD CALL LEADER	7/15/02	WELCOME TO FRANKTON SPECIAL ISSUE	\$120.00
20803	429	GALE GROUP	7/15/02	As per attached invoices.	\$92.51
20804	430	GARY L. ROBERTSON	7/15/02	MILEAGE FOR LSTA GRANT	\$20.89
20805	431	GENEALOGY.COM	7/15/02	PREPAY FOR SOCIAL SECURITY DEATH INDEX 1937-1999	\$44.95
20806	432	GRUNAU COMPANY	7/15/02	QUARTERLY SPRINKLER INSPECTION	\$245.00
20807	433	HARCOURT INC.	7/15/02	As per attached invoices.	\$187.39
20809	434	INDIANA STATE LIBRARY	7/15/02	2ND QUARTER PLAC PAYMENT	\$150.00
20810	435	INTELENET COMMISSION(ST	7/15/02	As per attached invoices.	\$599.52
20811	436	JANET BLANKENSHIP	7/15/02	MILEAGE	\$11.76
20814	437	K-MART	7/15/02	As per attached invoices.	\$71.86
20813	438	K MART	7/15/02	As per attached invoices.	\$237.77
20815	439	KARDINAL SUPPLY, INC.	7/15/02	WATER TREATMENT & INSPECTION	\$216.40
20816	440	KNOWLEDGE SHOPPE, THE	7/15/02	As per attached invoices.	\$13.79
20817	441	LEXIS NEXIS MATTHEW BEND	7/15/02	As per attached invoices.	\$508.98
20818	442	LIBRARY CORPORATION, THE	7/15/02	BAR CODES & SUPPORT FOR ENGLISH MONTHLY LC MARC	\$2,082.00
20819	443	MANIFOLD REFUSE, INC.	7/15/02	3RD QUARTER TRASH SERVICE-FRANKTON	\$60.00
20820	444	MARSH SUPERMARKET	7/15/02	As per attached invoices.	\$129.78
20821	445	MARVIN SAUBERT	7/15/02	LAWN CARE FOR JUNE-SUMMITVILLE	\$300.00
20822	446	MAUKY'S	7/15/02		\$16.37

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20823	447	MIDWEST TAPE	7/15/02	As per attached invoices.	\$1,813.12
20824	448	MINOLTA BUSINESS SYSTEM	7/15/02	TONER-READER PRINTER	\$50.23
20826	449	PITNEY BOWES	7/15/02	POSTAGE METER RATE CHART	\$9.99
20827	450	POSITIVE PROMOTIONS, INC.	7/15/02	As per attached invoices.	\$78.51
20828	451	PUBLIC EMP. RETIREMENT F	7/15/02	2ND QUARTER PERF PAYMENT	\$6,292.94
20829	452	QUILL CORPORATION	7/15/02	As per attached invoices.	\$584.94
20830	453	RAMSAY BUSINESS PRODUC	7/15/02	As per attached invoices.	\$297.02
20831	454	RONALD L. WOODWARD	7/15/02	PREPAY-EARLY DEATH RECORDS OF WABASH COUNTY, INDIANA	\$15.50
20833	455	SF TRAVEL PUBLICATIONS	7/15/02	As per attached invoices.	\$103.95
20834	456	STATE CHEMICAL MANUFACT	7/15/02	As per attached invoices.	\$269.83
20835	457	TECHNOLOGY RESOURCE CE	7/15/02	FIVE LICENSE FOR FRONT PAGE 2002	\$274.95
20836	458	TIPTON COUNTY HISTORICAL	7/15/02	MILLENNIUM MOMENTS II - TIPTON COUNTY, HER LAND & PEOPLE	\$75.00
20837	459	UPSTART	7/15/02	As per attached invoices.	\$140.52
20838	460	USI, INC	7/15/02	As per attached invoices.	\$137.51
20839	461	VECTREN ENERGY DELIVERY	7/15/02	As per attached invoices.	\$16.90
20840	462	WEBER OFFICE EQUIPMENT	7/15/02	REPAIR TYPEWRITER-FRANKTON	\$85.00
20808	463	HORTON'S & SONS OF ELWO	7/15/02	As per attached invoices.	\$9.32
20792	464	BON PRINTING	7/15/02	BINGO CARDS-SUMMER READING-FRANKTON	\$52.50
20801	465	FRANKTON HERITAGE DAYS	7/15/02	BLOOTH SPACE AT FESTIVAL	\$70.00
20797	466	ELWOOD 150	7/15/02	ELWOOD FLAG	\$35.00
20825	467	ORIENTAL TRADING COMPAN	7/15/02	As per attached invoices.	\$37.25
20812	468	JOY ANN BURMASTER	7/15/02	LOST BOOK PAID FOR THEN FOUND	\$5.98
20832	469	RUFUS JESSIE	7/15/02	TRASH SERVICE-SUMMITVILLE JULY-DEC 2002	\$72.00
20802	470	FRED PRYOR SEMINARS	7/15/02	CONFLICT MANAGEMENT- EMILY DAVIDSON, AMBER BLOOD	\$390.00
20843	471	INDIANA-AMERICAN WATER C	7/17/02	As per attached invoices.	\$56.27
20841	472	AT&T	7/17/02	As per attached invoices.	\$32.82
20845	473	VECTREN ENERGY DELIVERY	7/17/02	As per attached invoices.	\$27.10
0	474	PAYROLL	7/17/02	PAYROLL	\$14,972.68
0	475	EFTPS	7/17/02	P/R ENDING 5/13/02	\$3,801.76
0	476	AETNA LIFE INSURANCE AND	7/17/02	P/R ENDING 7/13/02	\$180.00
20844	477	MADISON COUNTY FEDERAL	7/17/02	P/R ENDING 7/13/02	\$2,689.13
20842	478	INDIANA SECRETARY OF STA	7/17/02	INDIANA BUSINESS ENTITY REPORT OF LEASING CORP	\$10.00
0	479	PAYROLL	7/31/02	PAYROLL	\$19,719.86
0	480	EFTPS	7/31/02	P/R ENDING 7/27/02	\$5,861.99
20850	481	INDIANA DEPARTMENT OF RE	7/31/02	PAYMENT FOR JULY 2002	\$2,168.25
0	482	AETNA LIFE INSURANCE AND	7/31/02	P/R ENDING 7/27/02	\$180.00
20847	483	CITY OF ELWOOD NON-REVE	7/31/02	INSURANCE FOR JULY	\$369.83
20851	484	MADISON COUNTY FEDERAL	7/31/02	P/R ENDING 7/27/02	\$5,316.33
20846	485	AMERICAN ELECTRIC POWER	7/31/02	As per attached invoices.	\$2,233.96
20848	486	CITY WATER & SEWAGE DEP	7/31/02	As per attached invoices.	\$192.16
20849	487	FRANKTON HERITAGE DAYS	7/31/02	RENT FOR HERITAGE BUILDING JULY 23, 2002-SUMMER READING CLUB	\$50.00
20852	488	PURCHASE POWER	7/31/02	MAILING SUPPLIES	\$98.84
20853	489	TOWN OF FRANKTON	7/31/02	As per attached invoices.	\$146.78
20854	490	VECTREN ENERGY DELIVERY	7/31/02	As per attached invoices.	\$12.00
20855	491	VISA	7/31/02	WALMART-BESTBUY-HOBBY LOBBY	\$204.09

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
<b>Total Amount of Claims</b>					<b>\$106,214.50</b>

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with K.S. 11-16-1A.

Friday, August 02, 2002

Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(K.S. 11-16-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 3 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$106,214.50

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

**Bank Balances**

North Madison County Public Library System

Report as of: 7/31/02

*Bank*

1	Star Financial Bank	\$558,815.00
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,883.38
4	First Farmers Bank & Trust	\$18,797.77

**Total all banks = \$587,276.13**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.



**AGENDA**

**September 16, 2002**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES**

**Elwood Public Library**  
*Executive Session*  
*6:45 P.M.*

**CALL TO ORDER  
CALL FOR QUORUM  
BUSINESS**

- 1. Purchase/lease of Real Property IC5-14-1.5-6(b)(2)(d)**
- 2. Personnel IC5-14-1.5-6(b)(6)**

**ADJOURNMENT**

**Regular Meeting**  
**7:00 P.M.**

**CALL TO ORDER  
CALL FOR QUORUM  
MINUTES (8/12-regular, 8/12-executive, 8/26 Public Hearing)  
CLAIMS REGISTER & CHECKS  
OLD BUSINESS**

- 1. Adopt Budget**
- 2. Frankton committee report**

**NEW BUSINESS  
DIRECTOR'S REPORT  
ADJOURNMENT**

**NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
EXECUTIVE MEETING  
September 16, 2002  
6:45pm**

**CALL TO ORDER**

President Kevin Sipe called an executive session of the North Madison County Public Library Board of Trustees to order at 6:45pm on September 16, 2002 in the meeting room of the Elwood Public Library.

**CALL FOR QUORUM**

Present with President Sipe were members: Pam Bohlander, Wayne Davidson, Jerry Kaiser, Don Hill and Betty Caldwell. Also present was Director Beverly Austin and Administrative Assistant Diana Shepard.

**BUSINESS**

The meeting was held for discussion of Purchase/Lease of real property IC5-14-1.5-6(b)(2)(d). No other subject matter was discussed in the executive session other than the subject matter specified in the public notice.

*Betty Caldwell*  
Betty Caldwell, Secretary

*Donald Hill*

*Kevin Sipe*

*Kevin Sipe*

*Pamela Bohlander*

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES  
REGULAR MEETING  
September 16, 2002  
7:00pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 7:00pm on September 16, 2002 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present with President Sipe were members: Pam Bohlander, Wayne Davidson, Jerry Kaiser, Don Hill and Betty Caldwell. Also present was Director Beverly Austin and Administrative Assistant Diana Shepard.

MINUTES

Minutes of the executive and regular meetings held on August 12, 2002 and minutes of the Public Hearing held on August 26, 2002 were approved after a motion was made by Pam Bohlander and seconded by Wayne Davidson and passed by the members.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Wayne Davidson signed checks.

OLD BUSINESS

Adopt budget

The North Madison County Public Library Board of Trustees held a public hearing on August 26, 2002 at 7:00pm on the 2003 budget. There were no public comments. The following budgets are presented for adoption. Operating fund: \$831,315 and Debt Service fund: \$242,000. A motion was made by Wayne Davidson to adopt the budgets as presented. Jerry Kaiser made a second and the motion carried.

Frankton committee report

A request was made that the Director have an appraisal of the Frankton library building done.

NEW BUSINESS

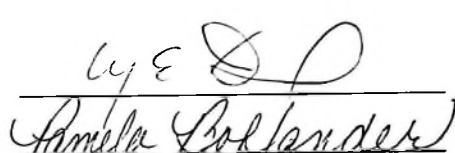
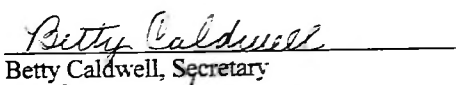
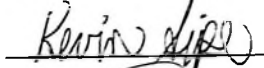
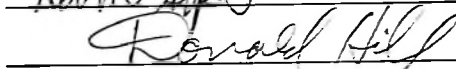
No new business was brought forward.

DIRECTOR'S REPORT

Rachel Carey, Part-time clerk at Summitville has resigned and will be replaced. The current interest rate on the library bonds is at 4.5%. Attorney Jim Wilson has advised that unless there is a 1.5 or 2% difference in the current interest rate it would not be profitable to recall the current bonds. Lonnie Thurber advised that unless there is a 1% difference it would not be profitable. Mr. Saubert has made repairs at Summitville in the amount of \$110.00. He repaired the roof and windows and painted the windows. There

are singles loose at Elwood. Paint above the pillars on the north side of the Elwood building is starting peel. Ralph Maley has requested the restroom doors be locked and a \$1.00 deposit be given to get a key. Discussion was held and it was decided that the Director is given permission to use her own judgment as to how this will be handled. Cunningham Plumbing was called to check the outside faucets, there did not seem to be a problem. The cracks have been repaired in the parking lot at Elwood. Yearly evaluations are being taken care of as well as new employee evaluations. Forrest Glen Apartments, housing for elderly residents, at the corner of South L and 14<sup>th</sup> Street have ask for voluntary help in getting a library set up at their complex. The library will be taking books to them on a regular basis and will also hold readings for them. Frankton library will have a booth at the Heritage Days. The river rock has been installed and looks very nice. There is a question about the fountain that was to be located on library property since the estate of Delores Waltz is being disputed.

With no objections, the meeting was adjourned.

  
\_\_\_\_\_  
  
Betty Caldwell, Secretary  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_

# Register Of Claims

## North Madison County Public Library System

Report Date: From 8/13/02 To 9/16/02

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	538	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,303.94	8/28/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$802.53		
				<b>Total this claim</b>	<u>\$14,106.47</u>		
0	599	STAR FINANCIAL BANK	OPERATING FUND	Official Records	\$8.90	9/16/02	CHECKING ACCOUNT DEPOSIT SLIPS
				<b>Total this claim</b>	<u>\$8.90</u>		
0	530	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,071.81	8/14/02	P/R ENDING 8/10/02
			FICA	Payroll Deductions	\$868.66		
			Federal Taxes Withheld	Payroll Deductions	\$1,397.44		
			Medicare	Payroll Deductions	\$203.15		
				<b>Total this claim</b>	<u>\$3,541.06</u>		
0	531	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	8/14/02	P/R ENDING 8/10/02
				<b>Total this claim</b>	<u>\$130.00</u>		
0	553	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,146.28	9/11/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$925.61		
				<b>Total this claim</b>	<u>\$14,071.89</u>		
0	554	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,076.51	9/11/02	P/R ENDING 9/7/02
			FICA	Payroll Deductions	\$872.47		
			Federal Taxes Withheld	Payroll Deductions	\$1,391.08		
			Medicare	Payroll Deductions	\$204.04		
				<b>Total this claim</b>	<u>\$3,544.10</u>		
0	541	AETNA LIFE INSURANCE AND	Annuity	Payroll Deductions	\$130.00	8/28/02	P/R ENDING 8/24/02
				<b>Total this claim</b>	<u>\$130.00</u>		
0	529	PAYROLL	OPERATING FUND	Salary of Assistants	\$13,254.88	8/14/02	PAYROLL
			OPERATING FUND	Wages of Janitor	\$755.60		
				<b>Total this claim</b>	<u>\$14,010.48</u>		
0	539	EFTPS	OPERATING FUND	Empl.Share FICA&Medicare	\$1,079.13	8/28/02	P/R ENDING 8/24/02
			FICA	Payroll Deductions	\$874.60		
			Federal Taxes Withheld	Payroll Deductions	\$1,399.77		
			Medicare	Payroll Deductions	\$204.53		
				<b>Total this claim</b>	<u>\$3,558.03</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	555	AETNA LIFE INSURANCE AND	Annunity	Payroll Deductions	\$130.00	9/11/02	P/R ENDING 9/7/02
				<b>Total this claim</b>	<u>\$130.00</u>		
20893	533	AT&T	OPERATING FUND	Telephone & Telegraph	\$47.43	8/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$47.43</u>		
20894	534	INDIANA-AMERICAN WATER C	OPERATING FUND	Water	\$54.20	8/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$54.20</u>		
20895	532	MADISON COUNTY FEDERAL	Credit Union OPERATING FUND	Payroll Deductions	\$865.58	8/14/02	P/R ENDING 8/10/02
				Other Professional Services	\$1,456.00		
				<b>Total this claim</b>	<u>\$2,321.58</u>		
20896	537	NANCY SUMNER	OPERATING FUND OPERATING FUND	Postage & UPS	\$14.35	8/14/02	PETTY CASH REIMBURSEMENT
				Operating Supplies	\$14.99		
				<b>Total this claim</b>	<u>\$29.34</u>		
20897	535	SPECIALTY STORE SERVICES	OPERATING FUND	Book Processing	\$127.43	8/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$127.43</u>		
20898	536	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$12.03	8/14/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$12.03</u>		
20899	545	AMERICAN ELECTRIC POWER	OPERATING FUND OPERATING FUND	Electricity	\$1,807.67	8/28/02	As per attached invoices.
				Electricity	\$477.15		
				<b>Total this claim</b>	<u>\$2,284.82</u>		
20900	549	AT&T	OPERATING FUND	Telephone & Telegraph	\$46.06	8/28/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$46.06</u>		
20901	546	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	8/28/02	SERVICE CONTRACT FOR AUGUST
				<b>Total this claim</b>	<u>\$119.00</u>		
20902	542	CITY OF ELWOOD NON-REVE	OPERATING FUND Insurance	Emp Cont Group Ins	\$199.13	8/28/02	HEALTH INSURANCE-AUGUST
				Emp Cont Group Ins	\$170.70		
				<b>Total this claim</b>	<u>\$369.83</u>		
20903	547	DOLORES MALEY	OPERATING FUND	Professional Services	\$14.76	8/28/02	HELPED RALPH FIX CRACKS IN PARKING LOT
				<b>Total this claim</b>	<u>\$14.76</u>		
20904	548	ELWOOD CITY POOL	OPERATING FUND	Elwood Children's Programing	\$20.00	8/28/02	SUMMER READING OPENING PROGRAM
				<b>Total this claim</b>	<u>\$20.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20905	544	GENEALOGY.COM	OPERATING FUND	Elwood Indiana Room	\$34.99	8/28/02	PREPAID FOR FAMILY TREE MAKER 10
					<b>Total this claim</b>		
					\$34.99		
20906	540	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$971.45	8/28/02	PAYMENT FOR MONTH OF AUGUST
			County Taxes Withheld	Payroll Deductions	\$273.94		
					<b>Total this claim</b>		
					\$1,245.39		
20907	543	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$865.58	8/28/02	P/R ENDING 8/24/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
					<b>Total this claim</b>		
					\$2,321.58		
20908	550	TOWN OF FRANKTON	OPERATING FUND	Electricity	\$127.07	8/28/02	As per attached invoices.
			OPERATING FUND	Water	\$8.85		
			OPERATING FUND	Waste Disposal Services	\$9.24		
					<b>Total this claim</b>		
					\$145.16		
20909	551	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$24.00	8/28/02	As per attached invoices.
					<b>Total this claim</b>		
					\$24.00		
20910	552	VISA	Gift	Elwood Childrens	\$62.76	8/28/02	As per attached invoices.
			OPERATING FUND	Elwood Children's Programing	\$98.86		
			OPERATING FUND	Elwood Children's Programing	\$11.77		
			OPERATING FUND	Technology Software	\$23.00		
					<b>Total this claim</b>		
					\$196.39		
20911	557	AT&T	OPERATING FUND	Telephone & Telegraph	\$61.07	9/11/02	As per attached invoices.
					<b>Total this claim</b>		
					\$61.07		
20912	561	CITY WATER & SEWAGE DEP	OPERATING FUND	Water	\$243.28	9/11/02	As per attached invoices.
					<b>Total this claim</b>		
					\$243.28		
20913	558	DOLORES MALEY	OPERATING FUND	Professional Services	\$44.28	9/11/02	HELPED SHAMPOO CARPETS
					<b>Total this claim</b>		
					\$44.28		
20914	559	INCOLSA	OPERATING FUND	Professional Meetings	\$50.00	9/11/02	SEPTEMBER 24-TECHNOLOGY TRENDS 2002- WORKSHOP-JAMIE SCOTT
					<b>Total this claim</b>		
					\$50.00		
20915	556	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$900.26	9/11/02	P/R ENDING 9/7/02
			OPERATING FUND	Other Professional Services	\$1,456.00		
					<b>Total this claim</b>		
					\$2,356.26		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20916	560	VECTREN ENERGY DELIVERY	OPERATING FUND	Gas	\$12.89	9/11/02	As per attached invoices.
			OPERATING FUND	Gas	\$12.00		
				<b>Total this claim</b>	<b>\$24.89</b>		
20917	562	AMBER BLOOD	OPERATING FUND	Travelling Expense	\$26.46	9/16/02	MILEAGE
				<b>Total this claim</b>	<b>\$26.46</b>		
20918	563	ARAB TERMITE & PEST CONT	OPERATING FUND	Professional Services	\$46.00	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$46.00</b>		
20919	564	AUDIO VISUAL COMMUNICATI	OPERATING FUND	Professional Services	\$119.00	9/16/02	SERVICE CONTRACT FOR SEPTEMBER
				<b>Total this claim</b>	<b>\$119.00</b>		
20920	565	AUDRIANNA JUSTICE	OPERATING FUND	Other	\$5.99	9/16/02	REFUND FOR LOST BOOK
				<b>Total this claim</b>	<b>\$5.99</b>		
20921	568	BAKER & TAYLOR	OPERATING FUND	Elwood Adult	\$2,073.36	9/16/02	As per attached invoices.
			OPERATING FUND	Elwood Childrens	\$825.43		
			OPERATING FUND	Elwood YA	\$222.38		
			OPERATING FUND	Frankton	\$743.94		
			OPERATING FUND	Summitville	\$189.14		
			OPERATING FUND	Elwood AV	\$373.98		
			Gift	Elwood Childrens	\$12.80		
			Gift	Summitville	\$55.07		
				<b>Total this claim</b>	<b>\$4,496.10</b>		
20922	566	BARBARA MCADAMS	OPERATING FUND	Postage & UPS	\$21.14	9/16/02	PETTY CASH REIMBURSEMENT
			OPERATING FUND	Frankton Programing	\$15.46		
			OPERATING FUND	Operating Supplies	\$11.73		
				<b>Total this claim</b>	<b>\$48.33</b>		
20923	567	BARBARA SNIPES	OPERATING FUND	Traveling Expense	\$66.98	9/16/02	MILEAGE FOR AUGUST
				<b>Total this claim</b>	<b>\$66.98</b>		
20924	569	CINTAS CORPORATION	OPERATING FUND	Cleaning & Sanitation Supplies	\$77.24	9/16/02	As per attached invoices.
			OPERATING FUND	Cleaning & Sanitation Supplies	\$37.85		
				<b>Total this claim</b>	<b>\$115.09</b>		
20925	570	CLEARFIELD COMPANY	OPERATING FUND	Elwood Indiana Room	\$288.65	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$288.65</b>		
20926	571	CNHI MEDIA	OPERATING FUND	Advertising & Public Notices	\$81.67	9/16/02	BUDGET LEGAL NOTICES
				<b>Total this claim</b>	<b>\$81.67</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20927	572	COOK ELECTRIC, INC.	OPERATING FUND	Professional Services	\$1,359.15	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$1,359.15</u>		
20928	573	DEMCO	OPERATING FUND	Operating Supplies	\$43.99	9/16/02	As per attached invoices.
			OPERATING FUND	Book Processing	\$90.56		
				<b>Total this claim</b>	<u>\$134.55</u>		
20929	574	EDWARDS ELECTRICAL & ME	OPERATING FUND	Professional Services	\$387.00	9/16/02	HVAC INSPECTION
				<b>Total this claim</b>	<u>\$387.00</u>		
20930	575	ELWOOD CALL LEADER	OPERATING FUND	Advertising & Public Notices	\$73.18	9/16/02	BUDGET LEGAL NOTICE
				<b>Total this claim</b>	<u>\$73.18</u>		
20931	576	FILIP, INC.	OPERATING FUND	Cleaning & Sanitation Supplies	\$98.54	9/16/02	As per attached Invoices.
			OPERATING FUND	Operating Supplies	\$92.60		
				<b>Total this claim</b>	<u>\$191.14</u>		
20932	577	FOX TV & APPLIANCE, INC.	OPERATING FUND	Professional Services	\$25.00	9/16/02	CLEAN TV/VCR
				<b>Total this claim</b>	<u>\$25.00</u>		
20933	578	GALE GROUP	OPERATING FUND	Elwood Adult	\$451.75	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$451.75</u>		
20934	579	GAYLORD BROS.	OPERATING FUND	Operating Supplies	\$79.86	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$79.86</u>		
20935	594	GROLIER EDUCATIONAL/SCH	OPERATING FUND	Frankton	\$19.26	9/16/02	As per attached invoices.
			OPERATING FUND	Summitville	\$19.26		
				<b>Total this claim</b>	<u>\$38.52</u>		
20936	580	HORTON'S & SONS OF ELWO	OPERATING FUND	Other Repair & mainten.supplies	\$30.80	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$30.80</u>		
20937	600	INDIANA HISTORICAL SOCIET	OPERATING FUND	Professional Meetings	\$5.00	9/16/02	LECTURE/FINDING ANCESTORS- NOVEMBER 16, 2002
				<b>Total this claim</b>	<u>\$5.00</u>		
20938	581	INTELENET COMMISSION(ST	OPERATING FUND	Telephone & Telegraph	\$255.48	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<u>\$255.48</u>		
20939	582	JANET BLANKENSHIP	OPERATING FUND	Traveling Expense	\$3.92	9/16/02	MILEAGE
				<b>Total this claim</b>	<u>\$3.92</u>		
20940	583	K MART	OPERATING FUND	Operating Supplies	\$51.47	9/16/02	As per attached invoices.
			OPERATING FUND	Furniture & Equipment	\$17.00		
			OPERATING FUND	Elwood Children's Programing	\$11.96		
				<b>Total this claim</b>	<u>\$80.43</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
20941	584	LIBRARY CORPORATION, THE	OPERATING FUND	Automation	\$255.00	9/16/02	As per attached invoices.
			OPERATING FUND	Book Processing	\$105.00		
			OPERATING FUND	Operating Supplies	\$44.00		
				<b>Total this claim</b>	<b>\$404.00</b>		
20942	585	LIBRARY STORE INC., THE	OPERATING FUND	Operating Supplies	\$113.70	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$113.70</b>		
20943	586	MARSH SUPERMARKET	OPERATING FUND	Elwood Children's Programing	\$19.97	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$19.97</b>		
20944	587	MARVIN SAUBERT	OPERATING FUND	Professional Services	\$350.26	9/16/02	LAWN CARE FOR AUGUST
				<b>Total this claim</b>	<b>\$350.26</b>		
20945	588	MIDWEST TAPE	OPERATING FUND	Frankton AV	\$676.70	9/16/02	As per attached invoices.
			OPERATING FUND	Elwood AV	\$762.69		
			OPERATING FUND	Summitville AV	\$130.92		
				<b>Total this claim</b>	<b>\$1,570.31</b>		
20946	589	MINOLTA BUSINESS SYSTEM	OPERATING FUND	Professional Services	\$110.00	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$110.00</b>		
20947	590	PROQUEST INFORMATION & L	OPERATING FUND	Elwood Period. & News.	\$248.34	9/16/02	NEWSPAPERS TO MICROFILM
				<b>Total this claim</b>	<b>\$248.34</b>		
20948	591	QUILL CORPORATION	OPERATING FUND	Office Supplies	\$349.98	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$349.98</b>		
20949	592	RAMSAY BUSINESS PRODUC	OPERATING FUND	Professional Services	\$185.00	9/16/02	As per attached invoices.
			OPERATING FUND	Office Supplies	\$329.04		
			OPERATING FUND	Office Supplies	\$14.29		
			OPERATING FUND	Office Supplies	\$10.00		
			OPERATING FUND	Equipment/Rental	\$76.38		
				<b>Total this claim</b>	<b>\$614.71</b>		
20950	593	S & J FOUR SEASONS AWARD	Gift	Land Buildings Improvements	\$348.00	9/16/02	MEMORIAL PLAQUES
				<b>Total this claim</b>	<b>\$348.00</b>		
20951	595	SELBY PUBLISHING	OPERATING FUND	Elwood Indiana Room	\$33.33	9/16/02	PREPAID FOR BARTHLOMEW COUNTY ATLAS
				<b>Total this claim</b>	<b>\$33.33</b>		
20952	596	SPECIALTY STORE SERVICES	OPERATING FUND	Book Processing	\$52.05	9/16/02	As per attached invoices.
				<b>Total this claim</b>	<b>\$52.05</b>		

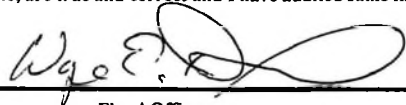


Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
20953	598	U.S. TOY CO./CONSTRUCTIVE	OPERATING FUND	Elwood Children's Programming	\$21.60	9/16/02	As per attached invoices.
<b>Total this claim</b>					<b>\$21.60</b>		
20954	597	UPSTART	OPERATING FUND	Elwood Children's Programming	\$75.79	9/16/02	As per attached invoices.
			OPERATING FUND	Operating Supplies	\$109.55		
			OPERATING FUND	Stationary & Supplies	\$74.75		
<b>Total this claim</b>					<b>\$260.09</b>		

**Total Amount of Claims \$78,331.09**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, September 13, 2002




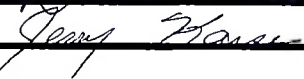

  
Fiscal Officer

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)


We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 7 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$78,331.09

Date this 16 day of September, 2002.

**SIGNATURES OF GOVERNING BOARD**

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

  
Director

# TRANSACTION REPORT

Sep-12-02 Thu 8:12 AM

Type	Sending				
Date	Start	Receiver	TX/RX Time	Pages	Note
Sep-12	8:11 AM	HEARLD BULLETIN	31s	1	OK

To Herald Bulletin  
Please publish on  
Friday or Saturday  
and again on Monday

Thank you  
552-5001 Diana

## TRANSACTION REPORT

Sep-12-02 Thu 8:11 AM

Type	Sending				
Date	Start	Receiver	TX/RX Time	Pages	Note
Sep-12	8:10 AM	CALL LEADER	31s	1	OK

*Copy of Email to board***Beverly Austin**

**From:** "Beverly Austin" <baustin@elwood.lib.in.us>  
**To:** "Kevin Sipe" <ksipe@fics.k12.in.us>; "Wayne Davidson" <wayne.davidson@med.va.gov>;  
"Wayne Davidson" <wdavidson@ameritech.net>; "Betty Caldwell" <beja1921@earthlink.net>;  
"Pam Bohlander" <pbohlan@indy.net>  
**Sent:** Tuesday, September 17, 2002 3:02 PM  
**Subject:** Appraisal

**TO:** NMCPLS Board  
**RE:** Appraisal

Talked to Greg Linsmeyer at Star Financial Bank. he suggested Scott Sparks in Anderson. Called Mr. Sparks, explained situation. He will do the appraisal and hopes to have it finished by middle of next week.

Beverly Austin

*To Sandy Burton*  
*Please publish on*  
*Friday or Saturday*  
*and again on Monday*  
  
*Thanks*  
*Diana*

**MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM**

	AUG 2001	AUG 2002	AMOUNT OF CHANGE	% OF CHANGE	YTD
<b>ELWOOD</b>					
ADULT	3843	3910	67	2%	30312
JUVENILE	1839	1843	4	0%	17796
Y. A.	217	199	-18	-8%	1677
PERIOD.	488	523	35	7%	4213
AUDIO	237	336	99	42%	2027
VIDEO	2990	3601	611	20%	26859
<b>TOTAL</b>	<b>9614</b>	<b>10412</b>	<b>798</b>	<b>8%</b>	<b>82884</b>
<b>FRANKTON</b>					
ADULT	1160	1118	-42	-4%	7830
JUVENILE	665	961	296	45%	6832
Y. A.	37	69	32	86%	391
PERIOD.	223	191	-32	-14%	1840
AUDIO	42	26	-16	-38%	210
VIDEO	1054	1595	541	51%	9764
<b>TOTAL</b>	<b>3181</b>	<b>3960</b>	<b>779</b>	<b>24%</b>	<b>26867</b>
<b>HAZELBAKER</b>					
ADULT	771	731	-40	-5%	6084
JUVENILE	407	577	170	42%	4696
Y. A.	39	65	26	67%	348
PERIOD.	160	78	-82	-51%	876
AUDIO	55	75	20	36%	433
VIDEO	481	414	-67	-14%	3590
<b>TOTAL</b>	<b>1913</b>	<b>1940</b>	<b>27</b>	<b>1%</b>	<b>16027</b>
<b>SYSTEM</b>					
ADULT	5774	5759	-15	0%	44226
JUVENILE	2911	3381	470	16%	29324
Y. A.	293	333	40	14%	2416
PERIOD.	871	792	-79	-9%	6929
AUDIO	334	437	103	31%	2670
VIDEO	4525	5610	1085	24%	40213
<b>TOTAL</b>	<b>14708</b>	<b>16312</b>	<b>1604</b>	<b>11%</b>	<b>125778</b>

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9950	2880	841
REF.	51	22	19
ASSITS.	2548	802	378
COMP. A.	714	336	191
J.	1303	N/A	208
PROCS. A.	51273	0	0
J.	161218	1196	0

TECH SERVICE PROCESSED 616 ITEMS AND WITHDREW 104 ITEMS

**Financial Report  
North Madison County Public Library System**

Report Dates = 8/1/02 to 8/31/02

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
<b>1. Operating Fund</b>						
100 OPERATING FUND	\$450,144.87	\$50,372.26	\$547,792.07	\$29,775.03	\$542,581.72	\$444,934.52
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$450,144.87</b>	<b>\$50,372.26</b>	<b>\$547,792.07</b>	<b>\$29,775.03</b>	<b>\$542,581.72</b>	<b>\$444,934.52</b>
<b>2. Main</b>						
103 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107 PLAC	\$150.00	\$0.00	\$725.00	\$75.00	\$750.00	\$175.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00
115 LIRF	\$45,340.28	\$0.00	\$45,000.00	\$0.00	\$10,000.00	\$10,340.28
117 Rainy Day Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$10,134.02	\$360.75	\$3,759.17	\$941.00	\$2,621.99	\$8,996.84
122 Gates Gift Fund	\$1,155.61	\$0.00	\$1,155.61	\$0.00	\$0.00	\$0.00
130 Debt Service Fund	\$14,828.23	\$0.00	\$121,000.00	\$0.00	\$133,051.61	\$26,879.84
<b>Subtotal</b>	<b>\$71,608.14</b>	<b>\$360.75</b>	<b>\$171,639.78</b>	<b>\$1,016.00</b>	<b>\$221,423.60</b>	<b>\$121,391.96</b>
<b>4. Withholding</b>						
201 Federal Taxes Withheld	\$0.00	\$2,797.21	\$27,413.12	\$2,797.21	\$27,413.12	\$0.00
202 FICA	\$0.00	\$1,743.26	\$16,353.08	\$1,743.26	\$16,353.08	\$0.00
203 State Tax Withheld	\$0.00	\$971.45	\$9,082.63	\$971.45	\$9,082.63	\$0.00
204 County Taxes Withheld	\$0.00	\$273.94	\$2,565.40	\$273.94	\$2,565.40	\$0.00
205 PERF	\$0.00	\$0.00	\$3,724.67	\$528.62	\$5,260.96	\$1,536.29
206 Credit Union	\$0.00	\$1,731.16	\$20,646.24	\$1,731.16	\$20,646.24	\$0.00
207 Annuity	\$0.00	\$260.00	\$3,140.00	\$260.00	\$3,140.00	\$0.00
208 Insurance	\$0.00	\$170.70	\$4,136.99	\$170.70	\$4,136.99	\$0.00
209 Medicare	\$0.00	\$407.68	\$3,824.66	\$407.68	\$3,824.66	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$8,355.40</b>	<b>\$90,886.79</b>	<b>\$8,884.02</b>	<b>\$92,423.08</b>	<b>\$1,536.29</b>
<b>Grand Total</b>	<b>\$521,753.01</b>	<b>\$59,088.41</b>	<b>\$810,318.64</b>	<b>\$39,675.05</b>	<b>\$856,428.40</b>	<b>\$567,862.77</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

# Appropriation Report for 100 OPERATING FUND

North Madison County Public Library System

Report Date: From 8/1/02 To 8/31/02

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.12 Salary of Assistants	\$364,201.00	\$0.00	\$364,201.00	\$26,558.82	\$249,888.02	\$114,312.98	68.6
1.13 Wages of Janitor	\$20,269.00	\$0.00	\$20,269.00	\$1,558.13	\$13,874.26	\$6,394.74	68.5
1.14 Employee Benefits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$972.17	\$527.83	64.8
1.16 Empl.Share FICA&Medicare	\$29,412.00	\$0.00	\$29,412.00	\$2,150.94	\$20,177.74	\$9,234.26	68.6
1.18 Emp Cont PERF	\$32,766.00	\$0.00	\$32,766.00	\$0.00	\$9,932.28	\$22,833.72	30.3
1.19 Emp Cont Group Ins	\$9,000.00	\$0.00	\$9,000.00	\$199.13	\$3,942.55	\$5,057.45	43.8
1.2 Salary of Board Treasurer	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	0.0
<b>Subtotal</b>	<b>\$457,448.00</b>		<b>\$457,448.00</b>	<b>\$30,467.02</b>	<b>\$298,787.02</b>	<b>\$158,660.98</b>	<b>65.3</b>
<i>2. Supplies</i>							
2.1 Office Supplies	\$10,000.00	\$0.00	\$10,000.00	\$345.11	\$4,478.04	\$5,521.96	44.8
2.12 Stationary & Supplies	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	0.0
2.2 Operating Supplies	\$6,200.00	\$0.00	\$6,200.00	\$1,628.23	\$5,182.66	\$1,017.34	83.6
2.21 Cleaning & Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$220.27	\$1,650.28	\$849.72	66.0
2.23 Fuel, Oil and Lubricants	\$75.00	\$0.00	\$75.00	\$0.00	\$20.82	\$54.18	27.8
2.24 Bldg. Matl. And Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$9.32	\$490.68	1.9
2.25 Paint and painting supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
2.26 Repair Parts/Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$924.70	\$575.30	61.6
2.27 Other Repair & mainten.supplies	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$144.53	\$1,855.47	7.2
2.31 Book Processing	\$3,000.00	\$0.00	\$3,000.00	\$376.19	\$2,685.15	\$314.85	89.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.32 Automation	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$11,572.00	\$3,428.00	77.1
<b>Subtotal</b>	<b>\$42,025.00</b>		<b>\$42,025.00</b>	<b>\$2,569.80</b>	<b>\$26,667.50</b>	<b>\$15,357.50</b>	<b>63.5</b>
<b>2. Supplies</b>							
2.11 Official Records	\$1,650.00	\$0.00	\$1,650.00	\$267.17	\$444.24	\$1,205.76	26.9
<b>Subtotal</b>	<b>\$1,650.00</b>		<b>\$1,650.00</b>	<b>\$267.17</b>	<b>\$444.24</b>	<b>\$1,205.76</b>	<b>26.9</b>
<b>3. Other Services and Charge</b>							
3.1 Professional Services	\$18,000.00	\$0.00	\$18,000.00	\$699.76	\$12,970.15	\$5,029.85	72.1
3.11 Consulting Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.12 Legal Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.13 Other Professional Services	\$36,400.00	\$0.00	\$36,400.00	\$2,912.00	\$25,592.00	\$10,808.00	70.3
3.14 Engineering & Architects	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.0
3.21 Telephone & Telegraph	\$10,000.00	\$159.50	\$10,159.50	\$544.24	\$6,756.64	\$3,402.86	66.5
3.22 Postage & UPS	\$2,700.00	\$0.00	\$2,700.00	\$51.35	\$1,341.79	\$1,358.21	49.7
3.23 Traveling Expense	\$2,400.00	\$0.00	\$2,400.00	\$34.27	\$1,338.09	\$1,061.91	55.8
3.24 Professional Meetings	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$1,046.85	\$2,953.15	26.2
3.26 Elwood Children's Programing	\$2,000.00	\$0.00	\$2,000.00	\$221.22	\$1,246.91	\$753.09	62.3
3.27 Elwood Adult Programing	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$445.39	\$1,054.61	29.7
3.28 Frankton Programing	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$973.70	\$26.30	97.4
3.29 Summitville Programing	\$700.00	\$0.00	\$700.00	\$362.25	\$695.19	\$4.81	99.3
3.3 Title Source	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$295.00	\$2,205.00	11.8
3.31 Advertising & Public Notices	\$250.00	\$0.00	\$250.00	\$28.00	\$217.50	\$32.50	87.0
3.4 Insurance	\$11,000.00	\$30.00	\$11,030.00	\$0.00	\$3,328.00	\$7,702.00	30.2
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$433.00	(\$83.00)	123.7
3.51 Gas	\$12,000.00	\$0.00	\$12,000.00	\$36.03	\$3,588.01	\$8,411.99	29.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.52 Electricity	\$23,100.00	\$0.00	\$23,100.00	\$2,411.89	\$14,726.25	\$8,373.75	63.8
3.53 Water	\$2,900.00	\$0.00	\$2,900.00	\$63.05	\$1,533.56	\$1,366.44	52.9
3.54 Waste Disposal Services	\$600.00	\$0.00	\$600.00	\$9.24	\$396.91	\$203.09	66.2
3.61 Bldg. & Structure/Maint.	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.62 Equipment/Maint.	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$1,315.91	\$2,684.09	32.9
3.7 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.72 Equipment/Rental	\$3,000.00	\$0.00	\$3,000.00	\$76.38	\$846.66	\$2,153.34	28.2
3.8 Dues	\$850.00	\$0.00	\$850.00	\$0.00	\$859.84	(\$9.84)	101.2
3.81 Taxes	\$800.00	\$0.00	\$800.00	\$0.00	\$114.50	\$685.50	14.3
3.9 Transfer to LIRF	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.0
<b>Subtotal</b>	<b>\$166,050.00</b>	<b>\$189.50</b>	<b>\$166,239.50</b>	<b>\$7,449.68</b>	<b>\$90,061.85</b>	<b>\$76,177.65</b>	<b>54.2</b>
<b>4. Capitol Outlays</b>							
4.1 Land Buildings Improvements	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
4.2 Furniture & Equipment	\$5,500.00	\$0.00	\$5,500.00	\$717.95	\$2,280.97	\$3,219.03	41.5
4.21 Technology Equipment	\$14,000.00	\$100.00	\$14,100.00	\$38.73	\$11,632.22	\$2,467.78	82.5
4.31 Elwood Adult	\$33,500.00	\$0.00	\$33,500.00	\$1,965.93	\$21,843.02	\$11,656.98	65.2
4.32 Elwood Childrens	\$12,500.00	\$0.00	\$12,500.00	\$951.22	\$8,667.30	\$3,832.70	69.3
4.33 Elwood YA	\$2,000.00	\$0.00	\$2,000.00	\$7.77	\$1,195.05	\$804.95	59.8
4.34 Frankton	\$18,500.00	\$0.00	\$18,500.00	\$2,072.23	\$14,454.35	\$4,045.65	78.1
4.35 Summitville	\$12,500.00	\$0.00	\$12,500.00	\$1,939.66	\$10,514.89	\$1,985.11	84.1
4.36 Elwood Indiana Room	\$4,000.00	\$0.00	\$4,000.00	\$476.54	\$1,990.90	\$2,009.10	49.8
4.4 Elwood Period. & News.	\$4,600.00	\$14.00	\$4,614.00	\$0.00	\$769.41	\$3,844.59	16.7
4.41 Frankton Per. & Newsp.	\$2,450.00	\$0.00	\$2,450.00	\$0.00	\$295.95	\$2,154.05	12.1
4.42 Summitville Period. & Newsp.	\$1,300.00	\$0.00	\$1,300.00	\$156.00	\$505.60	\$794.40	38.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
4.51 Elwood AV	\$10,500.00	\$0.00	\$10,500.00	\$641.89	\$7,405.65	\$3,094.35	70.5
4.52 Frankton AV	\$5,480.00	\$0.00	\$5,480.00	\$408.82	\$3,165.18	\$2,314.82	57.8
4.53 Summitville AV	\$2,800.00	\$0.00	\$2,800.00	\$164.90	\$2,468.35	\$331.65	88.2
4.54 Techology Software	\$2,500.00	\$0.00	\$2,500.00	\$46.00	\$8,465.30	(\$5,965.30)	338.6
4.6 2001 Encumbrances	\$5,735.06	\$0.00	\$5,735.06	\$0.00	\$5,735.06	\$0.00	100.0
<b>Subtotal</b>	<b>\$138,365.06</b>	<b>\$114.00</b>	<b>\$138,479.06</b>	<b>\$9,587.64</b>	<b>\$101,389.20</b>	<b>\$37,089.86</b>	<b>73.2</b>
<b>Grand Total</b>	<b>\$805,538.06</b>	<b>\$303.50</b>	<b>\$805,841.56</b>	<b>\$50,341.31</b>	<b>\$517,349.81</b>	<b>\$288,491.75</b>	<b>64.2</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.



# Receipt Listing

## North Madison County Public Library System

Report Date: From 8/1/02 To 8/31/02

Receipt #	Date	Name	Explanation	Bank	Total
384	8/8/02	COMMUNITY BANK	JULY INTEREST	3	\$5.90
385	8/8/02	FIRST FARMERS BANK & T	JULY INTEREST	4	\$25.21
386	8/8/02	STAR FINANCIAL BANK	JULY INTEREST	1	\$365.15
387	8/14/02	PAYROLL		1	\$4,433.68
388	8/1/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4094	1	\$53.50
389	8/1/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4095	1	\$71.50
390	8/1/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4096	1	\$40.10
391	8/1/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4097	1	\$115.39
392	8/1/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4098	1	\$45.02
393	8/1/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4099	1	\$22.00
394	8/1/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4100	1	\$48.20
395	8/2/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4101	1	\$31.83
396	8/2/02	MARGARET BRADLEY	DONATION TO ELWOOD YOUTH SERVICE - RECEIPT # 4102	1	\$30.00
397	8/5/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4103	1	\$56.00
398	8/5/02	TREASURER MADISON CO	COUNTY OPTION INCOME TAX (AUGUST DISTRIBUTION) - RECEIPT # 4104	1	\$26,381.12
399	8/5/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4105	1	\$19.10
400	8/5/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4107	1	\$18.00
401	8/6/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4107	1	\$61.20
402	8/7/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4108	1	\$52.93
403	8/7/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4109	1	\$104.20
404	8/8/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4110	1	\$28.25
405	8/8/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4111	1	\$22.30
406	8/9/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4112	1	\$34.40
407	8/9/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4113	1	\$155.35
408	8/12/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4114	1	\$55.50
409	8/12/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4116	1	\$33.10
410	8/12/02	NANCY SUMNER	SALE OF T-SHIRTS, TOTES, MUGS - ADULT SUMMER READING - RECEIPT # 4116	1	\$80.00
411	8/13/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4117	1	\$53.28
412	8/13/02	BEVERLY AUSTIN	BOOK DISCUSSION BOOKS - RECEIPT # 4118	1	\$8.50
413	8/13/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4119	1	\$97.47
414	8/13/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4120	1	\$49.75
415	8/16/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4121	1	\$94.90

Receipt #	Date	Name	Explanation	Bank	Total
416	8/15/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4122	1	\$44.30
417	8/15/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4123	1	\$29.60
418	8/16/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4124	1	\$52.85
419	8/16/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4125	1	\$19.63
420	8/16/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4126	1	\$22.70
421	8/18/02	NANCY SUMNER	FINES & FEES - RECEIPT # 4127	1	\$49.40
422	8/18/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4128	1	\$3.90
423	8/20/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4130	1	\$92.34
424	8/21/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4130	1	\$46.70
425	8/21/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4131	1	\$95.28
426	8/22/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4132	1	\$65.05
427	8/22/02	EMILY DAVIDSON	SALE OF BOOKS - RECEIPT # 4133	1	\$9.00
428	8/23/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4134	1	\$34.20
429	8/23/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4135	1	\$93.50
430	8/23/02	WENDELL & NORMA WATS	DONATION - SUMMITVILLE - CLASS OF 45	1	\$50.00
431	8/23/02	CLASS OF 1945 SUMMITVIL	DONATION TO SUMMITVILLE - RECEIPT # 4137	1	\$120.00
432	8/23/02	BARBARA WEBER	DONATION - SUMMITVILLE - CLASS OF 45 - RECEIPT # 4138	1	\$10.00
433	8/23/02	OPAL WATTS	DONATION - SUMMITVILLE - CLASS OF 45 - RECEIPT # 4139	1	\$20.00
434	8/23/02	DR. MERRILL DAILEY	DONATION - SUMMITVILLE - CLASS OF 45 - RECEIPT # 4140	1	\$20.00
435	8/23/02	KET & RUTH BALDWIN	DONATION - SUMMITVILLE - CLASS OF 45 - RECEIPT # 4141	1	\$25.00
436	8/23/02	MAX & MARTHA MATCHET	DONATION - SUMMITVILLE - CLASS OF 45 - RECEIPT # 4142	1	\$25.00
437	8/23/02	BOBBY ZELL	DONATION - SUMMITVILLE - CLASS OF 45 - RECEIPT # 4143	1	\$100.00
438	8/23/02	MANSON & PHYLLIS CHUR	DONATION - SUMMITVILLE - CLASS OF 45 - RECEIPT # 4144	1	\$100.00
439	8/23/02	CAROLE HURT	DONATION - SUMMITVILLE - MEMORIAL PLAQUE - RECEIPT # 4145	1	\$174.00
440	8/23/02	OPAL DICKERSON	DONATION - SUMMITVILLE - MEMORIAL PLAQUE - RECEIPT # 4146	1	\$87.00
441	8/23/02	PAT ZELL		1	\$4,450.34
442	8/23/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4147	1	\$122.80
443	8/23/02	HEARTLAND PATCAYORK	DONATION - RECEIPT # 4148	1	\$100.00
444	8/23/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4149	1	\$80.36
445	8/23/02	AMBER BLOOD	FINES & FEES - RECEIPT # 4150	1	\$22.83
446	8/23/02	AMBER BLOOD	SALE OF BOOKS - RECEIPT # 4151	1	\$24.00
447	8/23/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4152	1	\$70.40

Receipt #	Date	Name	Explanation	Bank	Total
448	8/27/02	BARBARA McADAMS	FINES & FEES - RECEIPT # 4153	1	\$47.48
449	8/28/02	NATIONAL CITY BANK	FRANKTON RENT - RECEIPT # 4154	1	\$500.00
450	8/28/02	EMILY DAVIDSON	FINES & FEES - RECEIPT # 4155	1	\$39.00
451	8/30/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4156	1	\$46.70
452	8/30/02	DARLENE JEFFRIES	FINES & FEES - RECEIPT # 4157	1	\$91.59
453	8/30/02	CAROLYN LAMBERTSON	FINES & FEES - RECEIPT # 4158	1	\$30.10
<b>Total All Receipts</b>					<b>\$39,675.05</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.

Voucher List

North Madison County Public Library System

Report Date: From 8/1/02 To 8/31/02

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
20858	492	ARAB TERMITE & PEST CONT	8/12/02		\$241.00
20859	493	AT&T	8/12/02	As per attached invoices.	\$39.98
20860	494	BAKER & TAYLOR	8/12/02	As per attached invoices.	\$4,767.97
20861	495	BARBARA SNIPES	8/12/02	MILEAGE FOR JULY	\$34.27
20856	496	A.E. BOYCE CO., INC.	8/12/02	As per attached invoices.	\$267.17
20862	497	CENSUS MICROFILM EXPEDIT	8/12/02	CENSUS MICROFILM	\$162.55
20863	498	CHERYL HOPPEL	8/12/02	LOST BOOK FOUND & RETURNED	\$15.00
20864	499	CINTAS CORPORATION	8/12/02	As per attached invoices.	\$85.22
20865	500	ELWOOD CALL LEADER	8/12/02	AD FOR PART-TIME CLERK YOUTH SERVICE	\$28.00
20866	501	ELWOOD HERITAGE PRESER	8/12/02	HISTORICAL REPLICAS	\$32.00
20872	502	HORTON'S & SONS OF ELWO	8/12/02	As per attached invoices.	\$1,100.77
20868	503	FILIP, INC.	8/12/02	As per attached invoices.	\$135.05
20869	504	GAYLORD BROS.	8/12/02	As per attached invoices.	\$106.81
20870	505	GROLIER EDUCATIONAL	8/12/02	As per attached invoices.	\$1,868.97
20871	506	HEATHER HESTER	8/12/02	LOST BOOK FOUND & RETURNED	\$15.95
20873	507	HPS OFFICE SYSTEMS	8/12/02	TOSHIBA 1350 COPIER STAND	\$185.00
20874	508	ID SYSTEMS USA, INC.	8/12/02	AUDIO VISUAL DE-MAGNETS	\$415.00
20875	509	INDIANAPOLIS NEWSPAPERS,	8/12/02	1 YEAR SUBSCRIPTION-SUMMITVILLE	\$158.00
20876	510	INTELENET COMMISSION(ST	8/12/02	As per attached invoices.	\$255.48
20877	511	INTERNATIONAL BUSINESS DI	8/12/02	US BUSINESS COMMUNICATIONS DIRECTORY	\$417.00
20878	512	JUST WRIGHT	8/12/02	T-SHIRTS SUMMITVILLE READING PROGRAM	\$462.25
20857	513	AMERICAN LIBRARY ASSOCIA	8/12/02	POSTERS FOR BANNED BOOKS WEEK-PREPAY	\$46.95
20880	514	K-MART	8/12/02		\$78.01
20879	515	K MART	8/12/02	As per attached invoices.	\$190.26
20881	516	LIBRARY CORPORATION, THE	8/12/02	STAND FOR PC	\$18.00
20882	517	LIBRARY STORE INC., THE	8/12/02	As per attached invoices.	\$177.85
20883	518	MARSH SUPERMARKET	8/12/02	As per attached invoices.	\$68.46
20884	519	MARVIN SAUBERT	8/12/02	LAWN CARE-SUMMITVILLE	\$278.46
20885	520	MICROSOFT WORLD WIDE FU	8/12/02	FRONT PAGE 2000	\$23.00
20886	521	MIDWEST TAPE	8/12/02	As per attached invoices.	\$1,171.51
20887	522	MINOLTA BUSINESS SYSTEM	8/12/02	As per attached invoices.	\$110.00
20888	523	POSTMASTER - FRANKTON	8/12/02	POSTAGE STAMPS	\$37.00
20889	524	QUILL CORPORATION	8/12/02	As per attached invoices.	\$595.86
20890	525	RAMSAY BUSINESS PRODUO	8/12/02	As per attached invoices.	\$170.56
20891	526	SELBY PUBLISHING	8/12/02	As per attached invoices.	\$247.00
20892	527	TIGERDIRECT.COM	8/12/02	HEADPHONES	\$38.73
20867	528	EXPANETS	8/12/02	As per attached invoices.	\$155.29
0	529	PAYROLL	8/14/02	PAYROLL	\$14,010.48
0	530	EFTPS	8/14/02	P/R ENDING 8/10/02	\$3,541.08
0	531	AETNA LIFE INSURANCE AND	8/14/02	P/R ENDING 8/10/02	\$130.00
20895	532	MADISON COUNTY FEDERAL	8/14/02	P/R ENDING 8/10/02	\$2,321.58
20893	533	AT&T	8/14/02	As per attached invoices.	\$47.43
20894	534	INDIANA-AMERICAN WATER C	8/14/02	As per attached invoices.	\$64.20
20897	535	SPECIALTY STORE SERVICES	8/14/02	As per attached invoices.	\$127.43
20898	536	VECTREN ENERGY DELIVERY	8/14/02	As per attached invoices.	\$12.03
20899	537	NANCY SUMNER	8/14/02	PETTY CASH REIMBURSEMENT	\$20.34
0	538	PAYROLL	8/28/02	PAYROLL	\$14,108.47
0	539	EFTPS	8/28/02	P/R ENDING 8/24/02	\$3,668.03
20910	540	INDIANA DEPARTMENT OF PE	8/28/02	PAIDMENT FOR MONTH OF AUGUST	\$1,245.30

Printed on Wednesday, September 04, 2002

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Approved by the State Board of Accounts for North Madison County Public Library System on 1/1/08.

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	541	AETNA LIFE INSURANCE AND	8/28/02	P/R ENDING 8/24/02	\$130.00
20902	542	CITY OF ELWOOD NON-REVE	8/28/02	HEALTH INSURANCE-AUGUST	\$369.83
20907	543	MADISON COUNTY FEDERAL	8/28/02	P/R ENDING 8/24/02	\$2,321.58
20905	544	GENEALOGY.COM	8/28/02	PREPAID FOR FAMILY TREE MAKER 10	\$34.99
20899	545	AMERICAN ELECTRIC POWER	8/28/02	As per attached invoices.	\$2,284.82
20901	546	AUDIO VISUAL COMMUNICATI	8/28/02	SERVICE CONTRACT FOR AUGUST	\$119.00
20903	547	DOLORES MALEY	8/28/02	HELPED RALPH FIX CRACKS IN PARKING LOT	\$14.76
20904	548	ELWOOD CITY POOL	8/28/02	SUMMER READING OPENING PROGRAM	\$20.00
20900	549	AT&T	8/28/02	As per attached invoices.	\$46.06
20908	550	TOWN OF FRANKTON	8/28/02	As per attached invoices.	\$145.16
20909	551	VECTREN ENERGY DELIVERY	8/28/02	As per attached invoices.	\$24.00
20910	552	VISA	8/28/02	As per attached invoices.	\$196.39

Total Amount of Claims \$59,088.41

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, September 04, 2002

Fiscal Officer

ALLOWANCE OF VOUCHERS

IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body s allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except or vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$59,088.41

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/08.

Printed on Wednesday, September 04, 2002

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Approved by the State Board of Accounts for North Madison County Public Library System on 1/1/08.

# **Bank Balances**

## **North Madison County Public Library System**

*Report as of: 8/31/02*

<i>Bank</i>		
1	Star Financial Bank	\$537,170.53
2	Huntington Bank	\$0.00
3	Community Bank/Summitville	\$11,869.26
4	First Farmers Bank & Trust	\$18,822.98
<b>Total all banks =</b>		<b>\$567,862.77</b>

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/98.