

Agenda

November 12, 2007

North Madison County Public Library System
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Long and Short Term Goals/Plan
- New Business
 - 1. Delayed Tax Draw/Budget Cuts
 - 2. Trisha Schuler – Leave without Pay
 - 3. Employee Raises/Director and Administrative Assistant
 - 4. 2008 Holiday Calendar for Adoption
 - 5. Nominating Committee Report (Betty Caldwell & Bette Dalzell)
- Director's Report
- Adjournment

***** -COMM. JOURNAL- ***** DATE NOV-08-2007 ***** TIME 16:14 *****

MODE = MEMORY TRANSMISSION START-NOV-08 16:13 END-NOV-08 16:14

FILE NO.=167

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:17

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

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*Please publish on
Friday or Saturday
and again on Monday.
Please include location.
Thank
you*

*4
Friday or Saturday
and again on Monday.
Please include location.
Thank
you*

MODE = MEMORY TRANSMISSION

START=NOV-08 16:16 END=NOV-08 16:16

FILE NO.=168

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:25

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Friday or Saturday
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Please include location.

Thank
you*

MODE = MEMORY TRANSMISSION

START=NOV-08 16:17 END=NOV-08 16:18

FILE NO.=169

TN O.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
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-ELWOOD LIBRARY

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MODE = MEMORY TRANSMISSION START-NOV-08 16:18 END-NOV-08 16:19
FILE NO. =170
STN COMM. ONE-TOUCH/ STATION NAME/TEL NO. PAGES DURATION
NO. ABBR NO.
001 OK <02> SUMMITVILLE 001/001 00:00:22

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

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NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
REGULAR MEETING
November 12, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called the November meeting of the North Madison County Public Library System Board of Trustees to order on November 12, 2007 at 5:30pm at the Ralph E. Hazelbaker Library in Summitville. No executive session was held.

CALL FOR QUORUM

Members present were Kevin Sipe, Mike Robertson, Wayne Davidson, Bette Dalzell and Pam Bohlander. Also in attendance were Director Jamie Scott and Diana Shepard.

MINUTES

Bette Dalzell made a motion to approve the minutes from the October 8, 2007 meeting. Pam Bohlander made a second and the motion carried.

CLAIM REGISTER AND CHECKS

The members signed the claims register and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

1. Long and short term goals

A sheet with future goals and objectives were distributed. With developments that have taken place at the State level, more extensive research needs to take place before a final recommendation can be given under "Mission support & Organizational Development. The requirements for department heads and branch managers could change according to how the legislation votes. If it passes department heads will need to be certified and to have continuing education. A close look will need to be taken at this development for the future of our current department heads and branch managers.

NEW BUSINESS

1. Delayed Tax Draw/Budget Cuts

It was explained that since tax bills are not to be sent out until November 21, payable December 10, 2007; it is very likely that the library will not receive a tax draw until January or possibly February. We did receive an advanced tax draw of \$115,000; \$85,000 is to be placed in the operating fund and \$30,000 in the debt service fund. We still have to borrow through the line of credit to pay our December debt service payment of \$121,000. The financial report and available funds were explained and we should have approximately \$190,843 as a starting balance for 2008 in the operating fund if we use the line of credit. Budget cuts for books, audio visual materials and programming will continue at 75% in January and maybe February, with re-evaluation after a tax draw is received. It was agreed that the Director should proceed as she feels best.

2. Trisha Schuler-Leave Without Pay

Trisha Shuler is requesting leave without pay for eight weeks for maternity leave. She will be going on leave around December 25, 2007 and returning to work around February 25, 2008. Mike Robertson made a motion approving the eight week leave without pay. Pam Bohlander made a second and the motion carried. This will require extra hours for part-time employees. To fall under the provisions of the Family Medical Leave Act an employer needs to employ more than fifty persons. Since the library has less than fifty employees we do not fall under the guidelines of the FMLA. When the director spoke with Deanna from the Indiana Department of Insurance she stated, that employers with less than fifty employees have the right to require employees on leave without pay to pay 100 % of their insurance premium. Therefore, in order for Trisha to stay on the library's insurance policy she will need to pay 100% of the premium.

3. Employee Raises/Director and Administrative Assistant

It was requested that the possibility of making more of a difference between the wage managers make and the wage clerks make be sought. One way to make this happen is to give an across the board cost-of-living increase and then give the managers an extra wage increase. A resolution needs to be passed and made part of the minutes for any wage increase given to the director and administrative assistant. Since it is not known what tax draw the library will receive, any decision was tabled and employee raises are to be added to Old Business for next meeting.

4. 2008 Holiday Calendar for Adoption

It was questioned as to being opened or closed on Martin Luther King Day and the Saturday before Labor Day. It was reported that Alexandria is open on these days and employees are given another day off. A motion was made by Pam Bohlander to do what Alexandria is doing on a one year trial basis. Bette Dalzell made a second. After discussion this motion was voted down with a three to two vote. Mike Robertson made a motion to approve the 2008 Holiday Closings as presented. Wayne Davidson made a second, the motion carried with a three to two vote.

5. Nominating Committee Report (Betty Caldwell and Bette Dalzell)

The slate of officers as presented were as follows: President, Kevin Sipe; Vice President, Mike Robertson; Secretary, Bette Dalzell; Treasurer, Pam Bohlander; and Assistant Treasurer, Betty Caldwell. Pam Bohlander made a motion to accept the slate of officers as presented, Mike Robertson made a second and the motion carried. Mike Roberts made a motion to approve the 2008 officers as follows: President, Kevin Sipe; Vice President, Mike Robertson; Secretary, Bette Dalzell; Treasurer, Pam Bohlander; Assistant Treasurer, Betty Caldwell. Wayne Davidson made a second and the motion carried.

DIRECTOR'S REPORT

David Morrow, a retired police officer, has been hired for security at Elwood. He will start on Monday, November 12 and work from 4 to 6pm. He will work on Tuesday and Thursday for sure and one other random day each week. If there is a situation that he can not take care of he has a walkie talkie to get hold of the police department. The front

door was broken out at Elwood. It was slammed on the lip of limestone behind the door. The person responsible is not known. The stop had been removed for fear of someone tripping on it. Applications have been taken to hire an adult services clerk at Elwood to fill the position open due to the resignation of Gloria Brisben. It was originally thought not to fill this position but with Trisha going on maternity leave the help will be needed. The director has been busy training the new adult service manager. The library survey will be in the newspaper as well as passed out at the library. The newspaper will be asked to run it for more than one day. A "Friends of the Library" organizational meeting will be held on Monday, November 19 from 6 to 7pm. The NICCL group has contracted to stay with Chester Technology with an increase from \$60 to \$95 per hour. With Alexandria, Tipton and Elwood contracting with NICCL and Chester Technology, there will be a ceiling of \$120 travel time per trip. The Director would like to stay with NICCL and Chester. The sidewalk at Hazelbaker has been repaired by A-1 Concrete Leveling. The new sign has been installed at Hazelbaker and looks very nice, it was suggested to cut some of the low limbs above the sign so it can be seen and install lighting and plants.

An error was found in the stats that were distributed. They will be corrected.

The December meeting will be held at Frankton.

With no objections, the meeting was adjourned.

Amelia Beckhard
Michael Roberson
Kevin Lips

Bette Dalzell
Bette Dalzell, Secretary
Betty Caldwell
(179) D

Register Of Claims

North Madison County Public Library System

Report Date: From 10/9/2007 To 11/12/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	650	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	10/31/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$15,218.83		
			Operating Fund	Salary of Assistants	\$915.94		
			Operating Fund	Wages of Janitor	\$1,345.10		
				Total this claim	<u>\$19,037.57</u>		
0	636	FRANKTON JR/SR HIGH SCHO	Operating Fund	Frankton	(\$55.00)	10/15/2007	VOID CHECK # 24344, VOUCHER # 224 - LOST CHECK DATED 4/9/2007
				Total this claim	<u>(\$55.00)</u>		
0	653	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	10/31/2007	P/R ENDING 10/27/07
				Total this claim	<u>\$155.00</u>		
0	651	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,456.39	10/31/2007	P/R ENDING 10/27/07
			FICA	Payroll Deductions	\$1,180.33		
			Federal Taxes Withheld	Payroll Deductions	\$2,083.55		
			Medicare	Payroll Deductions	\$276.06		
				Total this claim	<u>\$4,996.33</u>		
0	639	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	10/17/2007	P/R ENDING 10/13/07
				Total this claim	<u>\$155.00</u>		
0	638	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,497.34	10/17/2007	P/R ENDING 10/13/07
			FICA	Payroll Deductions	\$1,213.51		
			Federal Taxes Withheld	Payroll Deductions	\$2,134.25		
			Medicare	Payroll Deductions	\$283.83		
				Total this claim	<u>\$5,128.93</u>		
0	637	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	10/17/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$15,640.19		
			Operating Fund	Salary of Assistants	\$1,006.16		
			Operating Fund	Wages of Janitor	\$1,368.80		
				Total this claim	<u>\$19,572.85</u>		
24704	641	AT&T	Operating Fund	Telephone & Telegraph	\$135.22	10/17/2007	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$135.22</u>		
24705	642	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	10/17/2007	As per attached invoices.
				Total this claim	<u>\$99.08</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24706	643	COURT SQUARE LEASING CO	Operating Fund	Equipment/Rental	\$179.16	10/17/2007	POSTAGE METER LEASE
				Total this claim	\$179.16		
24707	644	FRANKTON-LAPEL COMMUNI	Operating Fund	Frankton	\$110.00	10/17/2007	2006 & 2007 YEARBOOK
				Total this claim	\$110.00		
24708	646	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$472.45	10/17/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$472.45		
24709	645	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$50.38	10/17/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$50.38		
24710	640	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,024.54	10/17/2007	P/R ENDING 10/13/07
				Total this claim	\$1,024.54		
24711	647	SARAH McELFRESH	Operating Fund	Traveling Expense	\$82.80	10/17/2007	MILEAGE
				Total this claim	\$82.80		
24712	649	SHAWN HEATON	Insurance	Other	\$27.94	10/17/2007	HEALTH INSURANCE REIMBURSEMENT FOR PAYS 7/11/07 & 7/25/07
				Total this claim	\$27.94		
24713	648	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$36.00	10/17/2007	SERVICE FOR ELWOOD
				Total this claim	\$36.00		
24714	657	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$215.34	10/31/2007	SERVICE FOR ELWOOD
				Total this claim	\$215.34		
24715	655	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$4,050.64 \$638.39	10/31/2007	EMPLOYEE HEALTH INSURANCE 11/1/07-12/1/07
				Total this claim	\$4,689.03		
24716	658	CVS PHARMACY	Operating Fund	Elwood Children's Proqraming	\$14.99	10/31/2007	As per attached invoices.
				Total this claim	\$14.99		
24717	652	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$2,139.94 \$718.49	10/31/2007	P/R DEDUCTIONS FOR OCTOBER
				Total this claim	\$2,858.43		
24718	659	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,782.70	10/31/2007	SERVICE FOR ELWOOD
				Total this claim	\$1,782.70		
24719	654	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$713.19	10/31/2007	P/R ENDING 10/27/07
				Total this claim	\$713.19		

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24720	656	NANCY SUMNER	Operating Fund	Postage & UPS	\$9.18	10/31/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$2.65		
			Operating Fund	Office Supplies	\$5.50		
			Operating Fund	Operating Supplies	\$6.00		
				Total this claim	<u>\$23.33</u>		
24721	660	STAR FINANCIAL BANK	Operating Fund	Equipment/Rental	\$25.00	10/31/2007	SAFETY DEPOSIT BOX RENTAL
				Total this claim	<u>\$25.00</u>		
24722	661	TOWN OF FRANKTON	Operating Fund	Electricity	\$426.31	10/31/2007	SERVICE FOR FRANKTON
			Operating Fund	Water	\$13.00		
			Operating Fund	Waste Disposal Services	\$12.52		
			Operating Fund	Waste Disposal Services	(\$12.52)		
				Total this claim	<u>\$439.31</u>		
24723	662	VISA	Operating Fund	Elwood Children's Programing	\$113.63	10/31/2007	As per attached invoices.
			Gift	Elwood Children's Programing	\$54.38		
			Operating Fund	Operating Supplies	\$7.43		
			Operating Fund	Professional Meetings	\$35.00		
				Total this claim	<u>\$210.44</u>		
24724	663	A-1 CONCRETE LEVELING	Rainy Day Fund	Professional Services	\$410.00	11/12/2007	CONCRETE LEVELING AT SUMMITVILLE
				Total this claim	<u>\$410.00</u>		
24725	703	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	11/12/2007	As per attached invoices.
				Total this claim	<u>\$47.00</u>		
24726	698	AT&T	Operating Fund	Telephone & Telegraph	\$262.58	11/12/2007	SERVICE FOR ELWOOD
				Total this claim	<u>\$262.58</u>		
24727	697	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,809.90	11/12/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$789.15		
			Operating Fund	Elwood YA	\$264.66		
			Operating Fund	Frankton	\$766.26		
			Operating Fund	Summitville	\$632.86		
			Gift	Elwood Adult	\$41.71		
			Gift	Frankton	\$151.22		
			Operating Fund	Elwood AV	\$43.89		
			Gift	Summitville	\$26.05		
				Total this claim	<u>\$4,525.70</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24728	705	BARBARA MCADAMS	Operating Fund	Frankton Programming	\$37.42	11/12/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Postage & UPS	\$9.12		
			Operating Fund	Operating Supplies	\$14.03		
				Total this claim	\$60.57		
24729	704	BARBARA SNIPES	Operating Fund	Traveling Expense	\$119.04	11/12/2007	MILEAGE FOR SEPTEMBER & OCTOBER
				Total this claim	\$119.04		
24730	664	CDW GOVERNMENT, INC.	Operating Fund	Technology Equipment	\$89.99	11/12/2007	As per attached invoices.
				Total this claim	\$89.99		
24731	665	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$113.33	11/12/2007	As per attached invoices.
				Total this claim	\$113.33		
24732	666	CHESTER INFORMATION TEC	Operating Fund	Techology Software	\$210.00	11/12/2007	10 SYMANTEC ANTIVIRUS PROTECTION
			Operating Fund	Professional Services	\$45.00		
				Total this claim	\$255.00		
24733	667	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$112.90	11/12/2007	As per attached invoices.
				Total this claim	\$112.90		
24734	668	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$840.80	11/12/2007	ELECTRICAL REPAIRS - ELWOOD
				Total this claim	\$840.80		
24735	669	DEMCO	F'nk Bldg Project Gift	Furniture & Equipment	\$441.08	11/12/2007	SIGNAGE - FRANKTON
				Total this claim	\$441.08		
24736	670	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$725.00	11/12/2007	MONTHLY INTERNET ACCESS SERVICE
				Total this claim	\$725.00		
24737	708	ELWOOD CALL LEADER	Operating Fund	Summitville Period. & Newsp.	\$125.00	11/12/2007	52 WEEK SUBSCRIPTION FOR SUMMITVILLE
				Total this claim	\$125.00		
24738	671	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$41.73	11/12/2007	As per attached invoices.
				Total this claim	\$41.73		
24739	699	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$109.39	11/12/2007	HEADPHONES
				Total this claim	\$109.39		
24740	672	H.W.WILSON COMPANY	Operating Fund	Elwood Adult	\$638.00	11/12/2007	READERS GUIDE
			Operating Fund	Frankton	\$468.00		
			Operating Fund	Summitville	\$468.00		
				Total this claim	\$1,774.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24741	673	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$124.00	11/12/2007	LAWN CARE - FRANKTON
				Total this claim	<u>\$124.00</u>		
24742	674	HIGHSMITH CO.,INC.	Operating Fund	Elwood Childrens	\$15.00	11/12/2007	As per attached invoices.
				Total this claim	<u>\$15.00</u>		
24743	675	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$190.31	11/12/2007	As per attached invoices.
				Total this claim	<u>\$190.31</u>		
24744	676	IDLEWINE LAWNMOWER SAL	Operating Fund	Professional Services	\$104.43	11/12/2007	LAWN TRACTOR REPAIRS - NEW BATTERY
				Total this claim	<u>\$104.43</u>		
24745	677	INDIANA CHAMBER OF COMM	Operating Fund	Elwood Adult	\$27.00	11/12/2007	HERE IS YOUR INDIANA GOVERNMENT 2007/2008
				Total this claim	<u>\$27.00</u>		
24746	709	INDIANA MEDIA GROUP	Gift	Advertising & Public Notices	\$10.00	11/12/2007	NEWSPAPER AD-FRANKTON
				Total this claim	<u>\$10.00</u>		
24747	700	INDIANA NEWSPAPERS, INC.	Operating Fund	Elwood Period. & News.	\$234.00	11/12/2007	INDIANAPOLIS STAR - ELWOOD - 12/2/07-11/29/08
				Total this claim	<u>\$234.00</u>		
24748	678	LASTING MOMENTS	Operating Fund	Frankton Per. & Newsp.	\$23.97	11/12/2007	MAGAZINE - LASTING MOMENTS - FRANKTON
				Total this claim	<u>\$23.97</u>		
24749	679	LEHMAN'S INC.	Operating Fund	Professional Services	\$188.81	11/12/2007	HVAC REPAIRS - SUMMITVILLE
				Total this claim	<u>\$188.81</u>		
24750	680	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$25.59	11/12/2007	As per attached invoices.
				Total this claim	<u>\$25.59</u>		
24751	706	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$65.00	11/12/2007	4TH QUARTER TRASH SERVICE - FRANKTON
				Total this claim	<u>\$65.00</u>		
24752	681	MARSH SUPERMARKET	Operating Fund Gift Gift	Elwood Children's Programing Elwood Children's Programing Summitville Programing	\$10.74 \$4.95 \$54.15	11/12/2007	As per attached invoices.
				Total this claim	<u>\$69.84</u>		
24753	682	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$166.00	11/12/2007	As per attached invoices.
				Total this claim	<u>\$166.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24754	696	MIDWEST TAPE	Operating Fund	Frankton AV	\$708.64	11/12/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$375.83		
			Operating Fund	Summitville AV	\$238.89		
				Total this claim	<u>\$1,323.36</u>		
24755	683	NEOPOST, INC.	Operating Fund	Professional Services	\$225.67	11/12/2007	POSTAGE METER ANNUAL MAINTENANCE
				Total this claim	<u>\$225.67</u>		
24756	684	ORIENTAL TRADING COMPAN	Gift	Elwood Adult Progaming	\$390.91	11/12/2007	As per attached invoices.
			Operating Fund	Summitville Progaming	\$44.65		
				Total this claim	<u>\$435.56</u>		
24757	685	PERF-TURF LAWN SERVICE	Operating Fund	Professional Services	\$60.00	11/12/2007	FALL LAWN TREATMENT
				Total this claim	<u>\$60.00</u>		
24758	686	POPULAR SUBSCRIPTION SE	Operating Fund	Elwood Period. & News.	\$2,740.36	11/12/2007	ANNUAL MAGAZINE SUBSCRIPTIONS
			Operating Fund	Frankton Per. & Newsp.	\$1,500.95		
			Operating Fund	Summitville Period. & Newsp.	\$689.20		
			Operating Fund	Summitville Period. & Newsp.	(\$36.54)		
				Total this claim	<u>\$4,893.97</u>		
24759	687	QUILL CORPORATION	Operating Fund	Office Supplies	\$630.29	11/12/2007	As per attached invoices.
				Total this claim	<u>\$630.29</u>		
24760	688	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$10.00	11/12/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$24.47		
			Operating Fund	Equipment/Rental	\$50.94		
			Operating Fund	Office Supplies	\$27.03		
				Total this claim	<u>\$112.44</u>		
24761	689	RDJ SPECIALTIES, INC.	Gift	Frankton Progaming	\$380.94	11/12/2007	As per attached invoices.
				Total this claim	<u>\$380.94</u>		
24762	690	ROBERT BACH	Operating Fund	Elwood Children's Progaming	\$50.00	11/12/2007	SANTA CLAUS - DECEMBER 3, 2007 - ELWOOD
				Total this claim	<u>\$50.00</u>		
24763	691	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$152.43	11/12/2007	As per attached invoices.
				Total this claim	<u>\$152.43</u>		
24764	707	STATE CHEMICAL MANUFACT	Operating Fund	Cleaning & Sanitation Supplies	\$190.55	11/12/2007	As per attached invoices.
				Total this claim	<u>\$190.55</u>		
24765	692	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.10	11/12/2007	As per attached invoices.
				Total this claim	<u>\$83.10</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24766	693	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$19.46	11/12/2007	As per attached invoices.
					Total this claim		
					\$19.46		
24767	694	UPSTART	Operating Fund	Operating Supplies	\$60.53	11/12/2007	As per attached invoices.
					Total this claim		
					\$60.53		
24768	701	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$14.81	11/12/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$14.81		
24769	702	VERIZON	Operating Fund	Telephone & Telegraph	\$0.59	11/12/2007	SERVICE FOR FRANKTON
					Total this claim		
					\$0.59		
24770	695	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$420.00	11/12/2007	SUMMITVILLE LAWN CARE 7/16/07-9/24/07
					Total this claim		
					\$420.00		

Total Amount of Claims \$82,530.77

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, November 08, 2007

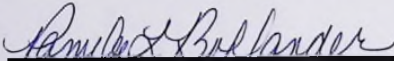
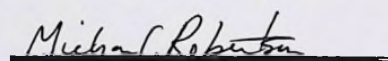
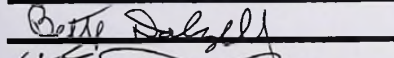
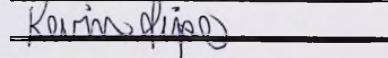

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12 day of November, 2007.

		_____
		_____
		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 11/11/998.

Goals:

I. Mission Support & Organizational Development

- a. Increase the number of programs by 50%.
- b. Improve patron relations.
- c. Increase circulation and registration by 50%.

II. Optimum Community Literacy

- a. Accommodate information technology access & training. (See also NMCPLS Technology Plan, July 2008 to June 2011)
- b. Provide well-trained staffs to better respond to demands and interests of the NMCPLS public.

Objectives

IA. Increase programming

- a. Community Outreach – main responsibility of one staff member
 - i. Survey community for appropriate programs
 - ii. Promote/market library programs
- b. Young Adult programming
 - i. Create at least one teen program
 - ii. Create teen advisory board
- c. School involvement
 - i. Communicate programs/post to school's website
 - ii. Invite teachers to host club meetings at the library
 - iii. Setup library booths during school registration

IB. Improve patron relations.

- d. Develop a continuous training program incorporated with yearly evaluations.

- e. Cross training within own department/branch.
- f. Cross training between departments and branches.
- g. Develop patron survey to evaluate strengths and weaknesses.
- h. Develop mystery shopper program to also assist with evaluating strengths and weaknesses.

IC. Increase circulation and registration by 50%.

- i. Improve the interaction with a new patron.
 - i. Give a tour of the library
 - ii. Instruct them how to search for items
 - iii. Introduce them to our website and its features.
- j. Create more elaborate book displays and display book with movie.
- k. Display brochures and program schedules at local businesses.
- l. More information about the library on the Internet
 - i. Community websites
 - ii. School websites
 - iii. Social networking websites

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	OCT 2006	OCT 2007	AMOUNT OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	2984	3298	314	11%	31172
JUVENILE	2567	2525	-42	-2%	20969
Y. A.	229	218	-11	-5%	1926
PERIOD.	377	600	223	59%	5251
AUDIO	257	201	-56	-22%	2036
VIDEO	3067	3947	880	29%	32742
TOTAL	9481	10789	1308	14%	94096
FRANKTON					
ADULT	1036	1173	137	13%	11528
JUVENILE	674	695	21	3%	7262
Y. A.	72	107	35	49%	1023
PERIOD.	460	336	-124	-27%	3071
AUDIO	29	46	17	59%	425
VIDEO	1348	1350	2	0%	15800
TOTAL	3619	3707	88	2%	39109
HAZELBAKER					
ADULT	679	812	133	20%	7551
JUVENILE	423	554	131	31%	5138
Y. A.	55	71	16	29%	798
PERIOD.	105	148	43	41%	1498
AUDIO	29	54	25	86%	332
VIDEO	643	1013	370	58%	8094
TOTAL	1934	2652	718	37%	23411
SYSTEM					
ADULT	4699	5283	584	12%	50251
JUVENILE	3664	3774	110	3%	33369
Y. A.	356	396	40	11%	3747
PERIOD.	942	1084	142	15%	9820
AUDIO	315	301	-14	-4%	2793
VIDEO	5058	6310	1252	25%	56636
TOTAL	15034	17148	2114	14%	156616

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	11193	2704	2168
REF.	64	32	38
ASSIST.	1326	312	237
COMP./WIRE	2807 / 42	1109 / 4	824 / NA
PROG. A.	6 / 31	8 / 35	8 / 95
J.	55 / 601	7 / 82	16 / 167

TECH SERVICE PROCESSED 480 ITEMS AND WITHDREW 675 ITEMS

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	OCT 2006	OCT 2007	AMOUNT OF CHANGE	% OF CHANGE	YTD
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TECH SERVICE PROCESSED 480 ITEMS AND WITHDREW 675 ITEMS

2008 HOLIDAY CLOSINGS

January 1, 2008	New Year's Day
January 21, 2008	Martin Luther King, Jr. Day
February 18, 2008	President's Day
May 26, 2008	Memorial Day
July 4 & 5, 2008(Friday and Sat.)	Independence Day
August 30, 2008	Labor Day Saturday
September 1, 2008	Labor Day
November 26, 2008	Thanksgiving Eve (noon closing)
November 27, 2008	Thanksgiving Day
December 24, 2008(Wed.)	Christmas Eve
December 25, 2008(Thurs.)	Christmas Day
December 31, 2008(Wed.)	New Year's Eve (All day closing)
January 1, 2009(Thurs.)	New Year's Day

12 ½ DAYS TOTAL (NOT INCLUDING 2009 NEW YEAR'S DAY)

Financial Report
North Madison County Public Library System

Report Dates = 11/1/2007 to 11/14/2007

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. Operating Fund						
100 Operating Fund	\$599,834.86	\$39,340.76	\$1,090,769.95	\$21,424.48	\$655,786.58	\$164,851.49
102 Petty Cash & Cash Drawer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
105 Operating Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$599,834.86	\$39,340.76	\$1,090,769.95	\$21,424.48	\$655,786.58	\$164,851.49
2. Main						
103 Levy Excess Fund	\$0.00	\$0.00	\$35,756.97	\$0.00	\$37,413.00	\$1,656.03
107 PLAC	\$186.00	\$0.00	\$726.00	\$0.00	\$660.00	\$120.00
110 LIRF Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115 LIRF	\$27,370.99	\$0.00	\$0.00	\$0.00	\$0.00	\$27,370.99
117 Rainy Day Fund	\$153,314.52	\$410.00	\$50,897.85	\$0.00	\$0.00	\$102,416.67
118 Rainy Day Fund Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
120 Gift	\$11,711.54	\$1,059.93	\$5,054.07	\$0.00	\$9,911.00	\$16,568.47
121 F'nk Bldg Project Gift	\$17,819.19	\$441.08	\$11,646.99	\$0.00	\$0.00	\$6,172.20
122 Gates Gift Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
123 Madison Co Comm Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
124 F'nk Bldg Project Grant	\$1,099.03	\$0.00	\$1,099.03	\$0.00	\$0.00	\$0.00
125 St Technology Fund Grant Fund	\$7,733.00	\$725.00	\$7,118.00	\$0.00	\$0.00	\$615.00
130 Debt Service Fund	\$136,848.08	\$0.00	\$131,566.00	\$0.00	\$40,302.88	\$45,584.96
Subtotal	\$356,082.35	\$2,636.01	\$243,864.91	\$0.00	\$88,286.88	\$200,504.32
4. Withholding						
201 Federal Taxes Withheld	\$0.00	\$2,059.20	\$49,331.13	\$2,059.20	\$49,331.13	\$0.00
202 FICA	\$0.00	\$1,191.77	\$27,971.02	\$1,191.77	\$27,971.02	\$0.00
203 State Tax Withheld	\$0.00	\$0.00	\$15,841.02	\$703.73	\$16,544.75	\$703.73
204 County Taxes Withheld	\$0.00	\$0.00	\$5,453.44	\$236.76	\$5,690.20	\$236.76
205 PERF	\$0.00	\$0.00	\$12,079.53	\$642.59	\$14,647.26	\$2,567.73
206 Credit Union	\$0.00	\$713.19	\$24,037.18	\$713.19	\$24,037.18	\$0.00
207 Annuity	\$0.00	\$155.00	\$3,465.00	\$155.00	\$3,465.00	\$0.00
208 Insurance	\$0.00	\$0.00	\$5,103.53	\$222.11	\$5,325.64	\$222.11
209 Medicare	\$0.00	\$278.73	\$6,541.79	\$278.73	\$6,541.79	\$0.00
210 Other Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$4,397.89	\$149,823.64	\$6,203.08	\$153,553.97	\$3,730.33
Grand Total	\$955,917.21	\$46,374.66	\$1,484,458.50	\$27,627.56	\$897,627.43	\$369,086.14

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Available Funds

Operating Fund Balance		
November 14, 2007		\$ 164,851.49
Plus December COIT	\$ 20,481.83	\$ 185,333.32
Less approximate for three payrolls	\$ 75,000.00	\$ 110,333.32
Less Approximate December Bills	\$ 30,000.00	\$ 80,333.32
Debt Service Payment		
Due December 2007		\$ 121,000.00
Debt Service Balance		\$ 45,584.96
Debt Service Need		\$ 75,415.04
Available Line of Credit		\$ 187,000.00
Less Closing Fees	\$ 200.00	\$ 186,800.00
Less Approximate December Interest Payment	\$ 875.00	\$ 185,925.00
Less Funds Needed for Debt Service	\$ 75,415.04	
Funds available for Operating Fund		\$ 110,509.96
So if we borrow the amount available through the Line of Credit we will start out in January 2008 with an Operating Fund balance of approximately Plus Line of Credit Funds	\$ 80,333.32	\$ 110,509.96
2008 Operating Fund starting balance		\$ 190,843.28

Agenda

December 10, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Long and Short Term Goals/Plan
 - 2. Employee Raises/Director and Administrative Assistant
- New Business
 - 1. Transfer of Appropriations Resolution
 - 2. Resolution to Extend Line of Credit
 - 3. Addendum to the Technology Plan
- Director's Report
- Adjournment

Executive Session

Immediately Following Regular Board Meeting

- Call to Order
- Call for Quorum
- Business
 - Personnel IC 5-14-1.5-6.1 Version b (6)

***** -COMM. JOURNAL- ***** DATE DEC-06-2007 ***** TIME 15:06 *****

MODE = MEMORY TRANSMISSION START=DEC-06 15:05 END=DEC-06 15:06

FILE NO.=526

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:25

-ELWOOD LIBRARY -

*****-17655520955 - ***** 17655525001- *****

Agenda

December 10, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
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- Director's Report
- Adjournment

Executive Session

Immediately Following Regular Board Meeting

- Call to Order
- Call for Quorum
- Business
 - Personnel IC 5-14-1.5-6.1 Version b (6)

*Please publish on
Friday or Saturday
and again on Monday*

Thank you

MODE = MEMORY TRANSMISSION START=DEC-06 15:04 END=DEC-06 15:05

FILE NO.=525

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:15

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

December 10, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Long and Short Term Goals/Plan
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- Director's Report
- Adjournment

Executive Session

Immediately Following Regular Board Meeting

- Call to Order
- Call for Quorum
- Business

Personnel IC 5-14-1.5-6.1 Version b (6)

*Please publish on
Friday or Saturday
and again on Monday*

Thank you

MODE = MEMORY TRANSMISSION START=DEC-06 15:07 END=DEC-06 15:07

FILE NO.=527

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:24

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

December 10, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Long and Short Term Goals/Plan
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- New Business
 - 1. Transfer of Appropriations Resolution
 - 2. Resolution to Extend Line of Credit
 - 3. Addendum to the Technology Plan
- Director's Report
- Adjournment

Executive Session

Immediately Following Regular Board Meeting

- Call to Order
- Call for Quorum
- Business

Personnel IC 5-14-1.5-6.1 Version b (6)

MODE = MEMORY TRANSMISSION

START=DEC-06 15:08

END=DEC-06 15:08

FILE NO.=528

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:23

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

December 10, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Long and Short Term Goals/Plan
 - 2. Employee Raises/Director and Administrative Assistant
- New Business
 - 1. Transfer of Appropriations Resolution
 - 2. Resolution to Extend Line of Credit
 - 3. Addendum to the Technology Plan
- Director's Report
- Adjournment

Executive Session

Immediately Following Regular Board Meeting

- Call to Order
- Call for Quorum
- Business

Personnel IC 5-14-1.5-6.1 Version b (6)

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES

Regular Meeting
December 10, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called the regular meeting of the North Madison County Public Library Board of Trustees to order on December 10, 2007 at 5:30pm in the meeting room of the Frankton Community Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Bette Dalzell, Mike Robertson, Pam Bohlander, Betty Caldwell and Wayne Davidson. Also in attendance were Director Jamie Scott, Barbara McAdams and Diana Shepard.

MINUTES

Minutes from the November 12, 2007 regular meeting were approved after a motion was made by Mike Robertson and second by Wayne Davidson.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and checks were signed by Treasurer Pam Bohlander.

OLD BUSINESS

Long and Short Term Goals/Plan

Special consideration was given under section II items i, ii, iii for proposed changes to certification requirements which will lead to job description changes and more funds needed for additional staff training. If the proposed certification requirements are passed all new branch managers and department heads will need to obtain a Certificate V. The proposal states, current managers will be grandfathered into their position; however may need to obtain a certain number of CEU's each year. Currently certification can be renewed annually for \$1.00. If the proposal is passed, re-certification will need to be obtained every five years at a cost of \$50.00. Pam Bohlander made a motion to approve the long range plan as presented, Bette Dalzell made a second and the motion was approved.

Employee Raises/Director and Administrative Assistant

Pam Bohlander made a motion to give an across the board cost of living increase of three percent to all staff members with an additional raise of two percent to be given to all managers, the director and the administrative assistant. The increase will be effective January 1, 2008. Mike Robertson made a second and the motion carried. Wayne Davidson abstained from voting on the motion.

Frankton

A few issues need to be addressed by Myers Construction before the one year warranty is up. There is a can light out. At least one of the electrical outlets causes dimming of items that are plugged in. There is a crack in the drywall on the northwest wall of the circulation area. There is black flashing oozing out between the windows and brick on the north side of the building. Also the problem of ice building up under the book drop was discussed. The idea of installing electric heat cable on the roof and in the gutters was discussed.

The Elwood boilers are still not installed. They have begun work on the boilers and state that it should take a week to get them up and running.

NEW BUSINESS

Transfer of Appropriations Resolution

Bette Dalzell made a motion to approve a transfer of appropriations in the amount of \$8,950. Mike Robertson made a second and the motion was approved.

Resolution to Extend Line of Credit

Bette Dalzell made a motion to approve a resolution to declare an emergency to not pay back a tax anticipation warrant until June 2008 in the amount of \$187,000. Mike Robertson made a second and the motion carried.

Addendum to the Technology Plan

Pam Bohlander made a motion to add an addendum to the current technology plan. The addendum provides that \$7,500 from the Interest line item of the operating budget will be set aside for an additional T-1 line at Elwood to compensate for the increase in bandwidth usage. This line would not be installed until after July 1, 2008. Wayne Davidson made a second and the motion carried.

DIRECTOR'S REPORT

Four people attended the re-organization meeting of the Elwood Public Library Friends of the Library. When number of participants increase they will look at the by-laws. Cookies and punch were served at an evening with Santa, sponsored by the Friends of the Library. The employee Christmas party was paid for by the Friends group. They also purchased candy canes to distribute at the Christmas parade. Jill Murray has been hired as a part time clerk at Elwood to replace Gloria Brisben. Matthew Helm has been hired as a student page at Elwood. Trisha Shuler started on pregnancy leave December 10 and will be off for eight weeks.

A plague for Lloyd Young, Clerk of the Works for the Frankton building project, was shown. It will be presented to him at a Lion's Club meeting.

With no objections the meeting was adjourned.

Bette Dalzell
Bette Dalzell, Secretary

Annula Ballender

Robin King

Betty Caldwell

Michael Robertson

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
EXECUTIVE SESSION
December 10, 2007

CALL TO ORDER

President Kevin Sipe called an executive meeting of the North Madison County Public Library Board of Trustees to order on December 10, 2007 in the meeting room of the Frankton Community Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Wayne Davidson, Bette Dalzell, Pam Bohlander, Betty Caldwell and Mike Robertson. Also in attendance were Director Jamie Scott, and Diana Shepard.

BUSINESS

Personnel IC 5-14-1.5-6.1 Version b (6)

The meeting was held for discussion of Personnel IC 5-14-1.5-6.1 (b)(6). No other subject matter was discussed in the executive session other than the subject matter specified in the public notice.

With no objections the meeting was adjourned.

Bette Dalzell
Bette Dalzell, Secretary

Kevin Sipe Kevin Sipe

Betty Caldwell _____

Michael Robertson _____

Register Of Claims

North Madison County Public Library System

Report Date: From 11/13/2007 To 12/10/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	714	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	11/14/2007	P/R ENDING 11/10/07
				Total this claim	\$155.00		
0	773	REGIONS BANK	Debt Service Fund	Land Buildings Improvements	121,000.00	12/10/2007	SEMI ANNUAL LEASE RENTAL PAYMENT
				Total this claim	\$121,000.00		
0	738	ACE SIGN SYSTEMS INC.	Gift	Land Buildings Improvements	\$4,225.00	12/10/2007	SUMMITVILLE SIGN-HAZELBAKER DONATION
				Total this claim	\$4,225.00		
0	712	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	11/14/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$15,263.03		
			Operating Fund	Salary of Assistants	\$1,032.47		
			Operating Fund	Wages of Janitor	\$1,368.80		
				Total this claim	\$19,222.00		
0	713	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,470.50	11/14/2007	P/R ENDING 11/10/07
			FICA	Payroll Deductions	\$1,191.77		
			Federal Taxes Withheld	Payroll Deductions	\$2,059.20		
			Medicare	Payroll Deductions	\$278.73		
				Total this claim	\$5,000.20		
0	719	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,432.08	11/28/2007	P/R ENDING 11/24/07
			FICA	Payroll Deductions	\$1,160.64		
			Federal Taxes Withheld	Payroll Deductions	\$1,985.51		
			Medicare	Payroll Deductions	\$271.44		
				Total this claim	\$4,849.67		
0	720	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	11/28/2007	P/R ENDING 11/24/07
				Total this claim	\$155.00		
0	718	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	11/28/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$15,356.94		
			Operating Fund	Salary of Assistants	\$483.66		
			Operating Fund	Wages of Janitor	\$1,321.40		
				Total this claim	\$18,719.70		
24771	711	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	\$38.37	11/14/2007	W-2 FORMS
				Total this claim	\$38.37		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24772	716	BURNS & WILCOX, LTD.	Operating Fund	Insurance	\$750.00	11/14/2007	DIRECTORS AND OFFICERS LIABILITY INSURANCE
					Total this claim		
					\$750.00		
24773	715	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$713.19	11/14/2007	P/R ENDING 11/10/07
					Total this claim		
					\$713.19		
24774	717	ORIENTAL TRADING COMPAN	Operating Fund	Frankton Programing	\$63.94	11/14/2007	As per attached invoices.
					Total this claim		
					\$63.94		
24775	710	SARAH McELFRESH	Operating Fund	Traveling Expense	\$81.20	11/14/2007	MILEAGE
					Total this claim		
					\$81.20		
24776	724	AT&T	Operating Fund	Telephone & Telegraph	\$135.22	11/28/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$135.22		
24777	725	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	11/28/2007	SERVICE CONTRACT FOR NOVEMBER
					Total this claim		
					\$119.00		
24778	726	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	11/28/2007	As per attached invoices.
					Total this claim		
					\$99.08		
24779	723	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$4,473.03 \$444.22	11/28/2007	EMPLOYEE'S HEALTH INSURANCE 12/1/07-1/1/08
					Total this claim		
					\$4,917.25		
24780	727	DAVID E. MORROW	Operating Fund	Consulting Services	\$144.00	11/28/2007	SECURITY GUARD WEEKS ENDING 11/17/07 AND 11/24/07
					Total this claim		
					\$144.00		
24781	735	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$28.00	11/28/2007	AD FOR ADULT SERVICE PART- TIME CLERK
					Total this claim		
					\$28.00		
24782	728	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$134.55	11/28/2007	QUARTERLY EMPLOYEE LIFE INSURANCE PREMIUM
					Total this claim		
					\$134.55		
24783	722	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,390.40 \$466.80	11/28/2007	PAYROLL DEDUCTIONS FOR NOVEMBER
					Total this claim		
					\$1,857.20		
24784	729	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$1,617.66 \$438.79	11/28/2007	SERVICE FOR SUMMITVILLE AND ELWOOD
					Total this claim		
					\$2,056.45		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24785	730	INDIANA NEWSPAPERS, INC.	Operating Fund	Elwood Period. & News.	\$312.00	11/28/2007	ONE YEAR SUBSCRIPTION TO MUNCIE STAR PRESS - ELWOOD-- ONE YEAR SUBSCRIPTION THE INDIANAPOLIS STAR - FRANKTON
			Operating Fund	Frankton Per. & Newsp.	\$156.00		
Total this claim					<u>\$468.00</u>		
24786	731	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$50.10	11/28/2007	SERVICE FOR SUMMITVILLE
Total this claim					<u>\$50.10</u>		
24787	721	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$755.06	11/28/2007	P/R ENDING 11/24/07
Total this claim					<u>\$755.06</u>		
24788	737	MADISON COUNTY TREASUR	Operating Fund	Taxes	\$40.00	11/28/2007	2007 REAL ESTATE TAXES-DITCH ASSESSMENT
			Operating Fund	Taxes	\$70.00		
			Operating Fund	Taxes	\$30.00		
Total this claim					<u>\$140.00</u>		
24789	732	POSTMASTER	Operating Fund	Postage & UPS	\$0.00	11/28/2007	STAMPS FOR SUMMITVILLE
			Operating Fund	Postage & UPS	\$82.00		
Total this claim					<u>\$82.00</u>		
24790	734	TOWN OF FRANKTON	Operating Fund	Electricity	\$365.43	11/28/2007	SERVICE FOR FRANKTON
			Operating Fund	Water	\$13.00		
			Operating Fund	Waste Disposal Services	\$0.00		
Total this claim					<u>\$378.43</u>		
24791	733	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$349.46	11/28/2007	SERVICE FOR ELWOOD
Total this claim					<u>\$349.46</u>		
24792	736	VISA	Operating Fund	Operating Supplies	\$18.96	11/28/2007	As per attached invoices.
			Gift	Frankton Programing	\$30.22		
			Gift	Operating Supplies	\$217.69		
			Gift	Furniture & Equipment	\$129.99		
Total this claim					<u>\$396.86</u>		
24793	764	AMBER JONES	Operating Fund	Traveling Expense	\$18.00	12/10/2007	MILEAGE
Total this claim					<u>\$18.00</u>		
24794	767	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	12/10/2007	As per attached invoices.
Total this claim					<u>\$47.00</u>		
24795	768	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	12/10/2007	SERVICE CONTRACT FOR DECEMBER
Total this claim					<u>\$119.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24796	772	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,349.67	12/10/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$109.00		
			Operating Fund	Elwood YA	\$53.66		
			Operating Fund	Frankton	\$476.33		
			Operating Fund	Summitville	\$373.77		
			Gift	Elwood Childrens	\$398.17		
			Operating Fund	Elwood AV	\$41.18		
				Total this claim	\$2,801.78		
24797	739	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$390.00	12/10/2007	QUARTERLY KONICA COPIER LEASE - ELWOOD 1/1/08-3/31/08
				Total this claim	\$390.00		
24798	775	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$1,771.00	12/10/2007	WORKMAN'S COMP RENEWAL 1/1/08-1/1/09
				Total this claim	\$1,771.00		
24799	740	CENTURION TECHNOLOGIES,	Operating Fund	Technology Software	\$138.88	12/10/2007	ANNUAL MAINTENACE FEE COMPUTER SECURITY
				Total this claim	\$138.88		
24800	741	CHESTER INFORMATION TEC	Operating Fund	Technology Software	\$1,972.00	12/10/2007	As per attached invoices.
				Total this claim	\$1,972.00		
24801	769	CINTAS CORPORATION	Operating Fund	Cleaning & Sanitation Supplies	\$57.20	12/10/2007	As per attached invoices.
				Total this claim	\$57.20		
24802	742	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$218.32	12/10/2007	As per attached invoices.
				Total this claim	\$218.32		
24803	766	COMPUTERS BY DESIGN, INC	Operating Fund	Technology Software	\$600.00	12/10/2007	CYBRARYN YEARLY SOFTWARE LICENSE
				Total this claim	\$600.00		
24804	760	DBA HPS OFFICE SYSTEMS	Operating Fund	Professional Services	\$120.00	12/10/2007	TOSHIBA 1350 COPIER REPAIR
				Total this claim	\$120.00		
24805	765	DIANA L. SHEPARD	Operating Fund	Traveling Expense	\$72.40	12/10/2007	
				Total this claim	\$72.40		
24806	743	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$615.00	12/10/2007	INTERNET ACCESS SERVICE
			Operating Fund	Telephone & Telegraph	\$110.00		
				Total this claim	\$725.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24807	744	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$264.85	12/10/2007	ANNUAL FIRE ALARM INSPECTION, FIRE EXTINGUISHER SERVICED-FRANKTON
Total this claim					<u>\$264.85</u>		
24808	745	EMILY DAVIDSON	Operating Fund	Postage & UPS	\$2.82	12/10/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	\$8.68		
Total this claim					<u>\$11.50</u>		
24809	746	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$154.26	12/10/2007	As per attached invoices.
Total this claim					<u>\$154.26</u>		
24810	759	HARRIS INFOSOURCE	Operating Fund	Elwood Adult	\$144.10	12/10/2007	2008 HARRIS INDIANA INDUSTRIAL DIRECTORY
Total this claim					<u>\$144.10</u>		
24811	747	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$143.82	12/10/2007	As per attached invoices.
Total this claim					<u>\$143.82</u>		
24812	771	IDLEWINE LAWNMOWER SAL	Operating Fund	Equipment/Maint.	\$222.33	12/10/2007	LAWN TRACTOR MAINTENANCE AND INSTALLATION OF SNOW BLOWER
Total this claim					<u>\$222.33</u>		
24813	761	KARDINAL SUPPLY, INC.	Operating Fund	Professional Services	\$25.00	12/10/2007	HOT & CHILL LOOP CHECK
Total this claim					<u>\$25.00</u>		
24814	748	LEHMAN'S INC.	Operating Fund	Professional Services	\$133.79	12/10/2007	EXPRESS SERVICE PLAN QUARTERLY BILLING
Total this claim					<u>\$133.79</u>		
24815	749	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$70.22	12/10/2007	As per attached invoices.
			Gift	Elwood Children's Programing	\$3.99		
Total this claim					<u>\$74.21</u>		
24816	750	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$180.40	12/10/2007	As per attached invoices.
Total this claim					<u>\$180.40</u>		
24817	770	McCORMACK PRINTING IMPR	Operating Fund	Operating Supplies	\$120.00	12/10/2007	3000 ADULT REGISTRATION CARDS
Total this claim					<u>\$120.00</u>		
24818	763	MIDWEST TAPE	Operating Fund	Frankton AV	\$446.79	12/10/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$271.88		
			Operating Fund	Summitville AV	\$286.87		
Total this claim					<u>\$1,005.54</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24819	751	MOSS GLASS	Operating Fund	Professional Services	\$123.47	12/10/2007	FRONT DOOR GLASS REPLACED AT ELWOOD
Total this claim					\$123.47		
24820	752	MTM INCORPORATED	Operating Fund	Office Supplies	\$76.50	12/10/2007	TONER FOR READER PRINTERS
Total this claim					\$76.50		
24821	753	ORIENTAL TRADING COMPAN	Gift	Summitville Programing	\$20.85	12/10/2007	As per attached invoices.
Total this claim					\$20.85		
24822	754	PAMELA BOHLANDER	Operating Fund	Salary of Board Treasurer	\$300.00	12/10/2007	2007 BOARD OF TRUSTEES TREASURER
Total this claim					\$300.00		
24823	755	PILLOW EXPRESS	Operating Fund	Dues	\$75.00	12/10/2007	ANNUAL EXPRESS BILLING FOR JULY 2007 THRU JUNE 2008
Total this claim					\$75.00		
24824	756	QUILL CORPORATION	Operating Fund	Office Supplies	\$289.14	12/10/2007	As per attached invoices.
Total this claim					\$289.14		
24825	762	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$10.00	12/10/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$26.54		
			Operating Fund	Office Supplies	\$25.16		
			Operating Fund	Equipment/Rental	\$50.94		
Total this claim					\$112.64		
24826	757	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$8.27	12/10/2007	As per attached invoices.
Total this claim					\$8.27		
24827	758	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$79.86	12/10/2007	SERVICE FOR SUMMITVILLE
Total this claim					\$79.86		
24828	774	VERIZON	Operating Fund	Telephone & Telegraph	\$103.16	12/10/2007	As per attached invoices.
Total this claim					\$103.16		

Warrant Claim

Number Number Name of Claimant Fund Account Amount Date Explanation

Total Amount of Claims \$199,803.20

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, December 07, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 7 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$199,803.20

Date this 10 day of December, 2007.

Handwritten signatures: Samuel Ballander, Britt Daholl, Michael Robertson, and others.

SIGNATURES OF GOVERNING BOARD

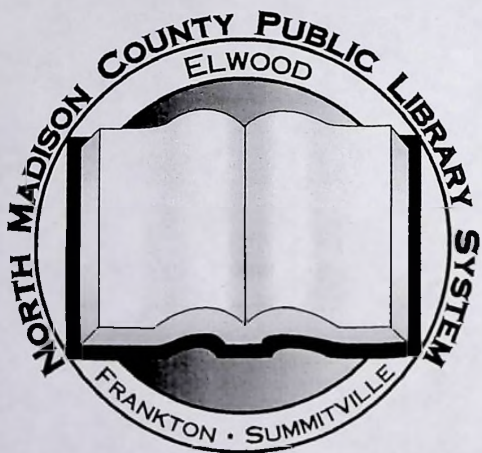
Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

LONG RANGE PLAN
2008-2010

NORTH MADISON COUNTY
PUBLIC LIBRARY SYSTEM

MISSION STATEMENT

To provide information sources and services
at the user's point of need.



Adopted by the
NMCPLS Board of Trustees

NMCPLS LONG-RANGE PLAN 2008-2010

NMCPLS MISSION: To provide information sources and services at the user's point of need.

The North Madison County Public Library System is comprised of three facilities—each located in a separate community. The Elwood Public Library serves as the central facility and provides support to each of two branches—Frankton Community Library, and the Ralph E. Hazelbaker Library in Summitville. Each library serves as the information center of the community, just as the free public library serves as the cornerstone of our democratic society. If the populace is to govern itself wisely and develop its full potential, then individuals must avail themselves of a free public library.

The public library has special importance for the individual. Each one approaches it with a unique background, utilizes it at one's own pace, and derives benefits from it to the full extent of one's needs, desires and capacities. NMCPLS is committed to providing the widest diversity of views and expressions, without restriction, and to upholding the American Library Association (ALA) Library Bill of Rights located on the ALA's website at <http://www.ala.org/ala/oif/statementspols/statementsif/librarybillrights.htm> and is the last page of this plan.

While NMCPLS recognizes its primary responsibility to its own constituency, it is also committed to cooperative sharing of resources and services with other agencies for the mutual benefit of all. Residents of five townships are served by the system – Pipe Creek, Duck Creek, Boone, Van Buren, and Lafayette. In addition, NMCPLS supports the educational mission of the following public school districts: Elwood community Schools Corporation, Frankton-Lapel Community Schools and Madison-Grant School Corporation.

NMCPLS operates under Indiana State Laws IC 36-12, IC 4-23-7 and 7.1. These laws provide for a seven-member Board of Trustees to govern the library system by setting policy. Trustees employ an administrator for the system and individual managers who oversee day-to-day operation of facilities. In addition to compliance with State law, an effort is made to see that NMCPLS meets or exceeds standards established by the Indiana Library and Historical Board. All decisions and activities of NMCPLS are predicated on accountability to its tax-paying citizens.

Goals: Desired end results, generally after three or more years

Objectives: Specific and measurable targets for accomplishing goals.

Activities: Tasks to be performed.

Evaluation: Methods used to measure results and ensure accountability.

SWOT: Strengths, Weaknesses, Opportunities, Threats.

Collaborative relationship: differs from routine "programming," in that a collaborative relationship is regular, recurring partnership activities which are mutually beneficial.

Goals:

- I. **Mission Support & Organizational Development**
 - a. Increase the number of programs by 50%.
 - b. Improve patron relations.
 - c. Increase circulation and registration by 50%.
- II. **Optimum Community Literacy**
 - a. Accommodate information technology access & training. (See also NMCPLS Technology Plan, July 2008 to June 2011)
 - b. Provide well-trained staffs to better respond to demands and interests of the NMCPLS public.

Objectives

- I. Mission Support & Organizational Development

Increase programming

- a. Community Outreach – main responsibility of one staff member
 - i. Survey community for appropriate programs
 - ii. Promote/market library programs
- b. Young Adult programming
 - i. Create at least one teen program
 - ii. Create teen advisory board
- c. School involvement
 - i. Communicate programs/post to school's website
 - ii. Invite teachers to host club meetings at the library
 - iii. Setup library booths during school registration

Improve patron relations

- a. Develop a continuous training program incorporated with yearly evaluations.
- b. Cross training within own department/branch.
- c. Cross training between departments and branches.
- d. Develop patron survey to evaluate strengths and weaknesses.
- e. Develop mystery shopper program to also assist with evaluating strengths and weaknesses.

Increase circulation and registration

- a. Improve the interaction with a new patron.
 - iv. Give a tour of the library
 - v. Instruct them how to search for items
 - vi. Introduce them to our website and its features.
- b. Create more elaborate book displays and display book with movie.
- c. Display brochures and program schedules at local businesses.
- d. More information about the library on the Internet
 - vii. Community websites
 - viii. School websites
 - ix. Social networking websites

- II. Optimum Community Literacy

- a. Accommodate information technology access & training. (See also NMCPLS Technology Plan, July 2008 to June 2011)
- b. Provide well-trained staff to better respond to demands and interest of the NMCPLS
 - i. Be aware of the certification changes at the state level.
 - ii. Adjust job descriptions and policies to reflect those changes
 - iii. Increase Professional Development line item of the Operating budget to accommodate extra staff training.

NMCPLS WAGE SCALE

Adopted by the Board of Trustees, May 14, 1997
Revised January 18, 1999

General Guidelines

1. Both part-time and full-time employees are compensated in accordance with this wage scale.
2. Part-time is considered 20 hours per week, not to exceed 40 hours per week.
3. Effective May 14, 1997, new part-time hires receive no benefits. AMENDED 4/17/00
(Benefits reinstated)
4. Full-time employment is considered 40 hours per week.
5. Raises built-in to the Wage Scale are based on length of employment--every position receives the same increase according to years of service except Page/Temporary Part-time.
6. Full-time and regular part-time employees also will receive cost-of-living raises at the beginning of a new year, regardless of length of services. Page/temporary part-time employees will receive the cost-of-living increase on their anniversary date.
7. Dollar figures will be adjusted by the Cost-of-Living increase each January 1.
8. Years of experience (change to "service") will transfer directly when employees are promoted to a higher position classification.

Director--Salaried/Exempt

Established annually by Board of Trustees

Administrative Assistant--Salaried/Exempt

Established annually by Board of Trustees

			(+4%)	(+4%)	(+4%)	(+4%)	(+3% Clerk (+5% Mgr)	(+5%)
			2002	2003	2004	2005	2006	2007
Manager (Branch/Department)--Hourly/Non-exempt: Range \$11.06-\$14.00								
Start			\$8.92	\$9.28	\$9.65	\$10.04	\$10.54	\$11.06
90 day	+ .15	0.21	\$9.10	\$9.46	\$9.84	\$10.23	\$10.74	\$11.27
1 Year	+ .15	0.23	\$9.28	\$9.65	\$10.04	\$10.44	\$10.96	\$11.50
2 Year	+ .15	0.21	\$9.45	\$9.83	\$10.22	\$10.63	\$11.16	\$11.71
3 Year	+ .55	0.82	\$10.11	\$10.51	\$10.93	\$11.37	\$11.94	\$12.53
4 Year	+ .50	0.72	\$10.69	\$11.12	\$11.56	\$12.02	\$12.62	\$13.25
5 Year	+ .50	0.75	\$11.29	\$11.74	\$12.21	\$12.70	\$13.34	\$14.00

Clerk--Hourly/Non-exempt: Range \$9.35-\$12.22

Start			\$7.69	\$8.00	\$8.32	\$8.65	\$8.91	\$9.35
90 day	+ .15	0.21	\$7.86	\$8.17	\$8.50	\$8.84	\$9.11	\$9.56
1 Year	+ .15	0.2	\$8.03	\$8.35	\$8.68	\$9.03	\$9.30	\$9.76
2 Year	+ .15	0.23	\$8.21	\$8.54	\$8.88	\$9.24	\$9.52	\$9.99
3 Year	+ .55	0.79	\$8.87	\$9.22	\$9.59	\$9.97	\$10.27	\$10.78
4 Year	+ .50	0.71	\$9.45	\$9.83	\$10.22	\$10.63	\$10.95	\$11.49
5 Year	+ .50	0.73	\$10.05	\$10.45	\$10.87	\$11.30	\$11.64	\$12.22

Custodian--Hourly/Non-exempt: Range \$8.98-\$11.85

Start			\$7.38	\$7.68	\$7.99	\$8.31	\$8.56	\$8.98
90 Day	+ .15	0.21	\$7.56	\$7.86	\$8.17	\$8.50	\$8.76	\$9.19
1 Year	+ .15	0.23	\$7.75	\$8.06	\$8.38	\$8.72	\$8.98	\$9.42
2 Year	+ .15	0.2	\$7.91	\$8.23	\$8.56	\$8.90	\$9.17	\$9.62
3 Year	+ .55	0.79	\$8.56	\$8.90	\$9.26	\$9.63	\$9.92	\$10.41
4 Year	+ .50	0.73	\$9.15	\$9.52	\$9.90	\$10.30	\$10.61	\$11.14
5 Year	+ .50	0.71	\$9.74	\$10.13	\$10.54	\$10.96	\$11.29	\$11.85

Page/Temporary Part-time--Hourly/Non-exempt: Minimum \$5.15 \$5.85 on 7/24/2007

Resolution to Declare an Emergency to not pay back a
Tax Anticipation Warrant until June 2008

Whereas, the North Madison County Public Library Board of Trustees has received notice from the County government that the North Madison County Public Library will not receive the entire tax draw for 2007 do to a delay in dispersing property tax bills to property owners in Madison County. The North Madison County Public Library Board of Trustees authorizes the North Madison County Public Library treasurer to declare an emergency and not pay back \$187,000 of a tax anticipation warrant received from National City Bank that was to be paid back on or before December 31, 2007 until the tax draw for 2007 is received.

Therefore, the North Madison County Public Library Board members do resolve to declare an emergency and not repay the money borrowed from National City Bank during 2007 and repay that money on or before June 30, 2008.

ADOPTED THIS 10TH DAY OF DECEMBER 2007.

AYE

NAY

<u>Michael Robertson</u>	_____
<u>Annika Lallander</u>	_____
<u>Kevin Stipe</u>	_____
<u>Betty Caldwell</u>	_____
<u>Wynne E. [Signature]</u>	_____
_____	_____
_____	_____

ATTEST: Bette [Signature]
Secretary of North Madison County Public Library Board

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	NOV	NOV	AMOUNT OF	% OF	YTD
	2006	2007	CHANGE	CHANGE	
ELWOOD					
ADULT	2867	2778	-89	-3%	33950
JUVENILE	2582	2455	-127	-5%	23424
Y. A.	169	175	6	4%	2101
PERIOD.	425	496	71	17%	5747
AUDIO	218	193	-25	-11%	2229
VIDEO	3340	3869	529	16%	36811
TOTAL	9601	9966	365	4%	104062

FRANKTON					
ADULT	1056	952	-104	-10%	12480
JUVENILE	483	623	140	29%	7885
Y. A.	67	84	17	25%	1107
PERIOD.	311	325	14	5%	3396
AUDIO	50	25	-25	-50%	450
VIDEO	1267	1462	195	15%	17262
TOTAL	3234	3471	237	7%	42580

HAZELBAKER					
ADULT	706	742	36	5%	8293
JUVENILE	351	482	131	37%	5620
Y. A.	55	84	29	53%	882
PERIOD.	125	70	-55	-44%	1568
AUDIO	36	84	48	133%	416
VIDEO	700	953	253	36%	9047
TOTAL	1973	2415	442	22%	25826

SYSTEM					
ADULT	4629	4472	-157	-3%	54723
JUVENILE	3416	3560	144	4%	36929
Y. A.	291	343	52	18%	4090
PERIOD.	861	891	30	3%	10711
AUDIO	304	302	-2	-1%	3095
VIDEO	5307	6284	977	18%	62920
TOTAL	14808	15852	1044	7%	172468

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	8674	2488	1814
REF.	53	28	22
ASSIST.	1062	331	208
COMP./WIRE	2310 / 34	890 / 6	765 / NA
PROG. A.	5 / 19	7 / 76	5 / 67
J.	45 / 355	5 / 47	11 / 103

TECH SERVICE PROCESSED 450 ITEMS AND WITHDREW 41 ITEMS

North Madison County Public Library System Technology Plan Addendum

Due to a recent increase in bandwidth usage, the North Madison County Public Library System (NMCPLS) will need to request an additional T-1 line. While the Operating Budget currently does not support the full amount of funds for a second T-1 line, we plan to use \$7,500.00 of the Interest on Loans line item from the Operating Budget to compensate for the amount required to be in the budget. *Please see page 7 for a reference to this possible T-1 addition in the Technology Plan.

This was reviewed at the December 10th, 2007 board meeting as attested below.

Kurtin Alford
NMCPLS Board of Trustees President

1-14-08
Date

Michael Robertson
NMCPLS Board of Trustees Vice President

1/14/08
Date

Technology Objectives and Strategies

Library Services and Equipment

Promote the mission of NMCPLS through the strategic use of technology

- Ongoing: Ensure continued patron and staff access to the website and catalog online at www.elwood.lib.in.us.
- Ongoing: Continue digitizing actual obituaries from the Elwood Call Leader and placing them in CHO (Community Heritage Online database).
- Ongoing: Evaluate the bandwidth usage for all library branch T-1 lines to see if additional lines will need to be added. *
- 2008: Begin digitizing obituaries from the News-Sun, a local paper for the Summitville community and placing them in CHO.
- 2008: Continue collaborating with other libraries that have the CHO database to settle on possible improvements to the database and to work with Chester Technologies to make these improvements possible and be sure the standards of the Indiana Digital Library Project are met.
- 2008: Work with the Madison County Cemetery Commission to convert their cemetery records to our database, so as to make them searchable for our patrons.
- 2009: Re-evaluate the library's webpage layout to ensure that it is still conducive to our patrons needs.

Maintain and upgrade as necessary all technology equipment and software in accordance with the needs of patrons and staff, the computer replacement plan (See page 11), and any requirement whether local, state or federal law to ensure continued eligibility for discount and grants.

- Ongoing: Use computer replacement plan to ensure that computers are being replaced every 4 years.
- Ongoing: Upgrade Library. Solution software once a year.
- Ongoing: Continue to meet all of the requirements necessary to maintain membership in the Indiana Public Library Internet Consortium.
- Ongoing: Continue to update the CybraryN Software to be compliant with our hardware and user needs
- Ongoing: Use laptop computers to teach computer classes in the meeting room at each facility instead of using public access computers. This will reduce the noise level, increase the number of patrons that can take each computer class, and free up the public access computers.
- 2008: Re-evaluate the Centrex contract with AT&T/SBC at Elwood. This contract requires that we pay for a minimum of 11 phone lines. The

North Madison County Public Library System Technology Plan Addendum

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NMCPLS Board of Trustees President

Date

NMCPLS Board of Trustees Vice President

Date

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- 2008: Re-evaluate the Centrex contract with AT&T/SBC at Elwood. This contract requires that we pay for a minimum of 11 phone lines. The

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
Regular Meeting
December 10, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called the regular meeting of the North Madison County Public Library Board of Trustees to order on December 10, 2007 at 5:30pm in the meeting room of the Frankton Community Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Bette Dalzell, Mike Robertson, Pam Bohlander, Betty Caldwell and Wayne Davidson. Also in attendance were Director Jamie Scott, Barbara McAdams and Diana Shepard.

MINUTES

Minutes from the November 12, 2007 regular meeting were approved after a motion was made by Mike Robertson and second by Wayne Davidson.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and checks were signed by Treasurer Pam Bohlander.

OLD BUSINESS

Long and Short Term Goals/Plan

Special consideration was given under section II items i, ii, iii for proposed changes to certification requirements which will lead to job description changes and more funds needed for additional staff training. If the proposed certification requirements are passed all new branch managers and department heads will need to obtain a Certificate V. The proposal states, current managers will be grandfathered into their position; however may need to obtain a certain number of CEU's each year. Currently certification can be renewed annually for \$1.00. If the proposal is passed, re-certification will need to be obtained every five years at a cost of \$50.00. Pam Bohlander made a motion to approve the long range plan as presented, Bette Dalzell made a second and the motion was approved.

Employee Raises/Director and Administrative Assistant

Pam Bohlander made a motion to give an across the board cost of living increase of three percent to all staff members with an additional raise of two percent to be given to all managers, the director and the administrative assistant. The increase will be effective January 1, 2008. Mike Robertson made a second and the motion carried. Wayne Davidson abstained from voting on the motion.

Frankton

A few issues need to be addressed by Myers Construction before the one year warranty is up. There is a can light out. At least one of the electrical outlets causes dimming of items that are plugged in. There is a crack in the drywall on the northwest wall of the circulation area. There is black flashing oozing out between the windows and brick on the north side of the building. Also the problem of ice building up under the book drop was discussed. The idea of installing electric heat cable on the roof and in the gutters was discussed.

The Elwood boilers are still not installed. They have begun work on the boilers and state that it should take a week to get them up and running.

NEW BUSINESS

Transfer of Appropriations Resolution

Bette Dalzell made a motion to approve a transfer of appropriations in the amount of \$8,950. Mike Robertson made a second and the motion was approved.

Resolution to Extend Line of Credit

Bette Dalzell made a motion to approve a resolution to declare an emergency to not pay back a tax anticipation warrant until June 2008 in the amount of \$187,000. Mike Robertson made a second and the motion carried.

Addendum to the Technology Plan

Pam Bohlander made a motion to add an addendum to the current technology plan. The addendum provides that \$7,500 from the Interest line item of the operating budget will be set aside for an additional T-1 line at Elwood to compensate for the increase in bandwidth usage. This line would not be installed until after July 1, 2008. Wayne Davidson made a second and the motion carried.

DIRECTOR'S REPORT

Four people attended the re-organization meeting of the Elwood Public Library Friends of the Library. When number of participants increase they will look at the by-laws. Cookies and punch were served at an evening with Santa, sponsored by the Friends of the Library. The employee Christmas party was paid for by the Friends group. They also purchased candy canes to distribute at the Christmas parade. Jill Murray has been hired as a part time clerk at Elwood to replace Gloria Brisben. Matthew Helm has been hired as a student page at Elwood. Trisha Shuler started on pregnancy leave December 10 and will be off for eight weeks.

A plague for Lloyd Young, Clerk of the Works for the Frankton building project, was shown. It will be presented to him at a Lion's Club meeting.

With no objections the meeting was adjourned.

Bette Dalzell
Bette Dalzell, Secretary

Simla Dalander

Kevin [unclear]

Betty Caldwell

Michael Robertson

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

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JUVENILE	351	482	131	37%	5620
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REF.	53	28	22
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PROG. A.	5 / 19	7 / 76	5 / 67
J.	45 / 355	5 / 47	11 / 103

TECH SERVICE PROCESSED 450 ITEMS AND WITHDREW 41 ITEMS

TRANSFER OF APPROPRIATIONS
North Madison County Public Library System
Madison County

Whereas, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now therefore:
Be it ordained by the North Madison County Public Library Board of Trustees, Madison County, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws of the same:

1.13	Wages of Janitor	\$ 2,500.00
3.1	Professional Services	\$ 4,500.00
3.31	Advertising & Public Notices	\$ 50.00
3.53	Water	\$ 100.00
3.72	Equipment/Rental	\$ 500.00
3.82	Interest on Temporary Loans	\$ 800.00
4.54	Technology Software	\$ 500.00
TOTAL for Operating Fund		\$ 8,950.00

Whereas, It has been shown that certain existing appropriations now have un-obligated balances that will now be needed for the purposes for which appropriated, it is further ordained that the following existing appropriations be reduced in the following amounts:

1.19	Emp Cont Group Insurance	\$ 2,000.00
2.25	Paint and painting supplies	\$ 500.00
3.14	Engineering & Architects	\$ 2,000.00
3.21	Telephone & Telegraph	\$ 3,950.00
4.21	Technology Equipment	\$ 500.00
TOTAL for Operating Fund		\$ 8,950.00

Adopted this 10th day of December 2007

AYE

NAY

Michael P. ...
Annika ...
Kevin ...
Betty Caldwell
Wayne ...

ATTEST:

Bette Dalzell
 Bette Dalzell, Secretary of North Madison
 County Public Library Board of Trustees

Agenda

January 8th, 2006

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Frankton Project

- a. F.L.A.G. – Frankton Library Assistance Group
- b. Clerk of the works
- c. Letter from E & B Paving, Inc.
- d. New phone line for Fire alarm dialer
- e. Shelving changes

New Business

1. Benefits for 10 hour custodial position
2. Volunteer for policy committee

Director's Report

Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
REGULAR MEETING
January 8, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm on Monday, January 8, 2007 in the meeting room of the Elwood Public Library. No executive meeting was held.

CALL FOR QUORUM

Members present were Kevin Sipe, Dan Prieshoff, Mike Robertson, Betty Caldwell and Pam Bohlander. Also in attendance were Mike Williams, Lloyd Young, Barbara McAdams, Jamie Scott, Diana Shepard and several Elwood Community School Corporation government students.

MINUTES

Minutes from the December 21, 2006 special meeting were approved after a motion was made by Mike Robertson and seconded by Betty Caldwell. Minutes from the December 11, 2006 regular meeting were approved after a motion was made by Pam Bohlander and seconded by Dan Prieshoff.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton project

a. FLAG

It was reported that the building is close to completion. FLAG has \$29,700 in their account with an outstanding bill for bricks of approximately \$3,000. The open house will be held on Sunday, January 14, 2007 at 2:00.

Betty Caldwell made a motion to donate any unused items from the old Frankton building and any unused construction items to the Frankton Library Assistance Group. They will hold a closed bid auction. The items can be seen in the old building on the day of open house and until January 31. Bids will be taken until January 31, 2007. Dan Prieshoff made a second and the motion carried.

b. Clerk of the Works

Mr. Young reported things were going well; however he does not recommend paying retain age to Myers Construction at this time. Items that still need to be addressed are the water heaters, patch the broken curbing and secure the limestone cap on the sign. Pam Bohlander made a motion giving Mr. Young the latitude to check into selling the storage building at the old Frankton Library to the pizza restaurant. Use the proceeds from the selling of the storage building and additional funds to purchase a new storage building from Tops for an amount up to \$1,000. Mike Robertson made a second and the motion carried. The building is eight foot by eight foot and will be built on site. We will

be responsible for painting the building. President Sipe reported that surplus footing blocks have been put down as a temporary walk from the back door to the alley. Barbara McAdams reported that they had at least twenty five volunteers to help with the move. The books are on the shelves and the furniture has been delivered. She reported that the word art looks very nice and the library is beautiful. She also reported that Kevin Sipe had hung the wall clocks.

Mr. Myers is looking into the water heater problem. He suggested purchasing one additional under the sink water heater that would be larger than the other ones to be installed in the staff restroom. It was questioned whether the architect would be responsible for having the wrong size heaters in the specs.

c. Letter from E&B Paving, Inc.

A letter has been received from Chad Hardwick. It states: reference is possible water holes. We understand that there are some concerns with slow draining water in a few locations. If there is a problem with the parking lot in the Spring of 2007 related to materials or workmanship, E&B Paving will fix problem at no cost to the owner. A letter has been received from National City Bank confirming that we will be out of the building by January 31 and a partial refund would be appreciated if we are out sooner. All furniture will be removed from the building and there will be three parking spaces for bank employees.

d. New phone line for Fire alarm dialer

Wiring for a dedicated phone line for emergency 911 has been ordered from Verizon and will be installed.

E. Shelving changes

Due to the location of the floor conduit there is room enough for seven rows of shelving, six sections each. They have been ordered and are installed.

Plane Guttering will put extensions on the downspouts.

Mike Robertson made a motion to accept the quote from AllSource Telecom to add voice mail to the phone system. The quote is in the amount of \$1,359. Betty Caldwell made a second and the motion carried.

Quotes have been received from JD Designs for blinds. One in the amount of \$1,065 for Custom Hunter Douglas Duetto Cellular Shades, and one in the amount of \$657 for Custom Hunter Douglas Brilliance Pleated Shades. Mike Robertson made a motion to approve the quote for the Custom Hunter Douglas Pleated Shades in the amount of \$657. Pam Bohlander made a second and the motion carried. They are to be paid from the Frankton Gift Fund.

Ralph Maley installed the outside trash receptacle and the smoker's tower, he has been very helpful.

NEW BUSINESS

Benefits for 10 hour custodial position

Pam Bohlander made a motion to amend number eight in the personnel policy to read: Part-time employees are employees who work less than forty hours per week. Betty Caldwell made a second and the motion carried.

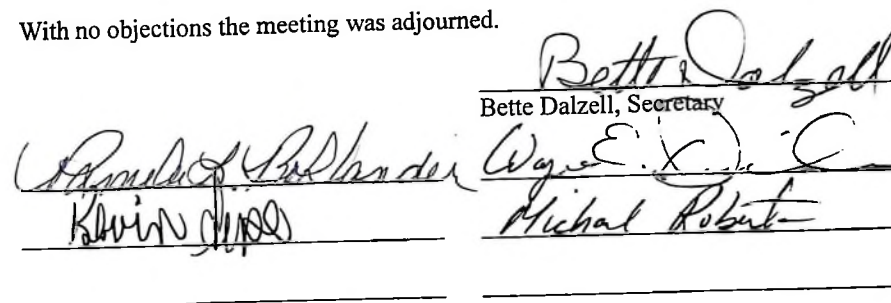
Volunteer for policy committee

Betty Caldwell volunteered to be on the policy committee.

DIRECTOR'S REPORT

Jason Brizendine has been hired as security guard at Elwood. He is a police officer with the Elwood Police Department. The first week he is working two hours every evening and two hours on Saturday. Then the situation will be re-evaluated to see how often he needs to work. He is very flexible and is willing to work with us on his hours. He knows we will need him more in the summer. Barbara McAdams will be conducting interviews this week for the part-time custodial and the part-time clerk positions. The director has received a letter from Edythe Huffman. It is time to update her temporary certification. The necessary steps are being taken to do so. Progress pictures were shown of the new Frankton Library.

With no objections the meeting was adjourned.


Bette Dalzell, Secretary
Pam Bohlander
Kevin Sipe
Wayne E. X. J. C.
Michael Robert

NORTH MADISON COUNTY PUBLIC LIBRARY
 BOARD OF TRUSTEES
 BOARD OF FINANCE MEETING
 January 8, 2006
 (Held following regular January Board Meeting)

CALL TO ORDER

President Kevin Sipe called the annual board of finance meeting of the North Madison County Public Library of Trustees to order on January 8, 2006 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Dan Prieshoff, Mike Robertson, Betty Caldwell and Pam Bohlander. Also in attendance were Jamie Scott and Diana Shepard.

BUSINESS

Elect President & Secretary of Board of Finance

Pam Bohlander made a motion to rename the current President, Kevin Sipe and the current Secretary, Bette Dalzell to serve in these positions for 2007. Betty Caldwell made a second and the motion carried.

Investment register distributed and reviewed

The 2007 register of investments was distributed and reviewed. A total \$20,829.91 was earned as interest in 2007.

Motion for depositories

Pam Bohlander made a motion to use Star Financial Bank, National City Bank, First Farmers Bank, Community Bank, Huntington Bank and Main Source Bank as the library's depositories for 2007. Mike Robertson made a second and the motion carried.

Motion for newspapers as official notification


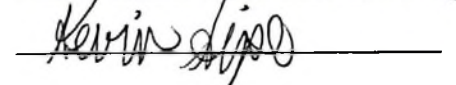
Mike Robertson made a motion to use the Anderson Herald Bulletin and the Elwood Call Leader as the newspapers for official notification of meetings and for advertisement of the budget. Pam Bohlander made a second and the motion carried.


Motion for regular meeting date and time

Pam Bohlander made a motion to hold regular monthly meetings on the second Monday of each month at 5:30pm. Betty Caldwell made a second and the motion carried.

With no objections the meeting was adjourned.


 Bette Dalzell, Secretary


 Michael Robertson

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	DEC 2005	DEC 2006	AMOUNT OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	2607	2454	-153	-6%	32048
JUVENILE	1929	1626	-303	-16%	29104
Y. A.	180	146	-34	-19%	2748
PERIOD.	401	381	-20	-5%	5507
AUDIO	152	229	77	51%	2742
VIDEO	3322	2980	-342	-10%	40608
TOTAL	8591	7816	-775	-9%	118753

FRANKTON					
ADULT	883	760	-123	-14%	12107
JUVENILE	633	312	-321	-51%	8059
Y. A.	60	41	-19	-32%	765
PERIOD.	314	183	-131	-42%	3980
AUDIO	15	59	44	293%	419
VIDEO	1482	1112	-370	-25%	17932
TOTAL	3387	2467	-920	-27%	43262

HAZELBAKER					
ADULT	599	511	-88	-15%	8047
JUVENILE	376	201	-175	-47%	5057
Y. A.	68	64	-4	-6%	666
PERIOD.	148	91	-57	-39%	1598
AUDIO	44	11	-33	-75%	335
VIDEO	755	647	-108	-14%	8355
TOTAL	1990	1525	-465	-23%	24058

SYSTEM					
ADULT	4089	3725	-364	-9%	58200
JUVENILE	2938	2139	-799	-27%	42220
Y. A.	308	251	-57	-19%	4177
PERIOD.	863	655	-208	-24%	11085
AUDIO	211	299	88	42%	3496
VIDEO	5559	4739	-820	-15%	66895
TOTAL	13968	11808	-2160	-15%	186073

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	8612	1156	1056
REF.	39	19	15
ASSITS.	640	164	446
COMP.	2061	234	327
PROG. A.	0	0	0
J.	36 - 560	0	10 - 51

TECH SERVICE PROCESSED 548 ITEMS AND WITHDREW 143 ITEMS

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	2005	2006	AMOUNT OF	% OF
			CHANGE	CHANGE
ELWOOD				
ADULT	39846	38046	-1800	-5%
JUVENILE	30955	29104	-1851	-6%
Y. A.	3245	2746	-499	-15%
PERIOD.	6067	5507	-560	-9%
AUDIO	2819	2742	-77	-3%
VIDEO	44432	40608	-3824	-9%
TOTAL	127364	118753	-8611	-7%
FRANKTON				
ADULT	12153	12107	-46	0%
JUVENILE	10858	8059	-2799	-26%
Y. A.	736	765	29	4%
PERIOD.	3574	3980	406	11%
AUDIO	435	419	-16	-4%
VIDEO	16669	17932	1263	8%
TOTAL	44425	43262	-1163	-3%
HAZELBAKER				
ADULT	8022	8047	25	0%
JUVENILE	5309	5057	-252	-5%
Y. A.	645	666	21	3%
PERIOD.	1299	1598	299	23%
AUDIO	350	335	-15	-4%
VIDEO	7956	8355	399	5%
TOTAL	23581	24058	477	2%
SYSTEM				
ADULT	60021	58200	-1821	-3%
JUVENILE	47122	42220	-4902	-10%
Y. A.	4626	4177	-449	-10%
PERIOD.	10940	11085	145	1%
AUDIO	3604	3496	-108	-3%
VIDEO	69057	66895	-2162	-3%
TOTAL	195370	186073	-9297	-5%

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	114019	23130	16442
REF.	1097	278	250
ASSITS.	15673	5823	5870
COMP.	19803	2744	4297
PROG. A.	17 - 316	10 - 69	8 - 42
J.	398 - 4851	5 - 175	82 - 696

TECH SERVICE PROCESSED 7347 ITEMS AND WITHDREW 3177 ITEMS

The "MANOR"



6' SIDEWALLS

8'x8'x7'8"	\$ 965.00
8'x10'x7'8"	\$1,065.00
8'x12'x7'8"	\$1,160.00
10'x8'x8'	\$1,065.00
10'x10'x8'	\$1,325.00
10'x12'x8'	\$1,425.00

7' SIDEWALLS

10'x10'x9'	\$ 1,425.00
10'x12'x9'	\$ 1,635.00
10'x16'x9'	\$ 1,860.00

• OTHER SIZES AVAILABLE

WARRANTY: We hereby warrant each unit manufactured and installed by our company for 1 full year against any defects in workmanship or materials. All units must be painted or stained and caulked within 25 days of construction. The doors are to be painted on all sides and edges. The customer must also keep all grass and weeds cut down from around the perimeter to ensure proper circulation.

STORAGE BUILDING FEATURES

- 40 Year 4x4 Pressure Treated Runners
3 Runners on 8' and 10' wides
4 Runners on 12' wide and larger
- 2x4 Mitered Framed Doors
(Dutch or Crossbuck styles)
- T1-11 Pine Wood Siding – 4", 8" or 12"
Groove (depending on availability)
- 25 Yr Fiberglass Self Sealing Shingles
- 2x4 Construction
- Floor Joists 12" on center

*Built on Your Lot by
Courteous Experienced
Installers*

Optional Features:

- Extended Warranty
- Windows
- Wooden Ramps
- Air Vents
- Lofts/Shelves
- Workbenches
- Painting/Staining
- Treated Floors
- Anchors

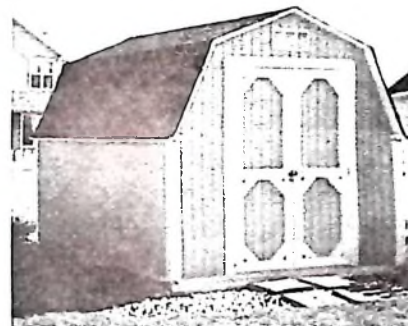
PRICES DO NOT INCLUDE:

- Painting – Staining – Caulking
- Leveling over 6" – Building Permits
- Zoning Requirements
- Excavating or extensive leveling
- Carrying over 50'

TOPS 552-2212

Jim Knight

TAYLOR BARNs



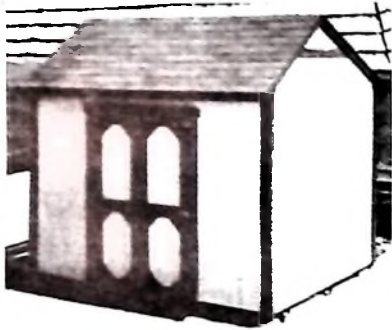
Personal service is our top
priority!

We stand behind every unit 100%

Customer Satisfaction is
our #1 Goal.

*2 05/58 Paint
2 1/2 hrs*

Introducing The "Cottage"



7' SIDEWALLS

8'x8'x10'	\$1,150.00
10'x8'x10'	\$1,248.00
12'x8'x10'	\$1,325.00
14'x8'x10'	\$1,450.00
12'x10'x10'	\$1,695.00
14'x10'x10'	\$1,809.00
16'x10'x10'	\$1,925.00
16'x12'x10'	\$2,115.00

OTHER SIZES AVAILABLE

"Camelot"

4' SIDEWALLS

8'x8'x8'	\$ 938.00
8'x10'x8'	\$1,055.00
8'x12'x8'	\$1,130.00
8'x14'x8'	\$1,225.00
8'x16'x8'	\$1,315.00
10'x12'x9'	\$1,320.00
10'x14'x9'	\$1,475.00
10'x16'x9'	\$1,675.00



"Fairmont"

6' SIDEWALLS



8'x8'x10'6"	\$1,160.00
8'x10'x10'6"	\$1,258.00
8'x12'x10'6"	\$1,445.00
8'x14'x10'6"	\$1,540.00
8'x16'x10'6"	\$1,635.00
10'x12'x11'6"	\$1,540.00
10'x14'x11'6"	\$1,665.00
10'x16'x11'6"	\$1,870.00

OTHER SIZES AVAILABLE

12'x12'x12'6"	\$2,025.00
12'x14'x12'6"	\$2,150.00
12'x16'x12'6"	\$2,405.00
12'x18'x12'6"	\$2,595.00
12'x20'x12'6"	\$2,750.00
14'x22'x14'6"	\$3,555.00
14'x24'x14'6"	\$3,795.00
16'x24'x15'6"	\$4,250.00

Presenting The "Elite"



7' SIDEWALLS

10'x8'x10'6"	\$1,355.00
12'x8'x10'6"	\$1,425.00
14'x8'x10'6"	\$1,515.00
12'x10'x10'6"	\$1,880.00
14'x10'x10'6"	\$1,965.00
16'x10'x10'6"	\$2,135.00
16'x12'x10'6"	\$2,215.00

We Build To Any
Specification.
Use Your Imagination!

Register Of Claims

North Madison County Public Library System

Report Date: From 1/1/2007 To 1/8/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24142	1	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	1/8/2007	As per attached invoices.
Total this claim					\$47.00		
24143	2	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	1/8/2007	SERVICE CONTRACT FOR JANUARY
Total this claim					\$119.00		
24144	28	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,090.53	1/8/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$1,285.50		
			Operating Fund	Elwood YA	\$195.01		
			Operating Fund	Frankton	\$793.13		
			Operating Fund	Summitville	\$803.70		
			Operating Fund	Elwood AV	\$27.40		
			Gift	Elwood Childrens	\$13.51		
Total this claim					\$5,208.78		
24145	3	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$1,920.00	1/8/2007	WORKMAN'S COMPENSATION
Total this claim					\$1,920.00		
24146	4	CHESTER INFORMATION TEC	Rainy Day Fund	Land Buildings Improvements	\$866.00	1/8/2007	WIRELESS ACCES - NEW FRANKTON FACILITY
Total this claim					\$866.00		
24147	5	CINTAS LOCATION	F'nk Bldg Project Gift	Furniture & Equipment	\$252.96	1/8/2007	As per attached invoices.
			Operating Fund	Cleaning & Sanitation Supplies	\$51.30		
Total this claim					\$304.26		
24148	6	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$215.34	1/8/2007	As per attached invoices.
Total this claim					\$215.34		
24149	7	DEMCO	F'nk Bldg Project Grant	Furniture & Equipment	\$574.10	1/8/2007	LAPTOP STORAGE CART
Total this claim					\$574.10		
24150	8	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$68.50	1/8/2007	FRANKTON - AD CLERK & CUSTODIAN-52 WEEK SUBSCRIPTION-FRANKTON
			Operating Fund	Frankton Per. & Newsp.	\$108.00		
Total this claim					\$176.50		
24151	26	ELWOOD CHAMBER OF COM	Operating Fund	Dues	\$66.00	1/8/2007	2007 MEMBERSHIP DUES
Total this claim					\$66.00		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24152	9	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	1/8/2007	INSPECTION ON WET & DRY SPRINKLER SYSTEMS-ELWOOD
				Total this claim	<u>\$250.00</u>		
24153	10	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$82.28	1/8/2007	As per attached invoices.
				Total this claim	<u>\$82.28</u>		
24154	11	GAYLORD BROS.	Operating Fund	Book Processing	\$54.96	1/8/2007	As per attached invoices.
				Total this claim	<u>\$54.96</u>		
24155	12	HERALD BULLETIN, THE	Operating Fund	Elwood Period. & News.	\$170.00	1/8/2007	52 WEEK SUBSCRIPTION - ELWOOD
				Total this claim	<u>\$170.00</u>		
24156	13	HORTON & SONS OF ELWOO	Operating Fund	Repair Parts/Maintenance	\$15.27	1/8/2007	As per attached invoices.
				Total this claim	<u>\$15.27</u>		
24157	14	INDIANA STATE LIBRARY	PLAC	Other	\$186.00	1/8/2007	4TH QUARTER 2006 PLAC
				Total this claim	<u>\$186.00</u>		
24158	27	JAMIE B. SCOTT	Operating Fund	Traveling Expense	\$25.60	1/8/2007	MILEAGE
				Total this claim	<u>\$25.60</u>		
24159	16	MARSH SUPERMARKET	Gift	Elwood Children's Programing	\$13.77	1/8/2007	As per attached invoices.
				Total this claim	<u>\$13.77</u>		
24160	15	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$157.90	1/8/2007	As per attached invoices.
				Total this claim	<u>\$157.90</u>		
24161	25	MIDWEST TAPE	Operating Fund	Frankton AV	\$594.68	1/8/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$984.52		
			Operating Fund	Summitville AV	\$129.94		
				Total this claim	<u>\$1,709.14</u>		
24162	17	NAPPANEE PUBLIC LIBRARY	Operating Fund	Dues	\$100.00	1/8/2007	NICCL ANNUAL DUES (2007)
				Total this claim	<u>\$100.00</u>		
24163	18	QUILL CORPORATION	Operating Fund	Office Supplies	\$347.23	1/8/2007	As per attached invoices.
				Total this claim	<u>\$347.23</u>		
24164	19	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$30.15	1/8/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$13.30		
			Operating Fund	Equipment/Rental	\$50.94		
				Total this claim	<u>\$94.39</u>		
24165	20	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$275.28	1/8/2007	As per attached invoices.
				Total this claim	<u>\$275.28</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24166	21	STAFFORD TREE SERVICE	Operating Fund	Professional Services	\$150.00	1/8/2007	REMOVE THREE PINE TREES - SUMMITVILLE
Total this claim					\$150.00		
24167	22	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$40.14	1/8/2007	As per attached invoices.
Total this claim					\$40.14		
24168	23	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$143.38	1/8/2007	SERVICE FOR SUMMITVILLE
Total this claim					\$143.38		
24169	24	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$140.00	1/8/2007	LAWN CARE - SUMMITVILLE
Total this claim					\$140.00		

Total Amount of Claims \$13,452.32

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, January 05, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 3 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$13,452.32

Date this 8 day of January, 2007.

<i>Samuel S. Bellander</i>	<i>Kevin D. [unclear]</i>
<i>Betty Colwell</i>	<i>Dan Priskoff</i>
<i>Michael Robertson</i>	

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Register Of Claims
North Madison County Public Library System

Report Date From 12/12/2006 To 12/31/2006

Account Number	Code	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	57	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,397.18	12/13/2006	P/R ENDING 12/23/06
			FICA	Payroll Deductions	\$1,132.39		
			Federal Taxes Withheld	Payroll Deductions	\$1,993.57		
			Medicare	Payroll Deductions	\$264.79		
				Total this claim	<u>\$4,787.93</u>		
0	57	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$130.00	12/27/2006	P/R ENDING 12/23/06
				Total this claim	<u>\$130.00</u>		
0	790	PAYROLL	Operating Fund	Salary of Director	\$1,461.54	12/13/2006	PAYROLL
			Operating Fund	Salary of Assistants	\$15,871.29		
			Operating Fund	Wages of Janitor	\$931.43		
				Total this claim	<u>\$18,264.26</u>		
0	819	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,394.37	12/27/2006	P/R ENDING 12/23/06
			FICA	Payroll Deductions	\$1,130.10		
			Federal Taxes Withheld	Payroll Deductions	\$2,007.97		
			Medicare	Payroll Deductions	\$264.27		
				Total this claim	<u>\$4,796.71</u>		
0	818	PAYROLL	Operating Fund	Salary of Director	\$1,461.54	12/27/2006	PAYROLL
			Operating Fund	Salary of Assistants	\$15,862.64		
			Operating Fund	Wages of Janitor	\$903.20		
				Total this claim	<u>\$18,227.38</u>		
0	816	BARBARA SNIPES	Operating Fund	Wages of Janitor	(\$381.69)	12/27/2006	REVERSE PAYROLL CHECK # 9974 DATED 7/26/06-LOST
				Total this claim	<u>(\$381.69)</u>		
0	792	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$130.00	12/13/2006	P/R ENDING 12/9/06
				Total this claim	<u>\$130.00</u>		
24112	794	COMPUTERS BY DESIGN, INC	Operating Fund	Techology Software	\$600.00	12/13/2006	CYBRARY YEARLY SOFTWARE LICENSE FEE
				Total this claim	<u>\$600.00</u>		
24113	795	ECKSTEIN'S HOUSE OF TROP	LIRF	Land Buildings Improvements	\$1,134.18	12/13/2006	DEDICATION PLAQUE-FRANKTON
				Total this claim	<u>\$1,134.18</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24114	793	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$928.91	12/13/2006	P/R ENDING 12/9/06
				Total this claim	<u>\$928.91</u>		
24115	796	MYERS CONSTRUCTION MGM	LIRF	Land Buildings Improvements	\$58,516.20	12/13/2006	FRANKTON PROJECT CONTRACTOR BILL
				Total this claim	<u>\$58,516.20</u>		
24116	797	ACE SIGN SYSTEMS INC.	LIRF	Land Buildings Improvements	\$1,260.00	12/27/2006	LETTERS-FRANKTON PROJECT SIGN
				Total this claim	<u>\$1,260.00</u>		
24117	798	AT&T	Operating Fund	Telephone & Telegraph	\$135.39	12/27/2006	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$135.39</u>		
24118	826	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$12.05	12/27/2006	As per attached invoices.
				Total this claim	<u>\$12.05</u>		
24119	799	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	12/27/2006	SERVICE AGREEMENTS-PHONE SYSTEM
				Total this claim	<u>\$99.08</u>		
24120	817	BARBARA SNIPES	Operating Fund	Wages of Janitor	\$381.69	12/27/2006	RE-ISSURE PAYROLL CHECK # 9974 DATED 7/26/06-LOST
				Total this claim	<u>\$381.69</u>		
24121	800	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$172.82	12/27/2006	As per attached invoices.
				Total this claim	<u>\$172.82</u>		
24122	801	CHESTER INFORMATION TEC	Operating Fund	Technology Software	\$88.00	12/27/2006	CISCO SMARTNET EXTENDED SERVICE AGREEMENT
				Total this claim	<u>\$88.00</u>		
24123	814	EDUCATION NETWORKS OF A	St Technology Fund Gr Operating Fund	Telephone & Telegraph	\$703.00	12/27/2006	INTERNET ACCESS 12/1/06-12/31/06
				Telephone & Telegraph	\$57.00		
				Total this claim	<u>\$760.00</u>		
24124	811	GAAR'S, INC.	LIRF	Land Buildings Improvements	\$7,127.75	12/27/2006	LANDSCAPING-FRANKTON PROJECT
				Total this claim	<u>\$7,127.75</u>		
24125	802	HORTON & SONS OF ELWOO	Operating Fund Operating Fund Operating Fund	Operating Supplies	\$41.54	12/27/2006	SWEEPERS-SUPPLIES
				Furniture & Equipment	\$239.89		
				Furniture & Equipment	\$239.98		
				Total this claim	<u>\$521.41</u>		
24126	803	HPS OFFICE SYSTEMS	Operating Fund	Equipment/Maint.	\$953.40	12/27/2006	SERVICE AGREEMENT-COPIER-ELWOOD
				Total this claim	<u>\$953.40</u>		

Account Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24127	820	INDIANA DEPARTMENT OF RE	State Tax Withhold	Payroll Deductions	\$1,317.34	12/27/2006	PAYROLL DEDUCTION FOR DECEMBER 2006
			County Taxes Withhold	Payroll Deductions	\$537.28		
				Total this claim	\$1,854.62		
24128	805	INDIANA HISTORICAL SOCIET	Operating Fund	Elwood Indiana Room	\$326.70	12/27/2006	MICROFILE REELS - SUMMITVILLE
				Total this claim	\$326.70		
24129	806	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$378.67	12/27/2006	As per attached invoices.
			Operating Fund	Electricity	\$1,441.38		
				Total this claim	\$1,820.05		
24130	804	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$44.03	12/27/2006	SERVICE FOR SUMMITVILLE
				Total this claim	\$44.03		
24131	815	JAMIE B. SCOTT	Operating Fund	Traveling Expense	\$85.60	12/27/2006	MILEAGE
				Total this claim	\$85.60		
24132	823	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$928.91	12/27/2006	P/R ENDING 12/23/06
				Total this claim	\$928.91		
24133	822	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$474.44	12/27/2006	MEDICAL INSURANCE 1/1/07-2/1/07
			Operating Fund	Emp Cont Group Ins	\$4,620.88		
				Total this claim	\$5,095.32		
24134	807	POSTMASTER	Operating Fund	Postage & UPS	\$78.00	12/27/2006	POSTAGE FOR FRANKTON
			Operating Fund	Postage & UPS	\$0.00		
				Total this claim	\$78.00		
24135	824	PUBLIC EMP. RETIREMENT F	PERF	Payroll Deductions	\$4,004.40	12/27/2006	4TH QUARTER PERF CONTRIBUTIONS
			Operating Fund	Emp Cont PERF	\$5,933.13		
			PERF	Payroll Deductions	\$0.00		
			PERF	Emp Cont PERF	\$0.00		
				Total this claim	\$9,937.53		
24136	812	RUFUS JESSIE	Operating Fund	Waste Disposal Services	\$42.00	12/27/2006	OCTOBER, NOVEMBER, DECEMBER TRASH SERVICE- SUMMITVILLE
				Total this claim	\$42.00		
24137	808	STATE CHEMICAL MANUFACT	Operating Fund	Cleaning & Sanitation Supplies	\$166.99	12/27/2006	As per attached invoices.
				Total this claim	\$166.99		
24138	825	TOWN OF FRANKTON	Operating Fund	Electricity	\$26.52	12/27/2006	FRANKTON UTILITIES
			Operating Fund	Water	\$13.00		
			Operating Fund	Waste Disposal Services	\$9.91		
				Total this claim	\$49.43		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24139	813	UPBEAT, INC.	Operating Fund	Furniture & Equipment	\$72.03	12/27/2006	ASH URN - FRANKTON & SUMMITVILLE
			F'nk Bldg Project Gift	Furniture & Equipment	\$72.03		
			F'nk Bldg Project Gift	Furniture & Equipment	\$385.09		
			Total this claim		\$529.15		
24140	809	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$882.67	12/27/2006	As per attached invoices.
			Operating Fund	Gas	\$119.14		
			Total this claim		\$1,001.81		
24141	810	VISA	Operating Fund	Elwood Children's Programing	\$452.01	12/27/2006	As per attached invoices.
			Gift	Elwood Children's Programing	\$7.34		
			Operating Fund	Other Repair & mainten.supplies	\$57.90		
			Total this claim		\$517.25		

Total Amount of Claims \$141,122.86

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, January 05, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 8 day of January, 2007.

<u><i>Annika D. Loblender</i></u>	<u><i>Kevin [unclear]</i></u>	_____
<u><i>T. Bettin Caldwell</i></u>	<u><i>Don [unclear]</i></u>	_____
<u><i>Michael Robertson</i></u>		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

DEC 27 2006



E & B Paving, Inc.

ASPHALT PAVING CONTRACTORS

December 22, 2006

North Madison County Public Library
1600 Main Street
Elwood, IN 46036

Attn: Jamie Scott
Project: Frankton Community Library
Frankton, IN

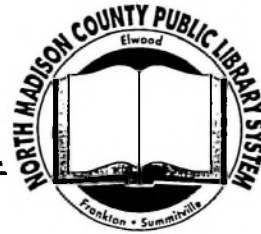
Reference: Possible Water Holes

We understand that there are some concerns with slow draining water in a few locations. If there is a problem with parking lot in Spring of 2007 related to materials or workmanship, E & B Paving will fix problem at NO cost to Owner.

Respectfully,

Chad J. Hartwick, P.E.
E & B Paving, Inc.

Copies for the minutes



Elwood Public Library
1600 Main Street, Elwood, Indiana 46036-2023

Phone: 765/552-5001 FAX: 765/552-0955

Friday, December 22, 2006

National City Bank of Indiana
Attn: James C. Hall, Vice President
One National City Center
Suite 300E
Indianapolis, IN 46255

Respondent: 111 E. Sigler Street
Frankton, IN 46044

Dear Mr. Hall:

This letter is in regards to the above mentioned property's month to month lease. The intention is to be vacated from the building by January 31st, 2007. We will pay to National City Bank \$500 for that month. On January 31st the utilities will be turned over to National City Bank. Please contact the Frankton Town Hall and Vectren to let them know of your intentions. You will be notified if we are completely vacated before January 31st. At that time a partial refund from National City Bank would be appreciated.

All furniture that can be used in the new building will be removed. At the far southwest corner of the new parking lot, 3 spaces will be made available for bank employees. Enclosed with this letter is a copy of the parking lot blueprint with those parking spaces clearly marked.

Please acknowledge receipt of this letter. If you have any questions or need to contact me, you can reach me at 765-552-5001 or my e-mail address is jscott@elwood.lib.in.us.

Sincerely,

Jamie Scott
Director

Agreed: *National City Bank*

By: *James C. Hall*

ITS: *Vice President*

Date: 12/27/06

JD Designs, Inc.

Specializing in Custom Window Fashions and Accessories

P.O. Box 14 • Frankton, IN 46044 • (765) 623-8647 • Fax (765) 754-7565

Judy C. Dick

Interior Designer • WFCP Member • WCAA Member

December 29, 2006

Frankton Community Library
102 Church Street
Frankton, IN 46044

RE: Estimate for (6) East Windows

(6) Custom Hunter Douglas DUETTE Cellular Shades - Elite Eclipse 3/4"
Black Magic

\$1,488.00	Retail
(550.00)	Discount
<u>\$938.00</u>	
Installation & Freight	127.00
<u>\$1,065.00</u>	

-OR-

(6) Custom Hunter Douglas BRILLIANCE Pleated Shades - Marseilles/Graphite

\$828.00	Retail
(298.00)	Discount
<u>\$530.00</u>	
Installation & Freight	127.00
<u>\$657.00</u>	

All above shades available with
5' cords for access to elevated windows.

Judy C. Dick

Judy C. Dick, Designer

AGENDA

BOARD OF FINANCE MEETING

January 8th, 2006

(Held following regular January Board meeting)

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

- 1. Elect President & Secretary of Board of Finance**
- 2. Investment register distributed & reviewed**
- 3. Motion for depositories**
- 4. Motion for newspapers as official notification**
- 5. Motion for regular meeting date and time**

ADJOURNMENT



2006 Register of Investments

Bank Deposits	Beginning Balance	Interest	Ending Balance	Type of Account
Star Financial Bank	\$553,086.62	\$ 2,059.23	\$ 469,533.78	Regular Checking
Star Financial Bank (2)	\$102,183.39	\$4,636.50	\$ 106,819.89	Money Market Checking - 3/15/05
National City Bank	\$127,327.08	\$7,828.11	\$ 239,219.71	Business Money Market Savings
National City Bank (2)	\$102,071.06	\$1,993.46	\$0.00	CD Closed 5/15/2006
First Farmers Bank	\$ 19,561.08	\$1,743.62	\$ 123,781.66	Personal Investor/Checking
First Farmers Bank (2)	\$ 100,000.00	\$2,476.96	\$0.00	CD Closed 7/20/2006
Community Bank	\$19,765.14	\$92.03	\$ 16,297.17	Business Now Account
Petty Cash & Cash Draw	\$245.00	added 20.00	\$ 265.00	
Total	\$1,024,239.37	\$ 20,829.91	\$ 955,917.21	

Rainy Day Fund Investment

	Beginning	Interest	Ending	Interest Rate	Maturity Date
National City Bank (2)					
CD 2/15/2005	\$ 100,000.00	\$ 562.28	\$0.00	2.30%	5/16/2005
Renew CD 5/16/2005	\$100,562.26	\$ 1,508.78		3.05%	11/14/2005
Renew CD 11/14/2005	\$ 102,071.06	\$ 1,993.46	\$ 104,064.52	4.05%	5/12/2006

LIRF Fund Investment

	Beginning	Interest	Ending	Interest Rate	Maturity Date
First Farmers Bank & Trust (2)					
CD 12/16/2005	\$ 100,000.00	2476.96	\$ 102,476.96	4.30%	7/16/2006

2006 Interest Income

Operating Fund	\$ 15,487.02
LIRF Fund	\$ 3,349.43
Rainy Day Fund	\$ 1,993.46
Total 2006 Interest Income	\$ 20,829.91

Agenda

February 12th, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
 - a. F.L.A.G.
- New Business
 - 1. Conflict of Interest
- Director's Report
- Adjournment

***** -COMM. JOURNAL- ***** DATE FEB 12 2007 TIME 05:30 PM

MODE = MEMORY TRANSMISSION START FEB 02 00:00 END FEB 02 00:00

FILE NO. #408

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL. NO.	CLASS	PROGRAM
001	OK	<04>	HERALD BULLETIN	001-001	00000001

***** -ELWOOD LIBRARY *****

Agenda

February 12th, 2007

North Madison County Public Library System
Board of Trustees

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Regular Meeting
5:30 P.M.

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- Adjournment

*Please publish
Friday or Saturday
and on Monday
Thank you*

*Please publish
Friday or Saturday
and on Monday
Thank you*

MODE = MEMORY TRANSMISSION START FEB 09 08:51 END FEB 09 08:51

FILE NO.=407

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	FRQ.	MODE
001	OK	<03>	CALL LEADER	000.000	00000000

ELMOOD PUBLIC LIBRARY

***** -ELMOOD LIBRARY- *****

Agenda
February 12th, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
 - a. F.L.A.G.
- New Business
 - 1. Conflict of Interest
- Director's Report
- Adjournment

*Please publish
Friday or Saturday
and on Monday.
Thank you*

MODE = MEMORY TRANSMISSION START FEB 09 08:51 END FEB 09 08:51

FILE NO.=409

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	FRQ.	MODE
001	OK	<01>	FRANKTON	000.000	00000000
002	OK	<02>	SUMMITVILLE	000.000	00000000

ELMOOD PUBLIC LIBRARY

***** -ELMOOD LIBRARY- *****

Agenda
February 12th, 2007

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:30 P.M.

- Call to Order
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NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
REGULAR MEETING
February 12, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm on Monday, February 12, 2007 in the meeting room of the Frankton Community Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Pam Bohlander, Mike Robertson, Wayne Davidson and Bette Dalzell. Also in attendance were Director Jamie Scott, Lloyd Young, Diana Shepard and Barbara McAdams.

MINUTES

Minutes from the January 8, 2007 regular meeting and Board of Finance meeting were approved after a motion was made by Bette Dalzell, seconded by Mike Robertson and voted on by the members.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton

F.L.A.G

Lloyd Young reported they have a current bank account balance of \$6,871.73. There is an outstanding contract with Jones Concrete in the amount of \$1,250.00 to install a sidewalk and bike rack pad in the spring. There is \$220.00 that has not been deposited. Three hundred and twenty dollars was raised from the sale of excess items from the Frankton building. The new storage building has been installed at Frankton. It was purchased from L&L Auto Sales.

Building Issues: On Monday, February 5 there was no water because the pipes were frozen. The outside pipe coming into the building was not sealed as well as it should have been. The storage room where the pipe comes in is not getting enough heat. Lehman's suggested running the blower motor twenty-four, seven, that might take care of it. However, if the room is to be used for a working area, they suggested installing some kind of heater. An estimate is to be obtained to install ceiling heaters in the storage room and the restrooms. They are radiant heat and are installed by removing a ceiling tile. The telecommunications closet needed more insulation around the breaker box. That has been taken care of. The outside doors are not closing properly; Delaware Glass will be looking at this problem. Don Myers and Kato Smith split the cost to install a fifteen gallon water heater in the mechanical room that will take care of the mop sink and the sink in the kitchen. A new under the sink unit has been installed in the staff restroom at a cost of \$250.00. Keith Baldwin has been back to work out several issues on the

circulation desk and pac stations. A quote has been received from Lehman's Mechanical for an express service plan. This plan includes one cooling inspection, one heating inspection and two filter changes per year at a cost of \$779.00. A quote for the platinum express full service plan was also received in the amount of \$1,999.00 per year for three years for a total of \$5,997.00. Since the system comes with a one year warranty, it was decided not to take a service agreement at this time. Quotes should be taken in December 2007 for a service agreement. Bricks will be re-ordered the end of March. Mr. Sipe has donated a coat rack for the meeting room which was made by his dad. A thank you note from Barbara McAdams was read. Quotes will be taken in the spring for a fence along the alley. It was suggested that a ramp to the front door be poured in the spring when the other concrete work is done. There is ice forming at the book drop due to the gutters overflowing. This issue needs to be addressed. It was suggested that caution signs be put up until the issue is taken care of. A lady has fallen on the ice and was taken to the hospital with a concussion. Since the new Frankton facility has opened, 188 new cards have been issued, there have been two story times, they are running from 200 to 300 check outs per day and the computer are most always full.

NEW BUSINESS

Conflict of Interest

A conflict of interest statement was signed by Wayne Davidson.

DIRECTOR'S REPORT

The 2007 budget has not been approved as of yet. Copies of the current long range plan were distributed. It goes through 2007. The board was asked to think about how to handle the composing of a new plan. It was decided to keep the long range plan on the agenda to see if things come up during the year that need to be included in the plan. Discussion was held about changing the name of the Ralph E Hazelbaker Library so it would be easier to distinguish the location of the library. A letter should be written to Mr. Hazelbaker. At that time the sign, letterhead and web site would need to be changed. Suggestions about library usage were brought forward. They included a survey so patrons could comment on their needs, a comment box and to increase the number of day for DVD and video check out. Chris Salzman has resigned and accepted a position at the Ball State Library. Trisha Moeschler has been promoted to full-time to fill this position. Jason Brizendine has been hired as security guard. He will have a flexible schedule to make budget funding last longer. He will be available to work spring break and in the summer. A letter of acknowledgment has been received from Edythe Huffman stating that the Historical Board will meet on February 9th and will issue the Director's temporary certificate at that time. Lehman's has been called three days in a row for the heating system at Elwood. They found a blocked pipe that was causing the water to back into the boiler. They cut the pipe and installed a rubber piece so they could easily get in there and check to see if it backs up in the future. Their suggestion to make the meeting room warmer was to add an extra vent above the false ceiling over the whiteboard which would help air circulation. They will provide a quote. The Director attended a Hometown Gathering meeting where she found out that the 2% circuit breaker could impact the library budget by \$55,000 by 2010. Patty Mauck should be better able to tell us in May or June how the 2% circuit breaker will impact the 2008 budget. As the law

stands now, the 2% circuit breaker is mandatory in 2008. Residential will take effect in 2008-2009. Businesses will take effect in 2010. A bill is now on the floor that would make it mandatory that libraries buy their health insurance through the state. Another bill would require that we resend our student non-resident fee and we could not charge a non-resident fee to anyone who owns property in the district. Currently there are no funds in the state library budget dedicated to fund INCOLSA.

With no objections, the meeting was adjourned.

Bette Dalzell
Bette Dalzell, Secretary

Annula A. Rolander

Kevin Lips

Betty Caldwell

Jan Prieshoff

Michael Robertson

Register Of Claims

North Madison County Public Library System

Report Date: From 1/9/2007 To 2/12/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	39	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,496.11	1/24/2007	P/R ENDING 1/20/2007
			FICA	Payroll Deductions	\$1,212.53		
			Federal Taxes Withheld	Payroll Deductions	\$2,072.46		
			Medicare	Payroll Deductions	\$283.58		
				Total this claim	<u>\$5,064.68</u>		
0	89	EXPANETS	Operating Fund	Telephone & Telegraph	(\$137.64)	2/12/2007	TO REVERSE CHECK # 21436 DATED 5/21/2003-NEVER CASHED- AFTER THREE YEAR LIMIT
				Total this claim	<u>(\$137.64)</u>		
0	57	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	2/7/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,507.89		
			Operating Fund	Salary of Assistants	\$383.35		
			Operating Fund	Wages of Janitor	\$1,364.60		
				Total this claim	<u>\$19,813.54</u>		
0	58	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,515.77	2/7/2007	P/R ENDING 2/3/07
			FICA	Payroll Deductions	\$1,228.48		
			Federal Taxes Withheld	Payroll Deductions	\$2,099.09		
			Medicare	Payroll Deductions	\$287.29		
				Total this claim	<u>\$5,130.63</u>		
0	59	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$130.00	2/7/2007	P/R ENDING 2/3/07
				Total this claim	<u>\$130.00</u>		
0	25	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	1/10/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,864.35		
			Operating Fund	Wages of Janitor	\$971.70		
				Total this claim	<u>\$19,393.75</u>		
0	41	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$130.00	1/24/2007	P/R ENDING 1/20/2007
				Total this claim	<u>\$130.00</u>		
0	38	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	1/24/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,491.87		
			Operating Fund	Salary of Assistants	\$149.60		
			Operating Fund	Wages of Janitor	\$1,357.18		
				Total this claim	<u>\$19,556.35</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	31	GREAT-WEST RETIREMENT S	Annunty	Payroll Deductions	\$130.00	1/10/2007	P/R ENDING 1/6/2007
				Total this claim	\$130.00		
0	30	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,483.67	1/10/2007	P/R ENDING 1/6/2007
			FICA	Payroll Deductions	\$1,202.44		
			Federal Taxes Withheld	Payroll Deductions	\$2,171.25		
			Medicare	Payroll Deductions	\$281.23		
				Total this claim	\$5,138.59		
24170	35	AT&T	Operating Fund	Telephone & Telegraph	\$307.18	1/10/2007	SERVICE FOR ELWOOD
				Total this claim	\$307.18		
24171	37	BARBARA SNIPES	Operating Fund	Traveling Expense	\$65.92	1/10/2007	MILEAGE FOR DECEMBER
				Total this claim	\$65.92		
24172	36	KATIE BURRIS	Operating Fund	Traveling Expense	\$34.40	1/10/2007	MILEAGE
				Total this claim	\$34.40		
24173	32	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$995.73	1/10/2007	P/R ENDING 1/6/2007
				Total this claim	\$995.73		
24174	33	NANCY SUMNER	Operating Fund	Postage & UPS	\$6.90	1/10/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$12.21		
				Total this claim	\$19.11		
24175	34	VERIZON	Operating Fund	Telephone & Telegraph	\$75.35	1/10/2007	SERVICE FOR FRANKTON
				Total this claim	\$75.35		
24176	47	AT&T	Operating Fund	Telephone & Telegraph	\$135.58	1/24/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$135.58		
24177	49	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	1/24/2007	As per attached invoices.
				Total this claim	\$99.08		
24178	48	COURT SQUARE LEASING CO	Operating Fund	Equipment/Rental	\$179.16	1/24/2007	POSTAGE METER RENTAL
				Total this claim	\$179.16		
24179	55	CVS PHARMACY	Operating Fund	Operating Supplies	\$14.64	1/24/2007	As per attached invoices.
				Total this claim	\$14.64		
24180	45	ELWOOD CALL LEADER	Operating Fund	Elwood Period. & News.	\$97.20	1/24/2007	ONE YEAR SUBSCRIPTION - ELWOOD
				Total this claim	\$97.20		
24181	40	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,398.41	1/24/2007	P/R DEDUCTIONS FOR JANUARY
			County Taxes Withheld	Payroll Deductions	\$567.17		2007
				Total this claim	\$1,965.58		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24182	50	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,351.95	1/24/2007	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$348.51		
				Total this claim	\$1,700.46		
24183	51	INDIANA NEWSPAPERS, INC.	Operating Fund	Summitville Period. & Newsp.	\$143.00	1/24/2007	CHRONICLE-TRIBUNE ONE YEAR SUBSCRIPTION-SUMMITVILLE
				Total this claim	\$143.00		
24184	53	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$47.05	1/24/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$47.05		
24185	46	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$240.00	1/24/2007	SECURITY GUARD WEEKS ENDING 1/13/07 & 1/20/07
				Total this claim	\$240.00		
24186	52	JUSTIN PRUITT	F'nk Bldg Project Gift	Professional Services	\$75.00	1/24/2007	MUSIC FOR FRANKTON OPEN HOUSE
				Total this claim	\$75.00		
24187	43	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$967.95	1/24/2007	P/R ENDING 1/20/2007
				Total this claim	\$967.95		
24188	42	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$477.33	1/24/2007	HEALTH INSURANCE 2/1/2007-3/1/2007
			Operating Fund	Emp Cont Group Ins	\$4,716.58		
				Total this claim	\$5,193.91		
24189	44	POSTMASTER	Operating Fund	Postage & UPS	\$78.00	1/24/2007	STAMPS FOR FRANKTON
			Operating Fund	Postage & UPS	\$0.00		
				Total this claim	\$78.00		
24190	54	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$228.61	1/24/2007	SERVICE FOR FRANKTON & ELWOOD
			Operating Fund	Gas	\$925.18		
				Total this claim	\$1,153.79		
24191	56	VISA	F'nk Bldg Project Gift	Land Buildings Improvements	\$1,650.25	1/24/2007	As per attached invoices.
				Total this claim	\$1,650.25		
24192	51	AT&T	Operating Fund	Telephone & Telegraph	\$297.55	2/7/2007	SERVICE FOR ELWOOD
				Total this claim	\$297.55		
24193	52	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$15.93	2/7/2007	As per attached invoices.
				Total this claim	\$15.93		
24194	63	BURNETTE - DELLINGER INC.	Operating Fund	Official Bonds	\$200.00	2/7/2007	BOND RENEWAL-P BOHLANDER & D PRIESHOFF
				Total this claim	\$200.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24195	64	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$209.38	2/7/2007	As per attached invoices.
					Total this claim		
					\$209.38		
24196	65	COMMORLD	Rainy Day Fund	Land Buildings Improvements	\$5,802.99	2/7/2007	NETWORK CABLING FOR FRANKTON PROJECT
					Total this claim		
					\$5,802.99		
24197	66	EDUCATION NETWORKS OF A	Operating Fund	Telephone & Telegraph	\$57.00	2/7/2007	INTERNET ACCESS SERVICE
			St Technology Fund Gr	Telephone & Telegraph	\$703.00		
					Total this claim		
					\$760.00		
24198	67	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$120.00	2/7/2007	SECURITY GUARD WKS ENDING 1/27/07 & 2/3/07
					Total this claim		
					\$120.00		
24199	60	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$949.40	2/7/2007	P/R ENDING 2/3/07
					Total this claim		
					\$949.40		
24200	68	POSTMASTER	Operating Fund	Postage & UPS	\$0.00	2/7/2007	POSTAGE STAMPS - SUMMITVILLE
			Operating Fund	Postage & UPS	\$78.00		
					Total this claim		
					\$78.00		
24201	69	TOWN OF FRANKTON	Operating Fund	Electricity	\$101.16	2/7/2007	SERVICE FOR FRANKTON
			Operating Fund	Water	\$13.00		
			Operating Fund	Waste Disposal Services	\$9.33		
					Total this claim		
					\$123.49		
24202	70	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$195.47	2/7/2007	SERVICE FOR FRANKTON & SUMMITVILLE
			Operating Fund	Gas	\$247.81		
					Total this claim		
					\$443.28		
24203	71	VERIZON	Operating Fund	Telephone & Telegraph	\$200.39	2/7/2007	SERVICE FOR FRANKTON PLUS LINE CHANGES FOR NEW BUILDING
					Total this claim		
					\$200.39		
24204	85	ALLSOURCE TELECOM	Rainy Day Fund	Land Buildings Improvements	\$1,329.00	2/12/2007	TELEPHONE SYSTEM - FRANKTON
			F'nk Bldg Project Gift	Land Buildings Improvements	\$1,359.00		
					Total this claim		
					\$2,688.00		
24205	72	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	2/12/2007	As per attached invoices.
					Total this claim		
					\$47.00		
24206	73	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	2/12/2007	SERVICE CONTRACT FOR FEBRUARY & MEMORY STICKS
			Operating Fund	Operatng Supplies	\$111.00		
					Total this claim		
					\$230.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24207	113	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,619.37	2/12/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$1,229.47		
			Operating Fund	Elwood YA	\$412.98		
			Operating Fund	Frankton	\$976.21		
			Operating Fund	Summitville	\$660.86		
			Operating Fund	Elwood AV	\$12.07		
				Total this claim	\$5,910.96		
24208	74	CENTURION TECHNOLOGIES,	Operating Fund	Techology Software	\$85.98	2/12/2007	CENTURION GUARD & CONERSTONE MAINTENANCE AGREEMENTS
				Total this claim	\$85.98		
24209	75	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$96.07	2/12/2007	LIGHT BULBS
				Total this claim	\$96.07		
24210	76	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$1,274.80	2/12/2007	ENGINEER SUPPORT FOR FRANKTON
				Total this claim	\$1,274.80		
24211	77	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$101.12	2/12/2007	As per attached invoices.
				Total this claim	\$101.12		
24212	78	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$564.12	2/12/2007	ELECTRICAL REPAIRS - ELWOOD
				Total this claim	\$564.12		
24213	114	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$50.00	2/12/2007	SNOW REMOVEL - FRANKTON - 2/7/07
				Total this claim	\$50.00		
24214	79	DEMCO	F'nk Bldg Project Gift	Furniture & Equipment	\$821.92	2/12/2007	As per attached invoices.
			Operating Fund	Operating Supplies	\$129.85		
				Total this claim	\$951.77		
24215	81	ECKSTEIN'S HOUSE OF TROP	F'nk Bldg Project Gift	Furniture & Equipment	\$210.00	2/12/2007	PLAQUES - FRANKTON
				Total this claim	\$210.00		
24216	80	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$25.00	2/12/2007	SERVICE FIRE EXTINGUISHERS
			Operating Fund	Professional Services	\$49.50		
				Total this claim	\$74.50		
24217	82	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$218.46	2/12/2007	As per attached invoices.
			Operating Fund	Operating Supplies	\$92.58		
				Total this claim	\$311.04		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24218	83	FOUR STAR PRINTING	F'nk Bldg Project Gift	Stationary & Supplies	\$118.00	2/12/2007	OPEN HOUSE FLYER-FRANKTON
				Total this claim	<u>\$118.00</u>		
24219	84	GAYLORD BROS.	Operating Fund	Operating Supplies	\$61.73	2/12/2007	SPINE LABELS
				Total this claim	<u>\$61.73</u>		
24220	86	HIGHSMITH CO.,INC.	F'nk Bldg Project Grant	Furniture & Equipment	\$421.01	2/12/2007	CHILDREN'S ADJUSTABLE HEIGHT FOLDING TABLES - FRANKTON
				Total this claim	<u>\$421.01</u>		
24221	87	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$117.42	2/12/2007	As per attached invoices.
			Operating Fund	Postage & UPS	\$11.49		
			Operating Fund	Furniture & Equipment	\$239.99		
				Total this claim	<u>\$368.90</u>		
24222	115	JAMIE B. SCOTT	Operating Fund	Traveling Expense	\$131.20	2/12/2007	MILEAGE
				Total this claim	<u>\$131.20</u>		
24223	96	KATIE BURRIS	Operating Fund	Traveling Expense	\$19.20	2/12/2007	As per attached invoices.
				Total this claim	<u>\$19.20</u>		
24224	112	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$63.00	2/12/2007	As per attached invoices.
			Operating Fund	Automation	\$63.00		
			Operating Fund	2006 Encumbrances	\$8,122.00		
			Operating Fund	Book Processing	\$356.00		
			Operating Fund	Book Processing	\$181.00		
			Operating Fund	Book Processing	\$181.00		
				Total this claim	<u>\$8,966.00</u>		
24225	88	LIBRARY STORE INC., THE	F'nk Bldg Project Gift	Furniture & Equipment	\$686.24	2/12/2007	CHILDREN'S OAK TABLE & CHAIRS - FRANKTON
			Operating Fund	Book Processing	\$252.12		
				Total this claim	<u>\$938.36</u>		
24226	90	LTD COMMODITIES	Gift	Operating Supplies	\$31.98	2/12/2007	FLATWARE - FRANKTON
				Total this claim	<u>\$31.98</u>		
24227	93	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$8.16	2/12/2007	As per attached invoices.
				Total this claim	<u>\$8.16</u>		
24228	94	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$81.60	2/12/2007	COURT RULES
				Total this claim	<u>\$81.60</u>		
24229	91	McCORMACK PRINTING IMPR	F'nk Bldg Project Gift	Stationary & Supplies	\$302.00	2/12/2007	BOOKMARKS & INVITATIONS - FRANKTON
				Total this claim	<u>\$302.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24230	95	MIDWEST TAPE	Operating Fund	Frankton AV	\$480.78	2/12/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$901.55		
			Operating Fund	Summitville AV	\$180.92		
			Total this claim		\$1,563.25		
24231	92	MOVIE LICENSING USA	Operating Fund	Elwood Children's Programing	\$120.00	2/12/2007	ANNUAL COPYRIGHT COMPLIANCE SITE LICENSE 2/15/07-2/14/08
			Operating Fund	Elwood Adult Programing	\$120.00		
			Operating Fund	Frankton Programing	\$120.00		
			Operating Fund	Summitville Programing	\$120.00		
Total this claim		\$480.00					
24232	97	ORIENTAL TRADING COMPAN	Operating Fund	Summitville Programing	\$47.60	2/12/2007	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$96.18		
			Total this claim		\$143.78		
24233	98	QUILL CORPORATION	Operating Fund	Office Supplies	\$580.83	2/12/2007	As per attached invoices.
			Operating Fund	Frankton Programing	\$120.85		
			Total this claim		\$701.68		
24234	99	RADIO SHACK	Operating Fund	Technology Equipment	\$26.99	2/12/2007	USB CABLE
			Total this claim		\$26.99		
24235	100	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$10.00	2/12/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$12.43		
			Operating Fund	Equipment/Rental	\$50.94		
			F'nk Bldg Project Gift	Furniture & Equipment	\$449.40		
Total this claim		\$522.77					
24236	101	ROBBIE FIELDS	Operating Fund	Professional Services	\$100.00	2/12/2007	SNOW REMOVAL - SUMMITVILLE - JANUARY 21, 2007-FEBRUARY 6 & 7
			Total this claim		\$100.00		
24237	102	SALLEE SNOW REMOVEL	Operating Fund	Professional Services	\$50.00	2/12/2007	SNOW REMOVEL - FRANKTON - 1/21/07
			Total this claim		\$50.00		
24238	103	SARAH McELFRESH	Operating Fund	Traveling Expense	\$103.20	2/12/2007	MILEAGE
			Total this claim		\$103.20		
24239	104	SERVICE MASTER	Rainy Day Fund	Land Buildings Improvements	\$357.84	2/12/2007	FINISHING & BUFFING OF FLOOR AT FRANKTON
			Total this claim		\$357.84		
24240	105	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$89.76	2/12/2007	As per attached invoices.
			Total this claim		\$89.76		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24241	106	STATE CHEMICAL MANUFACT	Operating Fund	Operating Supplies	\$596.20	2/12/2007	ICE MELT - CLEANING SUPPLIES
			Operating Fund	Cleaning & Sanitation Supplies	\$293.93		
				Total this claim	<u>\$890.13</u>		
24242	107	STEVE SCOTT	Operating Fund	Professional Services	\$250.00	2/12/2007	SNOW REMOVAL - ELWOOD
				Total this claim	<u>\$250.00</u>		
24243	108	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$69.54	2/12/2007	As per attached invoices.
				Total this claim	<u>\$69.54</u>		
24244	110	U.S. TOY CO/CONSTRUCTIVE	Gift	Elwood Children's Programing	\$9.90	2/12/2007	PROGRAMMING SUPPLIES
			Operating Fund	Elwood Children's Programing	\$95.47		
				Total this claim	<u>\$105.37</u>		
24245	109	UPDEGRAFF FURNITURE	Fnk Bldg Project Gift	Furniture & Equipment	\$199.95	2/12/2007	SOFA TABLE - FRANKTON
				Total this claim	<u>\$199.95</u>		
24246	111	YEARBOOK PAYMENT SERVI	Operating Fund	Elwood Indiana Room	\$47.00	2/12/2007	2007 ELWOOD HIGH SCHOOL YEARBOOK
				Total this claim	<u>\$47.00</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$128,533.41

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, February 12, 2007






Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12 day of February, 2007.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.



STATE OF INDIANA

Roberta Brooker, Interim Director

Mitchell E. Daniels, Jr., Governor

INDIANA STATE LIBRARY
140 North Senate Avenue
Indianapolis, IN 46204
Phone: (317) 232-3675
Fax: (317) 232-3728
TDD: (317) 232-7763

January 19, 2007

Ms. Jamie B. Scott
316 S. Howard Street
Summitville, IN 46070

Dear Ms. Scott:

This letter acknowledges receipt of your certification application, fee and supporting documentation.

Certificates will be issued following the Indiana Library & Historical Board meeting on February 9, 2007. If you have any questions regarding the process, please contact me at ehuffman@statelib.lib.in.us, 317-232-3681 or 800-451-6028 (in Indiana only).

Sincerely,

A handwritten signature in cursive script that reads "Edythe Huffman".

Edythe S. Huffman
Public Library/Certification Consultant

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	JAN 2006	JAN 2007	AMOUNT OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	3158	3233	75	2%	3233
JUVENILE	2691	2509	-182	-7%	2509
Y. A.	190	186	-4	-2%	186
PERIOD.	419	550	131	31%	550
AUDIO	176	288	112	64%	288
VIDEO	3844	3196	-648	-17%	3196
TOTAL	10478	9962	-516	-5%	9962

FRANKTON					
ADULT	906	749	-157	-17%	749
JUVENILE	668	591	-77	-12%	591
Y. A.	55	67	12	22%	67
PERIOD.	341	222	-119	-35%	222
AUDIO	28	48	20	71%	48
VIDEO	1699	1076	-623	-37%	1076
TOTAL	3697	2753	-944	-26%	2753

HAZELBAKER					
ADULT	654	764	110	17%	764
JUVENILE	343	360	17	5%	360
Y. A.	80	48	-32	-40%	48
PERIOD.	183	144	-39	-21%	144
AUDIO	32	23	-9	-28%	23
VIDEO	798	866	68	9%	866
TOTAL	2090	2205	115	6%	2205

SYSTEM					
ADULT	4718	4746	28	1%	4746
JUVENILE	3702	3460	-242	-7%	3460
Y. A.	325	301	-24	-7%	301
PERIOD.	943	916	-27	-3%	916
AUDIO	236	359	123	52%	359
VIDEO	6341	5138	-1203	-19%	5138
TOTAL	16265	14920	-1345	-8%	14920

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9688	1618	1208
REF.	89	34	20
ASSITS.	882	179	580
COMP.	2428	135	362
PROG. A.	0	1 - 200	1 - 15
J.	36 - 325	1 - 15	2 - 3

TECH SERVICE PROCESSED 697 ITEMS AND WITHDREW 257 ITEMS

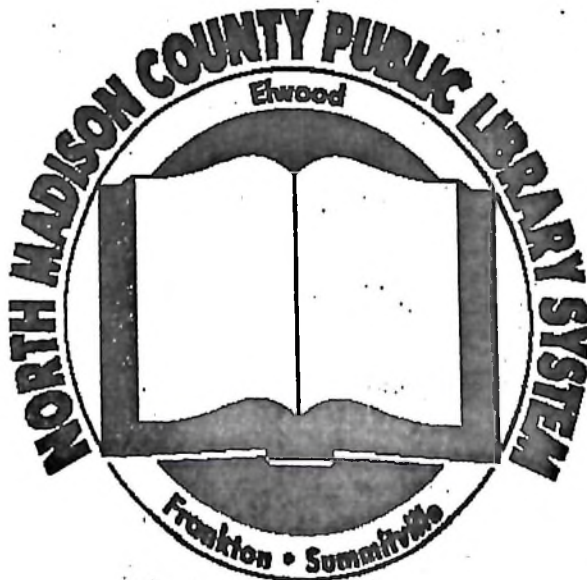
**LONG RANGE PLAN
2005-2007**

**NORTH MADISON COUNTY
PUBLIC LIBRARY SYSTEM**

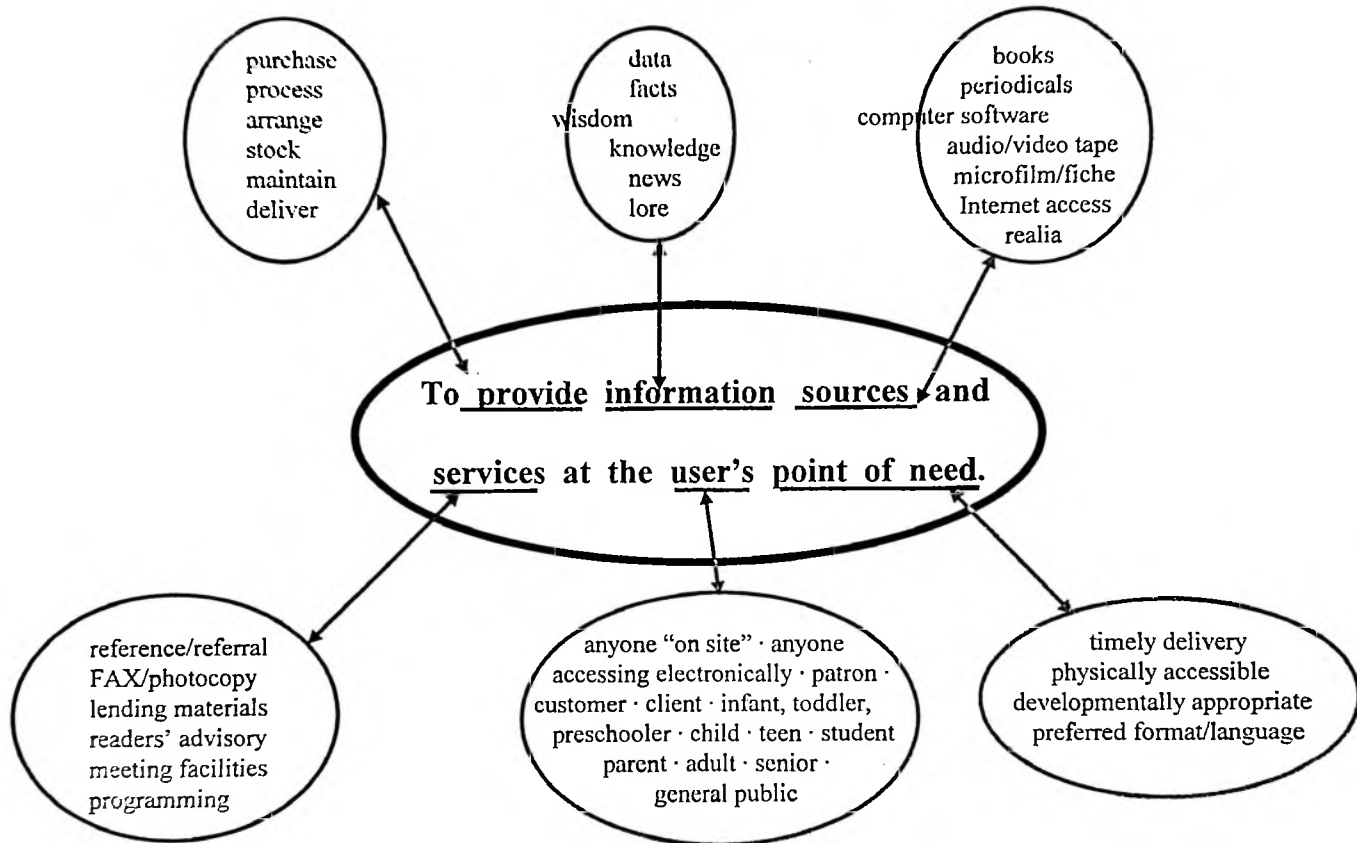
Adopted by the
NMCPLS Board of Trustees
November 8, 2004

MISSION STATEMENT

*To provide information sources and services
at the user's point of need.*



NMCPLS Mission



NMCPLS LONG-RANGE PLAN 2005-2007

NMCPLS MISSION: To provide information sources and services at the user's point of need.

The North Madison County Public Library System is comprised of three facilities—each located in a separate community. The Elwood Public Library serves as the central facility and provides support to each of two branches—Frankton Community Library, and the Ralph E. Hazelbaker Library in Summitville. Each library serves as the information center of the community, just as the free public library serves as the cornerstone of our democratic society. If the populace is to govern itself wisely and develop its full potential, then individuals must avail themselves of a free public library.

The public library has special importance for the individual. Each one approaches it with a unique background, utilizes it at one's own pace, and derives benefits from it to the full extent of one's needs, desires and capacities. NMCPLS is committed to providing the widest diversity of views and expressions, without restriction, and to upholding the American Library Association Library Bill of Rights.

While NMCPLS recognizes its primary responsibility to its own constituency, it is also committed to cooperative sharing of resources and services with other agencies for the mutual benefit of all. Residents of five townships are served by the system – Pipe Creek, Duck Creek, Boone, Van Buren, and Lafayette. In addition, NMCPLS supports the educational mission of the following public school districts: Elwood Community Schools Corporation, Frankton-Lapel Community Schools and Madison-Grant School Corporation.

NMCPLS operates under Indiana State Laws IC 20-14, IC 4-23-7 and 7.1. These laws provide for a seven-member Board of Trustees to govern the library system by setting policy. Trustees employ an administrator for the system and individual managers who oversee day-to-day operation of facilities. In addition to compliance with State law, an effort is made to see that NMCPLS meets or exceeds standards established by the Indiana Library and Historical Board. All decisions and activities of NMCPLS are predicated on accountability to its tax-paying citizens.

Goals: Desired end results, generally after three or more years

Objectives: Specific and measurable targets for accomplishing goals.

Activities: Tasks to be performed.

Evaluation: Methods used to measure results and ensure accountability.

SWOT: Strengths, Weaknesses, Opportunities, Threats.

Collaborative relationship: differs from routine "programming," in that a collaborative relationship is regular, recurring partnership activities which are mutually beneficial.

Goal I. Mission Support & Organizational Development

- A. Expand the Frankton Community Library facility.
- B. Increase number of registered borrowers.
- C. Provide access to current material and information.

Goal II. Optimum Community Literacy

- A. Accommodate information technology access & training. (See also NMCPLS Technology Plan, 2005-2007)
- B. Provide well-trained staffs to better respond to demands and interests of the NMCPLS public.

2005-2007

I.A. *Objective:* Expand the Frankton Community Library facility by building a new facility.

Activities: Establish timetable for building and finalize course of action including funding for the project.

Evaluation: Architect will help establish timetable. Board and Director will compile and establish funding available. Completed facility no later than June 2006.

I.B. *Objective:* Increase number of registered borrowers.

Activities: Promote registration of new patrons, especially through programming & local media coverage of library services.

Evaluation: Subtract total number of registrations on Dec. 31st of each year from total on Jan. 1st of each year to obtain net gain.

I.C. *Objective:* Make available to patrons more materials including fiction, nonfiction, DVD/VHS, CD's and genealogy.

Activities: Keep statistical information relating to circulation.

Evaluation: Compare stats on circulation to prior year.

II.A. *Objective:* Accommodate information technology access & training.

Activities: IT Mgr will continue to assess patron and staff needs regarding emerging technologies & report to Director.

Evaluation: By May 31 of each year due to potential impact on budget preparation.

II.B. *Objective:* Provide regular training for all staff.

Activities: Staff will be assessed regularly on knowledge of how to retrieve information from both print and electronic sources.

Evaluation: Quick Survey form for public responses in regard to help from staff at the NMCPLS libraries.

Agenda

March 12, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
 - a. Lehman's quote for radiant heaters
- New Business
 - 1. Roof and Ceiling at Hazelbaker Library
- Director's Report
- Adjournment

***** -COMM. JOURNAL- ***** DATE MAR-03-2007 TIME 17: 51 *****

MODE = MEMORY TRANSMISSION START=194-03-07:34 END=194-03-07:37

FILE NO.=811

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	FILE NO.	DESCRIPTION
001	OK	<01>	FRANKTON	001-001	00000001
002	OK	<02>	SUMMITVILLE	001-001	00000001

***** -ELWOOD LIBRARY*****

Agenda

March 12, 2007

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Board of Trustees

Elwood Public Library

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March 12, 2007

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Board of Trustees

Elwood Public Library

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*Please publish
Friday or Saturday
and again on
Monday.*

*Friday or Saturday
and again on
Monday.*

Agenda

March 12, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

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- Adjournment

*Please publish
Friday or Saturday
and again on
Monday.*

NORTH MADISON COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Meeting

March 12, 2007

5:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm on Monday, March 12, 2007 in the meeting room of the Elwood Public Library. No executive session was held.

CALL FOR QUORUM

Present were members Kevin Sipe, Dan Prieshoff, Bette Dalzell, Pam Bohlander, Betty Caldwell and Mike Robertson. Also in attendance were Director Jamie Scott and Diana Shepard.

MINUTES

Minutes from the February 12, 2007 regular meeting were approved after a motion was made by Pam Bohlander, seconded by Betty Caldwell and voted on by the members.

CLAIMS REGISTER AND CHECKS

The members signed the claims register in the amount of \$84,138.74 and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton

Lehman's quote for radiant heaters

An estimate has been received from Lehman's Mechanical in the amount of \$1,820.00. It includes one surface radiant heater for the entry way in the amount of \$795.00; three ceiling panel radiant heaters for the meeting room and restrooms at \$295.00 each for a total of \$885.00; and four wall thermostats at \$35.00 each for a total of \$140.00. An estimate from Harris Electric has not been received; however, it is estimated that the total cost to install the heaters would be between \$3,000 and \$5,000. After discussion, it was decided to wait until summer to see how the air conditioner system performs before anything is done about the heaters.

Don Myers has stated that at this time, there are still too many unfinished issues to present their final billing. There is an ice problem at the book drop. Possible solutions were discussed. They included running an underground drainage pipe to divert the water away from the book drop area and installing heat cable in the gutter and downspout that could be turned on when needed. No decision was made at this time. The new water heater keeps tripping the breaker when the sink in the mechanical room is used.

NEW BUSINESS

Roof and Ceiling at Hazelbaker Library

In February 20, 2007 Family Davidson reported that the roof at Summitville was leaking. The roof was checked and it seemed to be fine. Then the water started dripping, slowly and the ceiling started bulging. David Idelwine was called to look at the problem. He determined that snow had blown in the attic through the ridge vents and when the sun started melting that is when the water damage occurred. The ridge vents were torn. Cook Electric looked at the lights and has determined there is no damage to them. He gave an estimate in the amount of \$320.00 to take down the two lights in the damaged area and put them back up when the repairs are made. Three quotes have been received to repair and paint the damaged area of the ceiling. They are from Schom Construction in the amount of \$1,685.75; WM. Bugby in the amount of \$4,188.00; and Dennis Mallernee Painting and Plastering the amount of \$1,614.00. A motion was made to accept the quotes from Dennis Mallernee and Cook Electric and the repairs be made after the roof is fixed. Pam Bohlander made a second and the motion carried. The quotes will be turned in to the insurance company; we have a \$500.00 deductible. Quotes are to be sought to install a new roof. The quotes should include removing the old shingles and re-roofing just the old part of the building and separate quotes to remove the old shingles and re-roofing the entire building. The old shingles need to be removed so the sheathing can be checked. The quote should also include installing new vents. It was suggested using rubber membranes in the valleys.

DIRECTOR'S REPORT

Frankton is now having story time on Thursday and the children really like Mary Hendrick. The Winter Carnival was held at Elwood, all had a great time. The 2007 budget has not been approved. The director has received her temporary certificate. Katie Burris has been working on a new library brochure, it was presented. Changes have been made to the PAC. They include changing the Frankton address, changing the book location to read Summitville instead of Hazelbaker and changing the coloring so all pages would be the same. The changes were shown to the board members.

With no objections the meeting was adjourned.

Bette Dalzell
Bette Dalzell, Secretary

Pam Bohlander

Kevin Sipe

Betty Caldwell

Michael Robertson

Leg E Davidson

Dan Prieshoff

Register Of Claims

North Madison County Public Library System

Report Date: From 2/13/2007 To 3/12/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	130	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	3/7/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,497.32		
			Operating Fund	Salary of Assistants	\$374.00		
			Operating Fund	Wages of Janitor	\$1,313.08		
				Total this claim	\$19,742.10		
0	131	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,510.30	3/7/2007	P/R ENDING 3/3/07
			FICA	Payroll Deductions	\$1,224.03		
			Federal Taxes Withheld	Payroll Deductions	\$2,147.86		
			Medicare	Payroll Deductions	\$286.27		
				Total this claim	\$5,168.46		
0	126	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$130.00	2/21/2007	P/R ENDING 2/17/07
				Total this claim	\$130.00		
0	124	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,497.55	2/21/2007	P/R ENDING 2/17/07
			FICA	Payroll Deductions	\$1,213.70		
			Federal Taxes Withheld	Payroll Deductions	\$2,138.32		
			Medicare	Payroll Deductions	\$283.85		
				Total this claim	\$5,133.42		
0	123	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	2/21/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,374.93		
			Operating Fund	Salary of Assistants	\$374.00		
			Operating Fund	Wages of Janitor	\$1,268.88		
				Total this claim	\$19,575.51		
0	132	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	3/7/2007	P/R ENDING 3/3/07
				Total this claim	\$155.00		
24247	116	JD DESIGNS, INC.	F'nk Bldg Project Gift	Furniture & Equipment	\$657.00	2/13/2007	BLINDS AT FRANKTON
				Total this claim	\$657.00		
24248	117	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	2/21/2007	As per attached invoices.
				Total this claim	\$99.08		
24249	125	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,431.24	2/21/2007	PAYROLL DEDUCTIONS FOR
			County Taxes Withheld	Payroll Deductions	\$528.84		FEBRUARY
				Total this claim	\$1,960.08		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24250	118	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$401.20	2/21/2007	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$401.20</u>		
24251	119	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$45.03	2/21/2007	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$45.03</u>		
24252	122	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$45.00	2/21/2007	SECURITY GUARD WEEKS ENDING 2/10/07 & 2/17/07
				Total this claim	<u>\$45.00</u>		
24253	128	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,038.71	2/21/2007	P/R ENDING 2/17/07
				Total this claim	<u>\$1,038.71</u>		
24254	127	MEDICAL MUTUAL OF OHIO	Insurance Operating Fund	Payroll Deductions Emp Cont Group Ins	\$436.06 \$3,125.29	2/21/2007	MEDICAL INSURANCE 3/1/07 - 4/1/07
				Total this claim	<u>\$3,561.35</u>		
24255	120	NANCY SUMNER	Operating Fund Operating Fund Operating Fund	Postage & UPS Operating Supplies Fuel, Oil and Lubricants	\$13.95 \$11.00 \$2.98	2/21/2007	PETTY CASH REIMBURSEMENT
				Total this claim	<u>\$27.93</u>		
24256	121	VECTREN ENERGY DELIVERY	Operating Fund Operating Fund	Gas Gas	\$1,306.16 \$856.17	2/21/2007	SERVICE FOR ELWOOD & frankton
				Total this claim	<u>\$2,162.33</u>		
24257	129	VISA	F'nk Bldg Project Gift F'nk Bldg Project Gift Operating Fund Operating Fund Rainy Day Fund	Furniture & Equipment Operating Supplies Elwood Children's Programing Elwood Children's Programing Furniture & Equipment	\$649.25 \$34.76 \$37.38 \$5.09 \$32.04	2/21/2007	As per attached invoices.
				Total this claim	<u>\$758.52</u>		
24258	140	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$14.67	3/7/2007	As per attached invoices.
				Total this claim	<u>\$14.67</u>		
24259	135	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$390.00	3/7/2007	QUARTER LEASE - KONICA COPIER
				Total this claim	<u>\$390.00</u>		
24260	136	BARBARA SNIPES	Operating Fund	Traveling Expense	\$88.16	3/7/2007	MILEAGE FOR JANUARY & FEBRUARY
				Total this claim	<u>\$88.16</u>		
24261	137	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$215.34	3/7/2007	As per attached invoices.
				Total this claim	<u>\$215.34</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24262	138	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$275.00	3/7/2007	FRANKTON SNOW REMOVAL 2/7/07-2/16/07-2/18/07
Total this claim					<u>\$275.00</u>		
24263	145	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$113.85	3/7/2007	QUARTERLY LIFE INSURANCE PREMIUM- 3/1-6/1/07
Total this claim					<u>\$113.85</u>		
24264	141	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,230.48	3/7/2007	SERVICE FOR ELWOOD
Total this claim					<u>\$1,230.48</u>		
24265	134	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$120.00	3/7/2007	SECURITY GUARD WEEKS ENDING 2/24/07 & 3/3/07
Total this claim					<u>\$120.00</u>		
24266	133	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,061.68	3/7/2007	P/R ENDING 3/3/07
Total this claim					<u>\$1,061.68</u>		
24267	142	MADISON-GRANT HIGH SCHO	Operating Fund	Summitville	\$38.00	3/7/2007	2007 YEARBOOK
Total this claim					<u>\$38.00</u>		
24268	139	TOWN OF FRANKTON	Operating Fund	Electricity	\$334.90	3/7/2007	FINAL BILL FOR 107 SIGLER STREET & BILL FOR 102 CHURCH STREET
			Operating Fund	Water	\$26.00		
			Operating Fund	Waste Disposal Services	\$21.35		
Total this claim					<u>\$382.25</u>		
24269	143	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$307.40	3/7/2007	SERVICE FOR SUMMITVILLE
Total this claim					<u>\$307.40</u>		
24270	144	VERIZON	Operating Fund	Telephone & Telegraph	\$251.09	3/7/2007	As per attached invoices.
Total this claim					<u>\$251.09</u>		
24271	146	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	3/12/2007	As per attached invoices.
Total this claim					<u>\$47.00</u>		
24272	147	ASI-MODULEX	Rainy Day Fund	Furniture & Equipment	\$35.68	3/12/2007	INTERIOR RESTROOM SIGN - FRANKTON
Total this claim					<u>\$35.68</u>		
24273	178	BAKER & TAYLOR	Operating Fund	Land Buildings Improvements	\$0.00	3/12/2007	As per attached invoices.
			Operating Fund	Elwood Adult	\$2,158.52		
			Operating Fund	Elwood Childrens	\$778.76		
			Operating Fund	Elwood YA	\$280.43		
			Operating Fund	Frankton	\$1,084.91		
			Operating Fund	Summitville	\$755.69		
Total this claim					<u>\$5,058.31</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24274	148	BERNAN ASSOCIATES	Operating Fund	Elwood Adull	\$45.00	3/12/2007	2007 ZIP CODE DIRECTORY
Total this claim					\$45.00		
24275	149	CHESTER INFORMATION TEC	Operating Fund	Technology Equipment	\$1,073.00	3/12/2007	CISCO FIREWALL - SCANNER
			Fnk Bldg Project Gift	Technology Equipment	\$251.00		
			Operating Fund	Professional Services	\$345.00		
Total this claim					\$1,669.00		
24276	151	CINTAS CORPORATION #716	Operating Fund	Operating Supplies	\$314.91	3/12/2007	FOUR FLOOR MATS FOR SUMMITVILLE
Total this claim					\$314.91		
24277	150	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$51.30	3/12/2007	MONTHLY DELIVERY
Total this claim					\$51.30		
24278	152	DEMCO	Operating Fund	Summitville Programing	\$37.81	3/12/2007	As per attached invoices.
			Gift	Summitville Programing	\$59.34		
			Fnk Bldg Project Gift	Frankton Programing	\$311.24		
			Fnk Bldg Project Gift	Furniture & Equipment	\$180.36		
Total this claim					\$588.75		
24279	154	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$703.00	3/12/2007	MONTHLY INTERNETT ACCESS SERVICE
			Operating Fund	Telephone & Telegraph	\$57.00		
Total this claim					\$760.00		
24280	153	ELWOOD CHAMBER OF COM	Gift	Operating Supplies	\$200.00	3/12/2007	LIGHT POKE BANNER SPONSORSHIP
Total this claim					\$200.00		
24281	155	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$91.96	3/12/2007	CLEANING SUPPLIES
Total this claim					\$91.96		
24282	156	GAYLORD BROS.	Operating Fund	Operating Supplies	\$75.62	3/12/2007	As per attached invoices.
Total this claim					\$75.62		
24283	157	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$71.71	3/12/2007	MICE AND ADAPTER CABLE
Total this claim					\$71.71		
24284	158	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$213.20	3/12/2007	As per attached invoices.
Total this claim					\$213.20		
24285	159	JAMIE B. SCOTT	Operating Fund	Traveling Expense	\$66.80	3/12/2007	MILEAGE
Total this claim					\$66.80		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24286	160	LANDMARK AUDIOBOOKS	Operating Fund	Frankton AV	\$1,776.00	3/12/2007	ELWOOD AUDIO DISK ANNUAL LEASE - FRANKTON AUDIO DISK ANNUAL LEASE
			Operating Fund	Elwood AV	\$1,920.00		
Total this claim					<u>\$3,696.00</u>		
24287	161	LEHMAN'S INC.	Operating Fund	Professional Services	\$1,398.77	3/12/2007	HVAC REPAIRS-ELWOOD
Total this claim					<u>\$1,398.77</u>		
24288	162	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$50.00	3/12/2007	1ST QUARTER TRASH SERVICE - FRANKTON
Total this claim					<u>\$50.00</u>		
24289	163	MARK BUTTERFIELD	Operating Fund	Elwood Adult	\$43.00	3/12/2007	HOOSIER PAINTERS OF THE 21ST CENTURY
			Operating Fund	Frankton	\$43.00		
Total this claim					<u>\$86.00</u>		
24290	164	MARSH SUPERMARKET	Gift	Elwood Children's Programing	\$31.98	3/12/2007	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$5.56		
Total this claim					<u>\$37.54</u>		
24291	165	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$163.30	3/12/2007	As per attached invoices.
Total this claim					<u>\$163.30</u>		
24292	166	MIDWEST TAPE	Operating Fund	Frankton AV	\$372.85	3/12/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$1,175.41		
			Operating Fund	Summitville AV	\$152.93		
Total this claim					<u>\$1,701.19</u>		
24293	167	ORIENTAL TRADING COMPAN	Operating Fund	Frankton Programing	\$47.85	3/12/2007	FRANKTON PROGRAMMING
Total this claim					<u>\$47.85</u>		
24294	168	PERF-TURF LAWN SERVICE	Operating Fund	Professional Services	\$225.00	3/12/2007	LAWN CONTROL CARE - ELWOOD
Total this claim					<u>\$225.00</u>		
24295	169	PROQUEST INFORMATION &	Operating Fund	Elwood Period. & News.	\$273.70	3/12/2007	ELWOOD CALL LEADER MICROFILM
Total this claim					<u>\$273.70</u>		
24296	170	QUILL CORPORATION	Operating Fund	Office Supplies	\$368.70	3/12/2007	As per attached invoices.
Total this claim					<u>\$368.70</u>		
24297	171	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$55.45	3/12/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$38.63		
			Operating Fund	Equipment/Rental	\$50.94		
Total this claim					<u>\$145.02</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24298	172	ROBBIE FIELDS	Operating Fund	Professional Services	\$50.00	3/12/2007	SNOW REMOVAL 2/14/07 - SUMMITVILLE
Total this claim					<u>\$50.00</u>		
24299	173	SCHOLASTIC LIBRARY PUBLI	Operating Fund	Summitville	\$203.62	3/12/2007	BOOKS
			Operatng Fund	Frankton	\$699.00		
Total this claim					<u>\$902.62</u>		
24300	174	STEVE SCOTT	Operating Fund	Professional Services	\$210.00	3/12/2007	SNOW REMOVAL 2/14/07 & 2/18/07 - ELWOOD
Total this claim					<u>\$210.00</u>		
24301	176	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.10	3/12/2007	STANDING ORDER
Total this claim					<u>\$83.10</u>		
24302	175	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$116.68	3/12/2007	As per attached invoices.
Total this claim					<u>\$116.68</u>		
24303	177	USI, INC	Operating Fund	Operating Supplies	\$145.39	3/12/2007	LAMINATING FILM
Total this claim					<u>\$145.39</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$84,138.74

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, March 09, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12 day of March, 2007.

<u>Amelia Leland</u>	<u>Kevin Dipe</u>	_____
<u>Betty Caddwell</u>	<u>Dan Fienhoff</u>	_____
<u>Michael Robertson</u>	<u>Bruce Duggill</u>	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.



SERVICE REPAIR ESTIMATE

765.644.4700 • 800.439.8065 • 765.644.8699 FAX
 1023 WEST 38TH STREET
 ANDERSON, IN 46013
 www.lehmansmechanical.com

CUSTOMER: MYERS CONSTRUCTION MGMT

DATE: March 9, 2007 T&M QUOTE

ADDRESS: FOR FRANKTON LIBRARY

PHONE: 317-773-3590

SUPPLY ELECTRIC HEATERS FOR ENTRY WAY, TWO REST ROOMS AND ONE STORAGE ROOM. QUOTE DOES NOT INCLUDE ANY INSTALLATION.

ESTIMATED MATERIALS AND PARTS			
QUANTITY	PART	PRICE	TOTAL
1	SURFACE MOUNT CEILING HEATER FOR ENTRY WAY	\$795.00	\$ 795.00
3	CEILING PANEL HEATERS	\$295.00	\$ 885.00
4	WALL THERMOSTATS	\$35.00	\$ 140.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
	Sales Tax		

OTHER CHARGES			
EPA COMPLIANCE		PERMITS & PARKING	
RIGGING OR CRANE		SECONDARY TECH	
TRAVEL		MISC.	

LABOR ESTIMATE	HOURS	RATE	TOTAL
PRIMARY TECH			\$ 0.00
SECONDARY TECH			\$ 0.00
NON-SKILLED			\$ 0.00

TOTAL ESTIMATED COST OF REPAIRS: \$1820.00

Submitted By: JILL BEHNY, SERVICE ADMINISTRATOR

This is an **ESTIMATE ONLY**. All repairs are on a time and material basis only. We have prepared this estimate to give you an idea of what we estimate the costs will be for repairs. Your actual charges may vary depending on the actual amount of labor and materials required to complete the repairs. You may also require other repairs that are not identified at this time. Your charges will be based on the actual labor, materials, and other charges that are provided on your behalf.

We accept this estimate and give permission to proceed with service/repairs. We agree to pay all charges under the normal terms and conditions of Lehman's Inc. Signature _____ Date _____	We decline this estimate. Do not proceed with service/repairs. Signature _____ Date _____
--	---

Dennis Mallernee Painting and Plastering, Inc.

Estimate

DATE	2/25/2007
------	-----------

905 West 37th Street
 Anderson, IN. 46013
 Phone: (765) 644-4873
 FAX: (765) 644-4874

Name / Address
Summitville Library 1013 W. Church Summitville, In 46070

TERMS	PROJECT NAME
On completion	

Description	Total
Water Damage:	
Ceiling:	50.00
Remove two lights	150.00
Remove damaged area	125.00
Insulate damaged area only	200.00
Install board and patch smooth	100.00
Spray texture	540.00
Prime patches, paint ceiling complete to match	50.00
Reinstall two lights	130.00
Cover and uncover, remove debris	1,345.00
sub total	269.00
Clerical and supervision	

Thank you for choosing Dennis Mallernee Painting and Plastering. We look forward to your business.

Total	\$1,614.00
--------------	-------------------

Unpaid bills shall accrue interest at 18% per annum; contractor shall be entitled to collect attorney fees, costs, and expenses in the event of default. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge beyond original estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance and permits. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: [Signature]

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified and payment will be made as outlined above.

This estimate becomes a contract once signed.

Date: _____ Signature: _____

552-7196

SHAW-WAY CONSTRUCTION, INC.

1000 North Broadway
P.O. Box 1000
Tomball, TX 77375
(281) 284-3000

Sheet No.

Date

Work To Be Performed At

Name _____ State _____
City _____
Address _____

We hereby propose to furnish the materials and labor for the completion of

*Repair damage ceiling in living room
approx. 7.8 x 3.2
Hang new drywall board over existing ceiling,
finish and texture with stamp texture.
No painting, price includes labor & materials.
Estimate price \$1685.75
not including any unforeseen damages or changes if any.*

Thank You

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$1685.75 Dollars (\$ _____) with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Workmen's Compensation and Public Liability Insurance on above work to be taken out by _____
Respectfully submitted _____
Per _____
Note - This proposal may be withdrawn by us if not accepted within _____ days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
Signature _____
Date _____



SHAW-WAY CONSTRUCTION, INC.
1000 North Broadway
P.O. Box 1000
Tomball, TX 77375
(281) 284-3000

10/1/01

Proposal Submitted To

Name Summitville Library
Address Summitville, Ill.
City _____ State _____
Telephone Number _____

Work To Be Performed At

We hereby propose to furnish the materials and labor for the completion of

*Repair damage ceiling in living room
approx. 7.8 x 3.2
Hang new drywall board over existing ceiling,
finish and texture with stamp texture.
No painting, price includes labor & materials.
Estimate price \$1685.75
not including any unforeseen damages or changes if any.*

Thank You

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$1685.75 Dollars (\$ _____) with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Workmen's Compensation and Public Liability Insurance on above work to be taken out by _____
Respectfully submitted _____
Per _____
Note - This proposal may be withdrawn by us if not accepted within _____ days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
Signature _____
Date _____

ESTIMATE

WM. BUGBY
613 E MILL ST
SUMMITVILLE IND
536-2739 - 748-3413

DATE 02/28/07

SUMMITVILLE COMMUNITY LIBRARY
1013 CHURCH ST.
SUMMITVILLE IND 46070

REMOVE LIGHTS , REMOVE ENTIRE CEILING AND INSULATION . INSULATE
CEILING WITH R-30 INSULATION INSTALL DRYWALL [5/8 FIRE BARR]
FINISH DRYWALL AND SPRAY TEXTURE [APPRO 800 SQ FT] INSTALL
COVE MOLDING AROUND CEILING .

DOES NOT INCLUDE REPAIRS TO WALLS OR PAINTING WALLS.
DOES NOT INCLUDE DUMPSTER

MATERIAL AND LABOR \$ 4188.00

ESTIMATE

WM. BUGBY
613 E MILL ST
SUMMITVILLE IND
536-2739 - 748-3413

DATE 02/28/07

SUMMITVILLE COMMUNITY LIBRARY
1013 CHURCH ST.
SUMMITVILLE IND 46070

REMOVE OLD SHINGLES . INSTALL WATER AND ICE SHIELD ON COMPLETE
ROOF [APPRO 26 SQ] INSTALL DRIP EDGE , INSTALL THREE TAB SHINGLE [30YR]
REPLACE RIDGE VENTS . INCLUDES DUMPSTER FEE

DOES NOT INCLUDE BUILDING PERMIT FEES IF NEEDED

MATERIAL AND LABOR \$6550.00

ESTIMATE

WM BUGBY
613 E MILL ST
SUMMITVILLE IND

02/28/07
SUMMITVILLE COMMUNITY LIBRARY
1013 CHURCH ST.
SUMMITVILLE IN 46070

ROOF OVER EXISTING ROOF AND REPLACE VENTS

MATERIAL AND LABOR \$ 3895.00

REPLACE APPRO 270 SQ FT CEILING AND INSULATION . FINISH DRYWALL
AND TEXTURE CEILING . DOES NOT INCLUDE PERMITS IF NEEDED.

MATERIAL AND LABOR \$2260.00

TOTAL \$6155.00

Cook Electric, Inc.
5622 W. State Rd. 132
Pendleton, IN 46064

Estimate

Date	Estimate #
3/6/2007	8

Name / Address
Elwood Library 1000 Klam St. Elwood, IN 46036

			Project
Description	Qty	Rate	Total
Summitville Library		0.00	0.00
Labor to remove 2- 4' fluorescent lights so ceiling can be repaired. Labor to install old light fixtures back up after ceiling has been fixed. This is labor only.	8	40.00	320.00
If you have any questions please call (765) 778-2200			Total

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	FEB 2006	FEB 2007	AMOUNT OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	3083	2724	-359	-12%	5957
JUVENILE	3300	1904	-1396	-42%	4413
Y. A.	205	119	-86	-42%	305
PERIOD.	470	465	-5	-1%	1015
AUDIO	233	162	-71	-30%	450
VIDEO	3414	2555	-859	-25%	5751
TOTAL	10705	7929	-2776	-26%	17891

FRANKTON

ADULT	1056	1221	165	16%	1970
JUVENILE	628	788	160	25%	1379
Y. A.	78	101	23	29%	168
PERIOD.	335	332	-3	-1%	554
AUDIO	41	45	4	10%	93
VIDEO	1534	1844	310	20%	2920
TOTAL	3672	4331	659	18%	7084

HAZELBAKER

ADULT	570	707	137	24%	1471
JUVENILE	339	347	8	2%	707
Y. A.	73	46	-27	-37%	94
PERIOD.	125	146	21	17%	290
AUDIO	14	9	-5	-36%	32
VIDEO	741	681	-60	-8%	1547
TOTAL	1862	1936	74	4%	4141

SYSTEM

ADULT	4709	4652	-57	-1%	9398
JUVENILE	4267	3039	-1228	-29%	6499
Y. A.	356	266	-90	-25%	567
PERIOD.	930	943	13	1%	1859
AUDIO	288	216	-72	-25%	575
VIDEO	5689	5080	-609	-11%	10218
TOTAL	16239	14196	-2043	-13%	29116

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	7723	2215	1079
REF.	128	42	9
ASSITS.	660	168	455
COMP.	1871	544	263
PROG. A.	4 - 16	0	0
J.	24 - 252	5 - 49	3 - 12

TECH SERVICE PROCESSED 516 ITEMS AND WITHDREW 352 ITEMS

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

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JUVENILE	628	788	160	25%	1379
Y. A.	78	101	23	29%	168
PERIOD.	335	332	-3	-1%	554
AUDIO	41	45	4	10%	93
VIDEO	1534	1844	310	20%	2920
TOTAL	3672	4331	659	18%	7084

HAZELBAKER

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JUVENILE	339	347	8	2%	707
Y. A.	73	46	-27	-37%	94
PERIOD.	125	146	21	17%	290
AUDIO	14	9	-5	-36%	32
VIDEO	741	681	-60	-8%	1547
TOTAL	1862	1936	74	4%	4141

SYSTEM

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JUVENILE	4267	3039	-1228	-29%	6499
Y. A.	356	266	-90	-25%	567
PERIOD.	930	943	13	1%	1859
AUDIO	288	216	-72	-25%	575
VIDEO	5689	5080	-609	-11%	10218
TOTAL	16239	14196	-2043	-13%	29116

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TECH SERVICE PROCESSED 516 ITEMS AND WITHDREW 352 ITEMS

Agenda

April 9th, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
- New Business
 - 1. Quotes for Hazelbaker Library's Roof
 - 2. Non-Resident Fee Resolution
 - 3. Library Policies
- Director's Report
- Adjournment

Agenda

April 9th, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
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 - 1. Quotes for Hazelbaker Library's Roof
 - 2. Non-Resident Fee Resolution
 - 3. Library Policies
- Director's Report
- Adjournment

*Please publish
Saturday and again
on Monday.*

*Thank
you*

*Please
feature
on Monday*

*Thank
you*

FILE NUMBER	STATION NAME	STATION NUMBER	FILE NUMBER
101	101	101	101
102	102	102	102
103	103	103	103

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES

Regular Meeting
April 9, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm on Monday, April 9, 2007 in the meeting room of the Elwood Public Library. No executive meeting was held

CALL FOR QUORUM

Present were Kevin Sipe, Dan Prieshoff, Bette Dalzell, Pam Bohlander, Betty Caldwell, Wayne Davidson and Mike Robertson. Also in attendance were Director Jamie Scott and Diana Shepard.

MINUTES

Minutes from the March 12, 2007 regular meeting were approved after a motion was made by Bette Dalzell and seconded by Betty Caldwell.

CLAIMS REGISTER AND CHECKS

The members signed the claims register in the amount of \$94,607.76 and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton

It was reported that the cracks have been fixed in the drywall and a stop installed by the back door. The curbing still needs to be fixed. There has been no word about the radiant heaters. No word has been received about the guttering problem. The sidewalk is cracked in front of the entryway. Don Myers does not believe it is his responsibility. They are in need of a handicap ramp in front of the entry way, Mr. Myers stated that he could bid to do this work and if he received the bid he would fix the crack also.

NEW BUSINESS

Quotes for Hazelbaker Library's Roof

Quotes were received from Tim Hanlin Construction, Bill Gallo Roofing, William Bugby and Dave Idlewine. The quotes included tearing off the old roof, clean up and hauling away and replacing the entire roof. There is currently \$145,000 in the Rainy Day Fund; \$34,000 has been budgeted. We owe Myers Construction approximately \$29,500 and we can ask for an additional appropriation. Pam Bohlander made a motion to approve the quote from Dave Idlewine to replace the entire roof with a 35 year shingle in the amount of \$12,126.00. Betty Caldwell made a second and the motion carried. Wayne Davidson has fixed the book drop at Summitville. The wooden panels at Summitville need scraped and painted. Mr. Sipe asked if there were any volunteers to help paint and also to help fill in at the circulation desk during vacations at Frankton.

Agenda

April 9th, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
- New Business
 - 1. Quotes for Hazelbaker Library's Roof
 - 2. Non-Resident Fee Resolution
 - 3. Library Policies
- Director's Report
- Adjournment

*Please publish
Saturday and again
on Monday.
Thank
you.*

Non-Resident Fee Resolution

A motion was made by Pam Bohlander approving the resolution which sets the non-resident fee at \$50.00 per year. Betty Caldwell made a second and the motion carried. The resolution was signed by the members.

Library Policies

Pam Bohlander made a motion to amend library policies as presented. Betty Caldwell made a second and the motion carried. Amendments include: There is a \$1.00 fee for the first replacement card, \$5.00 fee for any subsequent replacement cards during 2 year renewal period. Patrons with a fine of \$5.00 or more could be blocked at surrounding libraries in accordance with that library's policy. There is a limit of three videotapes and three DVD's per library card. Magazines may be checked out for three days and can be renewed for 3 additional days. Remove number 5 under materials.

DIRECTOR'S REPORT

The blizzard on February 15 caused the compressor on the air conditioner in the computer room to fail. It has been replaced. Lehman's are checking to see if it is still under warranty. Tipton Library is now on the statewide reciprocal borrower list. Our state library technology plan is due on September 15, 2007. The long range plan is due in December. A survey is being planned due to circulation being down. Frankton conducted an Easter egg coloring contest. Nation Library Week is April 16-21. Several activities are being planned. They include having an amnesty period, fine matching, a drawing for a pre-paid fine card, a giving tree and a book sale. Programs planned include Critter Junction at Frankton and Elwood, master gardener at Frankton and Indiana Author Dave Argabright at Frankton, Summitville Remember when and make and take craft night at Summitville.

With no objections the meeting was adjourned.

Pam Bohlander
Betty Caldwell
[Signature]

Bette Dalzell
Bette Dalzell, Secretary

Register Of Claims

North Madison County Public Library System

Report Date: From 3/13/2007 To 4/9/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
2	187	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	4/4/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,560.63		
			Operating Fund	Salary of Assistants	\$374.00		
			Operating Fund	Wages of Janitor	\$1,515.97		
			Total this claim				
0	186	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,530.67	4/4/2007	P/R ENDING 3/31/07
			FICA	Payroll Deductions	\$1,240.54		
			Federal Taxes Withheld	Payroll Deductions	\$2,185.78		
			Medicare	Payroll Deductions	\$290.13		
			Total this claim				
0	185	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	3/21/2007	P/R ENDING 3/17/07
Total this claim			\$155.00				
0	184	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,505.89	3/21/2007	P/R ENDING
			FICA	Payroll Deductions	\$1,220.45		
			Federal Taxes Withheld	Payroll Deductions	\$2,149.25		
			Medicare	Payroll Deductions	\$285.44		
			Total this claim				
0	183	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	3/21/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,553.82		
			Operating Fund	Salary of Assistants	\$374.00		
			Operating Fund	Wages of Janitor	\$1,198.70		
			Total this claim				
0	199	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	4/4/2007	P/R ENDING 3/31/07
Total this claim			\$155.00				
24304	181	GAYLORD BROS.	Operating Fund	Book Processing	\$253.94	3/13/2007	BOOK JACKETS
Total this claim			\$253.94				
24305	180	QUILL CORPORATION	Operating Fund	Office Supplies	\$202.47	3/13/2007	As per attached invoices.
Total this claim			\$202.47				
24306	179	RENAISSANCE LEARNING, IN	Operating Fund	Operating Supplies	\$31.19	3/13/2007	ACCELERATED READER LABELS-SUMMITVILLE
Total this claim			\$31.19				

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24307	182	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$1,353.00	3/13/2007	SERVICE FOR ELWOOD
					Total this claim		
					\$1,353.00		
24308	189	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	3/21/2007	As per attached invoices.
					Total this claim		
					\$99.08		
24309	190	CENTRAL OFFICE PRODUCTS	Operating Fund	Office Supplies	\$187.40	3/21/2007	FAX TONER
					Total this claim		
					\$187.40		
24310	191	COMMUNICATION BRIEFINGS	Operating Fund	Elwood Period. & News.	\$79.00	3/21/2007	PERIODICAL SUBSCRIPTION
					Total this claim		
					\$79.00		
24311	187	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,452.13	3/21/2007	P/R DEDUCTIONS FOR MARCH
			County Taxes Withheld	Payroll Deductions	\$486.14		
					Total this claim		
					\$1,938.27		
24312	192	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$44.70	3/21/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$44.70		
24313	193	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$114.00	3/21/2007	SECURITY GUARD WEEKS ENDING 3/10/07 & 3/17/07
					Total this claim		
					\$114.00		
24314	186	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,073.96	3/21/2007	P/R ENDING 3/17/07
					Total this claim		
					\$1,073.96		
24315	188	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$465.34	3/21/2007	HEALTH INSURANCE 4/1/07 - 5/1/07
			Operating Fund	Emp Cont Group Ins	\$4,151.52		
					Total this claim		
					\$4,616.86		
24316	194	PUBLIC EMP. RETIREMENT F	PERF	Payroll Deductions	\$3,790.17	3/21/2007	FIRST QUARTER 2007 PERF CONTRIBUTIONS
			Operating Fund	Emp Cont PERF	\$7,004.54		
			PERF	Payroll Deductions	\$0.00		
			PERF	Emp Cont PERF	\$0.00		
					Total this claim		
					\$10,794.71		
24317	195	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$338.54	3/21/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$338.54		
24318	196	VISA	Operating Fund	Elwood Children's Programing	\$124.43	3/21/2007	As per attached invoices.
			Gift	Elwood Children's Programing	\$31.15		
					Total this claim		
					\$155.58		
24319	201	ALEXANDRIA TIMES-TRIBUNE	Operating Fund	Summitville Period. & Newsp.	\$26.00	4/4/2007	ONE YEAR SUBSCRIPTION - SUMMITVILLE
					Total this claim		
					\$26.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24320	202	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$11.59	4/4/2007	As per attached invoices.
					Total this claim		
					\$11.59		
24321	203	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$215.34	4/4/2007	As per attached invoices.
					Total this claim		
					\$215.34		
24322	210	DOLORES MALEY	Operating Fund	Professional Services	\$76.33	4/4/2007	HELP WITH CARPET SHAMPOO
					Total this claim		
					\$76.33		
24323	205	EMILY DAVIDSON	Operating Fund	Postage & UPS	\$3.48	4/4/2007	PETTY CASH REIMBURSEMENT -
			Operating Fund	Summitville Programing	\$14.99		SUMMITVILLE
					Total this claim		
					\$18.47		
24324	204	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,221.18	4/4/2007	service for elwood
					Total this claim		
					\$1,221.18		
24325	208	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$45.00	4/4/2007	SECURITY GUARD WEEK ENDING
					Total this claim		3/24/07
					\$45.00		
24326	200	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,073.96	4/4/2007	P/R ENDING 3/31/07
					Total this claim		
					\$1,073.96		
24327	209	PETER ANDREW ODELL McG	Operating Fund	Consulting Services	\$60.00	4/4/2007	SECURITY GUARD WEEK ENDING
					Total this claim		3/31/07
					\$60.00		
24328	206	TOWN OF FRANKTON	Operating Fund	Electricity	\$266.25	4/4/2007	SERVICE FOR FRANKTON
			Operating Fund	Water	\$13.78		
			Operating Fund	Waste Disposal Services	\$16.10		
					Total this claim		
					\$296.13		
24329	207	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$147.87	4/4/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$147.87		
24330	211	ALLSOURCE TELECOM	Operating Fund	Professional Services	\$335.00	4/9/2007	NETWORK CABLING AT
					Total this claim		SUMMITVILLE
					\$335.00		
24331	212	AMBER JONES	Operating Fund	Traveling Expense	\$56.40	4/9/2007	MILEAGE
					Total this claim		
					\$56.40		
24332	213	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	4/9/2007	SERVICE FOR ELWOOD
					Total this claim		
					\$47.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24333	250	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,503.37	4/9/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$1,279.11		
			Operating Fund	Elwood YA	\$234.17		
			Operating Fund	Frankton	\$1,778.16		
			Operating Fund	Summitville	\$1,170.83		
				Total this claim	<u>\$6,965.64</u>		
24334	220	BARBARA MCADAMS	Operating Fund	Frankton	\$20.00	4/9/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Postage & UPS	\$53.08		
				Total this claim	<u>\$73.08</u>		
24335	214	BLACKARD AND GEIGER, LTD	Operating Fund	Professional Services	\$160.00	4/9/2007	ARTWORK APPRAISAL
				Total this claim	<u>\$160.00</u>		
24336	215	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$548.00	4/9/2007	INSURANCE
			Operating Fund	Insurance	\$811.00		
				Total this claim	<u>\$1,359.00</u>		
24337	219	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$171.88	4/9/2007	As per attached invoices.
				Total this claim	<u>\$171.88</u>		
24338	216	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$30.00	4/9/2007	SYSTEM ENGINEER SUPPORT
				Total this claim	<u>\$30.00</u>		
24339	217	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$51.30	4/9/2007	As per attached invoices.
			Operating Fund	Furniture & Equipment	\$27.99		
				Total this claim	<u>\$79.29</u>		
24340	218	DEMCO	Operating Fund	Operating Supplies	\$86.78	4/9/2007	LEXILE LABELS - FRANKTON
				Total this claim	<u>\$86.78</u>		
24341	222	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$703.00	4/9/2007	MONTHLY INTERNET ACCESS SERVICE
			Operating Fund	Telephone & Telegraph	\$57.00		
				Total this claim	<u>\$760.00</u>		
24342	221	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$550.00	4/9/2007	SPRINKLER SYSTEM AND FIRE ALARM SYSTEM SERVICED
				Total this claim	<u>\$550.00</u>		
24343	223	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$57.78	4/9/2007	As per attached invoices.
				Total this claim	<u>\$57.78</u>		
24344	224	FRANKTON JR/SR HIGH SCHO	Operating Fund	Frankton	\$55.00	4/9/2007	2006 EAGLITE
				Total this claim	<u>\$55.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24345	225	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$154.67	4/9/2007	As per attached invoices.
				Total this claim	<u>\$154.67</u>		
24346	229	INCOLSA	Operating Fund	Dues	\$150.00	4/9/2007	2007 MEMBERSHIP FEES
				Total this claim	<u>\$150.00</u>		
24347	226	INDIANA HISTORICAL SOCIET	Operating Fund	Dues	\$40.00	4/9/2007	MEMBERSHIP
				Total this claim	<u>\$40.00</u>		
24348	236	INDIANA LIBRARIES' UNEMPL	Operating Fund	Employee Benefits	\$1,125.70	4/9/2007	UNEMPLOYMENT POOL
				Total this claim	<u>\$1,125.70</u>		
24349	227	INDIANA NEWSPAPERS, INC.	Operating Fund	Elwood Period. & News.	\$143.00	4/9/2007	ONE YEAR SUBSCRIPTION- CHRONICLE TRIBUEN-ELWOOD
				Total this claim	<u>\$143.00</u>		
24350	228	INDIANA STATE LIBRARY	PLAC	Other	\$210.00	4/9/2007	1ST QUARTER 2007 - PLAC
				Total this claim	<u>\$210.00</u>		
24351	230	INDIANA STATE MUSEUM FO	Operating Fund	Elwood Adult	\$35.95	4/9/2007	ART OF 92 COUNTY ICON BOOK
			Operating Fund	Frankton	\$35.95		
				Total this claim	<u>\$71.90</u>		
24352	231	KMART	Operating Fund	Elwood Children's Programing	\$25.23	4/9/2007	As per attached invoices.
				Total this claim	<u>\$25.23</u>		
24353	232	LANDMARK AUDIOBOOKS	Operating Fund	Frankton AV	\$700.00	4/9/2007	ANNUAL LEASE
				Total this claim	<u>\$700.00</u>		
24354	233	LEHMAN'S INC.	Operating Fund	Professional Services	\$956.50	4/9/2007	HVAC REPARIRS
				Total this claim	<u>\$956.50</u>		
24355	234	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$8.18	4/9/2007	As per attached invoices.
				Total this claim	<u>\$8.18</u>		
24356	235	MELODY HOUSE	Operating Fund	Elwood Children's Programing	\$61.50	4/9/2007	As per attached invoices.
				Total this claim	<u>\$61.50</u>		
24357	251	MIDWEST TAPE	Operating Fund	Frankton AV	\$752.63	4/9/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$991.56		
			Operating Fund	Summitville AV	\$133.94		
				Total this claim	<u>\$1,878.13</u>		
24358	237	MTM INCORPORATED	Gift	Equipment/Maint.	\$832.00	4/9/2007	SERVICE CONTRACT - READER
			Operating Fund	Operating Supplies	\$81.41		PRINTER
				Total this claim	<u>\$913.41</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24359	238	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$36.80	4/9/2007	As per attached invoices.
				Total this claim	<u>\$36.80</u>		
24360	239	POSITIVE PROMOTIONS, INC.	Operating Fund	Elwood Children's Programing	\$42.65	4/9/2007	As per attached invoices.
				Total this claim	<u>\$42.65</u>		
24361	240	QUILL CORPORATION	Operating Fund	Office Supplies	\$255.88	4/9/2007	As per attached invoices.
				Total this claim	<u>\$255.88</u>		
24362	241	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$50.96	4/9/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$29.65		
			Operating Fund	Equipment/Rental	\$50.94		
				Total this claim	<u>\$131.55</u>		
24363	242	RUFUS JESSIE	Operating Fund	Waste Disposal Services	\$42.00	4/9/2007	1ST QUARTER TRASH SERVICE - SUMMITVILLE
				Total this claim	<u>\$42.00</u>		
24364	243	SARAH McELFRESH	Operating Fund	Traveling Expense	\$111.20	4/9/2007	MILEAGE
				Total this claim	<u>\$111.20</u>		
24365	246	SCHOLASTIC LIBRARY PUBLI	Operating Fund	Frankton	\$885.97	4/9/2007	As per attached invoices.
				Total this claim	<u>\$885.97</u>		
24366	245	STEVE THOMPSON	Operating Fund	Frankton Programing	\$150.00	4/9/2007	ANIMAL PROGRAM - NATL LIBRARY WEEK - FRANKTON
				Total this claim	<u>\$150.00</u>		
24367	244	STEVE THOMPSON	Operating Fund	Elwood Children's Programing	\$150.00	4/9/2007	ANIMAL PROGRAM - NATL LIBRARY WEEK - ELWOOD
				Total this claim	<u>\$150.00</u>		
24368	247	TOPS TRUE VALUE	Operating Fund	Cleaning & Sanitation Supplies	\$17.86	4/9/2007	As per attached invoices.
				Total this claim	<u>\$17.86</u>		
24369	253	UNITED STATES POSTAL SER	Operating Fund	Postage & UPS	\$300.00	4/9/2007	POSTAGE FOR METER
				Total this claim	<u>\$300.00</u>		
24370	248	UPSTART	Operating Fund	Elwood Children's Programing	\$90.79	4/9/2007	SUPPLIES FOR NATIONAL LIBRARY WEEK
			Operating Fund	Elwood Adult Programing	\$17.85		
				Total this claim	<u>\$108.64</u>		
24371	252	VERIZON	Operating Fund	Telephone & Telegraph	\$215.08	4/9/2007	As per attached invoices.
				Total this claim	<u>\$215.08</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24372	249	WILLIAM BUGBY	Operating Fund	Bldg. & Structure/Maint.	\$49.82	4/9/2007	REPAIR FRONT ENTRY - SUMMITVILLE
Total this claim					\$49.82		

Total Amount of Claims \$94,607.76

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, April 06, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 9 day of April, 2007.

<u><i>Paula E. Bellinger</i></u>	<u><i>Kim J. Janda</i></u>	<u><i>Don P. Smith</i></u>
<u><i>Betty Caldwell</i></u>	<u><i>Michael Robinson</i></u>	_____
<u><i>W. J. ...</i></u>	<u><i>Betty ...</i></u>	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Resolution to Establish Non-resident Fees
North Madison County Public Library System

Whereas, IC 36-12-2-25(c) requires that a non-resident fee be established using the current total operating expenditure per capita, the members of the North Madison County Public Library System Board now sets its non-resident fee at \$50.00 per year.

Adopted this 9th day of April 2007.

AYE

NAY

Annika Holmberg

Betty Caldwell

Wayne E. Quilley

Kevin Dyer

Michael Robertson

Beth Dabzell

Daniel A. Smithoff

ATTEST:

Beth Dabzell

Secretary of North Madison County Public Library System Board of Trustees

Roofing Estimates

Business	Old Part			Entire Roof			
	25 year	30 year	35 year	25 year	30 year	35 year	50 year
Tim Hanlin Construction	\$ 5,000.00				\$ 17,000.00		\$ 19,500.00
Bill Gallo Roofing & Siding (OC)		\$ 4,607.00			\$ 14,564.00		
WM Bugby		\$ 6,550.00		\$ 11,934.00		\$ 12,206.00	
Dave Idlewine	\$ 3,328.00	\$ 3,568.25	\$ 3,586.54	\$ 11,455.00	\$ 12,074.00	\$ 12,126.00	

Tim Hanlin Construction

1327 South Anderson Street
Elwood, Indiana 46036

CONTRACT

Date 3-28, 2007

The undersigned, property Owner(s), hereinafter called the "Owner" do hereby contract with and authorize the undersigned TIM HANLIN CONSTRUCTION, hereinafter called "Contractor", to furnish the necessary materials and labor to install and place the improvements listed below, subject to the following terms and conditions, on the premises located at: Summitville Library

No. 1013 Church St. Summitville IN
Street City State

1. Scope of Work

The Contractor will furnish, or cause to be furnished, all materials and arrange for all labor necessary to do the following:

- Old Part of Building Roof - tear off

- 1) Take old roofing off down to sheathing
- 2) Replace any damaged sheathing (\$75.00 per sq. extra charge)
- 3) Install 15lb felt paper + New metal drip edge + pipe boots
- 4) Install 25yr owenscorning 3-tab shingles
- 5) Install owenscorning ridge vent
- 6) Clean up + haul debris
- 7) 5yr workmanship guarantee

For the Sum of \$ 5000.⁰⁰

By: Jim Hanlin
CONTRACTOR

Phone: 765-552-0952
Cell 765-623-1991

Owner Signature _____

Owner Signature _____

Tim Hanlin Construction

1327 South Anderson Street
Elwood, Indiana 46036

CONTRACT

Date 3-28, 2007

The undersigned, property Owner(s), hereinafter called the "Owner" do hereby contract with and authorize the undersigned TIM HANLIN CONSTRUCTION, hereinafter called "Contractor", to furnish the necessary materials and labor to install and place the improvements listed below, subject to the following terms and conditions, on the premises located at: Summitville Library

No. 1013 Church St. Summitville IN
Street City State

1. Scope of Work

The Contractor will furnish, or cause to be furnished, all materials and arrange for all labor necessary to do the following:

- Entire Library Roof - Tear off

- 1) Take old roofing off down to sheathing
- 2) Replace any damaged sheathing (\$75.00 per sq. extra)
- 3) Install Ice + water shield in valleys
- 4) Install 15lb felt paper + metal drip edge + New pipe boots
- 5) Install 30yr owens corning dimensional shingles
- 6) Install owenscorning ridge vents + cap with 3-tab shingles
- 7) Clean up + haul debris
- 8) 5yr workmanship guarantee

30yr shingle - \$17,000.⁰⁰

50yr shingle - \$19,500.⁰⁰

For the Sum of \$ 17,000.⁰⁰ 30yr shingle

By: Jim Hanlin
CONTRACTOR

Phone: 765-552-0952
Cell 765-623-1991

Owner Signature _____

Owner Signature _____

Tim Hanlin Construction

1327 South Anderson Street
Elwood, Indiana 46036

CONTRACT

Date 3 28 , 2007

The undersigned, property Owner(s), hereinafter called the "Owner" do hereby contract with and authorize the undersigned TIM HANLIN CONSTRUCTION, hereinafter called "Contractor", to furnish the necessary materials and labor to install and place the improvements listed below, subject to the following terms and conditions, on the premises located at: Summitville Library

No. 1013 Church st. Summitville IN
Street City State

1. Scope of Work

The Contractor will furnish, or cause to be furnished, all materials and arrange for all labor necessary to do the following:

- Entire Library roof cover -

1) Install Owenscorning 50yr dimensional shingles over existing shingles

2) Install Owenscorning ridge vent + cap with 50yr Owenscorning hip + ridge

3) clean up + haul debris

4) 5yr workmanship guarantee

For the Sum of \$ 14,000.⁰⁰

By: Tim Hanlin
CONTRACTOR

Phone: 765-552-0952
Cell 765-623-1991

Owner Signature

Owner Signature

PROPOSAL

PROPOSAL NO.
SHEET NO.
DATE 3-26-07

PROPOSAL SUBMITTED TO:

NAME SUMMITVILLE LIBRARY (JAMIE SCOTT)
ADDRESS SUMMITVILLE IN.
PHONE NO.

WORK TO BE PERFORMED AT:

ADDRESS
DATE OF PLANS
ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of _____

OLD ROOF 23 SQ TEAROFF

SCOPE OF WORK

- 1. TEAR OFF OLD ROOF DOWN TO SHEETING
 - 2. REPLACE ANY ROTTED OR DAMAGE SHEETING AS NEEDED (SEE NOTE)
 - 3. INSTALL ICE AND WEATHER SHEILD IN VALLEYS, NEW 15 LB FELT, PIPE BOOTS, 3-TAB SHINGLE (COLOR OF YOUR CHOICE) RIDGE GENT AND DRIP EDGE
 - 4. CLEAN UP DEBRIS AND HAUL AWAY
 - 5. 3 YEAR LABOR WARRANTY
- (NOTE) ANY SHEETING TO BE REPLACED WILL BE CHARGED EXTRA ON THE PRICE ~~\$3328.00~~

ENTIRE ROOF 79 SQ TEAROFF

1. WILL BE DONE SAME AS ABOVE

PRICE \$11,455.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____)

with payments to be made as follows:

Respectfully submitted Dave Idelwine

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Per _____
Note - This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____ Signature _____

ENTIRE ROOF
79 SQ TEAR OFF

3-26-07
REPLACE 3-TAB SHINGLE

O C SUPREME 25YR	11,455.00
TAMKO 30 YR	12,074.00
ATLAS PINNACLE 35YR	12,126.00

OLD SIDE 23 SQ TEAR OFF

O.C. SUPREME 25YR	3328.00
TAMKO 30 YR	3568.25
ATLAS PINNACLE 35YR	3586.54

JAMIE, THESE REPRESENTS THE 3 MOST POPULAR STYLE'S OF SHINGLES. THE YEAR IS WHAT THE MANUFACTURE GIVES OUT.

A KEEP IN MIND THAT THIS IS NOT ALWAYS THE CASE. THE STEEPER THE ROOF THE LONGER THEY WILL LAST. THIS IS WHAT I' HAVE FOUND OUT IN THESE PAST YEARS -

Dave

Contract / Proposal

DATE: 3-25-07

Bill Gallo Roofing & Siding

765-536-4021

cell # 621-9114

1630 W. 1550 N
Summittville, IN 46070

Proposal Submitted To

Name Hazelbaker Library
 Street 1031 Church City Summittville State IN
 Telephone Number 536-2335
 Work To Be Performed At: Same Address

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of

80 sq - Tear off + Install shingles
3 - 14" pipe boots
1 - 3" pipe boot
4 - rolls ice + water
50 - pcs drip edge
250 - ft Rldgt vent
3 - boxes coil nails
Trash removal included
Dumpster provided
Flashing included

Any wood damage will be extra charge = Decking / \$50 per sheet or \$5 ft of lumber
 All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted
 or above work and completed in a substantial workmanlike manner for the sum of Fourteen thousand five hundred sixty four
 Dollars (\$ 14,564.00), with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Public Liability Insurance on above work to be taken out by Bill Gallo Roofing & Siding.

Respectfully Submitted Ray J. Brubaker / sales man

Note — This proposal may be withdrawn by us if not accepted within 30 days.

536-2793

Acceptance of Contract / Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Signature _____ Date _____

Change Order #1

Signature _____ Date _____

Extra Work Order #1

Signature _____ Date _____

PAYMENT DUE UPON COMPLETION

Contract / Proposal

DATE: 3-25-07

Bill Gallo Roofing & Siding

765-536-4021

cell# 621-9114

1630 W. 1550 N
Summittville, IN 46070

Proposal Submitted To

Name Hazelbaker Library
 Street 1031 Church St. City Summittville State IN
 Telephone Number 536-2335
 Work To Be Performed At: Same address

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of

- 24.86 sq - Tear off + install shingles
- 2 - #1 pipe boots
- 1 - roll Ice + water shield
- 60 ft - Ridge vent
- 16 - pc drip edge
- 1 - box nails
- Trash removal included
- Dumpster provided
- tishing included

Any wood damage will be extra charge = Decking 150.00 sheet or 15 ft lumber
 All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted
 or above work and completed in a substantial workmanlike manner for the sum of Four thousand six
hundred seven Dollars (\$ 4607.00). with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Public Liability Insurance on above work to be taken out by Bill Gallo Roofing & Siding.

Respectfully Submitted Bill Gallo / Salesman
536-2335

Note — This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Contract / Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Signature _____ Date _____

Change Order #1

Signature _____ Date _____

Extra Work Order #1

Signature _____ Date _____

PAYMENT DUE UPON COMPLETION

ESTIMATE

WM BUGBY
613 E MILL ST
SUMMITVILLE IND
536-2739 - 748-3413

DATE 02/28/07

SUMMITVILLE COMMUNITY LIBRARY
1013 CHURCH ST.
SUMMITVILLE IND 46070

REMOVE OLD SHINGLES . INSTALL WATER AND ICE SHIELD ON COMPLETE
ROOF [APPRO 26 SQ] INSTALL DRIP EDGE , INSTALL THREE TAB SHINGLE [30YR]
REPLACE RIDGE VENTS . INCLUDES DUMPSTER FEE

DOES NOT INCLUDE BUILDING PERMIT FEES IF NEEDED

MATERIAL AND LABOR \$6550.00

ESTIMATE

WM BUGBY
613 E MILL ST
SUMMITVILLE IND

02/28/07
SUMMITVILLE COMMUNITY LIBRARY
1013 CHURCH ST.
SUMMITVILLE IN 46070

ROOF OVER EXISTING ROOF AND REPLACE VENTS

MATERIAL AND LABOR \$ 3895.00

REPLACE APPRO 270 SQ FT CEILING AND INSULATION . FINISH DRYWALL
AND TEXTURE CEILING . DOES NOT INCLUDE PERMITS IF NEEDED.

MATERIAL AND LABOR \$2260.00

TOTAL \$6155.00

ESTIMATE

WM BUGBY
613 E MILL ST
SUMMITVILLE IND
748-3413

03/24/07

SUMMITVILLE COMUNITY LIBARY
1013 CHURCH ST
SUMMITVILLE IND 46070

COMPLETE ROOFOVER OF BUILDING . INSTALL WATER AND ICE SHIELD IN
VALLEYS AND ROOF EDGE . INSTALL A 25 YEAR THREE TAB SHINGLE.[78SQ]
REPLACE ROOF VENTS.

MATERIAL AND LABOR \$11934.00

ESTIMATE

WM BUGBY
613 E MILL ST
SUMMITVILLE IND
748-3413

03/24/07

SUMMITVILLE COMUNITY LIBARY
1013 CHURCH ST
SUMMITVILLE IND 46070

COMPLETE ROOFOVER OF BUILDING . INSTALL WATER AND ICE SHIELD IN
VALLEYS AND ROOF EDGE . INSTALL A 35YEAR LAMINATED SHINGLE [APPRO
78 SQ]
REPLACE ROOF VENTS.

MATERIAL AND LABOR \$12206.00

LIBRARY POLICIES

April 2007

LIBRARY CARDS

1. Patrons applying for library borrowing privileges must complete and sign a library application card and have two forms of identification as proof of address. Adult, Student and Juvenile cards are available.
2. A patron **must** present his/her library card when borrowing materials.
3. **Remove the following: There is a \$5.00 fee for a lost card** Add the following: There is a \$1.00 fee for the first replacement card. \$5.00 fee for any subsequent replacement cards during 2 year renewal period.

FINES

1. There is a fine of .10¢ per day, per book, magazine, or audiotape that is returned late, including Sundays and holidays. The fine must not exceed the price of the material. Patrons who are fined the price of the material are not entitled to keep the material. They are paying a fine for keeping the material past due and not for buying it.
2. Any patron having a fine of \$5.00 or more will have his/her library privileges revoked until the fine is paid.
3. Parents of children under the age of 18 are responsible for their children's fines.
4. Unless legally divorced/separated, spouses are responsible for each other's fines/fees.
5. **Remove: Patrons with a fine of \$5.00 or more will be blocked at surrounding libraries,** Add: Patrons with a fine of \$5.00 or more could be blocked at surrounding libraries in accordance with that library's policy.

VIDEOS & DVDS

1. Patrons must be 18 years of age or older and have a valid library card to check out videos and DVDs.
2. There is no rental charge for videotapes or DVDs.
3. There is a limit of three videotapes and three DVDs per library card.
4. Videotapes & DVDs may be loaned for a period of two days and may be renewed one time for two days.
5. There is a fine of \$2.00 per day for a videotape or DVD that is returned late.
6. Patrons are responsible for the replacement cost of any video or DVD that is lost or damaged.
7. Videotapes must be returned to the library from which they were borrowed.

MATERIALS

1. Materials must be returned to the library from which they were borrowed.
2. Books on reserve are not renewable unless reported lost. A book reported lost may be renewed twice at the end of the borrowing period. The patron is responsible for the replacement cost and the price of the book.
3. **Remove: Adult magazines may be checked out for three days only.**
Add: Magazines may be checked out for three days and can be renewed for 3 additional days.
4. Reference books and Indiana Collection books may not be checked out. Copies of pages needed from these books may be made. The first 10 pages will be at no charge. If copying more than 10 pages, the patron will pay .10¢ for each additional copy.
5. **Remove: There is a limit of 24 books per teacher for a maximum time period of six weeks.** **Add to Materials Circulation Policy**

Add: For more information about material check out and renewal periods please see the Materials Circulation Policy.

SERVICE FEES

Photocopies	.10¢ per copy, per side
Fax: To send	\$1.00 for the first page/.20¢ for each additional page
Fax: To receive	.20¢ per page
Computer Copies	.20¢ per page
Computer Scanning	\$5.00 per page for a colored photo Only one copy will be scanned and printed. Additional copies should be made where a color copy machine is available. If only scanning to a disc, there is no charge. (A disc is available for \$1.00.) Any size black and white photo scanned to paper is .20¢ each page. (Black and white photos use only shades of black, no other color. Any photo with any tone is \$5.00 including sepia.)
Reader printer copies	.10¢ per page
Transparencies	.35¢ each
Lamination fees	.10¢ per inch for roll lamination .50¢ for 2 ½" x 4" pouch \$1.00 for pouches above 2 ½ x 4 up to 11" x 14"

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	MAR	MAR	AMOUNT OF	% OF	YTD
	2006	2007	CHANGE	CHANGE	
ELWOOD					
ADULT	3487	3080	-407	-12%	9037
JUVENILE	2527	2407	-120	-5%	6820
Y. A.	219	193	-26	-12%	498
PERIOD.	543	474	-69	-13%	1489
AUDIO	236	252	16	7%	702
VIDEO	4091	3201	-890	-22%	8952
TOTAL	11103	9607	-1496	-13%	27498

FRANKTON					
ADULT	1165	1176	11	1%	3146
JUVENILE	836	734	-102	-12%	2113
Y. A.	64	94	30	47%	262
PERIOD.	484	344	-140	-29%	898
AUDIO	61	28	-33	-54%	121
VIDEO	1821	1881	60	3%	4801
TOTAL	4431	4257	-174	-4%	11341

HAZELBAKER					
ADULT	641	674	33	5%	2145
JUVENILE	565	389	-176	-31%	1096
Y. A.	51	39	-12	-24%	133
PERIOD.	163	136	-27	-17%	426
AUDIO	35	32	-3	-9%	64
VIDEO	960	844	-116	-12%	2391
TOTAL	2415	2114	-301	-12%	6255

SYSTEM					
ADULT	5293	4930	-363	-7%	14328
JUVENILE	3928	3530	-398	-10%	10029
Y. A.	334	326	-8	-2%	893
PERIOD.	1190	954	-236	-20%	2813
AUDIO	332	312	-20	-6%	887
VIDEO	6872	5926	-946	-14%	16144
TOTAL	17949	15978	-1971	-11%	45094

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9409	2409	1315
REF.	116	32	20
ASSITS.	853	234	500
COMP.	2179	805	351
PROG. A.	0	0	0
J.	41 - 383	6 - 60	6 - 31

TECH SERVICE PROCESSED 944 ITEMS AND WITHDREW 1258 ITEMS

At the Summitville Library:

Patron Appreciation

Come and enjoy cookies and punch from 1-3pm on April 16th.

Make and Take Craft Night

April 19th, from 5:30-6:30pm, children in 1st-6th grade may come and make a craft to take home. Registration is required, call 536-2335 for information.

Summitville Remember When

April 19th, from 4-6pm. Bring in old photos or historical items to share or just come in to take a look back into the past.

Lollipop Tree

Every time a child checks out a book, they get to choose a sucker from the lollipop tree. If the sucker has a special marking on it, the child will win a prize.



At each of the libraries:

Pre-Paid Fine Card Drawing

A once-daily drawing will be held Monday, April 16th through Friday, April 20th for a \$5 pre-paid fine card. Patrons who check out 10 or more items will have one chance per day to win.

Amnesty Period

Items that are checked out and overdue will have the fine waived when returned Monday, April 16th through Friday, April 20th.

Fine Matching

Patrons who pay part of their fine balance will have a matching amount waived off of their balance by the library.



National Library Week

April 16-21, 2007

COME
TOGETHER
@ your library*

At the Elwood Public Library:

Friends of the Library Book Sale

Used books, as well as lots of VHS tapes will be on sale in the adult services department Monday, April 16th through Friday, April 20th.

Drawing in the Adult Services Department

A drawing for some great prizes will be held in the adult services department Monday, April 16th through Friday, April 20th for new library patrons registering for library cards.

Critter Junction

Come see an animal show, April 21st at 10:00am in the youth services department.

Drawing in the Youth Services Department

Every book checked out between April 16th and April 21st will earn you a ticket in the drawing to try and win one of several great prizes.

Lollipop Tree

Every time a child checks out a book, they get to choose a sucker from the lollipop tree. If the sucker has a special marking on it, the child will win a prize.

Giving Tree for Youth Services

Help support the youth department by choosing a donation from the giving tree. Examples of donations include cash donations for children's programming and basic craft supplies.



At the Frankton Community Library:

Critter Junction

Come see an animal show, April 14th at 11:00am.

Master Gardener Speaker

Milt Otto will discuss water garden plants, April 16th at 7:00pm.

Indiana Author Visit

Indiana author and Frankton graduate Dave Argabright will speak about his books on April 18th at 6:00pm.

Master Gardener Speakers

Bonnie Carrell and Jennifer Ward will speak on "From Trash to Treasure", ideas for using old junk that you already have in the garden, April 19th at 6:00pm.



Agenda
May 14, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Frankton
2. Hazelbaker's ceiling and roof

New Business

1. Elwood's Fulton Boilers
2. Yearly review of Internet Policy and Computer Use Policy

Director's Report

Adjournment

Agenda
May 14, 2007
North Madison County Public Library System
Board of Trustees
Elwood Public Library
Regular Meeting
5:30 P.M.

Agenda

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Board of Trustees

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Director's Report

Adjournment

Please publish on
Friday or Saturday and
again on Monday

Thank you

MODE = MEMORY TRANSMISSION

START TIME TO DATE

END TIME TO DATE

FILE NO. =676

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME / TEL NO.	TYPE	REGULATED
000	00	<03>	CALL LEADER	000 000	00000000

***** -COMM. JOURNAL- *****

Agenda

May 14, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 1. Frankton
 2. Hazelbaker's ceiling and roof
- New Business
 1. Elwood's Fulton Boilers
 2. Yearly review of Internet Policy and Computer Use Policy
- Director's Report
- Adjournment

*Please publish on
Friday or Saturday and
again on Monday*

Thank you

MODE = MEMORY TRANSMISSION

START TIME TO DATE

END TIME TO DATE

FILE NO. =678

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME / TEL NO.	TYPE	REGULATED
000	00	<01>	FRANKTON	000 000	00000000
000	00	<02>	SUMMITVILLE	000 000	00000000

***** -COMM. JOURNAL- *****

Agenda

May 14, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
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- Claims Register & Checks
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 2. Hazelbaker's ceiling and roof
- New Business
 1. Elwood's Fulton Boilers
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- Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
REGULAR MEETING

May 14, 2007
5:30pm

CALL TO ORDER

Secretary Bette Dalzell called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm on Monday, May 14, 2007 in the meeting room of the Elwood Public Library. No executive meeting was held.

CALL FOR QUORUM

Present were members Bette Dalzell, Wayne Davidson, Betty Caldwell and Pam Bohlander. Also in attendance were Director Jamie Scott, Leslie Rittenhouse, Brandon Jarvis and Diana Shepard.

MINUTES

A motion was made by Pam Bohlander to approve the minutes from the April 9, 2007 regular meeting. Betty Caldwell made a second and the motion carried.

CLAIMS REGISTER & CHECKS

The members signed the claims register in the amount of \$135,862.60 and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton

It was reported that all the exterior locks will be replaced; there were a lot of problems. It will take six to seven weeks to receive them. There was a leak where the storage area meets up with the main part of the library; it has been checked. Rain was blowing in under the back door; Myers came and reversed the sweep and fixed the threshold. Plane Guttering is to come and run the guttering around the wing wall on the northwest corner of the building and run the downspout into the landscape so that the rain water will not run onto the sidewalk. During the winter the guttering on the other side of the entryway pulled away from the wall and needs more brackets. Plane Guttering will be making these repairs free of charge. The drywall has been touched up and re-painted in the storage area. A handicapped ramp to the front door has been considered; however after consideration it was decided that maybe this would be inviting skateboarders to use this area and cause some problems. Any decision was tabled at this time. It was suggested to post no skateboarding signs.

Mr. Myers has asked for full payment of \$29,586.30. After talking with Kato Smith a decision was made, with board approval, to hold back 15 percent until the work is complete. Pam Bohlander made a motion to pay a bill from Myers Construction in the amount of \$25,148.35. Betty Caldwell made a second and the motion carried. This will leave a balance of \$4,437.95 to be paid on the contract with Myers Construction. There was also a bill for \$252.00 to be paid to Myers Construction for the hot water heater which was installed in the staff restroom. This was not on a change order.

Hazelbaker's ceiling and roof

The new roof has been installed at Summitville with a total cost of \$12,226.00. The ceiling has been fixed and repainted and looks great. Mr. Idlewine was asked to come back and to check again for any nails that were missed. The son of the people who mow the lawn at Summitville did step on a nail. The board said that his parents should be reminded to leave their children at home when mowing the lawn and that they did not believe that the library is responsible.

Lloyd Young reported that FLAG has a little over \$7,000 in their account. \$1,250 is to be used to pay for the new sidewalk and bicycle rack pad. Mr. Jones is scheduled to come the week of the 20th to pour the concrete. There are currently orders for about thirty bricks. Mr. Young presented prices to install a fence along the alley. The price for the materials for two rail split rail fence is \$2.40 per foot for a total of \$288.00. The price for the materials for aluminum, clad coated picket fence thirty-six inches tall is \$11.33 per foot for a total of \$1,360.00 for the materials. The price the materials for white plastic picket fence is \$4.88 per foot for a total of \$586.00 for the materials. If approved, FLAG will pay for the fence. Any decision was tabled until next meeting. Mr. Young also recommended not installing a ramp at the front entrance.

Public comment was sought at this time. Leslie Rittenhouse is concerned about the procedures that are in place for transferring new books from branch to branch. The procedures were explained to her and the reason for such procedures. The matter was taken under advisement and the managers will be taking a look at the way transfers are handled.

Brandon Jarvis voiced his concerns about unruly behavior from other patrons while he is on the computer and the smells in the computer lab. He was encouraged to report unruliness to staff members so that they can handle the situation. As to the smells from other patrons, he was told that there is not a whole lot that can be done except maybe we can try air fresheners. Both patrons were thanked for coming to the meeting.

NEW BUSINESS

Elwood's Fulton Boilers

Mr. Maidlow from Lehman's Inc. met with Mr. Sipe the Director and the Administrative Assistant. He explained, it has been determined that the furnaces were not installed correctly. The intake and the exhaust pipes were installed to close together and the exhaust air was being drawn back in and deteriorating the heat exchangers. Metal was actually being belched out of the exhaust pipe. The pipe was also installed with too many elbows and too long of a span. Lehman's rerouted the intake and exhaust piping per manufacture's specifications. They had given an estimate to reroute the intake and exhaust pipes of \$12,000.00, however since it did not take as long as anticipated they charged \$3,718.69. With ten years wear and tear and the deterioration of the heat exchangers they are not sure how long the boilers will last; however Mr. Maidlow suggested giving them a try and see if we can milk them along and replace the boilers next year. Fulton gave a quote in the amount of \$8,000 for one heat exchanger. Mr. Maidlow said that he thought this is too much to pay for a heat exchanger, you could buy

a new boiler for that cost, but on the other hand Fulton boilers are very good. Lehman's is going to talk to Fulton and see if they would give a deal if we buy two heat exchangers. If not we could be looking at two new boilers. It was reported that it could cost \$20,000 or more to get the heating system up and going. Boiler number two is now on flame failure but they thought it could need new spark plugs. They will replace them on their next visit. Our lawyer advised, since it is past the ten year statute of limitations, the company who originally installed the system cannot be held responsible.

Yearly review of Internet Policy and Computer Use Policy

Copies of the two policies were given to each member. There are no changes to these policies. Any decision was tabled until everyone has a chance to read over the policies.

DIRECTOR'S REPORT

It was reported that the 2007 budget has not yet been approved. There will be a delay in this year's tax draw. Trending in Madison County is not yet complete. The Director has talked with Patty Mauck from the Madison County Auditor's office. She could not give a date that the tax bills would go out or when any tax checks would be received. They were trying to get tax bills out by July or August, but that is probably not going to happen. If the library does not receive our tax money in a timely manner we will have to borrow money. Diana Shepard reported there is currently \$163,388.99 in the checking account. With the June debt service payment of \$121,000.00 there will not be enough money in the account to operate through June, therefore there will need to be some major moving of money from other accounts. We have spent \$12,000.00 over what we have budgeted in the Rainy Day Fund but we cannot ask for an additional appropriation until our budget has been approved. However, there did not seem to be any other choice since the bill for the new roof at Summitville had to be paid and the bill from Myers Construction had to be paid.

A thank you has been received from the Elwood YMCA for our participation in Healthy Kids Day and a thank you has been received from Katie Heights for the outstanding job the Elwood Youth Service Department is doing. During National Library Week Elwood and Frankton's programs included a visit from Critter Junction. Critter Junction is scheduled to visit Summitville on June 1. Staff members are trying to reorganize the Elwood Friends of the Library group. Frankton & Summitville's summer reading program will begin on June 1. The theme for this year's summer reading program is "Get a clue at your library". Packets were sent out to libraries with information to use in organizing the programs. The funding came from an LSTA grant. Scavenger hunts, who done it activities, finger printing and DNA testing are some of the activities that are planned. Summitville is planning a teen computer night on June 14 and June 21. Teens can come in after the library is closed to use the computer from 7pm to 9pm. Elwood is planning computer mystery game activities; Kindergarten through second grade may participate on July 10 and 24 from 10am to 11am, third & fourth grades on July 12 and 22 from 10am to 11am.

A quote has been received in the amount of \$475.00 to paint under the windows at Summitville.

With no objections the meeting was adjourned.

Annika & Paulander
Betty Caldwell
Michael Robinson

Bette Dalzell
Bette Dalzell, Secretary

Karen
Dan Prieshoff

Register Of Claims

North Madison County Public Library System

Report Date: From 4/10/2007 To 5/14/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	280	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	5/2/2007	P/R ENDING 4/28/07
Total this claim					\$155.00		
0	279	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,529.16	5/2/2007	P/R ENDING 4/28/07
			FICA	Payroll Deductions	\$1,239.31		
			Federal Taxes Withheld	Payroll Deductions	\$2,194.26		
			Medicare	Payroll Deductions	\$289.85		
Total this claim					\$5,252.58		
0	257	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	4/18/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,905.53		
			Operating Fund	Wages of Janitor	\$1,359.75		
Total this claim					\$19,822.98		
0	258	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,516.48	4/18/2007	P/R ENDING 4/14/07
			FICA	Payroll Deductions	\$1,229.05		
			Federal Taxes Withheld	Payroll Deductions	\$2,179.23		
			Medicare	Payroll Deductions	\$287.43		
Total this claim					\$5,212.19		
0	260	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	4/18/2007	P/R ENDING 4/14/07
Total this claim					\$155.00		
0	278	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	5/2/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,960.31		
			Operating Fund	Wages of Janitor	\$1,470.72		
Total this claim					\$19,988.73		
24373	254	EMILY DAVIDSON	Operating Fund	Summitville Programing	\$20.27	4/10/2007	PETTY CASH REIMBURSEMENT
Total this claim					\$20.27		
24374	255	BURNETTE - DELLINGER INC.	Operating Fund	Official Bonds	\$108.00	4/10/2007	EMPLOYEE DISHONESTY BOND
Total this claim					\$108.00		
24376	264	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$238.00	4/18/2007	SERVICE CONTRACT FOR MARCH & APRIL
Total this claim					\$238.00		
24377	270	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	4/18/2007	As per attached invoices.
Total this claim					\$99.08		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24378	269	COURT SQUARE LEASING CO	Operating Fund	Equipment/Rental	\$179.16	4/18/2007	QUARTERLY RENTAL - POSTAGE METER-ELWOOD
Total this claim					<u>\$179.16</u>		
24379	265	HERALD BULLETIN, THE	Operating Fund	Summitville Period. & Newsp.	\$170.00	4/18/2007	52 WEEK SUBSCRIPTION - SUMMITVILLE
Total this claim					<u>\$170.00</u>		
24380	259	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,465.88	4/18/2007	PAYROLL DEDUCTIONS FOR APRIL
			County Taxes Withheld	Payroll Deductions	\$491.18		
Total this claim					<u>\$1,957.06</u>		
24381	266	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$44.03	4/18/2007	SERVICE FOR SUMMITVILLE
Total this claim					<u>\$44.03</u>		
24382	263	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$202.50	4/18/2007	SECURITY GUARD WEEKS ENDING 4/7/07 & 4/14/07
Total this claim					<u>\$202.50</u>		
24383	261	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,073.96	4/18/2007	PIR ENDING 4/14/07
Total this claim					<u>\$1,073.96</u>		
24384	262	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$523.90	4/18/2007	MEDICAL INSURANCE 5/1/07-6/1/07
			Operating Fund	Emp Cont Group Ins	\$5,361.30		
Total this claim					<u>\$5,885.20</u>		
24385	267	RADIO SHACK	Operating Fund	Furniture & Equipment	\$29.99	4/18/2007	WEATHER RADIO
Total this claim					<u>\$29.99</u>		
24386	268	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$581.11	4/18/2007	SERVICE FOR ELWOOD
Total this claim					<u>\$581.11</u>		
24387	271	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$15.40	5/2/2007	As per attached invoices.
Total this claim					<u>\$15.40</u>		
24388	272	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$212.36	5/2/2007	As per attached invoices.
Total this claim					<u>\$212.36</u>		
24389	283	DOLORES MALEY	Operating Fund	Professional Services	\$38.61	5/2/2007	CARPET CLEANING
Total this claim					<u>\$38.61</u>		
24390	273	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$369.65	5/2/2007	As per attached invoices.
			Operating Fund	Electricity	\$1,539.17		
Total this claim					<u>\$1,908.82</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24391	282	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$90.00	5/2/2007	SECURITY GUARD WEEKS ENDING 4/21 & 4/28/07
					Total this claim		
					\$90.00		
24392	281	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,073.96	5/2/2007	P/R ENDING 4/28/07
					Total this claim		
					\$1,073.96		
24393	274	NANCY SUMNER	Operating Fund	Postage & UPS	\$22.16	5/2/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Operating Supplies	\$5.97		
					Total this claim		
					\$28.13		
24394	275	TOWN OF FRANKTON	Operating Fund	Electricity	\$344.55	5/2/2007	As per attached invoices.
			Operating Fund	Water	\$22.82		
			Operating Fund	Waste Disposal Services	\$12.65		
					Total this claim		
					\$380.02		
24395	276	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$384.90	5/2/2007	As per attached invoices.
					Total this claim		
					\$384.90		
24396	277	VISA	Operating Fund	Frankton Programing	\$32.78	5/2/2007	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$72.75		
			Gift	Elwood Children's Programing	\$4.11		
					Total this claim		
					\$109.64		
24397	284	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	5/14/2007	As per attached invoices.
					Total this claim		
					\$47.00		
24398	285	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	5/14/2007	SERVICE CONTRACT FOR MAY
					Total this claim		
					\$119.00		
24399	326	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,598.49	5/14/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$986.69		
			Operating Fund	Elwood YA	\$429.64		
			Operating Fund	Frankton	\$1,501.87		
			Operating Fund	Summitville	\$1,158.90		
			Operating Fund	Frankton Programing	\$31.07		
					Total this claim		
					\$6,706.66		
24400	286	BARBARA SNIPES	Operating Fund	Traveling Expense	\$100.96	5/14/2007	MILEAGE FOR MARCH & APRIL
					Total this claim		
					\$100.96		
24401	287	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	\$37.00	5/14/2007	TELEPHONE CALL TO BOND COUNSEL
					Total this claim		
					\$37.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24402	307	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$38.56	5/14/2007	As per attached invoices.
Total this claim					\$38.56		
24403	288	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$30.00	5/14/2007	As per attached invoices.
			Operating Fund	Technology Software	\$300.00		
Total this claim					\$330.00		
24404	289	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$51.30	5/14/2007	As per attached invoices.
			Operating Fund	Furniture & Equipment	\$34.94		
Total this claim					\$86.24		
24405	290	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$459.72	5/14/2007	REPAIR BALLASTS
Total this claim					\$459.72		
24406	327	DAVE IDLEWINE	Rainy Day Fund	Land Buildings Improvements	\$12,226.00	5/14/2007	NEW ROOF - SUMMITVILLE - ATLAS PINNACLE & NEW SHEETING
Total this claim					\$12,226.00		
24407	291	DENNIS MALLERNEE PAINTIN	Operating Fund	Professional Services	\$1,564.00	5/14/2007	REPAIR CEILING AT SUMMITVILLE-INSURANCE CHECK FOR \$1,114. INCLUDED
Total this claim					\$1,564.00		
24408	321	ECKSTEIN'S HOUSE OF TROP	Gift	Other	\$154.96	5/14/2007	PLAQUE IN MEMORY OF JERRY KAISER
Total this claim					\$154.96		
24409	292	EDUCATION NETWORKS OF A	Operating Fund	Telephone & Telegraph	\$57.00	5/14/2007	INTERNET ACCESS SERVICE
			St Technology Fund Gr	Telephone & Telegraph	\$703.00		
Total this claim					\$760.00		
24410	293	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$80.00	5/14/2007	SEMI ANNUAL BACK FLOW TESTED
Total this claim					\$80.00		
24411	294	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$141.37	5/14/2007	As per attached invoices.
			Operating Fund	Operating Supplies	\$65.00		
Total this claim					\$206.37		
24412	295	FREEMAN & COSTELLO	Operating Fund	Elwood Adult	\$19.85	5/14/2007	LIFE AND TIMES OF THOMAS RILEY
			Operating Fund	Frankton	\$19.85		MARSHALL
Total this claim					\$39.70		
24413	323	HERALD BULLETIN, THE	Operating Fund	Frankton Per. & Newsp.	\$170.00	5/14/2007	12 MONTH SUBSCRIPTION - FRANKTON
Total this claim					\$170.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24414	296	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$120.52	5/14/2007	As per attached invoices.
				Total this claim	\$120.52		
24415	324	KATIE BURRIS	Operating Fund	Traveling Expense	\$11.20	5/14/2007	MILEAGE
				Total this claim	\$11.20		
24416	322	LEHMAN'S INC.	Operating Fund	Professional Services	\$3,718.68	5/14/2007	INSTALL NEW EXHAUST & INTAKE PIPES FOR BOILERS-ELWOOD
				Total this claim	\$3,718.68		
24417	297	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$8,161.00	5/14/2007	As per attached invoices.
			Operating Fund	Technology Equipment	\$4,278.00		
				Total this claim	\$12,439.00		
24418	298	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$65.00	5/14/2007	2ND QUARTER TRASH SERVICE - FRANKTON
				Total this claim	\$65.00		
24419	299	MARSH SUPERMARKET	Operating Fund	Operating Supplies	\$3.18	5/14/2007	As per attached invoices.
			Gift	Elwood Children's Programing	\$7.47		
				Total this claim	\$10.65		
24420	300	MARY HENDRICK	Operating Fund	Traveling Expense	\$42.80	5/14/2007	WORKSHOP - PORTLAND
				Total this claim	\$42.80		
24421	301	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$91.00	5/14/2007	As per attached invoices.
				Total this claim	\$91.00		
24422	302	MIDWEST TAPE	Operating Fund	Frankton AV	\$200.91	5/14/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$954.55		
			Operating Fund	Summitville AV	\$222.90		
				Total this claim	\$1,378.36		
24423	303	MYERS CONSTRUCTION MGM	Rainy Day Fund	Furniture & Equipment	\$252.00	5/14/2007	WATER HEATER IN STAFF LOUNGE - FRANKTON
				Total this claim	\$252.00		
24424	328	MYERS CONSTRUCTION MGM	Rainy Day Fund	Land Buildings Improvements	\$25,148.35	5/14/2007	FRANKTON CONSTRUCTION PAYMENT
				Total this claim	\$25,148.35		
24425	304	ORIENTAL TRADING COMPAN	Operating Fund	Summitville Programing	\$30.80	5/14/2007	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$148.64		
				Total this claim	\$179.44		
24426	308	PENWORTHY CO.	Operating Fund	Summitville	\$223.33	5/14/2007	As per attached invoices.
				Total this claim	\$223.33		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24427	305	QUILL CORPORATION	Operating Fund Operating Fund	Office Supplies Furniture & Equipment	\$645.82 \$299.99	5/14/2007	OFFICE SUPPLIES & LAMINATOR
Total this claim					<u>\$945.81</u>		
24428	306	RAMSAY BUSINESS PRODUC	Operating Fund Operating Fund Operating Fund Operating Fund	Operating Supplies Office Supplies Office Supplies Equipment/Rental	\$75.80 \$63.50 \$31.60 \$50.94	5/14/2007	LEAFLET RACKS & COPIERS SERVICE
Total this claim					<u>\$221.84</u>		
24429	309	SARAH McELFRESH	Operating Fund	Traveling Expense	\$124.40	5/14/2007	mileage
Total this claim					<u>\$124.40</u>		
24430	310	SCHOLASTIC LIBRARY PUBLI	Operating Fund Operating Fund Operating Fund	Elwood Childrens Frankton Summitville	\$499.53 \$88.95 \$52.50	5/14/2007	As per attached invoices.
Total this claim					<u>\$640.98</u>		
24431	311	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$359.53	5/14/2007	DVD CASES
Total this claim					<u>\$359.53</u>		
24432	312	STAR FINANCIAL BANK	Operating Fund	Equipment/Rental	\$30.00	5/14/2007	SAFE DEPOSIT BOX RENTAL
Total this claim					<u>\$30.00</u>		
24433	313	STATE CHEMICAL MANUFACT	Operating Fund	Cleaning & Sanitation Supplies	\$344.91	5/14/2007	As per attached invoices.
Total this claim					<u>\$344.91</u>		
24434	314	STEVE THOMPSON	Operating Fund	Summitville Programing	\$150.00	5/14/2007	PROGRAM JUNE 1, 2007
Total this claim					<u>\$150.00</u>		
24435	315	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.10	5/14/2007	As per attached invoices.
Total this claim					<u>\$83.10</u>		
24436	316	TOPS TRUE VALUE	Operating Fund	Paint and painting supplies	\$19.97	5/14/2007	PAINT
Total this claim					<u>\$19.97</u>		
24437	317	UPBEAT, INC.	Operating Fund	Furniture & Equipment	\$108.87	5/14/2007	OUTDOOR MAT - SUMMITVILLE
Total this claim					<u>\$108.87</u>		
24438	318	UPSTART	Operating Fund Operating Fund	Elwood Adult Programing Summitville Programing	\$7.95 \$59.51	5/14/2007	As per attached invoices.
Total this claim					<u>\$67.46</u>		
24439	325	USI, INC	Operating Fund	Operating Supplies	\$272.51	5/14/2007	LAMINATING POUCHES
Total this claim					<u>\$272.51</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24440	319	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$64.74	5/14/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$64.74		
24441	320	VERIZON	Operating Fund	Telephone & Telegraph	\$205.30	5/14/2007	SERVICE FOR FRANKTON
					Total this claim		
					\$205.30		

Total Amount of Claims \$135,862.60

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, May 10, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 14 day of May, 2007.

Annika L. Bollerud Betty Caldwell
Betty Caldwell
Wayne E. Edwards

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.



Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: North Madison County Public Library System Board of Trustees and North Madison County Public Library Systems Leasing Corp. 1600 Main Street Elwood, IN 46036	PROJECT: Frankton Community Library	APPLICATION NO: 9 PERIOD TO: 5/3/07 CONTRACT FOR: Building Supply & Construction CONTRACT DATE: 4/4/06 PROJECT NOS: / /	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Myers Construction Mgmt., Inc. 13518 Myrtle Lane Fishers, IN 46038	VIA ARCHITECT: Kato Smith & Associates 7 East 12th Street Anderson, IN 46016	Retainage Billing Job #320	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 574,350.00
2. Net change by Change Orders	\$ 17,376.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 591,726.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 591,726.00
5. RETAINAGE:	
a. <u>0</u> % of Completed Work (Column D + E on G703)	\$ 0.00 ^{4,437.95}
b. <u>0</u> % of Stored Material (Column F on G703)	\$ 0.00 ^{11,148.35}
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 0.00 ^{15,586.30}
6. TOTAL EARNED LESS RETAINAGE	\$ 591,726.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 562,139.70
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 29,586.30 ^{25,148.35}
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 14,725.00	\$ (3,658.00)
Total approved this Month	\$ 6,309.00	\$ 0.00
TOTALS	\$ 21,034.00	\$ (3,658.00)
NET CHANGES by Change Order	\$	17,376.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Myers Construction Management, Inc.
By: Sandra K. Myers **Date:** 5/3/07
State of: Indiana

County of: Hamilton
 Subscribed and sworn to before
 me this 3rd day of May 2007.

Notary Public: Sandra K. Myers
My Commission expires: 8-23-09 Sandra K. Myers

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: _____ **Date:** 5.4.07

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

Application No.: 9
Application Date: 5/3/07
Period To: 5/3/07

Job: Frankton Community Library

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Stored Material	G Total Comp. & Stored	H Percent Complete	I Balance to Finish	I Retainage
			Previous	This Period					
1000	General Conditions								
	Supervision/ Management	33,400.00	33,400.00	0.00	0.00	33,400.00	100%	0.00	
	Printing	1,500.00	1,500.00	0.00	0.00	1,500.00	100%	0.00	
	Building Permits	600.00	600.00	0.00	0.00	600.00	100%	0.00	
	Performance Bond	9,820.00	9,820.00	0.00	0.00	9,820.00	100%	0.00	
	Misc. Gen. Conditions	12,570.00	12,570.00	0.00	0.00	12,570.00	100%	0.00	
2000	Sitework								
	Site Layout	1,800.00	1,800.00	0.00	0.00	1,800.00	100%	0.00	
	Demo/ Excavating	15,000.00	15,000.00	0.00	0.00	15,000.00	100%	0.00	
	Water/ Sanitary	4,990.00	4,990.00	0.00	0.00	4,990.00	100%	0.00	
	Asphalt Paving	18,500.00	18,500.00	0.00	0.00	18,500.00	100%	0.00	
	Site Concrete	28,040.00	28,040.00	0.00	0.00	28,040.00	100%	0.00	
3000	Concrete								
	Footings/ Column Pads	10,750.00	10,750.00	0.00	0.00	10,750.00	100%	0.00	
	Slab on Grade	19,190.00	19,190.00	0.00	0.00	19,190.00	100%	0.00	
	Reinforcement	1,600.00	1,600.00	0.00	0.00	1,600.00	100%	0.00	
4000	Masonry								
	Masonry Brick	45,000.00	45,000.00	0.00	0.00	45,000.00	100%	0.00	
	Block	26,200.00	26,200.00	0.00	0.00	26,200.00	100%	0.00	
	Limestone	7,800.00	7,800.00	0.00	0.00	7,800.00	100%	0.00	
5000	Metals								
	Miscellaneous Metals	3,000.00	3,000.00	0.00	0.00	3,000.00	100%	0.00	
6000	Woods & Plastics								
	Wood Framing	73,500.00	73,500.00	0.00	0.00	73,500.00	100%	0.00	
	Exterior Trim	2,800.00	2,800.00	0.00	0.00	2,800.00	100%	0.00	
	Interior Trim	2,450.00	2,450.00	0.00	0.00	2,450.00	100%	0.00	
7000	Thermal & Moisture								
	Fiberglass Insulation	9,200.00	9,200.00	0.00	0.00	9,200.00	100%	0.00	
	Shingle Roofing	14,800.00	14,800.00	0.00	0.00	14,800.00	100%	0.00	
	Flashing/ Gutters/ Downspouts	5,000.00	5,000.00	0.00	0.00	5,000.00	100%	0.00	
	Caulking/ Sealants	3,000.00	3,000.00	0.00	0.00	3,000.00	100%	0.00	
8000	Doors & Windows								
	H.M. Frames & Wood Doors	6,900.00	6,900.00	0.00	0.00	6,900.00	100%	0.00	
	Aluminum Entrances	18,600.00	18,600.00	0.00	0.00	18,600.00	100%	0.00	
	Wood Windows	8,500.00	8,500.00	0.00	0.00	8,500.00	100%	0.00	
	Finish Hardware	1,800.00	1,800.00	0.00	0.00	1,800.00	100%	0.00	
<i>Continued Next Page</i>									

Application No.: 9
Application Date: 5/3/07
Period To: 5/3/07

Job: Frankton Community Library

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Stored Material	G Total Comp. & Stored		H Balance to Finish	I Retainage
			Previous	This Period		Percent Complete			
9000	Finishes								
	Drywall	17,000.00	17,000.00	0.00	0.00	17,000.00	100%	0.00	
	Acoustical Ceilings	4,200.00	4,200.00	0.00	0.00	4,200.00	100%	0.00	
	Flooring	19,800.00	19,800.00	0.00	0.00	19,800.00	100%	0.00	
	Painting	7,600.00	7,600.00	0.00	0.00	7,600.00	100%	0.00	
10000	Specialties								
	Tackboards	540.00	540.00	0.00	0.00	540.00	100%	0.00	
	Library Drop Box	3,500.00	3,500.00	0.00	0.00	3,500.00	100%	0.00	
	Flag Pole	950.00	950.00	0.00	0.00	950.00	100%	0.00	
	Identifying Devices	1,350.00	1,350.00	0.00	0.00	1,350.00	100%	0.00	
	Toilet Accessories	2,000.00	2,000.00	0.00	0.00	2,000.00	100%	0.00	
12000	Furnishings								
	Casework	2,600.00	2,600.00	0.00	0.00	2,600.00	100%	0.00	
15000	Mechanical								
	Plumbing	21,000.00	21,000.00	0.00	0.00	21,000.00	100%	0.00	
	HVAC	36,500.00	36,500.00	0.00	0.00	36,500.00	100%	0.00	
16000	Electrical								
	Electrical	71,000.00	71,000.00	0.00	0.00	71,000.00	100%	0.00	
CO	Change Order								
	Change Order #1	(3,658.00)	(3,658.00)	0.00	0.00	(3,658.00)	100%	0.00	
	Change Order #2	930.00	930.00	0.00	0.00	930.00	100%	0.00	
	Change Order #3	1,725.00	1,725.00	0.00	0.00	1,725.00	100%	0.00	
	Change Order #4	3,267.00	3,267.00	0.00	0.00	3,267.00	100%	0.00	
	Change Order #5	3,670.00	3,670.00	0.00	0.00	3,670.00	100%	0.00	
	Change Order #6	5,133.00	5,133.00	0.00	0.00	5,133.00	100%	0.00	
	Change Order #7	6,309.00	6,309.00	0.00	0.00	6,309.00	100%	0.00	
Total		591,726.00	591,726.00	0.00	0.00	591,726.00	100%	0.00	

AFFIDAVIT AND WAIVER OF LIEN

(X) FINAL () PARTIAL (X) PAYMENT TO FOLLOW

State of Indiana
County of Hamilton, SS:

Donald R. Myers being duly sworn states that he is the **President of Myers Construction Management, Inc.** having contracted with **North Madison County Public Library System Board of Trustees and North Madison County Public Library System Leasing Corp.** to furnish certain materials and/or **General Construction** for a project known as **Frankton Community Library** located in **Frankton, IN** and does further state on behalf of the aforementioned contractor/supplier:

(Partial Waiver) that there is due from the owner the sum of

_____ Dollars (\$ _____)

- () receipt of which is hereby acknowledged; or
- () the payment of which has been promised as the sole consideration of this Affidavit and Partial Waiver of Lien which is given solely with respect to said amount, and which waiver shall be effective only upon receipt of payment thereof by the undersigned.

(Final Waiver) that the final balance due from the owner is the sum of

Twenty-nine thousand five hundred eighty-six and ³⁰/₁₀₀ - Dollars (\$ 29,586.30)

- () receipt of which is hereby acknowledged; or
- (X) the payment of which has been promised as the sole consideration of this Affidavit and Final Waiver of Lien which shall become effective upon receipt of such payment.**

THEREFORE, the undersigned waives and releases unto the Owner of said premises, any and all lien or claim whatsoever on the above-described property and improvements thereon on account of labor or material or both, furnished by the undersigned thereto, subject to limitations or conditions expressed herein, if any; and further certifies that no other party has any claim or right to a lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this affidavit and waiver.

By Donald R. Myers Title: President

WITNESS MY HAND AND NOTORIAL SEAL, This 3rd day of May, 2007.

Sandra K. Myers

My Commission Expires: 8-23-09
County of Residence: Hamilton

Printed: Sandra K. Myers

CONSENT OF SURETY COMPANY TO FINAL PAYMENT
AIA DOCUMENT G707

OWNER
 ARCHITECT
 CONTRACTOR
 SURETY
 OTHER

Bond No.: B-8883862

PROJECT: New Frankton Community Library
 (name, address) 102 Church Street, Frankton, IN

TO (Owner) North Madison County Public Library System Board of Trustees and North Madison County Public Library Systems Leasing Corporation
 1600 Main Street
 Elwood, IN 46036

ARCHITECT'S PROJECT NO: New Frankton Community Library

CONTRACT FOR:

CONTRACT DATE: April 4, 2006

CONTRACTOR: Myers Construction Management, Inc.

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety as it appears in the bond).

The Cincinnati Insurance Company, P.O. Box 145496, Cincinnati, OH 45250

on bond of (here insert name and address of Contractor as it appears in the bond)

Myers Construction Management, Inc., 13518 Myrtle Lane, Fishers, IN 46038

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to: (here insert name and address of Owner)

North Madison County Public Library System Board of Trustees and North Madison County Public Library Systems Leasing Corporation, 1600 Main Street, Elwood, IN 46036

as set forth in the said Surety's bond.

IN WITNESS WHEREOF,

the Surety has hereunto set its hand this 11th day of December

2006

The Cincinnati Insurance Company

Surety

By:

Signature of Authorized Representative

Brenda Johnston

Attorney-in-fact

Title

Attest:

(Seal):

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

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ONE PAGE

S-4869

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint Michael H. Bill; Edward L. Mournighan; Michael M. Bill; Cynthia L. Jenkins; Ginger J. Krahn; Sheree Hsieh and/or Brenda Johnston

of Indianapolis, Indiana its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:
 Any such obligations in the United States, up to Forty Million and No/100 Dollars (\$40,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Senior Vice President this 1st day of March, 2002.



THE CINCINNATI INSURANCE COMPANY

Daniel T. McHenry
 Senior Vice President

STATE OF OHIO) ss:
 COUNTY OF BUTLER)

On this 1st day of March, 2002, before me came the above-named Senior Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



Mark J. Huller
 MARK J. HULLER, Attorney at Law
 NOTARY PUBLIC - STATE OF OHIO
 My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio, this 11th day of December, 2006



Carl Oase
 Secretary

BN-1005 (3/02)

Perfect form

120'

2 Rail split \$2.40/ft \$288.00
Black Alum. \$11.33/ft \$1,360.00
White Pocket Plaste \$4.88/ft \$586.00

Material only



boyce
FORMS-SYSTEMS

P.O. Box 2039 - 501 W. Riggin Rd.
Muncie, Indiana 47307-0039
800-362-6702 or 765-289-2233, FAX 765-289-2376

Fence quotes
Frankton

COMPUTER USE POLICY

You must read and agree to the terms below before
Continuing to use this service.
Use of this service is a privilege.
Failure to comply with these terms will result in the
Loss of that privilege.

Activating this timer constitutes agreement to the
Library's Internet and computer use policy!!!!

Computer usage time is from 9:00 a.m. until 15 minutes before closing at
Elwood Public Library, Frankton Community Library and Ralph E.
Hazelbaker Library.

1. Exit from all programs when you are done. **DO NOT TURN OFF THE COMPUTER!** If you turn off or restart this computer for any reason, your privileges will be revoked for five days.
2. If you wish to save material, download your files to a preformatted disk or other removable storage device such as a USB drive. Disks may be purchased for \$1 from a library staff member. Virus-checking software will **NOT** protect your computer if you download programs. If you are concerned about the possibilities of computer viruses, you should install and use virus protection software on your own computer. The library is not responsible for damage to personal disks.
3. **DO NOT** modify this computer or software in any way. This includes downloading and installing programs or plug-ins on this computer. [Anyone modifying the computer or software in any way will be asked to leave the computer area and will not be allowed computer access for one week. If there is a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will need to accompany their child after the six-month ban to reinstate privileges.]
4. All applicable laws regarding copyright must be obeyed.
5. Do not display text or graphics that may be legally defined by State and/or Federal law as obscenity or child pornography.
6. Users have the right of confidentiality and the right of privacy. However, security is technically difficult to achieve and the computer

is located in a public area. Electronic transactions of information and viewing screens could become public. As a result, the library cannot guarantee privacy or confidentiality. Remember to exercise common courtesy. It is rude to look over another's shoulder to see what he or she is doing on the computer, and it is disturbing to another's concentration to stand around the computer while waiting your turn. Remember that people using the Internet after you may see which sites you have visited.

Be aware that the connection may fail or the computer may "freeze" while you are using it. Such occurrences are unfortunate, but do not entitle you to go beyond your allotted time if others are waiting. The computers in the Computer Lab will be unavailable when needed for training.

7. Use of the Internet access computers is on a first-come, first-served basis. Patrons will be given one (1) hour on the computers to start with. If no one else is waiting you may begin extending your time in fifteen (15) minute increments for a maximum time of two (2) hours. If patrons are waiting to use the computers after your one-hour time limit, you must relinquish your computer for those waiting. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time. No reservations for future days will be made and telephone reservations will not be taken. It is your responsibility to give up the computer after one hour. Any patron playing games on the Youth or Young Adult computers may switch games one time for a total of two games per day. The patron **MAY NOT CHANGE** computers. The Patron must choose games for the computer on which they are assigned. If all computers are full the patron can reserve a computer by adding their name to the reservation computer or by asking a staff member.
9. Users under the age of 18 must have an Internet Use Permission slip signed by a parent or legal guardian. We ask that parents and guardians read the North Madison County Public Library System Computer Use Policy before giving permission. Permission slips are available from the Youth and the Adult circulation desks and from circulation desks in the branch libraries. Library cards of young people with Internet Permission will be coded, and the permission will be recorded in the patron's file. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the computers. Patrons will be permitted to use the computers regardless of their fine balance. A

courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card can be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers, they will be asked to obtain a courtesy card.

10. E-Mail accounts that do not fall under the domain of World Wide Web are not available. You may not send E-mail from the library's account, nor receive e-mail at that account. The only way you can send e-mail or access your e-mail is if you have already set up an e-mail account with a web-based mail server, through a web site.
11. Printing is 20 cents per page. All printing is sent to a central printer at the Adult Circulation Desk. You must pick up your copies and pay at the Circulation Desk. If you need to print in color, please ask a staff member for assistance.
12. You may not always be able to access the sites on the Internet that you are trying to visit. There may be several reasons for this inconvenience. The Library's Internet connection may also be periodically and temporarily inoperable due to technical difficulties.
13. Misuse of the Internet access computers will result in loss of your Internet privileges. The use of the computer should not infringe upon the rights of others.

Adopted 4/12/03

Reviewed & Amended 05/08/06

PUBLIC ACCESS COMPUTER POLICY OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

Access to electronic information via the World Wide Web is complementary to the mission of the North Madison County Public Library System (hereafter identified as NMCPLS). Electronic information can satisfy the research and informational needs of NMCPLS users, and access to the Internet provides an unlimited resource of knowledge contained in libraries, databases, and other information resources around the world.

No one owns the Internet and therefore it cannot be legally controlled in its content or information. The NMCPLS Board of Trustees and the library staff are not responsible for the information that is accessed/obtained while using library equipment. In offering the Internet to the community, library staff cannot control access points, which often change unpredictably and rapidly. Therefore, library users access and use the Internet at their own risk. Users are hereby notified that they, not NMCPLS, are responsible for the access points they reach on the Internet.

The library strongly recommends that users of the Internet not reveal their personal address, telephone number, credit card number, bank account number, social security number, or any other financial or personal information. The library can assume no liability for the performance or quality of any products purchased over the Internet, and cannot guarantee the confidentiality of personal and credit card information transmitted over the Internet.

Failure to abide by the Internet Use policy may result in the loss of Internet and/or NMCPLS library privileges. Continued violation of the situations listed below will result in suspension of all library privileges:

- Violation of computer security system.
- Violation of another user's privacy.
- Use of the internet for unlawful, indecent, or malicious activities, including display of sexually explicit graphics
- Misrepresentation of the library or the identity of oneself.
- Use of abusive or objectionable language and the display or transmission of profane, abusive, or threatening language.
- Engaging in harassing behavior, such as sending or posting slanderous, libelous, obscene, or threatening messages, and other activities that could cause congestion and disruption of networks and systems.
- Violating any local, state, or federal statute.
- Use of chat rooms is NOT allowed.
- Downloading and/or installing software to the hard drive of any library computer.

[Anyone accessing pornography sites will be asked to leave the computer area and will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the access of pornography and the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges.]

The Board of Trustees of NMCPLS reserves the right to:

- Implement a fee structure in accordance with use of the Internet and to change the fees as necessary. [There is a charge of twenty (\$.20) cents per page if the patron wishes to print his work.]
- Use a software program to filter the use of the Internet according to the mission, collection policies, and community/legal standards with regard to obscenity on any or all computers. (Federal Law requires all public libraries that receive funding from grants, USF, and other sources to filter the Internet by July 2002.)
- Require the use of acceptable identification for anyone using the Internet at the library. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the library's computers. Patrons will be permitted to use the computers regardless of their fine balance. The patron's barcode needs to be kept confidential. If a patron's barcode is compromised the patron will have to purchase a new library card. When the barcode has been compromised, the offending patron using the barcode will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges. A courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card must be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers they will be asked to obtain a courtesy card.
- Limit the amount of time workstations may be used in order to make equipment available to other library users. Patrons will begin with a one-hour time limit. If no one is waiting to use the computer, the patron may begin increasing his or her time in fifteen (15) minute increments for a maximum of two (2) hours total. If the computers are full after your one-hour time limit, you must relinquish your computer to the waiting patrons. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time.

- Modify this policy at any time.

As in the use of all other NMCPLS materials, children's access to the Internet is the sole responsibility of the child's parent or guardian. Parents of children who are under 18 years old must monitor their children's use of the Internet just as they monitor the use of NMCPLS's video collection. Parents and children are encouraged to read/view and discuss the resources that NMCPLS has available regarding safe and appropriate use of the Internet by minors. No child under 18 will be allowed to use the Internet without a signed consent form on file. Children under the age of 18 will not be allowed to use the computers located in the Indiana Room unless accompanied by a parent or guardian.

Presently, it is not possible to use the same selection criteria, which are used for other Library materials. Therefore, NMCPLS assumes no responsibility for the accuracy, quality, or quantity of any information, or the site where that information is obtained. The library does prohibit accessing obscene material and intentionally leaving it for others to view.

The NMCPLS makes no guarantees, either expressed or implied, in respect to any equipment, programs, or other materials, their performance, or fitness for any particular purpose. Materials and equipment are provided for use "as is." The entire risk as to the quality and performance of computer equipment, programs, and documentation is with the user. In no event shall the library be liable for actual, incidental, or consequential damages in connection with or arising from the use of any equipment, programs, or other library materials.

Adopted 4/12/03
Reviewed & Amended 08/31/2006

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	APR 2006	APR 2007	AMOUNT OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	3020	3083	63	2%	12120
JUVENILE	2370	1944	-426	-18%	8764
Y. A.	257	194	-63	-25%	692
PERIOD.	420	530	110	26%	2019
AUDIO	182	240	58	32%	942
VIDEO	3171	3371	200	6%	12323
TOTAL	9420	9362	-58	-1%	36860
FRANKTON					
ADULT	976	1110	134	14%	4256
JUVENILE	715	628	-87	-12%	2741
Y. A.	48	90	42	88%	352
PERIOD.	315	314	-1	0%	1212
AUDIO	36	42	6	17%	163
VIDEO	1554	1669	115	7%	6470
TOTAL	3644	3853	209	6%	15194
HAZELBAKER					
ADULT	549	696	147	27%	2841
JUVENILE	390	414	24	6%	1510
Y. A.	45	38	-7	-16%	171
PERIOD.	99	125	26	26%	551
AUDIO	24	45	21	88%	109
VIDEO	647	741	94	15%	3132
TOTAL	1754	2059	305	17%	8314
SYSTEM					
ADULT	4545	4889	344	8%	19217
JUVENILE	3475	2986	-489	-14%	13015
Y. A.	350	322	-28	-8%	1215
PERIOD.	834	969	135	16%	3782
AUDIO	242	327	85	35%	1214
VIDEO	5372	5781	409	8%	21925
TOTAL	14818	15274	456	3%	60368

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	8679	2408	1433
REF.	102	23	22
ASSITS.	762	248	329
COMP.	2457	899	474
PROG. A.	5 - 15	6 - 35	6 - 16
J.	40 - 472	5 - 165	10 - 33

TECH SERVICE PROCESSED 782 ITEMS AND WITHDREW 1072 ITEMS

Agenda

June 11, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

Call to Order
Call for Quorum
Minutes
Claims Register & Checks
Old Business
 1. Frankton
 2. Yearly review of Internet Policy and Computer Use Policy
New Business
 1. 2006 Rainy Day Encumbrance
 2. Elwood's Server Closet Split Cooling System
 3. Time Line for 2008 Budget Approval
 4. Administrative Assistant's Wages
 5. Material Circulation Policy and Library Policy
Director's Report
Adjournment

Agenda

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Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES

Regular Meeting
June 11, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library System Board of Trustees to order at 5:30pm on June 11, 2007 in the meeting room of the Elwood Public Library. No executive meeting was held

CALL FOR QUORUM

Present were members Kevin Sipe, Dan Prieshoff, Bette Dalzell, Pam Bohlander, Betty Caldwell and Mike Robertson. Also in attendance were Lloyd Young, Director Jamie Scott and Diana Shepard.

MINUTES

Bette Dalzell made a motion to approve the minutes from the May 14, 2007 regular meeting. Betty Caldwell made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

Members signed the claims register and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton

It was reported that Harris Electric has replaced the ballast to one can light and fixed the outside light. The toilet bowl in the staff restroom is cracked; it will be replaced. Plane Guttering has yet to come and repair the guttering on the west side of the building that pulled away during the winter weather, they are also to divert the gutter around the wing wall on the northwest corner of the building. This will not fix the problem of the water collecting and freezing under the book drop. Affordable Trees, formerly Gaars Nursery is to come and replace any dead plants. Hose and sprinkler should be purchased to water the lawn. After discussion about fencing along the alley, Lloyd Young was asked to bring more information to the July meeting. FLAG was given permission to install a bike rack.

Yearly review of Internet Policy and Computer Use Policy

Pam Bohlander made a motion to keep both policies the same. Mike Robertson made a second and the motion carried.

NEW BUSINESS

2006 Rainy Day Encumbrance

Resolution to encumber Rainy Day Funds 2006 in the amount of \$29,586.30 was read by Secretary Bette Dalzell. Do to an oversight on our part the resolution was not submitted earlier. Pam Bohlander made a motion approving the 2006 Rainy Day Encumbrance resolution. Mike Robertson made a second and the motion carried.

Elwood's Server Closet Split Cooling System

The compressor was replaced on this unit in March. It has gone out again. Mr. Maidlow from Lehman's Mechanical has suggested replacing the whole unit at a cost of \$1,995.00. The cost is for materials only and does not include installation. Bette Dalzell made a motion that Lehman's replace the whole air conditioning unit. Pam Bohlander made a second and the motion carried.

Time Line for 2008 Budget Approval

A time line for the 2008 budget was distributed.

Administrative Assistant's Wages

Pam Bohlander made a motion to set the administrative assistant's 2007 wages at \$31,524.94. Bette Caldwell made a second and the motion carried. The State Board of Accounts audit for 2005 and 2006 has been completed and no exceptions were found.

Material Circulation Policy and Library Policy

After review by the policy committee and the managers, it was determined that books can be transferred between branches if they are less than six months old. A procedure needed to be changed which was keeping newer books from being transferred; therefore the policy did not need to be changed. It was also determined, as per policy, books need to be returned to the branch from which they were checked out.

Bette Dalzell made a motion that a plaque and letter of appreciation be awarded to Lloyd Young for his work on the Frankton project. The award should be made at a Lion's Club meeting. Betty Caldwell made a second and the motion carried.

DIRECTOR'S REPORT

It is anticipated that the library will not receive the June tax draw until December. It is anticipated that the 2007 budget will be approved around the first of July. After talking with Shelley Gimmell from the Department of Local Government Finance and Charlie Pride from the State Board of Accounts, it has been determined that the library can apply for a line of credit instead of a loan. Quotes are being sought for a \$500,000 line of credit from Star Financial, First Farmers Bank & Trust and National City Bank. Star Financial has offered a line of credit with a variable rate starting at 5.79% and with a \$200 loan fee. It is anticipated that by September the library will require a line of credit if a June tax draw is not received. Jed Baker's last day of work was June 9, 2007. Adrienne Horning has taken his place and Elwood Youth Service will be hiring a page to take Adrienne's place. A wind storm blew a Bradford pear tree down at Summitville. It landed on the sidewalk and driveway; luckily it did not hit anything. It has been removed by Hensley's Tree Service for \$100.00.

Several new items have passed legislation that affect libraries. The State Library will no longer be receiving money to fund INCOLSA. The services that INCOLSA did provide will now have to go out for bids. Minimum wage will increase on July 24, 2007 to \$5.85, on July 24, 2008 it will increase to \$6.55 and on July 24, 2009 it will increase to \$7.25.

Effective July 1, 2007 we must charge the greater of \$.10 or the actual cost to make a copy for black and white copies and \$.25 for color copies. We are waiting for clarification to see if computer copies are under the same rule and if we can still give the first ten copies free for reference materials. Also clarification needs to be made if staff and board are allowed free copies. The two percent circuit breaker will only affect Lake and St. Joseph counties. We can now pay for advertising to promote programs. The purchasing policy needs to be reviewed due to changes in ruling for public works and public purchases. Volunteers were sought for a Glass Festival book cart drill team. The Glass Festival is to be held on August 18. Summitville had thirty five children in attendance for the police department program. The police department preformed finger printing and gave out DNA kits.

With no objections the meeting was adjourned.

Penelope Ballander
Michael Roberson
Kevin (digo)

Bette Dalzell, Secretary

Wayne E. D.
Dan Prieshoff

Register Of Claims

North Madison County Public Library System

Report Date: From 5/15/2007 To 6/11/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	338	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	5/30/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,968.51		
			Operating Fund	Wages of Janitor	\$1,333.25		
			Total this claim		\$19,859.46		
0	355	STAR FINANCIAL BANK	Operating Fund	Interbank Transfers	110,000.00	5/30/2007	INTER BANK TRANSFER
			Total this claim		\$110,000.00		
0	339	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,519.29	5/30/2007	P/R ENDING 5/26/07
			FICA	Payroll Deductions	\$1,231.31		
			Federal Taxes Withheld	Payroll Deductions	\$2,179.28		
			Medicare	Payroll Deductions	\$287.98		
			Total this claim		\$5,217.86		
0	340	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	5/30/2007	P/R ENDING 5/26/07
			Total this claim		\$155.00		
0	329	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	5/16/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$17,035.32		
			Operating Fund	Wages of Janitor	\$1,350.42		
			Total this claim		\$19,943.44		
24448	354	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$14.85	5/30/2007	As per attached invoices.
			Total this claim		\$14.85		
24449	344	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	5/30/2007	As per attached invoices.
			Total this claim		\$99.08		
24450	345	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$390.00	5/30/2007	LEASE KONICA COPIER-ELWOOD-7/1/07-9/30/07
			Total this claim		\$390.00		
24451	346	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$218.32	5/30/2007	As per attached invoices.
			Total this claim		\$218.32		
24452	347	EMILY DAVIDSON	Operating Fund	Postage & UPS	\$6.96	5/30/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	\$2.19		
			Operating Fund	Summitville	\$28.00		
			Total this claim		\$37.15		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24453	348	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$113.85	5/30/2007	LIFE INSURANCE 6/1/07-9/1/07
				Total this claim	<u>\$113.85</u>		
24454	341	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$2,200.34	5/30/2007	MAY PAYROLL DEDUCTIONS
			County Taxes Withheld	Payroll Deductions	\$737.36		
				Total this claim	<u>\$2,937.70</u>		
24455	349	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,793.14	5/30/2007	As per attached invoices.
			Operating Fund	Electricity			
			Operating Fund	Electricity	\$0.00		
			Operating Fund	Electricity	\$397.48		
				Total this claim	<u>\$2,190.62</u>		
24456	350	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$91.50	5/30/2007	SECURITY GUARD WEEKS ENDING 5/19/07&5/26/07
				Total this claim	<u>\$91.50</u>		
24457	343	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,073.13	5/30/2007	P/R ENDING 5/26/07
				Total this claim	<u>\$1,073.13</u>		
24458	342	MEDICAL MUTUAL OF OHIO	Insurance	Payroll Deductions	\$741.93	5/30/2007	HEALTH INSURANCE 6/1/07-7/1/07
			Operating Fund	Emp Cont Group Ins	\$4,509.12		
				Total this claim	<u>\$5,251.05</u>		
24459	351	POSTMASTER	Operating Fund	Postage & UPS	\$41.00	5/30/2007	STAMPS FRANKTON & SUMMITVILLE
			Operating Fund	Postage & UPS	\$41.00		
				Total this claim	<u>\$82.00</u>		
24460	352	TOWN OF FRANKTON	Operating Fund	Electricity	\$307.26	5/30/2007	As per attached invoices.
			Operating Fund	Water	\$13.00		
			Operating Fund	Waste Disposal Services	\$12.73		
				Total this claim	<u>\$332.99</u>		
24461	353	VISA	Gift	Elwood Children's Programing	\$18.90	5/30/2007	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$216.11		
			Gift	Summitville Programing	\$43.28		
			Operating Fund	Summitville Programing	\$145.55		
			Operating Fund	Elwood Children's Programing	\$241.00		
			Gift	Summitville Programing	\$30.05		
			Operating Fund	Summitville Programing	\$23.63		
			Operating Fund	Postage & UPS	\$150.00		
				Total this claim	<u>\$868.52</u>		
24462	356	AMERICAN LIBRARY ASSOCIA	Operating Fund	Frankton Programing	\$32.20	6/11/2007	As per attached invoices.
				Total this claim	<u>\$32.20</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24463	357	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	6/11/2007	As per attached invoices.
Total this claim					\$47.00		
24464	378	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,499.92	6/11/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$721.86		
			Operating Fund	Elwood YA	\$126.71		
			Operating Fund	Frankton	\$1,117.46		
			Operating Fund	Summitville	\$660.50		
			Gift	Elwood Adult	\$47.45		
			Operating Fund	Title Source	\$295.00		
Total this claim					\$5,468.90		
24465	358	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	\$92.50	6/11/2007	As per attached invoices.
Total this claim					\$92.50		
24466	359	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$51.30	6/11/2007	As per attached invoices.
Total this claim					\$51.30		
24467	360	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$320.00	6/11/2007	CEILING REPAIR AT SUMMITVILLE
Total this claim					\$320.00		
24468	361	EDUCATION NETWORKS OF A	Operating Fund	Telephone & Telegraph	\$57.00	6/11/2007	INTERNET ACCESS SERVICE
			St Technology Fund Gr	Telephone & Telegraph	\$703.00		
Total this claim					\$760.00		
24469	362	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$154.81	6/11/2007	As per attached invoices.
Total this claim					\$154.81		
24470	363	GAYLORD BROS.	Operating Fund	Book Processing	\$150.97	6/11/2007	As per attached invoices.
Total this claim					\$150.97		
24471	364	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$124.67	6/11/2007	As per attached invoices.
Total this claim					\$124.67		
24472	365	INDIANA NEWSPAPERS, INC.	Operating Fund	Summitville Period. & Newsp.	\$208.00	6/11/2007	INDIANAPOLIS STAR 6/22/07-6/19/08 - SUMMITVILLE
Total this claim					\$208.00		
24473	366	INFO USA MARKETING, INC.	Operating Fund	Elwood Adult	\$565.00	6/11/2007	INDIANA BUSINESS DIRECTORY
Total this claim					\$565.00		
24474	380	JAY McLAUGHLIN	Operating Fund	Frankton Programing	\$100.00	6/11/2007	MAGIC SHOW - SUMMER READING PROGRAM - FRANKTON
Total this claim					\$100.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24475	367	KARDINAL SUPPLY, INC.	Operating Fund	Professional Services	\$25.00	6/11/2007	Hot & Chill Loop Service call
				Total this claim	\$25.00		
24476	368	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$2,043.00	6/11/2007	LC MARC & SOFTWARE LICENSE SUPPORT
				Total this claim	\$2,043.00		
24477	369	MADISON	Operating Fund	Elwood Period. & News.	\$15.00	6/11/2007	FOR ACCOUNT # 3279918 AND 3279856
			Operating Fund	Frankton Per. & Newsp.	\$15.00		
				Total this claim	\$30.00		
24478	370	MIDWEST TAPE	Operating Fund	Frankton AV	\$249.89	6/11/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$1,641.29		
			Operating Fund	Summitville AV	\$72.96		
				Total this claim	\$1,964.14		
24479	371	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$87.60	6/11/2007	As per attached invoices.
			Operating Fund	Frankton Programing	\$65.50		
				Total this claim	\$153.10		
24480	379	PC MALL GOV	Operating Fund	Technology Equipment	\$73.94	6/11/2007	KEYBOARDS
				Total this claim	\$73.94		
24481	372	QUILL CORPORATION	Operating Fund	Office Supplies	\$229.09	6/11/2007	As per attached invoices.
				Total this claim	\$229.09		
24482	373	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$37.32	6/11/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$28.16		
			Operating Fund	Equipment/Rental	\$50.94		
				Total this claim	\$116.42		
24483	374	REGIONS BANK	Debt Service Fund	Land Buildings Improvements	121,000.00	6/11/2007	SEMI ANNUAL LEASE RENTAL PAYMENT
				Total this claim	\$121,000.00		
24484	375	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$91.86	6/11/2007	As per attached invoices.
				Total this claim	\$91.86		
24485	376	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$17.70	6/11/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$17.70		
24486	377	VERIZON	Operating Fund	Telephone & Telegraph	\$205.30	6/11/2007	SERVICE FOR FRANKTON
				Total this claim	\$205.30		

Warrant Claim

Number	Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$302,901.42

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, June 08, 2007

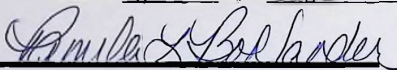
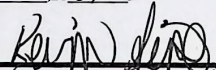
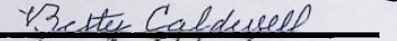
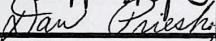
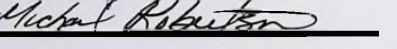

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 5 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$302,901.42

Date this 11 day of June, 2007.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

COMPUTER USE POLICY

You must read and agree to the terms below before
Continuing to use this service.
Use of this service is a privilege.
Failure to comply with these terms will result in the
Loss of that privilege.

Activating this timer constitutes agreement to the
Library's Internet and computer use policy!!!!

Computer usage time is from 9:00 a.m. until 15 minutes before closing at
Elwood Public Library, Frankton Community Library and Ralph E.
Hazelbaker Library.

1. Exit from all programs when you are done. DO NOT TURN OFF THE COMPUTER! If you turn off or restart this computer for any reason, your privileges will be revoked for five days.
2. If you wish to save material, download your files to a preformatted disk or other removable storage device such as a USB drive. Disks may be purchased for \$1 from a library staff member. Virus-checking software will NOT protect your computer if you download programs. If you are concerned about the possibilities of computer viruses, you should install and use virus protection software on your own computer. The library is not responsible for damage to personal disks.
3. DO NOT modify this computer or software in any way. This includes downloading and installing programs or plug-ins on this computer. [Anyone modifying the computer or software in any way will be asked to leave the computer area and will not be allowed computer access for one week. If there is a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will need to accompany their child after the six-month ban to reinstate privileges.]
4. All applicable laws regarding copyright must be obeyed.
5. Do not display text or graphics that may be legally defined by State and/or Federal law as obscenity or child pornography.
6. Users have the right of confidentiality and the right of privacy. However, security is technically difficult to achieve and the computer

is located in a public area. Electronic transactions of information and viewing screens could become public. As a result, the library cannot guarantee privacy or confidentiality. Remember to exercise common courtesy. It is rude to look over another's shoulder to see what he or she is doing on the computer, and it is disturbing to another's concentration to stand around the computer while waiting your turn. Remember that people using the Internet after you may see which sites you have visited.

7. Be aware that the connection may fail or the computer may "freeze" while you are using it. Such occurrences are unfortunate, but do not entitle you to go beyond your allotted time if others are waiting. The computers in the Computer Lab will be unavailable when needed for training.
8. Use of the Internet access computers is on a first-come, first-served basis. Patrons will be given one (1) hour on the computers to start with. If no one else is waiting you may begin extending your time in fifteen (15) minute increments for a maximum time of two (2) hours. If patrons are waiting to use the computers after your one-hour time limit, you must relinquish your computer for those waiting. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time. No reservations for future days will be made and telephone reservations will not be taken. It is your responsibility to give up the computer after one hour. Any patron playing games on the Youth or Young Adult computers may switch games one time for a total of two games per day. The patron MAY NOT CHANGE computers. The Patron must choose games for the computer on which they are assigned. If all computers are full the patron can reserve a computer by adding their name to the reservation computer or by asking a staff member.
9. Users under the age of 18 must have an Internet Use Permission slip signed by a parent or legal guardian. We ask that parents and guardians read the North Madison County Public Library System Computer Use Policy before giving permission. Permission slips are available from the Youth and the Adult circulation desks and from circulation desks in the branch libraries. Library cards of young people with Internet Permission will be coded, and the permission will be recorded in the patron's file. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the computers. Patrons will be permitted to use the computers regardless of their fine balance. A

courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card can be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers, they will be asked to obtain a courtesy card.

10. E-Mail accounts that do not fall under the domain of World Wide Web are not available. You may not send E-mail from the library's account, nor receive e-mail at that account. The only way you can send e-mail or access your e-mail is if you have already set up an e-mail account with a web-based mail server, through a web site.
11. Printing is 20 cents per page. All printing is sent to a central printer at the Adult Circulation Desk. You must pick up your copies and pay at the Circulation Desk. If you need to print in color, please ask a staff member for assistance.
12. You may not always be able to access the sites on the Internet that you are trying to visit. There may be several reasons for this inconvenience. The Library's Internet connection may also be periodically and temporarily inoperable due to technical difficulties.
13. Misuse of the Internet access computers will result in loss of your Internet privileges. The use of the computer should not infringe upon the rights of others.

Adopted 4/12/03
Reviewed & Amended 05/08/06
Reviewed 06/11/2007

PUBLIC ACCESS COMPUTER POLICY OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

Access to electronic information via the World Wide Web is complementary to the mission of the North Madison County Public Library System (hereafter identified as NMCPLS). Electronic information can satisfy the research and informational needs of NMCPLS users, and access to the Internet provides an unlimited resource of knowledge contained in libraries, databases, and other information resources around the world.

No one owns the Internet and therefore it cannot be legally controlled in its content or information. The NMCPLS Board of Trustees and the library staff are not responsible for the information that is accessed/obtained while using library equipment. In offering the Internet to the community, library staff cannot control access points, which often change unpredictably and rapidly. Therefore, library users access and use the Internet at their own risk. Users are hereby notified that they, not NMCPLS, are responsible for the access points they reach on the Internet.

The library strongly recommends that users of the Internet not reveal their personal address, telephone number, credit card number, bank account number, social security number, or any other financial or personal information. The library can assume no liability for the performance or quality of any products purchased over the Internet, and cannot guarantee the confidentiality of personal and credit card information transmitted over the Internet.

Failure to abide by the Internet Use policy may result in the loss of Internet and/or NMCPLS library privileges. Continued violation of the situations listed below will result in suspension of all library privileges:

- Violation of computer security system.
- Violation of another user's privacy.
- Use of the internet for unlawful, indecent, or malicious activities, including display of sexually explicit graphics
- Misrepresentation of the library or the identity of oneself.
- Use of abusive or objectionable language and the display or transmission of profane, abusive, or threatening language.
- Engaging in harassing behavior, such as sending or posting slanderous, libelous, obscene, or threatening messages, and other activities that could cause congestion and disruption of networks and systems.
- Violating any local, state, or federal statute.
- Use of chat rooms is NOT allowed.
- Downloading and/or installing software to the hard drive of any library computer.

[Anyone accessing pornography sites will be asked to leave the computer area and will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the access of pornography and the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges.]

The Board of Trustees of NMCPLS reserves the right to:

- Implement a fee structure in accordance with use of the Internet and to change the fees as necessary. [There is a charge of twenty (\$.20) cents per page if the patron wishes to print his work.]
- Use a software program to filter the use of the Internet according to the mission, collection policies, and community/legal standards with regard to obscenity on any or all computers. (Federal Law requires all public libraries that receive funding from grants, USF, and other sources to filter the Internet by July 2002.)
- Require the use of acceptable identification for anyone using the Internet at the library. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the library's computers. Patrons will be permitted to use the computers regardless of their fine balance. The patron's barcode needs to be kept confidential. If a patron's barcode is compromised the patron will have to purchase a new library card. When the barcode has been compromised, the offending patron using the barcode will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges. A courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card must be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers they will be asked to obtain a courtesy card.
- Limit the amount of time workstations may be used in order to make equipment available to other library users. Patrons will begin with a one-hour time limit. If no one is waiting to use the computer, the patron may begin increasing his or her time in fifteen (15) minute increments for a maximum of two (2) hours total. If the computers are full after your one-hour time limit, you must relinquish your computer to the waiting patrons. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time.

- Modify this policy at any time.

As in the use of all other NMCPLS materials, children's access to the Internet is the sole responsibility of the child's parent or guardian. Parents of children who are under 18 years old must monitor their children's use of the Internet just as they monitor the use of NMCPLS's video collection. Parents and children are encouraged to read/view and discuss the resources that NMCPLS has available regarding safe and appropriate use of the Internet by minors. No child under 18 will be allowed to use the Internet without a signed consent form on file. Children under the age of 18 will not be allowed to use the computers located in the Indiana Room unless accompanied by a parent or guardian.

Presently, it is not possible to use the same selection criteria, which are used for other Library materials. Therefore, NMCPLS assumes no responsibility for the accuracy, quality, or quantity of any information, or the site where that information is obtained. The library does prohibit accessing obscene material and intentionally leaving it for others to view.

The NMCPLS makes no guarantees, either expressed or implied, in respect to any equipment, programs, or other materials, their performance, or fitness for any particular purpose. Materials and equipment are provided for use "as is." The entire risk as to the quality and performance of computer equipment, programs, and documentation is with the user. In no event shall the library be liable for actual, incidental, or consequential damages in connection with or arising from the use of any equipment, programs, or other library materials.

Adopted 4/12/03
 Reviewed & Amended 08/31/2006
 Reviewed 06/11/2007

Resolution to Encumber Rainy Day Funds 2006
 North Madison County Public Library System
 Madison County

Whereas, it has been determined that it is now necessary to encumber appropriations from the 2006 Rainy Day Fund for contracted items which have not yet been delivered and services which have yet to be met to further the projects of North Madison County Public Library during 2007.

Now, therefore be it resolved by the North Madison County Public Library Board of Trustees, Madison County, Indiana that the following appropriation hereby be encumbered from the 2006 budget for the Rainy Day Fund and ordered set apart out of that fund therein named and for the purposes herein specified, subject to the laws governing the same:

<u>Contract</u>	<u>Vendor's Name</u>	<u>Budget Line Item</u>	<u>Amount Encumbered</u>
AIA Document G101-1997 Contract	Myers Construction Mgmt., Inc.	4.1 Buildings	\$29,586.30

Presented to the North Madison County Public Library Board of Trustees, read in full and adopted this 11th day of June 2007.

AYE	NAY
_____	_____
<i>Amelia Balkander</i>	_____
_____	_____
<i>Betty Caldwell</i>	_____
_____	_____
<i>Michael Roberts</i>	_____
_____	_____
<i>Kevin Dingo</i>	_____
_____	_____
<i>Dan Pischhoff</i>	_____
_____	_____

ATTEST:

 Bette Dalzell, Secretary of North Madison
 County Public Library System Board of Trustees

Time Line for 2008 Budget

- July 9, 2007: Regular monthly meeting at the Elwood Public Library
Initial budget review
- July 12th-20th Schedule a board meeting to further discuss the budget.
- July 30th – Aug. 3rd Diana and I will meet with Shelly Gemmill from the Department
(Exact date not set) of Local Government and Finance.
- August 13, 2007: Regular monthly meeting at the Elwood Public Library
Approve 2008 Budget for publication
- August 20, 2007: 1st publication of budget (No later than September 9, 2007)
[IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17]
- August 27, 2007: 2nd publication of budget (No later than September 17,2007)
[IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17]
- August 30, 2007: Thursday 5:30 pm Public Hearing required for budget. Quorum is
required. (Must be completed at least 10 days before the library board
meets to adopt the budget. [IC 6-1.1-17-5 (a)])
- Sept. 10, 2007: Regular monthly meeting at the Elwood Public Library
Adopt 2008 Budget. Quorum is required.
- Sept. 11, 2007: Deliver budget to County Auditor. Library budget must be adopted by
library board and submitted to County Auditor for submission to County Board of Tax
Adjustment two days after library board adopts the budget. [IC 36-12-3-12]

Board signs Budget Forms 1 & 3 in August and Forms 4 & 5 in September

Administrative
Asst
\$31,524.94

NMCPHS WAGE SCALE

Adopted by the Board of Trustees, May 14, 1997
Revised January 18, 1999

General Guidelines

1. Both part-time and full-time employees are compensated in accordance with this wage scale.
2. Part-time is considered 20 hours per week, not to exceed 40 hours per week.
3. Effective May 14, 1997, new part-time hires receive no benefits. AMENDED 4/17/00
(Benefits reinstated)
4. Full-time employment is considered 40 hours per week.
5. Raises built-in to the Wage Scale are based on length of employment—every position receives the same increase according to years of service except Page/Temporary Part-time.
6. Full-time and regular part-time employees also will receive cost-of-living raises at the beginning of a new year, regardless of length of services. Page/temporary part-time employees will receive the cost-of-living increase on their anniversary date.
7. Dollar figures will be adjusted by the Cost-of-Living increase each January 1.
8. Years of experience (change to "service") will transfer directly when employees are promoted to a higher position classification.

Director--Salaried/Exempt

Established annually by Board of Trustees

Administrative Assistant--Salaried/Exempt

Established annually by Board of Trustees

	(+4%) 2002	(+4%) 2003	(+4%) 2004	(+4%) 2005	(+3% Clerk (+5% Mgr) 2006	(+5%) 2007
Manager (Branch/Department)--Hourly/Non-exempt: Range \$11.06-\$14.00						
Start	\$8.92	\$9.28	\$9.65	\$10.04	\$10.54	\$11.06
90 day +.15	\$9.10	\$9.46	\$9.84	\$10.23	\$10.74	\$11.27
1 Year +.15	\$9.28	\$9.65	\$10.04	\$10.44	\$10.96	\$11.50
2 Year +.15	\$9.45	\$9.83	\$10.22	\$10.63	\$11.16	\$11.71
3 Year +.55	\$10.11	\$10.51	\$10.93	\$11.37	\$11.94	\$12.53
4 Year +.50	\$10.69	\$11.12	\$11.56	\$12.02	\$12.62	\$13.25
5 Year +.50	\$11.29	\$11.74	\$12.21	\$12.70	\$13.34	\$14.00
Clerk--Hourly/Non-exempt: Range \$9.35-\$12.22						
Start	\$7.69	\$8.00	\$8.32	\$8.65	\$8.91	\$9.35
90 day +.15	\$7.86	\$8.17	\$8.50	\$8.84	\$9.11	\$9.56
1 Year +.15	\$8.03	\$8.35	\$8.68	\$9.03	\$9.30	\$9.76
2 Year +.15	\$8.21	\$8.54	\$8.88	\$9.24	\$9.52	\$9.99
3 Year +.55	\$8.87	\$9.22	\$9.59	\$9.97	\$10.27	\$10.78
4 Year +.50	\$9.45	\$9.83	\$10.22	\$10.63	\$10.95	\$11.49
5 Year +.50	\$10.05	\$10.45	\$10.87	\$11.30	\$11.64	\$12.22
Custodian--Hourly/Non-exempt: Range \$8.98-\$11.85						
Start	\$7.38	\$7.68	\$7.99	\$8.31	\$8.56	\$8.98
90 Day +.15	\$7.56	\$7.86	\$8.17	\$8.50	\$8.76	\$9.19
1 Year +.15	\$7.75	\$8.06	\$8.38	\$8.72	\$8.98	\$9.42
2 Year +.15	\$7.91	\$8.23	\$8.56	\$8.90	\$9.17	\$9.62
3 Year +.55	\$8.56	\$8.90	\$9.26	\$9.63	\$9.92	\$10.41
4 Year +.50	\$9.15	\$9.52	\$9.90	\$10.30	\$10.61	\$11.14
5 Year +.50	\$9.74	\$10.13	\$10.54	\$10.96	\$11.29	\$11.85

Page/Temporary Part-time--Hourly/Non-exempt: Minimum \$5.15

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	MAY 2006	MAY AMOUNT OF 2007	% OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	2830	3079	249	9%	15199
JUVENILE	1928	1502	-426	-22%	10266
Y. A.	221	158	-63	-29%	850
PERIOD.	477	530	53	11%	2549
AUDIO	222	194	-28	-13%	1136
VIDEO	3135	2838	-297	-9%	15161
TOTAL	8813	8301	-512	-6%	
FRANKTON					
ADULT	941	1187	246	26%	5443
JUVENILE	525	565	40	8%	3306
Y. A.	59	100	41	69%	452
PERIOD.	328	320	-8	-2%	1532
AUDIO	28	30	2	7%	193
VIDEO	1493	1536	43	3%	8006
TOTAL	3374	3738	364	11%	18932
HAZELBAKER					
ADULT	765	786	21	3%	3627
JUVENILE	314	465	151	48%	1975
Y. A.	33	79	46	139%	250
PERIOD.	119	99	-20	-17%	650
AUDIO	33	10	-23	-70%	119
VIDEO	630	629	-1	0%	3761
TOTAL	1894	2068	174	9%	10382
SYSTEM					
ADULT	4536	5052	516	11%	24269
JUVENILE	2767	2532	-235	-8%	15547
Y. A.	313	337	24	8%	1552
PERIOD.	924	949	25	3%	4731
AUDIO	283	234	-49	-17%	1448
VIDEO	5258	5003	-255	-5%	26928
TOTAL	14081	14107	26	0%	74475

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	7551	2206	1501
REF.	132	15	26
ASSIST.	742	286	409
COMP./WIRE	2508 / 34	904 / 21	571 / NA
PROG. A.	0 / 0	0 / 0	0 / 0
J.	9 / 217	0 / 0	6 / 227

TECH SERVICE PROCESSED 805 ITEMS AND WITHDREW 447 ITEMS

Agenda

July 9th, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
- New Business
 - 1. Excess Levy
 - 2. Initial Budget Review
 - 3. Technology Plan
 - 4. Personnel Policy
 - 5. Ralph E. Hazelbaker Library
- Director's Report
- Adjournment

MODE = MEMORY TRANSMISSION

START=JUL-03 17:43

END=JUL-03 17:44

FILE NO.=556

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	002/002	00:00:18

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001-*****

Date: 7/3/07

To: Sandy Burton

Fax Number: _____



Total Pages Including This Cover Page 2

Message: North Madison Co. Public Library System
will hold a board of trustee mtg.
on July 9th at 5:30 pm at the
Elwood Public Library.

Thank you,

Jamie

From: Jamie Helts

Phone: 765-552-5001



This fax was sent from:
Elwood Public Library
1600 Main St.
Elwood, Indiana 46036
Phone: 765-552-5001
Fax: 765-552-0955

Date: 7/3/07

To: Sandy Burton

Fax Number: _____

Total Pages Including This Cover Page 2

Message: North Madison Co. Public Library System
Will hold a board of trustee mtg.
on July 9th at 5:30 pm at the
Elwood Public Library.

Thank you,

Jamie

From: Jamie Scott

Phone: 765-552-5001



This fax was sent from:
Elwood Public Library
1600 Main St.
Elwood, Indiana 46036
Phone: 765-552-5001
Fax: 765-552-0955



***** -COMM. JOURNAL- ***** DATE JUL-03-2007 ***** TIME 17:41 *****

MODE = MEMORY TRANSMISSION START=JUL-03 17:40 END=JUL-03 17:41

FILE NO. =555

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:21

-ELWOOD LIBRARY -

***** -17655520955 - ***** -17655525001- *****

Agenda

July 9th, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
- New Business
 - 1. Excess Levy
 - 2. Initial Budget Review
 - 3. Technology Plan
 - 4. Personnel Policy
 - 5. Ralph E. Hazelbaker Library
- Director's Report
- Adjournment

MODE = MEMORY TRANSMISSION

START-JUL-03 17:37

END-JUL-03 17:38

FILE NO. =554

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:22

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

July 9th, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

Call to Order
Call for Quorum
Minutes
Claims Register & Checks
Old Business
 1. Frankton
New Business
 1. Excess Levy
 2. Initial Budget Review
 3. Technology Plan
 4. Personnel Policy
 5. Ralph E. Hazelbaker Library
Director's Report
Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
REGULAR MEETING
July 9, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library System Board of Trustees to order at 5:30pm on July 9, 2007 in the meeting room of the Elwood Public Library. No executive session was held.

CALL FOR QUORUM

Members present were Kevin Sipe, Mike Robertson, Pam Bohlander, Wayne Davidson and Dan Prieshoff. Also in attendance were Don Hill, Director Jamie Scott and Diana Shepard.

MINUTES

Minutes from the June 11, 2007 regular meeting were approved after a motion was made by Mike Robertson and seconded by Pam Bohlander.

CLAIMS REGISTER AND CHECKS

Members signed the claims register and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton

Two issues have still not been resolved, ballast needs replaced and the back door locks. It was suggested that when the lock situation is addressed the back door be fixed so it will automatically lock after it is used. The outside air conditioner unit was fixed; it was making a noise like it was out of balance. Now unit number two is trying to do the same. No word has been received from FLAG about a fence along the alley. The sod was watered during June and there does not seem to be any damage from the drought conditions. The Frankton Water Department has been contacted about a rate adjustment because of the extra watering. Affordable Trees has replaced all of the dead plants.

NEW BUSINESS

Excess Levy

A letter dated June 13, 2007 has been received from the Department of Local Government Finance advising the library has received levy in excess of 100% of the certified levy for property taxes for 2005 payable in 2006. The library is required to transfer funds from the operating fund in the amount of \$26,847 and from the Debt Service Fund in the amount of \$10,566 for a total of \$37,413. The transfers must be made into a Levy Excess Fund before June 30, 2007. These funds are not to be spent until direction is received from the Department of Local Government Finance. This will leave \$5,282 in the Debt Service Fund.

Initial Budget Review

The 2008 budget expanded form 1 was distributed and reviewed. It was explained that the biggest part of the budget increase was for personal services with a twenty percent increase for health insurance and using a 5% across the board pay increase. The overall anticipated budget increase is 3.76%. The 2007 budget has still not been approved and the County assessed valuation has not been received.

Technology Plan

A proposed July 2008 through June 2011 NMCPLS Technology Plan was distributed. The board members were asked to review the proposed plan and be prepared to discuss it at the August meeting.

Personnel Policy

A motion was made by Mike Robertson to accept the changes to the personnel policy as presented with the addition of Martin Luther King's Day. Wayne Davidson made a second and the motion carried. The changes include under section 23 "Holidays" employees will no longer receive compensatory time (earned holiday); their schedule will be adjusted to include pay for the holiday which will be included in their normal work week hours. Full time employees will be paid 8 hours and part time employees will be paid 4 hours. Other changes included under section 25 "Vacations", section 26 "Personal Business Leave", and section 27 "Sick Leave" employees must complete an Employee Service Record slip and attach it to their time card prior to 9:00am on Monday before payroll checks are distributed on Wednesday for the payroll period(s) during which their vacation, personal, or sick time occurred. If the employee has not returned to work from an illness before 9:00am on Monday they are to advise their immediate supervisor of the illness who will in turn report the illness to the Administrative Assistant. These changes will insure that payroll can be done in a timely manner.

Ralph E Hazelbaker Library

The Director and Branch Manager met with Mr. Hazelbaker and two of his scholarship awardees. The Hazelbaker Foundation awards a Madison County student a four year scholarship to Indiana University each year. He has asked to have a display case placed at the Summitville library to hold pictures of the current students that have been awarded the scholarships. Since the students are Madison County residents it is appropriate that the display be housed at the library. Keith Baldwin is currently working on plans for the display case. Mr. Hazelbaker has sent a \$1,000 check to help cover the replacement of the Bradford Pear tree that was blown down during the storm and a new library sign. He would like any damaged and dead plants be replaced and a new sign be installed at Summitville and the bill be sent to him. Christina Taylor from Ace Signs has been contracted. She has suggested looking at signs that are made from Extria which looks like wood or a brick masonry sign. The Director was given permission to receive quotes for the sign. Also quotes should be sought to level the concrete sidewalk at Summitville.

DIRECTORS REPORT

The Director thanked Mr. Sipe for all of his work at Frankton and Mike Robertson for power washing the concrete at Elwood. Jason Brizendine, the security guard has

resigned. He will not be replace at this time, but perhaps in the fall when school is back in session. David Morrow has shown interest in this position. The board stated that the Director should use her own discretion in this matter. Amanda Stuard has been hired as the student page in the Youth Service Department at Elwood. Amanda has volunteered in that department for several years. The air condition in the server closet has been replaced with a total cost of \$1995. We are still waiting to hear from National City Bank on a line of credit. Ralph Maley has sanded and repainted the bicycle rack at Elwood, it looks very nice. A new copier has been purchased for Frankton. Shawn Heaton and Nancy Sumner attended GenFest at Marion to promote the library and let genealogists know about our historical database. Don Hill demonstrated wood carving techniques at Donuts with Dad program for Elwood Youth Service. Welcome to Frankton and Welcome to Elwood inserts have been included with the Elwood Call Leader; the Frankton insert included a nice promotion for their new library.

Mr. Don Hill commended the library board and the director and thanked them for their work and the great job they did on the new Frankton facility.

With no objections, the meeting was adjourned.

Annula A. Colvard

Betty Caldwell

Michael Robinson

Bette Dalzell, Secretary

W E Q

Don Prieshoff

Register Of Claims

North Madison County Public Library System

Report Date: From 6/12/2007 To 7/9/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	382	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,545.62	6/13/2007	P/R ENDING 6/9/07
			FICA	Payroll Deductions	\$1,252.66		
			Federal Taxes Withheld	Payroll Deductions	\$2,231.89		
			Medicare	Payroll Deductions	\$292.96		
				Total this claim	<u>\$5,323.13</u>		
0	410	NORTH MADISON COUNTY P	Operating Fund	Interfund Transfers	\$26,847.00	6/27/2007	LEVY EXCESS RECEIVED 6/13/07 -
			Debt Service Fund	Interfund Transfers	\$10,566.00		OPERATING \$26,847 - DEBT SERVICE \$10,566
				Total this claim	<u>\$37,413.00</u>		
0	381	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	6/13/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$17,332.84		
			Operating Fund	Wages of Janitor	\$1,313.55		
				Total this claim	<u>\$20,204.09</u>		
0	383	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	6/13/2007	P/R ENDING 6/9/07
				Total this claim	<u>\$155.00</u>		
0	402	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,517.59	6/27/2007	P/R ENDING 6/23/07
			FICA	Payroll Deductions	\$1,229.93		
			Federal Taxes Withheld	Payroll Deductions	\$2,212.88		
			Medicare	Payroll Deductions	\$287.66		
				Total this claim	<u>\$5,248.06</u>		
0	403	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	6/27/2007	P/R ENDING 6/23/07
				Total this claim	<u>\$155.00</u>		
0	401	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	6/27/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,910.97		
			Operating Fund	Wages of Janitor	\$1,368.80		
				Total this claim	<u>\$19,837.47</u>		
24487	386	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	\$123.57	6/13/2007	GENERAL RECEIPTS
				Total this claim	<u>\$123.57</u>		
24488	389	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$20.99	6/13/2007	As per attached invoices.
				Total this claim	<u>\$20.99</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24489	387	HENSLEY'S TREE SERVICE	Operating Fund	Professional Services	\$100.00	6/13/2007	TREE REMOVAL - SUMMITVILLE WIND DAMAGE
					Total this claim		
					\$100.00		
24490	390	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$45.70	6/13/2007	SERVICE OR SUMMITVILLE
					Total this claim		
					\$45.70		
24491	385	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$90.00	6/13/2007	SECURITY GUARD WKS ENDING 6/2/07 & 6/9/07
					Total this claim		
					\$90.00		
24492	388	LEHMAN'S INC.	Operating Fund	Professional Services	\$149.00	6/13/2007	COMPUTER ROOM MINI-SPLIT AIR CONDITIONER
					Total this claim		
					\$149.00		
24493	384	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,073.96	6/13/2007	P/R ENDING 6/9/07
					Total this claim		
					\$1,073.96		
24494	392	NANCY SUMNER	Operating Fund	Operating Supplies	\$5.28	6/13/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$33.00		
					Total this claim		
					\$38.28		
24495	391	NANCY SUMNER	Operating Fund	Traveling Expense	\$36.80	6/13/2007	WORKSHOP MARION FRIDAY & SATURDAY
					Total this claim		
					\$36.80		
24496	393	AT&T	Operating Fund	Telephone & Telegraph	\$6.98	6/27/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$6.98		
24497	408	AT&T LONG DISTANCE	Operating Fund	Communication & Transportatio	\$13.29	6/27/2007	As per attached invoices.
					Total this claim		
					\$13.29		
24498	394	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	6/27/2007	SERVICE CONTRACT FOR JUNE
					Total this claim		
					\$119.00		
24499	395	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	6/27/2007	As per attached invoices.
					Total this claim		
					\$99.08		
24500	404	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,473.00	6/27/2007	PAYROLL DEDUCTIONS FOR JUNE
			County Taxes Withheld	Payroll Deductions	\$493.87		
					Total this claim		
					\$1,966.87		
24501	396	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,858.60	6/27/2007	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$451.52		
					Total this claim		
					\$2,310.12		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24502	406	JASON D. BRIZENDINE	Operating Fund	Consulting Services	\$94.50	6/27/2007	SECURITY GUARD WKS ENDING 6/16/07 & 6/23/07
Total this claim					<u>\$94.50</u>		
24503	405	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,084.58	6/27/2007	P/R ENDING 6/23/07
Total this claim					<u>\$1,084.58</u>		
24504	407	MEDICAL MUTUAL OF OHIO	Insurance Operating Fund	Payroll Deductions Emp Cont Group Ins	\$494.62 \$4,756.41	6/27/2007	HEALTH INSURANCE 7/1/07 - 8/1/07
Total this claim					<u>\$5,251.03</u>		
24505	409	PUBLIC EMP. RETIREMENT F	PERF Operating Fund PERF PERF	Payroll Deductions Emp Cont PERF Payroll Deductions Emp Cont PERF	\$4,515.35 \$8,440.51 \$0.00 \$0.00	6/27/2007	SECOND QUARTER PERF CONTRIBUTIONS
Total this claim					<u>\$12,955.86</u>		
24506	398	RUFUS JESSIE	Operating Fund	Waste Disposal Services	\$42.00	6/27/2007	SUMMITVILLE TRASH SERVICE APRIL, MAY, JUNE
Total this claim					<u>\$42.00</u>		
24507	400	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$379.48 \$13.18 \$20.49	6/27/2007	As per attached invoices.
Total this claim					<u>\$413.15</u>		
24508	397	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$298.62	6/27/2007	SERVICE FOR ELWOOD
Total this claim					<u>\$298.62</u>		
24509	399	VISA	Operating Fund Gift Operating Fund Gift Operating Fund Gift	Summitville Programing Summitville Programing Frankton Programing Frankton Programing Elwood Children's Programing Elwood Children's Programing	\$120.44 \$7.79 \$298.45 \$95.17 \$144.96 \$39.59	6/27/2007	As per attached invoices.
Total this claim					<u>\$706.40</u>		
24510	411	AMBER JONES	Operating Fund	Traveling Expense	\$63.20	7/9/2007	MILEAGE
Total this claim					<u>\$63.20</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24511	445	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,944.51	7/9/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$950.97		
			Operating Fund	Elwood YA	\$281.46		
			Operating Fund	Frankton	\$1,226.53		
			Operating Fund	Summitville	\$901.85		
			Operating Fund	Elwood Children's Programing	\$13.14		
			Operating Fund	Elwood AV	\$33.27		
			Operating Fund	Frankton Programing	\$29.31		
				Total this claim	<u>\$5,381.04</u>		
24512	412	BARBARA MCADAMS	Operating Fund	Postage & UPS	\$6.81	7/9/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Frankton Programing	\$7.95		
			Gift	Frankton Programing	\$34.66		
				Total this claim	<u>\$49.42</u>		
24513	441	BARBARA SNIPES	Operating Fund	Traveling Expense	\$119.04	7/9/2007	MILEAGE FOR MAY AND JUNE
				Total this claim	<u>\$119.04</u>		
24514	413	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	\$253.13	7/9/2007	ACCOUNTS PAYABLE CHECKS & BUDGET KIT
				Total this claim	<u>\$253.13</u>		
24515	446	CENTRAL OFFICE PRODUCTS	Operating Fund	Professional Services	\$755.00	7/9/2007	ANNUAL SERVICE AGREEMENT 7/1/07-7/1/08 MINOLTA COPIER
				Total this claim	<u>\$755.00</u>		
24516	414	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$38.56	7/9/2007	LIGHT FIXTURES
				Total this claim	<u>\$38.56</u>		
24517	415	CHESTER INFORMATION TEC	Operating Fund	Technology Software	\$260.00	7/9/2007	ANTIVIRUS 13 LICENSES
				Total this claim	<u>\$260.00</u>		
24518	416	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$52.40	7/9/2007	As per attached invoices.
				Total this claim	<u>\$52.40</u>		
24519	417	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$212.36	7/9/2007	As per attached invoices.
				Total this claim	<u>\$212.36</u>		
24520	419	DELL MARKETING L.P./DELL U	Operating Fund	Technology Equipment	\$6,699.84	7/9/2007	8 COMPUTERS
				Total this claim	<u>\$6,699.84</u>		
24521	418	DIANA L. SHEPARD	Operating Fund	Traveling Expense	\$163.80	7/9/2007	MILEAGE 1/07-6/07
				Total this claim	<u>\$163.80</u>		
24522	420	ECKSTEIN'S HOUSE OF TROP	F'nk Bldg Project Gift	Operating Supplies	\$30.50	7/9/2007	As per attached invoices.
				Total this claim	<u>\$30.50</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24523	422	EDUCATION NETWORKS OF A	Operating Fund	Telephone & Telegraph	\$57.00	7/9/2007	INTERNET ACCESS COST
			St Technology Fund Gr	Telephone & Telegraph	\$703.00		
				Total this claim	<u>\$760.00</u>		
24524	423	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$23.50	7/9/2007	PAGE WANTED AD
				Total this claim	<u>\$23.50</u>		
24525	421	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$350.00	7/9/2007	SPRINKLER SYSTEM QUARTER INSPECTION & WATER GAUGE INSTALLATION
				Total this claim	<u>\$350.00</u>		
24526	437	EMILY DAVIDSON	Operating Fund	Postage & UPS	\$7.32	7/9/2007	PETTY CASH REIMBURSEMENT
			Gift	Summitville Programing	\$43.60		
				Total this claim	<u>\$50.92</u>		
24527	424	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$203.04	7/9/2007	As per attached invoices.
				Total this claim	<u>\$203.04</u>		
24528	425	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$120.00	7/9/2007	FRANKTON LAWN CARE APRIL & MAY
				Total this claim	<u>\$120.00</u>		
24529	426	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$107.08	7/9/2007	As per attached invoices.
				Total this claim	<u>\$107.08</u>		
24530	448	JAMIE B. SCOTT	Operating Fund	Traveling Expense	\$248.00	7/9/2007	MILEAGE
				Total this claim	<u>\$248.00</u>		
24531	427	LEHMAN'S INC.	Operating Fund	Furniture & Equipment	\$1,995.00	7/9/2007	DUCTLESS MINI SPLIT COLLING SYSTEM SERVER CLOSET
				Total this claim	<u>\$1,995.00</u>		
24532	428	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$145.39	7/9/2007	CD ALBUMS & LABEL LOCKS
			Operating Fund	Operating Supplies	\$18.45		
				Total this claim	<u>\$163.84</u>		
24534	429	MARSH SUPERMARKET	Gift	Elwood Children's Programing	\$20.87	7/9/2007	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$16.69		
				Total this claim	<u>\$37.56</u>		
24535	430	McCORMACK PRINTING IMPR	Operating Fund	Stationary & Supplies	\$247.00	7/9/2007	LETTERHEAD ENVELOPES
				Total this claim	<u>\$247.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24536	444	MIDWEST TAPE	Operating Fund	Frankton AV	\$259.85	7/9/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$364.80		
			Operating Fund	Summitville AV	\$67.97		
				Total this claim	<u>\$692.62</u>		
24537	443	MTM INCORPORATED	Operating Fund	Professional Services	\$1,600.00	7/9/2007	SERVICE AGREEMENTS FOR TWO READER PRINTERS
				Total this claim	<u>\$1,600.00</u>		
24538	431	ORIENTAL TRADING COMPAN	Operating Fund	Summitville Programing	\$24.80	7/9/2007	SUMMITVILLE PROGRAMMING
				Total this claim	<u>\$24.80</u>		
24539	432	QUILL CORPORATION	Operating Fund	Office Supplies	\$832.25	7/9/2007	As per attached invoices.
				Total this claim	<u>\$832.25</u>		
24540	439	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$43.95	7/9/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$29.87		
			Operating Fund	Equipment/Rental	\$50.94		
				Total this claim	<u>\$124.76</u>		
24541	438	RICKER'S	Gift	Frankton Programing	\$120.73	7/9/2007	PIZZA FOR PROGRAM
				Total this claim	<u>\$120.73</u>		
24542	449	SARAH McELFRESH	Operating Fund	Traveling Expense	\$82.00	7/9/2007	MILEAGE
				Total this claim	<u>\$82.00</u>		
24543	433	SPECIALTY STORE SERVICES	Operating Fund	Operating Supplies	\$85.51	7/9/2007	DR. CLEAN REFILL KIT
				Total this claim	<u>\$85.51</u>		
24544	434	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adultt	\$83.10	7/9/2007	STANDING ORDER LARGE PRINT BOOKS
				Total this claim	<u>\$83.10</u>		
24545	435	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$280.97	7/9/2007	As per attached invoices.
				Total this claim	<u>\$280.97</u>		
24546	436	UNITED STATES POSTAL SER	Operating Fund	Postage & UPS	\$500.00	7/9/2007	POSTAGE METER REFILL
				Total this claim	<u>\$500.00</u>		
24547	440	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$16.55	7/9/2007	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$16.55</u>		
24548	442	VERIZON	Operating Fund	Telephone & Telegraph	\$205.30	7/9/2007	As per attached invoices.
				Total this claim	<u>\$205.30</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
----------------	--------------	------------------	------	---------	--------	------	-------------

Total Amount of Claims \$138,408.35

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, July 09, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 9 day of July, 2007.

<u><i>Aminda B. Sanders</i></u>	<u><i>[Signature]</i></u>	_____
<u><i>Michael Robertson</i></u>	<u><i>Dan Pritchett</i></u>	_____
<u><i>[Signature]</i></u>		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

TO: North Madison Public Library, Madison County
A Unit of Government with LEVY EXCESS from 2006

FROM: Shelly Gemmill, Assessor-Auditor
Department of Local Government Finance

SUBJECT: LEVY EXCESS

DATE: June 13, 2007

This serves as notice that your taxing unit has received levy in excess of 100% of the certified property taxes for 2005 payable in 2006. You are required to establish a Levy Excess Fund pursuant to I.C. 6-1.1-18.5-17.

Please follow these steps in order to be in compliance with the statute as well as to facilitate your budget process in the fall.

Please TRANSFER FROM the funds listed below the dollar amount indicated. Transfer these dollar amounts TO A LEVY EXCESS FUND before JUNE 30TH, 2007. This is a book transfer only. If your current ledger does not have a Levy Excess Fund, please create one.

<u>FUND</u>	<u>AMOUNT TO TRANSFER</u>
General	26,847
Debt Service	10,566
TOTAL	37,413

IT IS IMPORTANT THAT THIS MATTER BE HANDLED BY JUNE 30TH, 2007. COMPLIANCE WITH THIS REQUEST WILL HELP ALL OF US EXPEDITE THE BUDGET PROCESS DURING THIS UPCOMING YEAR.

The money should remain in your Levy Excess Fund until you receive further direction from the Department of Local Government Finance. This information will accompany your budget order in the year 2008.

Thank you for your assistance in this matter. Feel free to contact me if you have any questions. I can be reached by calling the Budget Division of the Department of Local Government Finance at (317) 232-3773, or by email at sgemmill@indy.net.

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Expanded Form 1, 2008 - Working Copy				
Follows format of prescribed "Form 1", but with greater detail				
Operating Fund	2007	2008	+/-	Justification
1. Personal Services				
Salaries and Wages				
Librarian/Director	42,250	44,363	2,113	
Hourly Employees	423,036	444,188	21,152	
Administrative Assistant	31,525	33,101	1,576	
Treasurer	300	300	-	
Janitors	33,000	34,650	1,650	
Employee Benefits				
Employer's FICA	41,000	43,000	2,000	
Unemployment Comp.	1,750	1,750	-	
PERF	32,000	34,000	2,000	
Group Health Ins. Opt.	65,550	78,660	13,110	Increase of 20%
Sick Pay	-	-	-	
Other Personal Services				
Total Personal Services	670,411	714,012	43,601	Increase of 6.5%
2. Supplies				
Office Supplies				
Official Record	1,000	1,000	-	
Stationery/Printing	500	500	-	
Other Office Supplies	10,000	10,000	-	
Operating Supplies				
Cleaning/Sanitation	3,100	3,500	400	
Fuel, Oil, Lubricants	150	150	-	
Other Operating Supplies	8,000	8,500	500	
Repair & Maintenance Supplies				
Building Materials	500	500	-	
Painting	1,000	500	(500)	
Repair Parts	1,000	1,000	-	
Other Maintenance	500	500	-	
Book Processing	4,000	4,000	-	
Other Supplies				
Automation	15,000	15,000	-	
Total Supplies	44,750	45,150	400	
3. Other Services & Charges				
Professional Services				
Consulting Services	2,000	4,000	2,000	
Engineer/Architect	2,000	100	(1,900)	
Legal	2,000	2,000	-	
Professional Services	23,000	23,000	-	
Other Professional Services	-	-	-	
Communication & Transportation				
Telephone	38,800	31,750	(7,050)	\$15750 instead of \$22,800
Postage	3,500	3,700	200	
Travel Expenses	3,000	3,000	-	
Professional Meetings	1,000	1,000	-	
Programming				
Elwood Children's	3,500	3,500	-	
Elwood Adults	1,400	1,400	-	
Frankton	2,500	2,500	-	
Summitville	1,250	1,250	-	
Title Source (Baker & Taylor)	2,900	3,100	200	
Printing & Advertising				
Advertise/Publication	500	600	100	
Printing	-	-	-	
Insurance				
Official Bonds	400	400	-	
Other Insurance	16,000	18,000	2,000	
Utility Services				

Gas (HVAC)	20,000	20,000	-	
Elwood 72%		14,400		
Frankton 16%		3,200		
Hazelbaker 12%		2,400		
Electricity	32,000	32,000	-	
Elwood 63%		20,000		
Frankton 21%		6,800		
Hazelbaker 16%		5,200		
Water	3,500	4,000	500	
Waste Disposal	800	1,000	200	
Repairs & Maintenance				
Buildings & Structures	1,000	1,000	-	
Equipment	4,000	4,000	-	
Sprinkler System			-	
HVAC Maintenance			-	
Rentals				
Real Estate (Rental)	1,000	-	(1,000)	Move to new building
Equipment (Rental)	2,750	3,000	250	
Debt Service				
Payment of Bonds			-	
Interest - Bonds			-	
Other				
Dues	1,200	1,200	-	
Interest on Loans		10,000	10,000	
Taxes/Assessments	800	800	-	
Transfer to LIRF	10,000	-	(10,000)	
Total Other Services	180,800	176,300	(4,500)	
4. Capital Outlays				
Land	500	500	-	
Buildings			-	
Improvements other than Buildings			-	
Furniture/Equipment	7,000	7,000	-	
Technology Equipment	16,000	16,000	-	
Technology Software	4,500	4,500	-	
Books			-	
Elwood Adult 63%	33,000	33,000	-	
Elwood Children 28%	14,500	14,200	(300)	
Elwood YA 8%	4,000	4,000	-	
Elwood Indiana Room 1%	1,000	1,000	-	
Frankton Total Books	18,500	18,500	-	
Frankton Adult 60%	11,000			
Frankton Children 32%	6,000			
Frankton YA 8%	1,500			
Hazelbaker Total Books	15,500	15,500	-	
Hazelbaker Adult 61%	9,500			
Hazelbaker Children 32%	5,000			
Hazelbaker YA 7%	1,000			
Periodicals & Newspapers				
Elwood	5,300	5,300	-	
Frankton	3,250	3,250	-	
Hazelbaker	2,000	2,000	-	
Nonprint				
Elwood	15,600	15,900	300	
Adult		13,260		85%
Children		2,640		15%
Frankton	9,400	9,400	-	
Hazelbaker	5,000	5,000	-	
Total Capital Outlays	155,050	155,050	-	
Operating Fund	1,051,011	1,090,512	39,501	3.76%

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	JUN	JUN	AMOUNT OF	% OF	YTD
	2006	2007	CHANGE	CHANGE	
ELWOOD					
ADULT	3327	3091	-236	-7%	18290
JUVENILE	2012	1911	-101	-5%	12177
Y. A.	306	218	-88	-29%	1068
PERIOD.	530	495	-35	-7%	3044
AUDIO	248	156	-92	-37%	1292
VIDEO	3515	3217	-298	-8%	18378
TOTAL	9938	9088	-850	-9%	54249

FRANKTON					
ADULT	1254	1308	54	4%	6751
JUVENILE	1275	1498	223	17%	4804
Y. A.	109	166	57	52%	618
PERIOD.	326	314	-12	-4%	1846
AUDIO	32	37	5	16%	230
VIDEO	1755	1762	7	0%	9768
TOTAL	4751	5085	334	7%	24017

HAZELBAKER					
ADULT	712	899	187	26%	4526
JUVENILE	986	1072	86	9%	3047
Y. A.	65	150	85	131%	400
PERIOD.	137	233	96	70%	883
AUDIO	37	79	42	114%	198
VIDEO	698	742	44	6%	4503
TOTAL	2635	3175	540	20%	13557

SYSTEM					
ADULT	5293	5298	5	0%	29567
JUVENILE	4273	4481	208	5%	20028
Y. A.	480	534	54	11%	2086
PERIOD.	993	1042	49	5%	5773
AUDIO	317	272	-45	-14%	1720
VIDEO	5968	5721	-247	-4%	32649
TOTAL	17324	17348	24	0%	91823

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	8549	2842	2079
REF.	89	20	38
ASSIST.	993	306	553
COMP./WIRE	2473 / 51	1233 / 22	693
PROG. A.	0	1 / 75	0
J.	11 / 75	11 / 171	13 / 297

TECH SERVICE PROCESSED 651 ITEMS AND WITHDREW 339 ITEMS

23. HOLIDAYS

The NMCLPS Board of Trustees reviews the holiday schedule annually in November to decide upon employee holiday benefits for the coming year.

The following are typically granted as Library holidays:

New Years Eve
New Years Day
President's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Eve Day (Close at Noon)
Thanksgiving Day
Christmas Eve Day
Christmas Day

If a Library holiday falls on Sunday, the Library will be closed the following day. **Remove:** If the holiday falls on a full-time employee's day off, the employee will be given compensatory time for that day to be expended at the convenience of the library work schedule. **Add:** If the holiday falls on an hourly employee's scheduled day off, a full-time hourly employee shall be paid eight (8) hours at his/her normal hourly rate while a part-time hourly employee shall be paid four (4) hours at his/her normal hourly rate. In addition, affected full-time hourly employees shall have their scheduled work hours reduced by eight (8) hours in the week that the holiday occurs, while an affected part-time hourly employee shall have their scheduled work hours reduced by four (4) hours in the week that the holiday occurs.

Part-time employees are entitled to one-half the holiday hours of full-time employees.

When a holiday is on a "Close at Noon" day, full time employees are paid four hours; part-time employees are paid two hours. **Remove:** If scheduled off, full time employees are given four hours compensatory time, part-time two hours **Add:** If the "Close at Noon" day falls on an hourly employee's scheduled day off, a full-time hourly employee shall be paid four (4) hours at his/her normal hourly rate while a part-time hourly employee shall be paid two (2) hours at his/her normal hourly rate. In addition, affected full-time hourly employees shall have their scheduled work hours reduced by four (4) hours in the week that the holiday occurs, while an affected part-time hourly employee shall have their scheduled work hours reduced by two (2) hours in the week that the holiday occurs.

The Board may make adjustments in the holiday schedule for any given calendar year. Action usually will be taken prior to January 1 of the coming year and noted in Board minutes.

25. VACATION

Vacation time will be granted according the schedule listed below and will be credited to their payroll record each year on the date-of-hire anniversary. Full-time employees will be allowed to carry over 40 hours of vacation each year on their anniversary date. Part-time employees may carry over up to 10 hours on their anniversary date.

Vacation is granted in one-hour increments and may be expended in one-tenth hour increments.

Vacation for full-time employee:

See Note below*

One (1) year service	80 Hours
Five (5) years service	88 Hours
Ten (10) years service	128 Hours
Fifteen (15) years service	168 Hours
Twenty (20) years service	208 Hours

*On 2-14-00, the Board of Trustees amended the Vacation schedule to add one day each year beginning with 5 years of employment.

Vacation for part-time employees:

Hired before 5/14/97		Hired after 5/14/97	
One (1) year service	35 Hours	One (1) year service	20 hours
Ten (10) years service	52.5 Hours	Ten (10) years Service	40 hours
Twenty (20) years service	70 Hours	Twenty (20) yrs. service	80 hours

Vacation leave will be granted providing adequate scheduling can be maintained. All requests for vacation leave should be made at least two weeks in advance using the Library's letterhead 3-part snap-out form. [See Appendix] Requests first should be submitted to the staff member responsible for scheduling the employee making the request.

After signature of approval, it should be forwarded to the Director. With the Director's signature of approval, the yellow copy is returned to the individual requesting vacation, the pink copy is given to the bookkeeper, and the original is placed in the employee's permanent record.

Remove: In addition, upon return the employee must complete an Employee Service Record slip and attach it to their time card for the payroll period(s) during which their vacation occurred.

Add: In addition the employee must complete an Employee Service Record slip and attach it to their time card prior to 9:00am on Monday before payroll checks are distributed on Wednesday for the payroll period(s) during which their vacation occurred. Failure to complete an Employee Service Record slip may result in the employee not receiving proper credit for vacation hours. If this occurs the employee is still responsible for filling out an Employee Service Record slip upon returning to work.

Page employees are eligible for paid vacation, same as part-time employee by making application to the Director through their supervisor at least two (2) weeks in advance.

26. PERSONAL BUSINESS LEAVE

After one year's employment, full-time employees are given 32 hours each year for Personal Business Leave. Part-time employees are given 16 hours Personal Business Leave each year after one full year of employment.

Personal Business Leave is normally to be used for personal business, but may be used to lengthen compassionate leave, sick leave, or when weather prohibits an employee from reporting for work on a day when the Library remains open. Personal Business Leave may be used to lengthen holiday or vacation leave when arranged with the employee's supervisor in advance. Personal Leave days may be used to lengthen a vacation in case of an emergency situation by notifying the supervisor.

Personal Business Leave is to be used before the next year's anniversary date of employment. It does not accumulate.

Employees requesting Personal Business Leave should make their request to their supervisor or the Director as soon as possible using the Library's letterhead three-part snap out form. After signature of approval, the employee should retain the yellow copy, the supervisor/Director retains the white copy, and the pink copy goes to the bookkeeper. **Remove:** In addition, the employees should complete an Employee Service Record slip and attach it to their time card for the payroll period(s) in which the leave occurred. **Add:** In addition the employee must complete an Employee Service Record slip and attach

it to their time card prior to 9:00am on Monday before payroll checks are distributed on Wednesday for the payroll period(s) during which their personal time occurred. Failure to complete an Employee Service Record slip may result in the employee not receiving proper credit for personal hours. If this occurs the employee is still responsible for filling out an Employee Service Record slip upon returning to work.

27. SICK LEAVE

Paid Sick Leave is granted to all full and part-time employees and may be utilized when employees are incapacitated by illness or injury, or when they must be absent for medical, dental, or other health care appointments or treatments that cannot be arranged outside of scheduled working hours. Within reason, and at the discretion of the Director, employees may use sick leave to provide health care for dependents.

Employees should report absences daily to their supervisor and/or other library administration. An employee absent more than three (3) consecutive days may be asked to provide a doctor's statement. An employee with a repeated history of absences may be asked to provide a doctor's statement at the discretion of the director.

Employees requesting sick leave should notify their supervisor, the Director or the Circulation Desk of their absence from their normal working schedule as soon as possible. ~~Remove: In addition, the employee should complete an Employee Service Record ticket and attach it to their time card for the payroll period(s) in which the leave occurred when they return to work.~~ Add: In addition the employee must complete an Employee Service Record slip and attach it to their time card prior to 9:00 am on Monday before payroll checks are distributed on Wednesday for the payroll period(s) during which their sick time occurred. ~~If the employee has not returned to work by 9:00 on Monday before payroll checks are distributed on Wednesday they are responsible for contacting their immediate supervisor and letting him/her know they wish to take accumulated sick time. The supervisor will then alert the Administrative Assistant.~~ Failure to do so may result in the employee not receiving proper credit for sick hours. If this occurs, the employee is still responsible for filling out an Employee Service Record slip upon returning to work.

Repeated or prolonged absences without proper notification of the Library may result in disciplinary action including termination [See #33. EXCESSIVE ABSENTEEISM]

Full-time employees receive eight (8) hours of sick leave per month after one full calendar month on staff. Part-time staff receive one (1) hour of sick leave for each twenty (20) hours worked in the preceding month, up to a total of eight (8) hours in any one-month. Sick leave is given in one-hour increments, and may be expended in one-tenth hour increments.

Full-time employees may accumulate up to 840 hours of sick leave; part-time employees may accumulate up to 410 hours of sick leave.

At the discretion of the Director an employee may be requested to provide a medical statement from his/her doctor. Such statement should be mailed by the medical office to the Director.

The FAMILY AND MEDICAL LEAVE ACT entitles eligible employees to take up to 12 weeks of unpaid, job-protected leave each year for specified family and medical reasons. Paid leave (vacation, family, and/or sick leave) may be substituted for unpaid leave under certain conditions. The leave defined for a 12-month period may be for one or more of the following reasons: 1) for the birth or placement of a child for adoption or foster care; 2) to care for an immediate family member (spouse, child, or parent) with a serious health condition; or 3) to take medical leave when the employee is unable to work because of a serious health condition.

North Madison County Public Library System

Technology Plan July 2008-June 2011

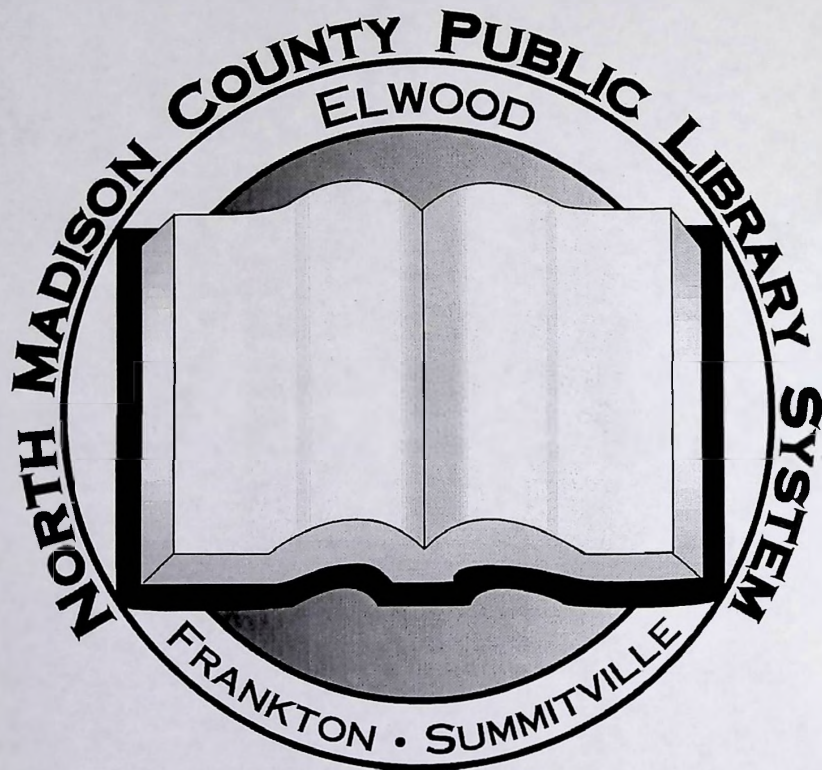


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Mission Statement

To provide information sources and services at the user's point of need.

Background information

The North Madison County Public Library System (NMCPLS) is comprised of three facilities, each located in a separate community. The Elwood Public Library serves as the central facility and provides support to each of two branch libraries – Frankton Community Library and the Ralph E. Hazelbaker Library in Summitville.

NMCPLS faces some challenging circumstances. As much as 18 miles separate the three facilities. The system serves residents in five townships, which include three school systems. One of the three school systems (Madison-Grant United School Corporation) crosses county and library service boundaries. And, although Elwood & Summitville are covered by SBC telephone service, Frankton is covered by Verizon.

The following paragraphs give a chronological narrative of technology developments for the years from 1997 to 2007. These technology developments were made by following previous technology plans and by keeping our mission and vision statements as the guiding philosophy.

The CD-ROM driven cataloging and circulation system, Bibliofile, was established with the opening of the totally new Elwood facility in 1997. Through grants, gifts and the operating budget, NMCPLS started to attain staff and public access computers that had word processing, educational games and other software programs. Installation of Bibliofile was completed at the branch libraries in early 1998. In August 1999, a full time Information Technology Manager was added to the existing staff to support technology development. Due to Y2K compatibility issues in June 1999, Bibliofile, software that uses MS-DOS as an operating system, was replaced with Library.Solution Version 1.4. Library.Solution is an integrated and Y2K compatible library automation system that uses a Windows environment. Existing computers used for the Bibliofile program were upgraded and/or replaced to accommodate requirements of the new Library.Solution software. Beginning in June 1999, the catalog was available to the public at home through a dial-up program called DialCat. During the year of 1999, with the assistance of an LSTA grant, all staff and public access computers that were not Y2K compliant were upgraded or replaced.

In March 2000 NMCPLS began offering free introductory computer classes to the public. These classes are held at each facility on a rotating basis. In May 2000 NMCPLS became a member of the Northern Indiana Computer Consortium for Libraries (NICCL). NICCL is a group of libraries that have joined together to have an agreement with one computer service provider. From May 2000 to May 2004 IDS (Integrated Data Solutions), formerly known as Xcel, was the computer service provider for NICCL.

In December 2000 through funding from the Indiana State Library and a program through the Universal Service Administrative Company's Schools and Libraries (USAC) called E-rate, the Elwood Public Library installed a T-1 line. In January 2001 NMCPLS started to pursue E -rate funding through the Intelnet Commission for 56K tail circuits to the branch libraries. Both branch libraries access the Library.Solution Server at Elwood through phone lines and 56K modems. The addition of two 56K tail circuits to each of our branch libraries was finally completed in March 2002. Shortly after the installation of the tail circuits, it was discovered that our current software solution firewall (Cyberwall Plus), located at Elwood, could not handle the added computer traffic from the branch libraries. At the suggestion from IDS, Integrated Data Solutions, NMCPLS purchased a Cisco Pix Firewall hardware solution, to be placed at Elwood.

Also in December 2000, NMCPLS applied for the Bill & Melinda Gates Foundation State Partnership Program and in February 2001 received notification that Elwood and Frankton were eligible and that NMCPLS could appeal the non-eligibility for Hazelbaker Library. By June 2001, NMCPLS received notification that Hazelbaker Library would be eligible. Through the State Partnership Program, Madison County Community Foundation Grant and NMCPLS's operating budget, NMCPLS added a total of eight new Gateway computers and replaced five of the existing public access computers. This was a total of thirteen new Gateway computers available for public access computing. NMCPLS also received a content server from the State Partnership Program, which was used as a web server to allow access to our Online Public Access Catalog at www.elwood.lib.in.us.

In May 2001, NMCPLS received a LSTA Grant for digitizing cemetery records. The plan for those cemetery records is to incorporate them into an online database. This will allow genealogists to look up actual obituaries and also cemetery records for their ancestors.

In March 2002, NMCPLS received a LSTA Grant to digitize our collection of historical photographs, along with obituaries from our local newspapers and place them in a database, Community Heritage Online (CHO). In December 2003, the library purchased a microfilm scanner using donated and memorial funds. This scanner allows our staff and volunteers to transfer the obituary directly from the microfilm to a digitize photo on a computer. This project is ongoing and currently we are using volunteers from our community to digitize obituaries. We have the Elwood Call-Leader on microfilm beginning in the year 1893. An NMCPLS staff member is working on digitizing obituaries from 1893 to 1900. Volunteers are starting with the year 1900 and working forward. As of July 2007, over 3,000 full text obituaries have been entered in the Community Heritage Online database. The web address for CHO is historical.elwood.lib.in.us.

In March 2002 the Library Board of Trustees decided that it was in the best interest for NMCPLS to purchase filtering software and to begin filtering every Internet accessible computer (staff and public) in the system. In April 2002 Websense, an Internet filtering software, was purchased and installed.

In January 2003, NMCPLS started to pursue USAC funding through the Intelnet Commission for T-1 lines to the branch libraries. The 56K tail circuits were not able to meet the demand of Library.Solution and the Internet traffic coming from the branch libraries. In August 2003, T-1 lines to the branch libraries were installed and are working efficiently.

In May 2004 NICCL terminated the contract with IDS as the group's computer service provider. In September 2004 NICCL accepted the bid from Chester Technologies to become the group's new computer service provider for the next three years. NMCPLS signed new contracts with NICCL in September to accept Chester Technologies as the new provider and to continue to be an active member of the group.

An increase in the demand for public computer use influenced NMCPLS to begin limiting the patron's computer use in May of 2005. A freeware timer called Library Geek was installed to limit the patron's computer usage to one hour per day. A part time IT Assistant was also hired in May to help with redevelopment of the webpage, as well as to oversee the computer sign-in.

Evaluation and overhauling of the library's website began in June of 2005 and was completed in September of 2005. The overhaul included the addition of many static pages and a complete transformation of the layout and color scheme, among other improvements.

Early in 2005 NMCPLS applied for and received an LSTA Grant for Wireless Internet to assist in the purchase of wireless equipment. The grant money was awarded to the library. In September of 2005, Chester Technologies completed the installation of two wireless Internet access points and Airllok wireless security solution at the Elwood Public Library. The Gates Foundation Staying Connected Grant was also awarded at this time assisting the library in the purchase of six wireless laptops. These laptops are for staff use when taking online courses, as well as for patrons attending the computer classes offered at the library.

Beginning in October of 2005, NMCPLS joined the Indiana Public Library Internet Consortium. Being a member of this consortium allows us the opportunity to receive the State Technology Fund Grant which, if received, will pay the non E-rate portion of the main T-1 line at Elwood and each of the T-1 tail circuits to the branch libraries. As a member of this consortium we receive assistance in filing E-rate forms. When filing for E-rate certain guidelines must be followed, which include filtering all computers under CPA requirements, as well as including the total cost of the Internet in our budget. This means that in the Telephone and Telegraph line item of the Operating budget the amount for three T-1 lines will be added yearly. Being a member of this consortium is a huge benefit for the library, patrons, and taxpayers.

In January of 2006 the IT staff began installing and configuring the CybraryN time and print management solution at the Elwood Public Library. By March of 2007

CybraryN was implemented at both branch libraries. This software allows patrons to log-in to the computer using their library barcode and print documents more independently. This software has eliminated the need for staff intervention, allowing the staff to focus time on other aspects of their work.

NMCPLS broke ground for the new Frankton Community Library building in May of 2006. The grand opening was held in January of 2007. With the completion of the new library came the addition of 15 total staff and public computers. With help from the George and Frances Ball Foundation, the library was able to purchase equipment for wireless Internet access, as well as laptops to be used for computer classes. Chester Technologies was contracted to help configure the switches and access point to be joined with Elwood's existing wireless network.

As of September 2007, the IT staff will have established two new computer classes, Digital Photography and Computer Care and Maintenance, to meet the increasing needs of the library patrons.

The following technology plan starts at July 1, 2008 and continues until June 30, 2011.

Technology Objectives and Strategies

Library Services and Equipment

Promote the mission of NMCPLS through the strategic use of technology

- Ongoing: Ensure continued patron and staff access to the website and catalog online at www.elwood.lib.in.us.
- Ongoing: Continue digitizing actual obituaries from the Elwood Call Leader and placing them in CHO (Community Heritage Online database).
- 2008: Begin digitizing obituaries from the News-Sun, a local paper for the Summitville community and placing them in CHO.
- 2008: Continue collaborating with other libraries that have the CHO database to settle on possible improvements to the database and to work with Chester Technologies to make these improvements possible and be sure the standards of the Indiana Digital Library Project are met.
- 2008: Work with the Madison County Cemetery Commission to convert their cemetery records to our database, so as to make them searchable for our patrons.
- 2009: Re-evaluate the library's webpage layout to ensure that it is still conducive to our patrons needs.

Maintain and upgrade as necessary all technology equipment and software in accordance with the needs of patrons and staff, the computer replacement plan (See Appendix A), and any requirement whether local, state or federal law to ensure continued eligibility for discount and grants.

- Ongoing: Use computer replacement plan to ensure that computers are being replaced every 4 years.
- Ongoing: Upgrade Library. Solution software once a year.
- Ongoing: Continue to meet all of the requirements necessary to maintain membership in the Indiana Public Library Internet Consortium.
- Ongoing: Continue to update the CybraryN Software to be compliant with our hardware and user needs
- Ongoing: Use laptop computers to teach computer classes in the meeting room at each facility instead of using public access computers. This will reduce the noise level, increase the number of patrons that can take each computer class, and free up the public access computers.
- 2008: Re-evaluate the Centrex contract with AT&T/SBC at Elwood. This contract requires that we pay for a minimum of 11 phone lines. The contract ends in June of 2008. The situation will be reevaluated and the cost and quantity of phone lines will be worked out accordingly.
- 2008: Install wireless Internet at the Hazelbaker library branch.
- 2008: Acquire wireless laptops for use in teaching computer classes at the Hazelbaker library branch.

- 2008: Configure the Library. Solutions software to allow patrons to place holds for items on our website.
- 2008: Configure the Library. Solutions software to allow overdue notices to be sent via e-mail.
- 2008: Replace Domain Controller Server
- 2009: Replace Websense Filtering Server
- 2009: Research the cost and capabilities of RFID for library material security and checkout

Evaluations for Library Services and Equipment will be either based on actual statistics that are incorporated into the software or surveys that are administered at each facility. An evaluation of all the goals will be performed at the beginning of July every year. These evaluations will incorporate input from library staff, Director, and Library Board of Trustees. Appropriate changes to the technology plan will be taken at that time.

Training

Educate library staff and library users in the use of information technology.

- Ongoing: Continue offering introductory computer classes to the public.
- Ongoing: All staff members will participate in at least one workshop or course of general computer training offered by INCOLSA, ILF, the State Library, or other qualified source.
- Ongoing: Continue to evaluate introductory computer classes for the public and change as necessary.
- Ongoing: Hold computer classes taught by staff members to train other staff members on specialized software and technology. (Adobe PhotoShop Elements and Print Shop are two examples)

Evaluations for Training will be either based on actual statistics, or surveys that are administered at each facility. An evaluation of all the goals will be performed at the beginning of July every year. These evaluations will incorporate input from staff and students of computer classes. Appropriate changes to the technology plan will be taken at that time.

Budget

- Ongoing: Continue to support through NMCPLS's operating budget and grants, digitizing of historical photos and obituaries from the Elwood Call-Leader and the News-Sun to be placed in CHO.
- Ongoing: Follow the computer replacement plan as closely as possible.

- Ongoing: Continue to apply for State, Federal, and Private Technology Grants to meet the library's changing needs
- 2010: Evaluate the computer replacement plan and technology budget to accommodate for the increased cost of replacement for Frankton's increasing computer inventory.

An evaluation of all the goals will be performed at the beginning of July every year. These evaluations will incorporate input from the IT staff, Library Director and Library Board of Trustees. Appropriate changes to the technology plan will be taken at that time.

Inventory

All public access and staff computers have a variety of software installed on them, such as Office 2000 and 2003 Professional (Word, Excel, PowerPoint, Publisher and Access), Microsoft e-Learning Tutorials, Genealogy Software and several educational games for kids.

Elwood Public Library (47 total computers)

24 Public Access Computers

15 Internet Accessible

- 15 Dell Desktops w/ Windows XP SP2

9 Non-Internet Accessible

- 7 Dell Desktops w/ Windows XP SP2
- 1 Gateway Desktop w/ Windows XP SP2
- 1 Gateway Desktop w/ Windows 2000

14 Staff

3 Circulation

- 3 Dell Desktops w/ Windows XP SP2

3 Cataloging

- 3 Dell Desktops w/ Windows XP SP2

5 Administrative

- 2 Dell Desktops w/ Windows XP SP2
- 1 AVC Desktop w/ Windows XP SP2
- 1 HP tablet PC w/ Windows XP SP2
- 1 HP laptop w/ Windows XP SP2

3 Other

- 3 Dell Desktops w/ Windows XP SP2
- 1 HP Laptop w/ Windows XP SP2

6 Training

- 6 HP Laptops w/ Windows XP SP2

3 Servers

1 Data Server

- 1 Dell Windows Server 2003

1 Internet Filtering

- 1 HP Windows Server 2003

1 Domain Controller

- 1 HP Windows Server 2003

Frankton Community Library (21 total computers)

- 13 Public Access Computers
 - 8 Internet Accessible
 - 8 Dell Desktops w/ Windows XP SP2
 - 5 Non-Internet Accessible
 - 1 Dell Desktops w/ Windows XP SP2
 - 2 Gateway Desktop w/ Windows XP SP2
 - 2 Gateway Desktop w/ Windows 2000
- 3 Staff
 - 2 Circulation
 - 2 Dell Desktops w/ Windows XP SP2
 - 1 Administrative
 - 1 Dell Desktops w/ Windows XP SP2
- 5 Training
 - 5 HP Laptops w/ Windows XP SP2

Ralph E. Hazelbaker Library (17 total computers)

- 14 Public Access Computers
 - 8 Internet Accessible
 - 8 Dell Desktops w/ Windows XP SP2
 - 6 Non-Internet Accessible
 - 5 Dell Desktops w/ Windows XP SP2
 - 1 Gateway Desktop w/ Windows XP SP2
- 3 Staff
 - 1 Circulation
 - 1 Dell Desktops w/ Windows XP SP2
 - 1 Administrative
 - 1 Dell Desktops w/ Windows XP SP2
 - 1 Other
 - 1 Dell Desktops w/ Windows XP SP2

North Madison Co. Public Library System (85 total computers)

Technology Budget and Computer Replacement Plan

In the past, the North Madison County Public Library System Computer replaced computers after their fourth year of service. With budget restrictions, this computer replacement plan will need to be evaluated yearly. The computers to be replaced will be chosen according to date of purchase. The oldest date of purchase from each category will be replaced first. The computer replacement plan and the Technology Equipment and Technology Software budget will have to be readjusted to accommodate the extra computers at the Frankton branch. Servers will be replaced when they are four years old. The technology budget will have to absorb the cost of the server during that year. Currently, the Technology Equipment Budget is \$16,000 and the Technology Software budget is \$4,500.

As for computers that have been replaced, half will be kept for replacement parts. The other half will be donated to the Friends of the Library to sell along with any computers left over from the year before.

Agenda

August 13, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Frankton
2. Excess Levy
3. Approve 2008 budget for publishing
4. Technology Plan
5. Ralph E. Hazelbaker Library

New Business

1. Line of Credit
2. Public Library Internet Consortium
3. Long and Short Term Goals/Plan
4. Survey

Director's Report

Adjournment

Public Hearing at 5:30 on Thursday August 30, 2007. Quorum required

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES

Regular Meeting
August 13, 2007
5:30pm

CALL TO ORDER

Vice President Mike Robertson called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm on Monday, August 13, 2007 in the meeting room of the Elwood Public Library. No executive session was held.

CALL FOR QUORUM

Present were members Mike Robertson, Dan Prieshoff, Wayne Davidson, Betty Caldwell and Pam Bohlander. Also in attendance were Director Jamie Scott and Diana Shepard.

MINUTES

Minutes from the July 9, 2007 regular meeting were approved after a motion was made by Pam Bohlander, seconded by Betty Caldwell and voted on by the members.

CLAIMS REGISTER AND CHECKS

The members signed the claims register in the amount of \$146,824.20 and Treasurer Pam Bohlander signed checks.

OLD BUSINESS

Frankton

It was reported that the back door at Frankton has been fixed with the installation of a new lock that automatically relocks after opening. The front door handle and the entryway light have been fixed. The alarm system starting beeping; Elwood Fire Equipment discovered the HVAC duct work was pinching the cabling. They fixed the problem and presented a bill in the amount of \$327.50. A bill from Myers Construction was presented in the amount of \$4,437.95. Wayne Davidson made a motion to pay Myers Construction with a contingent that \$327.50 be paid to Elwood Fire Equipment. Pam Bohlander made a second and the motion carried.

Excess Levy

A letter has been received from the Department of Local Government Finance which approved the library's request to use \$35,756.97 to compensate for part of the excess levy. Transfers can be made to the Operating Fund in the amount of \$25,454.09 and to the Debt Service Fund in the amount of \$10,302.88. This will leave \$1,656.03 in the Excess Levy Fund.

A quote has been received from Lehman's Mechanical Contractors to install two new boilers at Elwood in the amount of \$18,924.00; \$3620 of which is labor. They have offered to install the boilers in October and withhold billing until after the first of the year. The reason for obtaining the quote was to budget enough money in the Rainy Day Fund to cover this expense. No decision was made at this time.

Approve 2008 budget for publishing

The 2008 budget was presented: Library Operating Fund for \$1,090,512, maximum estimated funds to be raised are \$624,400; the current tax levy is \$595,182 with a current tax rate of \$0.11. Debt Service Budget Fund for \$242,000, maximum estimated funds to be raised are \$218,905; the current tax levy is \$210,293 with a current tax rate of \$0.037. Rainy Day Fund for \$25,000, with no maximum estimated funds to be raised or current tax levy. Pam Bohlander made a motion to approve the 2008 budget for publishing as presented, Dan Prieshoff made a second and the motion carried.

Technology Plan

Pam Bohlander made a motion to approve the North Madison County Public Library System Technology Plan, July 2008-June 2011 as presented at the July 9, 2007 meeting. Betty Caldwell made a second and the motion carried.

Ralph E. Hazelbaker Library

A quote in the amount of \$4,225 to replace the sign at Summitville with an Extra sign with cedar posts was sent to Mr. Hazelbaker. He felt that this was more than he would like to see invested in the sign. A new quote in the amount of \$2,605 was received from Ace Signs for an aluminum post and panel sign. Another option is to refurbish the existing sign. When the quotes are received they will be sent to Mr. Hazelbaker for his approval.

NEW BUSINESS

Line of Credit

A line of credit has been sought from Star Financial Bank with an interest rate of 5.79%, First Farmers Bank & Trust with an interest rate of 5.75% and National City Bank with an interest rate of 5.61%. Pam Bohlander made a motion to approve a \$500,000 line of credit through National City Bank with an interest rate of 5.61%. Betty Caldwell made a second and the motion carried.

Public Library Internet Consortium

Pam Bohlander made a motion to continue as part of the internet consortium by signing the "Commitment to Join Public Library Internet Consortium for funding year 2008 - July 1, 2008 through June 30, 2009". Betty Caldwell made a second and the motion carried.

Long and Short Term Goals/Plan

The managers have developed three long term goals and their objectives. They are as follows:

1. Increase programming
 - Improve outreach
 - Increase Young Adult programming
 - Improve school involvement

2. Increase circulation and registration
 - Interaction with new patrons
 - More book displays
 - Provide more information on the web—Such as My Space
 - Provide brochures at local businesses
3. Improve patron relations
 - Develop a mystery shopper, perhaps using employees from other local libraries
 - Cross training with other departments and branches

Survey

The survey, as developed by the policy committee was distributed. The members were asked to take it home, look it over and be prepared to finalize it in September.

DIRECTOR'S REPORT

The hearing for the 2008 budget will be held on August 30 at 5:30pm, a quorum is required. Shelly Gemmill of the Department of Local Government Finance has advised that it may be October before property tax bills are received. A letter has been received from the Department of Local Government Finance advising that the Madison County Auditor has until August 15 to submit required data sets. Delaware County has asked they not be reassessed because they are afraid it will be even harder on residential property holders. The board members were encouraged to read the Blue Ribbon Commission article about local government reform. The commission will be analyzing the consolidation of local government units.

It was explained that since the June settlement of property tax has not been received other libraries have cut spending; Fairmount has not been ordering books. The director explained how she has already cut book budgets by 30% and asked for direction as to how the board would like for her to proceed until tax money is received.

Shawn Heaton resigned effective August 3, 2007. This position was posted in house with no response. It will be advertised in the Elwood Call Leader, the Herald Bulletin, Library List Serve and the School List Serve with applications to be taken until August 15. A thank you was given to Wayne Davidson for his help at the carnival held at the Summitville Library. The Herald Bulletin ran a nice article about the Harry Potter party held at Summitville. Amber Jones, Katie Burris and Sarah McElfresh have been working on revitalizing the Elwood Friends of the Library group. There are ten people who have shown interest. The Elwood Library will be represented in the Glass Festival Parade. There is to be a book cart drill team, a volunteer dressed as Harry Potter, volunteers are to carry a library sign and an antique tractor will be hauling supplies. Adults will be given pens and children will be given candy.

As part of NICCL the library's contract with Chester is up on September 14, 2007. If the group decides to stay with Chester their labor cost per hour will rise from \$60 per hour to \$95 per hour and each library would pay mileage port to port. NICCL is to hold a meeting on August 29 for further discussion.

Our health insurance carrier has changed from Medical Mutual of Ohio to Consumers Life with a saving of \$2,000 per month. The appraiser who conducted the appraisals on the library paintings was J. Scott Keller who charged \$20 per painting. Elwood

Children's stats appear to be down, however it is due to how their Summer Reading Program was handled.
A Material Circulation Policy was distributed. It was asked to take a look at it and be prepared to discuss it at the September meeting.

With no objections the meeting was adjourned.

Bette Caldwell
Bette Caldwell, Secretary

Amber Jones

Betty J. Caldwell

Michael Robertson

Register Of Claims

North Madison County Public Library System

Report Date: From 7/10/2007 To 8/13/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	455	NORTH MADISON COUNTY P	Levy Excess Fund	Interfund Transfers	\$35,756.97	7/11/2007	APPROVAL TO TRANSFER EXCESS LEVY BACK INTO OPERATING FUND \$25,454.09 AND INTO DEBT SERVICE FUND \$10,302.88
Total this claim					\$35,756.97		
0	487	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	8/8/2007	P/R ENDING 8/4/07
Total this claim					\$155.00		
0	485	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	8/8/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$17,171.53		
			Operating Fund	Wages of Janitor	\$1,368.80		
Total this claim					\$20,098.03		
0	486	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,537.54	8/8/2007	P/R ENDING 8/4/07
			FICA	Payroll Deductions	\$1,246.10		
			Federal Taxes Withheld	Payroll Deductions	\$2,236.70		
			Medicare	Payroll Deductions	\$291.44		
Total this claim					\$5,311.78		
0	493	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$0.00	8/13/2007	As per attached invoices.
Total this claim					\$0.00		
0	457	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,515.46	7/25/2007	P/R ENDING 7/21/07
			FICA	Payroll Deductions	\$1,228.21		
			Federal Taxes Withheld	Payroll Deductions	\$2,194.98		
			Medicare	Payroll Deductions	\$287.25		
Total this claim					\$5,225.90		
0	447	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	7/11/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,965.62		
			Operating Fund	Wages of Janitor	\$1,335.91		
Total this claim					\$19,859.23		
0	459	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	7/25/2007	P/R ENDING 7/21/07
Total this claim					\$155.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	454	NATIONAL CITY BANK	Operating Fund	Other	\$6.00	7/11/2007	CHARGE FOR - AUDITOR (DAWN ANDERSON) REQUIRED FORM TO BE FILLED OUT BY BANK
Total this claim					<u>\$6.00</u>		
0	474	AT&T LONG DISTANCE	Operating Fund	Communication & Transportatio	(\$13.29)	7/25/2007	REVERSE VOUCHER # 408 CHECK
			Operating Fund	Telephone & Telegraph	\$13.29		# 24497 - POSTED TO WRONG ACCOUNT
Total this claim					<u>\$0.00</u>		
0	451	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	7/11/2007	P/R ENDING 7/7/07
Total this claim					<u>\$155.00</u>		
0	450	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,519.27	7/11/2007	P/R ENDING 7/7/07
			FICA	Payroll Deductions	\$1,231.29		
			Federal Taxes Withheld	Payroll Deductions	\$2,196.05		
			Medicare	Payroll Deductions	\$287.98		
Total this claim					<u>\$5,234.59</u>		
0	456	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	7/25/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,928.27		
			Operating Fund	Wages of Janitor	\$1,323.77		
Total this claim					<u>\$19,809.74</u>		
24533	452	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,128.68	7/11/2007	P/R ENDING 7/7/07
Total this claim					<u>\$1,128.68</u>		
24549	453	INDIANA STATE LIBRARY	PLAC	Other	\$150.00	7/11/2007	2ND QUARTER PLAC
Total this claim					<u>\$150.00</u>		
24550	462	AT&T	Operating Fund	Telephone & Telegraph	\$134.39	7/25/2007	SERVICE FOR SUMMITVILLE
Total this claim					<u>\$134.39</u>		
24551	461	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	7/25/2007	SERVICE CONTRACT FOR JULY
Total this claim					<u>\$119.00</u>		
24552	463	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	7/25/2007	As per attached invoices.
Total this claim					<u>\$99.08</u>		
24553	473	CONSUMERS LIFE INSURANC	Insurance	Payroll Deductions	\$494.62	7/25/2007	HEALTH INSURANCE 8/1/07-9/1/07
			Operating Fund	Emp Cont Group Ins	\$3,925.69		POLICY CHANGE FROM MEDICAL MUTUAL - PER BENEFITS CORPORATION (765)643-7404
Total this claim					<u>\$4,420.31</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24554	464	COURT SQUARE LEASING CO	Operating Fund	Equipment/Rental	\$179.16	7/25/2007	POSTAGE METER QUARTERLY LEASE
					Total this claim		
					\$179.16		
24555	465	EMILY DAVIDSON	Operating Fund Gift	Postage & UPS Summitville Programing	\$3.06 \$33.73	7/25/2007	PETTY CASH REIMBURSEMENT
					Total this claim		
					\$36.79		
24556	458	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,460.34 \$489.17	7/25/2007	P/R DEDUCTIONS FOR JULY
					Total this claim		
					\$1,949.51		
24557	467	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$1,797.82 \$506.68	7/25/2007	As per attached invoices.
					Total this claim		
					\$2,304.50		
24558	466	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$44.36	7/25/2007	SERVICE FOR SUMMITVILLE
					Total this claim		
					\$44.36		
24559	460	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,095.19	7/25/2007	P/R ENDING 7/21/07
					Total this claim		
					\$1,095.19		
24560	468	POSTMASTER	Operating Fund Operating Fund	Postage & UPS Postage & UPS	\$82.00 \$0.00	7/25/2007	POSTAGE STAMPS - FRANKTON
					Total this claim		
					\$82.00		
24561	469	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$417.58 \$34.59 \$59.54	7/25/2007	As per attached invoices.
					Total this claim		
					\$511.71		
24562	470	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$45.17	7/25/2007	SERVICE FOR ELWOOD
					Total this claim		
					\$45.17		
24563	471	VISA	Operating Fund Gift	Elwood Children's Programing Other	\$177.23 \$176.45	7/25/2007	As per attached invoices.
					Total this claim		
					\$353.68		
24564	472	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$440.00	7/25/2007	LAWN CARE - SUMMITVILLE
					Total this claim		
					\$440.00		
24565	488	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,099.36	8/8/2007	P/R ENDING 8/4/07
					Total this claim		
					\$1,099.36		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24566	489	NANCY SUMNER	Operating Fund	Operating Supplies	\$8.98	8/8/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$15.00		
			Operating Fund	Postage & UPS	\$6.12		
				Total this claim	<u>\$30.10</u>		
24567	490	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$466.51	8/8/2007	As per attached invoices.
				Total this claim	<u>\$466.51</u>		
24568	491	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$227.26	8/8/2007	As per attached invoices.
				Total this claim	<u>\$227.26</u>		
24569	475	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$94.00	8/13/2007	As per attached invoices.
				Total this claim	<u>\$94.00</u>		
24570	513	AT&T	Operating Fund	Telephone & Telegraph	\$134.64	8/13/2007	service for summitville
				Total this claim	<u>\$134.64</u>		
24571	494	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	8/13/2007	SERVICE CONTRACT FOR AUGUST
				Total this claim	<u>\$119.00</u>		
24572	509	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,098.55	8/13/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$699.75		
			Operating Fund	Elwood YA	\$192.46		
			Operating Fund	Frankton	\$1,123.23		
			Operating Fund	Summitville	\$707.69		
			Operating Fund	Elwood AV	\$24.68		
			Operating Fund	Elwood Children's Programing	\$19.42		
			Operating Fund	Frankton Programing	\$19.42		
			Operating Fund	Summitville Programing	\$19.42		
				Total this claim	<u>\$4,904.62</u>		
24573	476	BARBARA MCADAMS	Operating Fund	Postage & UPS	\$21.60	8/13/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Frankton Programing	\$31.38		
				Total this claim	<u>\$52.98</u>		
24574	477	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	\$1,355.00	8/13/2007	LEGAL SERVICE
				Total this claim	<u>\$1,355.00</u>		
24575	478	CENTRAL OFFICE PRODUCTS	Operating Fund	Office Supplies	\$5.63	8/13/2007	OVERAGE FOR LEASE COPIER- ELWOOD
				Total this claim	<u>\$5.63</u>		
24576	479	CENTURION TECHNOLOGIES,	Operating Fund	Techology Software	\$154.00	8/13/2007	SECURITY SOFTWARE
				Total this claim	<u>\$154.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24577	480	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$39.59	8/13/2007	As per attached invoices.
				Total this claim	\$39.59		
24578	481	CHESTER INFORMATION TEC	Operating Fund	Technology Software	\$355.00	8/13/2007	As per attached invoices.
				Total this claim	\$355.00		
24579	482	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$55.70	8/13/2007	As per attached invoices.
				Total this claim	\$55.70		
24580	483	DEMCO	Operating Fund	Operating Supplies	\$76.35	8/13/2007	BOOK EASELS
				Total this claim	\$76.35		
24581	516	DISCOUNT PAPER PRODUCT	Operating Fund	Office Supplies	\$78.44	8/13/2007	As per attached invoices.
				Total this claim	\$78.44		
24582	484	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$725.00	8/13/2007	INTERNET ACCESS SERVICE
				Total this claim	\$725.00		
24583	495	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$135.00	8/13/2007	WELCOME TO FRANKTON
				Total this claim	\$135.00		
24584	496	EMILY DAVIDSON	Operating Fund	Summitville Programing	\$25.66	8/13/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Postage & UPS	\$8.78		
				Total this claim	\$34.44		
24585	497	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$70.35	8/13/2007	As per attached invoices.
				Total this claim	\$70.35		
24586	498	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$133.69	8/13/2007	As per attached invoices.
			Operating Fund	Postage & UPS	\$11.51		
				Total this claim	\$145.20		
24587	514	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	\$67.96	8/13/2007	AD FOR ADULT SERVICE MANAGER
				Total this claim	\$67.96		
24588	517	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$50.71	8/13/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$50.71		
24589	492	LANDMARK AUDIOBOOKS	Operating Fund	Summitville AV	\$384.00	8/13/2007	ANNUAL LEASE AUDIOBOOKS FOR SUMMITVILLE
				Total this claim	\$384.00		
24590	511	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$65.00	8/13/2007	JULY, AUGUST, SEPTEMBER TRASH SERVICE - FRANKTON
				Total this claim	\$65.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24591	499	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$99.10	8/13/2007	As per attached invoices.
			Gift	Elwood Children's Programing	\$14.69		
				Total this claim	\$113.79		
24592	500	McCORMACK PRINTING IMPR	Operating Fund	Stationary & Supplies	\$144.00	8/13/2007	YOUTH REGISTRATION CARDS
				Total this claim	\$144.00		
24593	501	MIDWEST TAPE	Operating Fund	Frankton AV	\$581.73	8/13/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$952.54		
			Operating Fund	Summitville AV	\$301.86		
				Total this claim	\$1,836.13		
24594	512	MYERS CONSTRUCTION MGM	Rainy Day Fund	Land Buildings Improvements	\$4,437.95	8/13/2007	FINAL RETAINAGE FRANKTON BUILDING PROJECT
				Total this claim	\$4,437.95		
24595	502	ORIENTAL TRADING COMPAN	Operating Fund	Summitville Programing	\$19.95	8/13/2007	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$169.48		
				Total this claim	\$189.43		
24596	503	QUILL CORPORATION	Operating Fund	Office Supplies	\$194.20	8/13/2007	As per attached invoices.
				Total this claim	\$194.20		
24597	508	RADIO SHACK	Operating Fund	Operating Supplies	\$14.99	8/13/2007	As per attached invoices.
				Total this claim	\$14.99		
24598	504	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$28.88	8/13/2007	FRANKTON COPIER & MONTHLY BILLING
			Operating Fund	Office Supplies	\$20.36		
			Operating Fund	Equipment/Rental	\$50.94		
			F'nk Bldg Project Grant	Furniture & Equipment	\$103.92		
			F'nk Bldg Project Gift	Furniture & Equipment	\$2,967.08		
				Total this claim	\$3,171.18		
24599	515	SCHOLASTIC BOOK FAIRS - 3	Gift	Elwood Children's Programing	\$299.24	8/13/2007	ELWOOD YOUTH SERVICE BOOK FAIR
				Total this claim	\$299.24		
24600	510	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$331.47	8/13/2007	DVD CASES AND SECURITY LOCKS
				Total this claim	\$331.47		
24601	505	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$49.91	8/13/2007	As per attached invoices.
				Total this claim	\$49.91		
24602	507	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$14.16	8/13/2007	SERVICE FOR SUMMITVILLE & ELWOOD
			Operating Fund	Gas	\$36.00		
				Total this claim	\$50.16		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24603	506	VERIZON	Operating Fund	Telephone & Telegraph	\$205.14	8/13/2007	SERVICE FOR FRANKTON
Total this claim					\$205.14		

Total Amount of Claims \$146,824.20

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, August 13, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 13 day of August, 2007.

<i>Ann Marie Ballouder</i>	<i>Greg D.</i>	
<i>Patricia Caldwell</i>	<i>James Pineshoff</i>	
<i>Michael Robertson</i>		

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Application and Certificate for Payment

TO OWNER: North Madison County Public Library System Board of Trustees and North Madison County Public Library Systems Leasing Corp. 1600 Main Street Elwood, IN 46036	PROJECT: Frankton Community Library	APPLICATION NO: 10 PERIOD TO: 8/9/07 CONTRACT FOR: Building Supply & Construction CONTRACT DATE: 4/4/06 PROJECT NOS: / / Final Retainage Billing Job #320
FROM CONTRACTOR: Myers Construction Mgmt., Inc. 13518 Myrtle Lane Fishers, IN 46038	VIA ARCHITECT: Kato Smith & Associates 7 East 12th Street Anderson, IN 46016	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 574,350.00
2. Net change by Change Orders	\$ 17,376.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 591,726.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 591,726.00
5. RETAINAGE:	
a. <u>0</u> % of Completed Work (Column D + E on G703)	\$ 0.00
b. <u>0</u> % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE	\$ 591,726.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 587,288.05
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 4,437.95
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 0.00
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 14,725.00	\$ (3,658.00)
Total approved this Month	\$ 6,309.00	\$ 0.00
TOTALS	\$ 21,034.00	\$ (3,658.00)
NET CHANGES by Change Order	\$ 17,376.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Myers Construction Management, Inc.
 By: *Sandra K. Myers* Date: 8/9/07

State of: Indiana
 County of: Hamilton
 Subscribed and sworn to before me this 9th day of August 2007.

Notary Public: *Sandra K. Myers*
 My Commission expires: 8-23-09 *Sandra K. Myers*

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 4,437.95
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
 By: *[Signature]* Date: 8-24-07

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application No.: 10
Application Date: 8/9/07
Period To: 8/9/07

Job: Frankton Community Library

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Stored Material	G Total Comp. & Stored	H Percent Complete	I Balance to Finish	J Retainage
			Previous	This Period					
1000	General Conditions								
	Supervision/ Management	33,400.00	33,400.00	0.00	0.00	33,400.00	100%	0.00	
	Printing	1,500.00	1,500.00	0.00	0.00	1,500.00	100%	0.00	
	Building Permits	600.00	600.00	0.00	0.00	600.00	100%	0.00	
	Performance Bond	9,820.00	9,820.00	0.00	0.00	9,820.00	100%	0.00	
	Misc. Gen. Conditions	12,570.00	12,570.00	0.00	0.00	12,570.00	100%	0.00	
2000	Sitework								
	Site Layout	1,800.00	1,800.00	0.00	0.00	1,800.00	100%	0.00	
	Demo/ Excavating	15,000.00	15,000.00	0.00	0.00	15,000.00	100%	0.00	
	Water/ Sanitary	4,990.00	4,990.00	0.00	0.00	4,990.00	100%	0.00	
	Asphalt Paving	18,500.00	18,500.00	0.00	0.00	18,500.00	100%	0.00	
	Site Concrete	28,040.00	28,040.00	0.00	0.00	28,040.00	100%	0.00	
3000	Concrete								
	Footings/ Column Pads	10,750.00	10,750.00	0.00	0.00	10,750.00	100%	0.00	
	Slab on Grade	19,190.00	19,190.00	0.00	0.00	19,190.00	100%	0.00	
	Reinforcement	1,600.00	1,600.00	0.00	0.00	1,600.00	100%	0.00	
4000	Masonry								
	Masonry Brick	45,000.00	45,000.00	0.00	0.00	45,000.00	100%	0.00	
	Block	26,200.00	26,200.00	0.00	0.00	26,200.00	100%	0.00	
	Limestone	7,800.00	7,800.00	0.00	0.00	7,800.00	100%	0.00	
5000	Metals								
	Miscellaneous Metals	3,000.00	3,000.00	0.00	0.00	3,000.00	100%	0.00	
6000	Woods & Plastics								
	Wood Framing	73,500.00	73,500.00	0.00	0.00	73,500.00	100%	0.00	
	Exterior Trim	2,800.00	2,800.00	0.00	0.00	2,800.00	100%	0.00	
	Interior Trim	2,450.00	2,450.00	0.00	0.00	2,450.00	100%	0.00	
7000	Thermal & Moisture								
	Fiberglass Insulation	9,200.00	9,200.00	0.00	0.00	9,200.00	100%	0.00	
	Shingle Roofing	14,800.00	14,800.00	0.00	0.00	14,800.00	100%	0.00	
	Flashing/ Gutters/ Downspouts	5,000.00	5,000.00	0.00	0.00	5,000.00	100%	0.00	
	Caulking/ Sealants	3,000.00	3,000.00	0.00	0.00	3,000.00	100%	0.00	
8000	Doors & Windows								
	H.M. Frames & Wood Doors	6,900.00	6,900.00	0.00	0.00	6,900.00	100%	0.00	
	Aluminum Entrances	18,600.00	18,600.00	0.00	0.00	18,600.00	100%	0.00	
	Wood Windows	8,500.00	8,500.00	0.00	0.00	8,500.00	100%	0.00	
	Finish Hardware	1,800.00	1,800.00	0.00	0.00	1,800.00	100%	0.00	
	<i>Continued Next Page</i>								

Application No.: 10
Application Date: 8/9/07
Period To: 8/9/07

Job: Frankton Community Library

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Stored Material	G Total Comp. & Stored	H Percent Complete	I Balance to Finish	Retainage
			Previous	This Period					
9000	<u>Finishes</u>								
	Drywall	17,000.00	17,000.00	0.00	0.00	17,000.00	100%	0.00	
	Acoustical Ceilings	4,200.00	4,200.00	0.00	0.00	4,200.00	100%	0.00	
	Flooring	19,800.00	19,800.00	0.00	0.00	19,800.00	100%	0.00	
	Painting	7,600.00	7,600.00	0.00	0.00	7,600.00	100%	0.00	
10000	<u>Specialties</u>								
	Tackboards	540.00	540.00	0.00	0.00	540.00	100%	0.00	
	Library Drop Box	3,500.00	3,500.00	0.00	0.00	3,500.00	100%	0.00	
	Flag Pole	950.00	950.00	0.00	0.00	950.00	100%	0.00	
	Identifying Devices	1,350.00	1,350.00	0.00	0.00	1,350.00	100%	0.00	
	Toilet Accessories	2,000.00	2,000.00	0.00	0.00	2,000.00	100%	0.00	
12000	<u>Furnishings</u>								
	Casework	2,600.00	2,600.00	0.00	0.00	2,600.00	100%	0.00	
15000	<u>Mechanical</u>								
	Plumbing	21,000.00	21,000.00	0.00	0.00	21,000.00	100%	0.00	
	HVAC	36,500.00	36,500.00	0.00	0.00	36,500.00	100%	0.00	
16000	<u>Electrical</u>								
	Electrical	71,000.00	71,000.00	0.00	0.00	71,000.00	100%	0.00	
CO	<u>Change Order</u>								
	Change Order #1	(3,658.00)	(3,658.00)	0.00	0.00	(3,658.00)	100%	0.00	
	Change Order #2	930.00	930.00	0.00	0.00	930.00	100%	0.00	
	Change Order #3	1,725.00	1,725.00	0.00	0.00	1,725.00	100%	0.00	
	Change Order #4	3,267.00	3,267.00	0.00	0.00	3,267.00	100%	0.00	
	Change Order #5	3,670.00	3,670.00	0.00	0.00	3,670.00	100%	0.00	
	Change Order #6	5,133.00	5,133.00	0.00	0.00	5,133.00	100%	0.00	
	Change Order #7	6,309.00	6,309.00	0.00	0.00	6,309.00	100%	0.00	
	Total	591,726.00	591,726.00	0.00	0.00	591,726.00	100%	0.00	

AFFIDAVIT AND WAIVER OF LIEN

(X) FINAL () PARTIAL (X) PAYMENT TO FOLLOW

State of Indiana
County of Hamilton, SS:

Donald R. Myers being duly sworn states that he is the **President of Myers Construction Management, Inc.** having contracted with **North Madison County Public Library System Board of Trustees and North Madison County Public Library System Leasing Corp.** to furnish certain materials and/or **General Construction** for a project known as **Frankton Community Library** located in **Frankton, IN** and does further state on behalf of the aforementioned contractor/supplier:

(Partial Waiver) that there is due from the owner the sum of

_____ Dollars (\$ _____)

() receipt of which is hereby acknowledged; or
() the payment of which has been promised as the sole consideration of this Affidavit and Partial Waiver of Lien which is given solely with respect to said amount, and which waiver shall be effective only upon receipt of payment thereof by the undersigned.

(Final Waiver) that the final balance due from the owner is the sum of

Four thousand four hundred thirty-seven and ⁹⁵/₁₀₀ Dollars (\$ 4437.95)

() receipt of which is hereby acknowledged; or
(X) the payment of which has been promised as the sole consideration of this Affidavit and Final Waiver of Lien which shall become effective upon receipt of such payment.

THEREFORE, the undersigned waives and releases unto the Owner of said premises, any and all lien or claim whatsoever on the above-described property and improvements thereon on account of labor or material or both, furnished by the undersigned thereto, subject to limitations or conditions expressed herein, if any; and further certifies that no other party has any claim or right to a lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this affidavit and waiver.

By *Donald R. Myers* Title: President

WITNESS MY HAND AND NOTORIAL SEAL, This 9th day of August, 2007.

Sandra K. Myers

My Commission Expires: 8-23-09
County of Residence: Hamilton

Printed: Sandra K. Myers

STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



INDIANA GOVERNMENT CENTER NORTH
100 NORTH SENATE AVENUE N1058
INDIANAPOLIS, IN 46204
PHONE (317) 232-3761
FAX (317) 232-8779

Wednesday, July 11, 2007

Jamie Scott, Director
Elwood Public Library
1600 Main Street
Elwood, IN 46036-2023

Dear Jamie:

Your request to use \$35,756.97 to compensate for part of your excess levy has been approved. You can transfer \$25,454.09 into the General Fund and \$10,302.88 into the Debt Services fund and keep the remaining amount of \$1,656.03 in the Excess Levy Fund.

Sincerely,

Dan Jones
Assistant Budget Director

TO: North Madison Public Library, Madison County
A Unit of Government with LEVY EXCESS from 2006

FROM: Shelly Gemmill, Assessor-Auditor
Department of Local Government Finance

SUBJECT: LEVY EXCESS

DATE: June 13, 2007

This serves as notice that your taxing unit has received levy in excess of 100% of the certified property taxes for 2005 payable in 2006. You are required to establish a Levy Excess Fund pursuant to I.C. 6-1.1-18.5-17.

Please follow these steps in order to be in compliance with the statute as well as to facilitate your budget process in the fall.

Please TRANSFER FROM the funds listed below the dollar amount indicated. Transfer these dollar amounts TO A LEVY EXCESS FUND before JUNE 30TH, 2007. This is a book transfer only. If your current ledger does not have a Levy Excess Fund, please create one.

<u>FUND</u>	<u>AMOUNT TO TRANSFER</u>
General	26,847
Debt Service	10,566
TOTAL	37,413

IT IS IMPORTANT THAT THIS MATTER BE HANDLED BY JUNE 30TH, 2007. COMPLIANCE WITH THIS REQUEST WILL HELP ALL OF US EXPEDITE THE BUDGET PROCESS DURING THIS UPCOMING YEAR.

The money should remain in your Levy Excess Fund until you receive further direction from the Department of Local Government Finance. This information will accompany your budget order in the year 2008.

Thank you for your assistance in this matter. Feel free to contact me if you have any questions. I can be reached by calling the Budget Division of the Department of Local Government Finance at (317) 232-3773, or by email at sgemmill@indy.net.

July 23, 2007

North Madison County Library
1600 Main Street
Elwood, IN 46036

PROPOSAL FOR BOILER REPLACEMENT

We are pleased to offer our proposal for the replacement of two hot-water heating boilers serving the library. The cost to replace both heat exchangers on the existing boilers exceeds the cost of replacing those boilers with a different brand that is of equal efficiency. Our proposal is to remove the existing boilers and replace them with new Lochinvar Knight boilers in the same location. Our proposal includes the following:

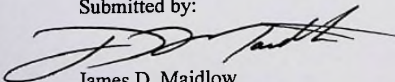
- (2) Lochinvar Knight KBN285 gas fired high efficiency boilers
- Removal of existing boilers, salvage and/or disposal
- Connect to existing combustion air PVC tubing
- New PVC exhaust vent (through the same routing as existing)
- Connect to existing water piping using existing valves and fittings
- Connect to existing power supply at boilers.
- (2) Circulating pumps and loop
- "Smart System" control package includes outdoor reset & setback control
- 2-line, 16 character LCD display
- Password security
- Modulating burners
- ASME Stainless Steel Heat Exchangers
- 30 psi Relief Valves
- Automatic Reset High Limit
- Direct spark ignition
- Inlet and outlet temperature sensors
- First year labor allowance for warranty service
- 12-year limited warranty on heat exchanger, one year on all other parts per mfg.

We can provide the above for the sum of **\$18,924.00**

EXCLUSIONS

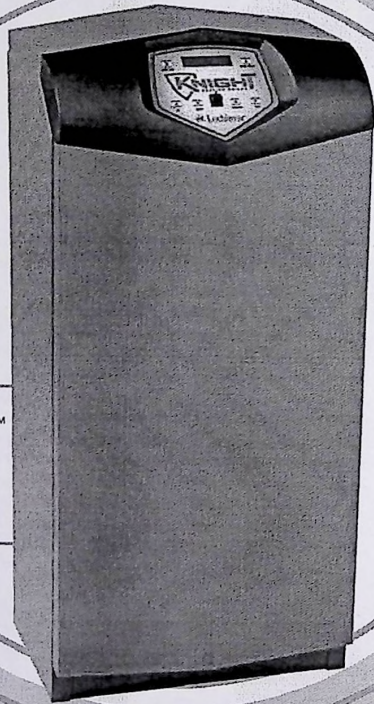
Additional labor or materials not specified above would be extra and billed at normal rates. No painting, patching or repairs for minor damage removing units from building. Price is good for 30 days.

Submitted by:



James D. Maidlow
Vice President
Lehman's Mechanical Contractors

to expand
your business Kingdom...



www.knightheatingboiler.com

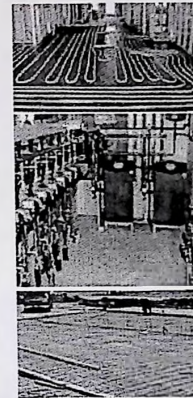
KNIGHT™
HEATING BOILER



you need the
Power of a
KNIGHT

For more than 80 years, Lochinvar has played a legendary role in commercial water heating. Now we're bringing that proven performance to the condensing market with the KNIGHT—today's most advanced fully modulating high-efficiency condensing boiler.

The KNIGHT is an installer's dream: lightweight and compact, with key components that are easy to access. The KNIGHT offers PVC venting versatility, rugged reliability, seven models with inputs ranging from 80,000 to



500,000 Btu/hr, and 93% DOE AFUE. And you'll love the SMART SYSTEM™ control, which includes a service indicator, contractor-accessible password protection, and a 2-line display with simple fault descriptions, not codes.

Best of all, the KNIGHT offers more standard features than any other heating boiler available today—including outdoor reset and a boiler circulating pump supplied with every KB 080-285 unit. Plus every KNIGHT is backed by an outstanding 12-year warranty.

STAINLESS STEEL HEAT EXCHANGER

The KNIGHT essentially combines two heat exchangers in one: the primary heat exchanger that gets exposed to the burner flame and a secondary heat exchanger which is exposed to flue gases only. This design allows entering water temperatures to be as low as 50° F without the need for an additional low temperature bypass. Tolerant of varying pH levels, the KNIGHT heat exchanger does not require special glycol. And it is a completely welded assembly that contains no O-rings or gaskets. It is ASME Section IV approved and is marked with an "H" stamp that indicates ASME compliance.

ADVANCED COMBUSTION SYSTEM

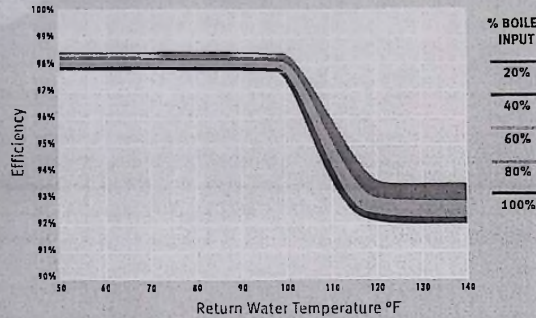
The KNIGHT's Negative Regulation (Neg/Reg) technology enables the fan speed to constantly adjust the volume of fuel and air entering the burner. This ensures that the KNIGHT can safely and reliably operate with supply gas pressure as low as 4 inches water column.



FULLY MODULATING BURNER w/5:1 TURNDOWN

The KNIGHT's burner is made of stainless steel with woven steel mesh. The burner covers the entire length of the primary heat exchanger, which keeps the KNIGHT's dimensions compact. The KNIGHT burner aids in the boiler's overall quiet operation, high efficiency and low NOx operation. And it modulates the firing rate down to 20% of input to precisely match heating load requirements for greater efficiency and less cycling.

HYDRONIC HEATING APPLICATION EFFICIENCY



Low Temperature Application Annual Efficiency is based on ASHRAE 103 test method, with boiler return water temperature at 90°F and outlet water temperature at 110°F. Graph applies to KB 080-285 models.

The KNIGHT heating boiler can provide exceptionally high efficiencies when its modulating capabilities are utilized in low boiler return water temperature applications such as those found in radiant systems. With efficiencies as high as 98.6%, the KNIGHT makes optimum use of fuel dollars and provides maximum savings.

And thanks to the KNIGHT's 93% AFUE rating, 93¢ out of every energy dollar goes directly to heating.

GO INTO BATTLE WITH THE KNIGHT

SMART CONTROL SYSTEM

Easy To Use
Makes set-up and service a breeze.

2-Line, 16-Character LCD Display
Uses words, not codes.

Password Security
Separate passwords for owner and service professional.

Multiple Pump Control
Control up to three pumps (boiler pump, system pump, and DHWP pump).

Outdoor Reset
Provides more comfort and eliminates temperature swings.

Product Service Indicator
Can be easily programmed to display based on number of cycles, hours of operation, or time since last service.

Pump Relay w/Freeze Protection
Continues to work, even if the owner turns off the boiler.

Night Setback
Programmable temperature setback for any time of day.

Internal Cascading Sequencer
An internal sequencer is standard on each KNIGHT and allows for lead/lag sequencing of up to eight boilers.

0-10 Vdc Input
Lets you adjust modulation from a remote radiant control panel.

PC or Pocket PC Software
Connect to a laptop or pocket PC for extensive logging and trending—optional.



INSTALLATION & SERVICE EASE

The KNIGHT doesn't need a sealed outer jacket assembly because it uses a direct air intake connection to the combustion air inlet fan. Other service-friendly features include:

8 Conduit Knockouts
For field wiring connections.

Easy Field Wiring
No tools required to access the terminal strip; easy to connect pumps and controls.

PVC Venting
Up to 100 ft. of air intake and 100 ft. of exhaust vent with PVC, CPVC, or ABS. All vent connections are made through the rear (KB 080-210) or side (KB 285-500) of the unit.

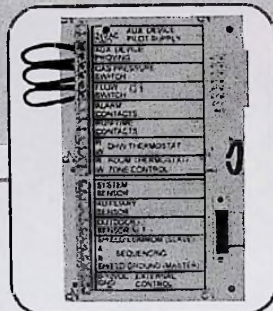
Easy Access Cabinet
Simply pull front and top panels off by hand. No tools required.

Leveling Legs
Design certified for installation on combustible floors.

Boiler Circulating Pump
Included as standard equipment (KB 080-285).

Sell Smart With Lochinvar And ENERGY STAR®

The United States Department of Energy (DOE) and Environmental Protection Agency (EPA) established the ENERGY STAR® program to promote the use of energy-efficient products. Lochinvar is proud to help our customers and the environment through our voluntary participation in this innovative program.



The KNIGHT comes with a user-friendly terminal strip that allows for 28 points of low voltage field connections for additional safeties or accessories.

Natural to LP Gas Conversion Kit
The right product for every installation.

Small Footprint
Conserves valuable floor space.

7 Models To Choose From
To match the heating load more precisely.

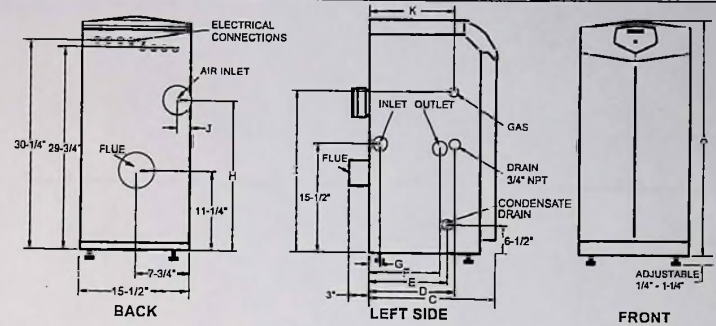
Whisper-Quiet Operation
So quiet you can't tell it's running.

Direct Vent, Sealed Combustion
Meets the most stringent low NOx air quality standards.

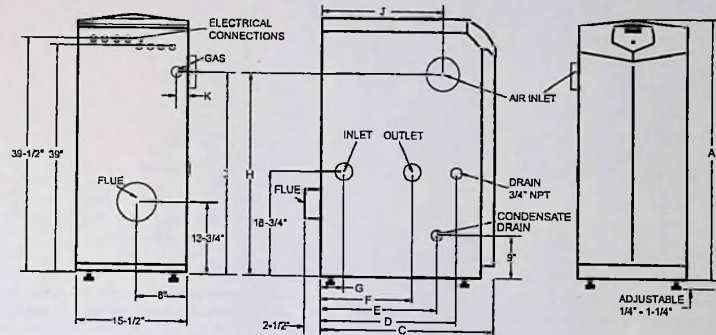
Lightweight Design
Easy to handle, simple to install.

KNIGHT Heating Boiler Dimensions & Specifications

Models: 80-210



Models: 285-500



KBN080	16,000 - 60,000	73,000	63	33-1/4"	14"	7"	5-3/4"	5"	3"	20-1/2"	22"	1-3/4"	6-1/2"	1"	1/2"	3"	3"	125
KBN105	21,000 - 105,000	95,000	89	33-1/4"	14"	6-1/2"	5-3/4"	4-1/2"	1-1/2"	20-1/2"	22"	1-3/4"	6-1/2"	1"	1/2"	3"	3"	129
KBN150	30,000 - 150,000	136,000	118	33-1/4"	18"	12-1/4"	11-1/2"	10"	1-1/2"	21-1/4"	23"	1-3/4"	12"	1"	1/2"	3"	3"	157
KBN210	42,000 - 210,000	191,000	166	33-1/4"	22-1/4"	16-1/2"	15-3/4"	14-1/4"	5-1/4"	21-1/4"	23"	1-3/4"	16-1/4"	1"	1/2"	3"	3"	172
KBH285	57,000 - 285,000	259,000	225	42-1/2"	19-3/4"	12-3/4"	13-1/2"	6"	2"	34"	31"	11-3/4"	4-1/4"	1-1/4"	3/4"	4"	4"	224
KBH399	79,800 - 399,000	360,000	313	42-1/2"	27"	21"	20-3/4"	14"	3-1/2"	34"	34"	18-3/4"	2"	1-1/2"	1"	4"	4"	285
KBH500	100,000 - 500,000	451,000	392	42-1/2"	31-1/4"	21"	25"	14"	3-1/2"	35"	35"	22"	5-3/4"	1-1/2"	1"	4"	4"	308

Notes: Performance data based on manufacturer's test results. Indoor installation only. All information subject to change. Change "N" to "L" for L.P. gas models. *KBH500 not available in L.P. Gas.

Standard Features Standard features in **BOLD** text indicate equipment you would pay extra for on competing models.

- 93% AFUE Efficiency (KB 080-285)
- 90.3% Thermal Efficiency (KB 399-500)
- Modulating Burner with 5:1 Turndown
- ENERGY STAR® Qualified
- ASME Stainless Steel Heat Exchanger
- Direct Vent Sealed Combustion
- PVC Venting up to 100 Feet
- Digital Operating Control
- 2-Line, 16-Character LCD Display
- Internal Cascading Sequencer
- 30 psi Relief Valve (KB 080-285)
- 50 psi Relief Valve (KB 399-500)
- Automatic Reset High Limit

- Password Security**
- Direct Spark Ignition
- Low NOx Operation
- Low Gas Pressure Operation
- Zero Clearance to Combustibles
- Easy Access Terminal Strip
- Natural to LP Gas Conversion Kit
- Inlet & Outlet Temperature Sensors
- Product Service Indicator
- Outdoor Reset**
- Pump Relay w/ Freeze Protection
- Low Water Flow Indication

- Domestic Hot Water Prioritization w/Pump Control**
- Boiler Circulating Pump w/ Control (KB 080-285)**
- Adjustable Leveling Legs
- Sidewall Vent Terminals
- On/Off Switch
- 0-10 Vdc Input Control
- Contacts on Any Failure
- 12 Year Limited Warranty (See Warranty for Details)

- Optional Equipment**
- Adjustable High Limit w/ Manual Reset
- Alarm Bell on Any Failure
- Condensate Neutralizer
- Concentric Vent Kit (KB 080-285)
- Flow Switch
- High & Low Gas Pressure Switches (KB 500)
- Low Water Cut-off w/ Manual Reset and Ties
- Multi-Stack Frame
- SMART SYSTEM™ PC Software or Pocket PC Software
- Wall Mount Kit (KB 080-285)



Lochinvar®
High Efficiency Water Heaters, Boilers and Pool Heaters

Lochinvar Corporation • 300 Maddox Simpson Pkwy • Lebanon, TN 37090 • (615) 889-8900 / FAX: (615) 547-1000

www.lochinvar.com

www.knightheatingboiler.com

N-02 (Reprinted KBN-02 9/06)

3004-12/06 Print

Budget Approval for publication:

I am requesting the Board of Trustees of the North Madison County Public Library Board approve for publication the following 2008 Budget:

The Library Operating Fund Budget for \$1,090,512
The maximum estimate funds to be raised are \$624,400
The current tax levy is \$595,182
The current tax rate is .11
(Last year's- .12)

The Debt Service budget estimates is \$242,000.00
The maximum estimated funds to be raised are \$218,905
With a current tax levy of \$210,293.00
The current tax rate is .037 (Last year's .042)

The Rainy Day Fund estimate is **\$25,000**. There is no maximum estimated amount to be raised or any current tax levy.

Aug. 13, 2007

MATERIALS CIRCULATION POLICY

September 2007

In an effort to safeguard and protect the taxpayer-supported assets of the North Madison County Public Library System, the library establishes the following rules and charges regarding the borrowing of library materials and their timely return.

GENERAL RULES

1. When checking out library materials, patrons must present a VALID BORROWERS CARD. The expiration date of a BORROWERS CARD is 730 days [2 years]. (Card may not be expired nor have outstanding fines/fees over \$5.00) Remove: During the interim of preparation for a new card, a patron may check out one item prior to receiving their regular BORROWER'S CARD. Add: The new patron's first check out can be up to five items.
2. The Library reserves the right to limit the number of items a patron may check out at any one time or have an aggregate total of items checked out. Patrons coded as "juveniles" (Children up to 6th grade) are limited to a maximum of 6 items as an aggregate. "Students" (minors 6th grade through age 17) are limited to an aggregate of 12 items. "Adults" (any one over age 18) are limited to a maximum of 24 items, Remove: only 3 of which may be videocassette tapes. (See "VIDEO TAPES") Add: in which 3 may be videocassette tapes and 3 DVDs. (See "VIDEOS & DVDS" in "Library Policies"). There is also a limit of 24 books per teacher card for a maximum time period of six weeks.
3. Remove: Teacher borrowing materials for their classroom use their personal BORROWERS CARD and are restricted to the privileges afforded by that card.
4. Any patron with Remove: any overdue materials or outstanding fines/fees Remove: totaling \$5.00 or more may borrow no additional materials. Add: over \$5.00 will not be allowed to borrow additional materials.
5. Remove: No Reference materials, including materials from the Indiana Remove: Room Add: Collection, will Add: not be loaned to any patron.

Add: These items are to be used while in the library only.

6. Unless legally divorced/separated, spouses are responsible for each other's fines/fees. Also custodial parents of children under the age of 18 are responsible for the fines/fees of the children.
7. Overdue charges may not exceed the cost of the material against which the charge is made. Add: For further explanation see #7 under Overdue Notification within this policy.
8. Remove: There is a \$5.00 charge for replacement of a lost BORROWER'S CARD.
9. The Library reserves the right to require a \$10.00 deposit before loaning items highly vulnerable to theft such as GED books. Provided the materials are returned on time and in good condition, the deposit will be fully refunded. However, any accumulated fines and/or fees will be deducted from the deposit before refunding.

BOOKS and Remove: AUDIO TAPES (Music cassettes & Books-on-tape) Add: AUDIO MATERIALS

1. All books and Remove: tapes Add: audio materials may be loaned for two weeks. Books and audio materials not on reserve may be renewed twice, either in person, by telephone or Add: online via the library's website. Patrons may request the 6-week loan to cover vacation, classroom use, hospitalization, etc.
2. Reserve requests are filled strictly on a first-come, first-served basis. Remove: Reserved Materials are loaned for a two-week period Remove: only. There are no renewals. Add: and may be renewed if there are no additional reserves on the item.
3. Patrons may reserve a book or audio material by telephone, and will be notified by telephone when that book/audio material is available to them. If the material has not been checked out to that patron within three (3) days, the next patron is notified. A patron who fails to borrow the material or notify library staff to the contrary, will be Remove: moved to the end of the reserve list. Add: removed from the reserve list.

4. Reserve requests from patrons at a location other than the holding library are to be taken and filled as above. Couriers visit each facility at least once a week and can deliver reserve materials to the facility of the patron's choice. Should the patron fail to pick up the book within three (3) days after being notified, the book is to be returned immediately to the holding library. The two-week lending period begins when the patron checks out the material. The material is to be returned to the holding library immediately after its return by the patron. Add: If there are multiple copies of an item the reserve request will be placed on the item that is located at the patron's home library.
5. Overdue books/audio materials are fined at 10 cents per day per book/audio material. Fines may not accrue beyond the price of the book/audio material.
6. If a book/audio material is reported lost or damaged, the patron is responsible for the replacement or repair cost of the book/audio material and any overdue fine accumulated on the lost book/audio material by the time it is reported lost.
7. Upon payment for a lost book/audio material a receipt will be issued. If a reimbursement is requested the receipt is required. After the request, reimbursement will be made following the next board meeting.

MAGAZINES

1. Magazines may be checked out for three days and may be renewed once, either in person, by telephone or Add: online via the library's website.
2. Overdue magazines are fined at a rate of 10 cents each per day.
3. If a magazine is reported lost or damaged, the patron is responsible for the replacement or repair cost of the magazine and any overdue fine accumulated on the lost magazine.

DVDS/VIDEO TAPES

1. Only patrons age 18 and over, with a valid ADULT borrower's card, may check out DVDs & videos. Remove: A maximum of three may be

checked out at any one time or as an aggregate. Add: There is a limit of three videotapes and three DVDs per adult borrower's card.

2. Video items may be loaned for a single two-day period. They may be renewed Add: once for two additional days in person, by telephone or Add: online via the library's website. DVDs & videotapes cannot be reserved.
3. DVDs & videotapes must be returned to the same system facility from which they were borrowed.
4. Overdue DVDs & videotapes are charged at a rate of \$2.00 per Remove tape Add: item per day.
5. If DVD or videotape is reported lost or damaged, the patron is responsible for the replacement or repair cost of the video item and any overdue fine accumulated on the lost video item.

OVERDUE NOTIFICATION PROCEDURE

When materials become overdue, the Library cannot tell if patrons have simply forgotten to return them in a timely manner, or if they intend to never bring them back. And because taxpayers' money is involved, the Library feels a legal and moral obligation to make every effort to recover those materials. Items that are missing are denied to other patrons and if they cannot be recovered in a timely fashion, the Library often must spend additional funds to purchase duplicate materials.

The recovery of overdue materials is a labor-intensive and time-consuming process. While the Library will make every effort to work with patrons to lessen or dismiss accumulated fines/fees if extenuating circumstances are involved, the Library cannot allow patrons to retain possession of materials for indefinite periods and then expect to have all penalties forgiven. Patrons should understand that the burden of responsibility for returning past due items falls upon themselves.

The following rules are established to expedite the process of recovering overdue materials:

1. When an item is checked out, the patron is given a date due slip. This constitutes the FIRST NOTICE.
2. Borrowing privileges are revoked immediately after fine on material(s) becomes greater than \$5.00.
3. **Remove: Weekly.** The Library will mail **2** reminders to the borrower. In the case of minors, notices are sent in care of the parent/guardian who signed the application for the child's library card. **Remove: This notice will list each overdue item separately, and constitutes the FINAL NOTICE.** Add: These notices will list each overdue item separately and constitutes as the 2nd and final overdue notices.
4. A NOTICE is sent at 30 days stating that after 60 days replacement cost will be charged to account. Accompanying that notice **Remove: to patrons with fines in excess of \$25.00** will be a copy of Indiana Code 36-43-4-3.50. The letter will be sent by certified mail **Remove: without Add with receipt Add: to patrons with fines in excess of \$25.00.**
5. **Remove: Teachers are responsible for all fines, fees, lost materials, etc., regardless of the purpose for which materials were borrowed on their BORROWER CARD. Teachers are to be sent overdue notices according to the policy outlined above.**
6. Borrowing privileges are reinstated after materials are recovered and fines are paid. If materials are NOT returned for any reason (e.g., lost or damaged beyond repair), replacement costs must be paid before borrowing privileges are reinstated.
7. Patrons fined the cost of material(s) are not entitled to keep the material(s). They are paying for keeping the material past due-not buying it.
8. Replacement costs are the price of the item.

FINE SUMMARY

Format	Reserve	Loan	Renewable	Overdue Fine
Book	Yes	2 weeks	2 weeks, twice	.10¢ per day

Audio Book	Yes	2 weeks	2 weeks, twice	.10¢ per day
Music CD	Yes	2 weeks	2 weeks, twice	.10¢ per day
Magazine	Yes	3 days	3 days, once	.10¢ per day
Video tape/DVD	No	2 days	2 days, once	\$2.00 per day

COMMITMENT TO JOIN PUBLIC LIBRARY INTERNET CONSORTIUM

for

FUNDING YEAR 2008 - JULY 1, 2008 THROUGH JUNE 30, 2009

Whereas, North Madison County Public Library System Board of Trustees desires the library to be part of the Indiana Public Library Internet consortium; and,

Whereas, North Madison County Public Library System Board of Trustees agree to follow all the rules of being part of the Indiana Public Library Internet Consortium including:

1. The library will filter all computers in order to receive the e-rate discount portion of the consortium Internet cost. The library can choose to not filter, can be in the consortium, can still be considered for the State Technology Fund portion of the Internet cost, but shall assume the financial responsibility of paying the e-rate discount portion of the Internet cost, if not filtering all computers.
2. Include total cost of Internet in one or more fund budgets
3. File all forms, except Form 470, with Schools & Libraries Division

Therefore, North Madison County Public Library System Board of Trustees do pass this resolution at a public library board of trustees meeting and agree to all the terms of the Public Library Internet Consortium.

Dated the 13th day of August, 2007.

NAY

AYE

Dan Prichoff

Wayne E. Davidson

Michael Robertson

Betty Caldwell

Amela S. Sallander

Bette DeBell

Bette DeBell
(Attest by Secretary)

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Amela S. Sallander

(Attest by Secretary)

North Madison County Public Library System Community Survey

Thank you for your assistance in completing this survey! Your feedback will help the library system better serve the needs of our patrons. Please drop the completed questionnaire in the container near the entrance at any of the three library facilities in Elwood, Frankton, or Summitville. Even if you use more than one location, please complete the survey only once.

1. Which of the three facilities do you use most often?

- Elwood _____
- Frankton _____
- Summitville _____

(Please refer to that facility as you answer the following unless otherwise indicated)

2. Why do you use that facility? (Check any that apply.)

- Closest to home _____
- Closest to job _____
- Accustomed to it _____
- Better selection of materials _____
- Like the staff _____
- Parking is easier _____
- Convenient to shopping or other business _____
- Other (please list) _____

3. On average, how frequently do you visit the library? Please check only one.

- More than once a week
- Once a week
- Once or twice a month
- Every other month
- Three to four times a year
- Once or twice a year
- Never

4. In general, do you visit more often, about the same, or less often than you did a year ago?

More often. Why? _____

About the same

Less often. Why? _____

5. What is the single most important purpose for which you use the public library?

Please check *one* only.

- for information or materials related to school
- for information or materials related to job/career
- for information related to personal interests or needs
- to acquire reading materials for leisure use
- to acquire other materials for leisure use
- other (please list) _____

6. What library services/programs would you like to see added to those now available?

7. What one change would most increase your satisfaction with the library facility you use most often?

8. What library service are you most satisfied with and why?

Least satisfied with and why?

9. What program have you attended in the past that you would like to see offered again?

10. What library policy are you most satisfied with and why?

Least satisfied with and why?

11. Staff Performance (Check all that apply)

- Library staff is friendly and treats me fairly
- Library staff is accurate and knowledgeable
- Assistance required is adequately taken care of by staff member in timely fashion
- Library staff is professional and respects my privacy
- Library staff gives me adequate time and attention
- Feedback from inquiries is clear and useful
- Information requests are fulfilled
- Library staff reacts to my suggestions

12. Best time to attend library programming

- Weekday mornings
- Weekday afternoons
- Weekday evenings
- Saturday mornings

13. If you have visited in the last 12 months, what were the top 3 reasons for your visit(s)?

Please number your three choices from 1 to 3:

- browse shelves
- access wireless Internet
- read newspapers
- borrow books
- use computers
- read quietly
- borrow VHS/DVD
- use interlibrary loan
- attend programs
- borrow books-on-tape/CD
- use photocopier and/or fax machine
- use genealogy room
- get tax forms
- borrow large-print books
- do homework
- get specific questions answered
- other _____

14. What would you do to improve the following areas in your library, if anything:

- Browsing and aisle space _____
- Sitting areas _____
- Children's area _____
- Young adult area _____
- Study area _____
- Meeting room _____
- Computer Area _____

15. What material selection would increase your use or satisfaction with the library?

16. Are you familiar with the library's website?

- Yes
- No

17. If Yes, please rate the overall quality of the library's website using the chart below.

Circle One Choice					
Library's Website	Not Satisfied				Satisfied
Ease of Use	1	2	3	4	5
Content	1	2	3	4	5

18. Use this area for any comments about our website.

19. Which category describes you the best?

- Under 18
- 18-29
- 30-39
- 40-49
- 50-59
- Over 60

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	JULY 2006	JULY 2007	AMOUNT OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	3534	3436	-98	-3%	21726
JUVENILE	2643	2282	-361	-14%	14459
Y. A.	303	186	-117	-39%	1254
PERIOD.	499	536	37	7%	3580
AUDIO	230	204	-26	-11%	1496
VIDEO	3490	3446	-44	-1%	21824
TOTAL	10699	10090	-609	-6%	64339
FRANKTON					
ADULT	1012	1288	276	27%	8039
JUVENILE	813	734	-79	-10%	5538
Y. A.	71	130	59	83%	748
PERIOD.	281	305	24	9%	2151
AUDIO	20	41	21	105%	271
VIDEO	1710	1731	21	1%	11499
TOTAL	3907	4229	322	8%	28246
HAZELBAKER					
ADULT	783	806	23	3%	5332
JUVENILE	344	541	197	57%	3588
Y. A.	49	137	88	180%	537
PERIOD.	135	196	61	45%	1079
AUDIO	31	30	-1	-3%	228
VIDEO	572	817	613	107%	5320
TOTAL	1914	2527	981	51%	16084
SYSTEM					
ADULT	5329	5530	201	4%	35097
JUVENILE	3800	3557	-243	-6%	23585
Y. A.	423	453	30	7%	2539
PERIOD.	915	1037	122	13%	6810
AUDIO	281	275	-6	-2%	1995
VIDEO	5772	5994	222	4%	38643
TOTAL	16520	16846	326	2%	108669

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9258	2974	1784
REF.	57	23	30
ASSIST.	748	324	506
COMP./WIRE	2831 / 47	1148 / 18	617
PROG. A.	1 / 179	0	0
J.	46 / 776	4 / 29	3 / 47

TECH SERVICE PROCESSED 605 ITEMS AND WITHDREW 86 ITEMS

North Madison County Public Library System
Board of Trustees
Budget Hearing

Elwood Public Library Meeting Room

August 30, 2007

5:30 p.m.

2008 Budget Hearing

Agenda

Call to Order

Call for Quorum

Presentation of Budget Estimates and Tax Levies for the 2008 Budget

Public Comment

Adjourn

North Madison County Public Library System
Board of Trustees
Public Budget Hearing
August 30, 2007
5:30 pm
Director's Agenda

Call to Order

Call for Quorum

Presentation of Budget Estimates and Tax Levies for the 2008 Budget

Director states:

The following budget estimates and tax levies were advertised in the Elwood Call-Leader and the Anderson Herald-Bulletin on August 20th and August 27th for the purpose of notifying taxpayers of North Madison County Public Library System, that officers of said library would conduct a public hearing at the library in Elwood on the 2008 budget at 5:30 p.m. on August 30, 2007.

Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objecting petition with the proper officers of the library within seven days after this hearing. That date would be September 6th, 2007. The objection petition must identify the provisions of the budget, tax rate, or tax levy that tax payers object to. If a petition is filed, the library board shall adopt with its budget a finding concerning the objections filed and testimony presented. Following this hearing, the Library Board of Trustees will meet at the Elwood Public Library on September 10th, 2007 at 5:30 p.m. to adopt the following budget.

The Net Assessed Valuation is \$584, 148, 000 (584 Million, 148 Thousand, 000 dollars)

The Library Operating Fund Budget estimate is \$1,090,512.00 (One million, 90 thousand, and 512 dollars.)

The maximum estimate funds to be raised are \$624,400.00(six hundred 24 thousand 400 dollars) with a current tax levy of \$595,182.00 (five hundred 95 thousand one hundred 82 dollars)

The Debt Service budget estimate is \$242,000.00 (2 hundred 42 thousand dollars)
The maximum estimated funds to be raised are \$ 218,905.00 (Two hundred eighteen thousand, nine hundred and five dollars) with a current tax levy of \$210,293.00 (two hundred ten thousand, two hundred ninety-three dollars.)

The Rainy Day Fund estimate is \$25,000.00(twenty-five thousand dollars).
There is no maximum estimated amount to be raised or any current tax levy.

The total maximum estimated funds to be raised are \$843,305.00
(843 thousand, 305 dollars)

Mr. Sipe, it is now time to hear any public comment.

Public Comment
Adjourn

*No public
comment*

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
PUBLIC HEARING
2008 BUDGET
Elwood Public Library
August 30, 2007
5:30pm

CALL TO ORDER

President Kevin Sipe called the public budget hearing of the North Madison County Public Library Board of Trustees to order at 5:30pm on August 30, 2007 in the meeting room of the Elwood Public Library

CALL FOR QUORUM

Members present were Kevin Sipe, Pam Bohlander, Bette Dalzell, Wayne Davidson and Mike Robertson.

PRESENTATION OF 2008 BUDGET ESTIMATES AND TAX LEVIES

The following budget estimates and tax levies were advertised in the Elwood Call Leader and the Anderson Herald Bulletin on August 20, 2007 and August 27, 2007 for the purpose of notifying taxpayers of North Madison County Public Library System, that officers of said library would conduct a public hearing at the library in Elwood on the 2008 budget at 5:30pm on August 30, 2007.

Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objecting petition with the proper officers of the political subdivision within seven days after this hearing. That date would be September 6, 2007. The objection petition must identify the provisions of the budget, tax rate, or tax levy that taxpayers object to. If a petition is filed, the library board shall adopt with its budget a finding concerning the objections filed and testimony presented. Following this hearing, the Library Board of Trustees will meet at the Elwood Public Library on September 10, 2007 at 5:30pm to adopt the following budget.

The Net Assessed Valuation is \$584,148,000. The Library Operating Fund budget estimate is \$1,090,512. Maximum estimated funds to be raised are \$624,400 with a current tax levy of \$595,182. The Debt Service Fund budget estimate is \$242,000. Maximum estimated funds to be raised are \$218,905 with a current tax levy of \$210,293. The Rainy Day Fund budget estimate is \$25,000 with no maximum estimated funds to be raised and no current tax levy.

The total maximum estimated funds to be raised are \$843,305.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Bette Dalzell made a motion to adjourn, a second was made by Wayne Davidson and the motion carried.

Bette Dalzell
Bette Dalzell, Secretary

Pam Bohlander Kevin Sipe

Beth J. Caldwell _____

Michael Robertson _____

Agenda

September 10, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
 - 2. Adopt 2008 Budget
 - 3. Ralph E. Hazelbaker Library
 - 4. Long and Short Term Goals/Plan
 - 5. Survey
- New Business
 - 1. Materials Circulation Policy
 - 2. Administrative Fees
- Director's Report
- Adjournment

***** -COMM. JOURNAL- ***** DATE SEP-06-2007 ***** TIME 14:54 *****

MODE - MEMORY TRANSMISSION START=SEP-06 14:53 END=SEP-06 14:54

FILE NO.=367

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:20

-ELWOOD LIBRARY -

***** -17655520955 - ***** -17655525001- *****

Agenda

September 10, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Frankton
 - 2. Adopt 2008 Budget
 - 3. Ralph E. Hazelbaker Library
 - 4. Long and Short Term Goals/Plan
 - 5. Survey
- New Business
 - 1. Materials Circulation Policy
 - 2. Administrative Fees
- Director's Report
- Adjournment

Please publish on
Friday or Saturday
and again on
Monday
Thank
you

MODE = MEMORY TRANSMISSION START=SEP-06 14:55 END=SEP-06 14:56
FILE NO.=368
STN NO. COMM. ONE-TOUCH/ ABBR NO. STATION NAME/TEL NO. PAGES DURATION
001 OK <04> HERALD BULLETIN 001/001 00:00:24
-ELWOOD LIBRARY -
***** -17655520955 - ***** 17655525001- *****

NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES
Regular Meeting
September 10, 2007
5:30pm

Agenda

September 10, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 1. Frankton
 2. Adopt 2008 Budget
 3. Ralph E. Hazelbaker Library
 4. Long and Short Term Goals/Plan
 5. Survey
- New Business
 1. Materials Circulation Policy
 2. Administrative Fees
- Director's Report
- Adjournment

*Please publish on
Friday or Saturday
and again on
Monday*

*Thank
you*

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm on September 10, 2007 in the meeting room of the Elwood Public Library. No executive meeting was held.

CALL FOR QUORUM

Present were members Kevin Sipe, Pam Bohlander, Bette Dalzell, Betty Caldwell and Mike Robertson. Also in attendance were Trina McWilliams from National City Bank, Director Jamie Scott and Diana Shepard.

MINUTES

A motion was made by Mike Robertson to approve the minutes from the August 13, 2007 regular meeting. Betty Caldwell made a second and the motion carried. A motion was made by Pam Bohlander to approve the minutes from the August 30, 2007 budget hearing. A second was made by Bette Dalzell and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Pam Bohlander signed checks.

Ms. Trina McWilliams of National City Bank was present to explain the steps that have been taken to receive a tax exempt tax anticipation loan. The interest rate is variable using 68% of prime rate to establish an interest rate of 5.61%. The library was approved for funds of \$187,000 that are available between this date and December 31, 2007. In the event more money is needed than anticipated, paperwork will be re-calculated and then more funds should be available up to \$500,000. Payment is due by December 31, 2007 but can be extended if property taxes are not received by that time. Paperwork was signed by the board members.

OLD BUSINESS

Frankton

Myers Constructions has been paid their final payment of \$4,437.95. Elwood Fire Equipment has received their payment from Lehman's Mechanical.

Adopt 2008 Budget

Bette Dalzell read and made a motion to adopt the following 2008 budgets: Operating Fund Budget \$1,090,512; Debt Service Fund Budget \$242,000; Rainy Day Fund Budget \$25,000. Pam Bohlander made a second and the motion carried.

Ralph E. Hazelbaker Library

Mr. Hazelbaker has agreed to pay for a new sign at Summitville. Pam Bohlander made a motion which gave authority to order an Extra sign from Ace Signs in the amount of \$4,225. Betty Caldwell made a second and the motion carried. \$600 of the \$1,000 that Mr. Hazelbaker donated has been used to replace a Cleveland Pear tree and other shrubs that had died. Permission was given to use the extra \$400 to hire Dennis Mallernee to paint under the windows. Permission was given to hire Keith Baldwin to make a display plaque that would house pictures and name plates of the four current Hazelbaker scholarship winners. It was suggested to also have a book with the former winners and their pictures.

Long and Short Term Goals/Plan

Any discussion was tabled.

Survey

It was suggested to reduce the survey to ten questions. The Call Leader has agreed to print the survey when it is complete.

NEW BUSINESS

Material Circulation Policy

Mike Robertson made a motion to adopt the materials circulation policy as presented. Pam Bohlander made a second and the motion carried. Discussion was held as to whether patrons should pay on their accumulated fines before they are allowed computer use.

Administrative Fees

A motion was made by Mike Robertson to pay a bill in the amount of \$1,575 to Regions Bank for annual administration fees to be paid out of the sinking and reserve fund. Bette Dalzell made a second and the motion carried.

DIRECTOR'S REPORT

The library won first place in the commercial category at the Glass Festival Parade.

A letter has been received from the Indiana Department of Local Government Finance advising that Madison County is noncompliant in submitting required datasets. The county has been given until October 15, 2007 to submit these datasets. If the datasets are not received, the Department will not review or approve any 2008 budgets or pending 2008 debt issues in Madison County until compliance is achieved.

The board was asked if ways should be sought to cut expenses with the anticipation of not receiving any 2007 tax draws. The director was asked to make a list of possible cuts. Indiana Laureate Beta Tau Sorority has donated \$500.00 to the Elwood Youth Service Department from the proceeds that were raised at the Elwood Glass Festival for the Little Miss and Mr. Contest. Part of this donation will be used for Family Time Entertainment to present a Halloween program entitled Boo-Rific.

Jean Nixon has been hired to fill the Adult Service Manager at Elwood; she will start on September 17, 2007.

The state has appointed two task forces; one to evaluate library certification and one to evaluate un-served library communities. To date it seems their main topic is library consolidation.

A discussion about new boilers at Elwood was tabled until October.

The new library cards were shown.

With no objections the meeting was adjourned.

Bette Dalzell
Bette Dalzell, Secretary

Pam Bohlander

Betty Caldwell

Michael Robertson

Kevin Simpson

Presentation of Budget at September 10th, 2007 meeting

To be read by the secretary:

“The following budget is presented for adoption by the North Madison County Public Library Board for 2008:

Library Operating Fund Budget of \$1,090,512

Debt Service Budget of \$242, 000

Rainy Day Fund of \$25,000 No maximum to be raised or is there any tax levy.

I MOVE WE ADOPT THIS 2008 BUDGET.”

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	AUG 2006	AUG 2007	AMOUNT OF CHANGE	% OF CHANGE	YTD
ELWOOD					
ADULT	3808	3336	-472	-12%	25062
JUVENILE	2388	1908	-480	-20%	16367
Y. A.	278	280	2	1%	1534
PERIOD.	493	545	52	11%	4125
AUDIO	249	167	-82	-33%	1663
VIDEO	3373	3597	224	7%	25421
TOTAL	10589	9833	-756	-7%	74172
FRANKTON					
ADULT	1071	1309	238	22%	9348
JUVENILE	675	579	-96	-14%	6117
Y. A.	57	96	39	68%	844
PERIOD.	303	293	-10	-3%	2444
AUDIO	24	43	19	79%	314
VIDEO	1564	1699	135	9%	13198
TOTAL	3694	4019	325	9%	32265
HAZELBAKER					
ADULT	771	799	28	4%	6131
JUVENILE	450	496	46	10%	4084
Y. A.	51	117	66	129%	654
PERIOD.	180	175	-5	-3%	1254
AUDIO	17	19	2	12%	247
VIDEO	740	928	188	25%	6248
TOTAL	2209	2534	325	15%	18618
SYSTEM					
ADULT	5647	5444	-203	-4%	40541
JUVENILE	3513	2983	-530	-15%	26568
Y. A.	386	493	107	28%	3032
PERIOD.	976	1013	37	4%	7823
AUDIO	290	229	-61	-21%	2224
VIDEO	5677	6224	547	10%	44867
TOTAL	16489	16386	-103	-1%	125055

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	10007	2782	1848
REF.	18	16	27
ASSIST.	1066	268	303
COMP./WIRE	2786 / 58	1392 / 16	801 / NA
PROG. A.	0	0	1 / 16
J.	9 / 614	2 / 9	3 / 11

TECH SERVICE PROCESSED 628 ITEMS AND WITHDREW 368 ITEMS

STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE
PHONE (317) 232-3777
FAX (317) 232-8779



INDIANA GOVERNMENT CENTER NORTH
100 NORTH SENATE AVENUE N1058(B)
INDIANAPOLIS, IN 46204

August 23, 2007

*Diana
FYI*

VIA U.S. MAIL

RE: County Assessor and Auditor Data Compliance

Dear President and Members of the Madison County Board of Commissioners,

Thank you for your hard work over the last month to comply with the Department of Local Government Finance's ("Department") July 20, 2007, letter. I particularly want to thank Cheryl Heath, County Assessor and Kathy Stoops Wright, County Auditor for Madison County's recent data submission to the Department in response to this letter. These officials should be commended on their hard work.

Due to the volume of data submitted from numerous counties, the Department's data analysis division is still reviewing Madison County's datasets. As soon as the review of Madison County's datasets is completed, I will notify you regarding the status of each dataset. You may also check the status of Madison County's datasets by accessing the statewide data status spreadsheet, which is updated weekly, on the Department's website at <http://www.in.gov/dlgf/rates/>. In the meantime, if you have additional questions relating to data compliance, please do not hesitate to contact the Department at data@dlgf.in.gov.

The importance of county compliance with the Department's data requests has never been more crucial. Governor Daniels and the Indiana General Assembly are conducting an in-depth analysis of the property tax system in our state. To continue this analysis, and as an important policy-making tool, obtaining full and accurate datasets from each county is crucial for the success of these efforts. The Department's July 20, 2007, letter requested the submission of the most recent datasets. The Department now requests that all counties comply with Indiana law and provide full and accurate datasets beginning with the 2002 payable 2003 year. For the on-going analysis to continue, Madison County must submit the following datasets, which according to Department records are still noncompliant, by **October 15, 2007**:

<u>DATA SET</u>	<u>OFFICIAL RESPONSIBLE</u>	<u>ORIGINAL DUE DATE</u>
2007 Real Property	County Assessor	October 1, 2006
2004 Personal Property Data	County Assessor	October 1, 2003
2005 Personal Property Data	County Assessor	October 1, 2004
2006 Personal Property Data	County Assessor	October 1, 2005

Because this data plays such a key role in policymaking, the Department will neither review nor approve any unit's 2008 budget or pending 2008 debt issues in Madison County until compliance is achieved.

copy

Also, if the noncompliance continues into 2008, Madison County may have its 2008 PTRC distributions withheld until all datasets are compliant.

Communication is essential to resolving any outstanding data compliance issues. We encourage you to update the Department on Madison County's current status with regard to the requested datasets. Please do not hesitate to ask any questions that you may have regarding data compliance, including requesting that a state information-technology expert assist you in submitting the data. Please contact the Department at data@dlgf.in.gov with questions relating to data compliance and/or to submit any information on Madison County's data compliance plan. Counties may check the status of each dataset by accessing the statewide data status spreadsheet, which is updated weekly, on the Department's website at <http://www.in.gov/dlgf/rates/>.

As a reminder, all data submissions should be directed to Diane Powers, Director, Fiscal and Management Analysis, Indiana Legislative Services Agency at dpowers@iga.in.gov. I appreciate your continued hard work in ensuring that Madison County becomes compliant with all data submission statutes and regulations. Working together, we can provide a fair and equitable system for all Indiana taxpayers.

Sincerely,

Cheryl A.W. Musgrave
Commissioner

CC: General Assembly
County Auditor
County Assessor
County Council Members
IT Directors
Tax and Assessment Vendors
Local Taxing Units

Register Of Claims

North Madison County Public Library System

Report Date: From 8/14/2007 To 9/10/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	528	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	9/5/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$16,001.53		
			Operating Fund	Wages of Janitor	\$1,310.89		
			Total this claim		\$18,870.12		
0	518	NORTH MADISON COUNTY P	Operating Fund	Interbank Transfers	\$50,000.00	8/14/2007	TRANSFER FUNDS FROM STAR FINANCIAL BANK (2) INTO STAR FINANCIAL BANK
			Total this claim		\$50,000.00		
0	529	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,443.61	9/5/2007	P/R ENDING 9/1/07
			FICA	Payroll Deductions	\$1,169.97		
			Federal Taxes Withheld	Payroll Deductions	\$2,053.86		
			Medicare	Payroll Deductions	\$273.64		
			Total this claim		\$4,941.08		
0	522	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	8/22/2007	P/R ENDING 8/18/07
Total this claim		\$155.00					
0	519	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	8/22/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$15,934.73		
			Operating Fund	Wages of Janitor	\$1,227.33		
			Total this claim		\$18,719.76		
0	569	STAR FINANCIAL BANK	Operating Fund	Official Records	\$11.30	9/10/2007	DEPOSIT SLIPS
Total this claim		\$11.30					
0	520	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,432.08	8/22/2007	P/R ENDING 8/18/07
			FICA	Payroll Deductions	\$1,160.63		
			Federal Taxes Withheld	Payroll Deductions	\$2,038.01		
			Medicare	Payroll Deductions	\$271.45		
			Total this claim		\$4,902.17		
0	530	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	9/5/2007	P/R ENDING 9/1/07
Total this claim		\$155.00					
24604	525	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	8/22/2007	As per attached invoices.
Total this claim		\$99.08					

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24605	524	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$4,174.63 <u>\$401.70</u>	8/22/2007	HEALTH INSURANCE FOR 9/1/07-10/1/07
Total this claim					<u>\$4,576.33</u>		
24606	521	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,430.14 <u>\$478.07</u>	8/22/2007	P/R DEDUCTIONS FOR AUGUST
Total this claim					<u>\$1,908.21</u>		
24607	526	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$2,109.06 <u>\$512.02</u>	8/22/2007	As per attached invoices.
Total this claim					<u>\$2,621.08</u>		
24608	523	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	<u>\$1,179.50</u>	8/22/2007	P/R ENDING 8/18/07
Total this claim					<u>\$1,179.50</u>		
24609	527	POSTMASTER - SUMMITVILL	Operating Fund	Equipment/Rental	<u>\$72.00</u>	8/22/2007	ANNUAL POST OFFICE BOX RENTAL
Total this claim					<u>\$72.00</u>		
24610	535	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	<u>\$17.25</u>	9/5/2007	As per attached invoices.
Total this claim					<u>\$17.25</u>		
24611	533	CITY OF ELWOOD UTILITIES	Operating Fund	Water	<u>\$227.26</u>	9/5/2007	SERVICE FOR ELWOOD
Total this claim					<u>\$227.26</u>		
24612	532	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$169.05	9/5/2007	LIFE INSURANCE QUARTERLY PREMIUM FOR PERIOD 9/1/07-12/1/07
Total this claim					<u>\$169.05</u>		
24613	531	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	<u>\$1,227.05</u>	9/5/2007	P/R ENDING 9/1/07
Total this claim					<u>\$1,227.05</u>		
24614	534	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$449.87 \$13.00 <u>\$11.82</u>	9/5/2007	SERVICE FOR FRANKTON
Total this claim					<u>\$474.69</u>		
24615	536	VISA	Operating Fund Operating Fund Gift	Dues Elwood Children's Programming Elwood Children's Programming	\$7.14 \$74.62 <u>\$14.53</u>	9/5/2007	As per attached invoices.
Total this claim					<u>\$96.29</u>		
24616	537	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	<u>\$47.00</u>	9/10/2007	As per attached invoices.
Total this claim					<u>\$47.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24617	538	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	9/10/2007	SERVICE CONTRACT FOR SEPTEMBER
Total this claim					<u>\$119.00</u>		
24618	566	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,260.73	9/10/2007	As per attached invoices.
			Operating Fund	Elwood Childrens	\$1,004.27		
			Operating Fund	Elwood YA	\$257.55		
			Operating Fund	Frankton	\$827.91		
			Operating Fund	Summitville	\$715.12		
			Operating Fund	Summitville AV	\$38.37		
Total this claim					<u>\$4,103.95</u>		
24619	539	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$390.00	9/10/2007	KONICA COPIER ELWOOD LEASE - 10/1/07-12/31/07
Total this claim					<u>\$390.00</u>		
24620	540	BARBARA SNIPES	Operating Fund	Traveling Expense	\$125.44	9/10/2007	MILEAGE JULY & AUGUST
Total this claim					<u>\$125.44</u>		
24621	541	CENTRAL OFFICE PRODUCTS	Operating Fund	Professional Services	\$325.00	9/10/2007	SERVICE AGREEMENT ELWOOD FAX
Total this claim					<u>\$325.00</u>		
24622	570	CINDA HORINE	Operating Fund	Traveling Expense	\$70.40	9/10/2007	MILEAGE
Total this claim					<u>\$70.40</u>		
24623	542	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$55.70	9/10/2007	As per attached invoices.
Total this claim					<u>\$55.70</u>		
24624	543	DEMCO	Operating Fund	Operating Supplies	\$34.85	9/10/2007	CODING LABELS - FRANKTON
Total this claim					<u>\$34.85</u>		
24625	544	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$725.00	9/10/2007	INTERNET ACCESS
Total this claim					<u>\$725.00</u>		
24626	545	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$105.33	9/10/2007	MANAGER AD & BUDGET LEGAL NOTICE
Total this claim					<u>\$105.33</u>		
24627	546	EMILY DAVIDSON	Operating Fund	Postage & UPS	\$6.51	9/10/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	\$20.30		
Total this claim					<u>\$26.81</u>		
24628	548	FAMILY TIME ENTERTAINMEN	Gift	Elwood Children's Programing	\$280.00	9/10/2007	BOO-RIFIC HALLOWEEN SHOW
Total this claim					<u>\$280.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24629	547	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$92.20	9/10/2007	As per attached invoices.
				Total this claim	<u>\$92.20</u>		
24630	564	GENEALOGICAL PUBLISHING	Operating Fund	Elwood Indiana Room	\$63.99	9/10/2007	ENCYCLOPEDIA OF QUAKER GENEALOGY
				Total this claim	<u>\$63.99</u>		
24631	567	HIGHSMITH CO., INC.	Operating Fund	Elwood Childrens	\$101.39	9/10/2007	As per attached invoices.
				Total this claim	<u>\$101.39</u>		
24632	549	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$138.27	9/10/2007	As per attached invoices.
				Total this claim	<u>\$138.27</u>		
24633	550	INDIANA UNIVERSITY PRESS	Operating Fund	Elwood Adult	\$134.19	9/10/2007	As per attached invoices.
				Total this claim	<u>\$134.19</u>		
24634	551	LEHMAN'S INC.	Operating Fund	Professional Services	\$1,101.89	9/10/2007	HVAC SERVICE
				Total this claim	<u>\$1,101.89</u>		
24635	588	MIDWEST TAPE	Operating Fund	Frankton AV	\$284.89	9/10/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$1,641.11		
			Operating Fund	Summitville AV	\$436.76		
				Total this claim	<u>\$2,362.76</u>		
24636	563	NANCY SUMNER	Operating Fund	Postage & UPS	\$12.24	9/10/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Operating Supplies	\$9.00		
				Total this claim	<u>\$21.24</u>		
24637	565	NHIMEDIA	Operating Fund	Advertising & Public Notices	\$80.56	9/10/2007	BUDGET ADVERTISEMENT
				Total this claim	<u>\$80.56</u>		
24638	571	ORIENTAL TRADING COMPAN	Operating Fund	Summitville Programing	\$87.70	9/10/2007	SUPPLIES FOR SUMMITVILLE
				Total this claim	<u>\$87.70</u>		
24639	552	PNEBROOK LANDSCAPING	Gift	Professional Services	\$600.00	9/10/2007	LANDSCAPING AT SUMMITVILLE
				Total this claim	<u>\$600.00</u>		
24640	554	PROQUEST INFORMATION &	Operating Fund	Elwood Period. & News.	\$252.95	9/10/2007	CALL LEADER MICROFILM 1/07-6/07
				Total this claim	<u>\$252.95</u>		
24641	553	QUILL CORPORATION	Operating Fund	Office Supplies	\$264.41	9/10/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$193.56		
				Total this claim	<u>\$457.97</u>		
24642	555	RADIO SHACK	Operating Fund	Operating Supplies	\$2.99	9/10/2007	As per attached invoices.
				Total this claim	<u>\$2.99</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24643	556	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$10.00	9/10/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$39.68		
			Operating Fund	Office Supplies	\$24.13		
			Operating Fund	Equipment/Rental	\$50.94		
				Total this claim	<u>\$124.75</u>		
24644	557	RENAISSANCE LEARNING, IN	Operating Fund	Operating Supplies	\$31.19	9/10/2007	As per attached invoices.
				Total this claim	<u>\$31.19</u>		
24645	558	STATE CHEMICAL MANUFACT	Operating Fund	Cleaning & Sanitation Supplies	\$176.36	9/10/2007	As per attached invoices.
				Total this claim	<u>\$176.36</u>		
24646	559	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.10	9/10/2007	As per attached invoices.
				Total this claim	<u>\$83.10</u>		
24647	560	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$46.95	9/10/2007	As per attached invoices.
				Total this claim	<u>\$46.95</u>		
24648	561	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$15.83	9/10/2007	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$15.83</u>		
24649	562	VERIZON	Operating Fund	Telephone & Telegraph	\$205.14	9/10/2007	SERVICE FOR FRANKTON
				Total this claim	<u>\$205.14</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$122,992.12

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, September 10, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 10 day of September, 2007.

<u><i>Annika A. Beckwith</i></u>	<u><i>Kevin Dine</i></u>	_____
<u><i>Bette J. Caldwell</i></u>	<u><i>Bate Dellsell</i></u>	_____
<u><i>Michael Robertson</i></u>		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Agenda

October 8, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Ralph E. Hazelbaker Library
 - 2. Long and Short Term Goals/Plan
 - 3. Survey
- New Business
 - 1. Resolution to Request Advance Draw
 - 2. Budget Cuts
 - 3. Attorney Fees
 - 4. Elwood Public Library's Boilers
 - 5. Select Nominating Committee
- Director's Report
- Adjournment

***** -COMM. JOURNAL- ***** DATE OCT-04-2007 TIME 15:54 *****

MODE = MEMORY TRANSMISSION START=OCT-04 15:54 END=OCT-04 15:54

FILE NO.=765

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:25

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

October 8, 2007

North Madison County Public Library System
Board of Trustees

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- Director's Report
- Adjournment

*Please publish on
Friday or Saturday
and again on Monday*

Thank you

MODE = MEMORY TRANSMISSION START=OCT-04 15:53 END=OCT-04 15:53

FILE NO. =764

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:12

-ELWOOD LIBRARY -

Agenda

October 8, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

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 - 2. Budget Cuts
 - 3. Attorney Fees
 - 4. Elwood Public Library's Boilers
 - 5. Select Nominating Committee
- Director's Report
- Adjournment

*Please publish on
Friday or Saturday
and again on Monday*

Thank you

MODE = MEMORY TRANSMISSION START=OCT-04 15:55 END=OCT-04 15:56

FILE NO. =766

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:23

-ELWOOD LIBRARY -

Agenda

October 8, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

- Call to Order
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 - 3. Survey
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 - 1. Resolution to Request Advance Draw
 - 2. Budget Cuts
 - 3. Attorney Fees
 - 4. Elwood Public Library's Boilers
 - 5. Select Nominating Committee
- Director's Report
- Adjournment

MODE = MEMORY TRANSMISSION START=OCT-04 15:56 END=OCT-04 15:57

FILE NO. =767

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:22

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

October 8, 2007

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:30 P.M.

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NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM BOARD OF TRUSTEES Regular Meeting October 8, 2007 5:30pm

CALL TO ORDER

President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:30pm in the meeting room of the Elwood Public Library. No executive session was held

CALL FOR QUORUM

Present were Kevin Sipe, Bette Dalzell, Pam Bohlander, Betty Caldwell and Mike Robertson. Also in attendance were Director Jamie Scott and Diana Shepard.

MINUTES

Bette Dalzell made a motion to approve the minutes from the September 10, 2007 regular meeting. Mike Robertson made a second and the motion carried.

OLD BUSINESS

Ralph E. Hazelbaker Library

The outside painting done by Dennis Mallernee Painting looks very nice, however the boards under one of the windows may need to be replaced. Lehman's Electrical and Mechanical have replaced an A-coil in the air conditioning unit and have labeled the outside units. The new sign has been ordered and will probably be installed by November. A-1 Concrete Leveling is scheduled to give an estimate to level the uneven sidewalk. Mr. Hazelbaker likes the dedication plaque; Keith Baldwin has been hired to build the plaque.

Long and Short Term Goals/Plan

No discussion was held on long and short term goals.

Survey

The director was instructed to move forward with the survey.

NEW BUSINESS

Resolution to Request Advance Draw

A resolution requesting an advance tax draw of 80% to 95% of all possible revenues received to date was read. Mike Robertson made a motion to approve the resolution, Bette Dalzell made a second and the motion carried. The resolution was signed.

Budget cuts

Budget cuts of 30, 50, or 75% were recommended in the following appropriations; books, programs, audio-visual, and technology equipment. Pam Bohlander made a motion to cut the appropriations by 50%. Betty Caldwell made a second. After discussion an amended

motion was made by Pam Bohlander to cut appropriations by 75%. Betty Caldwell amended her second. The amended motion carried.

Attorney Fees

It was shown how much has been spent each year for attorney fees since 2001. Tipton County Library pays their attorney a retainer of \$100 per month with additional fees for more extensive matters. Any action was tabled for lack of a motion.

Elwood Public Library's Boilers

Bette Dalzell made a motion to replace Elwood's boilers with the boilers recommended by Lehman's; the boilers are to be replaced in 2007 with billing to occur in 2008. Pam Bohlander made a second and the motion carried.

Select Nominating Committee

Bette Caldwell and Bette Dalzell were named as the nominating committee.

Personnel Policy

Discussion was held as to how to handle health insurance when an employee is on leave without pay. Pam Bohlander made a motion to allow the employee who will be taking maternity leave to continue her health insurance at the normal rate; she will pay ten percent of the premium payable to the library according to an established time frame. This will in no way set precedence for future employees. The board will take a look at the personnel policy at a later date. Bette Dalzell made a second. The motion failed to pass. It was decided that legal advice needs to be sought before any decision is made.

DIRECTOR'S REPORT

The director will be attending a public forum on local government reform on Tuesday October 9 at Fort Wayne. The Blue Ribbon Commission has been working on its report for reform and libraries are the only public entity that has been able to furnish its own statistics; the commission has taken these statistics under advisement. The web site for more information is www.indianalocalgovreform.iu.edu. The Un-served Areas Task Force as met three times.

It is recommended that the library rehire David Morrow for security. He is presently on sick leave. It was suggested to take out the benches. Amanda Stuard, the student page in the youth service department has quit. Gloria Brisben, Elwood Adult Services, has quit. The November board meeting will be held at Summitville and the December board meeting will be held at Frankton.

With no objections the meeting was adjourned.

Pam Bohlander
Michael Robert

Bette Dalzell
Bette Dalzell, Secretary
Kevin Lips

Register Of Claims

North Madison County Public Library System

Report Date: From 9/11/2007 To 10/8/2007

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	587	NATIONAL CITY BANK	Operating Fund	Official Records	\$15.50	9/19/2007	CHECKS
Total this claim					\$15.50		
0	609	DENNIS MALLERNEE PAINTIN	Gift	Professional Services	\$475.00	10/8/2007	PAINT WINDOWS - SUMMITVILLE
Total this claim					\$475.00		
0	590	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	10/3/2007	P/R ENDING 9/29/07
Total this claim					\$155.00		
0	588	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	10/3/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$15,847.21		
			Operating Fund	Salary of Assistants	\$1,002.40		
			Operating Fund	Wages of Janitor	\$1,317.72		
Total this claim					\$19,725.03		
0	586	NORTH MADISON COUNTY P	Operating Fund	Interbank Transfers	100,000.00	9/19/2007	TRANSFER \$100,000 FROM NATIONAL CITY BANK INTO STAR FINANCIAL BANK
Total this claim					\$100,000.00		
0	574	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,437.84	9/19/2007	P/R ENDING 9/15/07
			FICA	Payroll Deductions	\$1,165.31		
			Federal Taxes Withheld	Payroll Deductions	\$2,043.55		
			Medicare	Payroll Deductions	\$272.53		
Total this claim					\$4,919.23		
0	573	NATIONAL CITY BANK, INDIAN	Operating Fund	Interest on Temporary Loans	\$200.00	9/11/2007	CLOSING FEES FOR TEMPORARY TAX ANTICIPATED LOAN
Total this claim					\$200.00		
0	589	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,508.98	10/3/2007	P/R ENDING 9/29/07
			FICA	Payroll Deductions	\$1,222.97		
			Federal Taxes Withheld	Payroll Deductions	\$2,136.47		
			Medicare	Payroll Deductions	\$286.01		
Total this claim					\$5,154.43		
0	577	PAYROLL	Operating Fund	Salary of Director	\$1,557.70	9/19/2007	PAYROLL
			Operating Fund	Salary of Assistants	\$15,879.97		
			Operating Fund	Wages of Janitor	\$1,357.37		
Total this claim					\$18,795.04		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	576	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	9/19/2007	P/R ENDING 9/15/07
				Total this claim	\$155.00		
24650	572	POSTMASTER	Operating Fund	Postage & UPS	\$82.00	9/11/2007	POSTAGE FOR FRANKTON
			Operating Fund	Postage & UPS	\$0.00		
				Total this claim	\$82.00		
24651	580	AT&T	Operating Fund	Telephone & Telegraph	\$134.64	9/19/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$134.64		
24652	581	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$99.08	9/19/2007	As per attached invoices.
				Total this claim	\$99.08		
24653	579	CONSUMERS LIFE INSURANC	Insurance	Payroll Deductions	\$401.70	9/19/2007	HEALTH INSURANCE 10/1/07-
			Operating Fund	Emp Cont Group Ins	\$3,978.34		11/01/07
				Total this claim	\$4,380.04		
24654	575	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,389.60	9/19/2007	PAYROLL DEDUCTIONS FOR
			County Taxes Withheld	Payroll Deductions	\$463.15		SEPTEMBER
				Total this claim	\$1,852.75		
24655	582	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,909.67	9/19/2007	As per attached invoices.
			Operating Fund	Electricity	\$513.64		
				Total this claim	\$2,423.31		
24656	583	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$59.06	9/19/2007	SERVICE FOR SUMMITVILLE
				Total this claim	\$59.06		
24657	578	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,128.68	9/19/2007	P/R ENDING 9/15/07
				Total this claim	\$1,128.68		
24658	584	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$36.00	9/19/2007	SERVICE FOR ELWOOD
				Total this claim	\$36.00		
24659	585	PUBLIC EMP. RETIREMENT F	PERF	Payroll Deductions	\$3,774.01	9/19/2007	3RD QUARTER 2007
			Operating Fund	Emp Cont PERF	\$6,967.97		CONTRIBUTIONS
			PERF	Payroll Deductions	\$0.00		
			PERF	Emp Cont PERF	\$0.00		
				Total this claim	\$10,741.98		
24660	596	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$9,354.00	10/3/2007	package policy renewal
				Total this claim	\$9,354.00		
24661	592	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$310.70	10/3/2007	SERVICE FOR ELWOOD
				Total this claim	\$310.70		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24662	597	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$725.00	10/3/2007	MONTHLY INTERNET ACCESS SERVICE
Total this claim					<u>\$725.00</u>		
24663	600	EMILY DAVIDSON	Operating Fund	Postage & UPS	\$6.38	10/3/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	\$23.24		
Total this claim					<u>\$29.62</u>		
24664	591	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$1,121.21	10/3/2007	P/R ENDING 9/29/07
Total this claim					<u>\$1,121.21</u>		
24665	599	NANCY SUMNER	Operating Fund	Postage & UPS	\$18.36	10/3/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$14.08		
Total this claim					<u>\$32.44</u>		
24666	593	RUFUS JESSIE	Operating Fund	Waste Disposal Services	\$42.00	10/3/2007	QUARTERLY TRASH SERVICE - SUMMITVILLE
Total this claim					<u>\$42.00</u>		
24667	595	TOWN OF FRANKTON	Operating Fund	Electricity	\$500.62	10/3/2007	SERVICE FOR FRANKTON
			Operating Fund	Water	\$35.01		
			Operating Fund	Waste Disposal Services	\$0.00		
			Operating Fund	Waste Disposal Services	\$0.00		
Total this claim					<u>\$535.63</u>		
24668	594	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$15.60	10/3/2007	SERVICE FOR SUMMITVILLE
Total this claim					<u>\$15.60</u>		
24669	598	VISA	Operating Fund	Elwood Children's Programing	\$80.51	10/3/2007	As per attached invoices.
Total this claim					<u>\$80.51</u>		
24670	601	AMBER JONES	Operating Fund	Traveling Expense	\$48.20	10/8/2007	MILEAGE
Total this claim					<u>\$48.20</u>		
24671	602	ARAB TERMITE & PEST CONT	Operating Fund	Professional Services	\$47.00	10/8/2007	As per attached invoices.
Total this claim					<u>\$47.00</u>		
24672	603	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$119.00	10/8/2007	SERVICE CONTRACT FOR OCTOBER
Total this claim					<u>\$119.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24673	635	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,009.75	10/8/2007	As per attached invoices.
			Operating Fund	Elwood YA	\$155.59		
			Operating Fund	Elwood Childrens	\$729.48		
			Operating Fund	Frankton	\$1,171.92		
			Gift	Frankton	\$90.00		
			Operating Fund	Summitville	\$799.61		
			Operating Fund	Title Source	\$2,345.00		
				Total this claim	<u>\$6,301.35</u>		
24674	604	BARBARA MCADAMS	Operating Fund	Postage & UPS	\$27.29	10/8/2007	PETTY CASH REIMBURSEMENT
			Operating Fund	Frankton Programing	\$30.13		
				Total this claim	<u>\$57.42</u>		
24675	605	BINGHAM, FARRER & WILSON	Operating Fund	Legal Services	\$37.50	10/8/2007	LEGAL SERVICES
				Total this claim	<u>\$37.50</u>		
24676	606	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$136.33	10/8/2007	As per attached invoices.
				Total this claim	<u>\$136.33</u>		
24677	607	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$555.00	10/8/2007	As per attached invoices.
			Operating Fund	Operating Supplies	\$125.00		
				Total this claim	<u>\$680.00</u>		
24678	608	CINTAS LOCATION	Operating Fund	Cleaning & Sanitation Supplies	\$55.70	10/8/2007	As per attached invoices.
				Total this claim	<u>\$55.70</u>		
24679	623	CUSTOM SIGNS & VINYL GRA	Gift	Frankton Programing	\$40.00	10/8/2007	BOOK SALE BANNER
				Total this claim	<u>\$40.00</u>		
24680	610	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$25.20	10/8/2007	AD FOR STUDENT PAGE
				Total this claim	<u>\$25.20</u>		
24681	611	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$290.00	10/8/2007	QUARTERLY SPRINKLER INSPECTION & BACK-FLOW TEST
				Total this claim	<u>\$290.00</u>		
24682	612	GLENNA STEWART	Operating Fund	Traveling Expense	\$16.00	10/8/2007	MILEAGE
				Total this claim	<u>\$16.00</u>		
24683	613	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$145.00	10/8/2007	FRANKTON LAWN CARE JUNE-JULY
				Total this claim	<u>\$145.00</u>		
24684	632	HIGHSMITH CO.,INC.	Operating Fund	Elwood Childrens	\$15.00	10/8/2007	As per attached invoices.
				Total this claim	<u>\$15.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24685	614	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$124.43	10/8/2007	As per attached invoices.
Total this claim					<u>\$124.43</u>		
24686	615	INDIANA HISTORICAL SOCIETY	Operating Fund	Elwood Period. & News.	\$12.00	10/8/2007	SUBSCRIPTION TO INDIANA MAGAZINE OF HISTORY
Total this claim					<u>\$12.00</u>		
24687	616	INDIANA STATE LIBRARY	PLAC	Other	\$180.00	10/8/2007	3RD QUARTER PLAC
Total this claim					<u>\$180.00</u>		
24688	617	LEHMAN'S INC.	Operating Fund	Professional Services	\$1,681.25	10/8/2007	HVAC AT SUMMITVILLE
Total this claim					<u>\$1,681.25</u>		
24689	618	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$260.00	10/8/2007	SUPPORT & SELF-CHECK SERVER
			Operating Fund	Technology Software	\$799.00		SOFTWARE
Total this claim					<u>\$1,059.00</u>		
24690	619	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$375.61	10/8/2007	As per attached invoices.
			Operating Fund	Operating Supplies	\$8.70		
Total this claim					<u>\$384.31</u>		
24691	620	MARSH SUPERMARKET	Gift	Elwood Children's Programing	\$18.77	10/8/2007	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$15.93		
Total this claim					<u>\$34.70</u>		
24692	621	MATTHEW BENDER & CO., IN	Operating Fund	Elwood Adult	\$722.20	10/8/2007	As per attached invoices.
Total this claim					<u>\$722.20</u>		
24693	634	MIDWEST TAPE	Operating Fund	Frankton AV	\$579.70	10/8/2007	As per attached invoices.
			Operating Fund	Elwood AV	\$1,361.30		
			Operating Fund	Summitville AV	\$533.68		
Total this claim					<u>\$2,474.68</u>		
24694	622	MTM INCORPORATED	Operating Fund	Operating Supplies	\$28.42	10/8/2007	LIGHT BULB FOR READER PRINTER
Total this claim					<u>\$28.42</u>		
24695	624	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$98.25	10/8/2007	As per attached invoices.
Total this claim					<u>\$98.25</u>		
24696	625	QUILL CORPORATION	Operating Fund	Office Supplies	\$364.09	10/8/2007	As per attached invoices.
Total this claim					<u>\$364.09</u>		
24697	628	RAINBOW PRINTING	Operating Fund	Operating Supplies	\$1,100.00	10/8/2007	KEYTAG COMBO ID CARDS - 5,000
Total this claim					<u>\$1,100.00</u>		
24698	626	RALPH MALEY	Operating Fund	Traveling Expense	\$123.60	10/8/2007	MILEAGE
Total this claim					<u>\$123.60</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24699	627	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$39.00	10/8/2007	As per attached invoices.
			Operating Fund	Office Supplies	\$25.99		
			Operating Fund	Equipment/Rental	\$50.94		
			Operating Fund	Office Supplies	\$10.00		
				Total this claim	<u>\$125.93</u>		
24700	629	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$56.12	10/8/2007	As per attached invoices.
				Total this claim	<u>\$56.12</u>		
24701	631	U.S. TOY CO/CONSTRUCTIVE	Operating Fund	Elwood Children's Programing	\$24.93	10/8/2007	As per attached invoices.
				Total this claim	<u>\$24.93</u>		
24702	633	UNITED STATES POSTAL SER	Operating Fund	Telephone & Telegraph	\$500.00	10/8/2007	POSTAGE FOR POSTAGE METER
				Total this claim	<u>\$500.00</u>		
24703	630	UPSTART	Operating Fund	Elwood Children's Programing	\$64.69	10/8/2007	As per attached invoices.
				Total this claim	<u>\$64.69</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$199,950.78

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, October 08, 2007

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 8 day of October, 2007.

<u><i>Amelia B. Braden</i></u>	<u><i>Kevin D. Jones</i></u>	_____
<u><i>Betty Caldwell</i></u>	<u><i>Bill D. Dwyer</i></u>	_____
<u><i>Michael Robertson</i></u>	_____	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.



North Madison County Public Library System Community Survey

Thank you for your assistance in completing this survey! Your feedback will help the library system better serve YOU! Please drop the completed questionnaire in the container near the entrance at any of the three library facilities in Elwood, Frankton, or Summitville. Even if you use more than one location, please complete the survey only once. Return survey by November 30th, 2007.

Elwood Public Library
1600 Main Street
Elwood, IN 46036
765-552-5001

Frankton Community Library
102 South Church Street
Frankton, IN 46044
765-754-7116

Ralph E. Hazelbaker Library
1013 West Church Street
Summitville, IN 46036
765-536-2335

1. Which of the three facilities do you use most often?
 Elwood
 Frankton
 Summitville (Hazelbaker Library)
(Please refer to that facility as you answer the following unless otherwise indicated)
2. Why do you use that facility? (Check any that apply.)
 Closest to home
 Closest to job
 Accustomed to it
 Better selection of materials
 Like the staff
 Parking is easier
 Convenient to shopping or other business
 Other (please list)

3. On average, how frequently do you visit the library? Please check only one.
 More than once a week
 Once a week
 Once or twice a month
 Every other month
 Three to four times a year
 Once or twice a year
 Never

4. In general, do you visit more often, about the same, or less often than you did a year ago?
 More often. Why?

 About the same
 Less often. Why?

5. What is the single most important purpose for which you use the public library?

6. What library services/programs would you like to see added to those now available?

7. What one change would most increase your satisfaction with the library you use most often?

8. What program have you attended in the past that you would like to see offered again?

9. Staff Performance (Check all that apply)

- Library staff is friendly and treats me fairly
- Library staff is accurate and knowledgeable
- Assistance required is adequately taken care of by staff member in timely fashion
- Library staff is professional and respects my privacy
- Library staff gives me adequate time and attention
- Feedback from inquiries is clear and useful
- Information requests are fulfilled
- Library staff reacts to my suggestions

10. Best time to attend library programming

- Weekday mornings
- Weekday afternoons
- Weekday evenings
- Saturday mornings

11. If you have visited in the last 12 months, what were the top 3 reasons for your visit(s)?
Please number your three choices from 1 to 3:

- browse shelves
- access wireless Internet
- read newspapers
- borrow books
- use computers
- read quietly
- borrow VHS/DVD
- use interlibrary loan
- attend programs
- borrow books-on-tape/CD
- use photocopier and/or fax machine
- use genealogy room
- get tax forms
- borrow large-print books
- do homework
- get specific questions answered
- other _____

12. What material selection would increase your use or satisfaction with the library?

13. Are you familiar with the library's website?

- Yes
- No

14. Which category describes you the best?

- Under 18
- 18-29
- 30-39
- 40-49
- 50-59
- Over 60

Resolution to Request Advance Draw

Whereas, it has been determined that the North Madison County Public Library System needs additional funds to operate; therefore,

We the Board of Trustees of North Madison County Public Library System do resolve to approve this request to the Madison County Auditor and Madison County Treasurer for 80% or up to 95% of all possible revenues received to date for the Library Operating Fund and Debt Service Fund to the North Madison County Public Library System payable 30 days from the date of this resolution.

ADOPTED THIS 8TH DAY OF OCTOBER 2007.

AYE

NAY

Samira L. Linder

Betty Caldwell

Michael Roberson

Kevin [unclear]

Bette Dezell

ATTEST:

Bette Dezell

Secretary of North Madison County Public Library Board

Legal Fees Paid to Bingham, Farrer and Wilson

2007	\$1,484.50	Line of Credit research, Personnel Policy
2006	\$ 555.00	Construction contract
2005	\$ 1,399.84	Architect, Kings Title, Attend Board Meeting Clerk of Works employment contract
2004	\$ 329.58	
2003	\$ 759.89	Transfer of Lion's building, Title Insurance, Sale of Bank
2002	\$ 58.33	
2001	\$ 55.00	

Tipton County Public Library pays retainage to their lawyer in the amount of \$100 per month, \$1,200 yearly. Additional charges are added if there are more than one or two questions.

Your Rights under the Family and Medical Leave Act of 1993

FMLA requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons. Employees are eligible if they have worked for their employer for at least one year, and for 1,250 hours over

the previous 12 months, and if there are at least 50 employees within 75 miles. The FMLA permits employees to take leave on an intermittent basis or to work a reduced schedule under certain circumstances.

Reasons for Taking Leave:

Unpaid leave must be granted for *any* of the following reasons:

- to care for the employee's child after birth, or placement for adoption or foster care;
- to care for the employee's spouse, son or daughter, or parent who has a serious health condition; or
- for a serious health condition that makes the employee unable to perform the employee's job.

At the employee's or employer's option, certain kinds of *paid* leave may be substituted for unpaid leave.

Advance Notice and Medical Certification:

The employee may be required to provide advance leave notice and medical certification. Taking of leave may be denied if requirements are not met.

- The employee ordinarily must provide 30 days advance notice when the leave is "foreseeable."
- An employer may require medical certification to support a request for leave because of a serious health condition, and may require second or third opinions (at the employer's expense) and a fitness for duty report to return to work.

Job Benefits and Protection:

- For the duration of FMLA leave, the employer must maintain the employee's health coverage under any "group health plan."

- Upon return from FMLA leave, most employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.
- The use of FMLA leave cannot result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

Unlawful Acts by Employers:

FMLA makes it unlawful for any employer to:

- interfere with, restrain, or deny the exercise of any right provided under FMLA;
- discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

Enforcement:

- The U.S. Department of Labor is authorized to investigate and resolve complaints of violations.
- An eligible employee may bring a civil action against an employer for violations.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

For Additional Information:

If you have access to the Internet visit our FMLA website: <http://www.dol.gov/esa/whd/fmla>. To locate your nearest Wage-Hour Office, telephone our Wage-Hour toll-free information and help line at 1-866-4USWAGE (1-866-487-9243): a customer service representative is available to assist you with referral information from 8am to 5pm **in your time zone**; or log onto our Home Page at <http://www.wagehour.dol.gov>.



U.S. Department of Labor
Employment Standards Administration
Wage and Hour Division
Washington, D.C. 20210

WH Publication 1420
Revised August 2001

not to exceed eight hours unless approval received from the Director. A written report of the meeting/workshop is to be given to the Director for addition to the employee's personnel file.

Travel expenses such as mileage, lodging, meals, registration fees, etc. incurred in attending professional library meetings, visits to other libraries, and for travel necessary to accomplish library business, shall be reimbursed to the extent of the approved travel budget for the year. The Director must approve expenses that will be reimbursed before they are incurred.

31. JURY DUTY

Staff members are expected to accept jury duty when selected. Employees are to return to work after jury duty, although no more than a total of eight hours of jury duty and work combined will normally be required.

In addition to their full pay and benefits from the Library, employees may also keep their full pay from jury duty.

32. EXCESSIVE ABSENTEEISM

Typically employees will be absent from work for illness, vacation or personal business. With the exception of illness, absences will usually require prior approval of the employee's supervisor or the Director. Absences without proper notification (See #27. SICK LEAVE) or prior approval may be deemed excessive and will not be tolerated. Excessive absenteeism may result in disciplinary action. The first unexcused absence merits a verbal warning. The second unexcused absence merits a written warning after a third unexcused absence (#12) will proceed.

33. LEAVE WITHOUT PAY

Employees may request leaves of absence without pay for any reasonable circumstances, including, but not limited to: pregnancy, adoption, illness, travel, education, or work experience that would be beneficial to the Library. Leave Without Pay may not exceed six (6) months in any 12-month period. Employees are expected to have exhausted all appropriate paid time allowances before requesting Leave Without Pay.

Employees on Leave Without Pay do not accrue vacation, Sick Leave, Personal Business Leave, or holiday compensatory time. Arrangements may be made to continue health and life insurance benefits for the employee at the employee's own expense.

All Leaves Without Pay for fewer than 30 days may be granted at the Director's discretion. Leave Without Pay expected to exceed 30 days duration must be recommended by the Director for Board approval.

Requests for Leave Without Pay must be submitted through the appropriate supervisor, forwarded to the Director and (if necessary) the Board at least one month before the leave is to begin. Requests should be made on the Library letterhead 3-part snap-out form. The request must include the reason for the leave, the beginning date and the anticipated date of return.

After signatures of approval, the employee will retain the yellow copy, the pink copy will be given to the bookkeeper, and the original will be put in the employee's personnel file.

34. TERMINATION ENTITLEMENT

An individual leaving the employ of the Library will be compensated for all vacation time as of the day of their termination. Any eligible employee leaving employment of the Library shall be compensated for their accumulated sick time. The employee must have a minimum of (10) years of continuous service with the system. Full-time employees can receive up to 400 hours and part-time employees can receive up to 200 hours of accumulated sick leave. To receive compensation at the end of employment, notification must be given before the budget is prepared in June of the preceding year. Or if notification cannot be given the employee may need to wait till the next budget cycle to receive this compensation. For example, if an employee anticipates ending

employment in September 2001, notification would have had to been given by the end of May 2000. An employee will not be compensated for any Personal Business Leave that he/she has earned.

35. RETIREMENT

To ensure that retirement benefits are received as soon as retirement starts, an employee needs to submit a letter of intent to retire, addressed to the Board President and submitted to the Director at least four (4) months before retirement takes place.

The Library offers retirement benefits for all full-time employees through participation in PERF and Social Security. The Library pays the employer's contribution of these

Personal Business Leave is to be used before the next year's anniversary date of employment. It does not accumulate.

Employees requesting Personal Business Leave should make their request to their supervisor or the Director as soon as possible using the Library's letterhead three-part snap out form. After signature of approval, the employee should retain the yellow copy, the supervisor/Director retains the white copy, and the pink copy goes to the bookkeeper. In addition the employee must complete an Employee Service Record slip and attach it to their time card prior to 9:00 am on Monday before payroll checks are distributed on Wednesday for the payroll period(s) during which their personal time occurred. Failure to complete an Employee Service Record slip may result in the employee not receiving proper credit for personal hours. If this occurs the employee is still responsible for filling out an Employee Service Record slip upon returning to work.

27. SICK LEAVE

Paid Sick Leave is granted to all full and part-time employees and may be utilized when employees are incapacitated by illness or injury, or when they must be absent for medical, dental, or other health care appointments or treatments that cannot be arranged outside of scheduled working hours. Within reason, and at the discretion of the

Director, employees may use sick leave to provide health care for dependents.

Employees should report absences daily to their supervisor and/or other library administration. An employee absent more than three (3) consecutive days may be asked to provide a doctor's statement. An employee with a repeated history of absences may be asked to provide a doctor's statement at the discretion of the director.

Employees requesting sick leave should notify their supervisor, the Director or the Circulation Desk of their absence from their normal working schedule as soon as possible. In addition the employee must complete an Employee Service Record slip and attach it to their time card prior to 9:00 am on Monday before payroll checks are distributed on Wednesday for the payroll period(s) during which their sick time occurred. If the employee has not returned to work by 9:00 am on Monday before payroll checks are distributed on Wednesday they are responsible for contacting their immediate supervisor and letting him/her know they wish to take accumulated sick time. The supervisor will then alert the Administrative Assistant. Failure to do so may result in the employee not receiving proper credit for sick hours. If this occurs, the employee is still responsible for filling out an Employee Service Record slip upon

returning to work.

Repeated or prolonged absences without proper notification of the Library may result in disciplinary action including termination [See #33. EXCESSIVE ABSENTEEISM]

Full-time employees receive eight (8) hours of sick leave per month after one full calendar month on staff. Part-time staff receive one (1) hour of sick leave for each twenty (20) hours worked in the preceding month, up to a total of eight (8) hours in any one-month. Sick leave is given in one-hour increments, and may be expended in one-tenth hour increments.

Full-time employees may accumulate up to 840 hours of sick leave; part-time employees may accumulate up to 410 hours of sick leave.

At the discretion of the Director an employee may be requested to provide a medical statement from his/her doctor. Such statement should be mailed by the medical office to the Director.

The FAMILY AND MEDICAL LEAVE ACT entitles eligible employees to take up to 12 weeks of unpaid, job-protected leave each year for specified family and medical reasons. Paid leave (vacation, family, and/or sick leave) may be substituted for unpaid leave under certain conditions. The leave defined for a 12-month period may be for one or more of the following reasons: 1) for the birth or placement of a child for adoption or foster care; 2) to care for an immediate family member (spouse, child, or parent) with a serious health condition; or 3) to take medical leave when the employee is unable to work because of a serious health condition.

28. COMPASSIONATE LEAVE

Up to five days paid leave will be granted for a death in the family. Paid bereavement leave applies to all employees. Family is construed to mean: spouse, child, parent, grandparent, grandchild, sibling or each similar relationship established by marriage. It also includes any family member or other person residing in employee's home. Consideration will be given by the Director concerning the death of other family members.

In unusual circumstances, the Director has the authority to define immediate family to include other relatives. Accumulated vacation or Sick Leave or Personal Business Leave may be used, with the Director's approval, to lengthen Compassionate Leave.

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	SEP	SEP	AMOUNT OF	% OF	YTD
	2006	2007	CHANGE	CHANGE	
ELWOOD					
ADULT	3491	2812	-679	-19%	27874
JUVENILE	2465	2077	-388	-16%	18444
Y. A.	222	174	-48	-22%	1708
PERIOD.	487	526	39	8%	4651
AUDIO	262	172	-90	-34%	1835
VIDEO	3186	3374	188	6%	28795
TOTAL	10113	9135	-978	-10%	83307

FRANKTON					
ADULT	865	1007	142	16%	10355
JUVENILE	455	450	-5	-1%	6567
Y. A.	44	72	28	64%	916
PERIOD.	313	291	-22	-7%	2735
AUDIO	20	65	45	225%	379
VIDEO	1075	1252	177	16%	14450
TOTAL	2772	3137	365	13%	35402

HAZELBAKER					
ADULT	716	608	-108	-15%	6739
JUVENILE	350	500	150	43%	4584
Y. A.	45	73	28	62%	727
PERIOD.	140	96	-44	-31%	1350
AUDIO	23	31	8	35%	278
VIDEO	579	833	254	44%	7081
TOTAL	1853	2141	288	16%	20759

SYSTEM					
ADULT	5072	4427	-645	-13%	44968
JUVENILE	3270	3027	-243	-7%	29595
Y. A.	311	319	8	3%	3351
PERIOD.	940	913	-27	-3%	8736
AUDIO	305	268	-37	-12%	2492
VIDEO	4840	5459	619	13%	50326
TOTAL	14738	14413	-325	-2%	139468

	ELWOOD	FRANKTON	HAZELBAK.
TRAFFIC	9844	2152	1721
REF.	24	30	21
ASSIST.	1092	243	205
COMP./WIRE	2390 / 25	805 / 8	663
PROG. A.	4 / 10	5 / 22	8 / 74
J.	41 / 390	2 / 10	7 / 63

TECH SERVICE PROCESSED 591 ITEMS AND WITHDREW 212 ITEMS