

Agenda

September 13th, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

2011 Budget Hearing

5:00 P.M.
Agenda

Call to Order
Call for Quorum
Presentation of Budget Estimates and Tax Levies for the 2011 Budget
Public Comment
Adjourn

Regular Meeting
5:15 P.M.

Call to Order
Call for Quorum
Minutes
Claims Register & Checks
Old Business
1. Working Budget for 2010
2. Timeline for 2011 Budget Approval
3. Long Range Plans
New Business
1. Katie Newby – Adult Services Manager
2. Leave without Pay – Trisha Shuler
3. Part-time Temporary Employee
4. Public Library Internet Consortium
Director's Report
Public Comment
Adjournment

MODE = MEMORY TRANSMISSION START=SEP-09 11:43 END=SEP-09 11:45

FILE NO.=549

STN NO.	COMM.	ONE-TOUCH/ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:43

-ELWOOD LIBRARY-

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*Please publish on
Friday or Saturday
and again on Monday

Thank you*

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MODE = MEMORY TRANSMISSION START=SEP-09 11:42 END=SEP-09 11:43

FILE NO.=548

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:21

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

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MODE = MEMORY TRANSMISSION START=SEP-09 11:45 END=SEP-09 11:46

FILE NO.=550

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
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-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

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MODE = MEMORY TRANSMISSION START=SEP-09 11:46 END=SEP-09 11:47

FILE NO. =551

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:39

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

September 13th, 2010

North Madison County Public Library System
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Elwood Public Library

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NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
BUDGET HEARING
September 13, 2010
5:00pm

CALL TO ORDER

President Wayne Davidson called a budget hearing of the North Madison County Public Library Board of Trustees to order at 5:00pm on September 13, 2010 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Mike Robertson, Kevin Sipe, Leslie Rittenhouse and Bette Dalzell. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

PRESENTATION OF BUDGET ESTIMATES AND TAX LEVIES FOR THE 2011 BUDGET

2011 budget estimates and tax levies were presented by the director. They include: General Fund with a budget estimate of \$1,156,570, maximum estimated funds to be raised of \$686,500 and a current tax levy of \$666,076; Lease Rental Fund with a budget estimate of \$242,000, maximum estimate funds to be raised are \$190,714 and a current tax levy of \$229,935; Rainy Day Fund with a budget estimate of \$15,000 with no maximum estimated funds to be raised and no current tax levy. The total budget estimate is \$1,413,570 with total maximum estimated funds to be raised of \$877,214. The 2010 estimated maximum levy limitation for this unit is \$685,887. The Board of Trustees of the North Madison County Public Library will meet on October 25, 2010 at 5:00pm to adopt the 2011 budget.

Public comment was sought. None was forthcoming.

With no objections the meeting was adjourned.

Michael Robertson

Michael Robertson

Kevin Sipe

Leslie Rittenhouse

Bette Dalzell

Wayne Davidson

NORTH MADISON COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Meeting

September 13, 2010

5:15pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on September 13, 2010 at 5:15pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Mike Robertson, Kevin Sipe, Leslie Rittenhouse and Bette Dalzell. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Minutes from the Executive Session and the regular meeting held on August 9, 2010 were approved after a motion was made by Bette Dalzell and seconded by Leslie Rittenhouse.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Assistant Treasurer Bette Dalzell signed checks.

OLD BUSINESS

Working Budget for 2010

As of the end of August 61% of the working budget has been spent, with 107% of the professional service appropriation being spent, due in part to contracting with Chester Technology. One hundred and two percent of automation has been spent, in part due to the addition of ITSMARC, online cataloging.

Timeline for 2011 Budget Approval

The library board will meet on October 11, 2010 at 5:00pm for their regular scheduled meeting to be held at Frankton. They will meet on October 25, 2010 at 5:00pm in Elwood to adopt the 2011 budget. The Madison County Council will meet on Tuesday, October 5, 2010 at 4:00pm to discuss their non-binding review.

Long Range Plans

Kevin Sipe made a motion to table discussion of the long range and technology plans until a later date. Leslie Rittenhouse made a second and the motion carried.

NEW BUSINESS

Katie Newby -Adult Service Manager

Katie Newby, Adult Service Manager reported on her department. The adult service department at Elwood currently consists of Katie Newby, Jill Murray, Dennis Johnson

and Grace Saxton. They work well together and are very busy; at times it is hard to give patrons individual attention. New DVD shelving has been purchased which has made the AV section more user friendly. An adult summer reading program was held from July 13 to August 10, the theme was "Water Your Mind". There were one hundred and eighteen patrons who participated. Susan Crandall, romance author held a program at Elwood. In May Colleen Coble gave a program which seems to be the biggest success of the authors so far. On October 12 two local authors, Toni Cantrell and Violet Ryan will present their new science fiction/romance novel "Absentminded". Dennis Johnson a part time clerk has been hired to work full time. A thank you was extended to Katie for attending the meeting.

Leave Without Pay—Trisha Shuler

A motion was made by Kevin Sipe approving Trisha Shuler a leave without pay from October 14, 2010, with a return date of December 16, 2010. Mike Robertson made a second and the motion carried.

Part-time Temporary Employee

A motion was made by Kevin Sipe giving authority to hire a part-time temporary employee during the time Trish Shuler is on leave without pay. Leslie Rittenhouse made a second and the motion carried.

Public Library Internet Consortium

A commitment to join Indiana State Library Consortium was read by Secretary Mike Robertson. A motion was made by Kevin Sipe approving the commitment, a second was made by Leslie Rittenhouse and the motion carried.

DIRECTOR'S REPORT

Herschell Stunkard has resigned from his position with the library. His position will need to be replaced. Roby Plumbing came to check the toilet in the staff restroom. After taking it off the wall it was discovered the porcelain around the lip of the bowl was broken; they recommended the toilet be replaced. Ralph Maley evaluated the problem and decided he would try to epoxy the hole in the porcelain; this seems to have taken care of the problem. Ralph saved the library about \$500. Someone has used permanent marker and written graffiti on the benches on the patio and the transformer at Elwood. They will need to be painted; Ralph has paint chips for choice of color. The key to the men's public restroom has broken off in the lock. 1st Choice Locksmith was called to fix the problem and it was decided to leave the restrooms unlocked at the current time and if it becomes necessary to again start locking the doors we can check into getting new cores for the locks. The other suggestion was to install dead locks in the door above the existing locks. The gutters have been replaced at Summitville. At this time Moss Glass has not repaired the doors at Frankton and Summitville. ITSMARC, online cataloging has been installed. It is an improvement, especially with cutting the amount of original cataloging required. The reference section has experienced a major weeding; sixty percent of the reference material was over thirty years old. There is now a much smaller reference section which will make more room for other materials that are high in demand. Many of the former reference books are now available online. It has been discovered

drafts for the technology plan are due by October. The Director will be working with the new technology manager in drafting a technology plan. Pete from Chester Technologies will help with the training of the IT manager. A Legislation Forum will be held on September 14 with Larry DeBoer, Department of Agriculture Economics, Purdue University as speaker. Larry DeBoer will speak on Indiana's Constitutional Referendum on Tax Caps. The Indiana Library Federation opposes public question #1, which will be on the November 2, 2010 ballot. It opposes permanently placing caps on property taxes in the Indiana Constitution. Property taxes are presently capped by statute enacted by the Indiana legislature. Ways of informing the public way to vote no on November 2 were discussed. The Madison County Commissioners have hired Umbaugh & Associates to conduct a study on how circuit breakers affect local units of government.

With no objections the meeting was adjourned.

George J. Austin
Jessie Hattenhouse
W.E. P.

Mike Robertson
Mike Robertson, Secretary
Kevin Dipe
Bette Dalsell

Register Of Claims

North Madison County Public Library System

Report Date: From 8/10/2010 To 9/13/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	442	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,378.73	8/18/2010	P/R ENDING 8/14/10
			FICA	Payroll Deductions	\$1,117.41		
			Federal Taxes Withheld	Payroll Deductions	\$1,822.38		
			Medicare	Payroll Deductions	\$261.32		
				Total this claim =	\$4,579.84		
0	443	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	8/18/2010	P/R ENDING 8/14/10
				Total this claim =	\$105.00		
0	466	STAR FINANCIAL BANK	Operating Fund	Official Records	\$13.35	9/7/2010	DEPOSIT SLIPS
				Total this claim =	\$13.35		
0	441	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	8/18/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,890.56		
			Operating Fund	Salary of Assistants	\$1,065.35		
			Operating Fund	Wages of Janitor	\$1,430.20		
				Total this claim =	\$18,022.62		
0	455	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	9/1/2010	P/R ENDING 8/28/10
				Total this claim =	\$105.00		
0	454	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,333.46	9/1/2010	P/R ENDING 8/28/10
			FICA	Payroll Deductions	\$1,080.71		
			Federal Taxes Withheld	Payroll Deductions	\$1,741.70		
			Medicare	Payroll Deductions	\$252.75		
				Total this claim =	\$4,408.62		
0	453	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	9/1/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,842.97		
			Operating Fund	Salary of Assistants	\$637.00		
			Operating Fund	Wages of Janitor	\$1,314.30		
				Total this claim =	\$17,430.78		
26498	447	AT&T	Operating Fund	Telephone & Telegraph	\$174.73	8/18/2010	SERVICE FOR SUMMITVILLE
				Total this claim =	\$174.73		
26499	448	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	8/18/2010	As per attached invoices.
				Total this claim =	\$303.84		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26500	445	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$5,114.04 <u>\$623.76</u>	8/18/2010	HEALTH INSURANCE 9/1/10-10/1/10
					Total this claim =		
					\$5,737.80		
26501	449	COOK ELECTRIC, INC.	Operating Fund	Professional Services	<u>\$1,390.05</u>	8/18/2010	REPAIRS AT ELWOOD & FRANKTON
					Total this claim =		
					\$1,390.05		
26502	446	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,316.38 <u>\$592.74</u>	8/18/2010	PAYROLL DEDUCTIONS FOR AUGUST
					Total this claim =		
					\$1,909.12		
26503	450	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	<u>\$13.81</u>	8/18/2010	SERVICE FOR SUMMITVILLE
					Total this claim =		
					\$13.81		
26504	452	INDIANA-AMERICAN WATER C	Operating Fund Operating Fund	Water Waste Disposal Services	\$54.20 <u>\$10.50</u>	8/18/2010	SERVICE FOR SUMMITVILLE
					Total this claim =		
					\$64.70		
26505	444	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	<u>\$350.00</u>	8/18/2010	P/R ENDING 8/14/10
					Total this claim =		
					\$350.00		
26506	451	VECTREN ENERGY DELIVERY	Operating Fund	Gas	<u>\$17.00</u>	8/18/2010	SERVICE FOR ELWOOD
					Total this claim =		
					\$17.00		
26507	465	AT&T LONG DISTANCE	Operating Fund Operating Fund	Telephone & Telegraph Telephone & Telegraph	\$69.47 <u>\$8.25</u>	9/1/2010	SERVICE FOR ELWOOD & SUMMITVILLE
					Total this claim =		
					\$77.72		
26508	457	AUDIO VISUAL COMMUNICATI	Operating Fund	2009 Encumbrances	<u>\$1,025.00</u>	9/1/2010	ACCOUNTING COMPUTER
					Total this claim =		
					\$1,025.00		
26509	458	CITY OF ELWOOD UTILITIES	Operating Fund	Water	<u>\$221.30</u>	9/1/2010	SERVICE FOR ELWOOD
					Total this claim =		
					\$221.30		
26510	459	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	<u>\$106.95</u>	9/1/2010	LIFE INSURANCE 9/11/10-12/1/10
					Total this claim =		
					\$106.95		
26511	460	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$2,009.97 <u>\$479.36</u>	9/1/2010	SERVICE FOR ELWOOD & SUMMITVILLE
					Total this claim =		
					\$2,489.33		
26512	456	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	<u>\$350.00</u>	9/1/2010	P/R ENDING 8/28/10
					Total this claim =		
					\$350.00		
26513	461	REBECCA JOHNSON	Operating Fund	Traveling Expense	<u>\$66.80</u>	9/1/2010	MILEAGE
					Total this claim =		
					\$66.80		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26514	462	TOWN OF FRANKTON	Operating Fund	Electricity	\$516.41	9/1/2010	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$18.16		
				Total this claim =	\$548.57		
26515	463	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$22.76	9/1/2010	SERVICE FOR FRANKTON
				Total this claim =	\$22.76		
26516	464	VISA	Operating Fund	Official Records	\$7.14	9/1/2010	As per attached invoices.
			Operating Fund	Elwood Children's Programing	\$71.27		
				Total this claim =	\$78.41		
26517	467	1ST CHOICE LOCKSMITH	Operating Fund	Professional Services	\$65.00	9/13/2010	LOCK REPAIR - ELWOOD
				Total this claim =	\$65.00		
26518	468	AT&T	Operating Fund	Telephone & Telegraph	\$57.13	9/13/2010	SERVICE FOR ELWOOD
				Total this claim =	\$57.13		
26519	506	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,667.81	9/13/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$797.49		
			Operating Fund	Elwood YA	\$314.15		
			Operating Fund	Frankton	\$1,165.69		
			Operating Fund	Summitville	\$1,050.70		
				Total this claim =	\$4,995.84		
26520	469	BARBARA MCADAMS	Operating Fund	Elwood Children's Programing	\$13.33	9/13/2010	PETTY CASH REIMBURSEMENT
			Operating Fund	Frankton Programing	\$13.34		
			Operating Fund	Summitville Programing	\$13.33		
				Total this claim =	\$40.00		
26521	470	BARBARA SNIPES	Operating Fund	Travelling Expense	\$99.28	9/13/2010	MILEAGE
				Total this claim =	\$99.28		
26522	471	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$90.00	9/13/2010	QUARTERLY MAINTENANCE
			Operating Fund	Professional Services	\$90.00		
			Operating Fund	Professional Services	\$90.00		
				Total this claim =	\$270.00		
26523	472	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	\$411.32	9/13/2010	PAYROLL & ACCOUNTS PAYABLE CHECKS
				Total this claim =	\$411.32		
26524	473	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$10,586.00	9/13/2010	PACKAGE POLICY RENEWAL
				Total this claim =	\$10,586.00		

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26525	474	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	<u>\$87.77</u>	9/13/2010	As per attached invoices.
				Total this claim =	<u>\$87.77</u>		
26526	475	CHESTER INFORMATION TEC	Operating Fund	Professional Services	<u>\$800.00</u>	9/13/2010	SYSTEMS ENGINEER
				Total this claim =	<u>\$800.00</u>		
26527	476	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	<u>\$78.28</u>	9/13/2010	As per attached invoices.
				Total this claim =	<u>\$78.28</u>		
26528	477	DISCOUNT PAPER PRODUCT	Operating Fund	Operating Supplies	<u>\$102.88</u>	9/13/2010	As per attached invoices.
				Total this claim =	<u>\$102.88</u>		
26529	479	ECKSTEIN'S HOUSE OF TROP	Gift	Summitville Programing	<u>\$186.85</u>	9/13/2010	PLAQUES
				Total this claim =	<u>\$186.85</u>		
26530	478	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	<u>\$915.75</u>	9/13/2010	INTERENT ACCESS SERVICE
				Total this claim =	<u>\$915.75</u>		
26531	503	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	<u>\$63.60</u>	9/13/2010	BUDGET PUBLICATION
				Total this claim =	<u>\$63.60</u>		
26532	504	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	<u>\$130.00</u>	9/13/2010	REPROGRAM FIRE ALARM DIALER
				Total this claim =	<u>\$130.00</u>		
26533	480	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	<u>\$128.70</u>	9/13/2010	As per attached invoices.
				Total this claim =	<u>\$128.70</u>		
26534	481	FLOW-RITE	Rainy Day Fund	Professional Services	<u>\$1,655.00</u>	9/13/2010	INSTALL NEW GUTTERING AT SUMMITVILLE
				Total this claim =	<u>\$1,655.00</u>		
26535	492	FRIENDS OF PENDLETON LIB	Operating Fund	Elwood AV	<u>\$30.00</u>	9/13/2010	DVD SET
				Total this claim =	<u>\$30.00</u>		
26536	482	HARPER'S LAWN CARE	Operating Fund	Professional Services	<u>\$105.00</u>	9/13/2010	FRANKTON LAWN CARE
				Total this claim =	<u>\$105.00</u>		
26537	483	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	<u>\$242.70</u>	9/13/2010	As per attached invoices.
				Total this claim =	<u>\$242.70</u>		
26538	505	INDIANA LIBRARY FEDERATIO	Operating Fund	Professional Meetings	<u>\$60.00</u>	9/13/2010	2010 ILF LEGISLATIVE FORUM- JAMIE, DIANA
				Total this claim =	<u>\$60.00</u>		
26539	484	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	<u>\$65.07</u>	9/13/2010	BUDGET PUBLICATION-HERALD BULLETIN
				Total this claim =	<u>\$65.07</u>		

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26540	485	LANDMARK AUDIOBOOKS	Operating Fund	Summitville AV	\$384.00	9/13/2010	ANNUAL AUDIO LEASE
				Total this claim =	<u>\$384.00</u>		
26541	487	LIBRARICA LLC	Operating Fund	Technology Software	\$5,558.45	9/13/2010	CASSIE
				Total this claim =	<u>\$5,558.45</u>		
26542	486	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$154.00	9/13/2010	AUTOMATION SUPPORT
				Total this claim =	<u>\$154.00</u>		
26543	488	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$822.00	9/13/2010	HVAC REPIRS AND MAINTENANCE - ELWOOD
				Total this claim =	<u>\$822.00</u>		
26544	489	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$68.23	9/13/2010	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$7.79		
				Total this claim =	<u>\$76.02</u>		
26545	490	MIDWEST TAPE	Operating Fund	Frankton AV	\$593.69	9/13/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$1,511.29		
			Operating Fund	Summitville AV	\$594.70		
				Total this claim =	<u>\$2,699.68</u>		
26546	491	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$450.66	9/13/2010	ELWOOD SUPPLIES
				Total this claim =	<u>\$450.66</u>		
26547	493	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	9/13/2010	STAMPS - FRANKTON
				Total this claim =	<u>\$88.00</u>		
26548	495	PURCHASE POWER	Operating Fund	Postage & UPS	\$318.99	9/13/2010	POSTAGE FOR METER - ELWOOD
				Total this claim =	<u>\$318.99</u>		
26549	494	QUILL CORPORATION	Operating Fund	Office Supplies	\$306.00	9/13/2010	As per attached invoices.
			Operating Fund	Furniture & Equipment	\$127.99		
				Total this claim =	<u>\$433.99</u>		
26550	496	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$20.59	9/13/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$22.48		
				Total this claim =	<u>\$43.07</u>		
26551	497	RDJ SPECIALTIES, INC.	Gift	Frankton Programing	\$283.39	9/13/2010	As per attached invoices.
				Total this claim =	<u>\$283.39</u>		
26552	498	ROBYS PLUMBING & APPLIAN	Operating Fund	Professional Services	\$175.77	9/13/2010	REPAIRS AT ELWOOD
				Total this claim =	<u>\$175.77</u>		
26553	499	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	9/13/2010	As per attached invoices.
				Total this claim =	<u>\$83.70</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
26554	500	TOPS TRUE VALUE	Operating Fund	Bldg. Matl. And Supplies	\$49.99	9/13/2010	As per attached invoices.
			Operating Fund	Operating Supplies	\$43.97		
					Total this claim =		
					\$93.96		
26555	502	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$471.88	9/13/2010	COPIER USE & FAX TONER
					Total this claim =		
					\$471.88		
26556	501	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$13.98	9/13/2010	SERVICE FOR SUMMITVILLE
					Total this claim =		
					\$13.98		
					Total Amount of Claims		
							\$92,940.81

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, September 10, 2010

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 13 day of September, 2010.

<u>B. T. DeBell</u>	<u>Kevin Dixon</u>	_____
<u>April Bittenhouse</u>	<u>M. G. Roberts</u>	_____
<u>W. E. P.</u>		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

**COMMITMENT TO JOIN INDIANA STATE LIBRARY CONSORTIUM FOR
PUBLIC LIBRARY INTERNET ACCESS for
FUNDING YEAR 2011 - JULY 1, 2011 THROUGH JUNE 30, 2012**

WHEREAS, the board of the North Madison County Public Library has determined that it is beneficial to its operations to join the Indiana State Library Consortium for Public Library Internet Access; and

WHEREAS, the board recognizes that being part of the Indiana State Library Consortium for Public Library Internet Access requires following certain rules, including:

1. filtering all computers in order to receive the e-Rate discount on vendor invoices (If the library chooses not to filter, they can be in the consortium and not receive e-rate discount, but may be eligible for reimbursement from State Technology Grant Fund.);
2. ensuring that the total cost of non e-rate services is included in at least one fund budget;
3. assuming financial responsibility for non-eRate portion that may not be covered by the State Technology Grant Fund;
4. working with AdTec in the filing of all forms, except Form 470, with the Universal Service Administrative Company Schools & Libraries Division; and

WHEREAS, the board acknowledges that by joining the Indiana State Library Consortium for Public Library Internet Access it receives certain benefits and that by opting out of the consortium, or by failing to abide by the Consortium rules, the library will lose the benefits.

NOW THEREFORE BE IT RESOLVED that the library shall be a member of the Indiana State Library Consortium for Public Library Internet Access and, as a member, the library shall abide by the rules of the Indiana State Library Consortium for Public Library Internet Access.

DULY ADOPTED by the board of the North Madison County Public Library at a meeting held on the 13 day of September, 2010

NAY

AYE

Bette Dabell
Leslie Bitterhouse
Wayne E. Wilson
Kevin Dipe

Mike Robertson
(Attest by Secretary)

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Aug. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages						
Librarian/Director	47,065	45,000	42,550	27,820.67	65%	2,450
Salary of Assistants	511,356	508,670	422,000	261,862.86	62%	86,670
Wages of Janitor	36,761	36,761	35,690	23,611.79	66%	1,071
Employee Benefits						
Employee Benefits - Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	23,967.23	60%	7,000
Emp. Cont. PERF	38,000	38,000	34,000	16,559.11	49%	4,000
Emp. Cont. Group Ins.	81,000	81,000	65,000	42,770.12	66%	16,000
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	397,557.78	62%	117,191
2. Supplies						
Office Supplies	10,000	10,000	8,000	4,043.82	51%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	6,000	2,262.58	38%	2,500
Cleaning & Sanitation Supplies	3,500	3,500	3,000	1,942.90	65%	500
Fuel, Oil, and Lubricants	150	150	150	69.61	46%	-
Bldg. Matl. And Supplies	250	250	50	-	0%	200
Paint and Painting Supplies	250	250	50	-	0%	200
Repair Parts/Maintenance	1,000	1,000	50	-	0%	950
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	2,628.80	66%	-
Automation	12,000	12,000	12,000	12,191.00	102%	-
Official Record	1,000	1,000	500	13.35	3%	500
Total Supplies	41,400	41,400	34,000	23,152.06	68%	7,400
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	26,678.81	107%	5,000
Consulting Services	4,000	4,000	500	-	0%	3,500
Legal Services	2,000	2,000	1,000	-	0%	1,000
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	5,220.70	52%	16,260
Postage & UPS	3,700	3,700	3,000	1,429.21	48%	700
Traveling Expense	3,000	3,000	3,000	631.76	21%	-
Professional Meetings	1,000	1,000	1,000	431.70	43%	-
Elwood Children's Programming	3,500	3,500	2,940	1,774.50	60%	560
Elwood Adult Programming	1,400	1,400	1,176	960.29	82%	224
Frankton Programming	2,500	2,500	2,100	1,544.89	74%	400
Summitville Programming	1,400	1,400	1,176	653.27	56%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	295.00	10%	100
Advertising & Public Notices	600	600	600	526.75	88%	-

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Aug. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	4,090.00	27%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	4,713.52	47%	10,000
Electricity	32,000	32,000	30,000	16,728.81	56%	2,000
Water	4,000	4,000	4,000	2,755.78	69%	-
Waste Disposal Services	1,500	1,500	1,000	406.78	41%	500
Bldg. & Structure/Maint.	1,000	1,000	500	29.63	6%	500
Equipment/Maint.	4,000	4,000	1,722	97.32	6%	2,278
Equipment/Rental	3,500	3,500	3,000	1,442.40	48%	500
Dues	2,500	2,500	1,500	780.10	52%	1,000
Taxes	500	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-		
Total Other Services	186,960	171,960	124,164	73,887.57	60%	47,796
4. Capital Outlays						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	1,682.31	99%	2,300
Technology Equipment	16,000	16,000	13,440	1,090.98	8%	2,560
Elwood Adult	33,000	33,000	27,720	15,656.42	56%	5,280
Elwood Childrens	13,000	13,000	10,920	6,243.58	57%	2,080
Elwood YA	5,200	5,200	4,368	2,568.25	59%	832
Frankton	18,500	18,500	15,540	9,259.83	60%	2,960
Summitville	15,500	15,500	13,020	8,666.53	67%	2,480
Elwood Indiana Room	-	-	-	-		-
Elwood Period. & News.	4,500	4,500	3,700	539.65	15%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	298.95	17%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	383.66	24%	100
Elwood AV	16,900	16,900	16,900	7,823.73	46%	-
Frankton AV	10,400	10,400	10,400	6,265.24	60%	-
Hazelbaker AV	6,000	6,000	6,000	3,069.56	51%	-
Technology Software	5,500	5,500	4,620	2,093.54	45%	880
Total Capital Outlays	153,500	153,500	131,778	65,642.23	50%	21,722
2009 Encumbrances (10881)			10,881	9,854.00	91%	(10,881)
Operating Fund	1,145,092	1,125,341	942,113	570,093.64	61%	183,228

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NAY

AYE

_____ *Bette Dalgard*
 _____ *Leslie Rittenhouse*
 _____ *Wayne E. Wilson*
 _____ *Kevin Dipe*

Michelle Robertson
 (Attest by Secretary)

North Madison County Public Library System
Board of Trustees
Public Budget Hearing
September 13, 2010
5:00 pm
Director's Agenda

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	AUG 2009	AUG 2010	Amount of Change	% OF Change	YTD 2009	YTD 2010	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	2,918	3,331	413	14%	24,203	23,881	-322	-1%
JUVENILE	1,284	1,607	323	25%	13,117	13,606	489	4%
Y. A.	321	383	62	19%	2,349	2,714	365	16%
PERIOD.	560	700	140	25%	4,644	4,951	307	7%
AUDIO	179	175	-4	-2%	1,191	1,103	-88	-7%
VIDEO	4,779	5,180	401	8%	37,192	34,784	-2,408	-6%
TOTAL	10,041	11,376	1335	13%	82,696	81,039	-1,657	-2%
FRANKTON								
ADULT	1,162	1,054	-108	-9%	9,565	8,307	-1258	-13%
JUVENILE	753	509	-244	-32%	5,516	4,813	-703	-13%
Y. A.	138	147	9	7%	1,300	1,272	-28	-2%
PERIOD.	283	267	-16	-6%	2,277	2,243	-34	-1%
AUDIO	47	37	-10	-21%	408	269	-139	-34%
VIDEO	1,592	1,573	-19	-1%	13,119	11,400	-1719	-13%
TOTAL	3,975	3,587	-388	-10%	32,185	28,304	-3,881	-12%
HAZELBAKER								
ADULT	779	768	-11	-1%	6,567	6,197	-370	-6%
JUVENILE	364	300	-64	-18%	3,330	3,046	-284	-9%
Y. A.	43	96	53	123%	477	587	110	23%
PERIOD.	123	71	-52	-42%	1,126	834	-292	-26%
AUDIO	43	3	-40	-93%	261	208	-53	-20%
VIDEO	801	1,070	269	34%	6,891	6,988	97	1%
TOTAL	2,153	2,308	155	7%	18,652	17,860	-792	-4%
SYSTEM								
ADULT	4,859	5,153	294	6%	40,335	38,385	-1,950	-5%
JUVENILE	2,401	2,416	15	1%	21,963	21,465	-498	-2%
Y. A.	502	626	124	25%	4,126	4,573	447	11%
PERIOD.	966	1,038	72	7%	8,047	8,028	-19	0%
AUDIO	269	215	-54	-20%	1,860	1,580	-280	-15%
VIDEO	7,172	7,823	651	9%	57,202	53,172	-4,030	-7%
TOTAL	16,169	17,271	1102	7%	133,533	127,203	-6,330	-5%
ELWOOD FRANKTON HAZELBAKER								
TRAFFIC	11,229	2119	2024					
REF.	113	31	56					
ASSIST.	1464	306	201					
COMP./WIRE	2380/52	847/13	677/9					
PROG. A.	9/130	0/0	3/50					
J.	3/34	1/30	0/0					

TECH SERVICES PROCESSED 1,336 ITEMS.
Prepared by Jamie Scott

Call to Order
Call for Quorum
Presentation of Budget Estimates and Tax Levies for the 2008 Budget
Director states:

The following budget estimates and tax levies were advertised in the Elwood Call-Leader and the Anderson Herald-Bulletin on August 23rd and August 30th for the purpose of notifying taxpayers of North Madison County Public Library System, that officers of said library would conduct a public hearing at the library in Elwood on the 2011 budget at 5:00 p.m. on September 13, 2010.

Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objecting petition with the proper officers of the library within seven days after this hearing. That date would be September 20th, 2010. The objection petition must identify the provisions of the budget, tax rate, or tax levy that tax payers object to. If a petition is filed, the library board shall adopt with its budget a finding concerning the objections filed and testimony presented. Following this hearing, the Library Board of Trustees will hold a special meeting at the Elwood Public Library on October 25th, 2010 at 5:00 p.m. to adopt the following budget.

The Net Assessed Valuation is \$508, 455, 000 (508 Million, 455 Thousand dollars)

The Library Operating Fund Budget estimate is \$1,156,570 (One million, 156 thousand, and 570 dollars.)

The maximum estimate funds to be raised are \$686, 500 (six hundred 86 thousand, 500 dollars) with a current tax levy of \$666, 076 (six hundred 66 thousand, 76 dollars)

The Debt Service budget estimate is \$242,000 (2 hundred 42 thousand dollars)
The maximum estimated funds to be raised are \$ 190,714 (One hundred 90 thousand, 714 dollars) with a current tax levy of \$229,935 (two hundred 29 thousand nine hundred and 35 dollars.)

The Rainy Day Fund estimate is \$15,000 (15 thousand dollars).
There is no maximum estimated amount to be raised or any current tax levy.

The total maximum estimated funds to be raised are \$877, 214 (877 thousand, 214 dollars)

Mr. Davidson, it is now time to hear any public comment.

Public Comment
Adjourn



Indiana Library
Federation

**Indiana Library Federation's Position on the Public Question of
Placing Property Tax Caps in State's Constitution**

The ILF wishes to provide citizens with information to make educated decisions regarding their votes on November 2, 2010 as to permanently placing caps on property taxes in the Indiana Constitution.

- Libraries are funded by property taxes.
- Property taxes are presently capped by a statute enacted by the Indiana legislature.
- Putting property tax caps into the constitution is unnecessary.
- Property tax caps have already restricted funding which has reduced services for emergency services, libraries, schools, road and bridge repair, pools, parks and trails.
- Property tax caps restrict the amount of money available for schools, libraries, and other local services. Other taxes may need to be increased or local surcharges will need to be implemented to pay for these services.
- Public libraries in Indiana are restricted from raising additional operating revenue through other taxing means.
- Real property tax reform needs to encompass a fair relationship between the provision of core government services, property value and the taxpayer. Indiana citizens need the flexibility to adjust tax rates in response to services being reduced due to restrictions on funding. Flexibility is lost when the caps are in the constitution as opposed to statutory.
- ILF opposes Public Question #1, which will be on the November 2, 2010 ballot.

Indiana's Constitutional Referendum on Tax Caps, November 2010

Larry DeBoer
Department of Agricultural Economics
Purdue University

August 2010

For more information

DeBoer's Indiana Local Government Information Website:
www.agecon.purdue.edu/crd/Localgov

PROPERTY TAX REFORM, 2008-2010

- What happened in 2008?
 - Sales tax increase from 6% to 7%, on April 1.
 - Added homestead credits reduce homeowner taxes by about one-third.
 - Township trustees give up assessing duties to counties; most township assessor offices are eliminated, as of July 1.
 - Township assessors eliminated in 30 of 43 larger townships after voter referendum on November 4.
 - Capital projects become subject to referendum; as of June 2010 there have been 30 capital projects referenda; 11 have passed.
 - *General Assembly passed first resolution to amend the property tax caps into the Indiana Constitution.*

- What happened in 2009?
 - State took over school general fund and county welfare funds, eliminating those property tax levies.
 - State property tax replacement credits and most homestead credits were eliminated; small state homestead credit retained, to be phased out.
 - Homeowners received new 35% homestead deduction.
 - Tax caps begin phase in, at 1.5% of gross assessed value for homeowners, 2.5% for farm land and rental housing, and 3.5% for all other property; created local revenue losses.
 - *General Assembly did not hold a second vote on amending the tax caps into the Indiana Constitution.*

- What's happening in 2010?
 - Tax caps tighten to permanent levels, at 1% of gross assessed value for homeowners, 2% for farm land and rental housing, and 3% for all other property; this creates greater tax savings and greater local revenue losses.
 - State homestead credits continue to phase out.
 - *General Assembly passed the second resolution to amend the tax caps into the Indiana Constitution; Voters will see a referendum on November 2, 2010.*

HEA 1086 (2010); Public Law 113: SECTION 185. [EFFECTIVE UPON PASSAGE]

(a) If the amendment to Article 10, Section 1 of the Constitution of the State of Indiana agreed to by the One Hundred Fifteenth General Assembly (P.L.147-2008) is agreed to by the One Hundred Sixteenth General Assembly, the amendment shall be submitted to the electors of the state at the 2010 general election in the manner provided for the submission of constitutional amendments under IC 3.

(b) Under Article 16, Section 1 of the Constitution of the State of Indiana, which requires the general assembly to submit constitutional amendments to the electors at the next general election after the general assembly agrees to the amendment referred to it by the last previously elected general assembly, and in accordance with IC 3-10-3, the general assembly prescribes the form in which the public question concerning the ratification of this state constitutional amendment must appear on the 2010 general election ballot as follows:

"PUBLIC QUESTION #1

SHALL PROPERTY TAXES BE LIMITED FOR ALL CLASSES OF PROPERTY by amending the Constitution of the State of Indiana to do the following:

(1) Limit a taxpayer's annual property tax bill to the following percentages of gross assessed value:

(A) 1% for an owner-occupied primary residence (homestead);

(B) 2% for residential property, other than an owner-occupied primary residence, including apartments;

(C) 2% for agricultural land;

(D) 3% for other real property; and

(E) 3% for personal property.

The above percentages exclude any property taxes imposed after being approved by the voters in a referendum.

(2) Specify that the General Assembly may grant a property tax exemption in the form of a deduction or credit and exempt a mobile home used as a primary residence to the same extent as real property?"

SENATE JOINT
RESOLUTION No. 1, 2010

A JOINT RESOLUTION proposing an amendment to Article 10, Section 1 of the Constitution of the State of Indiana concerning taxation.

Be it resolved by the General Assembly of the State of Indiana:

SOURCE: (10)SJ0001.2.1. → SECTION 1. The following proposed amendment to the Constitution of the State of Indiana, which was agreed to by the One Hundred Fifteenth General Assembly of the State of Indiana and referred to this General Assembly for reconsideration and agreement, is agreed to by this the One Hundred Sixteenth General Assembly of the State of Indiana.

SOURCE: CON 10; (10)SJ0001.2.2. → SECTION 2. ARTICLE 10, SECTION 1 OF THE CONSTITUTION OF THE STATE OF INDIANA IS AMENDED TO READ AS FOLLOWS: Section 1.
(a) Subject to this section, the General Assembly shall provide, by law, for a uniform and equal rate of property assessment and taxation and shall prescribe regulations to secure a just valuation for taxation of all property, both real and personal.

(b) A provision of this section permitting the General Assembly to exempt property from taxation also permits the General Assembly to exercise its legislative power to enact property tax deductions and credits for the property. The General Assembly may impose reasonable filing requirements for an exemption, deduction, or credit.

(c) The General Assembly may exempt from property taxation any property in any of the following classes:

- (1) Property being used for municipal, educational, literary, scientific, religious, or charitable purposes.
 - (2) Tangible personal property other than property being held as an investment.
 - (3) Intangible personal property.
 - (4) Tangible real property, including curtilage, used as a principal place of residence by an:
 - (A) owner of the property;
 - (B) individual who is buying the tangible real property under a contract; or
 - (C) individual who has a beneficial interest in the owner of the tangible real property.
- (d) The General Assembly may exempt any motor vehicles, mobile homes (not otherwise exempt under this section), airplanes, boats, trailers, or similar property, provided that an excise tax in lieu of the property tax is substituted therefor.

(e) This subsection applies to property taxes first due and payable in 2012 and thereafter. The following definitions apply to subsection (f):

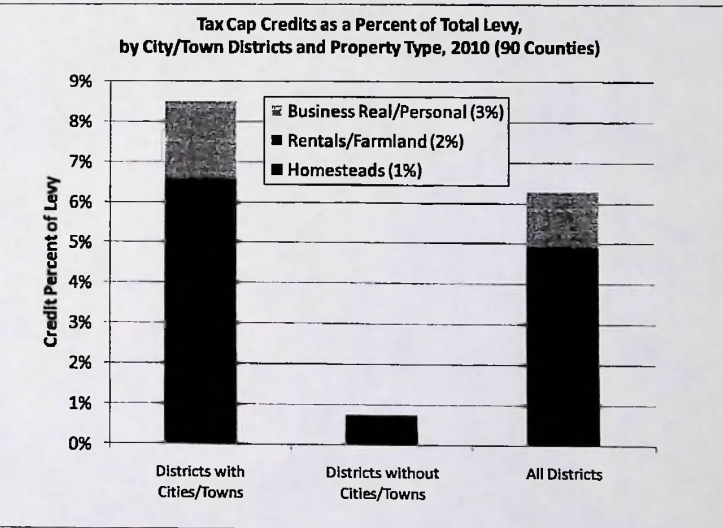
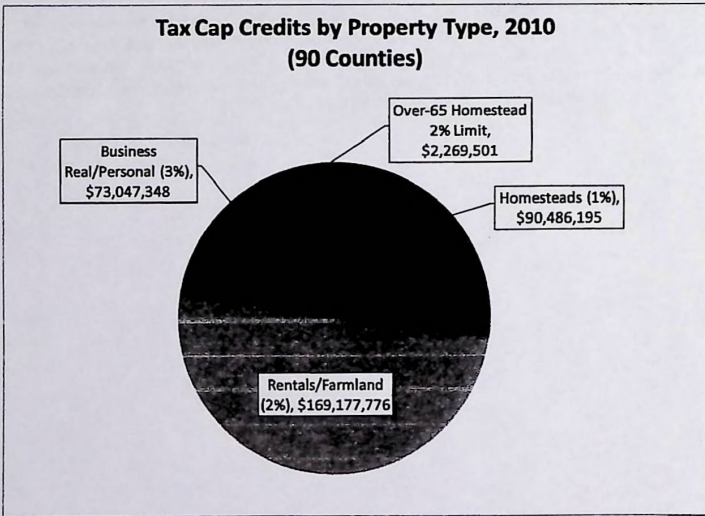
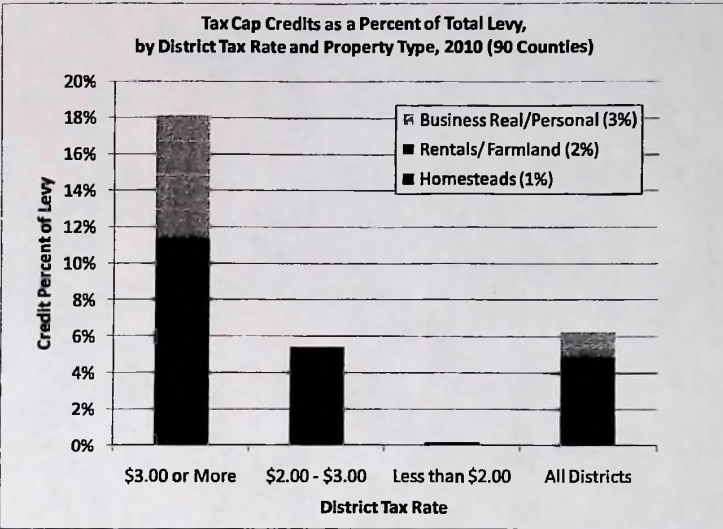
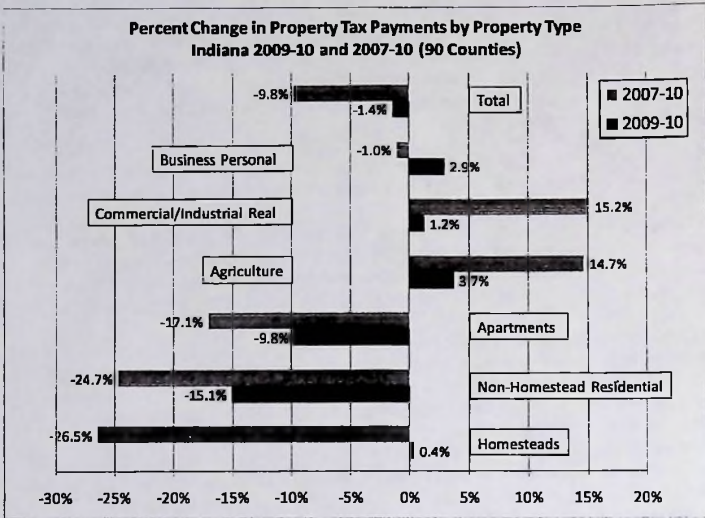
- (1) "Other residential property" means tangible property (other than tangible property described in subsection (c)(4)) that is used for residential purposes.
- (2) "Agricultural land" means land devoted to agricultural use.
- (3) "Other real property" means real property that is not tangible property described in subsection (c)(4), is not other residential property, and is not agricultural land.

(f) This subsection applies to property taxes first due and payable in 2012 and thereafter. The General Assembly shall, by law, limit a taxpayer's property tax liability as follows:

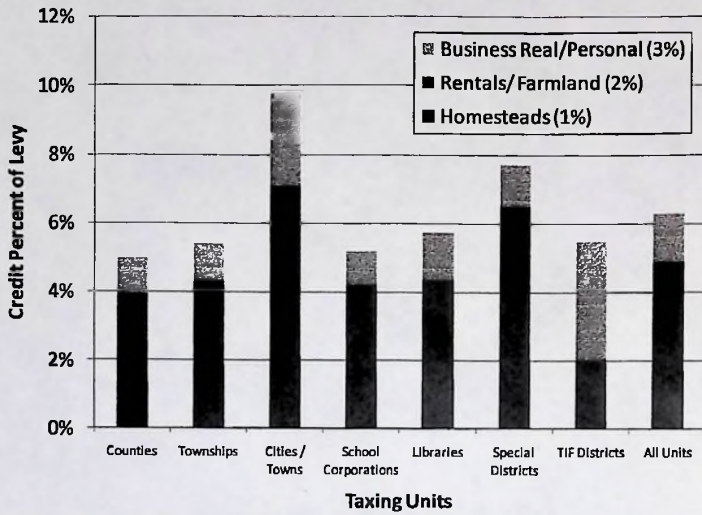
- (1) A taxpayer's property tax liability on tangible property described in subsection (c)(4) may not exceed one percent (1%) of the gross assessed value of the property that is the basis for the determination of property taxes.
- (2) A taxpayer's property tax liability on other residential property may not exceed two percent (2%) of the gross assessed value of the property that is the basis for the determination of property taxes.
- (3) A taxpayer's property tax liability on agricultural land may not exceed two percent (2%) of the gross assessed value of the land that is the basis for the determination of property taxes.
- (4) A taxpayer's property tax liability on other real property may not exceed three percent (3%) of the gross assessed value of the property that is the basis for the determination of property taxes.
- (5) A taxpayer's property tax liability on personal property (other than personal property that is tangible property described in subsection (c)(4) or personal property that is other residential property) within a particular taxing district may not exceed three percent (3%) of the gross assessed value of the taxpayer's personal property that is the basis for the determination of property taxes within the taxing district.

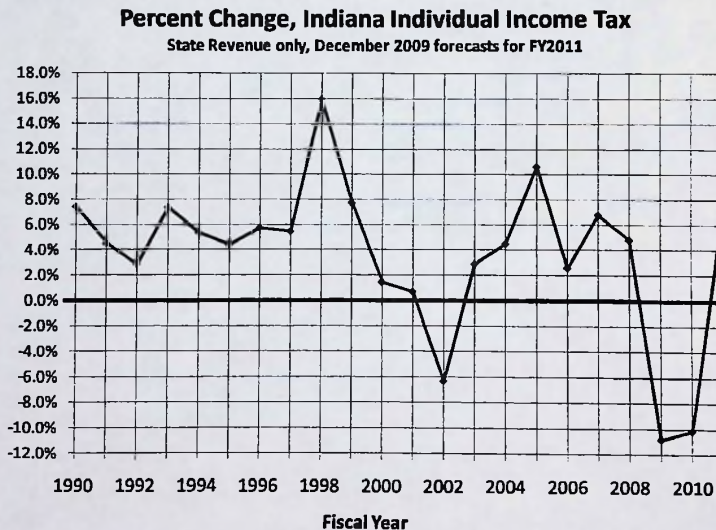
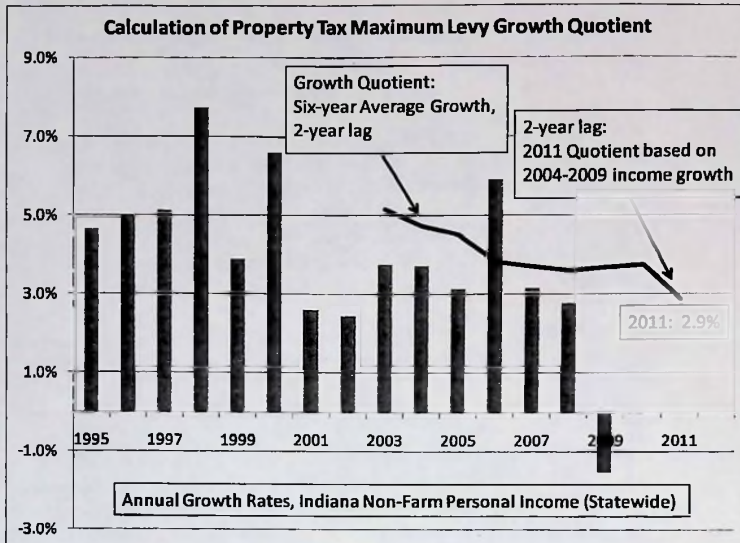
(g) This subsection applies to property taxes first due and payable in 2012 and thereafter. Property taxes imposed after being approved by the voters in a referendum shall not be considered for purposes of calculating the limits to property tax liability under subsection (f).

(h) As used in this subsection, "eligible county" means only a county for which the General Assembly determines in 2008 that limits to property tax liability as described in subsection (f) are expected to reduce in 2010 the aggregate property tax revenue that would otherwise be collected by all units of local government and school corporations in the county by at least twenty percent (20%). The General Assembly may, by law, provide that property taxes imposed in an eligible county to pay debt service or make lease payments for bonds or leases issued or entered into before July 1, 2008, shall not be considered for purposes of calculating the limits to property tax liability under subsection (f). Such a law may not apply after December 31, 2019.



**Tax Cap Credits as a Percent of Total Levy,
by Unit Type and Property Type, 2010 (90 Counties)**





Some Observations about the November 2010 Tax Cap Constitutional Referendum

- The amendment will not provide additional property tax relief, since the provisions of the amendment are already in law, and are already restricting property tax bills.
 - The amendment will prevent Constitutional challenges to the differential caps (1% / 2% / 3% for different property types) based on the “uniform and equal rate of property assessment and taxation” phrase in Article 10, Section 1.
 - It will prevent future adjustments in property tax relief from raising property tax bills above the caps (e.g., a reduction in the homestead deductions can only raise homeowners taxes to 1% of gross assessed value).
- The amendment will make permanent the reduction in property tax revenues received by local governments. Here are three possible consequences:
 - Local governments will need to become more efficient, in order to deliver services at lower cost.
 - Voters who think that government can/should become more efficient, and think that revenue reductions will force efficiencies, will vote yes; those who think that few efficiencies are available, or don't like the means used to attain efficiencies (e.g. layoffs, consolidation) will vote no.
 - Indiana residents will have to accept a lower level of services, if there is not enough revenue to continue to deliver the services provided in the past.
 - Voters who think that Indiana local government is too big, and provides services that are not demanded by residents, will vote yes; those who value the services that are likely to be cut, or think more should be provided, will vote no.
 - Other revenue sources may be used, such as local income taxes and charges/fees.
 - Voters who dislike property taxes and favor other sources of revenue to support local government, will vote yes; those who prefer property taxes as a means to support local government will vote no.

Agenda

October 11, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Working Budget for 2010
 - 2. Timeline for 2011 Budget Approval
 - 3. Long Range Plans
- New Business
 - 1. Barb McAdams – Frankton Branch Manager
 - 2. Entrance Doors at Hazelbaker Library
- Director's Report
- Public Comment
- Adjournment

***** -COMM. JOURNAL- ***** DATE OCT-07-2010 ***** TIME 14:11 *****

MODE = MEMORY TRANSMISSION START=OCT-07 14:11 END=OCT-07 14:11

FILE NO.=035

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:15

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

October 11, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

- Call to Order
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- Public Comment
- Adjournment

*Please publish
Friday or Saturday
and again on
Monday.
Thank you*

*Please publish
Friday or Saturday
and again on
Monday.
Thank you*

MODE = MEMORY TRANSMISSION START=OCT-07 14:09 END=OCT-07 14:10

FILE NO. =034

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:45

-ELWOOD LIBRARY -

-17655520955 - ***** 17655525001- *****

Agenda

October 11, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 1. Working Budget for 2010
 2. Timeline for 2011 Budget Approval
 3. Long Range Plans
- New Business
 1. Barb McAdams - Frankton Branch Manager
 2. Entrance Doors at Hazelbaker Library
- Director's Report
- Public Comment
- Adjournment

*Please publish
Friday or Saturday
and again on
Monday.
Thank you*

MODE = MEMORY TRANSMISSION START=OCT-07 14:12 END=OCT-07 14:13

FILE NO. =036

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:33

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

October 11, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 1. Working Budget for 2010
 2. Timeline for 2011 Budget Approval
 3. Long Range Plans
- New Business
 1. Barb McAdams - Frankton Branch Manager
 2. Entrance Doors at Hazelbaker Library
- Director's Report
- Public Comment
- Adjournment

MODE - MEMORY TRANSMISSION START-OCT-07 14:13 END-OCT-07 14:14

FILE NO. =037

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:34

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

October 11, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2010
2. Timeline for 2011 Budget Approval
3. Long Range Plans

New Business

1. Barb McAdams – Frankton Branch Manager
2. Entrance Doors at Hazelbaker Library

Director's Report

Public Comment

Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular Meeting
October 11, 2010
5:00pm
Frankton Community Library

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on October 11, 2010 at 5:00pm in the meeting room of the Frankton Community Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Mike Robertson, Kevin Sipe, Bette Dalzell, Beverly Austin and Leslie Rittenhouse. Also in attendance were Director Jamie Scott, Frankton Branch Manager Barbara McAdams and Administrative Assistant Diana Shepard.

MINUTES

Minutes from the 2011 Budget Hearing and the September 13, 2010 regular meeting were approved after a motion was made by Beverly Austin and seconded by Mike Robertson.

CLAIMS REGISTER & CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

Two items were added to the agenda; Thanksgiving Eve Holiday and October In-Service

OLD BUSINESS

Working Budget for 2010

As of September 30, 2010 seventy two percent of the working budget has been spent; which is pretty close to what should have been spent at that time. There are a few appropriations that have exceeded the advertised amount.

Timeline for 2011 Budget Approval

A quorum is required on October 25, 2010, at the Elwood Public Library, to adopt the 2011 budget.

Long Range Plans

A motion was made by Kevin Sipe to table discussion of the long range plans until a later date. Mike Robertson made a second and the motion carried.

NEW BUSINESS

Barbara McAdams—Frankton Branch Manager

A writing contest sponsored by Shelly Davis, a children's author, was held. Each participant had a template, they wrote a story and drew pictures and then Ms Davis had them published. They are currently on the shelf at Frankton and can be checked out. A

reception was held for the participants, Ms Davis was in attendance, punch and cookies were served; there were several people in attendance. The participants were really excited about this project and the books are really fun. Flu shots will be given at Frankton by Community Health Services on October 18, the cost will be \$30. Later the Madison County Health Department will be giving flu shots at the library. Fall programs are underway; the ladies book club has two new members this year. Story time has started. Barbara was thanked for attending and reporting at the meeting.

Thanksgiving Eve Holiday

Beverly Austin made a motion to adjust the close at noon Thanksgiving holiday to the following: Scheduled Elwood employees will work from 9:00 am to 1:00pm. The Elwood library will be open from 10:00 am to 1:00pm. Scheduled Frankton and Hazelbaker employees will work from 11:00 am to 3:00 pm. The Frankton and Hazelbaker libraries will be open from 12:00 pm to 3:00 pm. Bette Dalzell made a second and the motion carried. Full-time employees will receive four paid holiday hours and part-time employees will receive two paid holiday hours.

October In-Service

Mike Robertson made a motion to postpone, until a later date, a staff in-service that was scheduled to be held on October 22, 2010. Leslie Rittenhouse made a second and the motion carried.

Entrance Doors at Hazelbaker Library

Entrance doors were delivered at the Hazelbaker library on Wednesday, October 6, 2010 by Moss Glass. After inspection it was determined that the doors were unsatisfactory and could not be installed. They were all glass with silver fixtures; they would not match the other doors which are not all glass and have gold fixtures. Moss Glass said they would have to submit a new quote and to expect that it would be considerably higher. The new quote was not received in time to bring to the meeting. A quote from Crystal Glass may be resubmitted according to the new quote from Moss Glass.

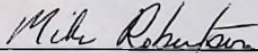
DIRECTORS REPORT

Clint Trice has been hired as the Information Technology Manager. He has been working as a part-time IT assistant at the Tipton County Public Library. He has A+ and Network + Certification; he has received a bachelor's degree from Indiana University and an Associate's degree from Ivy Tech. He started out working part-time for us and part-time time for Tipton Library. He started full-time at Elwood on October 11. He was very highly recommended by Scott Woodsides, his immediate supervisor at Tipton. We are very impressed by the work that he has done so far and believe with his expertise he will save the library money. He is currently exploring the possibility of installing N-computing at Elwood which would have the capability of using one server to serve several work stations. The workstations would only need to have a keyboard, a monitor and a mouse. The plan is to start in the lab at Elwood; it should help in electrical savings and heat in the lab. Alicia Rains has been hired as a part-time clerk at Elwood to replace Herschell Stunkard. She worked for several years as a manager at Jim Dandy; she has

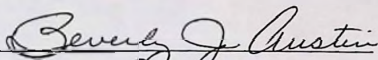
taken several college courses at Indiana Business College. Cintas has been hired to clean the carpets in the Adult and Juvenile areas at Elwood. If their work is satisfactory, it is anticipated to have the carpets cleaned at Summitville. Non-binding reviews of 2011 budgets have been received from the Madison County Council. It was noted on the review that the library's proposed 2011 budget is .64% under the state growth quotient and .04% under the county's growth quotient. It was noted on the report that the library's proposed budget should be revisited because of 2011 property tax caps and the reduction in COIT income. According to a report there is an anticipated reduction in COIT in the amount \$38,475. In anticipation of reduction of funding the library has been using a working budget rather than the publicized budget for its expenditures.

Public comment was sought, there was none forthcoming.

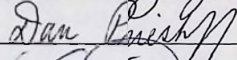
With no objections, the meeting was adjourned.



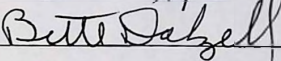
Mike Robertson, Secretary



Beverly J. Austin



Dan Briskin



Bette Dalzell



Leslie Rittenhouse

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Special Meeting
October 25, 2010
5:00pm

CALL TO ORDER

President Wayne Davidson called a special meeting of the North Madison County Public Library Board of Trustees to order on October 25, 2010 at 5:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Mike Robertson, Beverly Austin, Bette Dalzell, and Leslie Rittenhouse. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

OLD BUSINESS

Entrance Doors at Hazelbaker Library

Beverly Austin made a motion to approve a new quote from Moss Glass in the amount of \$3,500 to replace the entrance doors at the Hazelbaker Library. Mike Robertson made a second and the motion carried. The doors will be replaced with a wide stile white aluminum door with safety glass and internal grids. It will have aluminum finish hardware; the brass finish hardware would cost an addition \$1,800, which was decided would not be necessary.

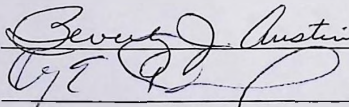
NEW BUSINESS

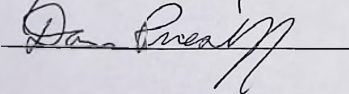
Adopt 2011 Budget

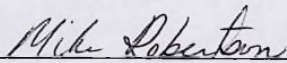
The 2011 budget was read and a motion was made by Mike Robertson to adopt the following budgets: Library Operating Fund in the amount of \$1,156,570; Debt Service Fund in the amount of \$242,000; and Rainy Day Fund in the amount of \$15,000. Beverly Austin made a second and the motion carried.

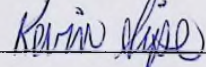
Public comment was sought, none was forthcoming.

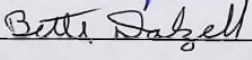
With no objections the meeting was adjourned.







Mike Robertson, Secretary




Register Of Claims

North Madison County Public Library System

Report Date: From 9/14/2010 To 10/11/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	518	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	9/29/2010	P/R ENDING 9/25/10
					Total this claim =		\$105.00
0	508	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,293.71	9/15/2010	P/R ENDING 9/11/10
				FICA	Payroll Deductions		\$1,048.49
				Federal Taxes Withheld	Payroll Deductions		\$1,720.71
				Medicare	Payroll Deductions		\$245.22
					Total this claim =		\$4,308.13
0	509	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	9/15/2010	As per attached invoices.
					Total this claim =		\$105.00
0	515	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	9/29/2010	PAYROLL
				Operating Fund	Salary of Assistants		\$13,499.08
				Operating Fund	Wages of Janitor		\$1,418.00
					Total this claim =		\$16,553.59
0	516	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,266.36	9/29/2010	P/R ENDING 9/25/10
				FICA	Payroll Deductions		\$1,026.33
				Federal Taxes Withheld	Payroll Deductions		\$1,694.06
				Medicare	Payroll Deductions		\$240.03
					Total this claim =		\$4,226.78
0	507	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	9/15/2010	PAYROLL
				Operating Fund	Salary of Assistants		\$13,911.27
				Operating Fund	Wages of Janitor		\$1,363.10
					Total this claim =		\$16,910.88
26557	511	AT&T	Operating Fund	Telephone & Telegraph	\$85.16	9/15/2010	SERVICE FOR SUMMITVILLE
					Total this claim =		\$85.16
26558	510	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	9/15/2010	P/R ENDING 9/11/10
					Total this claim =		\$350.00
26559	512	POSTMASTER - SUMMITVILL	Operating Fund	Equipment/Rental	\$100.00	9/15/2010	POSTAL BOX FEE
					Total this claim =		\$100.00
26560	513	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$198.37	9/15/2010	As per attached invoices.
					Total this claim =		\$198.37

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26561	514	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$17.00	9/15/2010	SERVICE FOR ELWOOD
					Total this claim =		
					\$17.00		
26562	522	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$61.57	9/29/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$8.63		
					Total this claim =		
					\$70.20		
26563	523	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	9/29/2010	SERVICE FOR ELWOOD
					Total this claim =		
					\$221.30		
26564	519	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$4,941.76	9/29/2010	HEALTH INSURANCE 10/1/10-11/01/10
			Insurance	Payroll Deductions	\$821.57		
					Total this claim =		
					\$5,763.33		
26565	517	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,889.20	9/29/2010	PAYROLL DEDUCTIONS FOR SEPTEMBER
			County Taxes Withheld	Payroll Deductions	\$858.98		
					Total this claim =		
					\$2,748.18		
26566	524	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,851.38	9/29/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$387.37		
					Total this claim =		
					\$2,238.75		
26567	525	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$55.59	9/29/2010	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$10.50		
					Total this claim =		
					\$66.09		
26568	530	KATIE NEWBY	Operating Fund	Traveling Expense	\$41.58	9/29/2010	MILEAGE
					Total this claim =		
					\$41.58		
26569	520	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	9/29/2010	P/R ENDING 9/25/10
					Total this claim =		
					\$350.00		
26570	526	PITNEY BOWES	Operating Fund	Equipment/Rental	\$129.00	9/29/2010	POSTAGE METER LEASE
					Total this claim =		
					\$129.00		
26571	521	PUBLIC EMP. RETIREMENT FU	PERF	Payroll Deductions	\$3,732.36	9/29/2010	3RD QUARTER PAYROLL DEDUCTIONS AND EMPLOYER CONTRIBUTIONS FOR PERF
			Operating Fund	Emp Cont PERF	\$8,060.41		
					Total this claim =		
					\$11,792.77		
26572	527	TOWN OF FRANKTON	Operating Fund	Electricity	\$470.85	9/29/2010	SERVICE FOR FRANKTON
			Operating Fund	Water	\$38.42		
			Operating Fund	Waste Disposal Services	\$62.58		
					Total this claim =		
					\$571.85		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26573	528	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$22.58	9/29/2010	SERVICE FOR FRANKTON
					Total this claim =		
					\$22.58		
26574	529	VISA	Operating Fund	Elwood Children's Programing	\$198.89	9/29/2010	As per attached invoices.
					Total this claim =		
					\$198.89		
26575	531	VAN AUSDALL & FARRAR	Operating Fund	Professional Services	\$325.00	9/29/2010	RENEWAL MAINTENANCE CONTRACT PANAFAX
					Total this claim =		
					\$325.00		
26576	532	AT&T	Operating Fund	Telephone & Telegraph	\$59.71	10/11/2010	SERVICE FOR ELWOOD
					Total this claim =		
					\$59.71		
26577	545	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,790.57	10/11/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$876.65		
			Operating Fund	Elwood YA	\$379.84		
			Operating Fund	Frankton	\$1,320.17		
			Operating Fund	Summitville	\$1,107.70		
			Gift	Frankton	\$150.00		
			Operating Fund	Title Source	\$2,400.00		
					Total this claim =		
					\$8,024.93		
26578	533	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$366.00	10/11/2010	MONOLTA COPIER LEASE
					Total this claim =		
					\$366.00		
26579	552	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	\$44.36	10/11/2010	INCOME TAX FORMS
					Total this claim =		
					\$44.36		
26580	534	CHESTER INFORMATION TEC	Operating Fund	Technology Equipment	\$381.00	10/11/2010	HP MAINTENANCE KIT & UPS
					Total this claim =		
					\$381.00		
26581	535	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$156.56	10/11/2010	As per attached invoices.
					Total this claim =		
					\$156.56		
26582	537	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	\$915.75	10/11/2010	INTERNET ACCESS
					Total this claim =		
					\$915.75		
26583	536	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	10/11/2010	QUARTERLY SPRINKLER INSPECTION
					Total this claim =		
					\$250.00		
26584	538	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$41.22	10/11/2010	As per attached invoices.
					Total this claim =		
					\$41.22		
26585	539	H.W.WILSON COMPANY	Operating Fund	Elwood Childrens	\$225.00	10/11/2010	CHILDREN'S CORE COLLECTION 20TH EDITION
					Total this claim =		
					\$225.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26586	544	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$140.00	10/11/2010	LAWN CARE - FRANKTON
				Total this claim =	\$140.00		
26587	540	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$230.74	10/11/2010	As per attached invoices.
				Total this claim =	\$230.74		
26588	541	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$225.00	10/11/2010	CITIZEN PRINTER SUPPORT
				Total this claim =	\$225.00		
26589	542	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$233.40	10/11/2010	As per attached invoices.
			Operating Fund	Operating Supplies	\$22.90		
				Total this claim =	\$256.30		
26590	543	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$52.54	10/11/2010	As per attached invoices.
			Operating Fund	Summitville Programing	\$79.53		
				Total this claim =	\$132.07		
26591	553	MIDWEST TAPE	Operating Fund	Frankton AV	\$102.95	10/11/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$1,123.48		
			Operating Fund	Summitville AV	\$482.77		
				Total this claim =	\$1,709.20		
26592	546	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$30.63	10/11/2010	As per attached invoices.
			Operating Fund	Summitville Programing	\$159.97		
				Total this claim =	\$190.60		
26593	547	QUILL CORPORATION	Operating Fund	Office Supplies	\$374.25	10/11/2010	As per attached invoices.
			Operating Fund	Furniture & Equipment	\$199.99		
				Total this claim =	\$574.24		
26594	548	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$27.78	10/11/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$20.11		
				Total this claim =	\$47.89		
26595	549	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$45.79	10/11/2010	As per attached invoices.
				Total this claim =	\$45.79		
26596	550	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$106.47	10/11/2010	MAINTENANCE CONTRACT
				Total this claim =	\$106.47		
26597	551	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$13.92	10/11/2010	SERVICE FOR SUMMITVILLE
				Total this claim =	\$13.92		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
----------------	--------------	------------------	------	---------	--------	------	-------------

Total Amount of Claims \$81,636.18

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, October 08, 2010

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 13 day of October, 2010.

<u><i>Caroline J. Austin</i></u>	<u><i>Michael Robertson</i></u>
<u><i>Donna Robertson</i></u>	<u><i>Kevin [unclear]</i></u>
<u><i>Wayne E. Schuler</i></u>	<u><i>Betty Dalzell</i></u>

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	SEP	SEP	Amount of	% OF	YTD	YTD	Amount of	YTD % OF
	2009	2010	Change	Change	2009	2010	Change	Change
ELWOOD								
ADULT	2,778	3,074	296	11%	26,981	26,955	-26	0%
JUVENILE	1,804	1,633	-171	-9%	14,921	15,239	318	2%
Y. A.	326	332	6	2%	2,675	3,046	371	14%
PERIOD.	648	619	-29	-4%	5,292	5,570	278	5%
AUDIO	124	114	-10	-8%	1,315	1,217	-98	-7%
VIDEO	4,376	4,968	592	14%	41,568	39,752	-1,816	-4%
TOTAL	10,056	10,740	684	7%	92,752	91,779	-973	-1%
FRANKTON								
ADULT	1,169	988	-181	-15%	10,734	9,305	-1,429	-13%
JUVENILE	657	495	-162	-25%	6,173	5,308	-865	-14%
Y. A.	131	121	-10	-8%	1,431	1,393	-38	-3%
PERIOD.	265	250	-15	-6%	2,542	2,493	-49	-2%
AUDIO	53	38	-15	-28%	461	307	-154	-33%
VIDEO	1,442	1,488	46	3%	14,561	12,888	-1,673	-11%
TOTAL	3,717	3,380	-337	-9%	35,902	31,694	-4,208	-12%
HAZELBAKER								
ADULT	791	671	-120	-15%	7,358	6,868	-490	-7%
JUVENILE	408	403	-5	-1%	3,738	3,449	-289	-8%
Y. A.	70	31	-39	-56%	547	618	71	13%
PERIOD.	125	78	-47	-38%	1,251	912	-339	-27%
AUDIO	27	17	-10	-37%	288	225	-63	-22%
VIDEO	691	1,045	354	51%	7,582	8,033	451	6%
TOTAL	2,112	2,245	133	6%	20,764	20,105	-659	-3%
SYSTEM								
ADULT	4,738	4,733	-5	0%	45,073	43,128	-1,945	-4%
JUVENILE	2,869	2,531	-338	-12%	24,832	23,996	-836	-3%
Y. A.	527	484	-43	-8%	4,653	5,057	404	9%
PERIOD.	1,038	947	-91	-9%	9,085	8,975	-110	-1%
AUDIO	204	169	-35	-17%	2,064	1,749	-315	-15%
VIDEO	6,509	7,501	992	15%	63,711	60,673	-3,038	-5%
TOTAL	15,885	16,365	480	3%	149,418	143,578	-5,840	-4%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	8985	1915	1875
REF.	109	27	57
ASSIST.	1283	271	222
COMP./WIRE	2040/45	511/17	776/12
PROG. A.	9/13	0	3/44
J.	20/182	0	7/34

TECH SERVICES PROCESSED 1,259 ITEMS.

Prepared by Jamie Scott

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Aug. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages						
Librarian/Director	47,065	45,000	42,550	32,730.20	77%	2,450
Salary of Assistants	511,356	508,670	422,000	303,753.18	72%	86,670
Wages of Janitor	36,761	36,761	35,690	27,707.19	78%	1,071
Employee Benefits						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	27,860.76	70%	7,000
Emp. Cont. PERF	38,000	38,000	34,000	24,619.52	72%	4,000
Emp. Cont. Group Ins.	81,000	81,000	65,000	47,818.83	74%	16,000
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	465,455.68	73%	117,191
2. Supplies						
Office Supplies	10,000	10,000	8,000	4,864.77	61%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	6,000	2,739.90	46%	2,500
Cleaning & Sanitation Supplies	3,500	3,500	3,000	2,348.25	78%	500
Fuel, Oil, and Lubricants	150	150	150	69.61	46%	-
Bldg. Matl. And Supplies	250	250	50	49.99	100%	200
Paint and Painting Supplies	250	250	50	-	0%	200
Repair Parts/Maintenance	1,000	1,000	50	-	0%	950
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	2,628.80	66%	-
Automation	12,000	12,000	12,000	12,345.00	103%	-
Official Record	1,000	1,000	500	445.16	89%	500
Total Supplies	41,400	41,400	34,000	25,491.48	75%	7,400
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	29,371.58	117%	5,000
Consulting Services	4,000	4,000	500	-	0%	3,500
Legal Services	2,000	2,000	1,000	-	0%	1,000
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	5,510.91	55%	16,260
Postage & UPS	3,700	3,700	3,000	1,836.20	61%	700
Traveling Expense	3,000	3,000	3,000	839.42	28%	-
Professional Meetings	1,000	1,000	1,000	491.70	49%	-
Elwood Children's Programming	3,500	3,500	2,940	2,576.88	88%	560
Elwood Adult Programming	1,400	1,400	1,176	968.08	82%	224
Frankton Programming	2,500	2,500	2,100	1,558.23	74%	400
Summitville Programming	1,400	1,400	1,176	666.60	57%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	295.00	10%	100
Advertising & Public Notices	600	600	600	655.42	109%	-

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Aug. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	14,676.00	98%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	4,789.84	48%	10,000
Electricity	32,000	32,000	30,000	22,444.15	75%	2,000
Water	4,000	4,000	4,000	3,306.39	83%	-
Waste Disposal Services	1,500	1,500	1,000	498.02	50%	500
Bldg. & Structure/Maint.	1,000	1,000	500	29.63	6%	500
Equipment/Maint.	4,000	4,000	1,722	97.32	6%	2,278
Equipment/Rental	3,500	3,500	3,000	1,671.40	56%	500
Dues	2,500	2,500	1,500	780.10	52%	1,000
Taxes	500	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-		
Total Other Services	186,960	171,960	124,164	95,759.22	77%	47,796
4. Capital Outlays						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	1,810.30	106%	2,300
Technology Equipment	16,000	16,000	13,440	1,090.98	8%	2,560
Elwood Adult	33,000	33,000	27,720	17,407.93	63%	5,280
Elwood Childrens	13,000	13,000	10,920	7,041.07	64%	2,080
Elwood YA	5,200	5,200	4,368	2,882.40	66%	832
Frankton	18,500	18,500	15,540	10,425.52	67%	2,960
Summitville	15,500	15,500	13,020	9,717.23	75%	2,480
Elwood Indiana Room	-	-	-	-		-
Elwood Period. & News.	4,500	4,500	3,700	539.65	15%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	298.95	17%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	383.66	24%	100
Elwood AV	16,900	16,900	16,900	9,365.02	55%	-
Frankton AV	10,400	10,400	10,400	6,858.93	66%	-
Hazelbaker AV	6,000	6,000	6,000	4,048.26	67%	-
Technology Software	5,500	5,500	4,620	7,651.99	166%	880
Total Capital Outlays	153,500	153,500	131,778	79,521.89	60%	21,722
2009 Encumbrances (10881)			10,881	10,879.00	100%	(10,881)
Operating Fund	1,145,092	1,125,341	942,113	677,107.27	72%	183,228

Agenda

October 25, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Special Meeting
5:00 P.M.

Call to Order

Call for Quorum

Old Business

1. Entrance Doors at Hazelbaker Library

New Business

1. Adopt 2011 Budget

Public Comment

Adjournment

MODE = MEMORY TRANSMISSION

START=OCT-21 17:45

END=OCT-21 17:46

FILE NO.=263

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:32

-ELWOOD LIBRARY -

Agenda

October 25, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Special Meeting
5:00 P.M.

Call to Order

Call for Quorum

Old Business

1. Entrance Doors at Hazelbaker Library

New Business

1. Adopt 2011 Budget

Public Comment

Adjournment

Please Publish
Friday or Saturday
and again on
Monday
Thank you
Jany
Scott

MODE = MEMORY TRANSMISSION START=OCT-21 17:46 END=OCT-21 17:47

FILE NO.=264

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:33

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

October 25, 2010

**North Madison County Public Library System
Board of Trustees**

Elwood Public Library

**Special Meeting
5:00 P.M.**

- Call to Order
- Call for Quorum
- Old Business
 - 1. Entrance Doors at Hazelbaker Library
- New Business
 - 1. Adopt 2011 Budget
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION START=OCT-21 17:50 END=OCT-21 17:51

FILE NO.=266

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:42

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

October 25, 2010

**North Madison County Public Library System
Board of Trustees**

Elwood Public Library

**Special Meeting
5:00 P.M.**

- Call to Order
- Call for Quorum
- Old Business
 - 1. Entrance Doors at Hazelbaker Library
- New Business
 - 1. Adopt 2011 Budget
- Public Comment
- Adjournment

*Please Publish
Friday or Saturday
and again on
Monday*

MODE = MEMORY TRANSMISSION START=OCT-21 17:49 END=OCT-21 17:50

FILE NO.=265

STN NO.	COMM.	ONE-TOUCH/ RBBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:15

-ELWOOD LIBRARY -

*****-17655520955 - ***** - 17655525001- *****

Agenda

October 25, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Special Meeting
5:00 P.M.

Call to Order
Call for Quorum
Old Business

1. Entrance Doors at Hazelbaker Library

New Business

1. Adopt 2011 Budget

Public Comment

Adjournment

*Please Publish
Friday or Saturday
and again on
Monday
Thank you*



2507 EAST 8TH ST.
ANDERSON, IN 46012
PH. 765.642.4946
FAX. 765.643.0439

GENERATIONS OF EXCELLENCE

WWW.MOSSGLASS.COM

Date: 10-19-10

To: Elwood Public Library

Subject: Main entry doors at Summitville

Attn: Jamie, Diana

- Please see the following drawing for the entry doors:
 1. 2" x 4 1/2" white aluminum frame
 2. Wide stile aluminum entry doors with a 6" cross rail
 3. Butt hinges
 4. Insulated safety glass with internal grids
 5. Insulated 5 ply embossed panel, white both sides
 6. Regular concealed vertical rod panics, aluminum finish
 7. 9" offset 1" diameter pulls for the exterior
 8. Rim lock cylinder, 1 leaf exterior
 9. Threshold
 10. Standard weathering
- The total for this option which includes the tear-out of the existing pair and matching brake metal trim for the difference in frame dimensions would be **\$3,500.00**
- **Please add \$1,800.00 for matching hardware, brass panics, pulls, & closers.**

Regards,

Michael Reydel

Exclusions: Sales tax, painting, protection, electrical hardware, final cleaning.

COMMERCIAL
◆ GLAZING CONTRACTORS

RESIDENTIAL
◆ REPLACEMENT WINDOWS

STAINED GLASS
◆ NEW DESIGN & RESTORATION



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Regards,

Michael Reydell

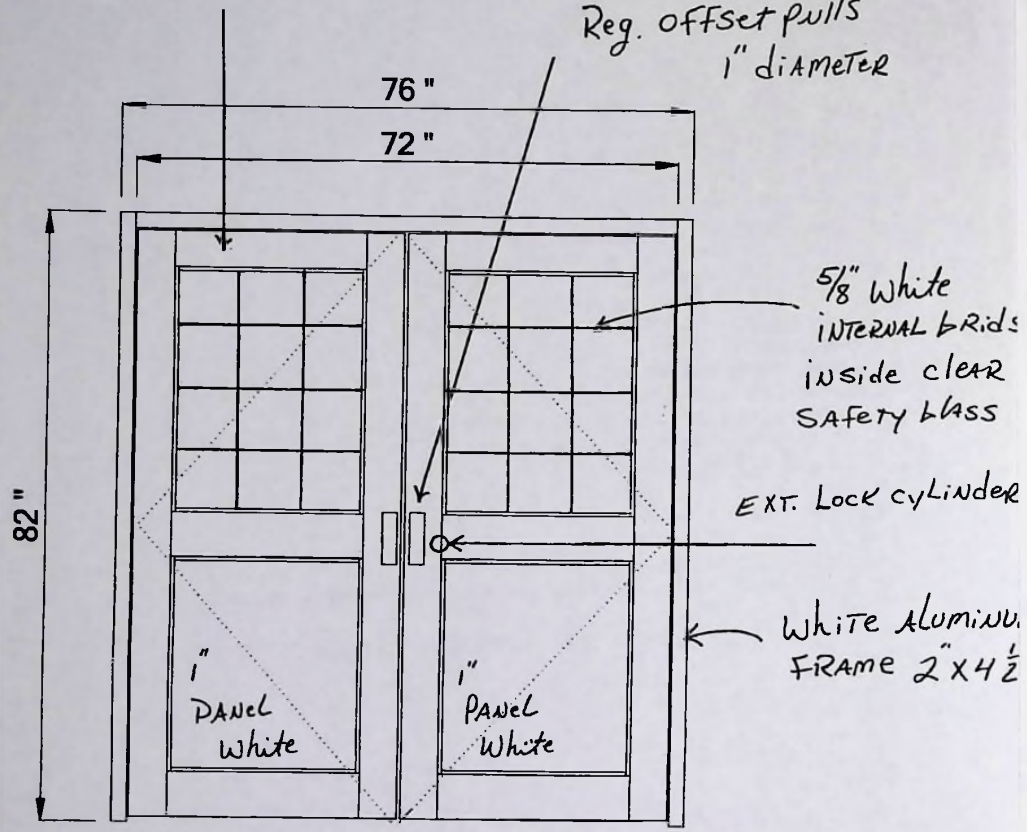
Exclusions: Sales tax, painting, protection, electrical hardware, final cleaning.

COMMERCIAL
◆ GLAZING CONTRACTORS

RESIDENTIAL
◆ REPLACEMENT WINDOWS

STAINED GLASS
◆ NEW DESIGN & RESTORATION

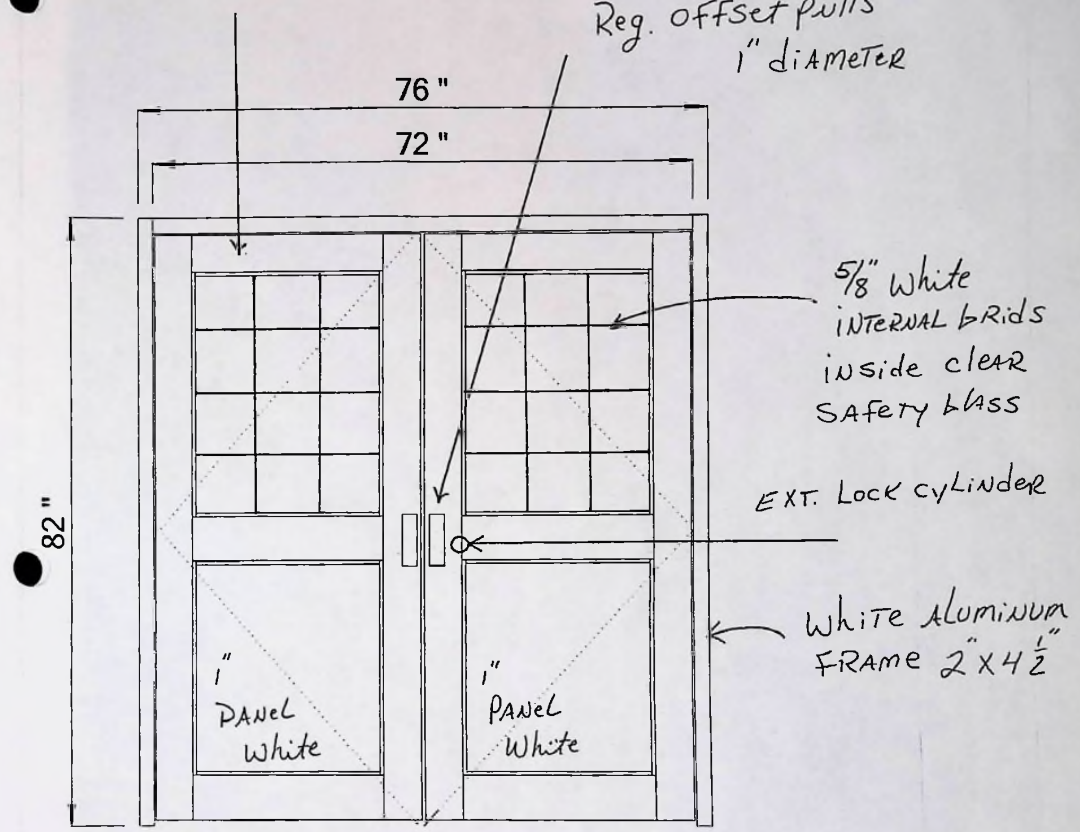
Wide stile
ALUMINUM doors.



1

Hazelbaker - 001 - Main entry.dwg (1 Thus)
Frame: 402 - 2 x 4 1/2 Screw Spline - Exterior Glaze - 1in - No Tran

Wide stile
ALUMINUM doors.



1

Hazelbaker - 001 - Main entry.dwg (1 Thus)
Frame: 402 - 2 x 4 1/2 Screw Spline - Exterior Glaze - 1in - No Tran

Presentation of Budget at October 25th, 2010 meeting

To be read by the secretary:

“The following budget is presented for adoption by the North Madison County Public Library Board for 2010:

**Library Operating Fund Budget of \$1,156,570
One million, 156 thousand, and 570 dollars**

**Debt Service Budget of \$242, 000
Two hundred and forty two thousand dollars**

Rainy Day Fund of \$15,000. No maximum estimated funds to be raised and no current tax levy.

I MOVE WE ADOPT THIS 2011 BUDGET.”

Agenda

November 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Working Budget for 2010
 - 2. Long Range Plans
- New Business
 - 1. Resolution for Unemployment Fund
 - 2. Donation of Computers to Friends of the Library
 - 3. Employee Raises/Director and Administrative Assistant
 - 4. Select Nominating Committee
 - 5. 2011 Holiday Calendar for Adoption
 - 6. Technology Plan
- Director's Report
- Public Comment
- Adjournment

***** -COMM. JOURNAL- ***** DATE NOV-05-2010 ***** TIME 07:37 *****

MODE = MEMORY TRANSMISSION		START=NOV-05 07:35	END=NOV-05 07:37		
FILE NO.=544					
STN NO.	COMM.	ONE-TOUCH/ARRR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:54

-ELWOOD LIBRARY

***** -1765552895 - ***** 1765552895 - *****

Agenda

November 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
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 - 5. 2011 Holiday Calendar for Ac
 - 6. Technology Plan
- Director's Report
- Public Comment
- Adjournment

*Please publish
on Saturday and
again on Monday
Thank you*

*Please publish
on Saturday and
again on Monday*

Thank you

MODE = MEMORY TRANSMISSION START=NOV-05 07:33 END=NOV-05 07:34

FILE NO.=543

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:16

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

November 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
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 6. Technology Plan

Director's Report
Public Comment
Adjournment

*Please publish
on Saturday and
again on Monday*

Thank you

MODE = MEMORY TRANSMISSION START=NOV-05 07:38 END=NOV-05 07:39

FILE NO.=546

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:38

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

November 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

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Director's Report
Public Comment
Adjournment

*Please publish
on Saturday and
again on Monday*

Thank you

MODE = MEMORY TRANSMISSION

START=NOV-05 07:37

END=NOV-05 07:38

FILE NO.=545

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:36

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001 - *****

Agenda

November 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2010
2. Long Range Plans

New Business

1. Resolution for Unemployment Fund
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6. Technology Plan

Director's Report

Public Comment

Adjournment

*Please publish
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again on Monday*

Thank you

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular Meeting
November 8, 2010
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order at 5:00pm on November 8, 2010 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Bette Dalzell, Kevin Sipe, Beverly Austin, Dan Prieshoff and Mike Robertson. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Beverly Austin made a motion to approve the minutes from the October 11, 2010 regular meeting and the October 25, 2010 special meeting. Bette Dalzell made a second and the motion carried.

CLAIMS REGISTER & CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget for 2010

As of the end of October, 78% of the working budget has been spent. The appropriations which are over budget will be adjusted at the end of the year.

Long Range Plan

A draft of the long range plan was presented. It included goal number 1: Provide pleasant, comfortable and safe library facilities for our library patrons. Goal number 2: Provide access to current collection of materials in print and non-print formats. Goal number 3: Provide quality programs for children, young adult and adult patrons that will encourage continuous learning. Goal number 4: Engage in cooperative activities with local groups and organization. Goal number 5: Ensure library resources are effectively used to meet community needs. A final draft of the long range plan will be presented at the December board meeting.

Resolution for Unemployment Fund

The INCOLSA unemployment fund will be dissolving the end of December 2010. A resolution to receipt any excess funds from the unemployment fund into the Rainy Day Fund was read by Mike Robertson. A motion to approve the resolution was made by Kevin Sipe, a second was made by Bette Dalzell and the motion carried. The resolution was signed by the members.

Donation of Computers to Friends of the Library

Beverly Austin made a motion to donate twenty five used computers to the Friend of the Library. Mike Robertson made a second and the motion carried.

Employee Raises/Director and Administrative Assistant

It was asked that figures be presented before any decision is made regarding raises. Kevin Sipe made a motion to table raises until the December meeting. Bette Dalzell made a second and the motion carried.

Select Nominating Committee

Kevin Sipe and Leslie Rittenhouse were chosen to be on the nominating committee.

2011 Holiday Calendar for Adoption

Beverly Austin made a motion to approve the 2011 holiday calendar as presented. Kevin Sipe made a second and the motion carried.

Technology Plan

Beverly Austin made a motion to approve the July 2011 through June 2014 Technology Plan as presented. Mike Robertson made a second and the motion carried.

DIRECTOR'S REPORT

We are still dealing with the floor in the meeting room at Summitville. It has been determined that for some reason the gravel is washing out under the floor causing it to crack. It has been recommended that the floor under the cabinet be removed to see if it can be determined what is causing the wash out of the gravel. A-1 Leveling is scheduled to look at it. There is a leak in the new guttering by the alley at Summitville. Flow-Rite has been contacted to fix the problem. It has been determined; the ceiling in the children's area and meeting room at Summitville is bowing down. It is believed to be from the weight of the lights and the fact that only one half inch drywall was used with no supporting beams. The lights need to be taken down, and because one half inch drywall does not meet code, another layer of one half inch drywall and supporting blocks need to be added and the lights reinstalled. This will also eliminate any mess from the blown in insulation. Mr. Riffey is scheduled for a second opinion. The Hazelbaker Foundation is planning a donation of \$7,500 to be made to the Ralph E. Hazelbaker Library. Mr. Hazelbaker had asked for a wish list of items that are needed at the Hazelbaker Library. The list includes a refrigerator, television and cart, and several other items. \$1,800 is to be set aside for purchase of books to complement the collection at the Summitville Elementary School. Health insurance quotes have been received from United Health Care and have come in higher than our current carrier, Consumers Life. The Director and Administrative Assistant will attend the annual Bookkeeping Workshop on Wednesday, November 10.

Public comment was sought, none was forthcoming.

With no objections, the meeting was adjourned.

Mike Robertson

Mike Robertson, Secretary

Beverly J. Austin

Kevin [unclear]

Julie Hintonhouse

Bette Palzell

Wayne E. [unclear]

Register Of Claims

North Madison County Public Library System

Report Date: From 10/12/2010 To 11/8/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	555	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,336.29	10/13/2010	P/R ENDING 10/9/10
			FICA	Payroll Deductions	\$1,083.01		
			Federal Taxes Withheld	Payroll Deductions	\$1,705.05		
			Medicare	Payroll Deductions	\$253.28		
				Total this claim =	\$4,377.63		
0	556	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	10/13/2010	P/R ENDING 10/9/10
				Total this claim =	\$105.00		
0	554	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	10/13/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,413.29		
			Operating Fund	Wages of Janitor	\$1,418.00		
				Total this claim =	\$17,467.80		
0	558	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	10/27/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,519.19		
			Operating Fund	Wages of Janitor	\$1,363.10		
				Total this claim =	\$17,518.80		
0	559	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,340.21	10/27/2010	P/R ENDING 10/23/10
			FICA	Payroll Deductions	\$1,086.17		
			Federal Taxes Withheld	Payroll Deductions	\$1,699.66		
			Medicare	Payroll Deductions	\$254.04		
				Total this claim =	\$4,380.08		
0	560	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	10/27/2010	P/R ENDING 10/23/10
				Total this claim =	\$105.00		
26598	557	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	10/13/2010	P/R ENDING 10/9/10
				Total this claim =	\$350.00		
26599	564	AT&T	Operating Fund	Telephone & Telegraph	\$85.74	10/27/2010	SERVICE FOR SUMMITVILLE
				Total this claim =	\$85.74		
26600	565	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$44.81	10/27/2010	SERVICE FOR SUMMITVILLE & ELWOOD
			Operating Fund	Telephone & Telegraph	\$11.65		
				Total this claim =	\$56.46		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26601	562	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$5,741.77 <u>\$548.50</u>	10/27/2010	HEALTH INSURANCE 11/11/10-12/1/10
					Total this claim =		
					<u>\$6,290.27</u>		
26602	561	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,291.90 <u>\$592.37</u>	10/27/2010	PAYROLL DEDUCTION FOR OCTOBER
					Total this claim =		
					<u>\$1,884.27</u>		
26603	568	INDIANA HISTORICAL SOCIET	Operating Fund	Dues	\$50.00	10/27/2010	MEMBERSHIP INDIANA HISTORICAL SOCIETY
					Total this claim =		
					<u>\$50.00</u>		
26604	566	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$1,670.08 <u>\$386.35</u>	10/27/2010	SERVICE FOR ELWOOD & SUMMITVILLE
					Total this claim =		
					<u>\$2,056.43</u>		
26605	567	INDIANA-AMERICAN WATER C	Operating Fund Operating Fund	Water Waste Disposal Services	\$56.06 <u>\$10.50</u>	10/27/2010	SERVICE FOR SUMMITVILLE
					Total this claim =		
					<u>\$66.56</u>		
26606	563	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00 <u>\$350.00</u>	10/27/2010	P/R ENDING 10/23/10
					Total this claim =		
					<u>\$350.00</u>		
26607	569	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$72.00 <u>\$72.00</u>	10/27/2010	TRASH SERVICE - FRANKTON
					Total this claim =		
					<u>\$72.00</u>		
26608	570	STAR FINANCIAL BANK	Operating Fund	Equipment/Rental	\$25.00 <u>\$25.00</u>	10/27/2010	SAFE DEPOSIT BOX RENTAL
					Total this claim =		
					<u>\$25.00</u>		
26609	571	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$415.23 \$25.89 <u>\$39.16</u>	10/27/2010	UTILITIES FOR FRANKTON
					Total this claim =		
					<u>\$480.28</u>		
26610	572	VECTREN ENERGY DELIVERY	Operating Fund Operating Fund	Gas Gas	\$66.68 <u>\$22.28</u>	10/27/2010	SERVICE FOR ELWOOD & FRNAKTON
					Total this claim =		
					<u>\$88.96</u>		
26611	573	VISA	Operating Fund Operating Fund	Professional Meetings Frankton Programing	\$480.00 <u>\$50.00</u>	10/27/2010	As per attached invoices.
					Total this claim =		
					<u>\$530.00</u>		
26612	574	AT&T	Operating Fund	Telephone & Telegraph	\$59.27 <u>\$59.27</u>	11/8/2010	SERVICE FOR ELWOOD
					Total this claim =		
					<u>\$59.27</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26626	583	GAYLORD BROS.	Operating Fund	Book Processing	\$248.33	11/8/2010	BOOK JACKETS
				Total this claim =	<u>\$248.33</u>		
26627	584	GLOBAL GOV'T/ED	Operating Fund	Technology Software	\$412.10	11/8/2010	HARDWARE & SOFTWARE & 11
			Operating Fund	Technology Equipment	\$2,441.76		COMPUTERS
				Total this claim =	<u>\$2,853.86</u>		
26628	810	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$70.00	11/8/2010	LAWN CARE - FRANKTON
				Total this claim =	<u>\$70.00</u>		
26629	585	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$68.28	11/8/2010	As per attached invoices.
				Total this claim =	<u>\$68.28</u>		
26630	586	INDIANA LIBRARY FEDERATIO	Operating Fund	Dues	\$1,066.07	11/8/2010	ILF MEMBERSHIP - INSITUTIONAL &
				Total this claim =	<u>\$1,066.07</u>		TRUSTEES
26631	587	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$799.00	11/8/2010	SIP COMMUNICATIONS
				Total this claim =	<u>\$799.00</u>		
26632	588	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$170.00	11/8/2010	HVAC ELWOOD
				Total this claim =	<u>\$170.00</u>		
26633	589	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$37.01	11/8/2010	As per attached invoices.
				Total this claim =	<u>\$37.01</u>		
26634	590	MARY HENDRICK	Operating Fund	Fuel, Oil and Lubricants	\$23.02	11/8/2010	PETTY CASH REIMBURSEMENT
			Operating Fund	Elwood Children's Programing	\$3.96		
			Operating Fund	Postage & UPS	\$12.61		
			Operating Fund	Equipment/Maint.	\$5.00		
				Total this claim =	<u>\$44.59</u>		
26635	608	MIDWEST TAPE	Operating Fund	Frankton AV	\$329.83	11/8/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$1,256.40		
			Operating Fund	Summitville AV	\$428.79		
				Total this claim =	<u>\$2,015.02</u>		
26636	591	ODETTE R. CHASE	Operating Fund	Elwood Adult	\$15.00	11/8/2010	THIS CHILD'S WAR - A WORLD WAR
				Total this claim =	<u>\$15.00</u>		II MEMOIR
26637	609	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$221.84	11/8/2010	ELWOOD SUPPLIES
				Total this claim =	<u>\$221.84</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26638	605	POPULAR SUBSCRIPTION SE	Operating Fund	Elwood Period. & News.	\$2,585.99	11/8/2010	MAGAZINE SUBSCRIPTIONS
			Operating Fund	Frankton Per. & Newsp.	\$1,443.30		
			Operating Fund	Summitville Period. & Newsp.	\$1,063.22		
			Total this claim =		\$5,092.51		
26639	592	QUILL CORPORATION	Operating Fund	Office Supplies	\$298.66	11/8/2010	As per attached invoices.
			Total this claim =		\$298.66		
26640	593	RADIO SHACK	Operating Fund	Operating Supplies	\$42.98	11/8/2010	As per attached invoices.
			Total this claim =		\$42.98		
26641	594	RALPH MALEY	Operating Fund	Equipment/Maint.	\$340.00	11/8/2010	REBUILT & REPAIRED TEN DRAWERS IN IT MGR OFFICE
			Total this claim =		\$340.00		
26642	595	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$26.59	11/8/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$38.06		
			Total this claim =		\$64.65		
26643	596	RDJ SPECIALTIES, INC.	Operating Fund	Frankton Programing	\$44.68	11/8/2010	CALENDAR CARD
			Total this claim =		\$44.68		
26644	597	SPECIALTY STORE SERVICES,	Operating Fund	Book Processing	\$443.47	11/8/2010	DVD STORAGE CASES
			Total this claim =		\$443.47		
26645	606	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	11/8/2010	As per attached invoices.
			Total this claim =		\$83.70		
26646	598	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$16.74	11/8/2010	As per attached invoices.
			Total this claim =		\$16.74		
26647	599	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$108.88	11/8/2010	COPIER MAINTANCE - ELWOOD
			Total this claim =		\$108.88		
26648	600	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$19.40	11/8/2010	SERVICE FOR SUMMITVILLE
			Total this claim =		\$19.40		
26649	601	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$240.00	11/8/2010	LAWN SERVICE - SUMMITVILLE
			Total this claim =		\$240.00		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims **\$81,578.76**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, November 05, 2010

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20_____.

<u>Beverly J. Austin</u>	<u>Michael Robertson</u>	_____
<u>Jan P. Pugh</u>	<u>Karen M. Wise</u>	_____
<u>Wade E. Hill</u>	<u>Bette Dabell</u>	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Oct. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages						
Librarian/Director	47,065	45,000	42,550	36,003.22	85%	2,450
Salary of Assistants	511,356	508,670	422,000	332,685.66	79%	86,670
Wages of Janitor	36,761	36,761	35,690	30,488.29	85%	1,071
Employee Benefits						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	30,537.26	76%	7,000
Emp. Cont. PERF	38,000	38,000	34,000	24,619.52	72%	4,000
Emp. Cont. Group Ins.	81,000	81,000	65,000	53,560.60	82%	16,000
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	508,860.55	79%	117,191
2. Supplies						
Office Supplies	10,000	10,000	8,000	5,393.38	67%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	6,000	3,039.33	51%	2,500
Cleaning & Sanitation Supplies	3,500	3,500	3,000	2,546.03	85%	500
Fuel, Oil, and Lubricants	150	150	150	69.61	46%	-
Bldg. Matl. And Supplies	250	250	50	49.99	100%	200
Paint and Painting Supplies	250	250	50	-	0%	200
Repair Parts/Maintenance	1,000	1,000	50	-	0%	950
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	2,862.20	72%	-
Automation	12,000	12,000	12,000	12,570.00	105%	-
Official Record	1,000	1,000	500	489.52	98%	500
Total Supplies	41,400	41,400	34,000	27,020.06	79%	7,400
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	29,761.58	119%	5,000
Consulting Services	4,000	4,000	500	-	0%	3,500
Legal Services	2,000	2,000	1,000	-	0%	1,000
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	5,712.82	57%	16,260
Postage & UPS	3,700	3,700	3,000	1,836.20	61%	700
Traveling Expense	3,000	3,000	3,000	839.42	28%	-
Professional Meetings	1,000	1,000	1,000	971.70	97%	-
Elwood Children's Programming	3,500	3,500	2,940	2,660.05	90%	560
Elwood Adult Programming	1,400	1,400	1,176	968.08	82%	224
Frankton Programming	2,500	2,500	2,100	1,608.23	77%	400
Summitville Programming	1,400	1,400	1,176	906.10	77%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	2,695.00	90%	100
Advertising & Public Notices	600	600	600	655.42	109%	-

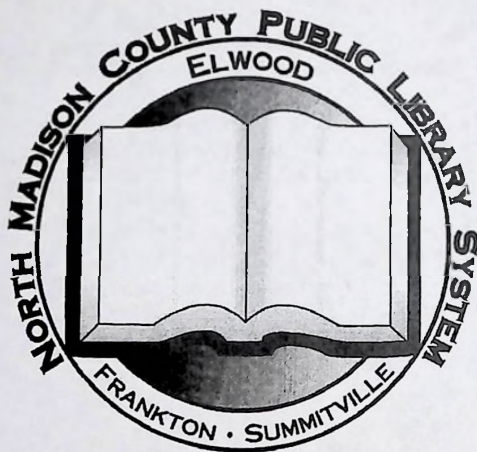
Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Oct. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	14,676.00	98%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	4,892.72	49%	10,000
Electricity	32,000	32,000	30,000	24,915.81	83%	2,000
Water	4,000	4,000	4,000	3,388.34	85%	-
Waste Disposal Services	1,500	1,500	1,000	619.68	62%	500
Bldg. & Structure/Maint.	1,000	1,000	500	29.63	6%	500
Equipment/Maint.	4,000	4,000	1,722	97.32	6%	2,278
Equipment/Rental	3,500	3,500	3,000	2,062.40	69%	500
Dues	2,500	2,500	1,500	830.10	55%	1,000
Taxes	500	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-		
Total Other Services	186,960	171,960	124,164	102,822.95	83%	47,796
4. Capital Outlays						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	2,010.29	118%	2,300
Technology Equipment	16,000	16,000	13,440	1,471.98	11%	2,560
Elwood Adult	33,000	33,000	27,720	19,198.50	69%	5,280
Elwood Childrens	13,000	13,000	10,920	8,142.72	75%	2,080
Elwood YA	5,200	5,200	4,368	3,262.24	75%	832
Frankton	18,500	18,500	15,540	11,745.69	76%	2,960
Summitville	15,500	15,500	13,020	10,824.93	83%	2,480
Elwood Indiana Room	-	-	-	-		-
Elwood Period. & News.	4,500	4,500	3,700	539.65	15%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	298.95	17%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	383.66	24%	100
Elwood AV	16,900	16,900	16,900	10,488.50	62%	-
Frankton AV	10,400	10,400	10,400	6,961.88	67%	-
Hazelbaker AV	6,000	6,000	6,000	4,531.03	76%	-
Technology Software	5,500	5,500	4,620	7,651.99	166%	880
Total Capital Outlays	153,500	153,500	131,778	87,512.01	66%	21,722
2009 Encumbrances (10881)			10,881	10,879.00	100%	(10,881)
Operating Fund	1,145,092	1,125,341	942,113	737,094.57	78%	183,228

**LONG RANGE PLAN
2011-2013**

**NORTH MADISON COUNTY
PUBLIC LIBRARY SYSTEM**

MISSION STATEMENT

**To provide information sources and services
at the user's point of need.**



**Adopted by the
NMCPLS Board of Trustees
Date**

NMCPLS LONG-RANGE PLAN 2011-2013

NMCPLS MISSION: To provide information sources and services at the user's point of need.

The North Madison County Public Library System is comprised of three facilities—each located in a separate community. The Elwood Public Library serves as the central facility and provides support to each of two branches—Frankton Community Library, and the Ralph E. Hazelbaker Library in Summitville. Each library serves as the information center of the community, just as the free public library serves as the cornerstone of our democratic society. If the populace is to govern itself wisely and develop its full potential, then individuals must avail themselves of a free public library.

The public library has special importance for the individual. Each one approaches it with a unique background, utilizes it at one's own pace, and derives benefits from it to the full extent of one's needs, desires and capacities. NMCPLS is committed to providing the widest diversity of views and expressions, without restriction, and to upholding the American Library Association (ALA) Library Bill of Rights located on the ALA's website at <http://www.ala.org/ala/issuesadvocacy/intfreedom/librarybill/lbor.pdf> and is the last page of this plan.

While NMCPLS recognizes its primary responsibility to its own constituency, it is also committed to cooperative sharing of resources and services with other agencies for the mutual benefit of all. Residents of five townships are served by the system — Pipe Creek, Duck Creek, Boone, Van Buren, and Lafayette. In addition, NMCPLS supports the educational mission of the following public school districts: Elwood Community Schools Corporation, Frankton-Lapel Community Schools and Madison-Grant School Corporation.

NMCPLS operates under Indiana State Laws IC 36-12, IC 4-23-7 and 7.1. These laws provide for a seven-member Board of Trustees to govern the library system by setting policy. Trustees employ an administrator for the system and individual managers who oversee day-to-day operation of facilities. In addition to compliance with State law, an effort is made to see that NMCPLS meets or exceeds standards established by the Indiana Library and Historical Board. All decisions and activities of NMCPLS are predicated on accountability to its tax-paying citizens.

Long Range Goals and Objectives

Goal #1: Provide pleasant, comfortable and safe library facilities for our library patrons.

Objectives for all three facilities including assessment:

Elwood Public Library (Built in 1996, Open House January 1997)

- HVAC
 - Replaced boilers in December 2007 by LMC
 - Replaced all three actuators between 2007 and 2009
 - Cold air dampers are not opening when the system calls for it. Manually setting cold air dampers to compensate.
 - Maintain and replace any HVAC parts - Ongoing
 - Replace Johnson System Control frontend to better facilitate diagnosing HVAC problems – 2012
- Exterior Maintenance
 - Continue to replace/repair loose shingles on roof. Shingles were not affixed properly when installed. Sections of shingles will periodically blow off during high winds.
 - Resealed Parking Lot in 2010
 - Paint exterior painted areas – 2011
 - Reseal and caulk around windows and doors and mortar joints -2011
 - Clean all masonry or just limestone professionally – 2011
 - Refurbish landscape and cement sidewalk around parking lot entrance – 2011
 - Replace deteriorating commemorative bricks - 2012
 - Investigate other options to repair exterior lighting issues – 2012
 - Install new camera security system - 2013
- Interior Maintenance
 - Reseal cracks in and repaint drywall - 2011
 - Clean carpets professionally -2010, 2011, 2012, 2013
 - Clean tile entryways professionally including restrooms– 2011 and 2013
 - Investigate energy saving light fixtures, ballast and bulbs – 2012 and 2013
 - Find and implement solution for stained wallpaper -2012
 - Find solution to repair or replace wooden chairs - 2013
- Technology Infrastructure
 - Refer to Current Technology Plan

Frankton Community Library (built in 2006, open house in January 2007)

- HVAC
 - Investigate annual maintenance plan with LMC
 - Service HVAC once a year
- Interior Maintenance
 - Clean carpets professionally -2011, 2012, 2013
 - Reseal cracks in and repaint drywall - 2012
 - Reseal entryway and restroom floors -2011
- Exterior Maintenance

- Replaced panic bars, door handles and added a keyed removable mullion to the front entryway doors - 2010
 - Continue upkeep on current landscape
 - Reseal parking lot – 2012
 - Technology Infrastructure
 - Refer to Current Technology Plan
- Ralph E. Hazelbaker Library (Oldest section built in 198?, addition in 1996-7, reopening in 1997)
- HVAC
 - Investigate annual maintenance plan with LMC
 - Service HVAC once a year
 - Interior Maintenance
 - Clean carpets professionally -2010, 2011, 2012, 2013
 - Repair ceiling and secure light fixtures in children's area and meeting room – 2010 and 2011
 - Investigate possible solutions to loss of gravel fill under meeting room floor causing floor to sink - 2010
 - Implement meeting room floor solution – 2011
 - Reseal cracks in and repaint drywall – 2011 and 2012
 - Exterior Maintenance
 - Replaced outdoor sign in 2007
 - Replaced window air conditioner for meeting room in 2008
 - Replaced shingles on entire roof in 2007
 - Resealed Parking Lot in 2010
 - Replaced existing guttering with 6" continuous gutters – 2010
 - Trimmed and raised canopy on trees closest to the building - 2010
 - Replace Front Entryway Doors - 2010
 - Reseal all mortar and caulked joints -2011
 - Repaint exterior painted areas – 2013
 - Replace bushes – 2011
 - Raise canopy on all trees – 2012
 - Replace mulch around the building with stone - 2013
 - Investigate adding additional parking spaces – 2012
 - Technology Infrastructure
 - Refer to Current Technology Plan

Goal #2: Provide access to current collection of materials in print and non-print formats.

Objectives apply to all three facilities:

- Investigate feasibility and advantages of new formats - 2010
- Determine type and scope of collection - 2011
- Update materials selection policy - 2011
- Develop and maintain collections - Ongoing
- Coordinate collection development among departments and branches - Ongoing
- Adjust materials budgets as needed – 2012 -2013

Goal #3: Provide quality programs for children, young adult and adult patrons that will encourage continuous learning.

Objectives apply to all three facilities:

- Define current weaknesses and strengths of programming efforts in all facilities -2010-2011
- Develop and implement a plan to ensure successful programming for all ages – 2011-2012
- Increase programming budgets as funds allow - yearly
- Continue and/or implement programs for newborns to seniors - 2011-2013
 - Elwood Public Library currently offers:
 - Cuddle Up for newborns
 - Toddler Time for 18 months up to 3 years
 - Story Time for 3 to 5 years
 - Twilight Tales for Kindergarten to 5th grade
 - Teen programming for 6th to 12th grade
 - Home school program for 2nd to 12th grade
 - 6 week summer reading program for all ages
 - Computer classes
 - Regular author visits for adults
 - Frankton Community Library currently offers:
 - Story Time for 3 to 5 years
 - Mondays at 10 book group for adults
 - 6 week summer reading program for ages 3 years to adult
 - Computer classes
 - Ralph E. Hazelbaker Library currently offers:
 - Story Time for 3 to 5 years
 - Afterschool story time for Kindergarten to 5th grade
 - Teen programming for 6th to 12th grade
 - Senior Social for adults 54 years and older
 - 6 week summer reading program for ages 3 years to adult
 - Computer classes

Goal #4: Engage in cooperative activities with local groups and organizations

Objectives apply to all three facilities:

- Continue cooperative relationship with NICCL (Northern Indiana Computer Consortium of Libraries) to receive discount on information technology expertise
- Continue cooperative relationship with other Madison County Libraries to save on pest control through Baxter
- Identify additional cooperative agreements that will benefit the library and partner organization - 2011
- Implement cooperative agreements – 2011-2012
- Identify groups with special needs and determine how to serve them 2011-2013

- Contact pre-school and daycare providers to promote pre-school Library programs and special services 2011-2012

Goal # 5: Ensure library resources are effectively used to meet community needs

Objectives apply to all three facilities:

- Identify staff members to work on assessment 2011
- Learn about assessment methods and how to use them 2011-2013
- Collect information, data, and statistics to assist in decision making 2011-2013
- Evaluate assessment information so that services and programs may be improved 2012-2013
- Assess outcomes to determine the success of services and programs 2012-2013
- Assess efficiency to help evaluate the cost effectiveness of services and programs 2012-2013
- Use findings to evaluate and improve services and programs 2012-2013
- Communicate findings/results to the community in brochures, newspaper and newsletter articles, on the radio and on the Library website 2012-2013
- Suggest necessary changes based on findings 2012-2013

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 18, 1948, by the ALA Council; amended February 2, 1961; amended June 28, 1967; amended January 23, 1980; inclusion of "age" reaffirmed January 24, 1996.

Resolution to Transfer Indiana Libraries' Unemployment Fund

Whereas, the Board of Trustees of the North Madison County Public Library finds that effective December 31, 2010 INCOLSA will no longer be handling the funds and claims of the Indiana Libraries' Unemployment Fund and will be refunding any unused funds to the library; and

Whereas, the North Madison County Public Library must now be self insured for unemployment claims;

Therefore, be it resolved, that the Board of Trustees of the North Madison County Public Library will receipt any excess funds, which have been paid to INCOLSA for future unemployment claims, into the Rainy Day Fund to be used specifically for that purpose.

Adopted this 8th day of November, 2010

AYE

NAY

<u>Beverly J. Austin</u>	_____
<u>Dan Probst</u>	_____
<u>Wayne E. ...</u>	_____
<u>Michael Robertson</u>	_____
<u>Kevin Dipeo</u>	_____
<u>Bette Doherty</u>	_____
_____	_____

2011 HOLIDAY CLOSINGS

January 1, 2011	New Year's Day
January 17, 2011	Martin Luther King, Jr. Day
February 21, 2011	President's Day
May 30, 2011	Memorial Day
July 4, 2011	Independence Day
September 3, 2011	Labor Day Saturday
September 5, 2011	Labor Day
November 23, 2011	Thanksgiving Eve
(Elwood 10 am to 1 pm Frankton and Summitville 12 pm to 3 pm)	
November 24, 2011	Thanksgiving Day
December 24, 2011	Christmas Eve Saturday
December 26, 2011	Christmas Day Monday
December 31, 2011	New Year's Eve Saturday
January 2, 2012	New Year's Day Monday

11 ½ DAYS TOTAL (NOT INCLUDING 2012 NEW YEAR'S DAY)

North Madison County Public Library System

Technology Plan July 2011-June 2014



**Draft of the plan started in August 2010
Adopted by the
North Madison County Public Library System
Library Board of Trustees on ???**

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Mission Statement

To provide information sources and services at the user's point of need.

Background information

The North Madison County Public Library System (NMCPLS) is comprised of three facilities, each located in a separate community. The Elwood Public Library serves as the central facility and provides support to each of two branch libraries – Frankton Community Library and the Ralph E. Hazelbaker Library in Summitville.

NMCPLS faces some challenging circumstances. As much as 18 miles separate the three facilities. The system serves residents in five townships, which include three school systems. One of the three school systems (Madison-Grant United School Corporation) crosses county and library service boundaries. And, although Elwood & Summitville are covered by AT&T telephone service, Frankton is covered by Verizon.

The following paragraphs give a chronological narrative of technology developments for the years from 1997 to 2010. These technology developments were made by following previous technology plans and by keeping our mission and vision statements as the guiding philosophy.

The CD-ROM driven cataloging and circulation system, Bibliofile, was established with the opening of the totally new Elwood facility in 1997. Through grants, gifts and the operating budget, NMCPLS started to attain staff and public access computers that had word processing, educational games and other software programs. Installation of Bibliofile was completed at the branch libraries in early 1998. In August 1999, a full time Information Technology Manager was added to the existing staff to support technology development. Due to Y2K compatibility issues in June 1999, Bibliofile, software that uses MS-DOS as an operating system, was replaced with Library.Solution Version 1.4. Library.Solution is an integrated and Y2K compatible library automation system that uses a Windows environment. Existing computers used for the Bibliofile program were upgraded and/or replaced to accommodate requirements of the new Library.Solution software. Beginning in June 1999, the catalog was available to the public at home through a dial-up program called DialCat. During the year of 1999, with the assistance of an LSTA grant, all staff and public access computers that were not Y2K compliant were upgraded or replaced.

In March 2000 NMCPLS began offering free introductory computer classes to the public. These classes are held at each facility on a rotating basis. In May 2000 NMCPLS became a member of the Northern Indiana Computer Consortium for Libraries (NICCL). NICCL is a group of libraries that have joined together to have an agreement with one computer service provider. From May 2000 to May 2004 IDS (Integrated Data Solutions), formerly known as Xcel, was the computer service provider for NICCL.

In December 2000 through funding from the Indiana State Library and a program through the Universal Service Administrative Company's Schools and Libraries (USAC) called E-rate, the Elwood Public Library installed a T-1 line. In January 2001 NMCPLS started to pursue E -

rate funding through the Intelnet Commission for 56K tail circuits to the branch libraries. Both branch libraries access the Library.Solution Server at Elwood through phone lines and 56K modems. The addition of two 56K tail circuits to each of our branch libraries was finally completed in March 2002. Shortly after the installation of the tail circuits, it was discovered that our current software solution firewall (Cyberwall Plus), located at Elwood, could not handle the added computer traffic from the branch libraries. At the suggestion from IDS, Integrated Data Solutions, NMCPLS purchased a Cisco Pix Firewall hardware solution, to be placed at Elwood.

Also in December 2000, NMCPLS applied for the Bill & Melinda Gates Foundation State Partnership Program and in February 2001 received notification that Elwood and Frankton were eligible and that NMCPLS could appeal the non-eligibility for Hazelbaker Library. By June 2001, NMCPLS received notification that Hazelbaker Library would be eligible. Through the State Partnership Program, Madison County Community Foundation Grant and NMCPLS's operating budget, NMCPLS added a total of eight new Gateway computers and replaced five of the existing public access computers. This was a total of thirteen new Gateway computers available for public access computing. NMCPLS also received a content server from the State Partnership Program, which was used as a web server to allow access to our Online Public Access Catalog at www.elwood.lib.in.us.

In May 2001, NMCPLS received a LSTA Grant for digitizing cemetery records. The plan for those cemetery records is to incorporate them into an online database. This will allow genealogists to look up actual obituaries and also cemetery records for their ancestors.

In March 2002, NMCPLS received a LSTA Grant to digitize our collection of historical photographs, along with obituaries from our local newspapers and place them in a database, Community Heritage Online (CHO). In December 2003, the library purchased a microfilm scanner using donated and memorial funds. This scanner allows our staff and volunteers to transfer the obituary directly from the microfilm to a digitize photo on a computer. This project is ongoing and currently we are using volunteers from our community to digitize obituaries. We have the Elwood Call-Leader on microfilm beginning in the year 1893. An NMCPLS staff member is working on digitizing obituaries from 1893 to 1900. Volunteers are starting with the year 1900 and working forward. As of July 2007, over 3,000 full text obituaries have been entered in the Community Heritage Online database. The web address for CHO is historical.elwood.lib.in.us.

In March 2002 the Library Board of Trustees decided that it was in the best interest for NMCPLS to purchase filtering software and to begin filtering every Internet accessible computer (staff and public) in the system. In April 2002 Websense, an Internet filtering software, was purchased and installed.

In January 2003, NMCPLS started to pursue USAC funding through the Intelnet Commission for T-1 lines to the branch libraries. The 56K tail circuits were not able to meet the demand of Library.Solution and the Internet traffic coming from the branch libraries. In August 2003, T-1 lines to the branch libraries were installed and are working efficiently.

In May 2004 NICCL terminated the contract with IDS as the group's computer service provider. In September 2004 NICCL accepted the bid from Chester Technologies to become the group's new computer service provider for the next three years. NMCPLS signed new contracts with NICCL in September to accept Chester Technologies as the new provider and to continue to be an active member of the group.

An increase in the demand for public computer use influenced NMCPLS to begin limiting the patron's time on the computer in May of 2005. A freeware timer called Library Geek was installed to limit the patron's computer usage to one hour per day. A part time IT Assistant was also hired in May to help with redevelopment of the webpage, as well as to oversee the computer sign-in.

Evaluation and overhauling of the library's website began in June of 2005 and was completed in September of 2005. The overhaul included the addition of many static pages and a complete transformation of the layout and color scheme, among other improvements.

Early in 2005 NMCPLS applied for and received an LSTA Grant for Wireless Internet to assist in the purchase of wireless equipment. The grant money was awarded to the library. In September of 2005, Chester Technologies completed the installation of two wireless Internet access points and Airluk wireless security solution at the Elwood Public Library. The Gates Foundation Staying Connected Grant was also awarded at this time assisting the library in the purchase of six wireless laptops. These laptops are for staff use when taking online courses, as well as for patrons attending the computer classes offered at the library.

Beginning in October of 2005, NMCPLS joined the Indiana Public Library Internet Consortium. Being a member of this consortium allows us the opportunity to receive the State Technology Fund Grant which, if received, will pay the non E-rate portion of the main T-1 line at Elwood and each of the T-1 tail circuits to the branch libraries. As a member of this consortium we receive assistance in filing E-rate forms. When filing for E-rate certain guidelines must be followed, which include filtering all computers under CIPA requirements and placing the portion of the bandwidth costs that are not covered by E-rate in the library's budget.

This means that in the Telephone and Telegraph line item of the Operating budget the amount for one T-1 lines and two T-1 tail circuits will be added yearly. Being a member of this consortium is a huge benefit for the library, patrons, and taxpayers.

In January of 2006 the IT staff began installing and configuring the CybraryN time and print management solution at the Elwood Public Library. By March of 2007 CybraryN was implemented at both branch libraries. This software allows patrons to log-in to the computer using their library barcode and print documents more independently. This software has eliminated the need for staff intervention, allowing the staff to focus time on other aspects of their work.

NMCPLS broke ground for the new Frankton Community Library building in May of 2006. The grand opening was held in January of 2007. With the completion of the new library came the addition of 15 total staff and public computers. With help from the George and Frances Ball Foundation, the library was able to purchase equipment for wireless Internet access, as well

as laptops to be used for computer classes. Chester Technologies was contracted to help configure the switches and access point to be joined with Elwood's existing wireless network.

As of September 2007, the IT staff will have established two new computer classes, Digital Photography and Computer Care and Maintenance, to meet the increasing needs of the library patrons.

Due to an increased demand for bandwidth, an additional T-1 line was added at the Elwood Public Library in 2008. The Elwood Public Library now has two T-1 lines supplying Internet access to all three facilities. The branches have one T-1 tail circuit.

During the year of 2008, due to loss in funds and not receiving property tax draw in a timely manner, the technology hardware budget as well as other line items in the operating budget was used for emergency purposes only.

January 2009 NMCPLS applied for and received an LSTA Grant for the acquisition of wireless access for the Ralph E. Hazelbaker Library. The grant funds were awarded to the library to install wireless access and to purchase laptop computers. In July of 2009, Chester Technologies completed the installation of one wireless Internet access point and ENA configured the router at the library to use Airlok which is a wireless security solution located at the Elwood Public Library. The cost of the installation was less than quoted; therefore, four instead of three laptops were purchased along with licenses for Microsoft Office, Symantec Endpoint and Cornerstone. To finalize the 10% local cash match requirement in June 2010, a multimedia cart was purchased to house the laptops.

At the beginning of 2010 using encumbered funds from the 2009 technology budget, a new domain controller was added to the network. The installation of the server was performed by Chester Technologies. It was decided during installation the old domain controller would continue to run as a backup domain controller and continue to house the Microsoft Exchange Server 2003 which is the software that manages our e-mail accounts. It was also decided to wait to upgrade to Microsoft Exchange Server 2010.

During the installation process of the new domain controller, it was discovered by Chester Technologies that our network needed some changes to permit efficient management of group policies, windows update, anti-virus updates, etc. With the help of Chester Technologies, we are placing domain controllers at each of the branch libraries and implementing mandatory profiles at all three facilities. August 2010 Chester Technologies implemented mandatory profiles at the Elwood Public Library. By December 2010 it is anticipated that we will have domain controllers installed at the branch libraries with mandatory profiles employed.

For a school project the Information Technology Manager, Rebecca Johnson, worked from January to May of 2010 to completely redesign our website. The new website was launched on May 13, 2010 with the assistance of Chester Technologies. The new website offers features on the home, adult, teen and children pages that are changed monthly to inform and encourage patrons to return for new information. During the installation of new the website, the public IP address to the library's online catalog was overwritten. ENA assisted Chester

Technologies in correcting the issue. The old link to the online catalog, www.elwood.lib.in.us/default.htm was changed to pac.elwood.lib.in.us.

July 1, 2010 an additional T-1 line was added at the Elwood Public Library due to the current T-1 lines continually maxing out during high Internet use at all three facilities. With this additional line, Elwood now has three T-1 lines that support Internet access to all three facilities and two T-1 tail circuits going to each of the branch libraries.

August 2010 Cassie, a new timer and print management software was purchased and installed at the Elwood Public Library. The plan is to completely replace the CybraryN software at the branch libraries by the end of 2010. The CybraryN software was replaced due to continual compatibility issues that could not be resolved and inferior technical support.

The following technology plan begins on July 1, 2011 and continues until June 30, 2014.

Technology Goals and Objectives

Library Services and Equipment

Promote the mission of NMCPLS through the strategic use of technology

- Ongoing: Ensure continued patron and staff access to the website and catalog online at www.elwood.lib.in.us.
- Ongoing: Ensure the library's website is accessible to patrons with disabilities by using the tools available through W3C (The World Wide Web Consortium) at <http://validator.w3.org/>.
- Ongoing: Continue digitizing actual obituaries from the Elwood Call Leader and placing them in CHO (Community Heritage Online database).
- Once a year in May: Evaluate the bandwidth usage for all facilities.
- 2010-2011: Apply for E-rate funding for the installation of fiber at Elwood and additional T-1 tail circuits to the branches.
- 2010-2011: Apply for Priority 2 E-rate funding for installation of new patch panel and installation of internal Category 5e cabling at the Elwood Public Library.
- 2011-2012: Install fiber at Elwood and additional T-1 tail circuits to the branches when the evaluation of bandwidth determines the need.
- 2011: Investigate different eBook options and possible vendors.
- 2012: Provide funds in Non-print budget of the operating budget for eBook implementation.
- 2011: Begin installing thin clients for virtual desktops at the Elwood Public Library.
- 2012: Finish installation of thin clients at Elwood and begin installation at Frankton.
- 2013: Finish installation of thin clients at Frankton and begin installation at Summitville.

- 2011: Work with the Madison County Cemetery Commission to convert their cemetery records to our database, so as to make them searchable for our patrons.
- 2011- 2012: Investigate the possibility of digitizing the local newspapers, Elwood Call Leader and the News-Sun.
- 2012: Apply for the LSTA Digitization Grant to digitize the Elwood Call Leader.
- 2013: Investigate possible collaboration with the Fairmount Public Library to digitize the News-Sun.
- 2014: Apply for the LSTA Digitization Grant to digitize the News-Sun.
- 2012 and 2014: Re-evaluate the library's webpage layout to ensure that it is still conducive to our patrons needs.
- 2012: Investigate Google Apps vs. upgrading Microsoft Exchange Server.

Maintain and upgrade as necessary all technology equipment and software in accordance with the needs of patrons and staff, the computer replacement plan (See page 11), and any requirement whether local, state or federal law to ensure continued eligibility for discount and grants.

- Ongoing: Use computer replacement plan to ensure that computers are being replaced every 4 years.
- Ongoing: Evaluate once a year in May all library owned routers and switches for potential replacement.
- Ongoing: Upgrade Library. Solution software once a year.
- Ongoing: Continue to meet all of the requirements necessary to maintain membership in the Indiana Public Library Internet Consortium.
- Ongoing: Continue to update the Cassie software to be compliant with our hardware and user needs.
- Ongoing: Use laptop computers to teach computer classes in the meeting room at each facility instead of using public access computers. This will reduce the noise level, increase the number of patrons that can take each computer class, and free up the public access computers.
- 2011: Re-evaluate the Centrex contract with AT&T/SBC at Elwood. This contract requires that we pay for a minimum of 11 phone lines. The contract ends in June of 2011.
- 2011: Configure the Library. Solution software to allow overdue notices to be sent via e-mail.
- 2011: Investigate a suitable replacement for Airlok, wireless security, which is no longer supported.
- 2010: Investigate possible solutions to allow wireless printing.
- 2011-2012: Implement wireless printing.
- 2011: Replace Websense Filtering Server
- 2011: Investigate different options for scanning, printing and saving items from our genealogy resources.
- 2011-2012: Implement chosen solution to improve access to our genealogy resources.
- 2012: Replace patch panel at the Elwood Public Library
- 2012: Upgrade cabling at the Elwood Public Library to Category 5e

- 2014: Research the cost and capabilities of RFID for library material security and self checkout.

Evaluations for Library Services and Equipment will be either based on actual statistics that are incorporated into the software or surveys that are administered at each facility. An evaluation of all the goals will be performed at the beginning of May every year. These evaluations will incorporate input from library staff, Director, and Library Board of Trustees. Appropriate changes to the technology plan will be taken at that time.

Training

Educate library staff and library users in the use of information technology.

- Ongoing: Continue offering introductory computer classes to the public.
- Ongoing: All staff members will participate in at least one workshop or course of general computer training offered by INCOLSA, ILF, the State Library, or other qualified source.
- Ongoing: Continue to evaluate introductory computer classes for the public and change as necessary.
- Ongoing: Hold computer classes taught by staff members to train other staff members on specialized software and technology. (Adobe PhotoShop Elements and Print Shop are two examples)

Evaluations for Training will be either based on actual statistics, or surveys that are administered at each facility. An evaluation of all the goals will be performed at the beginning of May every year. These evaluations will incorporate input from staff and students of computer classes. Appropriate changes to the technology plan will be taken at that time.

Budget

- Ongoing: Continue to support through NMCPLS's operating budget and grants, digitizing of historical photos and obituaries from the Elwood Call-Leader and the News-Sun to be placed in CHO.
- Ongoing: Follow the computer replacement plan as closely as possible.
- Ongoing: Continue to apply for State, Federal, and Private Technology Grants to meet the library's changing needs
- 2011: Once a year in May, evaluate the computer replacement plan and technology equipment budget as old desktop computers are replaced with thin clients. The technology equipment budget should be able to support server replacement, routers/switches replacement and other technology hardware due to the tremendous savings created by using thin clients.

An evaluation of all the goals will be performed at the beginning of May every year. These evaluations will incorporate input from the IT staff, Library Director and Library Board of Trustees. Appropriate changes to the technology plan will be taken at that time.

Yearly Technology Budget

Funds from the Operating Budget	
Telephone and Telegraph - non-E-rate portion of T-1 lines	\$10,989
Technology Equipment	\$16,000
Technology Software - Trend Micro, Websense, Symantec Back-up Exec, Cassie Support, Firewall Subscription and misc. computer software. Also Ancestry.com	
	\$6,000
Professional Development	\$1,000
Salary for IT Manager	\$27,040
Professional Services (IT Support)	\$3,000
Automation	
Hardware Support	\$1,550
Library. Solution Support	\$7,830
ITS MARC	\$1,995
AV Access on ITS MARC	\$1,195
Enhanced PAC	\$1,026
SIP - Works with Cassie	\$1,024
Total	\$78,649

Inventory

All public access and staff computers have a variety of software installed on them, such as Office 2003 and 2007 Professional (Word, Excel, PowerPoint, Publisher and Access), genealogy software and several educational games for kids.

Elwood Public Library (48 total computers)

24 Public Access Computers

15 Internet Accessible

- 15 Dell Desktops w/ Windows XP

9 Non-Internet Accessible

- 7 Dell Desktops w/ Windows XP
- 1 Gateway Desktop w/ Windows XP
- 1 Gateway Desktop w/ Windows 2000

14 Staff

3 Circulation

- 3 Dell Desktops w/ Windows XP

3 Cataloging

- 3 Dell Desktops w/ Windows XP

5 Administrative

- 2 Dell Desktops w/ Windows XP
- 1 AVC Desktop w/ Windows 7
- 1 HP tablet PC w/ Windows XP
- 1 HP laptop w/ Windows XP

3 Other

- 3 Dell Desktops w/ Windows XP
- 1 HP Laptop w/ Windows XP

6 Training

- 6 HP Laptops w/ Windows XP

4 Servers

1 Data Server

- 1 Dell Windows Server 2003

1 Internet Filtering

- 1 HP Windows Server 2003

1 Backup Domain Controller

- 1 HP Windows Server 2003

1 Domain Controller

- 1 HP Windows Server 2008

Frankton Community Library (22 total computers)

- 13 Public Access Computers
 - 8 Internet Accessible
 - 8 Dell Desktops w/ Windows XP
 - 5 Non-Internet Accessible
 - 1 Dell Desktops w/ Windows XP
 - 2 Gateway Desktop w/ Windows XP
 - 2 Gateway Desktop w/ Windows 2000
- 3 Staff
 - 2 Circulation
 - 2 Dell Desktops w/ Windows XP
 - 1 Administrative
 - 1 Dell Desktops w/ Windows XP
- 5 Training
 - 5 HP Laptops w/ Windows XP
- 1 Servers
 - 1 Domain Controller
 - 1 HP Windows Server 2008

Ralph E. Hazelbaker Library (21 total computers)

- 13 Public Access Computers
 - 10 Internet Accessible
 - 10 Dell Desktops w/ Windows XP
 - 3 Non-Internet Accessible
 - 2 Dell Desktops w/ Windows XP
 - 1 Gateway Desktop w/ Windows XP
- 4 Staff
 - 1 Circulation
 - 1 Dell Desktops w/ Windows XP
 - 2 Administrative
 - 1 Dell Desktops w/ Windows XP
 - 1 Other
 - 2 Dell Desktops w/ Windows XP
- 4 Training
 - 4 HP Laptops w/ Windows XP

North Madison Co. Public Library System (91 total computers)

Technology Equipment Budget/Computer Replacement Plan

In the past, the North Madison County Public Library System replaced computers after their fourth year of service. The computers to be replaced were chosen according to date of purchase. The oldest date of purchase from each category was replaced first. The computer replacement plan will change drastically as thin clients are added. The technology equipment budget should be able to support server replacement, routers/switches replacement and other technology hardware due to the tremendous savings created by using thin clients. Servers will be replaced when they are four years old.

Replaced computers will be placed in a Friends of Library computer sale. Some computers may be saved to use for replacement parts.

Wish List 2010

1. Refrigerator 21 cu. Ft - approximately \$450.00
2. Large screen TV with surge protector- appr. \$1200.00
3. Cart for TV appr. \$900.00
4. Reading tent for children's area - appr. \$400.00
5. Mobile listening devices with headphones and case for the reading center - appr. \$200.00
6. Around the block alphabet and numbers basic skill carpet - appr. \$240.00
7. Cubby trays -5 totals (red, white, yellow, blue, green) - for children's area appr. 8.00 each
8. Literacy DVD's and/or audio and/or software - appr. 700.00
9. 2 - Rolling Wall Panels to ensure privacy for our literacy centers - appr. 1300.00
10. Possible assistance with the children's area ceiling and meeting room floor.

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	OCT 2009	OCT 2010	Amount of Change	% OF Change	YTD 2009	YTD 2010	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	2,963	3,073	110	4%	29,944	30,028	84	0%
JUVENILE	1,853	2,080	227	12%	16,774	17,319	545	3%
Y. A.	296	290	-6	-2%	2,971	3,336	365	12%
PERIOD.	634	774	140	22%	5,926	6,344	418	7%
AUDIO	214	95	-119	-56%	1,529	1,312	-217	-14%
VIDEO	5,307	5,482	175	3%	46,875	45,234	-1,641	-4%
TOTAL	11,267	11,794	527	5%	104,019	103,573	-446	0%
FRANKTON								
ADULT	1,197	984	-213	-18%	11,931	10,289	-1642	-14%
JUVENILE	898	693	-205	-23%	7,071	6,001	-1070	-15%
Y. A.	197	101	-96	-49%	1,628	1,494	-134	-8%
PERIOD.	309	226	-83	-27%	2,851	2,719	-132	-5%
AUDIO	75	27	-48	-64%	536	334	-202	-38%
VIDEO	1,683	1,522	-161	-10%	16,244	14,410	-1834	-11%
TOTAL	4,359	3,553	-806	-18%	40,261	35,247	-5,014	-12%
HAZELBAKER								
ADULT	704	668	-36	-5%	8,062	7,536	-526	-7%
JUVENILE	415	344	-71	-17%	4,153	3,793	-360	-9%
Y. A.	54	55	1	2%	601	673	72	12%
PERIOD.	173	88	-85	-49%	1,424	1,000	-424	-30%
AUDIO	39	16	-23	-59%	327	241	-86	-26%
VIDEO	760	1201	441	58%	8,342	9,234	892	11%
TOTAL	2,145	2,372	227	11%	22,909	22,477	-432	-2%
SYSTEM								
ADULT	4,864	4,725	-139	-3%	49,937	47,853	-2,084	-4%
JUVENILE	3,166	3,117	-49	-2%	27,998	27,113	-885	-3%
Y. A.	547	446	-101	-18%	5,200	5,503	303	6%
PERIOD.	1116	1,088	-28	-3%	10,201	10,063	-138	-1%
AUDIO	328	138	-190	-58%	2,392	1,887	-505	-21%
VIDEO	7,750	8,205	455	6%	71,461	68,878	-2,583	-4%
TOTAL	17,771	17,719	-52	0%	167,189	161,297	-5,892	-4%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	8935	2069	2,099
REF.	105	31	44
ASSIST.	1382	264	267
COMP./WIRE	2025/54	525/27	752/5
PROG. A.	1/4	6/79	3/49
J.	18/157	4/19	7/62

TECH SERVICES PROCESSED 1,198 ITEMS.

Prepared by Jamie Scott

Estimated Circuit Breaker Credits

Current Law

2009*: Eliminate Levies For State Fair & Forestry, Child Welfare, HCL, School General Fund, Pre-School Special Ed, and Pre-1977 Public Safety Pensions

2009*: Eliminate State Property Tax Replacement and Existing Homestead Credits; New Homestead Credit = \$140 M in 2009, \$80 M in 2010, \$0 in 2011

2009*: Standard Deduction = \$45,000 up to 60% of AV (AND) Supplemental Deduction Based on Homestead AV Remaining After Standard Deduction; 35% of \$160,000 Net AV Plus 25% of Net AV that Exceeds \$60,000

2009 Caps: Homesteads = 1.5%; [Apartments, Other Res, Ag Land, Mobile Home Land, and Long Term Care Facilities] = 2.5%; All Other Real and Pers Prop = 3.5%; Lake and St. Joseph Existing Debt Exclusion

2009 Caps: Homesteads = 1.0%; [Apartments, Other Res, Ag Land, Mobile Home Land, and Long Term Care Facilities] = 2.0%; All Other Real and Pers Prop = 3.0%; Lake and St. Joseph Existing Debt Exclusion

2009*: Qualified Senior Homestead Net Tax Increases Limited to 2% Per Year

Assumes LQIT Replacement Credits Only For Counties That Have Adopted

* Estimated Budget Appropriations Only Include Funds With Property Tax Levies and are Allocated Between Counties Based on Levy For Cross-County Units.

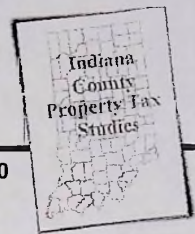
* Denotes Estimated 2009 or 2010 Amounts

County	Unit Name	Actual Circuit Breaker Credits		School Levy Replacement Grant				Actual Net Credits		Estimated Credits		Net Credit as % of Est. Levy			Net Credit as % of Est. Budget			
		2009	2010	2009	2010	Est.	2009	2010	2011	2012	2010	2011	2012	2010	2011	2012		
Madison	River Forest Civil Town	0	516	0	0	0	0	516	0	0	11.495	10.262	4.8%	5.7%	5.0%	2.4%	2.9%	2.5%
Madison	Summitville Civil Town	0	9,407	0	0	0	0	9,407	0	0	11.495	10.262	4.8%	5.7%	5.0%	2.4%	2.9%	2.5%
Madison	Woodawn Heights Civil Town	137	1,462	0	0	137	1,462	2,652	2,587	16.6%	34.5%	32.7%	9.9%	17.8%	17.3%			
Madison	Markon-Grant United School Corp	13	8,022	0	0	13	8,022	11,030	9,288	0.7%	0.9%	0.8%	0.6%	0.7%	0.6%			
Madison	Franklin-Lapel Community School Corp	97,592	578,450	0	201,768	87,592	376,684	660,178	562,480	5.3%	9.6%	7.8%	4.0%	8.0%	6.2%			
Madison	South Madison Community School Corp	209,555	776,320	288,076	250,057	214,478	526,263	1,125,853	808,311	4.5%	9.5%	7.8%	4.0%	8.1%	6.4%			
Madison	Alexandria Community School Corp	43,755	70,122	40,842	22,568	2,913	56,554	95,277	86,788	3.7%	6.2%	5.6%	2.4%	4.0%	3.5%			
Madison	Anderson Community School Corp	5,199,572	7,095,400	4,852,956	3,033,893	346,606	4,061,517	8,826,397	8,410,371	15.2%	32.8%	31.0%	16.1%	33.4%	30.3%			
Madison	Elwood Community School Corp	372,547	621,825	347,697	588,203	24,850	363,622	693,231	644,550	11.5%	21.7%	20.0%	9.9%	18.8%	17.5%			
Madison	Alexandria-Montrose Public Library	10,313	23,207	0	0	10,313	23,207	28,443	26,357	5.2%	6.2%	5.6%	3.7%	4.3%	3.9%			
Madison	Anderson-And. Stanley Creek Union Twp Lib	742,225	1,014,869	0	0	742,225	1,014,868	1,277,813	1,242,441	27.0%	33.0%	31.2%	24.6%	30.9%	30.1%			
Madison	Pendleton Community Pubic Library	15,963	43,702	0	0	15,963	43,702	65,836	55,803	8.5%	9.5%	8.0%	3.7%	5.4%	4.3%			
Madison	North Madison County Library System	43,208	103,279	0	0	43,208	103,279	117,415	105,896	11.5%	12.8%	11.3%	7.5%	8.5%	7.7%			
Madison	Independence Fire	367	3,805	0	0	367	3,805	7,081	6,609	19.6%	34.5%	32.7%	10.9%	19.5%	18.6%			
Madison	East Central Indiana Solid Waste Mgt Dist	28,048	42,174	0	0	28,048	42,174	53,821	50,481	16.3%	20.2%	18.4%	0.0%	0.0%	0.0%			
Madison	City Of Anderson Redevelopment	0	0	0	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
Madison	Pendleton Town Redevelopment Comm	0	0	0	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
Madison	TIF_48003_Anderson City - Anderson Towns	0	4,818,081	0	0	0	4,818,081	4,664,241	4,912,884									
Madison	TIF_48013_Pendleton Town	0	7,615	0	0	0	7,615	7,691	7,768									
Madison	TIF_48023_Anderson-Fair Creek	0	317,918	0	0	0	317,918	321,097	324,308									
Madison	Manon County	1,829,789	8,982,013	0	0	1,939,789	8,982,013	10,204,499	9,425,719	7.1%	8.1%	7.4%	4.0%	4.4%	4.0%			
Manion	Center Township	74,215	277,493	0	0	74,215	277,493	231,414	277,569	10.0%	10.5%	10.0%	2.6%	2.6%	2.6%			
Manion	Decatur Township	170,290	671,086	-1	170,290	170,290	-71,087	712,025	622,700	12.3%	13.0%	11.4%	3.7%	3.8%	3.1%			
Manion	Franklin Township	507,025	2,201,973	0	0	507,025	2,201,973	2,440,937	2,325,781	24.5%	27.2%	25.9%	15.0%	15.6%	14.3%			
Manion	Lawrence Township	1,248	663,387	0	0	1,248	663,387	881,099	787,127	5.6%	7.4%	6.7%	3.8%	4.8%	4.1%			
Manion	Perry Township	6,507	13,233	0	0	6,507	13,233	15,372	13,328	3.8%	4.4%	3.8%	0.7%	0.8%	0.7%			
Manion	Pike Township	114	330,986	0	0	114	330,986	454,603	383,210	2.0%	2.7%	2.3%	1.3%	1.7%	1.4%			
Manion	Warren Township	2,531	11,892	0	0	2,531	11,892	12,537	11,914	4.3%	4.7%	4.3%	0.7%	0.7%	0.7%			
Manion	Washington Township	4,221	34,224	0	0	4,221	34,224	40,893	38,663	4.8%	5.8%	5.5%	1.8%	2.1%	2.0%			
Manion	Wayne Township	773,483	2,540,187	0	0	773,483	2,540,187	2,815,225	2,521,956	13.2%	14.6%	13.1%	7.6%	8.0%	6.9%			
Manion	Lincoln City City	40	10,173	0	0	40	10,173	569,831	500,140	4.0%	8.4%	5.8%	1.8%	2.3%	2.0%			
Manion	Beech Grove Civil City	801,568	1,697,148	0	0	801,568	1,697,146	1,770,974	1,685,405	30.4%	31.8%	30.2%	15.7%	16.0%	14.8%			
Manion	Southport Civil City	1	3,252	0	0	1	3,252	3,406	2,534	1.9%	1.8%	1.4%	0.6%	0.6%	0.5%			
Manion	Speedway City Civil Town	71	53,829	0	0	71	53,829	55,087	32,336	1.0%	1.1%	0.6%	0.4%	0.4%	0.2%			
Manion	Clemont Civil Town	16,284	83,313	0	0	16,284	83,313	82,852	87,068	17.3%	19.3%	18.1%	11.7%	12.4%	11.1%			
Manion	Cumberland Civil Town	52,424	169,301	0	0	52,424	169,301	169,035	154,326	18.8%	18.5%	16.9%	0.0%	0.0%	0.0%			
Manion	Homeroot Civil Town	54	1,183	0	0	54	1,183	1,114	977	1.0%	1.5%	1.3%	0.6%	0.8%	0.7%			
Manion	Mendon Hills Civil Town	0	1,568	0	0	0	1,568	3,274	2,834	1.0%	2.0%	1.0%	0.5%	1.1%	0.5%			
Manion	Rocky Ripple Civil Town	0	23	0	0	0	23	40	42	0.1%	0.2%	0.2%	0.0%	0.0%	0.0%			
Manion	Warren Park Civil Town	45	217	0	0	45	217	304	271	5.4%	7.6%	6.7%	0.0%	0.0%	0.0%			
Manion	Williams Creek Civil Town	0	2,252	0	0	0	2,252	4,302	3,539	3.0%	5.6%	4.8%	1.8%	3.4%	2.8%			
Manion	Wynnedale Civil Town	0	0	0	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
Manion	Spring Hill Civil Town	0	0	0	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%			
Manion	M.S.D. Decatur Township School Corp	573,092	2,387,661	534,851	924,013	38,241	1,463,648	2,540,863	2,229,976	7.5%	13.0%	11.4%	5.5%	9.0%	7.5%			
Manion	Franklin Township Community School Corp	2,100,513	8,146,194	1,960,367	3,459,802	140,146	4,886,592	9,064,744	8,674,172	14.1%	27.1%	25.9%	13.6%	26.2%	25.0%			
Manion	M.S.D. Lawrence Township School Corp	2,052	2,312,899	0	0	2,052	2,312,899	3,070,101	2,776,855	3.8%	7.1%	6.4%	3.2%	5.9%	5.1%			
Manion	M.S.D. Perry Township School Corp	80,234	647,927	0	0	80,234	624,205	817,521	662,078	2.1%	2.7%	2.2%	1.4%	1.9%	1.5%			
Manion	M.S.D. Pike Township School Corp	888	802,420	0	853	888	801,767	1,111,556	946,768	2.0%	2.8%	2.2%	1.6%	2.2%	1.8%			
Manion	M.S.D. Warren Township School Corp	175,310	783,150	0	102,008	175,310	681,142	888,405	797,010	2.4%	3.1%	2.8%	1.9%	2.5%	2.2%			
Manion	M.S.D. Washington Township School Corp	1,427	28,442	0	0	1,427	28,442	75,408	58,045	0.1%	0.3%	0.2%	0.1%	0.2%	0.2%			
Manion	M.S.D. Wayne Township School Corp	1,681,071	5,373,180	1,568,943	2,112,867	112,128	3,260,513	5,930,613	5,400,306	8.1%	14.8%	13.3%	6.8%	12.1%	10.5%			
Manion	Beech Grove City School Corp	971,538	2,403,352	906,737	1,028,105	64,801	1,378,247	2,503,519	2,391,398	14.9%	26.9%	25.6%	13.8%	23.9%	21.7%			
Manion	Indianapolis Public School Corp	2,575,835	12,423,428	2,403,973	4,603,040	171,862	7,760,388	13,701,833	13,249,122	6.5%	11.3%	10.0%	4.9%	8.2%	7.6%			

2010 Property Tax Report

Madison County

with comparisons between 2007 and 2010



Legislative Services Agency

July 2010

This report describes property tax changes in Madison County between 2009 and 2010, with comparison to changes between 2007 and 2010. The report also shows the overall changes to property tax levies and property assessments since the recent property tax reforms have been implemented. Explanatory information is provided to highlight changes that are unique to Madison County and those that have occurred throughout the state. Statewide averages are based on data from all counties except Lake and LaPorte.

Comparable Homestead Property Tax Changes in Madison County

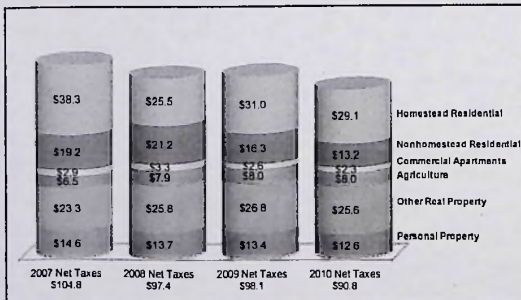
	2009 to 2010		2007 to 2010		
	Number of Homesteads	% Share of Total	Number of Homesteads	% Share of Total	
Summary Change in Tax Bill					
Higher Tax Bill	14,482	43.1%	2,566	7.6%	91.4% of homeowners saw lower tax bills in 2010 than in 2007.
No Change	1,512	4.5%	319	1.0%	
Lower Tax Bill	17,574	52.4%	30,683	91.4%	
Average Change in Tax Bill	-7.7%		-26.9%		
Detailed Change in Tax Bill					
20% or More	1,650	4.9%	805	2.4%	61.0% of homeowners saw tax changes of between a 9% increase and a 9% decrease from 2009 to 2010.
10% to 19%	2,279	6.8%	561	1.7%	
1% to 9%	10,553	31.4%	1,200	3.6%	
0%	1,512	4.5%	319	1.0%	The largest percentage of homeowners have seen between a 10% and 39% decrease in their tax bills from 2007 to 2010.
-1% to -9%	8,430	25.1%	3,103	9.2%	
-10% to -19%	4,013	12.0%	6,359	18.9%	
-20% to -29%	2,246	6.7%	8,238	24.6%	
-30% to -39%	1,711	5.1%	5,435	16.2%	
-40% to -49%	328	1.0%	3,609	10.8%	
-50% to -59%	170	0.5%	1,792	5.3%	
-60% to -69%	100	0.3%	928	2.8%	
-70% to -79%	88	0.3%	676	2.0%	
-80% to -89%	86	0.3%	514	1.5%	
-90% to -99%	82	0.2%	611	1.8%	
-100%	320	1.0%	1,418	4.2%	
Total	33,568	100.0%	33,568	100.0%	

Note: Percentages may not total due to rounding.

Madison County Overview

The larger-than-average decline in homeowner tax bills was due mainly to an increase in local property tax credits, funded by an increase in local income taxes. Property tax levies increased 2.0% in Madison County in 2010, similar to the state average increase of 2.4%. The largest levy increases were for the county general fund, the Frankton-Lapel School Corporation bus replacement fund, South Madison School Corporation debt service fund, and the Anderson Community School Corporation debt service fund. Madison County homeowners benefited more from the one percent property tax cap than did homeowners in the average county, primarily because Madison County tax rates tend to be higher than the state average.

Comparison of Net Property Tax by Property Type (In Millions)



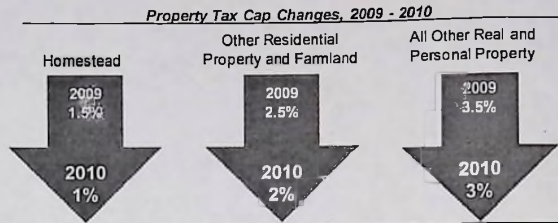
Net tax bills for all taxpayers decreased 7.6% in Madison County from 2009 to 2010. This was larger than the statewide reduction of 1.4%. In 2010 apartment owners saw a 14.0% decrease in tax bills. This large decrease was due mainly to the tightening of the tax caps from 2.5% to 2% for rental housing. The tightening of the tax caps also affected nonhomestead residential property (mostly small rental residences), which saw a 19.0% decrease in tax bills. Other real and personal property, mostly commercial and industrial land, buildings, and equipment, saw a 4.6% and 6.1% decrease, respectively, in tax bills in 2010. This was mainly because of the tightening of the tax caps from 3.5%

to 3% for commercial and industrial property. Despite the 4% increase in the base rate of farmland, from \$1,200 to \$1,250 per acre, agricultural business property saw no overall change in tax payments in 2010, mainly because of the tightening of the tax caps from 2.5% to 2% for farmland.

2010 Property Tax Policy Changes

Property Tax Caps. Property tax caps tightened to their permanent levels. The tighter caps meant more taxpayers were eligible for tax cap credits. This resulted in greater reductions in property tax revenue for local governments.

State Homestead Credits. State homestead credits were reduced by 43% between 2009 and 2010 as part of a scheduled phaseout. The average statewide credit rate fell from 8% to 5% as a result. The credit will be eliminated in 2011.



Tax Cap Credits

Tax cap credits in Madison County in 2010 amounted to 22.9% of the total property tax levy. The statewide average was 6.3%. The larger percentage loss in the county was mainly due to Madison County having much higher-than-average tax rates. Tax rates in 35 of 40 total taxing districts exceeded \$2, so a large amount of housing in the 2% cap category was eligible for credits. The districts with \$2-plus tax rates included 12 of 16 rural taxing districts, indicating that a large amount of farmland also qualified for tax cap credits. A large number of commercial and industrial properties in the 3% tax cap category qualified for credits because the tax rates in 21 taxing districts exceeded \$3. Also, a significant share of homesteads qualified for credits in the 1% category due to the high tax rates.

**2010 Circuit Breaker Credits by Cap Category
Madison County Total \$29,026,487**

1%	2%	3%	Elderly
\$2,782,731	\$7,263,302	\$18,957,725	\$22,728
9.6%	25.0%	65.3%	0.1%

Madison County, Anderson City, and the Anderson Community School Corporation saw the largest of the revenue losses from the tax caps in 2010. As a percentage of their total levies, Anderson City and Anderson Township lost the most, at over 30% each. Losses were greatest for units that overlapped Anderson City because its tax districts had the highest tax rates. In addition, Madison County TIF districts lost over 43% of TIF proceeds to the circuit breaker caps.

The Effects of Recession

In Madison County the recession has affected the economy, though less than in most Indiana counties. The recession created upward pressure on property tax bills in several ways. The unemployment rate rose from 6.0% in December 2007 to 10.9% in July 2009. Job losses and income declines contributed to a 2.4% decrease (after adjusting for rate changes) in local income tax revenue. Because part of this revenue is used for property tax relief, less money was available for existing credits.

Madison County Gross Assessed Value by Property Type

Property Type	2009	2010	Change
Homesteads	3,810,409,000	3,817,859,200	0.2%
Other Residential	597,503,500	600,905,800	0.6%
Ag Business/Land	362,816,200	377,527,500	4.1%
Business Real/Personal	1,856,435,510	2,012,172,206	8.4%
Total	\$6,627,164,210	\$6,808,464,706	2.7%

In addition, the recession reduced new construction, so less new property was added to assessment roles. The recession also reduced some property values, which affected assessed values through annual trending. Lower assessed values may result in higher tax rates for local taxpayers. In those instances where taxpayers' bills are limited by the caps, the higher rates may result in higher circuit breaker credits, causing increased revenue losses for local governments.

In Madison County, the gross assessed value of business real and personal property rose 8.4% in 2010. Other assessment categories also increased, and total gross assessed value in Madison County rose 2.7%. This was higher than the state average increase of 0.6%.

The tables on the following pages illustrate 2007 – 2010 levy comparisons, 2010 tax rates and credit rates, and 2010 circuit breaker losses by taxing unit.

Madison County Levy Comparison by Taxing Unit

Taxing Unit	2007	2008	2009	2010	% Change		
					2007-2008	2008-2009	2009-2010
County Total	139,110,659	148,007,485	112,635,830	114,850,975	6.4%	-23.9%	2.0%
State Unit	97,975	100,892	0	0	3.0%	-100.0%	
Madison County	27,898,327	28,363,200	19,700,685	20,394,649	1.7%	-30.5%	3.5%
Adams Township	147,179	134,659	165,928	170,157	-8.5%	23.2%	2.5%
Anderson Township	364,350	388,508	403,987	418,642	6.6%	4.0%	3.6%
Boone Township	32,196	29,970	30,601	30,093	-6.9%	2.1%	-1.7%
Duck Creek Township	33,230	33,098	32,513	71,972	-0.4%	-1.8%	121.4%
Fall Creek Township	271,369	310,488	432,002	334,001	14.4%	39.1%	-22.7%
Green Township	91,808	87,285	100,897	104,054	-4.9%	15.6%	3.1%
Jackson Township	27,213	28,199	30,226	31,345	3.6%	7.2%	3.7%
Lafayette Township	131,247	100,798	85,671	90,260	-23.2%	-15.0%	5.4%
Monroe Township	172,151	173,424	173,385	179,748	0.7%	0.0%	3.7%
Pipe Creek Township	219,685	218,695	223,942	231,975	-0.5%	2.4%	3.6%
Richland Township	181,844	187,472	190,876	195,625	3.1%	1.8%	2.5%
Stony Creek Township	78,327	80,338	78,208	80,259	2.2%	-2.3%	2.6%
Union Township	322,228	322,265	328,454	134,987	0.0%	1.9%	-58.9%
Van Buren Township	116,979	94,660	99,306	165,057	-19.1%	4.9%	66.2%
Anderson Civil City	24,346,601	24,792,587	26,213,399	25,899,021	1.8%	5.7%	-1.2%
Elwood Civil City	3,850,176	3,697,950	3,439,830	3,178,138	-4.0%	-7.0%	-7.6%
Alexandria Civil City	2,135,577	2,212,553	2,004,250	2,141,852	3.6%	-9.4%	6.9%
Chesterfield Civil Town	452,820	452,172	492,964	502,888	-0.1%	9.0%	2.0%
Country Club Heights Civil Town	23,144	24,213	27,875	28,934	4.6%	15.1%	3.8%
Edgewood Civil Town	210,788	217,009	210,757	229,476	3.0%	-2.9%	8.9%
Frankton Civil Town	141,525	134,931	156,229	161,580	-4.7%	15.8%	3.4%
Ingalls Civil Town	214,621	215,893	274,390	297,236	0.6%	27.1%	8.3%
Lapel Civil Town	224,664	226,458	244,993	255,912	0.8%	8.2%	4.5%
Markleville Civil Town	57,534	56,807	62,046	64,473	-1.3%	9.2%	3.9%
Orestes Civil Town	78,569	82,250	85,008	79,113	4.7%	3.4%	-6.9%
Pendleton Civil Town	1,291,204	1,466,780	1,650,572	1,585,600	13.6%	12.5%	-3.9%
River Forest Civil Town	5,460	5,739	3,896	4,449	5.1%	-32.1%	14.2%
Summitville Civil Town	174,848	177,212	188,557	195,836	1.4%	6.4%	3.9%
Woodlawn Heights Civil Town	7,067	7,327	6,616	7,470	3.7%	-9.7%	12.9%
Madison-Grant United School Corp	1,880,410	1,961,665	1,156,591	1,216,380	4.3%	-41.0%	5.2%
Frankton-Lapel Community School Corp	9,247,632	9,151,407	6,585,638	7,106,976	-1.0%	-28.0%	7.9%
South Madison Community School Corp	14,523,054	16,304,690	11,063,647	11,779,097	12.3%	-32.1%	6.5%
Alexandria Community School Corp	4,166,347	4,070,231	1,818,176	1,516,012	-2.3%	-55.3%	-16.6%
Anderson Community School Corp	34,722,046	40,089,738	25,601,986	26,737,110	15.5%	-36.1%	4.4%
Elwood Community School Corp	5,598,617	6,229,893	3,481,423	3,173,540	11.3%	-44.1%	-8.8%
Alexandria-Monroe Public Library	395,067	412,104	428,484	444,655	4.3%	4.0%	3.8%
Anderson-Anderson, Stony Creek Union Twp Lib	3,400,614	3,422,189	3,621,286	3,759,809	0.6%	5.8%	3.8%
Pendleton Community Public Library	670,597	799,235	616,174	677,158	19.2%	-22.9%	9.9%
North Madison County Library System	805,475	834,352	855,356	896,011	3.6%	2.5%	4.8%
Independence Fire	18,876	19,327	17,666	19,951	2.4%	-8.6%	12.9%
East Central Indiana Solid Waste Mgt Dist	235,801	243,822	251,440	259,474	3.4%	3.1%	3.2%
City Of Anderson Redevelopment	0	0	0	0			
Pendleton Town Redevelopment Comm	45,377	45,300	0	0	-0.2%	-100.0%	

Madison County Tax Rates, Credit Rates, and Net Tax Rates for Homesteads by Taxing District

Dist #	Taxing District	Tax Rate	Credit Rates						Net Tax Rate, Homesteads
			LOIT PTRC	State Homestead	COIT Homestead	CECT Homestead	CEDT Residential	LOIT Homestead	
48001	Adams Township	2.3860	3.9135%	3.4814%	--	17.2485%	--	--	1.7980
48002	Markleville Town	2.7680	3.9135%	3.4814%	--	17.3765%	--	--	2.0823
48003	Anderson City- Anderson Twp	5.0153	3.9135%	3.4814%	--	19.2129%	--	--	3.6808
48004	Country Club Heights	3.2361	3.9135%	3.4814%	--	18.2108%	--	--	2.4075
48005	Edgewood Town	3.3631	3.9135%	3.4814%	--	18.1395%	--	--	2.5044
48006	River Forest Town	3.1569	3.9135%	3.4814%	--	18.1161%	--	--	2.3515
48007	Woodlawn Heights Town	3.4508	3.9135%	3.4814%	--	18.0592%	--	--	2.5724
48008	Boone Township	1.7631	3.9135%	3.4814%	--	16.9010%	--	--	1.3347
48009	Duck Creek Township - Madison	1.8683	3.9135%	3.4814%	--	16.7747%	--	--	1.4167
48010	Duck Creek Twp - Elwood Schl	2.4172	3.9135%	3.4814%	--	20.4924%	--	--	1.7431
48011	Elwood City - Duck Creek Twp	4.1368	3.9135%	3.4814%	--	20.8262%	--	--	2.9693
48012	Fall Creek Township	2.6817	3.9135%	3.4814%	--	17.1650%	--	--	2.0231
48013	Pendleton Town	3.1378	3.9135%	3.4814%	--	18.0497%	--	--	2.3394
48014	Green Township	2.4227	3.9135%	3.4814%	--	17.3012%	--	--	1.8244
48015	Ingalls Town	3.2174	3.9135%	3.4814%	--	16.7033%	--	--	2.4421
48016	Jackson Township	2.3934	3.9135%	3.4814%	--	16.4675%	--	--	1.8223
48017	Lafayette Twp - W Central Schl	2.5781	3.9135%	3.4814%	--	16.6059%	--	--	1.9593
48018	Lafayette Twp - Anderson Schl	2.6978	3.9135%	3.4814%	--	18.5103%	--	--	1.9989
48019	Anderson City-Lafayette Twp	5.0113	3.9135%	3.4814%	--	18.5713%	--	--	3.6599
48020	Frankon Town - Lafayette Twp	3.2273	3.9135%	3.4814%	--	16.9155%	--	--	2.4427
48021	Monroe Township	1.4244	3.9135%	3.4814%	--	17.6273%	--	--	1.0680
48022	Alexandria City	3.3786	3.9135%	3.4814%	--	18.8208%	--	--	2.4914
48024	Orestes Town	1.5992	3.9135%	3.4814%	--	17.3245%	--	--	1.2039
48025	Pipe Creek Twp - W Cent Schl	2.6461	3.9135%	3.4814%	--	16.7084%	--	--	2.0083
48026	Pipe Creek Twp - Elwood Schl	2.3730	3.9135%	3.4814%	--	20.6666%	--	--	1.7071
48027	Elwood City-Pipe Creek Twp	4.1599	3.9135%	3.4814%	--	20.8774%	--	--	2.9838
48028	Frankton Town-Pipe Creek Twp	3.2438	3.9135%	3.4814%	--	16.4102%	--	--	2.4716
48029	Richland Township	2.6292	3.9135%	3.4814%	--	18.3877%	--	--	1.9513
48030	Anderson City-Richland Twp	4.9897	3.9135%	3.4814%	--	19.2326%	--	--	3.6611
48031	Stony Creek Township	2.6904	3.9135%	3.4814%	--	16.5779%	--	--	2.0454
48032	Lapel Town	3.2658	3.9135%	3.4814%	--	16.4827%	--	--	2.5012
48033	Union Township	2.8708	3.9135%	3.4814%	--	18.3221%	--	--	2.1325
48034	Anderson City-Union Twp	4.9872	3.9135%	3.4814%	--	19.2107%	--	--	3.6603
48035	Chesterfield Town	3.9577	3.9135%	3.4814%	--	17.7745%	--	--	2.9516
48036	Van Buren Township	1.9879	3.9135%	3.4814%	--	16.7016%	--	--	1.5089
48037	Summitville Town	2.8470	3.9135%	3.4814%	--	18.4533%	--	--	2.1680
48038	Anderson-Adams	4.7671	3.9135%	3.4814%	--	18.6488%	--	--	3.5255
48039	Anderson-Fall Creek	4.6138	3.9135%	3.4814%	--	18.5454%	--	--	3.4170
48040	Anderson Laf WC	4.7953	3.9135%	3.4814%	--	18.4208%	--	--	3.5574
48041	Pendleton Green	3.1558	3.9135%	3.4814%	--	17.9877%	--	--	2.3548

Notes: A Taxing District is a geographic area of a county where taxing units overlap, so the sum of the taxing unit tax rates is the total district rate.

The Tax Rate is the gross levy divided by net assessed value, in dollars per \$100 assessed value.

The State Homestead Credit is the HEA1001-2008 special rate, which will be eliminated after 2010.

The LOIT, COIT, and CEDIT credits are funded by local income taxes.

The Net Tax Rate for Homesteads is calculated by reducing the tax rate by the various credit percentages.

Madison County 2010 Circuit Breaker Cap Credits

Taxing Unit Name	Circuit Breaker Credits by Property Type				Total	Levy	Circuit Breaker as % of Levy
	(1%) Homesteads	(2%) Other Residential and Farmland	(3%) All Other Real/Personal	Elderly			
Non-TIF Total	2,587,987	6,652,783	14,622,186	21,917	23,884,874	114,850,975	20.8%
TIF Total	194,744	610,519	4,335,540	811	5,141,614	11,799,412	43.6%
County Total	2,782,731	7,263,302	18,957,725	22,728	29,026,487	126,650,387	22.9%
Madison County	359,553	1,059,866	1,891,083	4,368	3,314,867	20,394,649	16.3%
Adams Township	250	4,064	1,210	82	5,605	170,157	3.3%
Anderson Township	16,055	26,252	88,494	59	130,860	418,642	31.3%
Boone Township	0	0	0	6	6	30,993	0.0%
Duck Creek Township	81	650	23	32	785	71,972	1.1%
Fall Creek Township	4,041	10,989	122	110	15,263	334,001	4.6%
Green Township	686	3,033	73	18	3,810	104,054	3.7%
Jackson Township	52	861	0	16	928	31,345	3.0%
Lafayette Township	106	6,002	5,061	20	11,189	90,260	12.4%
Monroe Township	114	1,842	753	15	2,524	179,748	1.4%
Pipe Creek Township	595	13,720	15,115	36	29,466	231,975	12.7%
Richland Township	689	7,996	308	137	9,131	195,625	4.7%
Stony Creek Township	440	4,910	219	11	5,580	80,259	7.0%
Union Township	1,217	6,247	490	34	7,988	134,987	5.9%
Van Buren Township	22	1,847	22	10	1,902	165,057	1.2%
Anderson Civil City	956,338	1,697,271	5,837,105	2,844	8,493,559	25,899,021	32.8%
Elwood Civil City	21,221	208,953	552,857	468	783,499	3,178,138	24.7%
Alexandria Civil City	13,889	199,263	91,384	334	304,871	2,141,852	14.2%
Chesterfield Civil Town	3,765	60,602	51,012	71	115,449	502,888	23.0%
Country Club Heights Civil Town	2,316	1,157	464	0	3,937	28,934	13.6%
Edgewood Civil Town	6,660	8,304	3,279	172	18,415	229,476	8.0%
Frankton Civil Town	807	14,400	3,338	41	18,585	161,580	11.5%
Ingalls Civil Town	814	19,275	2,781	20	22,889	297,236	7.7%
Lapel Civil Town	6,200	20,327	5,989	237	32,753	255,912	12.8%
Markleville Civil Town	227	2,859	0	42	3,128	64,473	4.9%
Orestes Civil Town	0	0	0	0	0	79,113	0.0%
Pendleton Civil Town	30,750	110,925	3,209	341	145,226	1,585,600	9.2%
River Forest Civil Town	515	0	1	0	516	4,449	11.6%
Summitville Civil Town	112	9,184	112	0	9,407	195,836	4.8%
Woodlawn Heights Civil Town	1,157	197	108	0	1,462	7,470	19.6%
Madison-Grant Unified School Corp	104	8,543	104	272	9,022	1,216,380	0.7%
Frankton-Lapel Community School Corp	28,812	467,850	79,688	2,099	578,450	7,106,976	8.1%
South Madison Community School Corp	113,632	480,411	179,108	3,169	776,320	11,779,097	6.6%
Alexandria Community School Corp	3,602	51,675	23,699	147	79,122	1,516,012	5.2%
Anderson Community School Corp	856,354	1,624,355	4,609,486	5,206	7,095,400	26,737,110	26.5%
Elwood Community School Corp	16,393	177,853	427,092	486	621,825	3,173,540	19.6%
Alexandria-Monroe Public Library	1,056	15,157	6,951	43	23,207	444,655	5.2%
Anderson-Anderson, Stony Creek Union Twp Lib	121,430	233,556	659,287	596	1,014,869	3,759,809	27.0%
Pendleton Community Public Library	7,904	30,657	4,988	153	43,702	677,158	6.5%
North Madison County Library System	2,364	47,823	52,822	171	103,279	895,011	11.5%
Independence Fire	3,091	526	288	0	3,905	19,951	19.6%
East Central Indiana Solid Waste Mgt Dist	4,574	13,484	24,060	56	42,174	259,474	16.3%
City Of Anderson Redevelopment	0	0	0	0	0	0	0.0%
Pendleton Town Redevelopment Comm	0	0	0	0	0	0	0.0%
TIF - Anderson City TIF	194,744	600,458	4,020,068	811	4,816,081	9,307,714	51.7%
TIF - Anderson Kroger TIF	0	0	0	0	0	148,892	0.0%
TIF - Pendleton TIF	0	6,848	767	0	7,615	661,449	1.2%
TIF - Anderson FC TIF	0	3,214	314,704	0	317,918	750,360	42.4%
TIF - Anderson FC Nestle TIF	0	0	0	0	0	930,996	0.0%

Notes: Circuit breaker tax cap credits are tax savings for taxpayers and revenue losses for local government units. Circuit breaker credits are highest in tax districts with the highest tax rates. These are usually districts that include cities or towns because the municipal tax rate is included in the district tax rate. This means that most circuit breaker credits are in cities and towns and in units that overlap cities and towns.

Circuit Breaker Credit Types:

Homesteads are owner-occupied primary residences and include homestead land and buildings in the 1% tax cap category. Owner-occupied mobile homes and agricultural homesteads are included in this category. This category only includes credits on the portion of the property that qualifies as a homestead.

Other Residential/Farmland includes small rental housing units, larger commercial apartments, second homes, long-term care facilities, and farmland, in the 2% tax cap category.

Agenda

December 13, 2010

North Madison County Public Library System Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Working Budget for 2010
 - 2. Long Range Plans
 - 3. Employee Raises/Director and Administrative Assistant
- New Business
 - 1. Transfer of Appropriations Resolution
 - 2. Liability Insurance Renewal
 - 3. Holiday Pay
 - 4. Nominating Committee Report (Kevin Sipe and Leslie Rittenhouse)
 - 5. Hazelbaker Library
 - a. Children's Area and Meeting Room Ceiling
 - b. Meeting Room Floor
- Director's Report
- Public Comment
- Adjournment

***** -COMM. JOURNAL- ***** DATE DEC-08-2010 TIME 15:14 *****

MODE = MEMORY TRANSMISSION START=DEC-08 15:13 END=DEC-08 15:14

FILE NO.=151

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:19

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

December 13, 2010

North Madison County Public Library System Board of Trustees

Elwood Public Library

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5:00 P.M.

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- Director's Report
- Public Comment
- Adjournment

*Please publish on
Friday and again on
Monday.
Thank you*

MODE = MEMORY TRANSMISSION START=DEC-08 15:14 END=DEC-08 15:15

FILE NO. #152

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:21

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

December 13, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
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- Director's Report
- Public Comment
- Adjournment

*Please publish on
Pl Friday and again on
F, Monday.
Thank you*

MODE = MEMORY TRANSMISSION START=DEC-08 15:15 END=DEC-08 15:16

FILE NO. #153

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:38

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

December 13, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

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- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION

START=DEC-08 15:16

END=DEC-08 15:17

FILE NO. =154

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-ELWOOD LIBRARY -

***** -17655520955 - ***** 1765552001- *****

Agenda

December 13, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
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 - 1. Working Budget for 2010
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- Public Comment
- Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular Meeting
December 13, 2010
5:00pm

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library Board of Trustees to order on December 13, 2010 at 5:00pm in the meeting room of the Elwood Public Library

CALL FOR QUORUM

Present were members Wayne Davidson, Kevin Sipe, Dan Prieshoff, Leslie Rittenhouse, Beverly Austin, Bette Dalzell and Kevin Sipe. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Bette Dalzell made a motion to approve the minutes from the November 8, 2010 regular meeting, Leslie Rittenhouse made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

Item number 6 was added under New Business: TLC ILL Group.

OLD BUSINESS

Working Budget 2010

As of November 30, 2010, \$889,757 has been spent from the operating fund leaving a balance of \$625,060.96. The library spends approximately \$81,000 a month from the operating fund. Using these figures, there is sufficient money in the operating fund to run the library for 7 1/2 months. After the December tax draw is received the operating fund balance will be re-evaluated with the possibility of transferring funds into the rainy day fund. As of November 30, 2010, 86% of the working budget has been spent.

Long Range Plans

Copies of the revised 2011-2013 were distributed. Kevin Sipe made a motion to approve the 2011-2013 long range plans as submitted. Mike Robertson made a second and the motion carried.

Employee Raises/Director and Administrative Assistant

A copy of current wages plus proposed 2011 cost of living increase of 1%, 2%, 3% and 4% were distributed. Kevin Sipe made a motion to grant a 4% cost of living increase in 2011. Bette Dalzell made a second. An amendment to the motion was made by Beverly Austin to grant a 2% cost of living increase, no second was made. An amendment to the motion was made by Kevin Sipe to grant a 3% cost of living increase in 2011. Bette

Dalzell made a second. A show of hands vote was taken. A six to one vote was received in favor of a 3% cost of living increase.

NEW BUSINESS

Transfer of Appropriations Resolution

A transfer of appropriation resolution was read by Secretary Mike Robertson. A motion was made by Mike Robertson to approve the resolution as read. Leslie Rittenhouse made a second and the motion carried.

Liability Insurance Renewal

Mike Robertson made a motion to renew the directors and officers' liability insurance with a premium of \$750 for \$2,000,000 of coverage. Bette Dalzell made a second and the motion carried.

Holiday Pay

Discussion was held that regardless of what day of the week the holiday lands, full-time employees will receive eight hours of holiday pay and part-time employees will receive four hours of holiday pay. Leslie Rittenhouse made a motion to follow policy and all full time employees will receive eight paid hours of pay for a holiday and part time employees will receive four paid hours for a holiday. Mike Robertson made a second and the motion carried.

Nominating Committee Report (Kevin Sipe and Leslie Rittenhouse)

The current officers were nominated to serve during 2011. They are as follows: President, Wayne Davidson; Vice-President, Kevin Sipe; Secretary, Mike Robertson; Treasurer, Beverly Austin; and Assistant Treasurer, Bette Dalzell. Leslie Rittenhouse made a motion to approve the slate of officers as presented. Mike Robertson made a second and the motion carried.

Hazelbaker Library

Children's Area and Meeting Room Ceiling

Due to the meeting room and the children's area ceiling bowing and the one-half inch drywall not meeting code; quotes have been received from Dennis Mallernee Painting and Plastering and Cook Electric. The quote from Dennis Mallernee is in the amount of \$2,987 to hang new gypsum board over existing ceilings, tape and finish with texture and remove all debris. The quote from Cook Electric is in the amount of \$2,850 to remove all existing light fixtures in the meeting room and children's areas, install solid wood blocking in the attic to support light fixture and reinstall all light fixtures. Alternate # 1 is in the amount of \$2,905 to replace 35 light fixtures with energy saving lamps and electronic ballasts. A motion was made by Beverly Austin to approve the quote from Dennis Mallernee and the quote from Cook Electric including Alternate #1. Leslie Rittenhouse made a second and the motion carried. A motion was made by Beverly Austin to pay for the ceiling repairs with the Rainy Day Fund, a second was made by Kevin Sipe and the motion carried.

Meeting Room Floor

The meeting room at the Hazelbaker Library is settling, causing a large crack. A quote has been received from A-1 Concrete Leveling in the amount of \$1,125. It has been determined that the best course of action would be to find what is causing the settling and fix the problem before the concrete is leveled. Keith Baldwin would be able to jackhammer the floor under the cabinetry in the meeting room to determine what is causing the problem. He stated his quote would be in the amount of \$500. Kevin Sipe made a motion to hire Mr. Baldwin to jackhammer the floor and explore to see what is causing the problem. Mike Robertson made a second and the motion carried.

TLC ILL Group

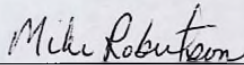
A motion was made by Beverly Austin to join the TLC ILL Group and to allow the collection of the NMCPLS to be loaned to other libraries in the group. Leslie Rittenhouse made a second and the motion carried. We can control what materials are available through this inter library loan group. We will not loan DVD's, books on tape, new materials and other high demand items.

DIRECTORS REPORT

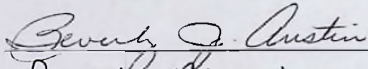
There was a small money issue; therefore the money draw at Hazelbaker has been locked and staff lockers have been purchased for use at Summitville. Trisha Shuler will return to work, from maternity leave, on Thursday, December 16. Amber Jones's last day will be Wednesday, December 15, 2010. Amber has been filling in during Trisha's absence. The library's statistics and library picture are in the new Elwood Comprehensive Plan.

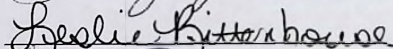
Public comment was sought, none was forthcoming.

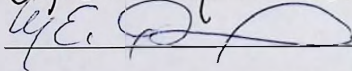
With no objections, the meeting was adjourned.

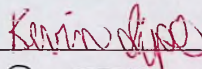


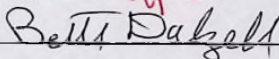
Mike Robertson, Secretary











Register Of Claims

North Madison County Public Library System

Report Date: From 11/9/2010 To 12/13/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	613	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,311.90	11/10/2010	P/R ENDING 11/6/10
			FICA	Payroll Deductions	\$1,063.23		
			Federal Taxes Withheld	Payroll Deductions	\$1,680.43		
			Medicare	Payroll Deductions	\$248.67		
				Total this claim =	<u>\$4,304.23</u>		
0	614	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	11/10/2010	P/R ENDING 11/6/10
				Total this claim =	<u>\$105.00</u>		
0	630	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	11/24/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,219.84		
			Operating Fund	Wages of Janitor	\$1,321.55		
				Total this claim =	<u>\$17,177.90</u>		
0	631	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,314.12	11/24/2010	P/R ENDING 11/20/2010
			FICA	Payroll Deductions	\$1,065.04		
			Federal Taxes Withheld	Payroll Deductions	\$1,682.80		
			Medicare	Payroll Deductions	\$249.08		
				Total this claim =	<u>\$4,311.04</u>		
0	632	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	11/24/2010	P/R ENDING 11/20/2010
				Total this claim =	<u>\$105.00</u>		
0	612	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	11/10/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,131.84		
			Operating Fund	Wages of Janitor	\$1,380.41		
				Total this claim =	<u>\$17,148.76</u>		
0	653	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	12/8/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,004.35		
			Operating Fund	Wages of Janitor	\$1,424.10		
				Total this claim =	<u>\$17,064.96</u>		
0	654	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,305.50	12/8/2010	P/R ENDING 12/4/10
			FICA	Payroll Deductions	\$1,058.04		
			Federal Taxes Withheld	Payroll Deductions	\$1,678.32		
			Medicare	Payroll Deductions	\$247.46		
				Total this claim =	<u>\$4,289.32</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	655	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	12/8/2010	P/R ENDING 12/4/10
				Total this claim =	<u>\$105.00</u>		
26650	616	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	\$125.33	11/10/2010	As per attached invoices.
				Total this claim =	<u>\$125.33</u>		
26651	617	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$609.50	11/10/2010	SEVICE AT ELWOOD - FRANKTON
				Total this claim =	<u>\$609.50</u>		
26652	615	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	11/10/2010	P/R ENDING 11/6/10
				Total this claim =	<u>\$350.00</u>		
26653	619	AT&T	Operating Fund	Telephone & Telegraph	\$85.39	11/24/2010	SERVICE FOR SUMMITVILLE
				Total this claim =	<u>\$85.39</u>		
26654	627	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$68.13	11/24/2010	service for elwood & summitville
			Operating Fund	Telephone & Telegraph	\$14.42		
				Total this claim =	<u>\$82.55</u>		
26655	618	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	11/24/2010	QUARTERLY PURCHASE AGREEMENTS
				Total this claim =	<u>\$303.84</u>		
26656	620	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$5,606.11	11/24/2010	HEALTH INSURANCE 12/1/10-1/1/11
			Insurance	Payroll Deductions	\$484.54		
				Total this claim =	<u>\$6,090.65</u>		
26657	626	DEZELAN INSURANCE AGENC	Operating Fund	Insurance	\$750.00	11/24/2010	DIRECTORS AND OFFICERS LIABILITY INSURANCE
				Total this claim =	<u>\$750.00</u>		
26658	633	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,269.48	11/24/2010	PAYROLL DEDUCTIONS FOR NOVEMBER
			County Taxes Withheld	Payroll Deductions	\$580.83		
				Total this claim =	<u>\$1,850.31</u>		
26659	621	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,325.10	11/24/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$317.62		
				Total this claim =	<u>\$1,642.72</u>		
26660	622	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$58.35	11/24/2010	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$10.88		
				Total this claim =	<u>\$69.23</u>		
26661	623	KARDINAL INDUSTRIAL SUPPL	Operating Fund	Professional Services	\$50.00	11/24/2010	HOT & CHILL LOOP SERVICE
				Total this claim =	<u>\$50.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26662	634	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	11/24/2010	P/R ENDING 11/20/2010
					Total this claim =		
					\$350.00		
26663	625	POSTMASTER	Operating Fund	Pcstage & UPS	\$88.00	11/24/2010	STAMPS - SUMMITVILLE
					Total this claim =		
					\$88.00		
26664	629	SUBSCRIBER RENEWALS	Operating Fund	Summitville Period. & Newsp.	\$199.16	11/24/2010	MARION CHRONICLE-TRIBUNE SUMMITVILLE
					Total this claim =		
					\$199.16		
26665	624	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$202.80	11/24/2010	SERVICE FOR ELWOOD
			Operating Fund	Gas	\$41.22		
					Total this claim =		
					\$244.02		
26666	628	VISA	Operating Fund	Operating Supplies	\$19.69	11/24/2010	As per attached invoices.
					Total this claim =		
					\$19.69		
26667	657	AT&T	Operating Fund	Telephone & Telegraph	\$59.81	12/8/2010	SERVICE FOR ELWOOD
					Total this claim =		
					\$59.81		
26668	658	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	12/8/2010	SERVICE FOR ELWOOD
					Total this claim =		
					\$221.30		
26669	660	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$124.20	12/8/2010	LIFE INSURANCE 12/1/10-2/28/11
					Total this claim =		
					\$124.20		
26670	659	FRONTIER	Operating Fund	Telephone & Telegraph	\$140.22	12/8/2010	SERVICE FOR FRANKTON
					Total this claim =		
					\$140.22		
26671	661	JOYCE BARRETT	Operating Fund	Frankton Programing	\$130.00	12/8/2010	MONDAY'S AT 10 BOOK CLUB DINNER
					Total this claim =		
					\$130.00		
26672	656	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	12/8/2010	P/R ENDING 12/4/10
					Total this claim =		
					\$350.00		
26673	662	TOWN OF FRANKTON	Operating Fund	Electricity	\$366.97	12/8/2010	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$16.68		
					Total this claim =		
					\$397.65		
26674	663	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$62.66	12/8/2010	SERVICE FOR SUMMITVILLE
					Total this claim =		
					\$62.66		

Warrant Claim

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
26675	665	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,898.69	12/13/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$872.78		
			Operating Fund	Elwood YA	\$337.99		
			Operating Fund	Frankton	\$1,239.53		
			Operating Fund	Summitville	\$1,044.69		
			Operating Fund	Frankton Programing	\$35.90		
			Total this claim =				
26676	635	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$270.00	12/13/2010	SERVICE FOR ELWOOD, FRANKTON, SUMMITVILLE
			Total this claim =				
26677	664	BEVERLY AUSTIN	Operating Fund	Salary of Board Treasurer	\$300.00	12/13/2010	BOARD TREASURER
			Total this claim =				
26678	636	BOYCE FORMS/SYSTEMS	Operating Fund	Official Records	\$31.90	12/13/2010	CAPITAL ASSETS LEDGER
			Total this claim =				
26679	651	CDW GOVERNMENT, INC.	Operating Fund	Technology Equipment	\$2,233.10	12/13/2010	BLUESOCKET
			Total this claim =				
26680	666	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	\$28.80	12/13/2010	As per attached invoices.
			Total this claim =				
26681	650	CHESTER INFORMATION TEC	Operating Fund	Techology Software	\$1,740.00	12/13/2010	TREND MICRO, SYMANTEC BACKUP, SYSTEMS ENGINEER
			Operating Fund	Professional Services	\$818.75		
			Total this claim =				
26682	652	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	12/13/2010	CARPET CLEANING-ELWOOD & CLEANING SUPPLIES
			Operating Fund	Professional Services	\$1,144.76		
			Total this claim =				
26683	637	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$442.00	12/13/2010	SERVICE FOR FRANKTON
			Total this claim =				
26684	638	ENA SERVICES LLC	St Technology Fund Gra	Telephone & Telegraph	\$654.97	12/13/2010	INTERNET ACCESS
			Operating Fund	Telephone & Telegraph	\$260.78		
			Total this claim =				
26685	639	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$228.08	12/13/2010	HAND SANITIZING STATIONS &SUPPLIES
			Total this claim =				
26686	672	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$3,162.97	12/13/2010	As per attached invoices.
			Operating Fund	Techology Software	\$211.46		
			Total this claim =				

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26687	640	H.W.WILSON COMPANY	Operating Fund	Elwood Adult	\$252.00	12/13/2010	REFERENCE SHELF SUBSCRIPTION
				Total this claim =	<u>\$252.00</u>		
26688	641	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$242.05	12/13/2010	As per attached invoices.
				Total this claim =	<u>\$242.05</u>		
26689	668	IDLEWINE LAWNMOWER SAL	Operating Fund	Equipment/Maint.	\$505.18	12/13/2010	LAWN TRACTOR REPAIRS
				Total this claim =	<u>\$505.18</u>		
26690	676	INDIANA NEWSPAPERS, INC.	Operating Fund	Elwood Period. & News.	\$216.54	12/13/2010	SUBSCRIPTION INDIANAPOLIS
			Operating Fund	Frankton Per. & Newsp.	\$143.49		STAR - ELWOOD & FRANKTON
				Total this claim =	<u>\$360.03</u>		
26691	642	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$424.50	12/13/2010	QUARTERLY MAINTENANCE
				Total this claim =	<u>\$424.50</u>		
26692	667	MARY HENDRICK	Operating Fund	Traveling Expense	\$37.20	12/13/2010	MILEAGE
				Total this claim =	<u>\$37.20</u>		
26693	671	MIDWEST TAPE	Operating Fund	Elwood AV	\$1,313.43	12/13/2010	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$92.96		
			Operating Fund	Frankton AV	\$437.81		
			Operating Fund	Summitville AV	\$392.77		
				Total this claim =	<u>\$2,236.97</u>		
26694	670	MOSS GLASS	Rainy Day Fund	Professional Services	\$3,500.00	12/13/2010	REPLACE ENTRANCE DOORS AT SUMMITVILLE
				Total this claim =	<u>\$3,500.00</u>		
26695	643	ORIENTAL TRADING COMPAN	Operating Fund	Frankton Programing	\$40.94	12/13/2010	FRANKTON SUPPLIES
				Total this claim =	<u>\$40.94</u>		
26696	669	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	12/13/2010	STAMPS-FRANKTON
				Total this claim =	<u>\$88.00</u>		
26697	644	PROQUEST LLC	Operating Fund	Elwood Period. & News.	\$249.78	12/13/2010	ELWOOD NEWSPAPER TO MICROFILM
				Total this claim =	<u>\$249.78</u>		
26698	645	PURCHASE POWER	Operating Fund	Postage & UPS	\$319.99	12/13/2010	POSTAGE FOR METER
				Total this claim =	<u>\$319.99</u>		
26699	646	QUILL CORPORATION	Operating Fund	Office Supplies	\$539.58	12/13/2010	As per attached invoices.
				Total this claim =	<u>\$539.58</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26700	647	RAMSAY BUSINESS PRODUCT	Operating Fund	Furniture & Equipment	\$297.99	12/13/2010	LOCKER CABINET - SUMMITVILLE & COPY COUNT
			Operating Fund	Office Supplies	\$28.00		
			Operating Fund	Office Supplies	\$24.73		
				Total this claim =	<u>\$350.72</u>		
26701	674	REGIONS BANK	Debt Service Fund	Land Buildings Improvements	\$121,000.00	12/13/2010	LEASE RENTAL PAYMENT
				Total this claim =	<u>\$121,000.00</u>		
26702	673	ROBYS PLUMBING & APPLIAN	Operating Fund	Professional Services	\$95.35	12/13/2010	REPAIR - ELWOOD
				Total this claim =	<u>\$95.35</u>		
26703	675	STATE INDUSTRIAL PRODUCT	Operating Fund	Operating Supplies	\$480.62	12/13/2010	ICE REMOVER
				Total this claim =	<u>\$480.62</u>		
26704	648	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$100.72	12/13/2010	As per attached invoices.
				Total this claim =	<u>\$100.72</u>		
26705	649	VAN AUSDALL & FARRAR	Operating Fund	Office Supplies	\$117.26	12/13/2010	COPY COUNT ELWOOD COLOR COPIER
				Total this claim =	<u>\$117.26</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$226,983.76

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, December 10, 2010




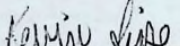



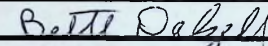
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 13 day of December, 2010.

		_____
		_____
		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Nov. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages						
Librarian/Director	47,065	45,000	42,550	39,276.24	92%	2,450
Salary of Assistants	511,356	508,670	422,000	361,037.34	86%	86,670
Wages of Janitor	36,761	36,761	35,690	33,190.25	93%	1,071
Employee Benefits						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	33,163.28	83%	7,000
Emp. Cont. PERF	38,000	38,000	34,000	24,619.52	72%	4,000
Emp. Cont. Group Ins.	81,000	81,000	65,000	59,166.71	91%	16,000
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	551,419.34	86%	117,191
2. Supplies						
Office Supplies	10,000	10,000	8,000	5,865.57	73%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	6,000	3,312.35	55%	2,500
Cleaning & Sanitation Supplies	3,500	3,500	3,000	2,701.25	90%	500
Fuel, Oil, and Lubricants	150	150	150	92.63	62%	-
Bldg. Matl. And Supplies	250	250	50	49.99	100%	200
Paint and Painting Supplies	250	250	50	-	0%	200
Repair Parts/Maintenance	1,000	1,000	50	-	0%	950
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	3,554.00	89%	-
Automation	12,000	12,000	12,000	13,369.00	111%	-
Official Record	1,000	1,000	500	614.54	123%	500
Total Supplies	41,400	41,400	34,000	29,559.33	87%	7,400
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	33,644.33	135%	5,000
Consulting Services	4,000	4,000	500	-	0%	3,500
Legal Services	2,000	2,000	1,000	-	0%	1,000
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	6,243.87	62%	16,260
Postage & UPS	3,700	3,700	3,000	1,936.81	65%	700
Traveling Expense	3,000	3,000	3,000	921.18	31%	-
Professional Meetings	1,000	1,000	1,000	971.70	97%	-
Elwood Children's Programming	3,500	3,500	2,940	2,922.86	99%	560
Elwood Adult Programming	1,400	1,400	1,176	968.08	82%	224
Frankton Programming	2,500	2,500	2,100	1,652.91	79%	400
Summitville Programming	1,400	1,400	1,176	906.10	77%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	2,695.00	90%	100
Advertising & Public Notices	600	600	600	711.87	119%	-

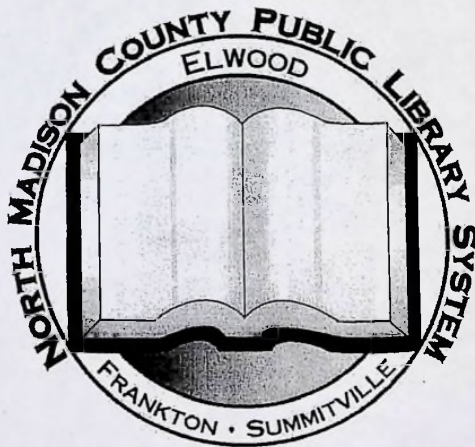
Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	Oct. Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	15,426.00	103%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	5,156.14	52%	10,000
Electricity	32,000	32,000	30,000	26,558.53	89%	2,000
Water	4,000	4,000	4,000	3,665.01	92%	-
Waste Disposal Services	1,500	1,500	1,000	630.56	63%	500
Bldg. & Structure/Maint.	1,000	1,000	500	29.63	6%	500
Equipment/Maint.	4,000	4,000	1,722	442.32	26%	2,278
Equipment/Rental	3,500	3,500	3,000	2,062.40	69%	500
Dues	2,500	2,500	1,500	1,896.17	126%	1,000
Taxes	500	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-		
Total Other Services	186,960	171,960	124,164	112,137.82	90%	47,796
4. Capital Outlays						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	2,143.55	126%	2,300
Technology Equipment	16,000	16,000	13,440	3,913.74	29%	2,560
Elwood Adult	33,000	33,000	27,720	22,741.73	82%	5,280
Elwood Childrens	13,000	13,000	10,920	8,799.54	81%	2,080
Elwood YA	5,200	5,200	4,368	3,633.42	83%	832
Frankton	18,500	18,500	15,540	13,267.89	85%	2,960
Summitville	15,500	15,500	13,020	11,091.81	85%	2,480
Elwood Indiana Room	-	-	-	-		-
Elwood Period. & News.	4,500	4,500	3,700	3,125.64	84%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	1,742.25	97%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	1,646.04	103%	100
Elwood AV	16,900	16,900	16,900	11,744.90	69%	-
Frankton AV	10,400	10,400	10,400	7,291.71	70%	-
Hazelbaker AV	6,000	6,000	6,000	4,959.82	83%	-
Technology Software	5,500	5,500	4,620	8,064.09	175%	880
Total Capital Outlays	153,500	153,500	131,778	104,166.13	79%	21,722
2009 Encumbrances (10881)			10,881	10,879.00	100%	(10,881)
Operating Fund	1,145,092	1,125,341	942,113	808,161.62	86%	183,228

**LONG RANGE PLAN
2011-2013**

**NORTH MADISON COUNTY
PUBLIC LIBRARY SYSTEM**

MISSION STATEMENT

**To provide information sources and services
at the user's point of need.**



**Adopted by the
NMCPLS Board of Trustees
December 13, 2010**

NMCPLS LONG-RANGE PLAN 2011-2013

NMCPLS MISSION: To provide information sources and services at the user's point of need.

The North Madison County Public Library System is comprised of three facilities—each located in a separate community. The Elwood Public Library serves as the central facility and provides support to each of two branches—Frankton Community Library, and the Ralph E. Hazelbaker Library in Summitville. Each library serves as the information center of the community, just as the free public library serves as the cornerstone of our democratic society. If the populace is to govern itself wisely and develop its full potential, then individuals must avail themselves of a free public library.

The public library has special importance for the individual. Each one approaches it with a unique background, utilizes it at one's own pace, and derives benefits from it to the full extent of one's needs, desires and capacities. NMCPLS is committed to providing the widest diversity of views and expressions, without restriction, and to upholding the American Library Association (ALA) Library Bill of Rights located on the ALA's website at <http://www.ala.org/ala/issuesadvocacy/intfreedom/librarybill/lbor.pdf> and is the last page of this plan.

While NMCPLS recognizes its primary responsibility to its own constituency, it is also committed to cooperative sharing of resources and services with other agencies for the mutual benefit of all. Residents of five townships are served by the system — Pipe Creek, Duck Creek, Boone, Van Buren, and Lafayette. In addition, NMCPLS supports the educational mission of the following public school districts: Elwood Community School Corporation, Frankton-Lapel Community Schools and Madison-Grant United School Corporation.

NMCPLS operates under Indiana State Laws IC 36-12, IC 4-23-7 and 7.1. These laws provide for a seven-member Board of Trustees to govern the library system by setting policy. Trustees employ an administrator for the system and individual managers who oversee day-to-day operation of facilities. In addition to compliance with State law, an effort is made to see that NMCPLS meets or exceeds standards established by the Indiana Library and Historical Board. All decisions and activities of NMCPLS are predicated on accountability to its tax-paying citizens.

Long Range Goals and Objectives

Goal #1: Provide pleasant, comfortable and safe library facilities for our library patrons.

Objectives for all three facilities including assessment:

Elwood Public Library (Built in 1996, Open House January 1997)

- HVAC
 - Replaced boilers in December 2007 by LMC
 - Replaced all three actuators between 2007 and 2009
 - Cold air dampers are not opening when the system calls for it. Manually setting cold air dampers to compensate.
 - Maintain and replace any HVAC parts - Ongoing
 - Replace Johnson System Control frontend to better facilitate diagnosing HVAC problems – 2012
- Exterior Maintenance
 - Continue to replace/repair loose shingles on roof. Shingles were not affixed properly when installed. Sections of shingles will periodically blow off during high winds.
 - Resealed Parking Lot in 2010
 - Repaint exterior painted areas – 2011
 - Reseal and caulk around windows and doors and mortar joints -2011
 - Clean all masonry or just limestone professionally – 2011
 - Refurbish landscape and cement sidewalk around parking lot entrance – 2011
 - Replace deteriorating commemorative bricks - 2012
 - Investigate other options to repair exterior lighting issues – 2012
 - Install new camera security system - 2013
- Interior Maintenance
 - Reseal cracks in and repaint drywall - 2011
 - Clean carpets professionally – high traffic areas once a year and office areas every other year
 - Clean tile entryways professionally including restrooms– 2011 and 2013
 - Investigate energy saving light fixtures, ballast and bulbs – 2012 and 2013
 - Find and implement solution for stained wallpaper -2012
 - Find solution to repair or replace wooden chairs - 2013
- Technology Infrastructure
 - Refer to Current Technology Plan

Frankton Community Library (built in 2006, open house in January 2007)

- HVAC
 - Investigate annual maintenance plan with LMC
 - Service HVAC once a year
- Interior Maintenance
 - Clean carpets professionally – once every year
 - Reseal cracks in and repaint drywall - 2012
 - Reseal entryway and restroom floors -2011

- Exterior Maintenance
 - Replaced panic bars, door handles and added a keyed removable mullion to the front entryway doors - 2010
 - Continue upkeep on current landscape
 - Reseal parking lot – 2012
- Technology Infrastructure
 - Refer to Current Technology Plan

Ralph E. Hazelbaker Library (Oldest section built in 1987, addition in 1996-7, reopening in 1997)

- HVAC
 - Investigate annual maintenance plan with LMC
 - Service HVAC once a year
- Interior Maintenance
 - Clean carpets professionally – once every year
 - Repair ceiling and secure light fixtures in children’s area and meeting room – 2010 and 2011
 - Investigate possible solutions to loss of gravel fill under meeting room floor causing floor to sink - 2010
 - Implement meeting room floor solution – 2011
 - Reseal cracks in and repaint drywall – 2011 and 2012
- Exterior Maintenance
 - Replaced outdoor sign in 2007
 - Replaced window air conditioner for meeting room in 2008
 - Replaced shingles on entire roof in 2007
 - Resealed Parking Lot in 2010
 - Replaced existing guttering with 6” continuous gutters – 2010
 - Trimmed and raised canopy on trees closest to the building - 2010
 - Replace Front Entryway Doors - 2010
 - Reseal all mortar and caulked joints -2011
 - Repaint exterior painted areas – 2013
 - Replace bushes – 2011
 - Raise canopy on all trees – 2012
 - Replace mulch around the building with stone - 2013
 - Investigate adding additional parking spaces – 2012
- Technology Infrastructure
 - Refer to Current Technology Plan

Each facility will be evaluated once a year beginning in January using these categories: HVAC, interior and exterior maintenance and technology infrastructure to assess needed improvements. Qualified professionals will be consulted when needed for assessment.

Goal #2: Provide access to current collection of materials in print and non-print formats.

Objectives apply to all three facilities:

- Investigate feasibility and advantages of new formats - 2010

- Determine type and scope of collection - 2011
- Update materials selection policy - 2011
- Develop and maintain collections - Ongoing
- Coordinate collection development among departments and branches - Ongoing
- Adjust materials budgets as needed – 2012 -2013

Evaluation of all formats will happen at the end of every year. The evaluations will be based on circulation statistics and patron surveys.

Goal #3: Provide quality programs for children, young adult and adult patrons that will encourage continuous learning.

Objectives apply to all three facilities:

- Define current weaknesses and strengths of programming efforts in all facilities -2010-2011
- Develop and implement a plan to ensure successful programming for all ages – 2011-2012
- Increase programming budgets as funds allow - yearly
- Continue and/or implement programs for newborns to seniors - 2011-2013
 - Elwood Public Library currently offers:
 - Cuddle Up for newborns
 - Toddler Time for 18 months up to 3 years
 - Story Time for 3 to 5 years
 - Twilight Tales for Kindergarten to 5th grade
 - Teen programming for 6th to 12th grade
 - Home school program for 2nd to 12th grade
 - 6 week summer reading program for all ages
 - Computer classes
 - Regular author visits for adults
 - Frankton Community Library currently offers:
 - Story Time for 3 to 5 years
 - Mondays at 10 book group for adults
 - 6 week summer reading program for ages 3 years to adult
 - Computer classes
 - Ralph E. Hazelbaker Library currently offers:
 - Story Time for 3 to 5 years
 - Afterschool story time for Kindergarten to 5th grade
 - Teen programming for 6th to 12th grade
 - Senior Social for adults 54 years and older
 - 6 week summer reading program for ages 3 years to adult
 - Computer classes

Evaluation of new and current programs will take place at the end of every program cycle. The evaluations will be based on patron attendance and evaluation forms given at the end of every program cycle.

Library Bill of Rights

Goal #4: Engage in cooperative activities with local groups and organizations

Objectives apply to all three facilities:

- Continue cooperative relationship with NICCL (Northern Indiana Computer Consortium of Libraries) to receive discount on information technology expertise
- Continue cooperative relationship with other Madison County Libraries to save on pest control through Baxter
- Identify additional cooperative agreements that will benefit the library and partner organization - 2011
- Implement cooperative agreements – 2011-2012
- Identify groups with special needs and determine how to serve them 2011-2013
- Contact pre-school and daycare providers to promote pre-school Library programs and special services 2011-2012

Evaluation of each cooperative activity will be accomplished by meeting with the partner organization on a yearly basis to assess current relationship and determine future goals.

Goal # 5: Ensure library resources are effectively used to meet community needs

Objectives apply to all three facilities:

- Identify staff members to work on assessment 2011
- Learn about assessment methods and how to use them 2011-2013
- Collect information, data, and statistics to assist in decision making 2011-2013
- Evaluate assessment information so that services and programs may be improved 2012-2013
- Assess outcomes to determine the success of services and programs 2012-2013
- Assess efficiency to help evaluate the cost effectiveness of services and programs 2012-2013
- Use findings to evaluate and improve services and programs 2012-2013
- Communicate findings/results to the community in brochures, newspaper and newsletter articles, on the radio and on the Library website 2012-2013
- Suggest necessary changes based on findings 2012-2013

Evaluation Process

An evaluation of all the goals will be performed at the beginning of May every year along with the technology plan goals. These evaluations will incorporate input from patrons, library staff, and Library Board of Trustees. Appropriate changes to the long range plan will be taken at that time.

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 18, 1948, by the ALA Council; amended February 2, 1961; amended June 28, 1967; amended January 23, 1980; inclusion of "age" reaffirmed January 24, 1996.

Current Wages plus proposed 2011 cost of living increase					
Employee	Current Wage	1%	2%	3%	4%
Blankenship	\$ 13,083.20	\$ 13,214.03	\$ 13,344.86	\$ 13,475.69	\$ 13,606.52
Blaylock	\$ 5,148.00	\$ 5,199.48	\$ 5,250.96	\$ 5,302.44	\$ 5,353.92
Cunningham	\$ 10,015.20	\$ 10,115.35	\$ 10,215.50	\$ 10,315.65	\$ 10,415.80
Hendrick	\$ 27,040.00	\$ 27,310.40	\$ 27,580.80	\$ 27,851.20	\$ 28,121.60
Hofer	\$ 13,083.20	\$ 13,214.03	\$ 13,344.86	\$ 13,475.69	\$ 13,606.52
Horine	\$ 13,364.00	\$ 13,497.64	\$ 13,631.28	\$ 13,764.92	\$ 13,898.56
Johnson	\$ 20,030.40	\$ 20,230.70	\$ 20,431.00	\$ 20,631.31	\$ 20,831.61
Kemper	\$ 27,809.60	\$ 28,087.69	\$ 28,365.79	\$ 28,643.88	\$ 28,921.98
Kiplinger	\$ 13,083.20	\$ 13,214.03	\$ 13,344.86	\$ 13,475.69	\$ 13,606.52
Maley	\$ 12,688.00	\$ 12,814.88	\$ 12,941.76	\$ 13,068.64	\$ 13,195.52
McAdams	\$ 30,576.00	\$ 30,881.76	\$ 31,187.52	\$ 31,493.28	\$ 31,799.04
Mehling	\$ 30,576.00	\$ 30,881.76	\$ 31,187.52	\$ 31,493.28	\$ 31,799.04
Murray	\$ 21,382.40	\$ 21,596.22	\$ 21,810.04	\$ 22,023.87	\$ 22,237.69
Newby	\$ 30,576.00	\$ 30,881.76	\$ 31,187.52	\$ 31,493.28	\$ 31,799.04
Rains	\$ 10,015.20	\$ 10,115.35	\$ 10,215.50	\$ 10,315.65	\$ 10,415.80
Saxton	\$ 10,015.20	\$ 10,115.35	\$ 10,215.50	\$ 10,315.65	\$ 10,415.80
Scott	\$ 42,549.30	\$ 42,974.79	\$ 43,400.28	\$ 43,825.77	\$ 44,251.27
Shepard	\$ 33,120.09	\$ 33,451.29	\$ 33,782.49	\$ 34,113.69	\$ 34,444.89
Shuler	\$ 23,088.00	\$ 23,318.88	\$ 23,549.76	\$ 23,780.64	\$ 24,011.52
Snipes	\$ 19,032.00	\$ 19,222.32	\$ 19,412.64	\$ 19,602.96	\$ 19,793.28
Stewart	\$ 30,576.00	\$ 30,881.76	\$ 31,187.52	\$ 31,493.28	\$ 31,799.04
Trice	\$ 27,040.00	\$ 27,310.40	\$ 27,580.80	\$ 27,851.20	\$ 28,121.60
	\$ 463,890.99	\$ 468,529.87	\$ 473,168.76	\$ 477,807.66	\$ 482,446.56
Over current wages		\$ 4,638.88	\$ 9,277.77	\$ 13,916.67	\$ 18,555.57
Currently in 2011 budget for wages					
Director	\$ 45,000.00				
Assistants	\$ 508,670.00				
Janitors	\$ 36,761.00				
Total	\$ 590,431.00				

Changes to Appropriations

<i>Date</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Reason</i>
4/4/2010	100 Operating Fund	1.11 Salary of Director	(\$2,065.00)	Bd Approved 3/8/10 Budget reduction DLGF
4/4/2010	100 Operating Fund	1.12 Salary of Assistants	(\$2,686.00)	Bd Approved 3/8/10 Budget reduction DLGF
12/13/2010	100 Operating Fund	2.1 Office Supplies	✓ (\$500.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	2.2 Operating Supplies	✓ (\$1,000.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	2.32 Automation	✓ \$1,500.00	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.1 Professional Services	✓ \$7,000.00	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.11 Consulting Services	✓ (\$4,000.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.12 Legal Services	✓ (\$1,000.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.31 Advertising & Public Notices	✓ \$150.00	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.41 Official Bonds	✓ \$50.00	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.51 Gas	✓ (\$2,000.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.53 Water	✓ \$200.00	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.54 Waste Disposal Services	✓ (\$400.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.81 Taxes	✓ (\$150.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	3.82 Interest on Temporary Loans	✓ \$150.00	TransferAppropriations Bd Approved 12/13/10
4/4/2010	100 Operating Fund	3.9 Transfer to LIRF	(\$15,000.00)	Bd Approved 3/8/10 Budget reduction DLGF
12/13/2010	100 Operating Fund	4.21 Technology Equipment	✓ (\$4,600.00)	TransferAppropriations Bd Approved 12/13/10
12/13/2010	100 Operating Fund	4.54 Techology Software	✓ \$4,600.00	TransferAppropriations Bd Approved 12/13/10

Net Changes by Fund

<i>Fund Number</i>	<i>Net Change</i>
100	(\$19,751.00)

Dennis Mallernee Painting and Plastering, Inc.

905 West 37th Street
Anderson, IN. 46013
Phone: (765) 644-4873
FAX: (765) 644-4874

Estimate

DATE	11/11/2010
------	------------

* 320

Name / Address
Summitville Library 1013 W. Church Summitville, In 46070

TERMS	PROJECT NAME
On completion	

Description	Total
Children's Room and Break/Kitchen: Install blocking for electrician to install lighting fixtures Hang new gypsum board over existing ceilings 1428 sq. ft. Tape and finish with texture *Cover, uncover and remove all debris Labor and material *No painting figured in this estimate	2,987.00

Thank you for choosing Dennis Mallernee Painting and Plastering. We look forward to your business.

Total	\$2,987.00
--------------	-------------------

Unpaid bills shall accrue interest at 18% per annum; contractor shall be entitled to collect attorney fees, costs, and expenses in the event of default. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge beyond original estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance and permits. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: *Dennis Mallernee*

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified and payment will be made as outlined above.

This estimate becomes a contract once signed.

Date: _____ Signature: _____

*Est. only
BEM 11-15-10*

Deanis Mallernee Painting and Plastering, Inc.

905 West 37th Street
Anderson, IN. 46013
Phone: (765) 644-4873
FAX: (765) 644-4874

Estimate

DATE	10/20/2010
------	------------

Name / Address
Summitville Library 1013 W. Church Summitville, In 46070

TERMS	PROJECT NAME
On completion	

Description	Total
Children's Room: Remove three lights Remove damaged area of ceiling, add insulation as needed Install board, plaster smooth and spray texture Prime patches and paint ceiling complete Labor and material *Re-installation of lights to be done by others	1,641.00

Thank you for choosing Dennis Mallernee Painting and Plastering. We look forward to your business.

Total	\$1,641.00
--------------	-------------------

Unpaid bills shall accrue interest at 18% per annum; contractor shall be entitled to collect attorney fees, costs, and expenses in the event of default. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge beyond original estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance and permits. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: *Tobey Brown*

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified and payment will be made as outlined above.

This estimate becomes a contract once signed.

Date: _____ Signature: _____

Cook Electric LLC

S 859 Hagemann Rd.
Wauwoc, WI 53968-9639
608-464-5562
Building Contractor Registration #1115930

Estimate

Date	Estimate #
12/11/2010	85

COOK ELECTRIC, LLC.
S 859 Hagemann Rd.
Wauwoc, WI 53968

Name / Address
North Madison County Public Library Systc 124 N. 16th St. Elwood, IN 46036

Project
Summitville

Description	Total
We propose to supply all materials and labor for completion of the following: 1) remove all existing ceiling mounted fluorescent wrap around light fixtures in meeting room and children's areas 2) install solid wood blocking in attic to support light fixtures 3) reinstall all light fixtures	2,850.00
Alternate #1: 1) We would recommend replacing the 35 existing wrap around fluorescents with new 4 foot, 4 lamp fixtures with energy saving t-8 lamps and electronic ballasts for an additional cost as noted (there would be no additional labor costs for this option)	2,905.00
Thank you!	Total
	\$5,755.00

Date: 12-11-10

To: Diana Shepherd or Jamie

Location: Elwood Library

Fax Number: (765) 552-0955 Phone Number: 765-552-5001

From: Galen Cook

Total Number of Pages (Including cover letter): 3

Comments:

Hello! Hope this finds you all well on Monday morning. I am sending the estimate for Summitville along with a current W-9 for your files. Jeff spoke with Dennis Mallernee and he said he would rather that we put in the blocking in attic, so he should let you know how much that will lower his bid. I also included an alternate for new fixtures if you're interested. Call me if you have any questions - my cell # is 608-479-0014, if I'm not in the office.

Sincerely,
Galen

If for any reason you do not receive all pages, please let us know as soon as possible. Thank-you!
Phone and Fax: (608) 464-5562

A-1 CONCRETE LEVELING

11-11-10 - Meet
11-12

10816 Deandra Drive • Zionsville, Indiana 46077

(317) 733-6339 • Fax (317) 733-8701

Toll Free 1-800-660-6503



America's Largest Concrete Leveler™

Phone: (H) _____ (M) 765-552-5001 x11 Date 11-9-10

Sold To: <u>N. Madison County Diana Shepherd Library</u>		Work Location: <u>Summitville Branch 1013 Church Street Summitville, In 46070</u>	
Salesperson: <u>Ken Bowen</u>	Water Available: <input checked="" type="checkbox"/>	County:	
Source <u>Pres. Cust.</u> Utilities Marked <input type="checkbox"/> Piers Ordered <input type="checkbox"/>	Electricity Available: <input checked="" type="checkbox"/>	Township:	
Signature: <u>X</u>	Truck Access: <input checked="" type="checkbox"/>	P.O. No.:	

Special Instructions: interior slab

* Meet - Beth Mehling

Description of Work	Amount
<u>Drill A SERIES OF 1" HOLES TO MIX A LIMESTONE SLURRY MIX. THIS WILL LIFT & STABILIZE TO NEAR ORIGINAL POSITION.</u>	<u>\$1,250</u>
<u>* Carpet & tile WILL NEED REPAIRED BY AN OUTSIDE CONTRACTOR AFTER LIFT.</u>	

Truck No.: <u>LFT</u>	Crew:	Date:
	Start:	Finish:
	# Hours:	Time Used:
	Paid:	
	Subtotal <u>1,250</u> \$25.00 Fee For NSF Checks Adjustments <u>-10 3/4</u> TOTAL <u>\$1,125</u>	
Drain Location?	JOB SKETCH	Buried Electric?

PAYMENT DUE UPON COMPLETION.
 NOT RESPONSIBLE FOR STRESS CRACKS.
 OWNER TO PATCH AND SEAL ALL CRACKS TO PREVENT EROSION.
 TWO YEAR GUARANTEE ON LEVELING WORK FROM DATE OF COMPLETION.

**WE APPRECIATE YOUR BUSINESS.
THANK YOU!**

Late Payments Subject to 1.5% Late Charge Per Month

Agenda

January 11th, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

Call to Order
Call for Quorum
Minutes
Claims Register & Checks
Old Business
New Business
 1. Meetings at the Branches
 2. Job Description - Clerk
Director's Report
Public Comment
Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF FINANCE
ANNUAL MEETING
January 11, 2010

CALL TO ORDER

President Wayne Davidson called the annual meeting of the North Madison County Public Library Board of Finance to order on January 11, 2010 in the Indiana Room of the Elwood Public Library.

CALL FOR QUORUM

Members present were Wayne Davidson, Beverly Austin, Bette Dalzell, Kevin Sipe, Leslie Rittenhouse and Mike Robertson. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

BUSINESS

Elect President & Secretary of the Board of Finance

Beverly Austin made motion to elect the current president and secretary of the Board of Trustees of the North Madison County Public Library to be the President and secretary of the board of finance: Wayne Davidson, President; Mike Robertson, Secretary. Kevin Sipe made a second and the motion carried.

Investment Register distributed & reviewed

The 2009 Financial Report was distributed. Beginning and ending bank balances plus interest were included. Temporary loan, LSTA grant and tax revenue received in 2009 was also included in the report.

Motion for depositories

Kevin Sipe made a motion to use the same depositories in 2010 as were used in 2009: Star Financial Bank, Huntington Bank, Community Bank, National City Bank, Main Source Bank and First Farmer's Bank.

Motion for newspapers as official notification

Mike Robertson made a motion to use newspapers Elwood Call Leader and the Anderson Herald Bulletin for official notification. Leslie Rittenhouse made a second and the motion carried.

Motion for regular meeting date and time

Beverly Austin made a motion to hold regular monthly meetings on the second Monday of each month at 5:00pm with two meetings to be held at Frankton and two meetings to be held at Summitville. Bette Dalzell made a second and the motion carried.

With no objections the meeting was adjourned.

Beverly J. Austin
Leslie J. Pittenbarger

Michael Robertson
Secretary, Mike Robertson

Karim (slip)

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
January 11, 2010
5:00pm

CALL TO ORDER

Vice- President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order on Monday, January 11, 2010 at 5:00pm in the Indiana Room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Mike Robertson, Leslie Rittenhouse, Bette Dalzell, Beverly Austin and Wayne Davidson.

MINUTES

Minutes from the December 14, 2009 regular board meeting were approved after a motion was made by Beverly Austin and seconded by Bette Dalzell.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

No old business was brought forward.

NEW BUSINESS

Meetings at the Branches

Beverly Austin made a motion to hold the April and September regular meetings at Summitville and the May and October regular meetings at Frankton all others are to be held at Elwood. Mike Robertson made a second and the motion carried.

Job Description - Clerk

The only change suggested for the Clerk job description is to remove one to three months related experience or equivalent combination of education and experience. The job will now require a high school diploma or GED. Beverly Austin made a motion to approve the changes, Bette Dalzell made a second and the motion carried.

DIRECTOR'S REPORT

A letter has been received from INCOLSA stating that Indiana Libraries' Unemployment Fund will no longer process unemployment claims effective December 31, 2010. At that time the library will receive a refund for any unused funds. The goal of 200,000 items checked out in 2009 was very close to being met with 197,490 items checked out. The library will start earlier this year in trying to meet the goal. Effective December 21, 2009 Emily Davidson is to be out on Workman's Compensation for four more weeks. At the end of Emily's Workman's Compensation benefit she will then be taking accumulated vacation time and it is anticipated that she will not be returning to work before her anticipated retirement. The Director was advised to follow the behavior policy for

inappropriate behavior in regards to a patron who has, on more than one occasion, had feces in his pants. Effective January 1, 2010 the PLAC fee will rise from \$30 to \$50. An advanced tax draw has been received. The amount received was \$200,000 for the Operating Fund and 50,000 for the Debt Service Fund. It is anticipated when a regular tax draw is received, a floater will be hired to fill in as needed at all three branches. All three libraries closed at 5:00 on Thursday, January 7 due to snowy conditions. The library has been awarded the Civic Award by the Elwood Chamber of Commerce. Presentation of awards will be held at a banquet on Friday, January 22, board members are invited to accompany the Director to receive the award. Town Hall Meetings will be held by Terri Austin and Tim Lanane at Elwood and Frankton on January 16. Also, at Elwood on February 25, 2010 and at Frankton February 20, 2010.

With no objections the meeting was adjourned.

Michael Robertson

Secretary, Mike Robertson

Beverly J. Austin

Kevin Sipe

Leslie Rittenhouse

MODE - MEMORY TRANSMISSION START=JAN-06 19:43 END=JAN-06 19:44

FILE NO. =684

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	002/002	00:00:24

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

AGENDA

BOARD OF FINANCE MEETING January 11th, 2010

(Held following regular January Board meeting)

CALL TO ORDER CALL FOR QUORUM BUSINESS

1. Elect President & Secretary of Board of Finance
2. Investment register distributed & reviewed
3. Motion for depositories
4. Motion for newspapers as official notification
5. Motion for regular meeting date and time

ADJOURNMENT

*Please publish
on Friday or
Saturday and again
on Monday
Thank you*

MODE - MEMORY TRANSMISSION

START=JAN-06 19:47 END=JAN-06 19:48

FILE NO. =685

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	002/002	00:00:49

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

January 11th, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

Call to Order
Call for Quorum
Minutes
Claims Register & Checks
Old Business
New Business
 1. Meetings at the Branches
 2. Job Description - Clerk
Director's Report
Public Comment
Adjournment

*Please publish
on Friday or
Saturday and again
on Monday
Thank you*

Register Of Claims

North Madison County Public Library System

Report Date: From 12/15/2009 To 12/31/2009

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	687	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	12/23/2009	PAYROLL
			Operating Fund	Salary of Assistants	\$13,270.91		
			Operating Fund	Salary of Assistants	\$965.60		
			Operating Fund	Wages of Janitor	\$1,418.00		
0	688	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,322.79	12/23/2009	P/R ENDING 12/19/09
			FICA	Payroll Deductions	\$1,072.06		
			Federal Taxes Withheld	Payroll Deductions	\$1,747.70		
			Medicare	Payroll Deductions	\$250.73		
0	689	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	12/23/2009	P/R ENDING 12/19/09
26099	684	AT&T	Operating Fund	Telephone & Telegraph	\$157.57	12/15/2009	SERVICE FOR SUMMITVILLE
26100	686	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$56.32	12/15/2009	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$10.50		
26101	685	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$511.24	12/15/2009	SERVICE FOR ELWOOD
26102	692	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$5,853.78	12/23/2009	HEALTH INSURANCE 1/1/10 - 2/01/10
			Insurance	Payroll Deductions	\$593.20		
26103	694	DEZELAN-GDM INSURANCE A	Operating Fund	Insurance	\$750.00	12/23/2009	DIRECTORS & OFFICERS LIABILITY INSURANCE
26104	690	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,243.97	12/23/2009	PAYROLL DEDUCTIONS FOR DECEMBER
			County Taxes Withheld	Payroll Deductions	\$424.12		
26105	695	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$403.01	12/23/2009	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$1,419.29		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26106	696	INDIANA NEWSPAPERS, INC.	Operating Fund	Frankton Per. & Newsp.	\$145.01	12/23/2009	YEAR SUBSCRIPTION INDIANAPOLIS STAR - FRANKTON
				Total this claim	<u>\$145.01</u>		
26107	691	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	12/23/2009	P/R ENDING 12/19/09
				Total this claim	<u>\$350.00</u>		
26108	697	PITNEY BOWES	Operating Fund	Equipment/Rental	\$129.00	12/23/2009	POSTAGE METER RENTAL
				Total this claim	<u>\$129.00</u>		
26109	693	PUBLIC EMP. RETIREMENT F	PERF	Payroll Deductions	\$3,721.75	12/23/2009	4th QUARTER PERF PAYMENT
			Operating Fund	Emp Cont PERF	\$6,806.74		
				Total this claim	<u>\$10,528.49</u>		
26110	698	REGIONS BANK	Debt Service Fund	Land Buildings Improvements	121,000.00	12/23/2009	SEMI ANNUAL LEASE RENTAL PAYMENT
				Total this claim	<u>\$121,000.00</u>		
26111	699	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$134.12	12/23/2009	SERVICE FOR ELWOOD
				Total this claim	<u>\$134.12</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$165,498.92

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, January 08, 2010

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 11 day of January, 202010.

<u><i>Cecilia Austin</i></u>	<u><i>Kandice King</i></u>	_____
<u><i>Brian D. Duffell</i></u>	<u><i>Michael Robertson</i></u>	_____
<u><i>Leslie K. Kittenhouse</i></u>		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Register Of Claims

North Madison County Public Library System

Report Date: From 1/1/2010 To 1/11/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	1	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	1/6/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,727.16		
			Operating Fund	Salary of Assistants	\$975.00		
			Operating Fund	Wages of Janitor	\$1,294.85		
0	2	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,348.96	1/6/2010	P/R ENDING 1/2/2010
			Federal Taxes Withheld	Payroll Deductions	\$1,875.56		
			FICA	Payroll Deductions	\$1,093.28		
			Medicare	Payroll Deductions	\$255.68		
0	3	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	1/6/2010	P/R ENDING 1/2/2010
26112	5	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$41.62	1/6/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$16.43		
26113	6	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$224.28	1/6/2010	SERVICE FOR ELWOOD
26114	7	EDUCATION NETWORKS OF A	St Technology Fund Gr	Telephone & Telegraph	\$855.00	1/6/2010	INTERNET ACCESS SERVICE
26115	8	ELWOOD CALL LEADER	Operating Fund	Elwood Period. & News.	\$108.00	1/6/2010	52 WEEK SUBSCRIPTION - ELWOOD
26116	9	HERALD BULLETIN, THE	Operating Fund	Elwood Period. & News.	\$174.95	1/6/2010	ONE YEAR SUBSCRIPTION - ELWOOD
26117	4	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	1/6/2010	P/R ENDING 1/2/2010
26118	10	PITNEY BOWES POSTAGE BY	Operating Fund	Postage & UPS	\$518.99	1/6/2010	POSTAGE FOR POSTAL METER

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26119	11	TOWN OF FRANKTON	Operating Fund	Electricity	\$326.98	1/6/2010	SERVICE FOR FRANKTON
			Operating Fund	Water	\$13.30		
			Operating Fund	Waste Disposal Services	\$11.69		
				Total this claim	\$351.97		
26120	12	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$129.21	1/6/2010	SERVICE FOR SUMMITVILLE
				Total this claim	\$129.21		
26121	13	VERIZON	Operating Fund	Telephone & Telegraph	\$272.60	1/6/2010	SERVICE FOR FRANKTON
				Total this claim	\$272.60		
26122	35	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$668.35	1/11/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$40.73		
			Operating Fund	Elwood YA	\$0.00		
			Operating Fund	Frankton	\$439.17		
			Operating Fund	Summitville	\$1,025.93		
				Total this claim	\$2,174.18		
26123	14	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$366.00	1/11/2010	MINOLTA COPIER LEASE - ELWOOD
				Total this claim	\$366.00		
26124	15	BARBARA SNIPES	Operating Fund	Traveling Expense	\$113.76	1/11/2010	MILEAGE
				Total this claim	\$113.76		
26125	36	CENTRAL OFFICE PRODUCTS	Operating Fund	Office Supplies	\$82.00	1/11/2010	As per attached invoices.
				Total this claim	\$82.00		
26126	16	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$26.88	1/11/2010	As per attached invoices.
				Total this claim	\$26.88		
26127	17	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$69.26	1/11/2010	As per attached invoices.
				Total this claim	\$69.26		
26128	18	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$285.00	1/11/2010	SNOW REMOVAL - FRANKTON
				Total this claim	\$285.00		
26129	19	CURBS BY DESIGN, LLC	Operating Fund	Professional Services	\$305.00	1/11/2010	SNOW REMOVAL - ELWOOD
				Total this claim	\$305.00		
26130	20	ELWOOD CALL LEADER	Operating Fund	Frankton Per. & Newsp.	\$124.00	1/11/2010	ONE YEAR SUBSCRIPTION - FRANKTON
				Total this claim	\$124.00		
26131	21	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$61.40	1/11/2010	AD PART TIME CLERK SUMMITVILLE
				Total this claim	\$61.40		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26132	22	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	1/11/2010	QUARTERLY SPRINKLER INSPECTION - ELWOOD
					Total this claim		
					\$250.00		
26133	23	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$55.99	1/11/2010	As per attached invoices.
					Total this claim		
					\$55.99		
26134	24	H.W.WILSON COMPANY	Operating Fund	Elwood Adult	\$276.00	1/11/2010	FICTION CORE COLLECTION
					Total this claim		
					\$276.00		
26135	25	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$98.95	1/11/2010	As per attached invoices.
					Total this claim		
					\$98.95		
26136	26	HUMPHRIES AUTOMOTIVE SE	Operating Fund	Professional Services	\$120.00	1/11/2010	SNOW REMOVAL - SUMMITVILLE
					Total this claim		
					\$120.00		
26137	27	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	\$72.48	1/11/2010	AD PART TIME CLERK - SUMMITVILLE
					Total this claim		
					\$72.48		
26138	28	INDIANA STATE LIBRARY	PLAC	Other	\$150.00	1/11/2010	4TH QUARTER PLAC
					Total this claim		
					\$150.00		
26139	29	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$148.38	1/11/2010	As per attached invoices.
					Total this claim		
					\$148.38		
26140	34	MIDWEST TAPE	Operating Fund	Frankton AV	\$93.96	1/11/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$0.00		
			Operating Fund	Summitville AV	\$160.93		
					Total this claim		
					\$254.89		
26141	30	QUILL CORPORATION	Operating Fund	Office Supplies	\$138.36	1/11/2010	As per attached invoices.
					Total this claim		
					\$138.36		
26142	31	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$15.09	1/11/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$20.82		
					Total this claim		
					\$35.91		
26143	37	STAR FINANCIAL BANK	Operating Fund	Interest on Temporary Loans	\$775.00	1/11/2010	INTEREST - TAX ANTICIPATION TAX WARRANT LOAN
					Total this claim		
					\$775.00		
26144	32	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$3.97	1/11/2010	As per attached invoices.
					Total this claim		
					\$3.97		
26145	33	TOSHIBA	Operating Fund	Office Supplies	\$32.00	1/11/2010	As per attached invoices.
					Total this claim		
					\$32.00		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$31,374.46

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, January 08, 2010

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 11 day of January, 2010

<u>Beverly Austin</u>	<u>Kevin Lisco</u>	_____
<u>Beth Galloway</u>	<u>Michael Robertson</u>	_____
<u>Leslie Fetherhouse</u>		_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

NMCPLS Job Description

Job Title: Clerk
Department: Any
Reports To: Branch/Department Manager
FLSA Status: Nonexempt
Prepared By: Director
Prepared Date: ~~Remove: March 2001~~ Add: January 2010
Approved By: Board of Trustees
Review & Approval Date: ~~Remove: April 2005~~ Add January 11, 2010

SUMMARY: Organizes library materials and provides patron services by performing the following duties. **ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

1. Answers telephone and directs calls, schedules meeting room, assists patrons in use of computers, fax, photocopiers, printer-readers, etc.
2. Issues borrowers' library identifications, locates and checks out materials to patrons, inspects returned materials for damage, and computes, records, and receives overdue fines.
3. Reviews records to compile list of overdue books, and issues overdue notices to borrowers.
4. Processes and maintains reserve materials and interlibrary loans.
5. Sorts returned materials according to classification code and need for repair, and returns them to shelves, files, or other designated storage area.
6. Repairs materials, collects and prepares materials for binding, and maintains binding records.
7. Checks orders for new materials against existing collection, and prepares and expedites ordering.
8. Prepares new materials for circulation, including property stamping, security stripping, and coding.
9. Sorts and shelves new materials, maintains vertical files, keeps up scrapbook which documents library history, prepares displays.
10. Answers inquiries of nonprofessional nature and refers persons requiring professional assistance to librarian.
11. Maintains regular communication, both formal and informal with all other personnel.
12. Participates in professional development activities.

SUPERVISORY RESPONSIBILITIES: None.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE: High school diploma or general education degree (GED) Add: required. ~~Remove: or one to three months related experience or equivalent combination of education and experience.~~

LANGUAGE SKILLS : Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information on one-on-one and small groups situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw interpret bar graphs.

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER: Strong interpersonal and human relations skills, written and oral communication skills. High degree of flexibility, organization, and capacity to multi-task. All employees are expected to demonstrate/develop basic keyboard skills; operate automated circulation and catalog stations, AV equipment, telephones, microfilm printer-readers, FAX machines, photocopiers and laminators.

CERTIFICATES, LICENSES, REGISTRATIONS: Valid Indiana drivers' license.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand, walk, and sit. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Chamber of Commerce plans annual meeting

The Elwood Chamber of Commerce 2010 annual meeting is slated for Friday, Jan. 22, at the Historic Opera House, 202 S. Anderson St. Cocktails will be served at 6:30 p.m. followed by dinner at 7 p.m. The evening also includes entertainment and the presentation of awards.

Featured entertainment will be the comedy magic of Allan Head. With more than 20 years experience, Head first became interested in magic at the age of five. After seeing his grandfather perform a card "miracle" he was bitten by the magic bug. Several magic sets and countless trips to the library later, Head landed his dream job, a job in a magic shop. He now performs his comedy magic at corporate events, school functions and private parties.

Award recipients for 2009 include: Service Division - Kane Enterprises, Civic - the Elwood Public Library, Industry - Red Gold, Inc., Religion - St. John Evangelical Lutheran Church,

Retail - Floors & More Designs and Citizen of The Year - Thomas Austin.

Beginning this year, Acknowledgement of Achievement Awards will be presented to outstanding individuals, businesses and organizations in the community. Recipients receiving those awards this year include the Vintage Rollers Car Club, the Elwood Optimist Club, Progressive Plastics, Kadet Products, St. Joseph Catholic Church, the Elwood Church of God, Spencer Lapidary, Copher-Fesler-May Funeral Home, the Historic Elwood Opera House, Ben Jones Realty, Marsh Hometown Market, Ramsey Business Solutions, Cattails Golf Club, Main Street Auto & Tire Service, Earl and Gretchen Watson, Joe and Mavis Barnett and Jeff Poe.

Tickets for the event are \$22 for Chamber members and \$25 for non-members and are available at the Chamber office until 4 p.m. Jan. 11.

YEARLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	YTD 2008	YTD 2009	Amount of Change	YTD % OF Change
ELWOOD				
ADULT	34,675	35,559	884	3%
JUVENILE	22,287	19,920	-2,367	-11%
Y. A.	2,552	3,471	919	36%
PERIOD.	6,449	6,941	492	8%
AUDIO	2,084	1,861	-223	-11%
VIDEO	49,698	55,874	6,176	12%
TOTAL	117,745	123,626	5,881	5%
FRANKTON				
ADULT	13,668	14,010	342	3%
JUVENILE	8,953	8,157	-796	-9%
Y. A.	1,626	1,870	244	15%
PERIOD.	3,733	3,373	-360	-10%
AUDIO	450	625	175	39%
VIDEO	19,512	19,021	-491	-3%
TOTAL	47,942	47,056	-886	-2%
HAZELBAKER				
ADULT	8,994	9,398	404	4%
JUVENILE	5,294	4,790	-504	-10%
Y. A.	738	690	-48	-7%
PERIOD.	1,374	1,651	277	20%
AUDIO	359	417	58	16%
VIDEO	9,347	9,862	515	6%
TOTAL	26,106	26,808	702	3%
SYSTEM				
ADULT	57,337	58,967	1,630	3%
JUVENILE	36,534	32,867	-3,667	-10%
Y. A.	4,611	6,031	1,420	31%
PERIOD.	10,703	11,965	1,262	12%
AUDIO	2,621	2,903	282	11%
VIDEO	78,557	84,757	6,200	8%
TOTAL	190,363	197,490	7,127	4%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	122,398	28,078	21,098
REF.	1,623	471	205
ASSIST.	15,972	3,827	2,573
COMP./WIRE	30,809 / 419	9,385 / 117	8,529 / 37
PROG. A.	34 / 330	47/386	34/624
J.	396 / 2,496	57/1,117	103/738

TECH SERVICES PROCESSED 21,923 ITEMS.

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	DEC 2008	DEC 2009	Amount of Change	% OF Change	YTD 2008	YTD 2009	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	2,677	2,722	45	2%	34,675	35,559	884	3%
JUVENILE	1,306	1,439	133	10%	22,287	19,920	-2,367	-11%
Y. A.	242	218	-24	-10%	2,552	3,471	919	36%
PERIOD.	573	527	-46	-8%	6,449	6,941	492	8%
AUDIO	154	152	-2	-1%	2,084	1,861	-223	-11%
VIDEO	4,614	4,458	-156	-3%	49,698	55,874	6,176	12%
TOTAL	9,566	9,516	-50	-1%	117,745	123,626	5,881	5%

FRANKTON

ADULT	1,010	1,002	-8	-1%	13,668	14,010	342	3%
JUVENILE	579	426	-153	-26%	8,953	8,157	-796	-9%
Y. A.	93	101	8	9%	1,626	1,870	244	15%
PERIOD.	218	252	34	16%	3,733	3,373	-360	-10%
AUDIO	27	38	11	41%	450	625	175	39%
VIDEO	1,626	1,344	-282	-17%	19,512	19,021	-491	-3%
TOTAL	3,553	3,163	-390	-11%	47,942	47,056	-886	-2%

HAZELBAKER

ADULT	779	679	-100	-13%	8,994	9,398	404	4%
JUVENILE	385	322	-63	-16%	5,294	4,790	-504	-10%
Y. A.	53	48	-5	-9%	738	690	-48	-7%
PERIOD.	107	103	-4	-4%	1,374	1,651	277	20%
AUDIO	62	38	-24	-39%	359	417	58	16%
VIDEO	831	728	-103	-12%	9,347	9,862	515	6%
TOTAL	2,217	1,918	-299	-13%	26,106	26,808	702	3%

SYSTEM

ADULT	4,466	4,403	-63	-1%	57,337	58,967	1,630	3%
JUVENILE	2,270	2,187	-83	-4%	36,534	32,867	-3,667	-10%
Y. A.	388	367	-21	-5%	4,611	6,031	1,420	31%
PERIOD.	898	882	-16	-2%	10,703	11,965	1,262	12%
AUDIO	243	228	-15	-6%	2,621	2,903	282	11%
VIDEO	7,071	6,530	-541	-8%	78,557	84,757	6,200	8%
TOTAL	15,336	14,597	-739	-5%	190,363	197,490	7,127	4%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	8967	1,832	1,559
REF.	67	27	22
ASSIST.	1,236	254	204
COMP./WIRE	2,256 / 57	379 / 7	517 / 14
PROG. A.	3 / 32	2 / 17	2 / 33
J.	39 / 201	5 / 89	9 / 67

TECH SERVICES PROCESSED 856 ITEMS.

AGENDA

BOARD OF FINANCE MEETING

January 11th, 2010

(Held following regular January Board meeting)

CALL TO ORDER

CALL FOR QUORUM

BUSINESS

- 1. Elect President & Secretary of Board of Finance**
- 2. Investment register distributed & reviewed**
- 3. Motion for depositories**
- 4. Motion for newspapers as official notification**
- 5. Motion for regular meeting date and time**

ADJOURNMENT

2009 Financial Report

Bank Deposits	Beginning Balance	Interest	Ending Balance	Type of Account
Star Financial	\$ 164,742.71	\$ 447.06	\$ 369,554.51	Regular Checking
Star Financial (2)	\$ 61,952.44	\$ 135.27	\$ 62,087.71	Money Market Checking
Community Bank	\$ 16,786.53	\$ 15.97	\$ -	Business Money Market
First Farmers Bank	\$ 16,204.71	\$ 43.92	\$ 16,248.63	Personal Investor Checking
National City Bank	\$ 150,873.04	\$ 1,257.17	\$ 152,130.21	Business Now Account
Petty Cash	\$ 265.00			
Total	\$ 410,824.43	\$ 1,899.39	\$ 600,021.06	

Temporary Loans

4/2/2009	Repay Temporary Loan made to Debt Service Fund from Operating Fund	\$ 28,000.00	
12/15/2009	Star Financial Bank Tax Anticipation Warrant Line of Credit \$200,000		
	Operating Fund: \$81,500.00		Debt Service: \$118,500.00

LSTA Grant Received in the amount of \$5,450.95

Tax Revenue Received in 2009

	Operating Fund	Debt Service Fund
Property Tax-3/30/2009	\$ 371,351.38	\$ 132,607.73
Advance tax Draw -12/29/2009	\$ 200,000.00	\$ 50,000.00
County Option Income Tax	\$ 262,225.08	
Financial Institution Tax	\$ 2,028.00	\$ 676.00
License Excise Tax	\$ 40,230.27	\$ 14,357.16
Commercial Vehicle Tax	\$ 5,401.50	\$ 1,800.50
Total Tax Revenue	\$ 881,236.23	\$ 199,441.39
Received in 2008	\$ 1,064,305.03	\$ 291,093.29

Agenda

February 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
- New Business
 1. Petty Cash Custodian – Hazelbaker Library
 2. Conflict of Interest
 3. Annual State Report
 4. Legislative Issues
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION

START=FEB-04 23:22 END=FEB-04 23:23

FILE NO.=257

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:30

-ELWOOD LIBRARY -

Agenda

February 8, 2010

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Board of Trustees

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*Please publish on
Saturday and again
on Monday*

Thank you

MODE - MEMORY TRANSMISSION

START=FEB-04 23:21

END=FEB-04 23:22

FILE NO. =256

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:14

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

February 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

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*Please publish on
Saturday and again
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Thank you

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Meeting
February 8, 2010
5:00pm

CALL TO ORDER

Vice President Kevin Sipe called a regular meeting of the North Madison County Public Library to order at 5:00pm on February 8, 2010 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Member present were Beverly Austin, Kevin Sipe, Leslie Rittenhouse and Mike Robertson. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

MINUTES

Beverly Austin made a motion to approve the minutes from the January 11, 2010 board of finance meeting and the January 11 regular meeting with the following correction: "Town Hall Meetings" should be replaced with "Third House Sessions" in the director's report. Mike Robertson made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

It was asked if there should be discussion/determination as to cutting hours. Discussion will be held later in the meeting.

NEW BUSINESS

Petty Cash Custodian—Hazelbaker Library

Beverly Austin made a motion appointing Beth Mehling as the Petty Cash Custodian for the Hazelbaker Library. Leslie Rittenhouse made a second and the motion carried.

Conflict of Interest

This will be taken care of at a later date since President Wayne Davidson was not in attendance.

Annual State Report

There are several differences in the annual state report due to new standards to take effect on January 1, 2011. The state report included questions as to our compliance with the new standards. In the past only the Director was considered as a Librarian, with the new certification rules all department heads and branch managers are considered Librarians.

To meet compliance with the new standards, conflict of interest must be addressed in the library Bylaws. Therefore, the library Bylaws need to be updated. Included in the library's long range plan, must be an assessment of services, technology, operations and facilities. The 2008 through 2010 long range plan includes assessment of services, technology and operation but does not assess facilities. This will need to be addressed in a new long range plan. The new standard calls for collaboration with other public libraries and other community partners. The library web site must meet ADA standards. Rebecca Johnson is working on a new web site that will meet the ADA standards. A Class B library is required to have two WHEELS deliveries per week, currently the library only has one delivery per week. The additional delivery will cost \$425 per year. The new standards require that there is provided a Summer Reading Program that lasts six weeks at each location. There was a question included in the state report that is not included in the new standards. "Did you provide an in-service in which LEU's could be earned?" An in-service was held last year in which each participant earned four LEU's.

Legislative Issues

As of December 1 the Legislative Service Agency reported that the estimated 2010 loss due to the property tax circuit breaker would be \$73,541. There has been no word from the Madison County Auditor's office as to when the library will receive its 2009 property tax draw; the word from the County Auditor is they have no idea as to when the tax draw will be received. It was asked where is their accountability? A legislative update from the Anderson Public Library was distributed which explains the services that will be lost if property tax caps are allowed to be voted into the Constitution in November. The Director and Administrative Assistant have been invited by School Superintendent, Tom Austin to a luncheon on Thursday, February 11 to try to come up with ways to inform the public of the ramifications if taps caps are voted into the Constitution. The board agreed that it would be in the library's best interest, and we do not have any choice, but to try to inform the public of the services they will lose if property tax caps are put into the Constitution. Senator Sue Errington voted no to property tax caps. It was stated what is the rush to put it in the Constitution. It is already a statute. It takes three years to put into the Constitution and it will take three years to take it out of the Constitution. The Indiana Chamber of Commerce and the Farm Bureau are against putting tax caps in the Constitution. The possibility of cutting hours of operation was discussed. It was decided there would be a manager's meeting and a budget committee meeting and their recommendations would be brought to the March board meeting.

DIRECTOR'S REPORT

The paperweight that the library was awarded for the Elwood Chamber of Commerce Civic award was shown. Ariel Cunningham has been hired as a part-time employee at Summitville. They are still short one part-time employee. The open position will be advertised in the newspaper. Emily Davidson was released to return to work, with restrictions, on January 22. She will be using vacation and sick time until her retirement on March 1. The wrong amount was sent to the library for the January COIT distribution, after investigation it was determined that the amount that Pendleton Library should have received was sent to us and they had received our amount. It will be adjusted for the February distribution. In 2009 COIT distributions are what helped us get through the

year. The stats are down for the month of January; this was because there were no book or video orders placed in December because of budget cuts. A letter was received from Terri Austin praising our service. Hamilton County Library held a ribbon tying celebration on their new reciprocal borrowing covenant and Ms Austin wondered when Madison County would implement such a program. Ms. Austin was informed that we have been part of the state wide reciprocal program for several years and also have a local reciprocal borrowing covenant with Alexandria, and Fairmount. There is to be a tax hearing on Tuesday, February 9 at the Madison County Government Center on the 2010 tax rate and levy. Saturday February 6 the Elwood Library opened at noon and the branches were closed due to snowy conditions. It was suggested putting in a policy the stipulations for closing the library. The safety of patrons and staff should be foremost in determining closures. The ice melt cabling installed by Omni Electric at Frankton seems to be taking care of the ice problem under the book drop. The contract with Education Networks of America has been renewed to provide Internet access. There is to be a big savings to us of \$6,300 per year. This would give us the opportunity of considering an additional T-1 line. Funding for this has been included in our E-rate application, but nothing is set in stone.

With no objections the meeting was adjourned.

Secretary, Mike Robertson

Register Of Claims

North Madison County Public Library System

Report Date: From 1/12/2010 To 2/8/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	60	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	2/3/2010	P/R ENDING 1/30/2010
Total this claim					\$155.00		
0	41	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	1/20/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,703.74		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,418.00		
Total this claim					\$17,798.25		
0	42	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,361.58	1/20/2010	P/R ENDING 1/16/2010
			Federal Taxes Withheld	Payroll Deductions	\$1,871.58		
			FICA	Payroll Deductions	\$1,103.50		
			Medicare	Payroll Deductions	\$258.08		
Total this claim					\$4,594.74		
0	59	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,439.40	2/3/2010	P/R ENDING 1/30/2010
			Federal Taxes Withheld	Payroll Deductions	\$1,933.96		
			FICA	Payroll Deductions	\$1,166.59		
			Medicare	Payroll Deductions	\$272.81		
Total this claim					\$4,812.76		
0	87	STAR FINANCIAL BANK	Operating Fund	Official Records	\$13.35	2/8/2010	DEPOSIT SLIP PURCHASE
Total this claim					\$13.35		
0	51	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	2/3/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,721.42		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,418.00		
Total this claim					\$18,815.93		
0	43	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	1/20/2010	P/R ENDING 1/16/2010
Total this claim					\$105.00		
26146	40	AT&T	Operating Fund	Telephone & Telegraph	\$166.27	1/12/2010	SERVICE FOR SUMMITVILLE
Total this claim					\$166.27		
26147	36	BARBARA SHOUP	Operating Fund	Elmwood Adult Programming	\$250.00	1/12/2010	ELMWOOD ADULT SERVICE PROGRAM
Total this claim					\$250.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26148	39	LANDMARK AUDIOBOOKS	Operating Fund	Elwood AV	\$1,974.00	1/12/2010	ANNUAL AUDIOBOOK LEASE
				Total this claim	<u>\$1,974.00</u>		
26149	47	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$357.00	1/20/2010	SERVICE CONTRACT JAN-MARCH 2010
				Total this claim	<u>\$357.00</u>		
26150	46	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$5,507.82 \$555.12	1/20/2010	HEALTH INSURANCE 2/1/10-3/1/10
				Total this claim	<u>\$6,062.94</u>		
26151	50	ELWOOD CHAMBER OF COM	Operating Fund	Dues	\$72.60	1/20/2010	MEMBERSHIP INVESTMENT
				Total this claim	<u>\$72.60</u>		
26152	44	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,270.96 \$433.87	1/20/2010	PAYROLL DEDUCTIONS FOR JANUARY
				Total this claim	<u>\$1,704.83</u>		
26153	48	INDIANA-AMERICAN WATER C	Operating Fund Operating Fund	Water Waste Disposal Services	\$54.95 \$10.50	1/20/2010	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$65.45</u>		
26154	45	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	1/20/2010	P/R ENDING 1/16/2010
				Total this claim	<u>\$350.00</u>		
26155	49	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$931.69	1/20/2010	SERVICE FOR ELWOOD
				Total this claim	<u>\$931.69</u>		
26156	52	AT&T LONG DISTANCE	Operating Fund Operating Fund	Telephone & Telegraph Telephone & Telegraph	\$31.64 \$10.74	2/3/2010	As per attached invoices.
				Total this claim	<u>\$42.38</u>		
26157	53	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	2/3/2010	As per attached invoices.
				Total this claim	<u>\$221.30</u>		
26158	54	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	\$855.00	2/3/2010	INTERNET ACCESS SERVICE
				Total this claim	<u>\$855.00</u>		
26159	55	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$1,244.81 \$427.70	2/3/2010	SERVICE FOR ELWOOD & SUMMITVILLE
				Total this claim	<u>\$1,672.51</u>		
26160	56	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$447.44 \$13.91 \$13.90	2/3/2010	SERVICE FOR FRANKTON
				Total this claim	<u>\$475.25</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26161	57	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$256.42	2/3/2010	SERVICE FOR FRANKTON
Total this claim					\$256.42		
26162	58	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	2/3/2010	P/R ENDING 1/30/2010
Total this claim					\$350.00		
26163	96	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,753.10	2/8/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$527.45		
			Operating Fund	Elwood YA	\$280.41		
			Operating Fund	Frankton	\$815.58		
			Operating Fund	Summitville	\$216.14		
			Gift	Frankton	\$84.00		
Total this claim					\$3,676.68		
26164	92	BURNETTE - DELLINGER INC.	Operating Fund	Official Bonds	\$200.00	2/8/2010	WORKMAN'S COMP & BOND
			Operating Fund	Insurance	\$1,879.00		RENEWAL
Total this claim					\$2,079.00		
26165	61	CENTRAL OFFICE PRODUCTS	Operating Fund	Office Supplies	\$101.11	2/8/2010	ELWOOD COPIER COUNT
Total this claim					\$101.11		
26166	62	CHAPMAN ELECTRIC SUPPLY	Operating Fund	Operating Supplies	\$36.62	2/8/2010	As per attached invoices.
Total this claim					\$36.62		
26167	63	CHESTER INFORMATION TEC	Operating Fund	Techology Software	\$313.00	2/8/2010	CAREPACK FOR 4200 TABLET
Total this claim					\$313.00		
26168	64	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$69.26	2/8/2010	As per attached invoices.
Total this claim					\$69.26		
26169	65	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$445.00	2/8/2010	FRANKTON SNOW REMOVAL
Total this claim					\$445.00		
26170	88	CURBS BY DESIGN, LLC	Operating Fund	Professional Services	\$260.00	2/8/2010	SNOW REMOVAL ELWOOD
Total this claim					\$260.00		
26171	66	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$93.50	2/8/2010	ELWOOD FIRE EXT SERVICED
Total this claim					\$93.50		
26172	67	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$120.55	2/8/2010	As per attached invoices.
Total this claim					\$120.55		
26173	68	GAYLORD BROS.	Operating Fund	Book Processing	\$316.79	2/8/2010	BOOK JACKETS
Total this claim					\$316.79		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26174	69	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$229.81	2/8/2010	As per attached invoices.
				Total this claim	\$229.81		
26175	70	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$14.46	2/8/2010	SERVICE FOR SUMMITVILLE
				Total this claim	\$14.46		
26176	94	KATE CHAPLIN	Operating Fund	Elwood Adult Programing	\$40.00	2/8/2010	ADULT SERVICE PROGRAM
				Total this claim	\$40.00		
26177	71	LANDMARK AUDIOBOOKS	Operating Fund	Frankton AV	\$10.00	2/8/2010	AUDIOBOOK PURCHASE
				Total this claim	\$10.00		
26178	95	LANDMARK AUDIOBOOKS	Operating Fund	Frankton AV	\$2,664.00	2/8/2010	FRANKTON ANNUAL LEASE
				Total this claim	\$2,664.00		
26179	72	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$63.00	2/8/2010	COMPUTER SUPPORT
			Operating Fund	Automation	\$63.00		
				Total this claim	\$126.00		
26180	74	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$222.14	2/8/2010	As per attached invoices.
				Total this claim	\$222.14		
26181	73	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$55.25	2/8/2010	HVAC REPAIRS
				Total this claim	\$55.25		
26182	75	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$72.00	2/8/2010	TRASH SERVICE - FRANKTON - JAN - MARCH
				Total this claim	\$72.00		
26183	76	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$68.81	2/8/2010	As per attached invoices.
				Total this claim	\$68.81		
26184	91	MIDWEST TAPE	Operating Fund	Frankton AV	\$550.72	2/8/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$775.65		
			Operating Fund	Summitville AV	\$327.84		
				Total this claim	\$1,654.21		
26185	77	MOVIE LICENSING USA	Operating Fund	Elwood Children's Programing	\$120.00	2/8/2010	As per attached invoices.
			Operating Fund	Elwood Adult Programing	\$120.00		
			Operating Fund	Frankton Programing	\$120.00		
			Operating Fund	Summitville Programing	\$120.00		
				Total this claim	\$480.00		
26186	78	OMNI ELECTRIC LLC	F'nk Bldg Project Gift	Professional Services	\$2,978.35	2/8/2010	HEATING FOR GUTTERING AT FRANKTON
				Total this claim	\$2,978.35		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26187	79	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$189.31	2/8/2010	As per attached invoices.
			Operating Fund	Frankton Programing	\$176.36		
				Total this claim	<u>\$375.67</u>		
26188	80	QUILL CORPORATION	Operating Fund	Office Supplies	\$776.19	2/8/2010	As per attached invoices.
				Total this claim	<u>\$776.19</u>		
26189	81	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$31.37	2/8/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$20.68		
				Total this claim	<u>\$52.05</u>		
26190	82	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$587.39	2/8/2010	As per attached invoices.
				Total this claim	<u>\$587.39</u>		
26191	83	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$351.57	2/8/2010	As per attached invoices.
				Total this claim	<u>\$351.57</u>		
26192	84	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	2/8/2010	As per attached invoices.
				Total this claim	<u>\$83.70</u>		
26193	85	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$29.99	2/8/2010	As per attached invoices.
				Total this claim	<u>\$29.99</u>		
26194	86	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$249.24	2/8/2010	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$249.24</u>		
26195	93	VERIZON	Operating Fund	Telephone & Telegraph	\$269.19	2/8/2010	SERVICE FOR FRANKTON
				Total this claim	<u>\$269.19</u>		
26196	89	WATER WORKS	Operating Fund	Professional Services	\$196.00	2/8/2010	WATER FOUNTAIN - ELWOOD
				Total this claim	<u>\$196.00</u>		
26197	90	WEBER OFFICE EQUIPMENT	Operating Fund	Furniture & Equipment	\$495.00	2/8/2010	TYPEWRITER - SUMMITVILLE
				Total this claim	<u>\$495.00</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$81,695.20

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, February 05, 2010

Beverly J. Austin
 Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20_____.

Beverly J. Austin *Kevin Wood*

Leslie H. Bitterhouse *Michael Robertson*

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

LEGISLATIVE UPDATE

January 2010



Anderson Public Library



More Tax Cap Cuts

- Decreased availability to serve the community due to reduction of hours
 - Meeting Room usage down 12%
 - Program attendance down 10%
 - Circulation down 3%
- 30 staff positions either eliminated or left vacant.
- \$970,340: estimated reduced revenue for 2010.

Please support your community.

Fewer tax dollars = fewer services from governmental units such as cities, counties, townships, and libraries.

Vote NO to Tax Caps in the Constitution.



Estimated Circuit Breaker Credits

2009+: Eliminate Levies For State Fair & Forestry, School General Fund, Pre-School Special Ed, Pre-1977 Public Safety Pensions, Fam & Child, Children's Psych, Res, Trmnt, Med Asst to Wards, Children with Spec. Health Care Needs, and HGI
 2009+: Eliminate State Property Tax Replacement and Existing Homestead Credits; New Homestead Credit = \$140 M In 2009, \$80 M In 2010, \$0 In 2011
 2009+: Standard Deduction = \$45,000 up to 60% of AV

2009+: Supplemental Deduction Based on Homestead AV Remaining After Standard Deduction: 35% of 1st \$600,000 Net AV Plus 25% of Net AV that Exceeds \$600,000
 2009 Caps: Homesteads = 1.5%; [Apartments, Other Res, Ag Land, Mobile Home Land, and Long Term Care Facilities] = 2.5%; All Other Real and Pers Prop = 3.5%; Lake and St. Joseph Existing Debt Exclusion
 2010 Caps: Homesteads = 1.0%; [Apartments, Other Res, Ag Land, Mobile Home Land, and Long Term Care Facilities] = 2.0%; All Other Real and Pers Prop = 3.0%; Lake and St. Joseph Existing Debt Exclusion

2009+: Qualified Senior Homestead Net Tax Increases Limited to 2% Per Year
 Assumes LOIT Replacement Credits Only For Counties That Have Adopted

* Estimated Budget Appropriations Only Include Funds With Property Tax Levies and are Allocated Between Counties Based on Levy For Cross-County Units.
 ^ Denotes Actual 2009 Circuit Breaker Credits

County	Unit Name	Current Law Estimated Credits			Estimated School Levy Replacement Grant		Estimated Net Credit		Net Credit as % of Est. Levy			Net Credit as % of Est. Budget			
		2009	2010	2011	2009	2010	2009	2010	2009	2010	2011	2009	2010	2011	
Madison	Green Township	750 ^	1,399	1,615	0	0	750	1,399	1,615	0.7%	1.3%	1.5%	0.3%	0.5%	0.5%
Madison	Lakayette Township	1 ^	286	214	0	0	1	286	214	0.0%	0.9%	0.7%	0.0%	0.6%	0.4%
Madison	Lafayette Township	3,986 ^	6,628	5,897	0	0	3,986	6,628	5,897	4.7%	7.5%	6.4%	2.7%	4.4%	3.9%
Madison	Morroee Township	1,083 ^	2,336	2,679	0	0	1,083	2,336	2,679	0.6%	1.3%	1.5%	0.2%	0.4%	0.4%
Madison	Pipe Creek Township	12,075 ^	22,419	21,610	0	0	12,075	22,419	21,610	5.4%	9.7%	9.1%	2.8%	5.3%	5.1%
Madison	Richland Township	641 ^	4,272	4,094	0	0	641	4,272	4,094	0.3%	2.2%	2.0%	0.1%	0.7%	0.6%
Madison	Story Creek Township	600 ^	4,107	3,770	0	0	608	4,107	3,770	0.8%	5.1%	4.6%	0.4%	2.5%	2.2%
Madison	Union Township	3,912 ^	21,208	22,656	0	0	3,912	21,208	23,656	1.2%	6.4%	7.0%	0.5%	3.0%	3.2%
Madison	Van Buren Township	0 ^	424	385	0	0	0	424	385	0.0%	0.4%	0.4%	0.0%	0.1%	0.1%
Madison	Anderson Civil City	6,803,021 ^	8,335,540	8,566,023	0	0	6,803,021	8,335,540	8,566,023	26.0%	30.7%	30.8%	17.2%	15.5%	15.7%
Madison	Elwood Civil City	463,373 ^	685,493	690,327	0	0	463,373	685,493	690,327	13.5%	19.3%	18.9%	6.0%	8.9%	8.7%
Madison	Alexandria Civil City	126,415 ^	236,732	251,419	0	0	126,415	236,732	251,419	6.3%	11.4%	11.8%	2.8%	5.2%	5.4%
Madison	Chesterfield Civil Town	43,662 ^	73,335	73,650	0	0	43,662	73,335	73,650	8.9%	14.3%	14.0%	4.7%	7.8%	7.9%
Madison	Country Club Heights Civil Town	180 ^	3,992	4,574	0	0	180	3,992	4,574	0.6%	13.8%	15.4%	0.3%	6.0%	6.6%
Madison	Edgewood Civil Town	5,560 ^	18,642	21,684	0	0	5,560	18,642	21,684	2.6%	8.5%	9.6%	0.7%	2.2%	2.5%
Madison	Frankton Civil Town	6,906 ^	15,324	14,919	0	0	6,906	15,324	14,919	4.4%	9.5%	9.0%	1.3%	2.8%	2.7%
Madison	Ingalls Civil Town	29,020 ^	25,026	25,193	0	0	29,020	25,026	25,193	10.6%	8.8%	8.6%	5.7%	4.7%	4.5%
Madison	Lapel Civil Town	11,675 ^	28,504	29,500	0	0	11,675	28,504	29,500	4.8%	11.2%	11.3%	1.2%	2.9%	2.8%
Madison	Markleville Civil Town	230 ^	1,638	1,460	0	0	230	1,638	1,460	0.4%	2.5%	2.2%	0.1%	0.9%	0.8%
Madison	Orestes Civil Town	0 ^	37	76	0	0	0	37	76	0.0%	0.0%	0.1%	0.0%	0.0%	0.0%
Madison	Pendleton Civil Town	45,725 ^	116,414	118,961	0	0	45,725	116,414	118,961	2.8%	6.9%	6.9%	1.1%	2.7%	2.7%
Madison	River Forest Civil Town	0 ^	665	795	0	0	0	665	795	0.0%	16.4%	19.1%	0.0%	0.0%	0.0%
Madison	Sunmiville Civil Town	0 ^	3,643	3,085	0	0	0	3,643	3,085	0.0%	1.9%	1.5%	0.0%	0.8%	0.7%
Madison	Woodlawn Heights Civil Town	137 ^	1,512	1,700	0	0	137	1,512	1,700	2.1%	22.0%	24.1%	0.9%	9.9%	10.9%
Madison	Madison-Grant United School Corporation	13 ^	3,967	3,544	0	0	13	3,967	3,544	0.0%	0.3%	0.3%	0.0%	0.0%	0.2%
Madison	Frankton-Lapel Community School Corporat	97,592 ^	328,624	286,421	0	114,809	97,592	213,815	286,421	1.5%	3.2%	3.3%	1.3%	2.7%	3.4%
Madison	South Madison Community School Corporati	309,555 ^	438,474	435,878	299,929	136,036	9,626	302,438	435,878	0.1%	2.9%	4.2%	0.1%	2.3%	3.2%
Madison	Alexandria Community School Corporation	43,755 ^	81,541	85,696	42,394	26,237	1,361	55,304	85,696	0.1%	3.0%	4.6%	0.1%	2.5%	3.8%
Madison	Anderson Community School Corporation	5,199,576 ^	6,521,725	6,598,932	5,037,893	3,523,886	161,679	2,997,940	6,596,932	0.6%	11.7%	25.4%	0.5%	10.4%	21.8%
Madison	Edgewood Community School Corporation	372,547 ^	547,339	537,733	360,963	279,870	11,564	267,468	537,733	0.3%	7.6%	15.2%	0.3%	8.2%	13.5%
Madison	Alexandria-Monroe Public Library	10,313 ^	19,712	21,091	0	0	10,313	19,712	21,091	2.4%	4.4%	4.6%	1.6%	3.1%	3.2%
Madison	Anderson-Anderson, Stony Creek Union To	742,225 ^	970,340	999,563	0	0	742,225	970,340	999,563	20.5%	25.8%	25.8%	13.4%	17.1%	17.1%
Madison	Pendleton Community Public Library	15,963 ^	28,722	29,094	0	0	15,963	28,722	29,094	2.6%	4.6%	4.5%	1.3%	2.2%	2.1%
Madison	North Madison County Library System	43,208 ^	73,541	69,834	0	0	43,208	73,541	69,834	5.1%	8.4%	7.8%	3.2%	5.3%	4.9%
Madison	Independence Fire	367 ^	4,036	4,540	0	0	367	4,036	4,540	2.1%	22.0%	24.1%	1.0%	11.1%	12.2%
Madison	East Central Indiana Solid Waste	28,048 ^	38,625	39,595	0	0	28,048	38,625	39,595	11.2%	14.9%	14.7%	3.0%	4.0%	3.9%
Madison	City Of Anderson Redevelopment	0 ^	0	0	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Madison	Pendleton Town Redevelopment Commission	0 ^	0	0	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Madison	TIF_48003_Anderson City - Anderson Towns	0 ^	1,550,487	1,468,278	0	0	0	1,550,487	1,468,278	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Madison	TIF_48013_Pendleton Town	0 ^	0	0	0	0	0	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Madison	TIF_48039_Anderson-Fall Creek	0 ^	114,919	105,080	0	0	0	114,919	105,080	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Marion	Marion County	1,939,799 ^	9,935,454	10,383,770	0	0	1,939,799	9,935,454	10,383,770	1.5%	7.7%	8.0%	0.9%	4.6%	4.7%
Marion	Center Township	74,215 ^	272,725	271,617	0	0	74,215	272,725	271,617	2.7%	10.1%	10.1%	0.6%	2.4%	2.4%
Marion	Decatur Township	170,290 ^	749,907	745,718	0	0	170,290	749,907	745,718	3.2%	14.0%	13.9%	2.0%	8.4%	8.0%
Marion	Franklin Township	507,025 ^	2,013,231	2,107,336	0	0	507,025	2,013,231	2,107,336	6.1%	24.1%	25.2%	4.7%	17.9%	17.9%
Marion	Lawrence Township	1,248 ^	570,493	659,135	0	0	1,248	570,493	659,135	0.0%	5.4%	6.3%	0.0%	3.3%	3.7%
Marion	Perry Township	6,507 ^	508,557	546,592	0	0	6,507	508,557	546,592	0.1%	5.5%	5.9%	0.0%	3.1%	3.2%

From: Jamie Scott
Sent: Wednesday, January 20, 2010 12:52 PM
To: Terri Austin
Subject: RE: Town Hall Meeting at Elwood and Frankton Libraries

Terri,

A flyer would be great, thank you. We can also post the meetings on our website. Don Hill is a FANTASTIC person. He buys donuts for the library, fire and police dept. and who knows how many other places. He called the library a couple of Saturdays ago and said that he wasn't in town but had paid for donuts for us. So we could go over and pick them out. Who does this kind of thing anymore?? He is AWESOME!! My husband is a mail carrier here in Elwood and every time that he delivers mail to Don, Don comes out and thanks him for delivering his mail! I can't say enough about Mr. Hill.

I also received your letter about the reciprocal borrowing in Hamilton County. It is very encouraging to hear that they have come together as a county and opened their libraries to each other. As far as Madison County... North Madison County Public Library System (Elwood, Frankton and Summitville) has a reciprocal borrowing agreement with the Alexandria-Monroe Public Library and we are on the State Wide Reciprocal Borrowing Agreement. Any library who is listed on the State Wide Reciprocal Borrowing Agreement has agreed to reciprocal borrow with any other library on the list. Some libraries that are on this list that we see the most patrons from are the Pendleton Community Library, Tipton County Public Library and Hamilton North Public Library (Cicero and Atlanta). We also have a reciprocal borrowing agreement with the Fairmount Public Library (Grant County). So at the end of the day the only libraries in Madison County that do not reciprocal borrow with the other libraries in Madison County are the Anderson Public Library (APL) and their Lapel Branch Library. Several years ago we did have county wide reciprocal borrowing but it was decided by the Anderson Public Library Board to no longer participate in reciprocal borrowing. We would love it if APL would change their procedure on this and reopen reciprocal borrowing with us. Maybe we could have another meeting with you and the other Madison County Library Directors (Montie Manning, Lynn Hobbs, Sarah Later and myself) to discuss a solution.

Thank you for your continuing support of libraries and very helpful suggestions on how to improve them.

Jamie

From: Terri Austin [mailto:taustin@iga.in.gov]
Sent: Tuesday, January 19, 2010 3:09 PM
To: Jamie Scott
Subject: RE: Town Hall Meeting at Elwood and Frankton Libraries

Jamie,

I will send you a flyer to post. We sent a press advisory to the Call Leader early last week, but when they printed it, it got stuck in the middle of a story about the school corporation (too many Austin's I guess!) so folks didn't really see it.

We did have a great visit with Don Hill, though. He is one of the library's biggest fan. He is such a wonderful guy, it was great to just sit and talk with him.

Thanks for your inquiry. By the way, I have agreed to take a Library Federation bill as serve as the House sponsor when it comes over from the Senate.

No consolidation... it's the ILF bill that they want. I'll keep you posted.

Take care,
Terri

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER: Strong interpersonal and human relations skills, written and oral communication skills. High degree of flexibility, organization, and capacity to multi-task. All employees are expected to demonstrate/develop basic keyboard skills; operate automated circulation and catalog stations, AV equipment, telephones, microfilm printer-readers, FAX machines, photocopiers and laminators.

CERTIFICATES, LICENSES, REGISTRATIONS: Valid Indiana drivers' license.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand, walk, and sit. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Hamilton County Libraries

Sheridan Public Library

www.sheridan.lib.in.us
103 West First Street
Sheridan, IN 46069
Phone: (317) 758-5201

Directions: Located on the near north side, travel northwest on Highway 38 to Jerkwater Road. Turn right onto Jerkwater and then right onto First Street.

Westfield Washington Public Library

www.wvpl.lib.in.us
333 West Hoover Street
Westfield, Indiana 46074
Phone: (317) 896-9391

Directions: Located east of Highway 31 on West Hoover Street (East 181st Street).

Carmel Clay Public Library

www.carmel.lib.in.us
55 4th Avenue SE
Carmel, IN 46032
Phone: (317) 814-3900

Directions: Located on 4th Avenue SE, across Main Street from Carmel High School, two blocks west of Keystone Ave.

Hamilton North Public Library

www.hnpl.lib.in.us
Atlanta Library
100 S. Walnut Street
Atlanta, IN 46031
Phone: (765) 292-2521

Directions: Located on the corner of Walnut and Main Streets. From Highway 19, exit right onto St. John Street and then right onto Main Street.

Cicero Library
209 West Brinton Street
Cicero, IN 46034
Phone: (317) 984-5623

Directions: Located on West Brinton Street, one block west of Highway 19.

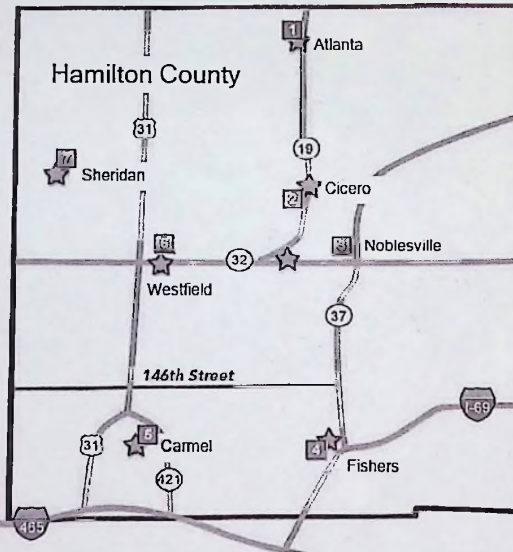
Hamilton East Public Library

www.hepl.lib.in.us
Noblesville Library
One Library Plaza
Noblesville, IN 46060
Phone: (317) 773-1384

Directions: Located just north of the intersection of Conner Street (S.R. 32) and Cumberland Road.

Fishers Library
Five Municipal Drive
Fishers, IN 46038
Phone: (317) 579-0300

Directions: Located in the Thomas Weaver Municipal Complex, just north of 116th Street, near the railroad station.



Hours lost

Information Technology/Tech Services

20 hours – Katie is now full time on the Adult Service Desk

Elwood Adult

20 hours – Jill went full time in Adult Service to replace Nancy. Did not replace Jill's part-time hours

20 hours – Trisha is now full time in Youth Service to replace Adrienne. Did not replace Trisha's part-time hours in Adult Service.

Elwood Youth

20 hours – Did not replace Matt (page)

Frankton

20 hours – Did not replace Rebecca's part-time hours

We have cut a total of 100 hours, but only 80 hours worth of actual pay. We have continued the same programs, even increased programs in certain areas, and services. This was done with the anticipation that it would only be for a short period of time. Currently, it is very difficult to cover all circulation desks for programming, vacation, personal and unanticipated sick time.

MODE = MEMORY TRANSMISSION

START=MAR-04 20:03

END=MAR-04 20:04

FILE NO. =757

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:17

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

March 8, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Conflict of Interest
- New Business
 - 1. Resolution to Reduce 2010 Operating Budget
 - 2. Working Budget for 2010
 - 3. Motion to Repay Temporary Line of Credit
 - 4. Budget Cuts – Reducing Library Service Hours
- Director's Report
- Public Comment
- Adjournment

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*Please publish
on Saturday and
again on Monday*

Thank you

MODE - MEMORY TRANSMISSION

START-MAR-04 20:05

END-MAR-04 20:06

FILE NO. -758

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:34

-ELWOOD LIBRARY -

***** -17655520955 -

17655525001-*****

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Thank you

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Meeting
March 8, 2010
5:00pm

CALL TO ORDER

Vice President Kevin Sipe called a regular meeting of the North Madison County Public Library Board of Trustees to order on March 8, 2010 at 5:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Bette Dalzell, Dan Prieshoff, Mike Robertson, Beverly Austin and Leslie Rittenhouse. Also in attendance was Administrative Assistant Diana Shepard

MINUTES

Bette Dalzell made a motion to approve the minutes from the February 8, 2010 regular meeting. Leslie Rittenhouse made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Secretary Beverly Austin signed checks.

OLD BUSINESS

Conflict of interest

This will be taken care of at a later date since President Wayne Davidson was not in attendance.

NEW BUSINESS

Resolution to Reduce 2010 Operating Budget

The 2010 budget has been reduced by the Department of Local Government Finance in the amount of \$19,751. A resolution to reduce the 2010 operating budget was read by Secretary Mike Robertson. Beverly Austin made a motion to approve the resolution as read. Leslie Rittenhouse made a second and the motion carried. The resolution was signed by the board members.

Working Budget for 2010

Mike Robertson made a motion to table discussion on the working budget until the April meeting when Director Scott could be present. Beverly Austin made a second and the motion carried.

Budget cuts—Reduction Library Service Hours

Leslie Rittenhouse made a motion to table discussion on budget cuts until the April meeting when Director Scott could be present. Bette Dalzell made a second and the motion carried.

Motion to Repay Temporary Line of Credit

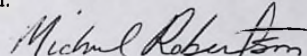
The library has received a check from the county in the amount of \$634,835.17 so there are sufficient funds to repay Star Financial Bank. Beverly Austin made a motion to repay the temporary line of credit. The total borrowed was \$200,000. Mike Robertson made a second and the motion carried.

It was asked, in preparation for the next meeting, to determine how much it costs to open each building in terms of electricity and gas. It was discussed that utilities are not the major concern. Since personal services is the largest budget item that is where substantial budget cuts will need to be made. System wide employees who have retired or resigned have not been replaced therefore, there has been savings. It was discussed, if hours of operation are reduced, it will be difficult in some areas for employees to be able to work their full time hours. It was suggested that staff could be shared between the three facilities to help with coverage and for employees to work their full time schedule. It was felt mileage should not be paid for employees working at a different facility other than their normal home library.

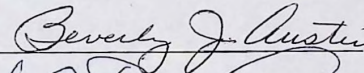
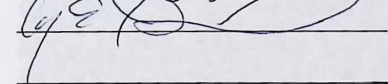
DIRECTOR'S REPORT

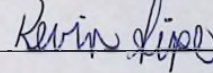
Administrative Assistant Diana Shepard reported that Sarah McElfresh, Information Technology Manager has turned in her two week notice. Her last day will be March 19, 2010.

With no objections the meeting was adjourned.



Mike Robertson, Secretary



Register Of Claims

North Madison County Public Library System

Report Date: From 2/9/2010 To 3/8/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	98	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	2/17/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,999.04		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,319.49		
0	99	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,453.14	2/17/2010	P/R ENDING 2/13/10
			Federal Taxes Withheld	Payroll Deductions	\$1,976.02		
			FICA	Payroll Deductions	\$1,177.71		
			Medicare	Payroll Deductions	\$275.43		
			Total this claim	\$4,882.30			
0	101	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	2/17/2010	P/R ENDING 2/13/10
			Total this claim	\$155.00			
0	111	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$155.00	3/3/2010	P/R ENDING 2/27/10
			Total this claim	\$155.00			
0	110	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$2,028.53	3/3/2010	P/R ENDING 2/27/10
			Federal Taxes Withheld	Payroll Deductions	\$4,014.20		
			FICA	Payroll Deductions	\$1,644.04		
			Medicare	Payroll Deductions	\$384.49		
			Total this claim	\$8,071.26			
0	109	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	3/3/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$22,388.23		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,451.95		
			Total this claim	\$26,516.69			
26198	97	STAR FINANCIAL BANK	Operating Fund	Interest on Temporary Loans	\$775.00	2/9/2010	INTEREST - TAX ANTICIPATION LOAN
			Total this claim	\$775.00			
26199	104	AT&T	Operating Fund	Telephone & Telegraph	\$166.21	2/17/2010	SERVICE FOR SUMMITVILLE
			Total this claim	\$166.21			
26200	106	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	2/17/2010	QUARTERLY SERVICE AGREEMENT
			Total this claim	\$303.84			

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26201	108	BETH MEHLING	Operating Fund	Postage & UPS	\$49.02	2/17/2010	PETTY CASH REIMBURSEMENT
Total this claim					\$49.02		
26202	102	CONSUMERS LIFE INSURANC	Operating Fund Insurance	Emp Cont Group Ins Payroll Deductions	\$5,102.09 \$557.76	2/17/2010	HEALTH INSURANCE 3/1/10-4/1/10
Total this claim					\$5,659.85		
26203	100	INDIANA DEPARTMENT OF RE	State Tax Withheld County Taxes Withheld	Payroll Deductions Payroll Deductions	\$1,367.14 \$548.66	2/17/2010	PAYROLL DEDUCTIONS FOR FEBRUARY
Total this claim					\$1,915.80		
26204	105	INDIANA-AMERICAN WATER C	Operating Fund Operating Fund	Water Waste Disposal Services	\$50.70 \$10.50	2/17/2010	SERVICE FOR SUMMITVILLE
Total this claim					\$61.20		
26205	103	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	2/17/2010	P/R ENDING 2/13/10
Total this claim					\$350.00		
26206	107	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$830.65	2/17/2010	SERVICE FOR ELWOOD
Total this claim					\$830.65		
26207	113	AT&T LONG DISTANCE	Operating Fund Operating Fund	Telephone & Telegraph Telephone & Telegraph	\$45.10 \$13.19	3/3/2010	SERVICE FOR ELWOOD & SUMMITVILLE
Total this claim					\$58.29		
26208	114	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	3/3/2010	SERVICE FOR ELWOOD
Total this claim					\$221.30		
26209	119	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$124.20	3/3/2010	LIFE INSURANCE 3/1/10-6/1/10
Total this claim					\$124.20		
26210	115	INDIANA MICHIGAN POWER C	Operating Fund Operating Fund	Electricity Electricity	\$1,204.85 \$423.00	3/3/2010	SERVICE FOR ELWOOD & SUMMITVILLE
Total this claim					\$1,627.85		
26211	112	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	3/3/2010	P/R ENDING 2/27/10
Total this claim					\$350.00		
26212	118	MARY HENDRICK	Operating Fund Operating Fund Operating Fund	Fuel, Oil and Lubricants Elwood Children's Programing Postage & UPS	\$20.00 \$2.99 \$16.79	3/3/2010	PETTY CASH REIMBURSEMENT
Total this claim					\$39.78		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26213	116	TOWN OF FRANKTON	Operating Fund	Electricity	\$353.36	3/3/2010	As per attached invoices.
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$12.09		
				Total this claim	\$379.45		
26214	117	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$199.06	3/3/2010	SERVICE FOR FRANKTON & SUMMITVILLE
			Operating Fund	Gas	\$238.96		
				Total this claim	\$438.02		
26215	156	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,720.60	3/8/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$1,132.32		
			Operating Fund	Elwood YA	\$329.56		
			Operating Fund	Frankton	\$1,484.42		
			Operating Fund	Summitville	\$1,975.12		
			Gift	Frankton	\$83.90		
				Total this claim	\$6,725.92		
26216	121	BARBARA SNIPES	Operating Fund	Traveling Expense	\$53.12	3/8/2010	MILEAGE FOR JANUARY
				Total this claim	\$53.12		
26217	122	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$90.00	3/8/2010	SERVICE FOR ELWOOD, FRANKTON, SUMMITVILLE
			Operating Fund	Professional Services	\$90.00		
			Operating Fund	Professional Services	\$90.00		
				Total this claim	\$270.00		
26218	123	BETH MEHLING	Operating Fund	Postage & UPS	\$18.11	3/8/2010	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville Programing	\$16.00		
				Total this claim	\$34.11		
26219	120	BURNETTE - DELLINGER INC.	Operating Fund	Official Bonds	\$231.00	3/8/2010	BLANKET BOND
				Total this claim	\$231.00		
26220	142	CENTRAL OFFICE PRODUCTS	Operating Fund	Office Supplies	\$88.33	3/8/2010	As per attached invoices.
				Total this claim	\$88.33		
26221	124	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$74.26	3/8/2010	As per attached invoices.
				Total this claim	\$74.26		
26222	125	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$1,525.11	3/8/2010	REPAIRS AT ELWOOD
				Total this claim	\$1,525.11		
26223	126	COVELL CONSTRUCTION & S	Operating Fund	Professional Services	\$595.00	3/8/2010	SNOW REMOVAL - FRANKTON
				Total this claim	\$595.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26224	127	CURBS BY DESIGN, LLC	Operating Fund	Professional Services	\$350.00	3/8/2010	SNOW REMOVAL - ELWOOD
				Total this claim	\$350.00		
26225	128	DISCOUNT PAPER PRODUCT	Operating Fund	Office Supplies	\$102.88	3/8/2010	3 INCH ADD ROLLS
				Total this claim	\$102.88		
26226	129	ECKSTEIN'S HOUSE OF TROP	Gift	Other	\$10.00	3/8/2010	HAZELBAKER AWARD ENGRAVING
				Total this claim	\$10.00		
26227	130	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	\$855.00	3/8/2010	INTERNET ACCESS SERVICE
				Total this claim	\$855.00		
26228	131	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$123.49	3/8/2010	AD FOR CLERK & LEGAL NOTICE OF ANNUAL FINANCIAL REPORT
				Total this claim	\$123.49		
26229	132	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$139.95	3/8/2010	FIRE EXTINGUISHER SERVICE AT SUMMITVILLE
				Total this claim	\$139.95		
26230	133	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$38.57	3/8/2010	As per attached invoices.
				Total this claim	\$38.57		
26231	145	GLOBAL GOV'T/ED	Operating Fund	Technology Equipment	\$63.05	3/8/2010	CLEANING CARTRIDGE
				Total this claim	\$63.05		
26232	134	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$142.16	3/8/2010	As per attached invoices.
				Total this claim	\$142.16		
26233	135	HUMPHRIES AUTOMOTIVE SE	Operating Fund	Professional Services	\$160.00	3/8/2010	SNOW REMOVAL - SUMMITVILLE
				Total this claim	\$160.00		
26234	136	IDLEWINE LAWNMOWER SAL	Operating Fund	Equipment/Maint.	\$81.72	3/8/2010	LAWN TRACTOR REPAIR
				Total this claim	\$81.72		
26235	137	INDIANA MEDIA GROUP	Operating Fund	Advertising & Public Notices	\$128.63	3/8/2010	PUBLIC NOTICE OF ANNUAL FINANCIAL REPORT
				Total this claim	\$128.63		
26236	138	JUNIOR LIBRARY GUILD	Operating Fund	Elwood Childrens	\$159.00	3/8/2010	GRAPHIC NOVELS
			Operating Fund	Elwood YA	\$159.00		
				Total this claim	\$318.00		
26237	139	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$424.50	3/8/2010	QUARTERLY SERVICE AGREEMENT
				Total this claim	\$424.50		
26238	140	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$55.69	3/8/2010	As per attached invoices.
				Total this claim	\$55.69		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26239	141	MARY HENDRICK	Operating Fund	Elwood Children's Programming	\$50.00	3/8/2010	As per attached invoices.
				Total this claim	<u>\$50.00</u>		
26240	143	MID-AMERICAN SPECIALTIES,	Operating Fund	Frankton Programming	\$61.94	3/8/2010	As per attached invoices.
			Gift	Frankton Programming	\$163.60		
				Total this claim	<u>\$225.54</u>		
26241	155	MIDWEST TAPE	Operating Fund	Frankton AV	\$209.89	3/8/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$820.62		
			Operating Fund	Summitville AV	\$402.81		
				Total this claim	<u>\$1,433.32</u>		
26242	146	ORIENTAL TRADING COMPAN	Operating Fund	Summitville Programming	\$75.61	3/8/2010	As per attached invoices.
				Total this claim	<u>\$75.61</u>		
26243	147	QUILL CORPORATION	Operating Fund	Office Supplies	\$267.13	3/8/2010	As per attached invoices.
				Total this claim	<u>\$267.13</u>		
26244	148	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$49.00	3/8/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$22.87		
				Total this claim	<u>\$71.87</u>		
26245	144	RDJ SPECIALTIES, INC.	Gift	Frankton Programming	\$153.40	3/8/2010	As per attached invoices.
				Total this claim	<u>\$153.40</u>		
26246	149	SARAH McELFRESH	Operating Fund	Traveling Expense	\$78.00	3/8/2010	MILEAGE
				Total this claim	<u>\$78.00</u>		
26247	150	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$5.06	3/8/2010	As per attached invoices.
				Total this claim	<u>\$5.06</u>		
26248	151	SUZANNE SMITH	Operating Fund	Elwood Adult Progaming	\$25.00	3/8/2010	AUTHOR PROGRAM
				Total this claim	<u>\$25.00</u>		
26249	152	TASHIA WARD	Operating Fund	Other	\$7.99	3/8/2010	LOST BOOK PAID FOR THEN FOUND FOR REFUND-ELWOOD
				Total this claim	<u>\$7.99</u>		
26250	153	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	3/8/2010	LARGE PRINT BOOKS
				Total this claim	<u>\$83.70</u>		
26251	154	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$46.90	3/8/2010	As per attached invoices.
				Total this claim	<u>\$46.90</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$87,239.76

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, March 05, 2010

Cevan J. Austin
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 8 day of March, 2010.

<u>Cevan J. Austin</u>	<u>Michael Robertson</u>	_____
<u>Lynne Bottomhouse</u>	<u>Bette Sabell</u>	_____
<u>Kimberly [unclear]</u>	<u>Don Prieshoff</u>	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Resolution to Reduce 2010 Operating Budget
 North Madison County Public Library
 Madison County

Whereas, it has been shown that certain existing funds will experience a shortfall due to a reduction of the 2010 budget by the Department of Local Government Finance.

Be it resolved by the North Madison County Public Library Board of Trustees, Madison County that the following funds be reduced in the in the following amounts:

	<u>Amount Requested</u>	<u>Reduced To</u>	<u>Amount Reduced</u>
<u>Operating Fund</u>			
Personal Services			
Salary of Librarian	\$ 47,065	\$ 45,000	\$2,065
Salary of Assistants	\$511,356	\$508,670	\$2,686
Other Services & Charges			
Transfer to LIRF	\$ 15,000	\$0.00	\$15,000

Adopted this 8th Day of March, 2010

NAY

Attest:

Mike Robertson
 Mike Robertson, Secretary North Madison County Public Library Board

AYE

Beverly J. Austin
Leslie Pattenhouse
Kevin Dipe
Beth Dabell
Dan Priesthoff

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 North Madison County Public Library
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Adopted this 8th Day of March, 2010

NAY

Attest:

Mike Robertson
 Mike Robertson, Secretary North Madison County Public Library Board

AYE

Beth Dabell
Dan Priesthoff
Beverly J. Austin
Leslie Pattenhouse
Kevin Dipe



2009 MADISON COUNTY PROPERTY TAX REPORT

WITH COMPARISONS TO 2007 AND 2008

Indiana
County
Property Tax
Studies

Legislative Services Agency

February 2010

In March 2008, the Indiana General Assembly enacted the most substantial property tax reforms in 35 years. Many of these reforms took effect for the first time in 2009. Property taxes for the school general fund, county welfare funds, and several smaller funds were eliminated and their costs taken over by the state. State property tax replacement credits and most state homestead credits were eliminated, with the money used to fund added state school and welfare costs. Homeowners received a new 35% deduction from their homestead assessments. Property tax caps limited tax bills to a fixed percentage of property assessments. These caps were 1.5% for homesteads, 2.5% for other housing and farmland, and 3.5% for all other property. Taxpayers with tax bills higher than these caps received added tax credits. Local governments did not collect the property tax amounts above the caps.

Details of Changes to Homeowner Property Tax Bills Madison County

Change in Tax Bill	Change from 2008 to 2009		Change from 2007 to 2009	
	Number of Homesteads	% Share of Total	Number of Homesteads	% Share of Total
20% or More	13,199	38.0%	1,141	3.4%
10% to 19%	5,483	16.2%	988	2.9%
1% to 9%	4,615	13.6%	1,847	5.4%
0%	363	1.1%	324	1.0%
-1% to -9%	3,237	9.5%	3,501	10.3%
-10% to -19%	2,163	6.4%	5,717	16.6%
-20% to -29%	1,031	3.0%	7,048	20.8%
-30% to -39%	555	1.6%	5,193	15.3%
-40% to -49%	460	1.4%	3,160	9.3%
-50% to -59%	377	1.1%	1,507	4.4%
-60% to -69%	343	1.0%	736	2.2%
-70% to -79%	326	1.0%	558	1.6%
-80% to -89%	286	0.8%	507	1.5%
-90% to -99%	324	1.0%	492	1.5%
-100%	1,156	3.4%	1,169	3.5%
Total	33,919	100.0%	33,618	100.0%
Higher Tax Bill	23,267	68.7%	3,976	11.7%
No Change	363	1.1%	324	1.0%
Lower Tax Bill	10,258	30.2%	29,618	87.3%
Average Change in Tax Bill	18.7%		-20.8%	

Note: Percentages may not total due to rounding.

<p>Average Increase in Homeowner Property Tax Bills 2008 to 2009</p> <p>18.7%</p>	<p>Average Decrease in Homeowner Property Tax Bills 2007 to 2009</p> <p>20.8%</p>
<p>Percentage of Homeowners with Decrease in Property Tax Bill 2008 to 2009</p> <p>30.2%</p>	<p>Percentage of Homeowners with Decrease in Property Tax Bill 2007 to 2009</p> <p>87.3%</p>

Policy Changes with Offsetting Effects on Tax Bills. The interaction of multiple policy changes, plus local changes in levies and assessments, determine how tax bills change in each county. Eliminating the school general fund and county welfare levies reduced levies by 30.6% statewide. The new 35% supplemental homestead deduction reduced tax bills for homeowners, but also reduced taxable assessed value in each jurisdiction. Taxable assessed value fell 14.3% in Indiana as a whole. As a result of the lower assessed value, tax rates were not reduced by the full amount of the levy reductions. The elimination of the property tax replacement and homestead credits partially offset the drop in tax rates. The average property tax replacement credit statewide was 20.1% in 2008. Total state homestead credits averaged 39.6% statewide in 2008, and this rate fell to 7.1% in 2009. The circuit breaker tax caps reduced tax bills in places with high tax rates. Counties that adopted new local option income taxes delivered additional property tax relief. (Statewide averages are now based on 88 counties reporting.)

Factors Affecting Homeowner Tax Bills	Madison County	State Average
Net Assessed Value, 2008 to 2009 (% change)	-16.2%	-14.3%
Gross Tax Levy, 2008 to 2009 (% change)	-20.7%	-30.5%
State PTRC Percentage, 2008	18.6%	20.1%
Total State Homestead Credit, 2008	42.6%	39.6%
Total State Homestead Credit, 2009	6.4%	7.1%
Did County Adopt a LOIT in 2008 or 2009?	No	

Note: State Average based on data for 88 counties available February 2010

Effects on County Tax Bills. Statewide, average homeowner tax bills rose by about 1% from 2008 to 2009. Average homeowner tax bills in Madison County increased by 18.7%. The school general fund and county welfare levies were a smaller share of Madison County's levy in 2008, so their elimination reduced Madison tax rates by less than the state average. Madison County local units increased their levies by more than the state average, which meant that tax rates fell even less. Madison County

did not adopt a local option income tax for property tax relief, though some Madison County homeowners were eligible for the

2009 Property Tax Changes:

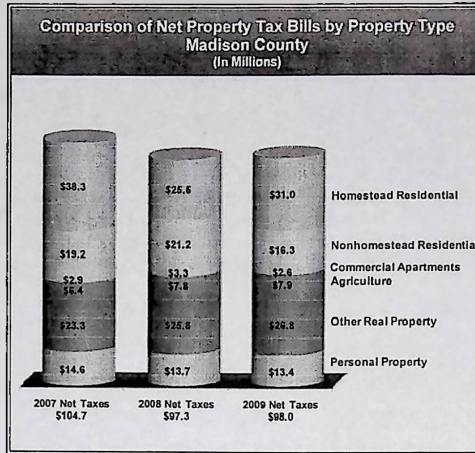
The state took over funding of school general funds, county welfare funds, and several smaller funds — units where these funds were a large portion of the overall property tax received the greatest benefit.

State Property Tax Replacement Credits were eliminated, and State Homestead Credits were much reduced — Credits didn't apply to debt service levies, so they were lower in units with more debt service; such units lost less from the elimination of the credits, and so received relatively more net benefit from the new tax relief programs.

Countries could adopt new LOIT for property tax relief in 2008 and 2009 — Homeowners in 41 counties that adopted a LOIT saw larger property tax cuts or smaller tax increases; other taxpayers benefited if counties disbursed tax credits to nonhomestead property.

Circuit Breaker Tax Caps were enacted at 1.5% of gross assessed value for homes, 2.5% for rental housing and farmland, and 3.5% for other property— Rental housing and commercial/industrial property received the most tax cap credits, cities and towns and jurisdictions that overlap them lost the most revenue to the caps.

circuit breaker tax cap credits. Homeowner taxes were substantially lower in 2009 compared to 2007 in Madison County, as they were in almost all Indiana counties.



In Madison County from 2008 to 2009, nonhomestead residential properties (small rentals and second homes) saw a 23.1% decline in average property tax bills. Average tax bills on commercial apartments decreased 21.2%. Agricultural business real property (which includes farmland and farm buildings, but not homesteads) saw a 1.3% average tax increase. Other commercial, industrial, and utility real property average tax bills increased 3.9%. Personal property, which is largely business equipment, saw a 2.2% decrease in average tax bills.

Circuit Breaker Tax Caps. Property tax caps limit taxpayers' tax bills to a fixed percentage of their property's assessed value before deductions. Tax bills that exceed the caps are reduced by a tax credit. The cap rates were 1.5% for homesteads, 2.5% for other residential property and farmland, and 3.5% for other property. In 2010 and after, the cap rates will be 1%, 2%, and 3%, respectively.

Local Revenue Losses. Local governments do not collect the amount of these tax cap credits, and the revenue is not replaced. More taxpayers are likely to be eligible for circuit breaker tax cap credits in jurisdictions with higher tax rates. Tax districts in cities and towns tend to have higher tax rates because the municipal tax rate is added to tax bills. Cities and towns and jurisdictions that share taxpayers with cities and towns tend to lose the most revenue to tax cap credits.

Tax Bill Reductions. Generally, as a result of tax relief from homestead deductions most homeowners did not have tax bills high enough to qualify for tax cap credits. Rental housing has a lower tax cap than other businesses, and much of it is located in cities and towns, so many rental housing owners receive credits. Most farmland is outside cities and towns in jurisdictions with low tax rates. Few farmland owners receive credits. Commercial and industrial property tends to receive credits where tax rates are relatively high.

Total Circuit Breaker Tax Cap Credit Amount for Madison County \$16,732,051

Percentage share of circuit breaker tax cap credits by cap category...

1.5%
Homestead
qualifying property
\$578,319 3.5%

2.2%
Other qualified
residential property
\$9,942,086 53.6%

3.5%
All other real and
personal property
\$7,120,712 42.5%

Elderly
\$64,923 0.4%

Madison County Levy Comparison by Taxing Unit

Unit	2007 Levy	2008 Levy	2009 Levy	2007-2008 Levy Change	2008-2009 Levy Change	2008 - 2009 Comparable Levy Change
County Total	\$139,110,659	\$148,007,485	\$112,635,830	6.4%	-23.9%	5.1%
Slate Unit	97,975	100,892	0	3.0%	-100.0%	
Madison County	27,898,327	28,363,200	19,700,685	1.7%	-30.5%	4.1%
Adams Township	147,179	134,659	165,928	-8.5%	23.2%	23.2%
Anderson Township	364,390	388,508	403,987	6.6%	4.0%	4.0%
Boone Township	32,196	29,970	30,601	-6.9%	2.1%	2.1%
Duck Creek Township	33,230	33,098	32,513	-0.4%	-1.8%	-1.8%
Fall Creek Township	271,369	310,488	432,002	14.4%	39.1%	39.1%
Green Township	91,808	87,285	100,897	-4.9%	15.6%	15.6%
Jackson Township	27,213	28,199	30,226	3.6%	7.2%	7.2%
Lafayette Township	131,247	100,798	85,671	-23.2%	-15.0%	-15.0%
Monroe Township	172,151	173,424	173,385	0.7%	0.0%	0.0%
Pipe Creek Township	219,685	218,695	223,942	-0.5%	2.4%	2.4%
Richland Township	181,844	187,472	190,876	3.1%	1.8%	1.8%
Stony Creek Township	78,327	80,038	78,208	2.2%	-2.3%	-2.3%
Union Township	322,228	322,265	328,454	0.0%	1.9%	1.9%
Van Buren Township	116,979	94,660	99,306	-19.1%	4.9%	4.9%
Anderson Civil City	24,346,601	24,792,587	26,213,399	1.8%	5.7%	16.0%
Elwood Civil City	3,850,176	3,697,950	3,439,830	-4.0%	-7.0%	0.5%
Alexandria Civil City	2,135,577	2,212,553	2,004,250	3.6%	-9.4%	-2.8%
Chesterfield Civil Town	452,820	452,172	492,964	-0.1%	9.0%	9.0%
Country Club Heights Civil Town	23,144	24,213	27,875	4.6%	15.1%	15.1%
Edgewood Civil Town	210,788	217,009	210,757	3.0%	-2.9%	-2.9%
Frankton Civil Town	141,525	134,931	156,229	-4.7%	15.8%	15.8%
Ingalls Civil Town	214,621	215,893	274,390	0.6%	27.1%	27.1%
Lapel Civil Town	224,664	226,458	244,993	0.8%	8.2%	8.2%
Markleville Civil Town	57,534	56,807	62,046	-1.3%	9.2%	9.2%
Orestes Civil Town	78,569	82,250	85,008	4.7%	3.4%	3.4%
Pendleton Civil Town	1,291,204	1,466,780	1,650,572	13.6%	12.5%	12.5%
River Forest Civil Town	5,460	5,739	3,896	5.1%	-32.1%	-32.1%
Summitville Civil Town	174,848	177,212	188,557	1.4%	6.4%	6.4%
Woodlawn Heights Civil Town	7,067	7,327	6,616	3.7%	-9.7%	-9.7%
Madison-Grant United School Corporation	1,880,410	1,961,665	1,156,591	4.3%	-41.0%	10.2%
Frankton-Lapel Community School Corporation	9,247,632	9,151,407	6,585,638	-1.0%	-28.0%	6.7%
South Madison Community School Corporation	14,523,054	16,304,690	11,063,547	12.3%	-32.1%	3.2%
Alexandria Community School Corporation	4,166,347	4,070,231	1,818,176	-2.3%	-55.3%	-6.3%
Anderson Community School Corporation	34,722,046	40,089,738	25,601,986	15.5%	-36.1%	2.7%
Elwood Community School Corporation	5,598,617	6,229,893	3,481,423	11.3%	-44.1%	-20.6%
Alexandria-Monroe Public Library	395,067	412,104	428,484	4.3%	4.0%	4.0%
Anderson-Anderson, Stoney Crk Union Twp Lib	3,400,614	3,422,189	3,621,286	0.6%	5.8%	5.8%
Pendleton Community Public Library	670,597	799,235	616,174	19.2%	-22.9%	-22.9%
North Madison County Library System	805,475	834,352	855,356	3.6%	2.5%	2.5%
Independence Fire	18,876	19,327	17,666	2.4%	-8.6%	-8.6%
East Central Indiana Solid Waste Mgt. District	235,801	243,822	251,440	3.4%	3.1%	3.1%
City Of Anderson Redevelopment	0	0	0	0.0%	0.0%	0.0%
Pendleton Town Redevelopment Commission	45,377	45,300	0	-0.2%	-100.0%	-100.0%

Note: 2008 - 2009 Comparable Levy Change reflects the percentage change in the remaining levies after levy reductions for state assumption of pre-1977 police and fire pension fund payments and elimination of these funds: state fair, state forestry, school general, preschool special education, family and children, children's psychiatric residential treatment, medical assistance to wards, children with special health care needs, and hospital care for the indigent.

Madison County Assessor Values, Levies, Tax Rates, and Credit Rates by Taxing District

Taxing District	Net Assessed Value (In Millions \$)			Gross Levy (\$)			Tax Rate (%)		State PTRC Rate-Real	State Homestead, Total		Total Local Income Tax Credits, Homesteads	
	2008	2009	% Change	2008	2009	% Change	2008	2009		2008	2009	2008	2009
	Adams Township	142.0	116.4	-18.0%	3,412,726	2,577,711	-24.5%	2.4036		2.2148	18.54%	39.08%	6.44%
Markleville Town	16.2	14.0	-13.9%	435,734	355,769	-18.4%	2.6951	2.5459	18.34%	41.26%	6.44%	11.86%	11.86%
Anderson City - Anderson Township	1459.4	1152.0	-21.1%	63,619,997	52,424,903	-17.6%	4.3563	4.5506	18.68%	46.07%	6.44%	13.70%	13.70%
County Club Heights	9.3	6.7	-27.9%	292,149	192,925	-34.0%	3.1371	2.8752	19.65%	41.07%	6.44%	12.69%	12.69%
Edgewood Town	63.3	42.9	-32.3%	2,039,415	1,273,375	-37.6%	3.2197	2.9711	20.15%	43.04%	6.44%	12.62%	12.62%
River Forest Township	1.8	1.1	-41.0%	57,116	30,101	-47.3%	3.1985	2.8586	20.18%	42.93%	6.44%	12.60%	12.60%
Woodlawn Heights Town	6.2	4.2	-31.8%	205,449	129,478	-37.0%	3.3060	3.0551	20.05%	43.46%	6.44%	12.54%	12.54%
Boone Township	46.9	44.7	-4.7%	1,100,217	722,192	-34.4%	2.3463	1.6170	23.20%	44.19%	6.44%	11.38%	11.38%
Duck Creek Township - Madison	30.6	30.7	0.4%	722,905	502,831	-30.4%	2.3641	1.6382	23.00%	44.05%	6.44%	11.26%	11.26%
Duck Creek Twp - Bwood School	9.1	8.5	-6.1%	278,651	192,866	-30.8%	3.0733	2.2663	17.11%	37.59%	6.44%	14.68%	14.98%
Bwood City - Duck Creek Twp	2.1	1.8	-16.2%	100,359	72,085	-28.2%	4.6790	4.0087	15.41%	41.37%	6.44%	15.31%	15.31%
Fall Creek Township	294.5	221.6	-24.8%	7,752,564	5,695,895	-26.5%	2.6321	2.5706	17.08%	37.72%	6.44%	11.65%	11.65%
Pendleton Town	167.8	147.5	-12.1%	5,175,362	4,332,988	-16.3%	3.0845	2.9376	16.63%	39.99%	6.44%	12.53%	12.53%
Green Township	193.6	158.0	-18.4%	4,746,201	3,535,571	-25.5%	2.4513	2.2382	18.08%	38.45%	6.44%	11.78%	11.78%
Ingalls Town	36.2	38.7	6.9%	1,091,915	1,181,122	8.2%	3.0192	3.0554	16.20%	38.56%	6.44%	11.19%	11.19%
Jackson Township	89.1	75.5	-15.2%	2,327,166	1,702,995	-26.8%	2.6133	2.2551	18.21%	38.43%	6.44%	10.95%	10.55%
Lafayette Twp-W Central School	135.7	113.8	-16.1%	3,754,052	2,757,681	-26.5%	2.7659	2.4225	17.82%	38.87%	6.44%	11.09%	11.09%
Lafayette Twp - Anderson School	2.6	2.3	-12.5%	74,262	54,771	-26.2%	2.8655	2.4153	20.34%	40.27%	6.44%	12.99%	12.99%
Anderson City-Lafayette Twp	40.2	37.4	-6.9%	1,757,402	1,703,581	-3.1%	4.3702	4.5491	18.61%	45.94%	6.44%	14.05%	14.05%
Franklin Town - Lafayette Twp	8.4	6.3	-24.7%	262,090	186,977	-27.9%	3.1344	2.9998	17.55%	41.00%	6.44%	11.40%	11.40%
Monroe Township	136.5	138.4	1.4%	3,154,551	2,047,904	-35.1%	2.3118	1.4797	24.65%	45.24%	6.44%	12.11%	12.11%
Alexandria City	134.5	113.8	-15.4%	5,214,639	3,953,204	-29.9%	3.8758	3.2088	21.19%	50.74%	6.44%	13.30%	13.30%
Crestles Town	29.8	41.5	38.3%	744,997	851,848	+12.5%	2.5005	1.5705	23.57%	45.14%	6.44%	11.81%	11.81%
Pipe Cr Twp - W Central School	65.9	64.6	-2.1%	1,856,019	1,607,664	-13.4%	2.8143	2.4889	17.82%	39.26%	6.44%	11.19%	11.19%
Pipe Cr Twp - Bwood School	53.9	43.7	-19.0%	1,668,579	1,008,033	-39.6%	3.0965	2.3084	17.13%	37.80%	6.44%	15.15%	15.15%
Bwood City-Pipe Cr Twp	217.7	199.0	-8.8%	10,203,280	8,009,643	-21.5%	4.6863	4.0255	15.41%	41.40%	6.44%	15.36%	15.36%
Franklin Town - Pipe Cr Twp	26.1	20.3	-22.2%	817,025	611,149	-25.2%	3.1350	3.0129	17.64%	41.22%	6.44%	10.89%	10.89%
Richland Township	171.1	132.9	-22.3%	4,775,326	3,126,033	-34.5%	2.7902	2.3522	20.61%	40.18%	6.44%	12.87%	12.87%
Anderson City-Richland Twp	19.6	17.5	-10.5%	849,401	792,450	-6.7%	4.3424	4.5283	18.69%	46.02%	6.44%	13.72%	13.72%
Stony Creek Township	103.3	90.0	-12.8%	2,913,931	2,269,411	-22.1%	2.8208	2.5207	17.92%	39.58%	6.44%	11.05%	11.05%
Lapel Town	50.0	40.4	-19.2%	1,613,331	1,240,601	-23.1%	3.2242	3.0659	17.80%	42.19%	6.44%	10.97%	10.97%
Union Township	202.1	158.3	-21.7%	6,170,403	4,257,822	-31.0%	3.0528	2.6895	19.68%	40.41%	6.44%	12.81%	12.81%
Anderson City-Union Twp	1.7	2.1	28.2%	72,631	97,068	33.6%	4.3404	4.5256	18.65%	46.02%	6.44%	13.69%	13.69%
Chesterfield Town	51.5	43.2	-16.2%	1,868,838	1,494,628	-20.0%	3.6267	3.4599	19.64%	44.67%	6.44%	12.26%	12.26%
Van Buren Township	40.6	39.2	-3.6%	1,005,031	683,897	-32.0%	2.4752	1.7466	22.70%	44.60%	6.44%	11.18%	11.18%
Summitville Town	22.8	21.7	-4.8%	724,792	529,511	-26.9%	3.1799	2.4416	21.01%	47.18%	6.44%	10.94%	10.94%
Anderson-Adams	17.4	16.7	-4.0%	693,246	735,980	6.2%	3.9813	4.4045	17.24%	45.91%	6.44%	13.13%	13.13%
Anderson-Fall Creek	22.0	47.4	115.3%	857,039	2,021,492	135.9%	3.8927	4.2638	17.01%	44.98%	6.44%	13.03%	13.03%
Anderson-LaF.W.C.	7.4	7.5	0.6%	313,125	333,553	6.5%	4.2256	4.4749	16.82%	44.59%	6.44%	12.90%	12.90%
Pendleton Green	11.5	9.5	-17.9%	316,855	244,280	-22.9%	2.7459	2.5778	0.00%	39.80%	6.44%	9.08%	12.47%
County Totals/Averages	4,140.5	3,471.7	-16.2%	145,038,800	115,044,408	-20.7%	3.5208	3.3149	18.60%	42.62%	6.44%	12.85%	12.83%

Notes: A *taxing district* is a geographic area of a county where taxing units overlap, so the sum of the taxing unit tax rates is the total district rate.

The *Net Assessed Value* is the total taxable assessed value of all property types, after deductions. It declined in 2009 because of the introduction of the new 35% supplemental deduction for homesteads.

The *Gross Levy* is the amount of property tax to be collected, before credits. It declined in 2009 because of the elimination of the levies for school general funds, county welfare funds, and several smaller funds.

The *Tax Rate* is the gross levy divided by net assessed value, in dollars per \$100 assessed value. Rates fell because the drop in the levies due to levy elimination was greater than the reduction in assessed value due to the new deduction.

State PTRC Rate - Real is the state property tax replacement credit for real property in 2008. This credit was eliminated in 2009.

The *State Homestead, Total* is the sum of the regular state homestead credit rate, which was eliminated in 2009, and the HEA1001-2008 special rate, which was reduced in 2009.

The *Total Local Income Tax Credits - Homesteads* is the sum of the COIT and CEDIT homestead credit rates and the LOIT credit rates for homesteads, residential property, and all property. These are credits funded by local income taxes, including the COIT, the CEDIT, and the CAGIT for property tax relief.

Madison County 2009 Circuit Breaker Cap Credits

Taxing Unit	Total Levy	Circuit Breaker Credits by Property Type				Total
		(1.5%) Homesteads	(2.5%) Other Residential/ Farmland	(3.5%) All Other Real/Personal	Elderly	
Madison County	19,700,685	76,224	1,202,744	916,975	9,459	2,205,402
Adams Township	165,928	47	40	629	25	741
Anderson Township	403,987	3,643	53,560	43,892	381	101,476
Boone Township	30,601	0	0	0	0	0
Duck Creek Township	32,513	6	15	13	1	35
Fall Creek Township	432,002	165	1,802	197	116	2,280
Green Township	100,887	39	704	0	7	750
Jackson Township	30,226	0	0	0	1	1
Lafayette Township	85,671	67	1,753	2,151	16	3,986
Monroe Township	173,385	21	1,041	0	22	1,083
Pipe Creek Township	223,942	131	7,607	4,329	8	12,075
Richland Township	190,876	226	209	137	70	641
Stony Creek Township	78,208	61	533	0	14	608
Union Township	328,454	208	3,588	32	84	3,912
Van Buren Township	99,306	0	0	0	0	0
Anderson Civil City	26,213,399	246,831	3,440,243	3,093,355	22,591	6,803,021
Bwood Civil City	3,439,830	4,361	286,091	172,721	199	463,373
Alexandria Civil City	2,004,250	2,448	122,319	0	1,648	126,415
Chesterfield Civil Town	492,964	848	42,405	0	409	43,662
Country Club Heights Civil Town	27,875	0	180	0	0	180
Edgewood Civil Town	210,757	392	4,901	0	267	5,560
Frankton Civil Town	156,229	0	6,906	0	0	6,906
Ingalls Civil Town	274,390	281	28,739	0	0	29,020
Lapel Civil Town	244,993	228	11,251	0	197	11,675
Markleville Civil Town	62,046	0	185	0	45	230
Orestes Civil Town	85,008	0	0	0	0	0
Pendleton Civil Town	1,650,572	1,566	43,310	0	848	45,725
River Forest Civil Town	3,896	0	0	0	0	0
Summitville Civil Town	188,557	0	0	0	0	0
Woodlaw Heights Civil Town	6,616	0	137	0	0	137
Madison-Grant United School Corporation	1,156,591	0	0	0	13	13
Frankton-Lapel Community School Corporation	6,585,638	3,245	83,334	9,785	1,229	97,592
South Madison Community School Corporation	11,063,547	5,809	149,239	151,659	2,847	309,555
Alexandria Community School Corporation	1,818,176	846	42,294	0	615	43,755
Anderson Community School Corporation	25,601,986	197,279	2,749,683	2,232,278	20,332	5,199,572
Bwood Community School Corporation	3,481,423	3,578	229,970	138,639	160	372,547
Alexandria-Monroe Public Library	428,484	199	9,969	0	145	10,313
Anderson, Stony Creek Union Township Library	3,621,286	27,772	390,825	320,790	2,838	742,225
Bwood Public Library	0	0	0	0	0	0
Pendleton Community Public Library	616,174	327	9,100	6,384	153	15,863
North Madison County Library System	855,356	500	27,758	14,885	65	43,208
Independence Fire	17,666	0	367	0	0	367
Anderson Redevelopment Commission	0	0	0	0	0	0
City Of Anderson Sanitary District	0	0	0	0	0	0
Chesterfield Park	0	0	0	0	0	0
Pendleton Park	0	0	0	0	0	0
East Central Indiana Solid Waste	251,440	970	15,297	11,660	120	28,048
Pendleton Fallcreek Park & Recreations	0	0	0	0	0	0
City of Anderson Redevelopment	0	0	0	0	0	0
Pendleton Town Redevelopment Commission	0	0	0	0	0	0
Total - All Taxing Units	112,835,830	578,319	8,968,068	7,120,742	64,823	16,732,051

Notes: Circuit breaker tax cap credits are tax savings for taxpayers and revenue losses for local government units. Circuit breaker credits are highest in tax districts with the highest tax rates. These are usually districts that include cities or towns because the municipal tax rate is included in the district tax rate. This means that most circuit breaker credits are in cities and towns and in units that overlap cities and towns.

The Total Levy by Unit is gross property taxes levied, before all tax credits. It is included to allow comparison to the circuit breaker revenue losses. Circuit Breaker Credits:

Homesteads are owner-occupied primary residences and include homestead land and buildings in the 1.5% tax cap category. Owner-occupied mobile homes and agricultural homesteads are included in this category. This category only includes credits on the portion of the property that qualifies as a homestead.

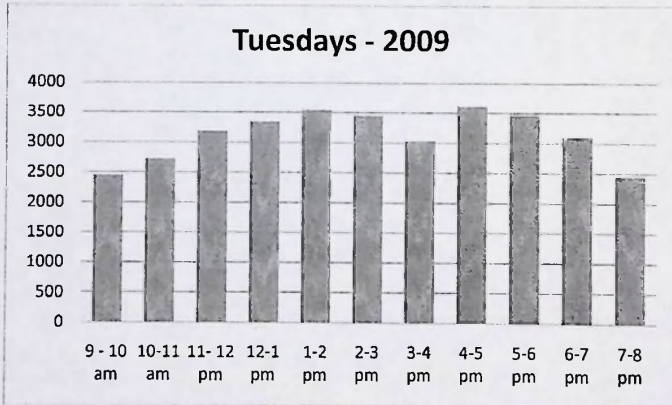
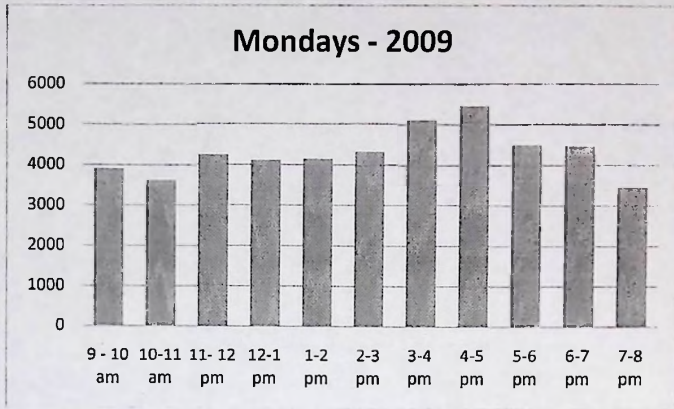
Other Residential/Farmland includes small rental housing units, larger commercial apartments, long-term care facilities, and farmland, in the 2.5% tax cap category.

All Other Real/Personal is commercial, industrial, and utility land and buildings, and business equipment, including agricultural equipment, in the 3.5% tax cap category. This category also includes credits on the portion of homeowner properties that do not qualify as a homestead.

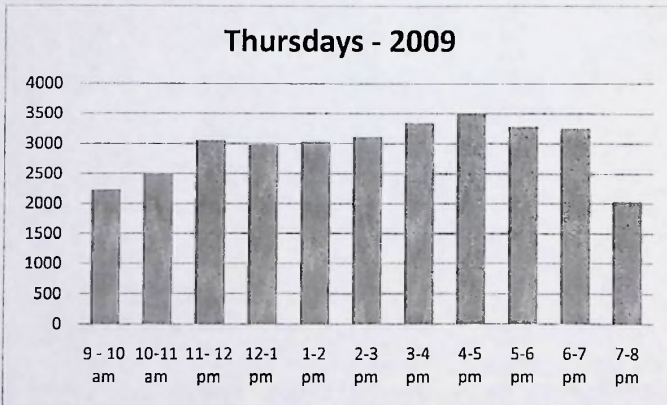
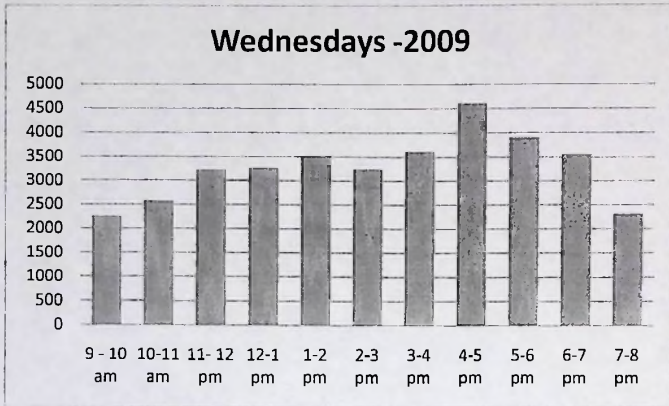
Elderly includes credits for the 2% annual limit on homestead tax bill increases for low-income homeowners, age 65 and over.

Numbers may not total due to rounding.

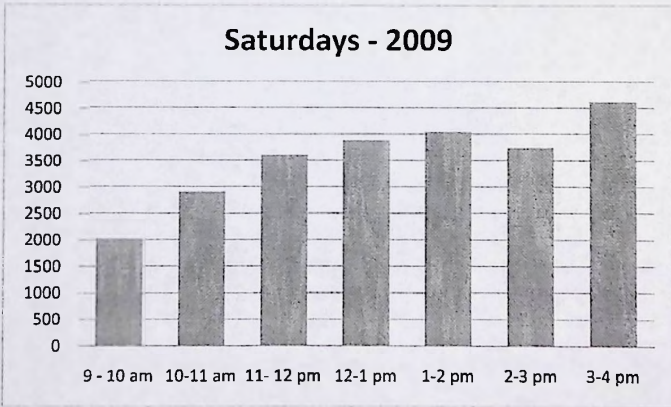
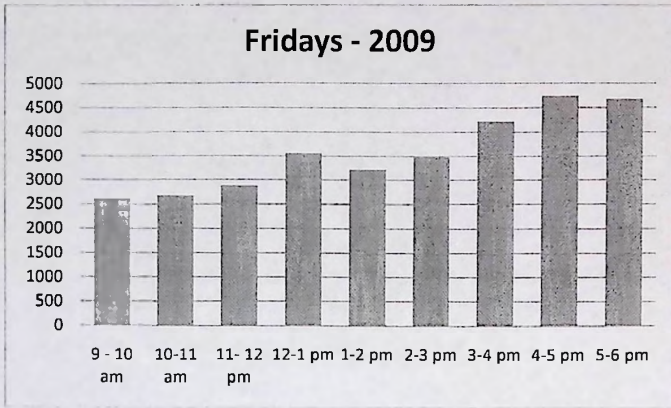
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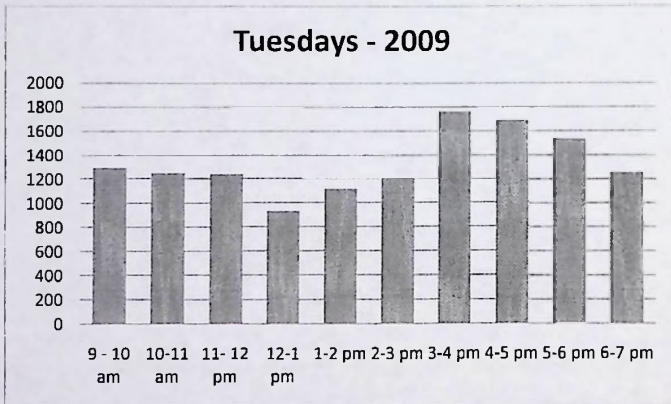
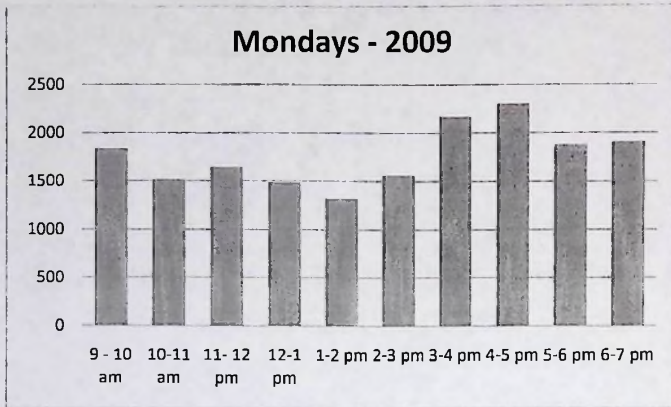
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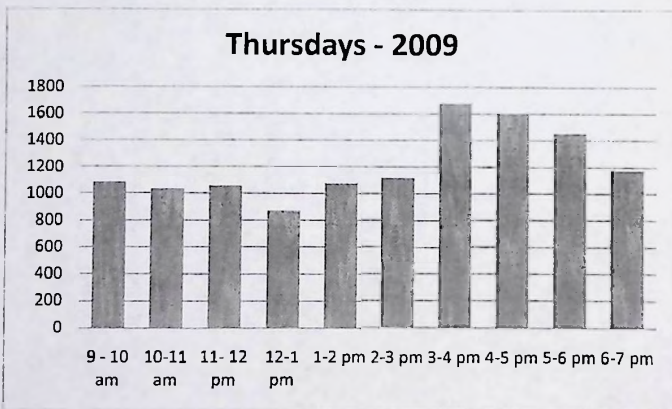
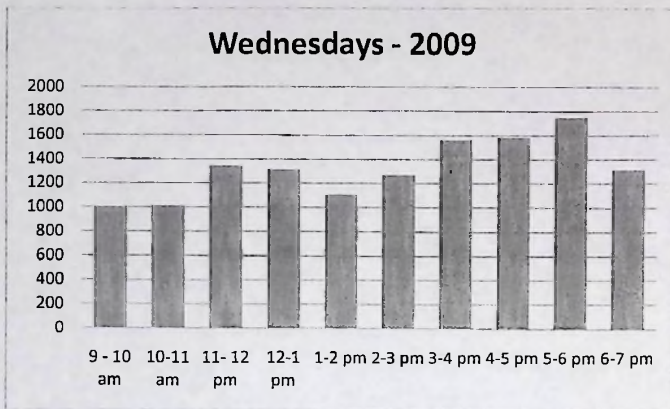
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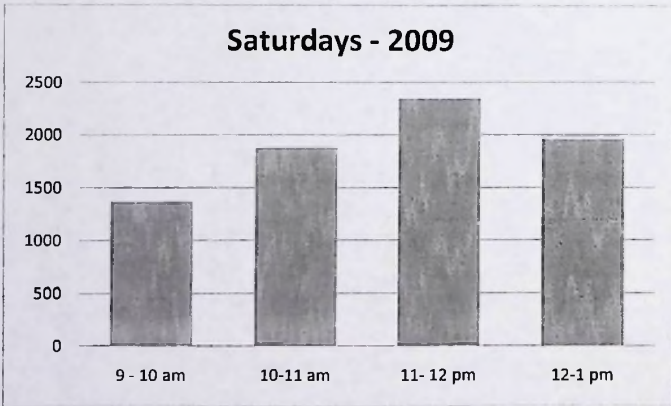
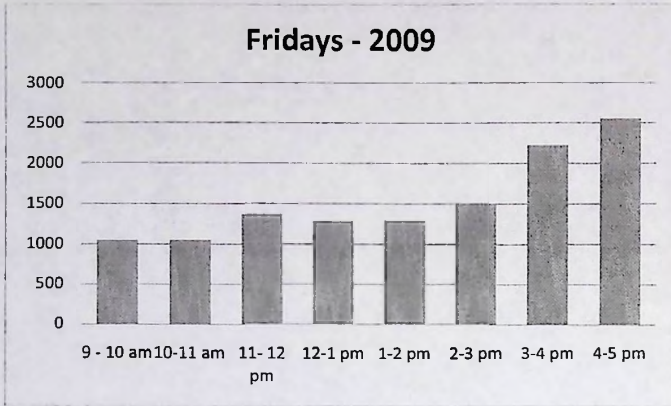
Frankton



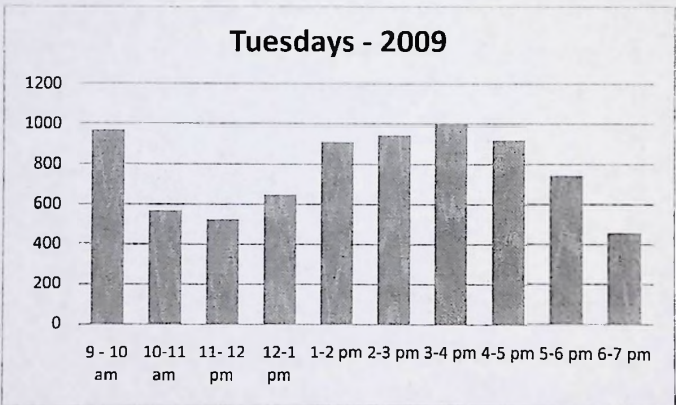
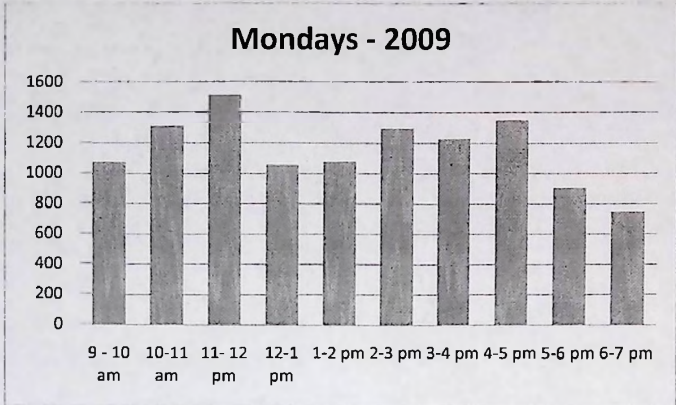
Frankton



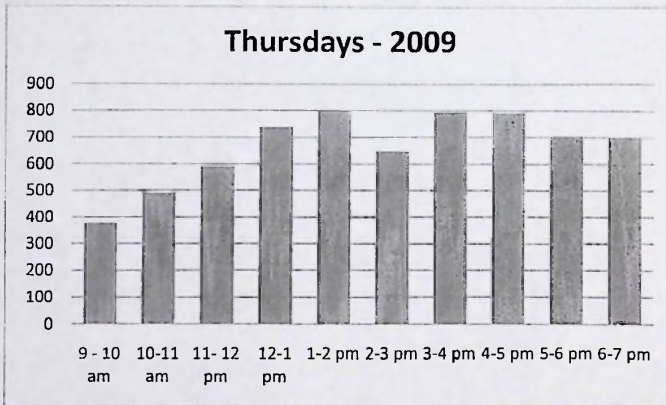
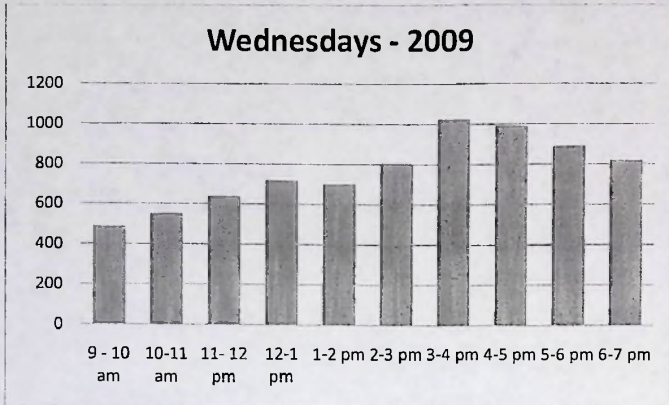
Frankton



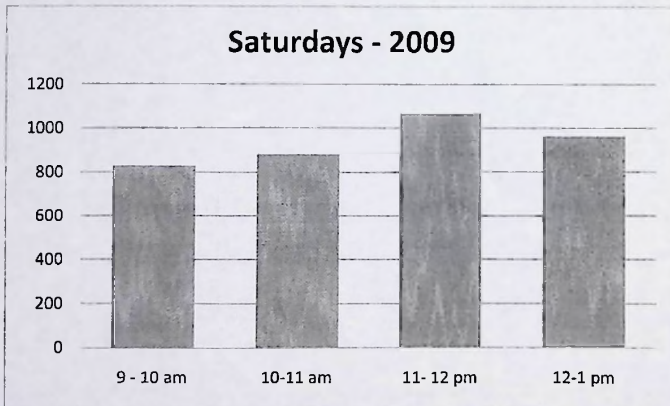
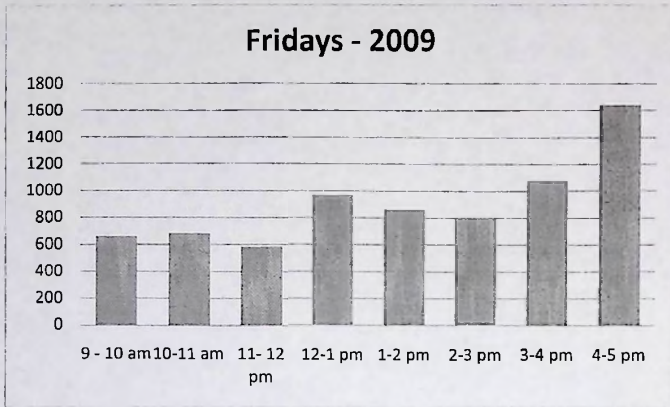
Hazelbaker



Hazelbaker



Hazelbaker



February 2, 2010

Fellow Trustees,

As the new ILF Vice-President and as a public library trustee myself, I am very interested in rejuvenating the Indiana Library Trustees Association (ILTA). But more importantly, I would like to help to increase the inter-action and communication between Trustees.

Trustees are unique in the ILF in that, unlike most of the membership of the ILF, we usually not work in the library system. Most of us have "day jobs," and therefore it is difficult for us to attend conferences and training sessions.

I would like to attempt to work with library trustees in the state of Indiana to create a suite of methods for us to use to help improve our communication. Several ideas are being explored.

For the internet savvy Trustees:

- Create an e-mail mailing list complimented by an online blog that will allow the ILF staff and Executive Board to send and post news and information directly related to Trustees.
- Creating a moderate online discussion forum (message board) that would allow us to have interactive communications on various topics. Whereas a blog is a one-way communication tool, the forum would allow us to debate and share opinions on a wide selection of topics of interest to Trustees.

For the Trustee who is not connected to the online world, we want to continue and expand these direct mailings so that everyone has an opportunity to be informed. Please call the ILF with your preferred mailing address (Call Susan Akers, 317-257-2040, ext. 101 and feel free to leave a message).

Also, I would encourage those online savvy Trustees to share what they learn with their fellow board members. I am also working with the ILF State Conference Committee to revive "Trustee Day" at the ILF State conference. This year's conference is at the Convention Center in Indianapolis, and we are planning on making November 17th (the last day of the conference), Trustee Day. Go to <http://www.ilfonline.org/2010AnnualConference> or watch your mailbox for updates.

Our plan is to have a "home room" that all Trustees can use. We will be able to meet and hold roundtable free-form discussions as well enjoying formal speakers and programs that will be scheduled into this home room. Our plan is to provide an opportunity for Trustees to have "one stop conference shopping." Also, Trustees will also be able to

- attend the Keynote Address with popular author, humorist and librarian Will Manley
- attend the IPLA/ILTA luncheon
- visit the Vendor Room and talk to a wide selection of library suppliers, architects, and other businesses.

We will send more information and details in future mailings, but for now, please consider sending an e-mail to me at ilf.borneman@gmail.com with the words "Trustee Email List" in the subject line. This will allow Susan Akers (ILF Director) and I to begin creating a Trustees mailing list.

Thank you very much,

John Borneman
Vice President ILF
President, Tipton County Public Library
ilf.borneman@gmail.com

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	FEB 2009	FEB 2010	Amount of Change	% OF Change	YTD 2009	YTD 2010	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	2,611	2,815	204	8%	5,369	5,590	221	4%
JUVENILE	1,604	1,383	-221	-14%	3,037	2,841	-196	-6%
Y. A.	213	299	86	40%	454	553	99	22%
PERIOD.	547	649	102	19%	1,185	1,181	-4	0%
AUDIO	124	131	7	6%	272	286	14	5%
VIDEO	4,288	4,293	5	0%	9,286	8,952	-334	-4%
TOTAL	9,387	9,570	183	2%	19,603	19,403	-200	-1%

FRANKTON								
ADULT	1,168	1,017	-151	-13%	2,283	1,970	-313	-14%
JUVENILE	815	574	-241	-30%	1,311	1,013	-298	-23%
Y. A.	135	157	22	16%	243	285	42	17%
PERIOD.	241	289	48	20%	503	567	64	13%
AUDIO	75	26	-49	-65%	123	47	-76	-62%
VIDEO	1,414	1,354	-60	-4%	2,957	2,742	-215	-7%
TOTAL	3,848	3,417	-431	-11%	7,420	6,624	-796	-11%

HAZELBAKER								
ADULT	795	643	-152	-19%	1,694	1,414	-280	-17%
JUVENILE	337	304	-33	-10%	649	542	-107	-16%
Y. A.	51	52	1	2%	96	101	5	5%
PERIOD.	137	86	-51	-37%	272	186	-86	-32%
AUDIO	6	50	44	733%	40	76	36	90%
VIDEO	877	727	-150	-17%	1,684	1,545	-139	-8%
TOTAL	2,203	1,862	-341	-15%	4,435	3,864	-571	-13%

SYSTEM								
ADULT	4,574	4,475	-99	-2%	9,346	8,974	-372	-4%
JUVENILE	2,756	2,261	-495	-18%	4,997	4,396	-601	-12%
Y. A.	399	508	109	27%	793	939	146	18%
PERIOD.	925	1024	99	11%	1,960	1,934	-26	-1%
AUDIO	205	207	2	1%	435	409	-26	-6%
VIDEO	6,579	6,374	-205	-3%	13,927	13,239	-688	-5%
TOTAL	15,438	14,849	-589	-4%	31,458	29,891	-1,567	-5%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	8,878	1,825	1,636
REF.	89	26	46
ASSIST.	1,529	268	242
COMP./WIRE	3219/58	393/12	744/23
PROG. A.	5/32	4/17	3/51
J.	33/130	4/20	16/122

TECH SERVICES PROCESSED 757 ITEMS.

Agenda

April 12th, 2010

North Madison County Public Library System
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Conflict of Interest
 - 2. Working Budget for 2010
 - 3. Budget Cuts – Reducing Library Service Hours
- New Business
 - 1. Non-Resident Fee Resolution
 - 2. Maintenance and Equipment Issues
 - 3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker
 - 4. Midwest Collaborative for Library Services (INCOLSA)
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION START=APR-08 15:07 END=APR-08 15:08

FILE NO.=425

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:32

-ELWOOD LIBRARY -

Agenda

April 12th, 2010

North Madison County Public Library System
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting
5:00 P.M.

- Call to Order
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MODE = MEMORY TRANSMISSION START=APR-08 15:04 END=APR-08 15:05

FILE NO. =423

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:42

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

April 12th, 2010

North Madison County Public Library System
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
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- Old Business
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 3. Budget Cuts - Reducing Library Services
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- Public Comment
- Adjournment

*Please publish on
Friday or Saturday
and again on
Monday.
Thank you*

*Please publish on
Friday or Saturday
and again on
Monday.
Thank you*

MODE = MEMORY TRANSMISSION START=APR-08 15:03 END=APR-08 15:04

FILE NO. =422

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:17

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

April 12th, 2010

North Madison County Public Library System
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
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*Please publish on
Friday or Saturday
and again on
Monday.
Thank you*

MODE = MEMORY TRANSMISSION

START=APR-08 15:05

END=APR-08 15:06

FILE NO.=424

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:31

-ELWOOD LIBRARY -

-1765552055

- ***** - 17655525001- *****

Agenda

April 12th, 2010

North Madison County Public Library System
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Conflict of Interest
 - 2. Working Budget for 2010
 - 3. Budget Cuts – Reducing Library Service Hours
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 - a. Frankton
 - b. Hazelbaker
 - 4. Midwest Collaborative for Library Services (INCOLSA)
- Director's Report
- Public Comment
- Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Meeting
April 12, 2010
5:00pm
Hazelbaker Library

CALL TO ORDER

President Wayne Davidson called a regular meeting of the North Madison County Public Library to order on April 12, 2010 at 5:00pm in the meeting room of the Hazelbaker Library.

CALL FOR QUORUM

Present were members Wayne Davidson, Kevin Sipe, Beverly Austin and Mike Robertson also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

A motion was made by Beverly Austin approving the minutes from the March 8, 2010 regular meeting. Mike Robertson made a second and the motion carried.

CLAIMS REGISTER & CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Conflict of Interest

President Wayne Davidson signed a conflict of interest statement.

Working budget for 2010

The 2010 budget was reduced by the Department of Local Government Finance in the amount of \$19,751. The funds were transferred in March; \$15,000 was transferred from transfer to LIRF and the remainder was transferred from salaries. The working budget for 2010 is \$942,113. Our expected revenue for 2010 is a little less than \$900,000. Personal services, supplies, other services and charges and capital revenue will have to be reduced to make our expenditures less than our revenue. Twenty four percent of the working budget has been spent at the end of March. There is currently \$104,000 excess in the operating fund because of reduction of spending over the past three years. Staff has been reduced due to attrition and now we are at a point that the library is having difficulty operating with its current staff. With the resignation of Sarah McElfresh, Rebecca Johnson is now the IT manager and Katie Burris is the new Adult Service manager. This leaves another position open. The Director asks for direction as to where to go from here.

Budget Cuts—Reducing Library Service Hours

In 2009, \$43,208 was lost due to property tax caps. It is projected that \$73,541 will be lost in 2010 and \$69,834 in 2011. Several handouts were presented and it was explained

with reduction in revenue and reduction in staff, it is recommended that a reduction in operating hours be implemented. Three options were presented. Option 1 would reduce operating service hours by 6 hours. Option 2 would reduce operating service hours by 10 hours and Option 3 would reduce operating service hours by 14 hours at Elwood and 12 hours at the branches. A motion was made by Beverly Austin that effective May 3, 2010 the North Madison County Public Library would reduce service hours as so noted in Option 2. Mike Robertson made a second and the motion carried. The new hours will be as follows:

Elwood:	Frankton & Hazelbaker
Mon-Thurs -10am to 7pm	Mon, Tues, Thurs-10am to 7pm
Friday-10am to 6pm	Wed-12pm to 7pm
Sat-10am to 4pm	Fri-12pm to 5pm
	Sat-10am to 1pm

It was recommended that the public be notified with a press release, on the library Web site and on the library telephone message.

NEW BUSINESS

Non-Resident Fee Resolution

A resolution setting the NMCPLS non-resident fee at \$50 per year was read by Secretary Mike Robertson. Kevin Sipe made a second and the motion carried.

Maintenance and Equipment Issues

A list of needed maintenance issues was given to each board member. Resealing parking lots and caulking around windows and the exterior of the buildings seemed to be the number one issues that need resolved. There is an American Recovery Act grant that the library can apply for to help pay to reseal and re-caulk the outside of the buildings.

Entrance Doors

Frankton

A quote has been received from Moss Glass to replace the panic exit devices and keyed removable mullion on the existing doors at Frankton. The quote is in the amount of \$3,864.35.

Hazelbaker

A quote has been received from Moss Glass to replace the entrance doors with one set of aluminum doors at Summitville. The quote is in the amount of \$2,717.00.

Beverly Austin made a motion to receive quotes to reseal the parking lots at Elwood and Summitville. Kevin made a second and the motion carried.

Kevin Sipe made a motion to receive additional quotes for the entrance doors at Frankton and Summitville. Beverly Austin made a second and the motion carried.

Midwest Collaborative for Library Services (INCOLSA)

A motion was made by Kevin Sipe to continue to be part of INCOLSA under its new name Midwest Collaborative for Library Services. Mike Robertson made a second and the motion carried.

DIRECTOR'S REPORT

Sarah McElfresh has accepted a position at Central Restaurant Products as part of their IT team; she will be working with the sales department. Her last day was March 19, 2010. The Director is part of a steering committee for Elwood's Comprehensive Plan. Elwood has received a grant and the committee has been formed to decide how best to utilize the funds. Terri Austin and Tim Lahane held a meeting at the library, it was well attended. The 2010 census is holding testing and training at the Elwood and Hazelbaker libraries. Legislation that was passed that will affect the library include 50% of last year's tax bill will need to be billed for a May tax payment even if the correct tax amount is not figured. Also library trustees who have served their full term must lie out for four years before they are again eligible. The library received an interest check in the amount of \$441.63 from the county for late tax settlement. Several staff members were involved in a benefit bowling team; the proceeds from the benefit will go for new chairs at St. Vincent Mercy Hospital. A donation has been received from the Pipecreek Genealogy Society to help purchase Ancestry.com. Patrons as well as staff are excited to be a part of this service.

With no objections the meeting was adjourned.

Ceverly J. Austin
Leslie Bittenhouse
Betty Dabell

Mike Robertson
Mike Robertson, Secretary

Kevin Sipe

Register Of Claims

North Madison County Public Library System

Report Date: From 3/9/2010 To 4/12/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	168	STAR FINANCIAL BANK	Operating Fund	Interest on Temporary Loans	(\$700.00)	3/17/2010	REVERSE VOUCHER # 158 CHECK # 26252-PAY OFF OF LOAN WAS \$575.35
Total this claim					<u>(\$700.00)</u>		
0	178	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,433.67	3/31/2010	P/R ENDING 3/27/10
			FICA	Payroll Deductions	\$1,161.92		
			Federal Taxes Withheld	Payroll Deductions	\$1,915.57		
			Medicare	Payroll Deductions	\$271.75		
Total this claim					<u>\$4,782.91</u>		
0	179	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	3/31/2010	P/R ENDING 3/27/10
Total this claim					<u>\$105.00</u>		
0	177	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	3/31/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,643.97		
			Operating Fund	Salary of Assistants	\$1,041.95		
			Operating Fund	Wages of Janitor	\$1,418.00		
Total this claim					<u>\$18,740.43</u>		
0	215	INDIANA STATE LIBRARY				4/12/2010	
Total this claim							
0	161	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	3/17/2010	P/R ENDING 3/13/10
Total this claim					<u>\$105.00</u>		
0	159	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	3/17/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$14,347.71		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,418.00		
Total this claim					<u>\$18,442.22</u>		
0	160	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,410.85	3/17/2010	P/R ENDING 3/13/2010
			FICA	Payroll Deductions	\$1,143.43		
			Federal Taxes Withheld	Payroll Deductions	\$1,876.27		
			Medicare	Payroll Deductions	\$267.42		
Total this claim					<u>\$4,697.97</u>		
26254	163	AT&T	Operating Fund	Telephone & Telegraph	\$166.01	3/17/2010	SERVICE FOR SUMMITVILLE
Total this claim					<u>\$166.01</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26255	164	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$52.24	3/17/2010	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$10.50		
				Total this claim	\$62.74		
26256	162	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	3/17/2010	P/R ENDING 3/13/10
				Total this claim	\$350.00		
26257	167	STAR FINANCIAL BANK	Operating Fund	Interest on Temporary Loans	\$575.35	3/17/2010	FINAL INTEREST PAYMENT TEMPORARY LINE OF CREDIT
				Total this claim	\$575.35		
26258	165	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$762.18	3/17/2010	SERVICE FOR ELWOOD
				Total this claim	\$762.18		
26259	166	VERIZON	Operating Fund	Telephone & Telegraph	\$545.21	3/17/2010	SERVICE FOR FRANKTON
				Total this claim	\$545.21		
26260	170	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$48.88	3/31/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$15.20		
				Total this claim	\$64.08		
26261	182	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$5,264.41	3/31/2010	HEALTH INSURANCE 4/1/10-5/1/10
			Insurance	Payroll Deductions	\$836.64		
				Total this claim	\$6,101.05		
26262	181	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$2,271.56	3/31/2010	PAYROLL DEDUCTIONS FOR MARCH
			County Taxes Withheld	Payroll Deductions	\$1,073.95		
				Total this claim	\$3,345.51		
26263	171	INDIANA LIBRARIES' UNEMPL	Operating Fund	Employee Benefits	\$966.00	3/31/2010	UNEMPLOYMENT COMPENSATION
				Total this claim	\$966.00		
26264	172	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$361.28	3/31/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$1,215.54		
				Total this claim	\$1,576.82		
26265	180	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	3/31/2010	P/R ENDING 3/27/10
				Total this claim	\$350.00		
26266	173	PITNEY BOWES	Operating Fund	Equipment/Rental	\$129.00	3/31/2010	POSTAGE METER RENTAL
				Total this claim	\$129.00		
26267	169	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	3/31/2010	STAMPS - FRANKTON & SUMMITVILLE
			Operating Fund	Postage & UPS	\$88.00		
				Total this claim	\$176.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26268	183	PUBLIC EMP. RETIREMENT F	PERF Operating Fund	Payroll Deductions Emp Cont PERF	\$5,060.98 <u>\$9,653.66</u>	3/31/2010	FIRST QUARTER 2010 CONTRIBUTIONS
Total this claim					<u>\$14,714.64</u>		
26269	174	TOWN OF FRANKTON	Operating Fund Operating Fund Operating Fund	Electricity Water Waste Disposal Services	\$354.89 \$14.00 <u>\$11.87</u>	3/31/2010	SERVICE FOR FRANKTON
Total this claim					<u>\$380.76</u>		
26270	175	VECTREN ENERGY DELIVERY	Operating Fund	Gas	<u>\$161.89</u>	3/31/2010	SERVICE FOR FRANKTON
Total this claim					<u>\$161.89</u>		
26271	176	VISA	Operating Fund	Furniture & Equipment	<u>\$49.98</u>	3/31/2010	CORDLESS PHONE - SUMMITVILLE
Total this claim					<u>\$49.98</u>		
26272	192	1ST CHOICE LOCKSMITH	Operating Fund	Professional Services	\$115.00	4/12/2010	REPAIR LOCK - TECH SERVICE - ELWOOD
Total this claim					<u>\$115.00</u>		
26273	213	BAKER & TAYLOR	Operating Fund Operating Fund Operating Fund Operating Fund Operating Fund	Elwood Adult Elwood Childrens Elwood YA Frankton Summitville	\$2,113.10 \$964.67 \$399.32 \$1,296.50 <u>\$1,009.21</u>	4/12/2010	As per attached invoices.
Total this claim					<u>\$5,782.80</u>		
26274	184	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$366.00	4/12/2010	QUARTERLY COPIER LEASE ELWOOD
Total this claim					<u>\$366.00</u>		
26275	185	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	<u>\$105.00</u>	4/12/2010	NOTARY BOND RENEWAL
Total this claim					<u>\$105.00</u>		
26276	186	CENTRAL OFFICE PRODUCTS	Operating Fund	Office Supplies	<u>\$125.71</u>	4/12/2010	As per attached invoices.
Total this claim					<u>\$125.71</u>		
26277	187	CHESTER INFORMATION TEC	Operating Fund Operating Fund	Professional Services Technology Equipment	\$95.00 <u>\$150.00</u>	4/12/2010	As per attached invoices.
Total this claim					<u>\$245.00</u>		
26278	188	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	<u>\$74.26</u>	4/12/2010	As per attached invoices.
Total this claim					<u>\$74.26</u>		
26279	189	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	<u>\$855.00</u>	4/12/2010	INTERNET ACCESS SERVICE
Total this claim					<u>\$855.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26280	190	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$12.50	4/12/2010	PART TIME CLERK AD - ELWOOD
				Total this claim	\$12.50		
26281	191	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$630.00	4/12/2010	FIRE ALARM & QUARTERLY SPRINKER INSPECTION - ELWOOD
				Total this claim	\$630.00		
26282	212	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$67.45	4/12/2010	As per attached invoices.
				Total this claim	\$67.45		
26283	193	GLOBAL GOVT/ED	Operating Fund	Technology Equipment	\$86.98	4/12/2010	EXTERNAL HARD DRIVE
				Total this claim	\$86.98		
26284	194	HORTON & SONS OF ELWOO	Operating Fund	Operating Supplies	\$187.31	4/12/2010	As per attached invoices.
				Total this claim	\$187.31		
26285	195	HUMPHRIES AUTOMOTIVE SE	Operating Fund	Professional Services	\$260.00	4/12/2010	SNOW REMOVAL
				Total this claim	\$260.00		
26286	214	INDIANA STATE LIBRARY	PLAC	Other	\$330.00	4/12/2010	1ST QUARTER 2010 PLAC
				Total this claim	\$330.00		
26287	196	INDIANA UNIVERSITY	Operating Fund	Other	\$87.50	4/12/2010	LOST INTERLIBRARY LOAN BOOK
				Total this claim	\$87.50		
26288	197	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$1,045.00	4/12/2010	AUTOMATION SUPPORT & BARCODES
			Operating Fund	Book Processing	\$620.00		
				Total this claim	\$1,665.00		
26289	198	LIBRARY STORE INC., THE	Operating Fund	Furniture & Equipment	\$181.09	4/12/2010	As per attached invoices.
			Operating Fund	Operating Supplies	\$42.56		
				Total this claim	\$223.65		
26290	199	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$639.00	4/12/2010	HVACREPAIRS - ELWOOD & SUMMITVILLE
				Total this claim	\$639.00		
26291	200	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$48.14	4/12/2010	As per attached invoices.
				Total this claim	\$48.14		
26292	202	MIDDLEBURY COMMUNITY PU	Operating Fund	Dues	\$50.00	4/12/2010	NICCL 2010 DUES
				Total this claim	\$50.00		
26293	201	MIDWEST COLLABORATIVE F	Operating Fund	Dues	\$157.50	4/12/2010	MEMERSHIP FEE & ANCESTRY .COM
			Operating Fund	Techology Software	\$1,045.00		
			Gift	Techology Software	\$250.00		
				Total this claim	\$1,452.50		

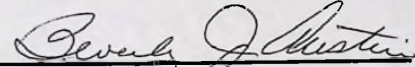
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26294	211	MIDWEST TAPE	Operating Fund	Frankton AV	\$944.54	4/12/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$722.65		
			Operating Fund	Summitville AV	\$389.83		
				Total this claim	<u>\$2,057.02</u>		
26295	203	PERF-TURF LAWN SERVICE	Operating Fund	Professional Services	\$243.00	4/12/2010	SERVICE FOR ELWOOD AND
			Operating Fund	Professional Services	\$116.64		SUMMITVILLE
				Total this claim	<u>\$359.64</u>		
26296	204	QUILL CORPORATION	Operating Fund	Office Supplies	\$109.83	4/12/2010	As per attached invoices.
				Total this claim	<u>\$109.83</u>		
26297	205	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$34.93	4/12/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$15.12		
				Total this claim	<u>\$50.05</u>		
26298	206	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$168.76	4/12/2010	As per attached invoices.
				Total this claim	<u>\$168.76</u>		
26299	207	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$106.61	4/12/2010	As per attached invoices.
				Total this claim	<u>\$106.61</u>		
26300	208	UPSTART	Operating Fund	Summitville Programing	\$41.80	4/12/2010	As per attached invoices.
				Total this claim	<u>\$41.80</u>		
26301	209	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$114.96	4/12/2010	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$114.96</u>		
26302	210	VERIZON	Operating Fund	Telephone & Telegraph	\$275.94	4/12/2010	SERVICE FOR FRANKTON
				Total this claim	<u>\$275.94</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$93,344.16

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, April 08, 2010

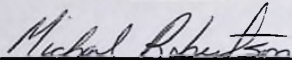

 Fiscal Officer

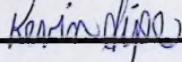
ALLOWANCE OF VOUCHERS

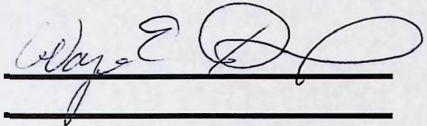
(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12 day of April, 2010.







SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Agenda

April 12th, 2010

North Madison County Public Library System
Board of Trustees

Ralph E. Hazelbaker Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Conflict of Interest
2. Working Budget for 2010
3. Budget Cuts – Reducing Library Service Hours

New Business

1. Non-Resident Fee Resolution
2. Maintenance and Equipment Issues
3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker
4. Midwest Collaborative for Library Services (INCOLSA)

Director's Report

Public Comment

Adjournment

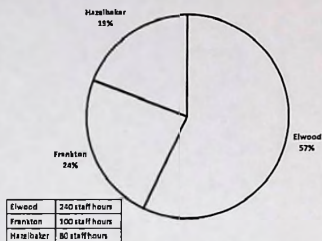
Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	March Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages					<i>March</i>	
Librarian/Director	47,065	45,000	42,550	11,455.57	27%	2,450
Salary of Assistants	511,356	508,670	422,000	115,748.22	27%	86,670
Wages of Janitor	36,761	36,761	35,690	9,738.29	27%	1,071
Employee Benefits						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	10,476.13	26%	7,000.00
Emp. Cont. PERF	38,000	38,000	34,000	9,653.66	28%	4,000.00
Emp. Cont. Group Ins.	81,000	81,000	65,000	15,998.52	25%	16,000.00
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	174,036.39	27%	117,191.00
2. Supplies						
Office Supplies	10,000	10,000	8,000	1,747.83	22%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	7,000	615.28	9%	1,500
Cleaning & Sanitation Supplies	3,500	3,500	3,500	784.52	22%	-
Fuel, Oil, and Lubricants	150	150	150	20.00	13%	-
Bldg. Matl. And Supplies	250	250	100	-	0%	150
Paint and Painting Supplies	250	250	100	-	0%	150
Repair Parts/Maintenance	1,000	1,000	1,000	-	0%	-
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	1,126.32	28%	-
Automation	12,000	12,000	12,000	126.00	1%	-
Official Record	1,000	1,000	1,000	13.35	1%	-
Total Supplies	41,400	41,400	37,050	4,433.30	12%	4,350
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	5,831.31	23%	5,000
Consulting Services	4,000	4,000	1,000	-	0%	3,000
Legal Services	2,000	2,000	2,000	-	0%	-
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	2,112.13	21%	16,260
Postage & UPS	3,700	3,700	3,000	778.91	26%	700
Traveling Expense	3,000	3,000	3,000	244.88	8%	-
Professional Meetings	1,000	1,000	1,000	-	0%	-
Elwood Children's Programming	3,500	3,500	2,940	645.18	22%	560
Elwood Adult Programming	1,400	1,400	1,176	435.00	37%	224
Frankton Programming	2,500	2,500	2,100	358.30	17%	400
Summitville Programming	1,400	1,400	1,176	211.61	18%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	-	0%	100
Advertising & Public Notices	600	600	600	386.00	64%	-

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	March Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	1,879.00	13%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	3,759.30	38%	10,000
Electricity	32,000	32,000	30,000	6,374.31	21%	2,000
Water	4,000	4,000	4,000	879.98	22%	-
Waste Disposal Services	1,500	1,500	1,000	153.05	15%	500
Bldg. & Structure/Maint.	1,000	1,000	1,000	-	0%	-
Equipment/Maint.	4,000	4,000	2,000	81.72	4%	2,000
Equipment/Rental	3,500	3,500	3,000	495.00	17%	500
Dues	2,500	2,500	1,500	72.60	5%	1,000
Taxes	500	500	500	-	0%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-	-	-
Total Other Services	186,960	171,960	126,442	27,254.63	22%	45,518
4. Capital Outlays						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	544.98	32%	2,300
Technology Equipment	16,000	16,000	13,440	63.05	0%	2,560
Elwood Adult	33,000	33,000	27,720	4,585.45	17%	5,280
Elwood Childrens	13,000	13,000	10,920	1,859.50	17%	2,080
Elwood YA	5,200	5,200	4,368	768.97	18%	832
Frankton	18,500	18,500	15,540	2,739.17	18%	2,960
Summitville	15,500	15,500	13,020	3,217.19	25%	2,480
Elwood Indiana Room	-	-	-	-	-	-
Elwood Period. & News.	4,500	4,500	3,700	282.95	8%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	124.00	7%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	-	0%	100
Elwood AV	16,900	16,900	14,196	3,570.27	25%	2,704
Frankton AV	10,400	10,400	8,736	3,528.57	40%	1,664
Hazelbaker AV	6,000	6,000	5,040	891.58	18%	960
Technology Software	5,500	5,500	4,620	313.00	7%	880
Total Capital Outlays	153,500	153,500	126,450	22,488.68	18%	27,050
2009 Encumbrances (10881)			10,881	-	0%	(10,881)
Operating Fund	1,145,092	1,125,341	942,113	228,213.00	24%	183,228

Possible Budget Cuts

Due to Property Tax Caps

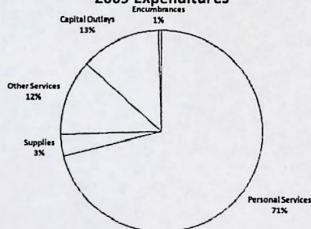
Current Circulation Staff



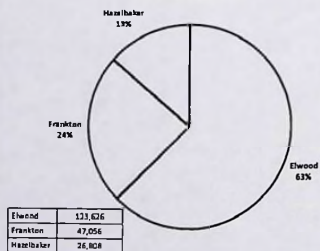
Property Tax Cap Losses

- 2009 - \$43,208 – confirmed by the Department of Local Government Finance
- 2010 - \$73,541 – projected by Legislative Services Agency as of Dec. 1st, 2009
- 2011 - \$69,834 – projected by Legislative Services Agency as of Dec. 1st, 2009

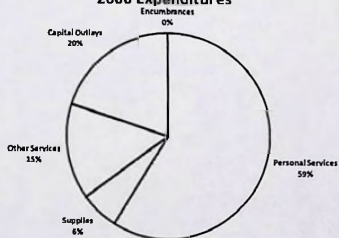
2009 Expenditures

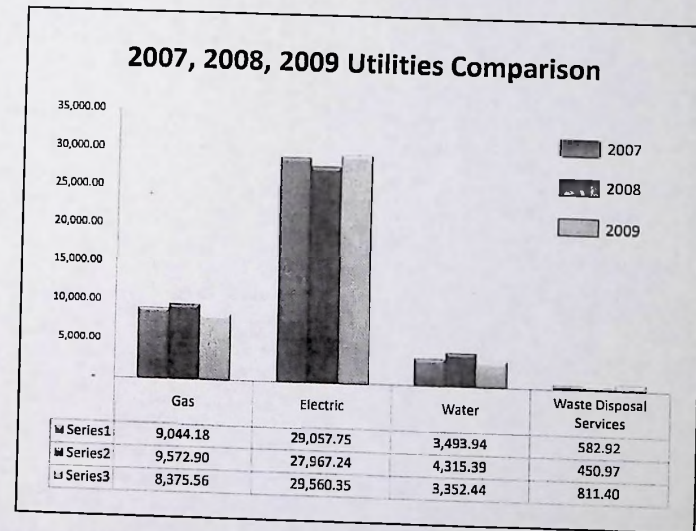
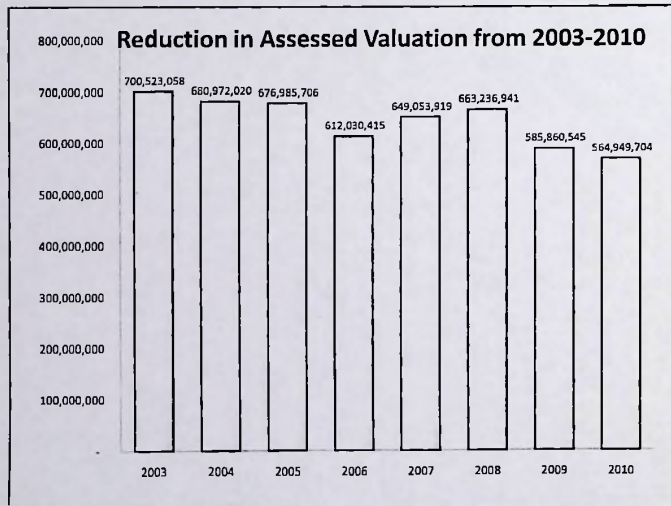
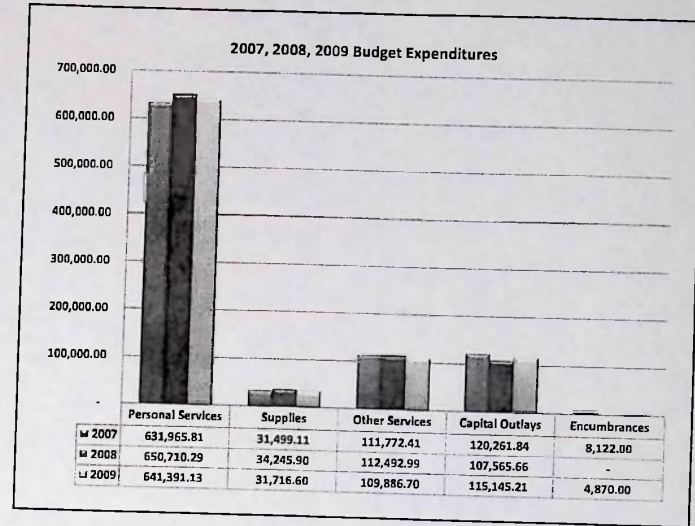
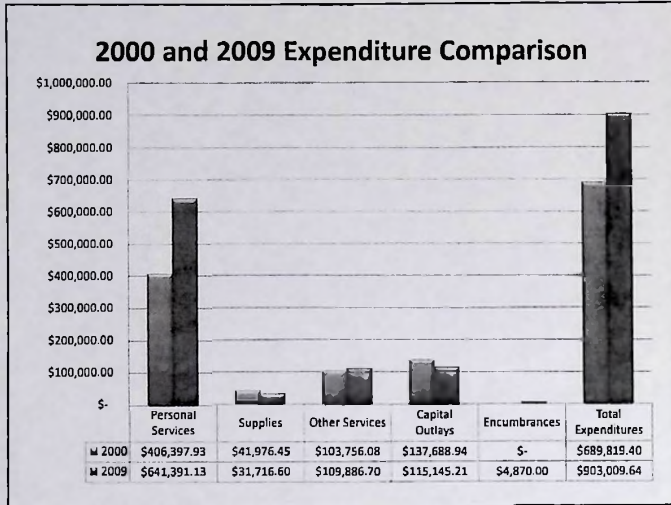


2009 Circulation



2000 Expenditures





2009 Personal Services Expenditures

• Salaries -	\$506,984.77
• Unemployment Comp. -	\$1,080.89
• FICA & Medicare -	\$38,784.93
• PERF -	\$29,869.40
• Health Insurance -	\$64,371.14
• Salary of Board Treasurer -	\$300.00

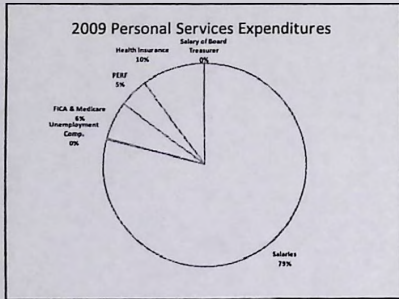
71% of 2009 Budget

- ### Current Budget Cuts
- All programming, book, non-print, periodical and technology software and hardware budgets cut 16% for 2008, 2009 and 2010
 - No raises for two years
 - Turned down thermostats in winter 3 degrees and turned up thermostats in summer 3 degrees
 - No overtime unless absolutely necessary
 - No wish list at the end of the year since 2006
 - Installed printer software to control printing costs at Elwood – hopefully installed soon at Branches
 - Staff paying for personal printing, faxing and laminating costs
 - Staff reduction through attrition – 120 hours
 - Stationary stored digitally instead of paying for special printing
 - Copies of overdues stored digitally instead of making paper copies each week.

Elwood Youth Services

Before Reduction of Staff	Current Staff
• Full-time Manager	• Full-time Manager
• 3 part-time clerks	• Full-time clerk
• Part-time page	• 1 part-time clerk

- ### Reduction of Labor Hours
- Saves labor cost to a certain extent
 - Covering every department and branch when even one person is missing due to illness, injury or just taking earned time off is difficult.
 - Working part-time staff to cover departments and the Hazelbaker library on a regular basis.
 - Reduction in flexibility due to loss of part-time staff



- ### Positions Lost through Attrition
- 20 hour Part-time Clerk Positions
 - Information Technology
 - Elwood Adult Services – 2 positions 4
 - Elwood Youth Services
 - Frankton Community Library
 - Ralph E. Hazelbaker Library
 - Total loss of 15% or 120 labor hours

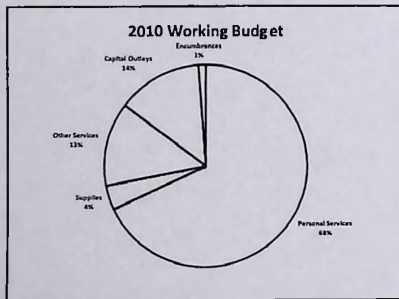
Frankton Community Library

Before Reduction of Staff	Current Staff
• Full-time Manager	• Full-time Manager
• Full-time clerk	• Full-time clerk
• 2 part-time clerks	• Part-time clerk

Revenue vs. Expenditures 2007-2009

Year	Revenue	Expenditures
• 2007	\$925,453	\$903,630
• 2008	\$965,345	\$905,050
• 2009	\$925,243.16	\$903,010
• 2010	Est. \$895,000	Est. \$942,953

Net Savings over the past three years – \$104,351



Elwood Adult Services

Before Reduction of Staff	Current Staff
• Full-time Manager	• Full-time Manager
• 2 Full-time clerks	• Full-time clerk
• 4 part-time clerks	• 3 part-time clerks

Ralph E. Hazelbaker Library

Before Reduction of Staff	Current Staff
• Full-time Manager	• Full-time Manager
• Full-time clerk	• 2 part-time clerks
• Part-time clerk	

- ### Meeting the new standards
- "Class B" means libraries serving a population of at least ten thousand one (10,001) but fewer than forty thousand (40,000)
 - "Evening hours" means the hours the library is open after 6:00 p.m.
 - "Weekend day" means the library is open four (4) hours per day on Saturday or Sunday.
 - Forty (40) hours per week, including four (4) evening hours and one (1) weekend day
 - Programs for adults, young adults and children
 - At least 105 programs/year
 - 6 week summer reading program at each fixed location
 - Twice/week info Express Delivery - \$500
 - Collection Development Expenditures at least 7.5% of total Expenditures

Library Service Hours Remain In Tact

Current Service Hours

- Elwood – 60 hours
- Frankton – 52 hours
- Summitville – 52 hours

Increase In Expenditures

- Elwood – Hire 1 full-time and 2 part-time clerks
- Frankton – Use 1 part-time clerk at Elwood to cover vacations, illness, etc.
- Summitville – Hire 1 part-time clerk

This option will cost \$40,000 for this year and will increase with salaries.

Elwood Service Hours Option 3

Current Hours - 60 hrs

- Mon – Thurs – 9 am to 8 pm
- Friday – 9 am to 6 pm
- Saturday – 9 am to 4 pm

Reduction In Hours – 46 hrs

- Mon., Tues., Thurs. – 10 am to 7 pm
- Wednesday – 12 pm to 7 pm
- Friday – 12 pm to 6 pm
- Saturday – 10 am to 4 pm

Reduction of 14 hours or 23.3%

Elwood Service Hours Option 1

Current Hours - 60 hrs

- Mon – Thurs – 9 am to 8 pm
- Friday – 9 am to 6 pm
- Saturday – 9 am to 4 pm

Reduction In Hours – 54 hrs

- Mon – Thurs – 10 am to 8 pm
- Friday – 10 am to 6 pm
- Saturday – 10 am to 4 pm

Reduction of 6 hours or 10 %

Service Hours for Branches Option 1

Current Hours – 52 hrs.

- Mon – Thurs. - 9 am to 7 pm
- Friday – 9 am to 5 pm
- Saturday – 9 am to 1 pm

Reduction In Hours – 46 hrs.

- Mon. - Thurs. – 10 am to 7 pm
- Friday – 10 pm to 5 pm
- Saturday – 10 am to 1 pm

Reduction of 6 hours or 11.5 %

Elwood Service Hours Option 2

Current Hours - 60 hrs

- Mon – Thurs – 9 am to 8 pm
- Friday – 9 am to 6 pm
- Saturday – 9 am to 4 pm

Reduction In Hours – 50 hrs

- Mon – Thurs – 10 am to 7 pm
- Friday – 10 am to 6 pm
- Saturday – 10 am to 4 pm

Reduction of 10 hours or 16.7 %

1 PT

Service Hours for Branches Option 2

Current Hours – 52 hrs.

- Mon – Thurs. - 9 am to 7 pm
- Friday – 9 am to 5 pm
- Saturday – 9 am to 1 pm

Reduction In Hours – 42 hrs.

- Mon., Tues., Thurs. – 10 am to 7 pm
- Wednesday – 12 pm to 7 pm
- Friday – 12 pm to 5 pm
- Saturday – 10 am to 1 pm

Reduction of 10 hours or 19.2 %

**Service Hours for Branches
Option 3**

- | | |
|--------------------------------|-------------------------------------|
| Current Hours – 52 hrs. | Reduction in Hours – 40 hrs. |
| • Mon – Thurs. - 9 am to 7 pm | • Mon. – Thurs. – 11 am to 7 pm |
| • Friday – 9 am to 5 pm | • Friday – 11 pm to 5 pm |
| • Saturday – 9 am to 1 pm | • Saturday – 11 am to 1 pm |

Reduction of 12 hours or 23.1 %

**Cost of Living Increase
using current staff salaries**

- 1% - Increase in salaries - \$4,541
- 2% - Increase in salaries - \$9,081
- 3% - Increase in salaries - \$13,622
- 4% - Increase in salaries - \$18,163
- 5% - Increase in salaries - \$22,704

2007	Revenue	Expenditures	Approved Budgets
Property Tax	\$ 568,609.00		
Financial Institution Tax	\$ 2,046.00		
County Option Income Tax	\$ 262,786.00		
Commercial Vehicle Tax	\$ 5,708.00		
License Excise Tax	\$ 62,395.00		
Fines & Fees	\$ 23,909.00		
Total 2007 Revenue	\$ 925,453.00		
		\$ 903,630.00	\$ 1,051,011.00
 2008			
Property Tax	\$ 614,561.00		
Financial Institution Tax	\$ 2,208.00		
County Option Income Tax	\$ 241,048.00		
Commercial Vehicle Tax	\$ 5,982.00		
License Excise Tax	\$ 62,671.00		
Fines & Fees	\$ 38,875.00		
Total 2008 Revenue	\$ 965,345.00		
		\$ 905,050.00	\$ 1,090,512.00
 2009			
Property Tax	\$ 517,975.00		
Financial Institution Tax	\$ 2,028.00		
County Option Income Tax	\$ 262,225.08		
Commercial Vehicle Tax	\$ 5,401.50		
License Excise Tax	\$ 100,748.58		
Fines & Fees	\$ 36,865.00		
Total 2009 Revenue	\$ 925,243.16		
		\$ 903,010.00	\$ 1,112,902.00
 2010			
			\$ 1,125,341.00

Resolution to Establish Non-resident Fees
North Madison County Public Library System

Whereas, IC 36-12-2-25(c) requires that a non-resident fee be established using the current total operating expenditures per capita, the members of the North Madison County Public Library System Board now sets its non-resident fee at \$50.00 per year.

Adopted the 12th day of April 2010.

AYE

NAY

Beverly J. Austin

Michael Robertson

Kevin Miss

Greg D.

ATTEST:

Michael Robertson

Secretary of North Madison County Public Library System Board of Trustees

MODE = MEMORY TRANSMISSION START=APR-20 09:06 END=APR-20 09:07

FILE NO. -616

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-ELWOOD LIBRARY -

***** -17655520955 - **** - 17655525001- *****

Resolution to Establish Non-resident Fees
North Madison County Public Library System

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Adopted the 12th day of April 2010.

AYE

NAY

Beverly J. Austin _____
Michael Robertson _____
Kevin Wingo _____
Leif E. [Signature] _____

ATTEST:

Michael Robertson
Secretary of North Madison County Public Library System Board of Trustees

Maintenance and Equipment issues

- Reseal parking lots at Elwood and Summitville
- Purchase new security camera equipment for Elwood
- Fix all drywall cracks at Elwood and Summitville
- Paint soffits, windows and doors at Elwood
- Reseal or caulk around windows and exterior of building at Elwood and Summitville
- Replace or fix parts of the guttering at Summitville
- Crack in the meeting room floor at Summitville
- Permanently repair or replace entrance doors at Frankton and Summitville
- New computer controls for the HVAC system at Elwood
- Hot water heaters at Elwood and Summitville, replace as needed
- Add an extra outlet in the Indiana Room at Frankton

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	MAR 2009	MAR 2010	Amount of Change	% OF Change	YTD 2009	YTD 2010	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	3,264	3,113	-151	-5%	8,633	8,703	70	1%
JUVENILE	1,946	1,978	32	2%	4,983	4,819	-164	-3%
Y. A.	257	384	127	49%	711	937	226	32%
PERIOD.	559	746	187	33%	1,744	1,927	183	10%
AUDIO	173	131	-42	-24%	445	417	-28	-6%
VIDEO	5,132	4,713	-419	-8%	14,418	13,665	-753	-5%
TOTAL	11,331	11,065	-266	-2%	30,934	30,468	-466	-2%

FRANKTON								
ADULT	1,224	1,196	-28	-2%	3,507	3,166	-341	-10%
JUVENILE	760	781	21	3%	2,071	1,794	-277	-13%
Y. A.	164	141	-23	-14%	407	426	19	5%
PERIOD.	291	348	57	20%	794	915	121	15%
AUDIO	39	45	6	15%	162	92	-70	-43%
VIDEO	1,626	1,573	-53	-3%	4,583	4,315	-268	-6%
TOTAL	4,104	4,084	-20	0%	11,524	10,708	-816	-7%

HAZELBAKER								
ADULT	872	905	33	4%	2,566	2,319	-247	-10%
JUVENILE	440	369	-71	-16%	1,089	911	-178	-16%
Y. A.	58	71	13	22%	154	172	18	12%
PERIOD.	171	147	-24	-14%	443	333	-110	-25%
AUDIO	27	35	8	30%	67	111	44	66%
VIDEO	924	744	-180	-19%	2,608	2,289	-319	-12%
TOTAL	2,492	2,271	-221	-9%	6,927	6,135	-792	-11%

SYSTEM								
ADULT	5,360	5,214	-146	-3%	14,706	14,188	-518	-4%
JUVENILE	3,146	3,128	-18	-1%	8,143	7,524	-619	-8%
Y. A.	479	596	117	24%	1,272	1,535	263	21%
PERIOD.	1,021	1241	220	22%	2,981	3,175	194	7%
AUDIO	239	211	-28	-12%	674	620	-54	-8%
VIDEO	7,682	7,030	-652	-8%	21,609	20,269	-1,340	-6%
TOTAL	17,927	17,420	-507	-3%	49,385	47,311	-2,074	-4%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	10909	2224	1979
REF.	88	33	52
ASSIST.	1581	300	287
COMP./WIRE	2477	487	761
PROG. A.	18/46	5/43	1/13
J.	47/264	4/21	14/72

TECH SERVICES PROCESSED 1,801 ITEMS.

Prepared by Rebecca Johnson



GENERATIONS OF EXCELLENCE

2507 EAST 8TH ST.
ANDERSON, IN 46012
PH. 765.642.4946
FAX. 765.643.0439

WWW.MOSSGLASS.COM

QUOTATION

March 19, 2010

North Madison County Library
1600 Main Street
Elwood, IN 46036

ATTN: Jamie
JOB: Hazelbaker Library
1013 South Church Street
Summitville, IN

After inspection of your doors we will be unable to repair what you have, the following is our quotation to install one new set of aluminum entrance doors. This includes standard hardware, panic exit devices, and 1/4" clear safety glass.

Total installed\$2,717.00

If you have any questions please let me know.

Thank you,

Amy LaPole

COMMERCIAL

- ◆ GLAZING CONTRACTORS
- ◆ REPLACEMENT GLASS
- ◆ ALUMINUM DOOR REPAIR

RESIDENTIAL

- ◆ REPLACEMENT WINDOWS
- ◆ MIRROR WALLS
- ◆ SHOWER ENCLOSURES

STAINED GLASS

- ◆ NEW DESIGN & RESTORATION
- ◆ STORM GLAZING
- ◆ CUSTOM ETCHING



2507 EAST 8TH ST.
ANDERSON, IN 46012
PH. 765.642.4946
FAX. 765.643.0439

WWW.MOSSGLASS.COM

GENERATIONS OF EXCELLENCE

QUOTATION

March 19, 2010

North Madison County Library
1600 Main Street
Elwood, IN 46036

ATTN: Jamie
JOB: Frankton Library
102 South Church Street

In order to get your front entrance functioning like your employee entrance we will need to install the following hardware:

- One new set of VonDuprin #33 panic exit devices in gold finish installed on your existing doors.
- One new keyed removable mullion.

Please see pages 2 – 6 for details.

Total installed\$3,864.35

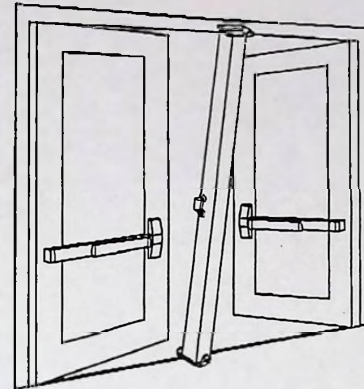
If you have any questions please let me know.

Thank you,

Amy LaPole

VON DUPRIN. Auxiliary Hardware and General Information

Removable Mullions



Mullions

Removable Steel Mullions Mullions provide single door performance in double door openings with rim devices. Mullions are easily removed by loosening bottom set screw and removing top fitting cover. The top mullion fitting is attached to the frame and is concealed by the fitting cover.

Steel mullions are 2" (51mm) wide and 3" (76mm) deep, with a wall thickness of 1/8" (3mm).

Mullions are shipped with mounting screws and prepared for strikes. Strikes are not included except where indicated.

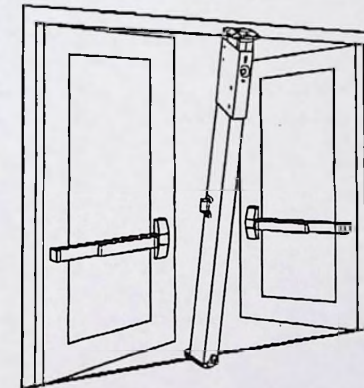
Steel mullions are available in SP28 and SP313 finishes. Consult factory for other powder coat finish options.

KR – Keyed Removable Steel Mullions makes removal faster and easier by a single operation of the mortise cylinder. Once mullion is removed, large equipment or furniture can freely pass through the opening. The unit will self lock when re-installed, without use of the cylinder key. Uses a 1 1/4" mortise cylinder with a straight cam (Schlage cam reference B502-191). Cylinders are sold separately. Prefix mullion model with "KR".

Removable Aluminum Mullions are 1 1/4" (27mm) wide on face closest to the door and 2 3/4" (60mm) at the widest point. The depth is 3 1/4" (79mm) with a wall thickness of 1/4" (3mm).

Aluminum mullions are available in J54, US'D, US28, 315AN finishes. Consult factory for other powder coat finish options.

Keyed Removable Steel Mullions



Stock Hollow Metal Applications for devices mounted to cover ANSI 181 cutouts are higher than the standard mullion strike location. Consult the factory for special strike preparation or order a blank mullion. See below.

Blank Mullions are furnished without strike preparation. They are used to mount devices at a strike height different from the standard mullion preparation.

To Order, specify

1. For keyed Removable option on steel mullions, prefix model number with "KR"
2. Model number.
3. Height of opening
4. Finish
5. Handing if required.
6. Centerline deviation (refer to device template for standard centerline).
7. Strikes, when required, should be ordered with device.
8. For keyed Removable option on steel mullions, prefix model number with "KR"

COMMERCIAL

- ◆ GLAZING CONTRACTORS
- ◆ REPLACEMENT GLASS
- ◆ ALUMINUM DOOR REPAIR

RESIDENTIAL

- ◆ REPLACEMENT WINDOWS
- ◆ MIRROR WALES
- ◆ SHOWER ENCLOSURES

STAINED GLASS

- ◆ NEW DESIGN & RESTORATION
- ◆ STORM GLAZING
- ◆ CUSTOM ETCHING

VON DUPRIN. Auxiliary Hardware and General Information

Steel Mullions

1654 Prepared for two 1606 strikes. If 1606 strikes are not specified on the order, two per mullion will be added. Additional charges apply.

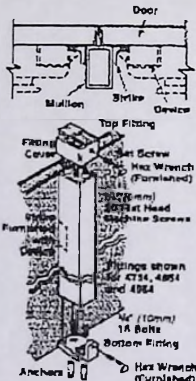
4954 Prepared for 264 or 299 strikes. For use with all Von Duprin Panic rim devices. Note: specify strike choice with device.

9954 Prepared for and must be used with two 268 strikes (68-F device), or two 499F (22-F, 98-F, 99-F devices). UL fire labeled mullion for up to 3 hour opening using Von Duprin fire exit rim devices. This mullion is not easily removed due to special fittings.

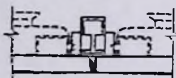
22-F and 68-F devices are rated up to 8' x 8' (2439mm x 2439mm).

98-F and 99-F devices are rated up to 10'0" (3048mm).

Note: If 268 or 499F strikes are not specified on the order, two per mullion will be added. Additional charges apply.



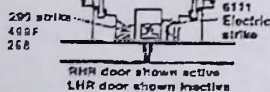
4754 Prepared for two 4263 monitor strikes.



4854 Prepared for one 299 and one 6111 electric strike. Indicate handing for electric strike.

9854 Prepared for one 268 or 499F strike and one 6111 electric strike. Indicate handing for electric strike. UL fire labelled mullion for up to 3 hour openings up to 8' x 8' (2439mm x 2439mm) using Von Duprin Fire Exit Rim Devices

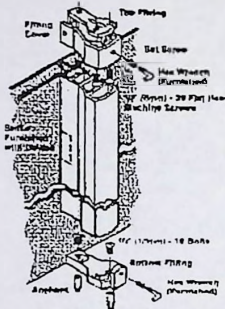
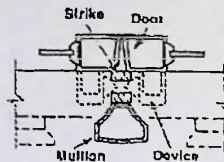
4854/9854 — Using one electric strike



Aluminum Mullions

5654 Prepared for two 264 or 299 strikes with weatherstripping. Includes one set of 154 stabilizers.

5754 Prepared and furnished with one 1408 double door strike. Includes one 154 stabilizer set. Note: specify device "less strike".



Sizes for Mullions

1654, 4954, 4754, 4854, 5654, 5754	9854, 9954
7' 2" (2184mm)	7' 3" (2210mm)
8' 2" (2489mm)	8' 3" (2475mm)
10' 2" (3099mm)	10' 3" (3124mm)

KR1654, KR4954, KR4754, KR4854	KR9854**, KR9954***
7' 6" (2286mm)	7' 5" (2261mm)
8' 6" (2591mm)	8' 5" (2565mm)
10' 6" (3200mm)	10' 5" (3175mm)

* Only qualifying applications will be provided with UL Label.

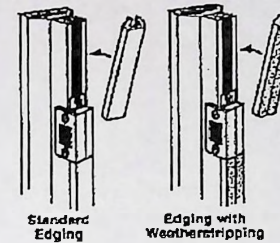
** Fire rated same as 9854

*** Fire rated same as 9954

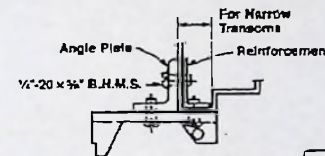
VON DUPRIN. Auxiliary Hardware and General Information

Weatherstripping

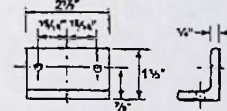
Weatherstripping retards cold air from blowing between doors and mullion. It also serves as a silencer when the door is closed against the mullion. The silicone treated weatherstrip pile is bonded to a polypropylene backing. A slide-in molding houses the weatherstripping, covers mounting screws of the strike and extends to both the top and bottom of the mullion. Available on Aluminum Mullions only.



Angle Plate is used with narrow transom frames. The plate attaches to the transom extending the surface area needed to mount the mullion. Must be ordered separately. Specify finish.



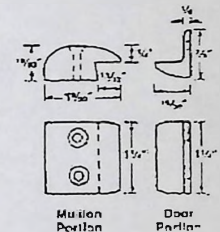
Adjustable Angle Plate



154 Stabilizer is a two-piece interlocking set. One piece mounts on the mullion with the top mounting hole 5/16" (148mm) below the centerline of the strike; the other piece mounts on the door. Shims are provided to adjust for misalignment between the door and mullion.

The set maintains integrity between the door and mullion to prevent vandalism and to ensure contact between the device and strike as the doors expand and contract with temperature changes.

Furnished standard on aluminum mullions; optional for steel and all blank steel mullions.

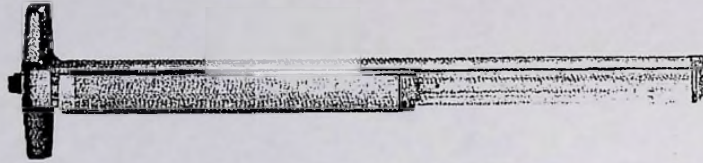


MT54 Storage Kit is a set of floor and wall brackets that provide convenient storage of the keyed removable mullion when removed from the opening.

To Order, specify

1. Model MT54.
2. Finish SP28, SP313, or SPBLK

VON DUPRIN. 33A/35A Rim Device



1439 Roller

33A and 35A for all types of single and double doors with mullion, UL listed for Panic Exit Hardware. Devices are ANSI A156.3 – 2001 Grade 1. The 35A has a smooth mechanism case and the 33A has grooved case. The rim device is non-handed except when the SS (Signal Switch) option is used. See opposite page for available outside trim and device functions.

33A/35A fits door stiles as narrow as 1 3/4" (44mm). Newly designed device has a one piece center case cover.

The 33A/35A devices are available in the following finishes; US3, US4, US10, US26, US26D, US28, 313AN and 315AN. See inside cover for finish chips.

Specifications

Device Lengths	3' 4"	2'4" to 3' (711mm to 914 mm) Door Size	2'10" to 4' (864 mm to 1219 mm) Door Size
Strikes	1439 – Dull Black	Optional Strikes – see page 20	
Dogging Feature	Hex key dogging standard		
Dogging Options	CD	Cylinder Dogging.	see page 26
	LD	Less Dogging	see page 26
Electric Options	LX	Latchbolt Monitor Switch	see page 22
	RX	Pushpad Monitor Switch	see page 22
	RX2	Double Pushpad Monitor Switch	see page 22
	SS	Signal Switch	see page 23
	EL	Electric Latch Retraction	see page 23
	ALK	Alarm Exit Kit	see page 22
Miscellaneous Options	PN	Pneumatic Latch Retraction	see page 26
	GBK	Glass Bead Kit	see page 27
Fasteners & Sex Bolts (SNB)	Includes 1 3/4" (44mm) – 2 1/4" (57mm) Wood & Metal Doors #425 SNB furnished standard for end case #325 SNB furnished standard for EO (exit only device)		
Latch Bolt	Deadlocking, 3/2" (19mm) throw		
Device Centerline from Finished Floor	39 13/16"	(1011 mm)	
	39 11/16"	(1008 mm)	with Mullion
Center Case Dimensions	8 3/16" x 2 13/32" x 1 3/16" (208mm x 62mm x 40mm)		
Mechanism Case Dimensions	2 1/2" x 2 1/4" (57mm x 57mm)		
Projection	Pushbar Neutral – 3 13/16" (97 mm) Pushbar Depressed – 3 1/16" (78 mm)		

See page 31 for How to Order specification

VON DUPRIN. 33A/35A Rim Device Trim

	Exit Only	Dummy Trim Full when Dogged	Night Latch Key Retracts Latchbolt	Night Latch Key Retracts Latchbolt Optional Pull Required
Product Description	33A-EO 35A-EO	33A-DT 35A-DT	33A-NL 35A-NL	33A-NL-OP 35A-NL-OP
Trim Description	—	386DT	386NL	388
Base Size	—	7 15/16" h x 1 9/16" w (190x41mm)	7 15/16" h x 1 9/16" w (190x41mm)	7 1/2" h x 1 11/16" w (190x43mm)
Grip Size	—	8 1/2" h x 4 5/16" w (216x110mm)	8 1/2" h x 4 5/16" w (216x110mm)	—
Projection	—	2 7/16" (62mm)	2 7/16" (62mm)	1" (25mm)
ANSI Function	01	02	03	03
Cylinder Type	—	—	Rim	Rim
Optional Trim (See page 19)	—	x360L-DT x550DT x IVES 8190	—	X550DT x IVES 8190 10"

	Lever Key Locks and Unlocks	Lever Black Escutcheon Always Operable (No Cylinder)	Thumbturn Key Locks and Unlocks	Thumbturn Always Operable (No Cylinder)
Product Description	33A-L 35A-L	33A-L-BE 35A-L-BE	33A-T 35A-T	33A-T-BE 35A-T-BE
Trim Description	360L	360L-BE	360T	360T-BE
Base Size	7 1/2" h x 1 11/16" w x 7/16" d (190x43x22mm)	7 1/2" h x 1 11/16" w x 7/16" d (190x43x22mm)	7 1/2" h x 1 11/16" w x 7/16" d (190x43x22mm)	7 1/2" h x 1 11/16" w x 7/16" d (190x43x22mm)
Grip Size	—	—	—	—
Projection	3 (76mm)	3" (76mm)	1 3/16" (46mm)	1 3/16" (46mm)
ANSI Function	08 or 09 Field Selectable	—	1, or 12 Field Selectable	—
Cylinder Type	1 1/2" Mortise	—	1 1/2" Mortise	—
Optional Trim (See page 19)	—	E360L-BE See Page 18	—	E360T-BE See Page 18

Note: 360L & 360T used on Wood Door require the 33A-WDA cover plate

For optional trims and functions see page 19

Agenda

May 10, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Working Budget for 2010
 - 2. Maintenance and Equipment Issues
 - 3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker
- New Business
 - 1. DVD and Audio Book Budgets
 - 2. Rebecca Johnson – Information Technology Manager
 - 3. Yearly review of Internet Policy and Computer Use Policy
 - 4. Bandwidth Issues – Additional T-1 Line
 - 5. Policy Committee
- Director's Report
- Public Comment
- Adjournment

MODE = MEMORY TRANSMISSION START=MAY-06 17:41 END=MAY-06 17:42

FILE NO.-978

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:33

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

May 10, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
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 - 5. Policy Committee
- Director's Report
- Public Comment
- Adjournment

*Please Publish
in Friday or Saturday
and again on Monday
Thank you*

MODE - MEMORY TRANSMISSION START-MAY-06 17:40 END-MAY-06 17:41

FILE NO. =977

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:17

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

May 10, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

Call to Order
Call for Quorum
Minutes

Claims Register & Checks
Old Business

1. Working Budget for 2010
2. Maintenance and Equipment Issues
3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker

New Business

1. DVD and Audio Book Budgets
2. Rebecca Johnson - Information Technology Manager
3. Yearly review of Internet Policy and Computer Use Policy
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5. Policy Committee

Director's Report
Public Comment
Adjournment

*Please Publish
on Friday or Saturday
and again on Monday
Thank you*

MODE - MEMORY TRANSMISSION START-MAY-06 17:42 END-MAY-06 17:43

FILE NO. =979

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:31

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

May 10, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

Call to Order
Call for Quorum
Minutes

Claims Register & Checks
Old Business

1. Working Budget for 2010
2. Maintenance and Equipment Issues
3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker

New Business

1. DVD and Audio Book Budgets
2. Rebecca Johnson - Information Technology Manager
3. Yearly review of Internet Policy and Computer Use Policy
4. Bandwidth Issues - Additional T-1 Line
5. Policy Committee

Director's Report
Public Comment
Adjournment

MODE = MEMORY TRANSMISSION

START=MAY-06 17:43

END=MAY-06 17:44

FILE NO. -980

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:32

-ELWOOD LIBRARY -

***** -17655520955 - ***** - 17655525001- *****

Agenda

May 10, 2010

North Madison County Public Library System
Board of Trustees

Frankton Community Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2010
2. Maintenance and Equipment Issues
3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker

New Business

1. DVD and Audio Book Budgets
2. Rebecca Johnson - Information Technology Manager
3. Yearly review of Internet Policy and Computer Use Policy
4. Bandwidth Issues - Additional T-1 Line
5. Policy Committee

Director's Report

Public Comment

Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Meeting

May 10, 2010

5:00pm

Frankton Community Library

CALL TO ORDER

Vice President Kevin Sipe called the regular meeting of the North Madison County Public Library to order on May 10, 2010 at 5:00pm in the meeting room of the Frankton Community Library.

CALL FOR QUORUM

Present were members Kevin Sipe, Mike Robertson, Leslie Rittenhouse, Beverly Austin and Bette Dalzell. Also in attendance were Director Jamie Scott, Administrative Assistant Diana Shepard and IT Manager Rebecca Johnson.

MINUTES

Minutes from the April 12, 2010 regular meeting were approved after a motion was made by Beverly Austin and seconded by Bette Dalzell.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget for 2010

The appropriated working budget for 2010 is in the amount of \$942,113. As of the end of April 31% of the working budget has been spent.

Maintenance and Equipment Issues

Quotes have been received from Conrad's Seal Coating and Seal Pro's to repair and seal the parking lots at Elwood and Summitville. The quotes for Elwood are in the amount of \$2,969 from Conrad's Seal Coating and \$2,112.21 from Seal Pro's. The quotes for Summitville are in the amount of \$642 from Conrad's Seal Coating and \$1,098.60 from Seal Pro's. Beverly Austin made a motion to accept the bids from Conrad's Seal Coating, Bette Dalzell made a second and the motion carried.

Entrance Doors Frankton and Summitville

Discussion was tabled until quotes are received from Crystal Glass.

NEW BUSINESS

DVD and Audio Book Budgets

Due to a decrease in circulation of audio visual materials it was recommended that the sixteen percent budget cut for audio visual materials be lifted and all three branches be allowed to spend their full amount allotted for AV appropriations. Book budgets could still be cut sixteen percent, but no additional amount would be taken from book

appropriations. It was also recommended that fines on AV materials be evaluated and perhaps reduced from a \$2.00 a day late fee. It was suggested that an explanation for a decrease in circulation could be from neighboring libraries joining Evergreen which allows patrons to check out ten DVD's for three days. Also Alexandria Library is spending \$45,000 for new AV materials this year. Beverly Austin made a motion to table any decision until the policy committee can meet and bring their recommendations to the June meeting. Mike Robertson made a second and the motion carried.

Rebecca Johnson—Information Technology Manager

Rebecca Johnson gave a demonstration of the new NMCPLS website that she has developed over the past year. She was commended for a job well done.

Yearly review of Internet Policy and Computer Use Policy

A motion was made by Beverly Austin approving the Public Access Computer Policy as amended by removing "Use of chat rooms is not allowed". Leslie Rittenhouse made a second and the motion carried.

A motion was made by Beverly Austin approving the Computer Use Policy as amended by changing "computer usage time is from 9:00am until 15 minutes before closing" to "computer usage time is from opening until 15 minutes before closing". Leslie Rittenhouse made a second and the motion carried.

Bandwidth Issues—Additional T-1 Line

A motion was made by Beverly Austin approving the addition of a third T-1 line to accommodate computer usage. This would be at an additional cost of \$166.50 per month which is currently funded by the state technology grant fund and will continue to be funded as long as the General Assembly approved it in their budget. AdTech fills out papers for E-rate funding they are now giving the library a 63% combined discount for all three branches. Mike Robertson made a second and the motion carried.

Policy Committee

Permission was given to revive the NMCPLS policy committee. Beverly Austin and Leslie Rittenhouse have agreed to be a part of this committee.

DIRECTOR'S REPORT

TLC users are discussing the possibility of forming a consortium for inter-library loans with other TLC users. From information received from Bill Savage, it is believed that tax bills will be sent out in June which means we will probably receive our tax settlement at the end of July. An article appeared in the newspaper about a patron who is on the Indiana sex offender list. Tracy Moore a Madison County Police Officer has been contacted. She says that we do not qualify as a Youth Program Center; therefore, this patron is allowed to come into the library. He cannot be an employee or do volunteer work for the library. The Director was instructed to call the State Library lawyer to see if the library qualifies as a Youth Program Center. Mary Kiplinger will be working at Elwood on Wednesdays. On payroll week she will work from 9-5; on non-payroll weeks she will work at Elwood from 9-12:30. The Post Office will no longer be picking up the

library's outgoing mail; with the new library hours the carrier delivers the mail before the library opens. FedEx will deliver packages for Summitville at the Post Office because of the new hours. There is a water leak at Elwood. It seems to be in the same location as the leak before. Glenn Murray and Tom King have been notified about the leak and seem to be the best ones to fix the leak because they are familiar with the problem. Grace Saxton has been hired as a part-time clerk at Elwood. She is working towards a Bachelor's degree in criminal justice. Most of her classes are on line so it will not affect her work schedule. Author, Colleen Coble, will be at the Elwood Library on May 11, 2010 at 7:00pm.

With no objections the meeting was adjourned.

Mike Robertson, Secretary

Beverly J. Austin

Leslie Battenhouse

Kevin Lips

Dan Prieshoff

Bette Datzell

Register Of Claims

North Madison County Public Library System

Report Date: From 4/13/2010 To 5/10/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	227	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	4/28/2010	P/R ENDING 4/24/10
Total this claim					\$105.00		
0	217	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,342.90	4/14/2010	P/R ENDING 4/10/10
			FICA	Payroll Deductions	\$1,088.37		
			Federal Taxes Withheld	Payroll Deductions	\$1,788.91		
			Medicare	Payroll Deductions	\$254.53		
Total this claim					\$4,474.71		
0	218	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	4/14/2010	P/R ENDING 4/10/10
Total this claim					\$105.00		
0	223	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	4/28/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,384.69		
			Operating Fund	Salary of Assistants	\$1,057.55		
			Operating Fund	Wages of Janitor	\$1,405.80		
Total this claim					\$17,484.55		
0	225	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,337.59	4/28/2010	P/R ENDING 4/24/10
			FICA	Payroll Deductions	\$1,084.06		
			Federal Taxes Withheld	Payroll Deductions	\$1,776.60		
			Medicare	Payroll Deductions	\$253.53		
Total this claim					\$4,451.78		
0	216	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	4/14/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,459.41		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,418.00		
Total this claim					\$17,553.92		
26303	222	AT&T	Operating Fund	Telephone & Telegraph	\$166.41	4/14/2010	SERVICE FOR SUMMITVILLE
Total this claim					\$166.41		
26304	221	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$357.00	4/14/2010	SERVICE CONTRACT APRIL - JUNE
Total this claim					\$357.00		
26305	220	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$221.30	4/14/2010	As per attached invoices.
Total this claim					\$221.30		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26306	219	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	4/14/2010	P/R ENDING 4/10/10
				Total this claim	\$350.00		
26307	229	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$72.76	4/28/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$10.34		
				Total this claim	\$83.10		
26308	230	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$434.65	4/28/2010	SERVICE FOR ELWOOD
				Total this claim	\$434.65		
26309	228	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$5,142.79	4/28/2010	HEALTH INSURANCE 5/1/10-6/1/10
			Insurance	Payroll Deductions	\$517.04		
				Total this claim	\$5,659.83		
26310	231	HERALD BULLETIN, THE	Operating Fund	Summitville Period. & Newsp.	\$174.95	4/28/2010	ONE YEAR SUBSCRIPTION - SUMMITVILLE
				Total this claim	\$174.95		
26311	226	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,276.29	4/28/2010	PAYROLL DEDUCTIONS FOR APRIL
			County Taxes Withheld	Payroll Deductions	\$586.37		
				Total this claim	\$1,862.66		
26312	232	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,562.75	4/28/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$367.98		
				Total this claim	\$1,930.73		
26313	233	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$53.40	4/28/2010	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$10.50		
				Total this claim	\$63.90		
26314	224	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	4/28/2010	P/R ENDING 4/24/10
				Total this claim	\$350.00		
26315	237	MADISON-GRANT HIGH SCHO	Operating Fund	Summitville	\$47.00	4/28/2010	YEAR BOOK
				Total this claim	\$47.00		
26316	234	MANIFOLD REFUSE, INC.	Operating Fund	Waste Disposal Services	\$72.00	4/28/2010	TRASH SERVICE - FRANKTON
				Total this claim	\$72.00		
26317	235	TOWN OF FRANKTON	Operating Fund	Electricity	\$374.17	4/28/2010	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$13.87		
				Total this claim	\$402.04		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26318	236	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$343.13	4/28/2010	SERVICE FOR ELWOOD & FRANKTON
			Operating Fund	Gas	\$51.35		
				Total this claim	<u>\$394.48</u>		
26319	263	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,922.23	5/10/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$847.67		
			Operating Fund	Elwood YA	\$338.11		
			Operating Fund	Frankton	\$1,343.90		
			Operating Fund	Summitville	\$926.38		
				Total this claim	<u>\$5,378.29</u>		
26320	238	CENTURION HOLDINGS I LLC	Operating Fund	Technology Software	\$151.54	5/10/2010	CORNERSTONE LICENSES
					\$151.54		
				Total this claim	<u>\$151.54</u>		
26321	257	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$641.25	5/10/2010	SERVICE TECHNICIAN AND SERVER
			Operating Fund	2009 Encumbrances	\$6,439.00		
				Total this claim	<u>\$7,080.25</u>		
26322	239	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$74.26	5/10/2010	As per attached invoices.
				Total this claim	<u>\$74.26</u>		
26323	259	COOK ELECTRIC, INC.	Operating Fund	Professional Services	\$374.88	5/10/2010	SERVICE FOR FRANKTON & SUMMITVILLE
			Operating Fund	Professional Services	\$703.83		
				Total this claim	<u>\$1,078.71</u>		
26324	240	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	\$855.00	5/10/2010	INTERNET ACCESS SERVICE
					\$855.00		
				Total this claim	<u>\$855.00</u>		
26325	260	FILIP, INC.	Operating Fund	Operating Supplies	\$67.00	5/10/2010	FLAG - FRANKTON
				Total this claim	<u>\$67.00</u>		
26326	241	FOUR STAR PRINTING	Gift	Frankton Programing	\$50.00	5/10/2010	BOOK MARKS - FRANKTON
				Total this claim	<u>\$50.00</u>		
26327	258	HERALD BULLETIN, THE	Operating Fund	Frankton Per & Newsp.	\$174.95	5/10/2010	52 WEEK SUBSCRIPTION - FRANKTON
				Total this claim	<u>\$174.95</u>		
26328	242	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$237.72	5/10/2010	As per attached invoices.
				Total this claim	<u>\$237.72</u>		
26329	243	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$318.75	5/10/2010	HVAC REPAIRS - ELWOOD
				Total this claim	<u>\$318.75</u>		
26330	244	LOREN'S SERVICE CENTER	Operating Fund	Professional Services	\$5.00	5/10/2010	TRIMMER REPAIR
				Total this claim	<u>\$5.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26331	245	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$26.35	5/10/2010	As per attached invoices.
				Total this claim	\$26.35		
26332	246	MARY HENDRICK	Operating Fund	Traveling Expense	\$24.40	5/10/2010	MILEAGE
				Total this claim	\$24.40		
26333	247	MARY HENDRICK	Operating Fund	Elwood Children's Programing	\$43.23	5/10/2010	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$3.01		
				Total this claim	\$46.24		
26334	256	MIDWEST TAPE	Operating Fund	Frankton AV	\$357.83	5/10/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$847.58		
			Operating Fund	Summitville AV	\$415.80		
				Total this claim	\$1,621.21		
26335	248	PROQUEST LLC	Operating Fund	Elwood Period. & News.	\$256.70	5/10/2010	CALL LEADER ON MICROFILM
				Total this claim	\$256.70		
26336	249	PROSOURCE SPECIALTIES	Operating Fund	Frankton Programing	\$35.40	5/10/2010	LIBRARY BACK PACKS - FRANKTON
				Total this claim	\$35.40		
26337	250	QUILL CORPORATION	Operating Fund	Office Supplies	\$420.05	5/10/2010	As per attached invoices.
				Total this claim	\$420.05		
26338	254	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$32.66	5/10/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$27.90		
				Total this claim	\$60.56		
26339	251	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	5/10/2010	LARGE PRINT BOOKS
				Total this claim	\$83.70		
26340	252	TOPS TRUE VALUE	Operating Fund	Operating Supplies	\$79.76	5/10/2010	As per attached invoices.
				Total this claim	\$79.76		
26341	261	UPSTART	Operating Fund	Summitville Programing	\$4.00	5/10/2010	As per attached invoices.
				Total this claim	\$4.00		
26342	253	USI, INC	Operating Fund	Operating Supplies	\$184.84	5/10/2010	LAMINATING POUCHES
				Total this claim	\$184.84		
26343	255	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$41.79	5/10/2010	SERVICE FOR HAZELBAKER
				Total this claim	\$41.79		
26344	262	VERIZON	Operating Fund	Telephone & Telegraph	\$278.95	5/10/2010	SERVICE FOR FRANKTON
				Total this claim	\$278.95		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$75,380.43

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, May 07, 2010

Beverly J. Austin
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12 day of May, 2010.

Jessie Britton _____
Michael Robertson _____
Bette DeBell _____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	April Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages						
Librarian/Director	47,065	45,000	42,550	14,728.59	35%	2,450
Salary of Assistants	511,356	508,670	422,000	144,689.87	34%	86,670
Wages of Janitor	36,761	36,761	35,690	12,562.09	35%	1,071
Employee Benefits						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	13,156.62	33%	7,000.00
Emp. Cont. PERF	38,000	38,000	34,000	9,653.66	28%	4,000.00
Emp. Cont. Group Ins.	81,000	81,000	65,000	21,141.31	33%	16,000.00
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	216,898.14	34%	117,191.00
2. Supplies						
Office Supplies	10,000	10,000	8,000	2,033.42	25%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	7,000	951.76	14%	1,500
Cleaning & Sanitation Supplies	3,500	3,500	3,500	1,094.99	31%	-
Fuel, Oil, and Lubricants	150	150	150	20.00	13%	-
Bldg. Matl. And Supplies	250	250	100	-	0%	150
Paint and Painting Supplies	250	250	100	-	0%	150
Repair Parts/Maintenance	1,000	1,000	1,000	-	0%	-
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	1,746.32	44%	-
Automation	12,000	12,000	12,000	1,171.00	10%	-
Official Record	1,000	1,000	1,000	13.35	1%	-
Total Supplies	41,400	41,400	37,050	7,030.84	19%	4,350
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	8,286.95	33%	5,000
Consulting Services	4,000	4,000	1,000	-	0%	3,000
Legal Services	2,000	2,000	2,000	-	0%	-
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	2,637.58	26%	16,260
Postage & UPS	3,700	3,700	3,000	778.91	26%	700
Traveling Expense	3,000	3,000	3,000	244.88	8%	-
Professional Meetings	1,000	1,000	1,000	-	0%	-
Elwood Children's Programming	3,500	3,500	2,940	693.32	24%	560
Elwood Adult Programming	1,400	1,400	1,176	435.00	37%	224
Frankton Programming	2,500	2,500	2,100	358.30	17%	400
Summitville Programming	1,400	1,400	1,176	253.41	22%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	-	0%	100
Advertising & Public Notices	600	600	600	398.50	66%	-

called 5/13/10

Estimate



Conrad's Seal Coating
5553 North 900 North
Frankton, IN 46044
Tel.: 765-639-1769

Job Description

Square Foot of Seal Coat 19,672

Linear Foot of Crack Seal 1251

Striping

Cleaning

Itemized Estimate

Price of Seal Coat	# 2,163
Price of Crack Seal	# 501.00
Price of Striping	\$1 25000
Price of Cleaning	# 5500
Patching	5500
Total Estimated Job Cost	# 2969

2,969

ELWOOD LIBRARY

Summitville Community Library

Estimate



Conrad's Seal Coating
5553 North 900 North
Frankton, IN 46044
Tel.: 765-639-1769

Job Description

Square Foot of Seal Coat 4,218

Linear Foot of Crack Seal 200

Striping

Cleaning

Itemized Estimate

Price of Seal Coat	# 507.00
Price of Crack Seal	# 80.00
Price of Striping	
Price of Cleaning	
Patching -	# 5500
Total Estimated Job Cost	# 642.00

Thanks
Conrad



Estimate 511

4/23/2011

Estimate Valid Until 5/23/2011

Page 1 of 1

Seal Pro's Parking Lot Maintenance Service
 203 E 5 TH ST
 Alexandria, IN 46001
 765-705-4048 Fax: 1-866-918-9115
 contact@sealpros.info
 http://www.sealpros.info
 Seal Pro's 8900005063

Elwood Public Library

1600 Main Street
 Elwood IN
 Phone 5525001

Payment Terms

Due on day of completion	
P.O. Number	Tax Exempt Number

Price Item Description	Quantity	Price Each	Total
Sealcoating New Seal (per sqft)	11288	\$0.11	\$1,241.68
4' White/Yellow Line Striping (Per Foot)	774	\$0.20	\$154.80
Curb Painting(Per Foot)	25	\$0.45	\$11.25
Cleaning & Preping Area (Per Sqft)	11288	\$0.01	\$112.88
Traffic Yellow Paint per Gal	3	\$18.00	\$54.00
Handicap Blue Block Stenciling (per stall)	2	\$18.00	\$36.00
Crack Repair (Per Linear Feet)	836	\$0.60	\$501.60

Seal pro's will Clean And Prep App: 11288 SQ FT of Asphalt, apply hot flex crack sealant to 836 Linear Ft

of cracks Apply a double coat of Seal masters Sealer to 11288 Sq Ft

and re - strip to exsiting layout yellow in color and re- stencil 2 handicap Blocks in blue

Seal Pro's will provide all labor and matirials needed to complete the Job.

includes watching holes on both

Thank you for your interest in our Estimate. If you have any questions please don't hesitate to contact us!

Deposit Required	\$528.00
Sub Total	\$2,112.21
Tax Total	\$0.00
Estimate Total	\$2,112.21



Estimate 514

4/23/2010

Estimate Valid Until 5/23/2010

Page 1 of 1

Seal Pro's Parking Lot Maintenance Service
 203 E 5 TH ST
 Alexandria, IN 46001
 765-705-4048 Fax: 1-866-918-9115
 contact@sealpros.info
 http://www.sealpros.info
 Seal Pro's 8900005063

Summitville Public Library

110 church St
 Summitville IN

Payment Terms

P.O. Number	Tax Exempt Number

Price Item Description	Quantity	Price Each	Total
Sealcoating New Seal (per sqft)	5060	\$0.20	\$1,012.00
Cleaning & Preping Area (Per Sqft)	5060	\$0.01	\$50.60
4' White/Yellow Line Striping (Per Foot)	180	\$0.20	\$36.00

This is A new seal and will a very heavy double coat of sealant.
 The asphalt is very dry,

Acceptance of proposal. The prices, specification and conditions are satisfactory and hereby accepted. You are authorizing Seal Pro's to do the work as specified. Payment will be made as specified above.

Authorized Signature

Signature 1 _____

Signature 2 _____

Date _____

This would include like a primer coat

Deposit Required	\$265.00
Sub Total	\$1,098.60
Tax Total	\$0.00
Estimate Total	\$1,098.60

Maintenance and Equipment issues

- Reseal parking lots at Elwood and Summitville
- Purchase new security camera equipment for Elwood
- Fix all drywall cracks at Elwood and Summitville
- Paint soffits, windows and doors at Elwood
- Reseal or caulk around windows and exterior of building at Elwood and Summitville
- Replace or fix parts of the guttering at Summitville
- Crack in the meeting room floor at Summitville
- Permanently repair or replace entrance doors at Frankton and Summitville
- New computer controls for the HVAC system at Elwood
- Hot water heaters at Elwood and Summitville, replace as needed
- Add an extra outlet in the Indiana Room at Frankton

PUBLIC ACCESS COMPUTER POLICY OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

Access to electronic information via the World Wide Web is complementary to the mission of the North Madison County Public Library System (hereafter identified as NMCPLS). Electronic information can satisfy the research and informational needs of NMCPLS users, and access to the Internet provides an unlimited resource of knowledge contained in libraries, databases, and other information resources around the world.

No one owns the Internet and therefore it cannot be legally controlled in its content or information. The NMCPLS Board of Trustees and the library staff are not responsible for the information that is accessed/obtained while using library equipment. In offering the Internet to the community, library staff cannot control access points, which often change unpredictably and rapidly. Therefore, library users access and use the Internet at their own risk. Users are hereby notified that they, not NMCPLS, are responsible for the access points they reach on the Internet.

The library strongly recommends that users of the Internet not reveal their personal address, telephone number, credit card number, bank account number, social security number or any other financial or personal information. The library can assume no liability for the performance or quality of any products purchased over the Internet, and cannot guarantee the confidentiality of personal and credit card information transmitted over the Internet.

Failure to abide by the Internet Use policy may result in the loss of Internet and/or NMCPLS library privileges. Continued violation of the situations listed below will result in suspension of all library privileges:

- Violation of computer security system.
- Violation of another user's privacy.
- Use of the internet for unlawful, indecent, or malicious activities, including display of sexually explicit graphics
- Misrepresentation of the library or the identity of oneself.
- Use of abusive or objectionable language and the display or transmission of profane, abusive, or threatening language.
- Engaging in harassing behavior, such as sending or posting slanderous, libelous, obscene, or threatening messages, and other activities that could cause congestion and disruption of networks and systems.
- Violating any local, state, or federal statute.
- ~~Remove: Use of chat rooms is Not allowed.~~
- Downloading and/or installing software to the hard drive of any library computer.

[Anyone accessing pornography sites will be asked to leave the computer area and will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the access of pornography and the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges.]

The Board of Trustees of NMCPLS reserves the right to:

- Implement a fee structure in accordance with use of the Internet and to change the fees as necessary. [There is a charge of ten (\$.10) cents per black and white copy and forty (\$.40) cents per color copy if the patron wishes to print his work.]
- Use a software program to filter the use of the Internet according to the mission, collection policies, and community/legal standards with regard to obscenity on any or all computers. (Federal Law requires all public libraries that receive funding from grants, USF, and other sources to filter the Internet by July 2002.)
- Require the use of acceptable identification for anyone using the Internet at the library. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the library's computers. Patrons are responsible for fine balances over \$5.00 and will be required to pay \$1.00 towards their fine balance per each daily computer use until their fine is at or below \$5.00 effective August 1, 2008. The patron's barcode needs to be kept confidential. If a patron's barcode is compromised the patron will have to purchase a new library card. When the barcode has been compromised, the offending patron using the barcode will not be allowed computer access for one week. Upon a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will be notified of the punishment involved. The parent/guardian will need to accompany their child after the six months ban to reinstate privileges. A courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card must be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers they will be asked to obtain a courtesy card.
- Limit the amount of time workstations may be used in order to make equipment available to other library users. Patrons will begin with a one-hour time limit. If no one is waiting to use the computer, the patron may begin increasing his or her time in fifteen (15) minute increments for a maximum of two (2) hours total. If the computers are full after your one-hour time limit, you must relinquish your

- computer to the waiting patrons. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time.
- Modify this policy at any time.

As in the use of all other NMCPLS materials, children's access to the Internet is the sole responsibility of the child's parent or guardian. Parents of children who are under 18 years old must monitor their children's use of the Internet just as they monitor the use of NMCPLS's video collection. Parents and children are encouraged to read/view and discuss the resources that NMCPLS has available regarding safe and appropriate use of the Internet by minors. No child under 18 will be allowed to use the Internet without a signed consent form on file. Children under the age of 18 will not be allowed to use the computers located in the Indiana Room unless accompanied by a parent or guardian.

Presently, it is not possible to use the same selection criteria, which are used for other Library materials. Therefore, NMCPLS assumes no responsibility for the accuracy, quality, or quantity of any information, or the site where that information is obtained. The library does prohibit accessing obscene material and intentionally leaving it for others to view.

The NMCPLS offers laptop computers for checkout. The laptop computer may not leave the building and it must be returned in the condition in which it was loaned. Patrons are liable for any damages incurred during the loan period which may include replacement cost. Patrons must be 18 years of age and provide a valid state issued I.D. to be left with the library staff for the duration of the laptop loan. Staff will keep a record of the patron's name, address, and driver's license number for liability purposes. Laptops will be provided only when all other computers with a wired connection are full, for a maximum loan period of one hour. Staff use of the laptops takes precedence over patron checkout.

The NMCPLS makes no guarantees, either expressed or implied, in respect to any equipment, programs, or other materials, their performance, or fitness for any particular purpose. Materials and equipment are provided for use "as is." The entire risk as to the quality and performance of computer equipment, programs, and documentation is with the user. In no event shall the library be liable for actual, incidental, or consequential damages in connection with or arising from the use of any equipment, programs, or other library materials.

Adopted 4/12/03
Reviewed & Amended 08/31/2006
Reviewed 06/11/2007
Reviewed & Amended 05/12/2008
Reviewed 06/10/2009
Amended 07/22/2009
Amended 10/12/2009

COMPUTER USE POLICY

You must read and agree to the terms below before
Continuing to use this service.
Use of this service is a privilege.
Failure to comply with these terms will result in the
Loss of that privilege.

Activating this timer constitutes agreement to the
Library's Internet and computer use policy!!!!

Computer usage time is from ~~Remove: 9:00 a.m.~~ Add: opening until 15
minutes before closing at
Elwood Public Library, Frankton Community Library and Ralph E.
Hazelbaker Library.

1. Exit from all programs when you are done. DO NOT TURN OFF THE COMPUTER! If you turn off or restart this computer for any reason, your privileges will be revoked for five days.
2. If you wish to save material, download your files to a preformatted disk or other removable storage device such as a USB drive. Disks may be purchased for \$1 from a library staff member. Virus-checking software will NOT protect your computer if you download programs. If you are concerned about the possibilities of computer viruses, you should install and use virus protection software on your own computer. The library is not responsible for damage to personal disks.
3. When current inventory of headphones is depleted, headphones will no longer be provided by the library.
4. DO NOT modify this computer or software in any way. This includes downloading and installing programs or plug-ins on this computer. [Anyone modifying the computer or software in any way will be asked to leave the computer area and will not be allowed computer access for one week. If there is a second incident, a patron will be barred from computer access for six months. If a person is under 18 years of age, the parent/guardian will need to accompany their child after the six-month ban to reinstate privileges.]
5. All applicable laws regarding copyright must be obeyed.

6. Do not display text or graphics that may be legally defined by State and/or Federal law as obscenity or child pornography.
7. Users have the right of confidentiality and the right of privacy. However, security is technically difficult to achieve and the computer is located in a public area. Electronic transactions of information and viewing screens could become public. As a result, the library cannot guarantee privacy or confidentiality. Remember to exercise common courtesy. It is rude to look over another's shoulder to see what he or she is doing on the computer, and it is disturbing to another's concentration to stand around the computer while waiting your turn. Remember that people using the Internet after you may see which sites you have visited.
8. Be aware that the connection may fail or the computer may "freeze" while you are using it. Such occurrences are unfortunate, but do not entitle you to go beyond your allotted time if others are waiting. The computers in the Computer Lab will be unavailable when needed for training.
9. Use of the Internet access computers is on a first-come, first-served basis. Patrons will be given one (1) hour on the computers to start with. If no one else is waiting you may begin extending your time in fifteen (15) minute increments for a maximum time of two (2) hours. If patrons are waiting to use the computers after your one-hour time limit, you must relinquish your computer for those waiting. Patrons that use only a portion of their original one (1) hour can return later that same day to finish their time. No reservations for future days will be made and telephone reservations will not be taken. It is your responsibility to give up the computer after one hour. Any patron playing games on the Youth or Young Adult computers may switch games one time for a total of two games per day. The patron MAY NOT CHANGE computers. The Patron must choose games for the computer on which they are assigned. If all computers are full the patron can reserve a computer by adding their name to the reservation computer or by asking a staff member.
10. Users under the age of 18 must have an Internet Use Permission slip signed by a parent or legal guardian. We ask that parents and guardians read the North Madison County Public Library System Computer Use Policy before giving permission. Permission slips are available from the Youth and the Adult circulation desks and from circulation desks in the branch libraries. Library cards of young people with Internet Permission will be coded, and the permission will

- be recorded in the patron's file. All persons residing in, or owning property in the townships we serve will be required to hold a current NMCPLS library card to access the computers. Patrons are responsible for fine balances over \$5.00 and will be required to pay \$1.00 towards their fine balance per each daily computer use until their fine is at or below \$5.00 effective August 1, 2008. A courtesy card may be issued to those who live outside the library district. It allows the user computer access for one year (this does not allow material checkout). This card can be renewed in order to continue computer use after its one-year expiration. If a person is a one-time only visitor to the library, they may use the NMCPLS guest pass. This guest pass is valid for a one-time use only. If a patron returns to use the computers, they will be asked to obtain a courtesy card.
11. E-Mail accounts that do not fall under the domain of World Wide Web are not available. You may not send E-mail from the library's account, nor receive e-mail at that account. The only way you can send e-mail or access your e-mail is if you have already set up an e-mail account with a web-based mail server, through a web site.
 12. Printing is 10 cents per black and white copy and 40 cents per color copy. All printing is sent to a central printer at the Adult Circulation Desk. You must pick up your copies and pay at the Circulation Desk. If you need to print in color, please ask a staff member for assistance.
 13. You may not always be able to access the sites on the Internet that you are trying to visit. There may be several reasons for this inconvenience. The Library's Internet connection may also be periodically and temporarily inoperable due to technical difficulties.
 14. Misuse of the Internet access computers will result in loss of your Internet privileges. The use of the computer should not infringe upon the rights of others.

Adopted 4/12/03
Reviewed & Amended 05/08/06
Reviewed 06/11/2007
Reviewed & Amended 05/12/2008
Reviewed & Amended 06/10/2009
Amended 07/22/2009

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	APR 2009	APR 2010	Amount of Change	% OF Change	YTD 2009	YTD 2010	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	2,953	2,802	-151	-5%	11,586	11,505	-81	-1%
JUVENILE	1,451	1,833	382	26%	6,434	6,652	218	3%
Y. A.	261	267	6	2%	972	1,204	232	24%
PERIOD.	576	631	55	10%	2,320	2,558	238	10%
AUDIO	157	103	-54	-34%	602	520	-82	-14%
VIDEO	4,493	3,852	-641	-14%	18,911	17,517	-1,394	-7%
TOTAL	9,891	9,488	-403	-4%	40,825	39,956	-869	-2%

FRANKTON

ADULT	1,186	919	-267	-23%	4,693	4,085	-608	-13%
JUVENILE	606	504	-102	-17%	2,677	2,298	-379	-14%
Y. A.	188	140	-48	-26%	595	566	-29	-5%
PERIOD.	304	321	17	6%	1,098	1,236	138	13%
AUDIO	41	31	-10	-24%	203	123	-80	-39%
VIDEO	1,654	1,291	-363	-22%	6,237	5,606	-631	-10%
TOTAL	3,979	3,206	-773	-19%	15,503	13,914	-1,589	-10%

HAZELBAKER

ADULT	785	833	48	6%	3,351	3,152	-199	-6%
JUVENILE	275	301	26	9%	1,364	1,212	-152	-11%
Y. A.	71	75	4	6%	225	247	22	10%
PERIOD.	142	134	-8	-6%	585	467	-118	-20%
AUDIO	38	38	0	0%	105	149	44	42%
VIDEO	828	798	-30	-4%	3,436	3,087	-349	-10%
TOTAL	2,139	2,179	40	2%	9,066	8,314	-752	-8%

SYSTEM

ADULT	4,924	4,554	-370	-8%	19,630	18,742	-888	-5%
JUVENILE	2,332	2,638	306	13%	10,475	10,162	-313	-3%
Y. A.	520	482	-38	-7%	1,792	2,017	225	13%
PERIOD.	1022	1086	64	6%	4,003	4,261	258	6%
AUDIO	236	172	-64	-27%	910	792	-118	-13%
VIDEO	6,975	5,941	-1034	-15%	28,584	26,210	-2,374	-8%
TOTAL	16,009	14,873	-1136	-7%	65,394	62,184	-3,210	-5%

ELWOOD FRANKTON HAZELBAKER

TRAFFIC	9572	1966	1932
REF.	69	33	37
ASSIST.	1442	192	239
COMP./WIRE	2243	344	593
PROG. Non	20/82	5/58	9/101
PROG. A.	11/26	4/128	1/12
J.	35/132	5/28	11/59

TECH SERVICES PROCESSED 1,743 ITEMS.

Prepared by Rebecca Johnson

Agenda

June 14, 2010

North Madison County Public Library System Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2010
2. Maintenance and Equipment Issues
3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker
4. DVD and Audio Book Budgets

New Business

1. Time Line for 2011 Budget Approval
2. Library Policies
3. Material Circulation Policy

Director's Report

Public Comment

Adjournment

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Meeting
June 14, 2010
5:00pm

CALL TO ORDER

Vice President Kevin Sipe called a regular meeting of the North Madison County Public Library to order on June 14, 2010 at 5:00pm in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Members present were Kevin Sipe, Bette Dalzell, Dan Prieshoff, Beverly Austin and Leslie Rittenhouse. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

MINUTES

Beverly Austin made a motion approving the minutes from the May 10, 2010 regular meeting. Bette Dalzell made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget for 2010

Thirty eight percent of the working budget has been spent as of May 30, 2010. A close watch will need to be given to Professional Services due to unexpected expenditures for information technology.

Maintenance and Equipment Issues

The parking lots at Elwood and Summitville have been sealed and stripped. Quotes will be sought to replace rusted guttering at Summitville. The leaking water line has been repaired at Elwood. As soon as the check is signed and we prove the water line has been fixed, we will seek an adjustment for the two large water bills.

Entrance Doors

Quotes have not been received from Crystal Glass. This is the same problem we had with Delaware Glass.

DVD and Audio Book Budgets

Beverly Austin made a motion to suspend a 16% budget cut for Elwood, Frankton and Summitville's AV appropriations. The total published budget amounts may be used to finish out the year. Leslie Rittenhouse made a second and the motion carried.

NEW BUSINESS

Time Line for 2011 Budget Approval

The time line for the 2011 budget was distributed. The budget cannot be adopted until a non binding review is received from the County Commissioners. All budget related meetings are scheduled for regular board meetings with the exception of a special meeting to be held on July 26, 2010. The Director and Administrative Assistant will meet with the Department of Local Government Finance on July 13, 2010. It is important to remember that the September meeting will be held at Summitville and the October meeting will be held at Frankton.

Library Policies

A motion was made by Bette Dalzell to approve the library policy as amended. A second was made by Leslie Rittenhouse and the motion carried. Amendments include not charging \$5.00 for additional replacement cards. Remove Divorced/ separated spouses are responsible for each other's fines/fees. Remove that a patron must be 18 years of age to check out DVD's and add Patrons must be 18years of age or older or 17 years of age and younger with a consent form signed by a parent/legal guardian to borrow VHS/DVD's. Remove \$2.00 fine for DVD's or VHS tapes returned late and add a \$.25 fine per day.

Material Circulation Policy

Beverly Austin made a motion to approve the material circulation policy as amended. Bette Dalzell made a second and the motion carried. Amendments were similar to the ones made to the Library Policy.

DIRECTORS REPORT

National City Bank is now officially PNC Bank. Eddie Huffman reported that libraries are not considered a youth program center therefore a library is not able to ask sex offenders to leave the property. They cannot work at the library or do volunteer work. A new domain controller has been installed which requires several issues to be addressed for the network to work properly. Right now problems are being addressed at Elwood. Eventually Frankton and Summitville will need their own servers. A contract has been signed with Chester Technologies. They are hired to work eight hours per month for one year at \$75.00 per hour. The contract can be cancelled with a thirty day written notice. A letter has been received from Midwest Collaborative for Library Services stating that effective December 31, 2010 they will no longer fund the Indiana Libraries' Unemployment Fund. A refund check will be sent at that time representing the balance in the library's account. It is yet to be determined where that refund will be received. Health insurance through the State of Indiana requires 75% participation, which we do not have. Summer reading is starting the theme is "Make a Splash" for the little ones, "Make a Wave" for teenagers and "Water Your Mind" for adults. The Minnetrista Center will be presenting a program "Habitat-tat-tat" on July 10 at Elwood and July 24 at Frankton in conjunction with the Summer Reading Program.

Public comment was sought, none was forthcoming.

With no objections, the meeting was adjourned.

Mike Robertson

Mike Robertson, Secretary

Beverly J. Austin

Bill DeBell

Jessie Kattenhouse

W.E. [Signature]

Register Of Claims

North Madison County Public Library System

Report Date: From 5/11/2010 To 6/14/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	272	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,341.08	5/26/2010	P/R ENDING 5/22/10
			FICA	Payroll Deductions	\$1,086.87		
			Federal Taxes Withheld	Payroll Deductions	\$1,759.81		
			Medicare	Payroll Deductions	\$254.21		
				Total this claim	<u>\$4,441.97</u>		
0	292	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	6/9/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,538.31		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,418.00		
				Total this claim	<u>\$17,632.82</u>		
0	293	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,348.92	6/9/2010	P/R ENDING 6/5/10
			FICA	Payroll Deductions	\$1,093.24		
			Federal Taxes Withheld	Payroll Deductions	\$1,764.38		
			Medicare	Payroll Deductions	\$255.68		
				Total this claim	<u>\$4,462.22</u>		
0	294	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	6/9/2010	P/R ENDING 6/5/10
				Total this claim	<u>\$105.00</u>		
0	273	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	5/26/2010	P/R ENDING 5/22/10
				Total this claim	<u>\$105.00</u>		
0	271	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	5/26/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,549.41		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,304.40		
				Total this claim	<u>\$17,530.32</u>		
0	266	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	5/12/2010	P/R ENDING 5/8/10
				Total this claim	<u>\$105.00</u>		
0	265	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,339.95	5/12/2010	P/R ENDING 5/8/10
			FICA	Payroll Deductions	\$1,085.97		
			Federal Taxes Withheld	Payroll Deductions	\$1,770.41		
			Medicare	Payroll Deductions	\$253.98		
				Total this claim	<u>\$4,450.31</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	264	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	5/12/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,455.54		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,383.70		
				Total this claim	<u>\$17,515.75</u>		
26345	269	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$140.00	5/12/2010	LAWN CARE - FRANKTON
				Total this claim	<u>\$140.00</u>		
26346	268	INDIANA NEWSPAPERS, INC.	Operating Fund	Summitville Period. & Newsp.	\$208.71	5/12/2010	INDIANAPOLIS STAR - SUMMITVILLE
				Total this claim	<u>\$208.71</u>		
26347	270	INDIANA STATE LIBRARY	Operating Fund	Dues	\$500.00	5/12/2010	INFO EXPRESS ANNUAL BILLING
				Total this claim	<u>\$500.00</u>		
26348	267	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	5/12/2010	P/R ENDING 5/8/10
				Total this claim	<u>\$350.00</u>		
26349	277	AT&T	Operating Fund	Telephone & Telegraph	\$166.37	5/26/2010	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$166.37</u>		
26350	278	AVAYA COMMUNICATION	Operating Fund	Telephone & Telegraph	\$303.84	5/26/2010	QUARTERLY BILLING
				Total this claim	<u>\$303.84</u>		
26351	279	BAXTER PEST PROFESSIONA	Operating Fund	Professional Services	\$270.00	5/26/2010	QUARTERLY BILLING FOR ELWOOD, FRANKTON, SUMMITVILLE
				Total this claim	<u>\$270.00</u>		
26352	280	CONRAD'S SEAL COATING	Operating Fund	Professional Services	\$2,969.00	5/26/2010	PARKING LOT SEAL COAT ELWOOD & SUMMITVILLE
			Operating Fund	Professional Services	\$642.00		
				Total this claim	<u>\$3,611.00</u>		
26353	276	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$5,203.72	5/26/2010	HEALTH INSURANCE 6/1/10-7/1/10
			Insurance	Payroll Deductions	\$517.04		
				Total this claim	<u>\$5,720.76</u>		
26354	283	ELWOOD CALL LEADER	Operating Fund	Advertising & Public Notices	\$128.25	5/26/2010	WELCOME TO FRANKTON AD
				Total this claim	<u>\$128.25</u>		
26355	282	ELWOOD CHAMBER OF COM	Gift	Elwood Adult Programming	\$200.00	5/26/2010	BANNER SPONORSHIP
				Total this claim	<u>\$200.00</u>		
26356	281	FORT DEARBORN LIFE INSUR	Operating Fund	Emp Cont Group Ins	\$113.85	5/26/2010	LIFE INSURANCE 6/1/10-9/1/10
				Total this claim	<u>\$113.85</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26357	275	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,286.56	5/26/2010	PAYROLL DEDUCTIONS FOR MAY
			County Taxes Withheld	Payroll Deductions	\$586.65		
				Total this claim	<u>\$1,883.21</u>		
26358	284	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,745.67	5/26/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$402.41		
				Total this claim	<u>\$2,148.08</u>		
26359	285	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$56.28	5/26/2010	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$10.50		
				Total this claim	<u>\$66.78</u>		
26360	274	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	5/26/2010	P/R ENDING 5/22/10
				Total this claim	<u>\$350.00</u>		
26361	286	SUSAN CRANDALL	Operating Fund	Elwood Adult Programing	\$100.00	5/26/2010	ELWOOD PROGRAM JUNE 8, 2010
				Total this claim	<u>\$100.00</u>		
26362	287	TOWN OF FRANKTON	Operating Fund	Electricity	\$408.78	5/26/2010	UTILITIES - FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$13.32		
				Total this claim	<u>\$436.10</u>		
26363	288	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$175.06	5/26/2010	SERVICE FOR ELWOOD & FRANKTON
			Operating Fund	Gas	\$23.62		
				Total this claim	<u>\$198.68</u>		
26364	289	VISA	Operating Fund	Furniture & Equipment	\$60.00	5/26/2010	As per attached invoices.
				Total this claim	<u>\$60.00</u>		
26365	290	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$200.00	5/26/2010	LAWN CARE - SUMMITVILLE
				Total this claim	<u>\$200.00</u>		
26366	297	AT&T	Operating Fund	Telephone & Telegraph	\$190.27	6/9/2010	SERVICE FOR ELWOOD
				Total this claim	<u>\$190.27</u>		
26367	296	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$10.04	6/9/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$77.06		
				Total this claim	<u>\$87.10</u>		
26368	298	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$467.55	6/9/2010	SERVICE FOR ELWOOD
				Total this claim	<u>\$467.55</u>		
26369	295	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	6/9/2010	P/R ENDING 6/5/10
				Total this claim	<u>\$350.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26370	300	MADISON COUNTY TREASUR	Operating Fund	Taxes	\$40.00	6/9/2010	PROPERTY TAXES ELWOOD, FRANKTON & SUMMITVILLE
			Operating Fund	Taxes	\$70.00		
			Operating Fund	Taxes	\$30.00		
				Total this claim	<u>\$140.00</u>		
26371	299	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$15.35	6/9/2010	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$15.35</u>		
26372	328	AT&T	Operating Fund	Telephone & Telegraph	\$166.37	6/14/2010	SERVICE FOR SUMMITVILLE
				Total this claim	<u>\$166.37</u>		
26373	326	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$1,262.63	6/14/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$841.39		
			Operating Fund	Elwood YA	\$310.47		
			Operating Fund	Frankton	\$1,275.01		
			Operating Fund	Summitville	\$1,261.58		
			Operating Fund	Title Source	\$295.00		
				Total this claim	<u>\$5,246.08</u>		
26374	301	BARBARA SNIPES	Operating Fund	Traveling Expense	\$112.64	6/14/2010	MILEAGE
				Total this claim	<u>\$112.64</u>		
26375	324	BARCODES INC	Operating Fund	Technology Equipment	\$159.95	6/14/2010	BARCODE SCANNER
				Total this claim	<u>\$159.95</u>		
26376	302	BETH MEHLING	Operating Fund	Postage & UPS	\$20.63	6/14/2010	PETTY CASH REIMBURSEMENT
				Total this claim	<u>\$20.63</u>		
26377	323	BURNETTE - DELLINGER INC.	Operating Fund	Insurance	\$1,011.00	6/14/2010	WORKERS COMP AUDIT
				Total this claim	<u>\$1,011.00</u>		
26378	322	CENTRAL OFFICE PRODUCTS	Operating Fund	Professional Services	\$680.00	6/14/2010	MAINTENANCE AGREEMENT DI2010, BIZC350
			Operating Fund	Office Supplies	\$97.09		
				Total this claim	<u>\$777.09</u>		
26379	303	CHESTER INFORMATION TEC	Operating Fund	Professional Services	\$1,986.25	6/14/2010	SYSTEMS ENGINEER
			Operating Fund	2009 Encumbrances	\$3,415.00		
				Total this claim	<u>\$5,401.25</u>		
26380	304	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$74.26	6/14/2010	As per attached invoices.
				Total this claim	<u>\$74.26</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26381	305	CITY OF ALEXANDRIA	Operating Fund	Elwood Children's Programing	\$25.00	6/14/2010	POOL RENTAL JULY 31, 2010 6:30-8:30
			Operating Fund	Frankton Programing	\$25.00		
			Operating Fund	Summitville Programing	\$25.00		
				Total this claim	<u>\$75.00</u>		
26382	327	CONRAD'S SEAL COATING	Operating Fund	Professional Services	\$250.00	6/14/2010	STRIPPING PARKING LOT - SUMMITVILLE
				Total this claim	<u>\$250.00</u>		
26383	333	CRYSTAL GLASS, INC.	Operating Fund	Professional Services	\$98.00	6/14/2010	REPAIR DOORS - SUMMITVILLE
				Total this claim	<u>\$98.00</u>		
26384	306	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	\$855.00	6/14/2010	INTERNET ACCESS
				Total this claim	<u>\$855.00</u>		
26385	307	FILIP, INC.	Operating Fund	Cleaning & Sanitation Supplies	\$166.08	6/14/2010	As per attached invoices.
				Total this claim	<u>\$166.08</u>		
26386	331	FRIENDS OF ANDERSON PUB	Operating Fund	Elwood Adult	\$30.00	6/14/2010	GENEALOGY AND HISTORY BOOKS
				Total this claim	<u>\$30.00</u>		
26387	308	GAYLORD BROS.	Operating Fund	Book Processing	\$318.26	6/14/2010	BOOK JACKETS
				Total this claim	<u>\$318.26</u>		
26388	309	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$75.89	6/14/2010	As per attached invoices.
				Total this claim	<u>\$75.89</u>		
26389	310	IDLEWINE LAWMOWER SAL	Operating Fund	Operating Supplies	\$6.60	6/14/2010	REPAIR SPRAYER
			Operating Fund	Equipment/Maint.	\$15.60		
				Total this claim	<u>\$22.20</u>		
26390	332	INDIANA-AMERICAN WATER C	Operating Fund	Water	\$54.67	6/14/2010	SERVICE FOR SUMMITVILLE
			Operating Fund	Waste Disposal Services	\$10.50		
				Total this claim	<u>\$65.17</u>		
26391	334	LIBRARY CORPORATION, THE	Operating Fund	Automation	\$11,020.00	6/14/2010	As per attached invoices.
				Total this claim	<u>\$11,020.00</u>		
26392	312	LIBRARY STORE INC., THE	Operating Fund	Furniture & Equipment	\$189.92	6/14/2010	TIP N ROLL LETTERBOARD - SUMMITVILLE
				Total this claim	<u>\$189.92</u>		
26393	311	LMC SERVICE SOLUTIONS	Operating Fund	Professional Services	\$574.50	6/14/2010	QUARTER HVAC SERVICE AGREEMENT - ELWOOD
				Total this claim	<u>\$574.50</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26394	313	MARSH SUPERMARKET	Operating Fund	Elwood Adult Programing	\$29.71	6/14/2010	As per attached invoices.
					Total this claim		
					\$29.71		
26395	325	MIDWEST TAPE	Operating Fund	Frankton AV	\$664.67	6/14/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$894.61		
			Operating Fund	Summitville AV	\$420.81		
					Total this claim		
					\$1,980.09		
26396	314	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$168.05	6/14/2010	SUMMER READING SUPPLIES - ELWOOD
					Total this claim		
					\$168.05		
26397	315	PITNEY BOWES POSTAGE BY	Operating Fund	Postage & UPS	\$518.99	6/14/2010	POSTAGE FOR METER - ELWOOD
					Total this claim		
					\$518.99		
26398	316	QUILL CORPORATION	Operating Fund	Office Supplies	\$560.55	6/14/2010	As per attached invoices.
					Total this claim		
					\$560.55		
26399	317	RAMSAY BUSINESS PRODUC	Operating Fund	Office Supplies	\$46.40	6/14/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$22.34		
					Total this claim		
					\$68.74		
26400	318	REGIONS BANK	Debt Service Fund	Land Buildings Improvements	121,000.00	6/14/2010	LEASE RENTAL PAYMENT
					Total this claim		
					\$121,000.00		
26401	329	SPECIALTY STORE SERVICES	Operating Fund	Book Processing	\$410.84	6/14/2010	As per attached invoices.
					Total this claim		
					\$410.84		
26402	319	THOMAS KING	Operating Fund	Professional Services	\$1,663.60	6/14/2010	REPAIR WATER LINE - ELWOOD
					Total this claim		
					\$1,663.60		
26403	320	TOSHIBA BUSINESS SOLUTIO	Operating Fund	Office Supplies	\$32.00	6/14/2010	TONER
					Total this claim		
					\$32.00		
26404	321	UPSTART	Operating Fund	Elwood Children's Programing	\$303.65	6/14/2010	As per attached invoices.
			Operating Fund	Frankton Programing	\$314.80		
					Total this claim		
					\$618.45		
26405	330	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$79.67	6/14/2010	SERVICE FOR ELWOOD
					Total this claim		
					\$79.67		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$238,594.27

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, June 14, 2010

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 14 day of June, 2010.

<u><i>Covey J Austin</i></u>	<u><i>Kerri J. Dixon</i></u>	_____
<u><i>Keslee K. Hattenhouse</i></u>	<u><i>Donna P. Pritchett</i></u>	_____
<u><i>B. H. D. D.</i></u>	_____	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	May Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages						
Librarian/Director	47,065	45,000	42,550	18,001.61	42%	2,450
Salary of Assistants	511,356	508,670	422,000	173,774.82	41%	86,670
Wages of Janitor	36,761	36,761	35,690	15,250.19	43%	1,071
Employee Benefits						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	15,837.65	40%	7,000
Emp. Cont. PERF	38,000	38,000	34,000	9,653.66	28%	4,000
Emp. Cont. Group Ins.	81,000	81,000	65,000	26,458.88	41%	16,000
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	259,942.81	41%	117,191
2. Supplies						
Office Supplies	10,000	10,000	8,000	2,514.03	31%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	7,000	1,521.08	22%	1,500
Cleaning & Sanitation Supplies	3,500	3,500	3,500	1,169.25	33%	-
Fuel, Oil, and Lubricants	150	150	150	23.01	15%	-
Bldg. Matl. And Supplies	250	250	100	-	0%	150
Paint and Painting Supplies	250	250	100	-	0%	150
Repair Parts/Maintenance	1,000	1,000	1,000	-	0%	-
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	1,746.32	44%	-
Automation	12,000	12,000	12,000	1,171.00	10%	-
Official Record	1,000	1,000	1,000	13.35	1%	-
Total Supplies	41,400	41,400	37,050	8,158.04	22%	4,350
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	14,551.66	58%	5,000
Consulting Services	4,000	4,000	1,000	-	0%	3,000
Legal Services	2,000	2,000	2,000	-	0%	-
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	3,386.74	34%	16,260
Postage & UPS	3,700	3,700	3,000	778.91	26%	700
Traveling Expense	3,000	3,000	3,000	269.28	9%	-
Professional Meetings	1,000	1,000	1,000	-	0%	-
Elwood Children's Programming	3,500	3,500	2,940	762.90	26%	560
Elwood Adult Programming	1,400	1,400	1,176	535.00	45%	224
Frankton Programming	2,500	2,500	2,100	393.70	19%	400
Summitville Programming	1,400	1,400	1,176	257.41	22%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	-	0%	100
Advertising & Public Notices	600	600	600	526.75	88%	-

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	May Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	1,984.00	13%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	4,509.21	45%	10,000
Electricity	32,000	32,000	30,000	11,236.07	37%	2,000
Water	4,000	4,000	4,000	1,673.61	42%	-
Waste Disposal Services	1,500	1,500	1,000	273.24	27%	500
Bldg. & Structure/Maint.	1,000	1,000	1,000	-	0%	-
Equipment/Maint.	4,000	4,000	2,000	81.72	4%	2,000
Equipment/Rental	3,500	3,500	3,000	861.00	29%	500
Dues	2,500	2,500	1,500	780.10	52%	1,000
Taxes	500	500	500	-	0%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-		
Total Other Services	186,960	171,960	126,442	45,417.65	36%	45,518
4. Capital Outlays						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	786.07	46%	2,300
Technology Equipment	16,000	16,000	13,440	300.03	2%	2,560
Elwood Adult	33,000	33,000	27,720	8,704.48	31%	5,280
Elwood Childrens	13,000	13,000	10,920	3,671.84	34%	2,080
Elwood YA	5,200	5,200	4,368	1,506.40	34%	832
Frankton	18,500	18,500	15,540	5,379.57	35%	2,960
Summitville	15,500	15,500	13,020	5,199.78	40%	2,480
Elwood Indiana Room	-	-	-	-		-
Elwood Period. & News.	4,500	4,500	3,700	539.65	15%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	298.95	17%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	383.66	24%	100
Elwood AV	16,900	16,900	14,196	5,140.50	36%	2,704
Frankton AV	10,400	10,400	8,736	4,830.94	55%	1,664
Hazelbaker AV	6,000	6,000	5,040	1,697.21	34%	960
Technology Software	5,500	5,500	4,620	1,509.54	33%	880
Total Capital Outlays	153,500	153,500	126,450	39,948.62	32%	27,050
2009 Encumbrances (10881)			10,881	6,439.00	59%	(10,881)
Operating Fund	1,145,092	1,125,341	942,113	359,906.12	38%	183,228

Time Line for 2011 Budget

- July 12, 2010:** Regular monthly meeting at the Elwood Public Library for Initial Budget Review.
- July 13, 2010: Diana and I will meet with the Department of Local Government Finance at 10:30 am.
- July 26, 2010:** Special Meeting to discuss 2011 Budget after meeting with the DLGF.
- August 9, 2010:** Regular monthly meeting at the Elwood Public Library (5:00 pm). Approve 2011 Budget for publication. **Quorum is required.** Deliver two copies of the budget to County Auditor for nonbinding recommendation according to IC 6-1.1-17-3.5 if budget does not exceed AVGQ. Bring one copy back with date stamp. Last date to turn in budget to County Auditor – September 17, 2010.
- August 23, 2010: 1st publication of budget (No later than September 2nd)
[IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17] 10 days after 1st publication a public hearing can be held.
- August 30, 2010: 2nd publication of budget (No later than September 9th)
Must be three days before public hearing. [IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17]
- Sept. 13, 2010:** 5:00 pm Public Hearing required for budget at the **Ralph E. Hazelbaker Library.**
5:15 pm Regular Board Meeting
Quorum is required. (Must be completed at least 10 days before the library board meets to adopt the budget. [IC 6-1.1-17-5 (a)])
- Oct. 11, 2010:** Regular monthly meeting at the **Frankton Community Library**
Adopt 2011 Budget. **Quorum is required.**
- Oct. 12, 2010: Deliver budget to County Auditor. Library budget must be adopted by library board and submitted to County Auditor for submission to County Board of Tax Adjustment two days after library board adopts the budget. [IC 36-12-3-12]
- Board signs Budget Forms 1 & 3 at the approval meeting and Forms 4 & 5 at the adoption meeting



LIBRARY POLICIES

June 2010

Add: Welcome to your library. Our friendly staff is here to help you find and gain access to information. To better acquaint you with the library you will find a detailed description of our check out policies below.

LIBRARY CARDS

1. Patrons applying for library borrowing privileges must complete and sign a library application card and have two forms of identification as proof of address. Adult, Student and Juvenile cards are available.
2. A patron **must** present his/her library card when borrowing materials.
3. There is a \$1.00 fee for **Remove: the first** **Add: each** replacement card. **Remove: \$5.00 fee for any subsequent replacement cards during 2 year renewal period.**

FINES

1. There is a fine of .10¢ per day, per book, magazine, or **Remove: audiotape** **Add: audio book** that is returned late, including Sundays and holidays. The fine must not exceed the price of the material. Patrons who are fined the price of the material are not entitled to keep the material. They are paying a fine for keeping the material past due and not for buying it.
2. Any patron having a fine of \$5.00 or more will have his/her library privileges revoked until the fine is paid.
3. Parents of children under the age of 18 are responsible for their children's fines.
4. **Remove: Unless legally divorced/separated, spouses are responsible for each other's fines/fees.**
5. Patrons with a fine of \$5.00 or more could be blocked at surrounding libraries in accordance with that library's policy.

VIDEOS & DVDS

1. Patrons **Remove: must be 18 years of age or older and** **Add: must** have a valid library card to check out videos and DVDs.

2. Add: Patrons must be 18 years of age or older or 17 years of age and younger with a consent form signed by a parent/legal guardian to borrow VHS/DVDs.
3. There is no rental charge for videotapes or DVDs.
4. There is a limit of three videotapes and three DVDs per library card.
5. Videotapes & DVDs may be loaned for a period of two days and may be renewed one time for two days.
6. There is a fine of ~~Remove: \$2.00~~ Add: .25¢ per day for a videotape or DVD that is returned late.
7. Patrons are responsible for the ~~Remove: replacement cost~~ Add: price of any video or DVD that is lost or damaged Add: plus a \$10.00 processing fee.
8. Videotapes must be returned to the library from which they were borrowed.

MATERIALS

1. Materials must be returned to the library from which they were borrowed.
2. Books on reserve are not renewable unless reported lost. A book reported lost may be renewed twice at the end of the borrowing period. The patron is responsible for the ~~Remove: replacement cost and the price of the book.~~
3. Magazines may be checked out for three days and can be renewed for 3 additional days.
4. Reference books and Indiana Collection books may not be checked out. Copies of pages needed from these books may be made. The first 10 pages will be at no charge. If copying more than 10 pages, the patron will pay .10¢ for each additional copy.

For more information about material check out and renewal periods please see the Materials Circulation Policy.

SERVICE FEES

Photocopies and Computer Copies	.10¢ per black and white copy, per side .40¢ per color copy
Fax: To send	\$1.00 for the first page/.20¢ for each additional page
Fax: To receive	.20¢ per page
Reader printer copies	.10¢ per page
Transparencies	.35¢ each
Lamination fees	.10¢ per inch for roll lamination .50¢ for 2 ½" x 4" pouch \$1.00 for pouches above 2 ½ x 4 up to 11" x 14"

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	MAY 2009	MAY 2010	Amount of Change	% OF Change	YTD 2009	YTD 2010	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	2,987	2,671	-316	-11%	14,573	14,176	-397	-3%
JUVENILE	1,296	1,317	21	2%	7,730	7,969	239	3%
Y. A.	256	258	2	1%	1,228	1,462	234	19%
PERIOD.	559	458	-101	-18%	2,879	3,016	137	5%
AUDIO	111	129	18	16%	713	649	-64	-9%
VIDEO	3,817	3,415	-402	-11%	22,728	20,932	-1,796	-8%
TOTAL	9,026	8,248	-778	-9%	49,851	48,204	-1,647	-3%

FRANKTON								
ADULT	969	972	3	0%	5,662	5,057	-605	-11%
JUVENILE	480	513	33	7%	3,157	2,811	-346	-11%
Y. A.	132	131	-1	-1%	727	697	-30	-4%
PERIOD.	259	212	-47	-18%	1,357	1,448	91	7%
AUDIO	51	28	-23	-45%	254	151	-103	-41%
VIDEO	1,246	1,272	26	2%	7,483	6,878	-605	-8%
TOTAL	3,137	3,128	-9	0%	18,640	17,042	-1,598	-9%

HAZELBAKER								
ADULT	653	722	69	11%	4,004	3,874	-130	-3%
JUVENILE	222	286	64	29%	1,586	1,498	-88	-6%
Y. A.	56	58	2	4%	281	305	24	9%
PERIOD.	105	70	-35	-33%	690	537	-153	-22%
AUDIO	34	19	-15	-44%	139	168	29	21%
VIDEO	766	705	-61	-8%	4,202	3,792	-410	-10%
TOTAL	1,836	1,860	24	1%	10,902	10,174	-728	-7%

SYSTEM								
ADULT	4,609	4,365	-244	-5%	24,239	23,107	-1,132	-5%
JUVENILE	1,998	2,116	118	6%	12,473	12,278	-195	-2%
Y. A.	444	447	3	1%	2,236	2,464	228	10%
PERIOD.	923	740	-183	-20%	4,926	5,001	75	2%
AUDIO	196	176	-20	-10%	1,106	968	-138	-12%
VIDEO	5,829	5,392	-437	-7%	34,413	31,602	-2,811	-8%
TOTAL	13,999	13,236	-763	-5%	79,393	75,420	-3,973	-5%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	8,057	1,902	1,479
REF.	93	35	31
ASSIST.	1,195	268	207
COMP./WIRE	1,906/45	458/3	568/5
PROG. Non	31/100	1/24	1/16
PROG. A.	9/31	1/10	1/10
J.	4/64	1/27	0

TECH SERVICES PROCESSED 1,929 ITEMS.

Prepared by Rebecca Johnson

DVD/VHS Agreement for Minors

The North Madison County Public Library System recognizes the right of parents to guide their children's library use.

- Minor children ages 17 and under must have parental permission to check out DVD/VHS items. Parents of minors should be aware that this collection may include titles which they might consider inappropriate for their children. **Library staff will not try to determine what a parent will consider appropriate for his/her child and will not place limitations upon a minor's selection.**

As the parent or guardian of _____ whose date of birth is _____ I give permission for my child to check out DVD/VHS items from the North Madison County Public Library System. I understand that DVD/VHS items have an overdue charge of 0.25¢ per day per item.

(Signature) _____

(Date) _____

MATERIALS CIRCULATION POLICY

June 2010

In an effort to safeguard and protect the taxpayer-supported assets of the North Madison County Public Library System, the library establishes the following rules and charges regarding the borrowing of library materials and their timely return.

GENERAL RULES

1. When checking out library materials, patrons must present a VALID BORROWERS CARD. The expiration date of a BORROWERS CARD is 730 days [2 years]. (Card may not be expired nor have outstanding fines/fees over \$5.00.) The new patron's first check out can be up to five items.
2. The Library reserves the right to limit the number of items a patron may check out at any one time or have an aggregate total of items checked out. Patrons coded as "juveniles" (Children up to 6th grade) are limited to a maximum of 6 items as an aggregate. "Students" (minors 6th grade through age 17) are limited to an aggregate of 12 items. "Adults" (any one over age 18) are limited to a maximum of 24 items, in which 3 may be videocassette tapes and 3 DVDs. (See "VIDEOS & DVDS" in "Library Policies"). There is also a limit of 24 books per teacher card for a maximum time period of six weeks.
3. Any patron with overdue materials or outstanding fines/fees over \$5.00 will not be allowed to borrow additional materials.
4. Reference materials, including materials from the Indiana Collection, will not be loaned to any patron. These items are to be used while in the library only.
5. ~~Remove: Unless legally divorced/separated, spouses are responsible for each other's fines/fees. Also~~ custodial parents of children under the age of 18 are responsible for the fines/fees of the children.
6. Overdue charges may not exceed the cost of the material against which the charge is made. For further explanation see #7 under Overdue

Notification within this policy.

7. The Library reserves the right to require a \$10.00 deposit before loaning items highly vulnerable to theft such as GED books. Provided the materials are returned on time and in good condition, the deposit will be fully refunded. However, any accumulated fines and/or fees will be deducted from the deposit before refunding.

BOOKS and AUDIO MATERIALS

1. All books and audio materials may be loaned for two weeks. Books and audio materials not on reserve may be renewed twice, either in person, by telephone or online via the library's website. Patrons may request the 6-week loan to cover vacation, classroom use, hospitalization, etc.
2. Reserve requests are filled strictly on a first-come, first-served basis. Materials are loaned for a two-week period and may be renewed if there are no additional reserves on the item. The number of reserve requests is limited to the number of items a patron is eligible to check out. (Refer to #2 in this policy under General Rules)
3. Patrons may reserve a book or audio material by telephone, and will be notified by telephone when that book/audio material is available to them. If the material has not been checked out to that patron within three (3) days, the next patron is notified. A patron who fails to borrow the material or notify library staff to the contrary, will be removed from the reserve list.
4. Reserve requests from patrons at a location other than the holding library are to be taken and filled as above. Couriers visit each facility at least once a week and can deliver reserve materials to the facility of the patron's choice. Should the patron fail to pick up the book within three (3) days after being notified, the book is to be returned immediately to the holding library. The two-week lending period begins when the patron checks out the material. The material is to be returned to the holding library immediately after its return by the patron. If there are multiple copies of an item the reserve request will be placed on the item that is located at the patron's home library.

5. Overdue books/audio materials are fined at 10 cents per day per book/audio material. Fines may not accrue beyond the price of the book/audio material.
6. If a book/audio material is reported lost or damaged **Add: beyond repair**, the patron is responsible for the **Remove: replacement or repair** cost of the book/audio material **Remove: and any overdue fine accumulated on the lost book/audio material by the time it is reported lost.**
7. Upon payment for a lost book/audio material a receipt will be issued. If a reimbursement is requested the receipt is required. After the request, reimbursement will be made following the next board meeting.

MAGAZINES

1. Magazines may be checked out for three days and may be renewed once, either in person, by telephone or online via the library's website.
2. Overdue magazines are fined at a rate of 10 cents each per day.
3. If a magazine is reported lost or damaged, the patron is responsible for the **Remove: replacement or repair** cost of the magazine **Remove: and any overdue fine accumulated on the lost magazine.**

DVDS/VIDEO TAPES

1. **Remove: Only patrons age 18 and over, with a valid ADULT borrower's card, may check out DVDs & videos.** **Add: Patrons must have a valid library card to check out videos and DVDs.** There is a limit of three videotapes and three DVDs per adult borrower's card.
2. **Add: Patrons must be 18 years of age or older or 17 years of age and younger with a consent form signed by a parent/legal guardian to borrow VHS/DVDs.**
3. Video items may be loaned for a single two-day period. They may be renewed once for two additional days in person, by telephone or online via the library's website. DVDs & videotapes cannot be reserved.

4. DVDs & videotapes must be returned to the same system facility from which they were borrowed.
5. Overdue DVDs & videotapes are charged at a rate of **Remove: \$2.00**
Add: .25¢ per item per day.
6. If DVD or videotape is reported lost or damaged, the patron is responsible for the **Remove: replacement or repair** cost of the video item and **Remove: any overdue fine accumulated on the lost video item** **Add: a \$10.00** processing fee.

OVERDUE NOTIFICATION PROCEDURE

When materials become overdue, the Library cannot tell if patrons have simply forgotten to return them in a timely manner, or if they intend to never bring them back. And because taxpayers' money is involved, the Library feels a legal and moral obligation to make every effort to recover those materials. Items that are missing are denied to other patrons and if they cannot be recovered in a timely fashion, the Library often must spend additional funds to purchase duplicate materials.

The recovery of overdue materials is a labor-intensive and time-consuming process. While the Library will make every effort to work with patrons to lessen or dismiss accumulated fines/fees if extenuating circumstances are involved, the Library cannot allow patrons to retain possession of materials for indefinite periods and then expect to have all penalties forgiven. Patrons should understand that the burden of responsibility for returning past due items falls upon themselves.

The following rules are established to expedite the process of recovering overdue materials:

1. When an item is checked out, the patron is given a date due slip. This constitutes the **FIRST NOTICE**.
2. Borrowing privileges are revoked immediately after fine on material(s) becomes greater than \$5.00.

3. The Library will mail reminders to the borrower. In the case of minors, notices are sent in care of the parent/guardian who signed the application for the child's library card. These notices will list each overdue item separately and constitutes as the 2nd and final overdue notices.
4. A NOTICE is sent at 30 days stating that after 60 days replacement cost will be charged to account. Accompanying that notice will be a copy of Indiana Code 36-43-4-3.50. The letter will be sent by certified mail with receipt to patrons with fines in excess of \$25.00.
5. Borrowing privileges are reinstated after materials are recovered and fines are paid. If materials are NOT returned for any reason (e.g., lost or damaged beyond repair), replacement costs must be paid before borrowing privileges are reinstated.
6. Patrons fined the cost of material(s) are not entitled to keep the material(s). They are paying for keeping the material past due-not buying it.
7. Replacement costs are the price of the item.

FINE SUMMARY

Format	Reserve	Loan	Renewable	Overdue Fine
Book	Yes	2 weeks	2 weeks, twice	.10¢ per day
Audio Book	Yes	2 weeks	2 weeks, twice	.10¢ per day
Music CD	Yes	2 weeks	2 weeks, twice	.10¢ per day
Magazine	Yes	3 days	3 days, once	.10¢ per day
Video tape/DVD	No	2 days	2 days, once	\$2.00 .25¢ per day

Agenda

July 12, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2010
2. Maintenance and Equipment Issues
3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker
4. Time Line for 2011 Budget Approval

New Business

1. Resolution Authorizing Electronic Funds Transfer
2. Library Access Policy
3. Organizational and By-Laws
4. Long Range Plans

Director's Report

Public Comment

Adjournment

MODE = MEMORY TRANSMISSION

START=JUL-08 08:23

END=JUL-08 08:24

FILE NO. =203

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<02>	SUMMITVILLE	001/001	00:00:32

-ELWOOD LIBRARY -

***** -17655520955 - ***** 1765552001- *****

Agenda

July 12, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2010
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 - a. Frankton
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New Business

1. Resolution Authorizing Electronic Funds T
2. Library Access Policy
3. Organizational and By-Laws
4. Long Range Plans

Director's Report

Public Comment

Adjournment

*Please publish
on Friday or
Saturday and
again on Monday
Thank you*

MODE - MEMORY TRANSMISSION START=JUL-08 08:22 END=JUL-08 08:23
FILE NO.=202

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<01>	FRANKTON	001/001	00:00:32

-ELWOOD LIBRARY -

Agenda

July 12, 2010

**North Madison County Public Library System
Board of Trustees**

Elwood Public Library

**Regular Meeting
5:00 P.M.**

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Working Budget for 2010
 - 2. Maintenance and Equipment Issues
 - 3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker
 - 4. Time Line for 2011 Budget Approval
- New Business
 - 1. Resolution Authorizing Electronic Funds Transfer
 - 2. Library Access Policy
 - 3. Organizational and By-Laws
 - 4. Long Range Plans
- Director's Report
- Public Comment
- Adjournment

MODE - MEMORY TRANSMISSION START=JUL-08 08:20 END=JUL-08 08:21
FILE NO.=201

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<04>	HERALD BULLETIN	001/001	00:00:38

-ELWOOD LIBRARY -

Agenda

July 12, 2010

**North Madison County Public Library System
Board of Trustees**

Elwood Public Library

**Regular Meeting
5:00 P.M.**

- Call to Order
- Call for Quorum
- Minutes
- Claims Register & Checks
- Old Business
 - 1. Working Budget for 2010
 - 2. Maintenance and Equipment Issues
 - 3. Entrance Doors
 - a. Frankton
 - b. Hazelbaker
 - 4. Time Line for 2011 Budget Approval
- New Business
 - 1. Resolution Authorizing Electronic Funds Transfer
 - 2. Library Access Policy
 - 3. Organizational and By-Laws
 - 4. Long Range Plans
- Director's Report
- Public Comment
- Adjournment

*Please publish
on Friday or
Saturday and
again on Monday
Thank you*

MODE = MEMORY TRANSMISSION

START=JUL-08 08:18

END=JUL-08 08:19

FILE NO. =200

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	<03>	CALL LEADER	001/001	00:00:14

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

Agenda

July 12, 2010

North Madison County Public Library System
Board of Trustees

Elwood Public Library

Regular Meeting
5:00 P.M.

Call to Order

Call for Quorum

Minutes

Claims Register & Checks

Old Business

1. Working Budget for 2010
2. Maintenance and Equipment Issues
3. Entrance Doors
 - a. Frankton
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New Business

1. Resolution Authorizing Electronic Funds Transfer
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3. Organizational and By-Laws
4. Long Range Plans

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Adjournment

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again on Monday
Thank you*

NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Regular Meeting
July 12, 2010
5:00pm

CALL TO ORDER

President Wayne Davidson called a meeting of the North Madison County Public Library Board of Trustees to order at 5:00pm on July 12, 2010 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Members present were Wayne Davidson, Mike Robertson, Beverly Austin, Bette Dalzell and Leslie Rittenhouse. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

2011 Budget review was added to the agenda.

MINUTES

A motion was made by Beverly Austin approving the minutes from the June 14, 2010 regular board meeting. Bette Dalzell made a second and the motion carried.

CLAIMS REGISTER AND CHECKS

The members signed the claims register and Treasurer Beverly Austin signed checks.

OLD BUSINESS

Working Budget for 2010

At the end of June, 47% of the working budget has been spent; which is \$942,113.

Maintenance and Equipment Issues

Due to the contract with Chester Technologies, Professional Services needs to be watched very closely. New guttering at Summitville could be paid for out of the Rainy Day Fund. Quotes have been received to take down and replace all the guttering at Summitville. The quotes received are Guttermaker in the amount of \$1,348 to replace with 5" continuous guttering; Payne Guttering in the amount of \$1,989.75 to replace with 6" guttering; and Flow-Rite to replace with 5" guttering in the amount of \$1,335 or to replace with 6" guttering in the amount of \$1,655. Flow-Rite's quote includes 5 year warranty on labor and 20 year warranty on material. Beverly Austin made a motion to contract with Flow-Rite and install 6" guttering. Bette Dalzell made a second and the motion carried.

Entrance Doors

No additional quotes have been received for the Frankton entrance doors. A quote was received from Moss Glass to install one new set of panic exit devices in the amount of \$3,864.35. A quote has been received from Crystal Glass to replace the entrance doors and frame at Summitville in the amount of \$4,475 and a quote has been received from

Moss Glass to replace the entrance doors at Summitville in the amount of \$2,717. A motion was made by Bette Dalzell to contract with Moss Glass to replace the entrance doors at Summitville and to replace the panic exit devices at Frankton to be paid from the Rainy Day Fund. Beverly Austin made a second and the motion carried.

Time Line for 2011 Budget Approval

The time line has one change, the adoption meeting will be held on October 25, 2010. There will be two special meetings held; one on July 26 and one on October 25. The director and administrative assistant will meet with Judy Robertson, of the Department of Local Government Finance, for the 2011 budget workshop on July 13 at 10:30am.

NEW BUSINESS

Initial 2011 Budget Review

Personal Services was not increased because in 2008 and 2009 increases were included in the budget however no cost of living raises were given. Book processing was increased to accommodate the increase in book and AV budgets. Automation was increased because of the addition of ITS Marc and enhancing the Website. Telephone was increased because of the addition of an additional T-1 line. Professional meetings line item was increased because of LEU requirements. Advertising was increased; however it was discussed that this should be the first appropriation to be reduced, in the event there is a budget cut. \$10,000 was included for transfer to LIRF. Technology software was increased to cover the total cost of Ancestry.com. Books budgets were increased. Non print was increased with the anticipation of purchasing e-books, Wii Games and Music CD's.

Resolution Authorizing Electronic Funds Transfer

A resolution to allow electronic funds transfer was read by Secretary Mike Robertson. Leslie Rittenhouse made a motion to approve the resolution. Mike Robertson made a second and the motion carried.

Library Access Policy

Beverly Austin made a motion to approve the Library Access Policy as amended. Leslie Rittenhouse made a second and the motion carried.

Organizational and By-Laws

A motion was made by Bette Dalzell to accept organizational as amended to include: "As of December 2009, INCOLSA and the Michigan Library Consortium merged under a new organization called Midwest Collaborative for Library Services." Mike Robertson made a second and the motion carried.

A motion was made by Mike Robertson to approve By-Laws as amended to include Article VI Conflict of Interest and Nepotism. Beverly Austin made a second and the motion carried.

Long Range Plans

A motion was made by Leslie Rittenhouse to table discussion on a long range plan until an outline can be drawn up. Mike Robertson made a second and the motion carried.

DIRECTOR'S REPORT

E-mail has been set up for library board members to receive E-mails from patrons. The summer reading program will end with a pool party at Alexandria for those who participated. Elwood Fire Equipment has inspected the sprinkler system and all seems to be running as it should. The library is now receiving two Info Express deliveries per week on Monday and Thursday. The Welcome to Elwood and Welcome to Frankton ads have been in the Elwood Call Leader. The Madison County Literacy Coalition has been using the seminar room at Elwood and has purchased a dry erase board for use in that room as needed. E-rate funding has been received; \$2,821.25 for Elwood, \$1,264.56 for Frankton and \$946.08 for Summitville. Also \$18,711 funding has been received for T-1 lines.

With no objections, the meeting was adjourned.

Mike Robertson, Secretary

George J. Austin [Signature]
Leslie Rittenhouse Bette Dalsell
Dan Pirohoff _____

Register Of Claims

North Madison County Public Library System

Report Date: From 6/15/2010 To 7/12/2010

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	364	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,362.42	7/7/2010	P/R ENDING 7/3/10
			FICA	Payroll Deductions	\$1,104.19		
			Federal Taxes Withheld	Payroll Deductions	\$1,797.22		
			Medicare	Payroll Deductions	\$258.23		
				Total this claim =	\$4,522.06		
0	336	EFTPS	Operating Fund	Empl.Share FICA&Medicare	\$1,339.56	6/23/2010	P/R ENDING 6/19/10
			FICA	Payroll Deductions	\$1,085.66		
			Federal Taxes Withheld	Payroll Deductions	\$1,761.22		
			Medicare	Payroll Deductions	\$253.90		
				Total this claim =	\$4,440.34		
0	337	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	6/23/2010	P/R ENDING 6/19/10
				Total this claim =	\$105.00		
0	347	IDLEWINE LAWNMOWER SAL	Operating Fund	Operating Supplies	(\$6.60)	6/23/2010	REVERSE VOUCHER # 310 CHECK #
			Operating Fund	Equipment/Maint.	(\$15.60)		26389
				Total this claim =	(\$22.20)		
0	335	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	6/23/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,537.80		
			Operating Fund	Salary of Assistants	\$1,040.00		
			Operating Fund	Wages of Janitor	\$1,296.00		
				Total this claim =	\$17,510.31		
0	363	PAYROLL	Operating Fund	Salary of Director	\$1,636.51	7/7/2010	PAYROLL
			Operating Fund	Salary of Assistants	\$13,750.01		
			Operating Fund	Salary of Assistants	\$1,041.30		
			Operating Fund	Wages of Janitor	\$1,381.40		
				Total this claim =	\$17,809.22		
0	365	GREAT-WEST RETIREMENT S	Annuity	Payroll Deductions	\$105.00	7/7/2010	P/R ENDING 7/3/10
				Total this claim =	\$105.00		
26406	340	CONSUMERS LIFE INSURANC	Operating Fund	Emp Cont Group Ins	\$5,228.87	6/23/2010	HEALTH INSURANCE 7/1/10-8/1/10
			Insurance	Payroll Deductions	\$526.20		
				Total this claim =	\$5,755.07		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26407	339	INDIANA DEPARTMENT OF RE	State Tax Withheld	Payroll Deductions	\$1,289.86	6/23/2010	PAYROLL DEDUCTIONS FOR JUNE
			County Taxes Withheld	Payroll Deductions	\$586.22		
				Total this claim =	<u>\$1,886.08</u>		
26408	341	INDIANA MICHIGAN POWER C	Operating Fund	Electricity	\$1,842.99	6/23/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Electricity	\$412.38		
				Total this claim =	<u>\$2,255.37</u>		
26409	338	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	6/23/2010	P/R ENDING 6/19/10
				Total this claim =	<u>\$350.00</u>		
26410	342	MARY HENDRICK	Operating Fund	Fuel, Oil and Lubricants	\$34.00	6/23/2010	PETTY CASH REIMBURSEMENT
			Operating Fund	Postage & UPS	\$5.60		
			Operating Fund	Elwood Children's Programing	\$3.99		
			Operating Fund	Bldg. & Structure/Maint.	\$6.35		
				Total this claim =	<u>\$49.94</u>		
26411	343	MINNETRISTA	Operating Fund	Elwood Children's Programing	\$150.00	6/23/2010	SUMMER READING PROGRAM - ELWOOD
				Total this claim =	<u>\$150.00</u>		
26412	344	PITNEY BOWES	Operating Fund	Equipment/Rental	\$129.00	6/23/2010	LEASE POSTAGE METER
				Total this claim =	<u>\$129.00</u>		
26413	346	PUBLIC EMP. RETIREMENT FU	PERF	Payroll Deductions	\$3,198.05	6/23/2010	2ND QUARTER PERF
			Operating Fund	Emp Cont PERF	\$6,905.45		
				Total this claim =	<u>\$10,103.50</u>		
26414	345	VISA	Operating Fund	Technology Software	\$44.00	6/23/2010	REMOTE QUEUE MANAGER
				Total this claim =	<u>\$44.00</u>		
26415	348	AT&T LONG DISTANCE	Operating Fund	Telephone & Telegraph	\$45.03	7/7/2010	SERVICE FOR ELWOOD & SUMMITVILLE
			Operating Fund	Telephone & Telegraph	\$12.53		
				Total this claim =	<u>\$57.56</u>		
26416	349	BETH MEHLING	Operating Fund	Postage & UPS	\$5.04	7/7/2010	PETTY CASH REIMBURSEMENT
			Operating Fund	Summitville	\$14.00		
			Operating Fund	Summitville Programing	\$50.00		
			Operating Fund	Bldg. & Structure/Maint.	\$23.28		
				Total this claim =	<u>\$92.32</u>		
26417	350	CITY OF ELWOOD UTILITIES	Operating Fund	Water	\$301.94	7/7/2010	SERVICE FOR ELWOOD
				Total this claim =	<u>\$301.94</u>		
26418	351	HARPER'S LAWN CARE	Operating Fund	Professional Services	\$175.00	7/7/2010	LAWN CARE - FRANKTON
				Total this claim =	<u>\$175.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26419	366	MADISON COUNTY FEDERAL	Credit Union	Payroll Deductions	\$350.00	7/7/2010	P/R ENDING 7/3/10
				Total this claim =	\$350.00		
26420	352	TOWN OF FRANKTON	Operating Fund	Electricity	\$345.85	7/7/2010	SERVICE FOR FRANKTON
			Operating Fund	Water	\$14.00		
			Operating Fund	Waste Disposal Services	\$16.68		
				Total this claim =	\$376.53		
26421	353	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$22.21	7/7/2010	SERVICE FOR FRANKTON
				Total this claim =	\$22.21		
26422	368	AT&T	Operating Fund	Telephone & Telegraph	\$302.02	7/12/2010	SERVICE FOR ELWOOD
				Total this claim =	\$302.02		
26423	379	AUDIO VISUAL COMMUNICATI	Operating Fund	Professional Services	\$357.00	7/12/2010	QUARTERLY SERVICE CONTRACT ACCOUNTING SOFTWARE
				Total this claim =	\$357.00		
26424	390	BAKER & TAYLOR	Operating Fund	Elwood Adult	\$2,555.19	7/12/2010	As per attached invoices.
			Operating Fund	Elwood Childrens	\$780.74		
			Operating Fund	Elwood YA	\$426.48		
			Operating Fund	Frankton	\$1,429.21		
			Operating Fund	Summitville	\$1,090.28		
				Total this claim =	\$6,281.90		
26425	354	BANC OF AMERICA LEASING	Operating Fund	Equipment/Rental	\$452.40	7/12/2010	KONICA MINOLTA COPIER LEASE
				Total this claim =	\$452.40		
26426	367	BARBARA SNIPES	Operating Fund	Traveling Expense	\$93.44	7/12/2010	MILEAGE
				Total this claim =	\$93.44		
26427	355	BOOK PAGE	Operating Fund	Elwood Adult Programing	\$216.00	7/12/2010	As per attached invoices.
			Operating Fund	Frankton Programing	\$216.00		
				Total this claim =	\$432.00		
26428	356	CDW GOVERNMENT, INC.	Operating Fund	Furniture & Equipment	\$291.33	7/12/2010	MULTIMEDIA CART - SUMMITVILLE
				Total this claim =	\$291.33		
26429	358	CENTRAL OFFICE PRODUCTS,	Operating Fund	Office Supplies	\$83.52	7/12/2010	As per attached invoices.
				Total this claim =	\$83.52		
26430	359	CHAPMAN ELECTRIC SUPPLY,	Operating Fund	Operating Supplies	\$123.60	7/12/2010	As per attached invoices.
				Total this claim =	\$123.60		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26431	357	CHESTER INFORMATION TEC	Operating Fund	Technology Equipment	\$249.00	7/12/2010	HP MAINTENANCE KIT FOR 4100 PRINTER
				Total this claim =	<u>\$249.00</u>		
26432	360	CINTAS CORPORATION #366	Operating Fund	Cleaning & Sanitation Supplies	\$78.28	7/12/2010	As per attached invoices.
				Total this claim =	<u>\$78.28</u>		
26433	361	EDUCATION NETWORKS OF A	St Technology Fund Gra	Telephone & Telegraph	\$855.00	7/12/2010	INTERNET ACCESS SERVICE
				Total this claim =	<u>\$855.00</u>		
26434	362	ELWOOD FIRE EQUIPMENT C	Operating Fund	Professional Services	\$250.00	7/12/2010	SPRINKER SYSTEM INSPECTION - ELWOOD
				Total this claim =	<u>\$250.00</u>		
26435	369	HORTON & SONS OF ELWOOD	Operating Fund	Operating Supplies	\$97.72	7/12/2010	As per attached invoices.
				Total this claim =	<u>\$97.72</u>		
26436	370	IDLEWINE LAWNMOWER SAL	Operating Fund	Fuel, Oil and Lubricants	\$6.60	7/12/2010	OIL
				Total this claim =	<u>\$6.60</u>		
26437	371	INDIANA STATE LIBRARY	PLAC	Other	\$50.00	7/12/2010	2ND QUARTER 2010 PLAC
				Total this claim =	<u>\$50.00</u>		
26438	391	KIDS AT HEART PUBLISHING	Gift	Frankton Programing	\$105.00	7/12/2010	As per attached invoices.
				Total this claim =	<u>\$105.00</u>		
26439	372	LIBRARY CORPORATION, THE	Operating Fund	Technology Equipment	\$382.00	7/12/2010	CLEANING TAPES
				Total this claim =	<u>\$382.00</u>		
26440	373	LIBRARY STORE INC., THE	Operating Fund	Book Processing	\$153.38	7/12/2010	As per attached invoices.
				Total this claim =	<u>\$153.38</u>		
26441	374	LOREN'S SERVICE CENTER	Operating Fund	Equipment/Maint.	\$15.60	7/12/2010	REPAIR SPRAYER
				Total this claim =	<u>\$15.60</u>		
26442	375	MARSH SUPERMARKET	Operating Fund	Elwood Children's Programing	\$64.12	7/12/2010	As per attached invoices.
				Total this claim =	<u>\$64.12</u>		
26443	376	MARY HENDRICK	Operating Fund	Elwood AV	\$37.45	7/12/2010	PETTY CASH REIMBURSEMENT
			Operating Fund	Fuel, Oil and Lubricants	\$6.00		
				Total this claim =	<u>\$43.45</u>		
26444	377	MIDWEST TAPE	Operating Fund	Frankton AV	\$106.95	7/12/2010	As per attached invoices.
			Operating Fund	Elwood AV	\$679.68		
			Operating Fund	Summitville AV	\$344.83		
				Total this claim =	<u>\$1,131.46</u>		

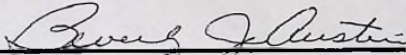
<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
26445	378	NAVIANT	Operating Fund	Professional Services	\$2,456.00	7/12/2010	ANNUAL MAINTENANCE - READER PRINTERS
					Total this claim =		
					<u>\$2,456.00</u>		
26446	380	ORIENTAL TRADING COMPAN	Operating Fund	Elwood Children's Programing	\$65.87	7/12/2010	As per attached invoices.
					Total this claim =		
					<u>\$65.87</u>		
26447	382	POSTMASTER	Operating Fund	Postage & UPS	\$88.00	7/12/2010	STAMPS - FRANKTON
					Total this claim =		
					<u>\$88.00</u>		
26448	381	QUILL CORPORATION	Operating Fund	Office Supplies	\$301.63	7/12/2010	As per attached invoices.
			Operating Fund	Furniture & Equipment	\$179.99		
					Total this claim =		
					<u>\$481.62</u>		
26449	385	RADIO SHACK	Operating Fund	Operating Supplies	\$16.99	7/12/2010	BATTERY - PEOPLE COUNTER
					Total this claim =		
					<u>\$16.99</u>		
26450	386	RALPH MALEY	Operating Fund	Traveling Expense	\$68.00	7/12/2010	MILEAGE
					Total this claim =		
					<u>\$68.00</u>		
26451	383	RAMSAY BUSINESS PRODUCT	Operating Fund	Office Supplies	\$35.86	7/12/2010	As per attached invoices.
			Operating Fund	Office Supplies	\$27.21		
					Total this claim =		
					<u>\$63.07</u>		
26452	387	STATE INDUSTRIAL PRODUCT	Operating Fund	Cleaning & Sanitation Supplies	\$168.26	7/12/2010	As per attached invoices.
					Total this claim =		
					<u>\$168.26</u>		
26453	384	THOMAS BOUREGY & COMPA	Operating Fund	Elwood Adult	\$83.70	7/12/2010	As per attached invoices.
					Total this claim =		
					<u>\$83.70</u>		
26454	388	VECTREN ENERGY DELIVERY	Operating Fund	Gas	\$14.74	7/12/2010	SERVICE FOR SUMMITVILLE
					Total this claim =		
					<u>\$14.74</u>		
26455	389	WISE CHOICE LAWN CARE	Operating Fund	Professional Services	\$340.00	7/12/2010	LAWN CARE - SUMMITVILLE
					Total this claim =		
					<u>\$340.00</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$82,313.32

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, July 09, 2010

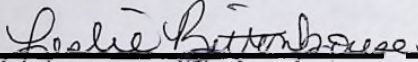
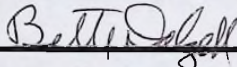
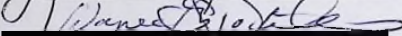
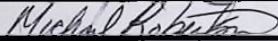

 Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20_____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for North Madison County Public Library System on 1/1/1998.

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	June Disburse.	% Used Of Working Budget	Difference (Approved and Working)
1. Personal Services						
Salaries and Wages						
Librarian/Director	47,065	45,000	42,550	21,274.63	50%	2,450
Salary of Assistants	511,356	508,670	422,000	202,930.93	48%	86,670
Wages of Janitor	36,761	36,761	35,690	17,964.19	50%	1,071
Employee Benefits						
Employee Benefits -Unemployment Comp.	1,750	1,750	1,750	966.00	55%	-
Employer's FICA & Medicare	47,000	47,000	40,000	18,526.13	46%	7,000
Emp. Cont. PERF	38,000	38,000	34,000	16,559.11	49%	4,000
Emp. Cont. Group Ins.	81,000	81,000	65,000	31,687.75	49%	16,000
Salary of Board Treasurer	300	300	300	-	0%	-
Total Personal Services	763,232	758,481	641,290	309,908.74	48%	117,191
2. Supplies						
Office Supplies	10,000	10,000	8,000	3,272.41	41%	2,000
Stationary & Supplies	500	500	100	-	0%	400
Operating Supplies	8,500	8,500	6,000	1,596.97	27%	2,500
Cleaning & Sanitation Supplies	3,500	3,500	3,000	1,409.59	47%	500
Fuel, Oil, and Lubricants	150	150	150	57.01	38%	-
Bldg. Mat. And Supplies	250	250	50	-	0%	200
Paint and Painting Supplies	250	250	50	-	0%	200
Repair Parts/Maintenance	1,000	1,000	50	-	0%	950
Other Repair & Maintenance Supplies	250	250	100	-	0%	150
Book Processing	4,000	4,000	4,000	2,475.42	62%	-
Automation	12,000	12,000	12,000	12,191.00	102%	-
Official Record	1,000	1,000	500	13.35	3%	500
Total Supplies	41,400	41,400	34,000	21,015.75	62%	7,400
3. Other Services & Charges						
Professional Services	30,000	30,000	25,000	19,804.01	79%	5,000
Consulting Services	4,000	4,000	500	-	0%	3,500
Legal Services	2,000	2,000	1,000	-	0%	1,000
Engineering & Architects	100	100	50	-	0%	50
Telephone & Telegraph	26,260	26,260	10,000	3,830.48	38%	16,260
Postage & UPS	3,700	3,700	3,000	1,324.13	44%	700
Traveling Expense	3,000	3,000	3,000	381.92	13%	-
Professional Meetings	1,000	1,000	1,000	-	0%	-
Elwood Children's Programming	3,500	3,500	2,940	1,413.59	48%	560
Elwood Adult Programming	1,400	1,400	1,176	564.71	48%	224
Frankton Programming	2,500	2,500	2,100	733.50	35%	400
Summitville Programming	1,400	1,400	1,176	282.41	24%	224
Title Source (Baker & Taylor)	3,100	3,100	3,000	295.00	10%	100
Advertising & Public Notices	600	600	600	526.75	88%	-

Operating Fund	2010 (Pub)	2010 (Reduced & Approved)	2010 (Working)	June Disburse.	% Used Of Working Budget	Difference (Approved and Working)
Insurance	18,000	18,000	15,000	2,995.00	20%	3,000
Official Bonds	400	400	400	431.00	108%	-
Gas (HVAC)	20,000	20,000	10,000	4,604.23	46%	10,000
Electricity	32,000	32,000	30,000	13,491.44	45%	2,000
Water	4,000	4,000	4,000	2,195.83	55%	-
Waste Disposal Services	1,500	1,500	1,000	283.74	28%	500
Bldg. & Structure/Maint.	1,000	1,000	500	6.35	1%	500
Equipment/Maint.	4,000	4,000	1,722	81.72	5%	2,278
Equipment/Rental	3,500	3,500	3,000	990.00	33%	500
Dues	2,500	2,500	1,500	780.10	52%	1,000
Taxes	500	500	500	140.00	28%	-
Interest on Temporary Loans	2,000	2,000	2,000	2,125.35	106%	-
Transfer to LIRF	15,000	-	-	-		
Total Other Services	186,960	171,960	124,164	57,281.26	46%	47,796
4. Capital Outlays						
Land Buildings Improvements	500	500	50	-	0%	450
Furniture & Equipment	4,000	4,000	1,700	975.99	57%	2,300
Technology Equipment	16,000	16,000	13,440	459.98	3%	2,560
Elwood Adult	33,000	33,000	27,720	9,997.11	36%	5,280
Elwood Childrens	13,000	13,000	10,920	4,513.23	41%	2,080
Elwood YA	5,200	5,200	4,368	1,816.87	42%	832
Frankton	18,500	18,500	15,540	6,654.58	43%	2,960
Summitville	15,500	15,500	13,020	6,461.36	50%	2,480
Elwood Indiana Room	-	-	-	-		-
Elwood Period. & News.	4,500	4,500	3,700	539.65	15%	800
Frankton Per. & Newsp.	2,800	2,800	1,800	298.95	17%	1,000
Summitville Period. & Newsp.	1,700	1,700	1,600	383.66	24%	100
Elwood AV	16,900	16,900	16,900	6,035.11	36%	-
Frankton AV	10,400	10,400	10,400	5,495.61	53%	-
Hazelbaker AV	6,000	6,000	6,000	2,118.02	35%	-
Technology Software	5,500	5,500	4,620	1,553.54	34%	880
Total Capital Outlays	153,500	153,500	131,778	47,303.66	36%	21,722
2009 Encumbrances (10881)		"	10,881	9,854.00	91%	(10,881)
Operating Fund	1,145,092	1,125,341	942,113	445,363.41	47%	183,228

8236.35

Proposal

GUTTERMAKER

3052 South 380 East - Anderson, Indiana 46017

(765) 642-6359 • 1-888-454-4844 • Fax (765) 378-4647



PROPOSAL SUBMITTED TO <i>North Madison Co. Public Library</i>		PHONE -	JOB NUMBER	
STREET <i>1013 Church St.</i>		JOB NAME <i>Diana Shepard 552-5001 X11</i>		
CITY, STATE AND ZIP CODE <i>Summitville, In.</i>		JOB LOCATION		
ESTIMATE DATE <i>7-7-10</i>	DATE OF PLANS	TRUCK	DATE COMPLETED	SIZE <i>5"</i>
		AM PM		COLOR <i>White</i>

We hereby submit specifications and estimates for:

- 355'* CONTINUOUS GUTTERING
- 13* DOWNSPOUTS
- 5* MITERS
- all* TEAR OFF AND DISPOSAL

ATTN: DIANA

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ *1,348.00*).
FULL PAYMENT DUE UPON COMPLETION

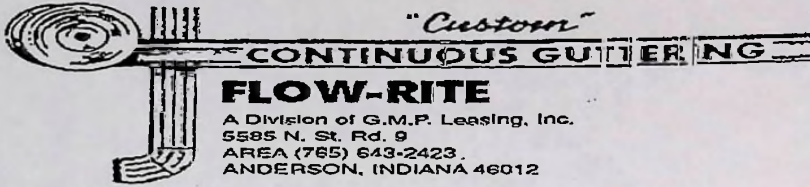
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: *[Signature]*
Note: This proposal may be withdrawn by us if not accepted within **THIRTY** days.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____
Signature: _____



JULY 7,10

Estimate;

DIANA SHEPARD

1013 CHURCH ST./ SUMMITVILLE

LIBRARY

REMOVE EXISTING GUTTER AND HAUL AWAY. INSTALL NEW ALUM.
CONTINUOUS GUTTER AND DOWNSPOUTS.

PRICE; 5 IN \$1335.00

PRICE; 6 IN \$1655.00

FULLY INSURED

5 YR. WARRANTY ON LABOR

20 YR.WARRANTY ON MATERIAL

FLOW-RITE GUTTERING

765-643-2423/ 623-2372

120 North Harmony Street • Elwood, Indiana 46036
Office (765) 552-3551 • Fax (765) 552-0611

PAYNE GUTTERING, WINDOWS & SIDING agrees to furnish all materials and labor necessary to do modernization work on the premises located at the following address:

Name: Ralph C. Hazleraker Library Phone: (765) 536-2335
Address: 1013 Church St Date: 7-9-10
City: Summitville State: IN Zip Code: 46076

The undersigned Contractor agrees to furnish the following materials, improvements, labor, and/or services:

Remove & Replace Gutter & Down Spouts
Remove 5" Gutter & Replace with 6" Gutter & 4" Down Spouts
includes materials & labor

Owner agrees to pay Contractor for all labor and material and services to be furnished by Contractor to Owner, under the terms of this Contract.

All for the sum of Nine hundred and eighty nine & one tenth \$1989.75
Deposit in the amount of \$1000.00 One thousand dollars \$1000.00
Balance due upon completion Nine hundred & eighty nine & one tenth \$989.75

a. Contractor shall not be liable for delays caused by strikes, inclement weather, out-of-stock or otherwise unavailable materials or any other cause beyond its control.

b. This Contract contains the entire understanding and agreement between the parties. No verbal agreements or changes are to be recognized.

c. In consideration of Contractor executing this Contract and making the necessary arrangements at the earliest possible date for completion of the work to be performed under the terms of this Contract, including the purchase of materials, Owner agrees that this Contract is binding and non-cancelable on the date of its execution. Therefore, if for any reason Owner shall attempt to cancel this Contract, Owner agrees to pay Contractor a cancellation charge of one-third (1/3) of the Contract price as liquidated damages to Contractor for said unauthorized cancellation.

d. To secure the payment of any amount due or to become due under the terms of this Contract, the undersigned Owner hereby irrevocably authorizes any attorney of any court of record to appear for the undersigned or any one or more of them in such court, in term time or vacation, after said sums become due, to obtain judgment without process in favor of Contractor for such amount as may appear unpaid thereon, together with costs and reasonable attorney fees, to waive and release all errors which may intervene in any such proceeding and to consent to immediate execution upon such judgment, hereby ratifying and confirming all that said attorney may do by virtue hereof.

Owner agrees that he has read this Contract, fully understands its provisions and has received an exact and true executed copy of the same.

PAYNE GUTTERING, WINDOWS & SIDING

By: Raymond Sipes
Representative

Owner _____

CRYSTAL GLASS, INC.
P.O. BOX 924
MUNCIE IN 47308
(765)284-3341 Fax:(765)284-4599

Quote: 4302

Date: 07/07/2010

Customer

ELWOOD PUBLIC LIBRARY
1600 MAIN ST.
ELWOOD, IN 46036

(765)552-5001 Fax:(765)552-0955

Csr: Tech:BAW PO: DIANE Terms:NET 30

Qty	Item Description	Item Total
1	NEW DOORS & FRAME One pair of Medium stile aluminum doors with panic hardware. New aluminum frame. New surface mounted heavy duty closers. Aluminum to be factory painted white. Glass to be 1" clear tempered insulated units. Remove existing doors and frame. Install new doors and frame. Trim out with break metal and wood. New doors to have Best lock to accept Owners core. (Lock work by others)	4325.00
1	FREIGHT	150.00

Job Location: Summitville Community Library
1013 W. Church St
Summitville, IN 46070
(765)536-2335

Thank you for the opportunity to quote you. Your signature authorizes us to proceed on this.
Signature _____

Tax	Total	Payments	Balance
0.00	4475.00	0.00	4475.00

CRYSTAL GLASS INC.

3925 W. KILGORE AVE. • MUNCIE, IN 47304

P.O. BOX 924
MUNCIE, INDIANA 47308
(765) 284-3333
Fax (765) 284-4599



2507 EAST 8TH ST.
ANDERSON, IN 46012
PH. 765.642.4946
FAX. 765.643.0439

WWW.MOSSGLASS.COM

Diane Sheppard
Elwood Public Library
RE: Front door replacement
Summitville Community Library

July 7, 2010

Diane,

Thank you for calling us to look at the front doors in Summitville. As we have discussed, the current doors have served a long time but need to be replaced. What I am quoting you is a very good commercial grade of doors similar to the doors in Frankton, but in my opinion, better suited to the Library's needs. The Panic hardware is factory installed Dor-O-Matic concealed vertical rod. This is Kawneer's standard panic and we have had very good results with it.

Our quote includes removing the existing doors and frame and installing the new. We would finish out the inside with white break metal and wood trim.

Materials and labor \$4325.00
Freight \$150.00
Total (No tax) \$4475.00

I know this is a good deal of money Diane, particularly in a tight economy. That said, I feel this is the best product I can offer you. Kawneer is currently quoting us 6-8 weeks lead time on these doors. From what I saw the last time I worked at Summitville, the existing doors should last that long but I wouldn't promise they will do well this winter.

Thank you again Diane for the opportunity to work with you. I sincerely apologize for the delay in getting this quote to you. If you have any questions, please call me.

Sincerely,
Bruce Wolowski
Bruce Wolowski
Crystal Glass, Inc.

QUOTATION

March 19, 2010

North Madison County Library
1600 Main Street
Elwood, IN 46036

ATTN: Jamie
JOB: Hazelbaker Library
1013 South Church Street
Summitville, IN

After inspection of your doors we will be unable to repair what you have, the following is our quotation to install one new set of aluminum entrance doors. This includes standard hardware, panic exit devices, and 1/4" clear safety glass.

Total installed\$2,717.00

If you have any questions please let me know.

Thank you,

Amy LaPole

COMMERCIAL
◆ GLAZING CONTRACTORS
◆ REPLACEMENT GLASS
◆ ALUMINUM DOOR REPAIR

RESIDENTIAL
◆ REPLACEMENT WINDOWS
◆ MIRROR WALLS
◆ SHOWER ENCLOSURES

STAINED GLASS
◆ NEW DESIGN & RESTORATION
◆ STORM GLAZING
◆ CUSTOM ETCHING



GENERATIONS OF EXCELLENCE

2507 EAST 8TH ST.
ANDERSON, IN 46012
PH. 765.642.4946
FAX. 765.643.0439

WWW.MOSSGLASS.COM

QUOTATION

March 19, 2010

North Madison County Library
1600 Main Street
Elwood, IN 46036

ATTN: Jamie
JOB: Frankton Library
102 South Church Street

In order to get your front entrance functioning like your employee entrance we will need to install the following hardware:

- One new set of VonDuprin #33 panic exit devices in gold finish installed on your existing doors.
- One new keyed removable mullion.

Please see pages 2 – 6 for details.

Total installed\$3,864.35

If you have any questions please let me know.

Thank you,

Amy LaPole

COMMERCIAL

- ◆ GLAZING CONTRACTORS
- ◆ REPLACEMENT GLASS
- ◆ ALUMINUM DOOR REPAIR

RESIDENTIAL

- ◆ REPLACEMENT WINDOWS
- ◆ MIRROR WALLS
- ◆ SHOWER ENCLOSURES

STAINED GLASS

- ◆ NEW DESIGN & RESTORATION
- ◆ STORM GLAZING
- ◆ CUSTOM ETCHING



2507 EAST 8TH ST.
ANDERSON, IN 46012
PH. 765.642.4946
FAX. 765.643.0439

WWW.MOSSGLASS.COM

QUOTATION

March 19, 2010

North Madison County Library
1600 Main Street
Elwood, IN 46036

ATTN: Jamie
JOB: Hazelbaker Library
1013 South Church Street
Summitville, IN

After inspection of your doors we will be unable to repair what you have, the following is our quotation to install one new set of aluminum entrance doors. This includes standard hardware, panic exit devices, and 1/4" clear safety glass.

Total installed\$2,717.00

If you have any questions please let me know.

Thank you,

Amy LaPole

COMMERCIAL
◆ GLAZING CONTRACTORS
◆ REPLACEMENT GLASS
◆ ALUMINUM DOOR REPAIR

RESIDENTIAL
◆ REPLACEMENT WINDOWS
◆ MIRROR WALLS
◆ SHOWER ENCLOSURES

STAINED GLASS
◆ NEW DESIGN & RESTORATION
◆ STORM GLAZING
◆ CUSTOM ETCHING



2507 EAST 8TH ST.
ANDERSON, IN 46012
PH. 765.642.4946
FAX. 765.643.0439

WWW.MOSSGLASS.COM

QUOTATION

March 19, 2010

North Madison County Library
1600 Main Street
Elwood, IN 46036

ATTN: Jamie
JOB: Frankton Library
102 South Church Street

In order to get your front entrance functioning like your employee entrance we will need to install the following hardware:

- One new set of VonDuprin #33 panic exit devices in gold finish installed on your existing doors.
- One new keyed removable mullion.

Please see pages 2 – 6 for details.

Total installed\$3,864.35

If you have any questions please let me know.

Thank you,

Amy LaPole

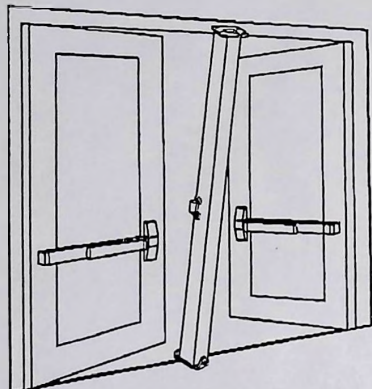
COMMERCIAL
◆ GLAZING CONTRACTORS
◆ REPLACEMENT GLASS
◆ ALUMINUM DOOR REPAIR

RESIDENTIAL
◆ REPLACEMENT WINDOWS
◆ MIRROR WALLS
◆ SHOWER ENCLOSURES

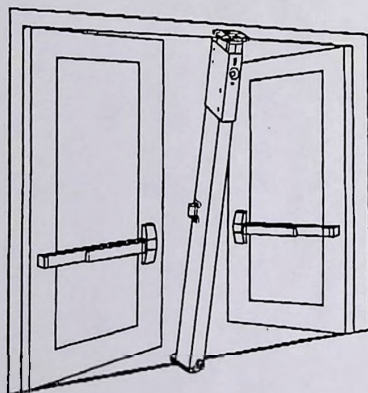
STAINED GLASS
◆ NEW DESIGN & RESTORATION
◆ STORM GLAZING
◆ CUSTOM ETCHING

VON DUPRIN. Auxiliary Hardware and General Information

Removable Mullions



Keyed Removable Steel Mullions



Mullions

Removable Steel Mullions Mullions provide single door performance in double door openings with rim devices. Mullions are easily removed by loosening bottom set screw and removing top fitting cover. The top mullion fitting is attached to the frame and is concealed by the fitting cover.

Steel mullions are 2" (51mm) wide and 3" (76mm) deep, with a wall thickness of 1/4" (3mm).

Mullions are shipped with mounting screws and prepared for strikes. Strikes are not included except where indicated.

Steel mullions are available in SP28 and SP313 finishes. Consult factory for other powder coat finish options.

KR – Keyed Removable Steel Mullions makes removal faster and easier by a single operation of the mortise cylinder. Once mullion is removed, large equipment or furniture can freely pass through the opening. The unit will self lock when re-installed, without use of the cylinder key. Uses a 1 1/4" mortise cylinder with a straight cam (Schlage cam reference B5Q2-191). Cylinders are sold separately. Prefix mullion model with "KR".

Removable Aluminum Mullions are 1 1/4" (27mm) wide on face closest to the door and 2 3/4" (60mm) at the widest point. The depth is 3 1/4" (79mm) with a wall thickness of 1/4" (3mm).

Aluminum mullions are available in J54, US-D, US20, 2424, and 315AN finishes. Consult factory for other powder coat finish options.

Stock Hollow Metal Applications for devices mounted to cover ANSI 181 cutouts are higher than the standard mullion strike location. Consult the factory for special strike preparation or order a blank mullion. See below.

Blank Mullions are furnished without strike preparation. They are used to mount devices at a strike height different from the standard mullion preparation.

To Order, specify

- For keyed Removable option on steel mullions, prefix model number with "KR"
- Model number.
- Height of opening
- Finish
- Handing if required.
- Centerline deviation (refer to device template for standard centerline).
- Strikes, when required, should be ordered with device.
- For keyed Removable option on steel mullions, prefix model number with "KR"

VON DUPRIN. Auxiliary Hardware and General Information

Steel Mullions

1654 Prepared for two 1606 strikes. If 1606 strikes are not specified on the order, two per mullion will be added. Additional charges apply.

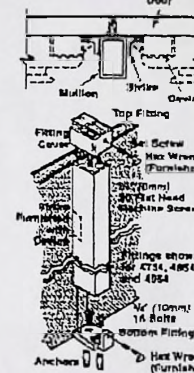
4954 Prepared for 264 or 299 strikes. For use with all Von Duprin Panic rim devices. Note: specify strike choice with device.

9954 Prepared for and must be used with two 268 strikes (88-F device), or two 499F (22-F, 98-F, 99F devices). UL fire labeled mullion for up to 3 hour opening using Von Duprin fire exit rim devices. This mullion is not easily removed due to special fittings.

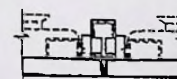
22-F and 88-F devices are rated up to 8' x 8' (2438mm x 2438mm).

98-F and 99-F devices are rated up to 10'0" (3048mm).

Note: If 268 or 499F strikes are not specified on the order, two per mullion will be added. Additional charges apply.

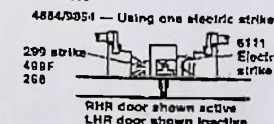


4754 Prepared for two 4263 monitor strikes.



4854 Prepared for one 299 and one 6111 electric strike. Indicate handing for electric strike.

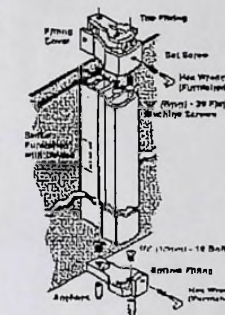
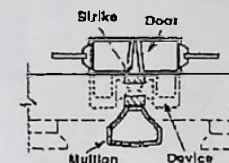
9854 Prepared for one 268 or 499F strike and one 6111 electric strike. Indicate handing for electric strikes. UL fire labelled mullion for up to 3 hour openings up to 8' x 8' (2438mm x 2438mm) using Von Duprin Fire Exit Rim Devices



Aluminum Mullions

5654 Prepared for two 264 or 299 strikes with weatherstripping. Includes one set of 154 stabilizers.

5754 Prepared and furnished with one 1408 double door strike. Includes one 154 stabilizer set. Note: specify device "less strike".



Sizes for Mullions

1654, 4954, 4754, 4854, 5654, 5754	9854, 9954
7' 2" (2184mm)	7' 3" (2210mm)
8' 2" (2489mm)	8' 3" (2475mm)
10' 2" (3099mm)	10' 3" (3124mm)

KR1654, KR4954, KR4754, KR4854 KR9854**, KR9954***

7' 6" (2286mm)	7' 5" (2261mm)
8' 6" (2591mm)	8' 5" (2565mm)
10' 6" (3200mm)	10' 5" (3175mm)

* Only qualifying applications will be provided with UL Label.

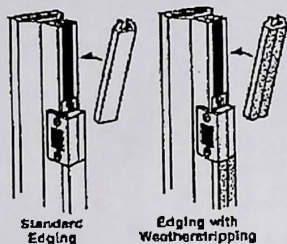
** Fire rated same as 9854

*** Fire rated same as 9954

VON DUPRIN. Auxiliary Hardware and General Information

Weatherstripping

Weatherstripping retards cold air from blowing between doors and mullion. It also serves as a silencer when the door is closed against the mullion. The silicone treated weatherstrip pile is bonded to a polypropylene backing. A slide-in molding houses the weatherstripping, covers mounting screws of the strike and extends to both the top and bottom of the mullion. Available on Aluminum Mullions only.



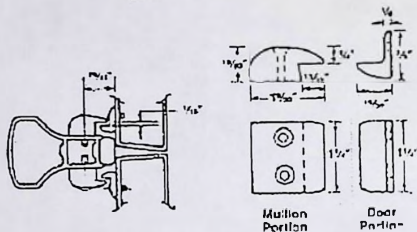
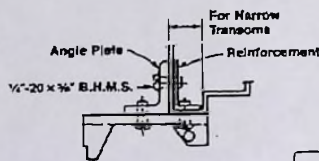
154 Stabilizer is a two-piece interlocking set. One piece mounts on the mullion with the top mounting hole $5\frac{1}{4}''$ (148mm) below the centerline of the strike; the other piece mounts on the door. Shims are provided to adjust for misalignment between the door and mullion.

The set maintains integrity between the door and mullion to prevent vandalism and to ensure contact between the device and strike as the doors expand and contract with temperature changes.

Furnished standard on aluminum mullions; optional for steel and all blank steel mullions.

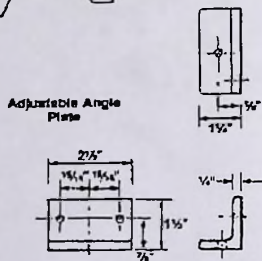
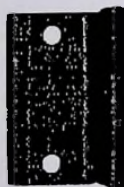


Angle Plate is used with narrow transom frames. The plate attaches to the transom extending the surface area needed to mount the mullion. Must be ordered separately. Specify finish.

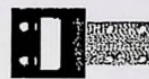


MT54 Storage Kit is a set of floor and wall brackets that provide convenient storage of the keyed removable mullion when removed from the opening.

- To Order, specify
 1. Model MT54.
 2. Finish SP28, SP313, or SPBLK



VON DUPRIN. 33A/35A Rim Device



1439 Roller

33A and 35A for all types of single and double doors with mullion, UL listed for Panic Exit Hardware. Devices are ANSI A156.3 – 2001 Grade 1. The 35A has a smooth mechanism case and the 33A has grooved case. The rim device is non-handed except when the SS (Signal Switch) option is used. See opposite page for available outside trim and device functions.

33A/35A fits door stiles as narrow as $1\frac{3}{4}''$ (44mm). Newly designed device has a one piece center case cover.

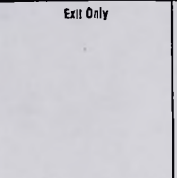


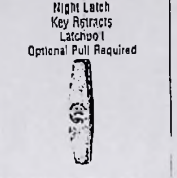
The 33A/35A devices are available in the following finishes: US3, US4, US10, US26, US26D, US28, 313AN and 315AN. See inside cover for finish chips.

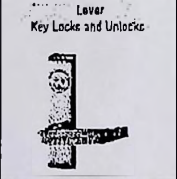
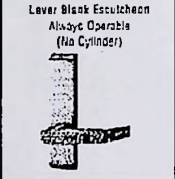

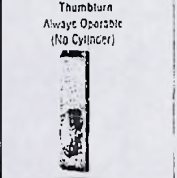
Specifications

Device Lengths	3' 2'4" to 3' (711mm to 914 mm)	Door Size	4' 2'10" to 4' (864 mm to 1219 mm)
Strikes	1439 – Dull Black	Optional Strikes – see page 20	
Dogging Feature	Hex key dogging standard		
Dogging Options	CD Cylinder Dogging,	see page 26	
	LD Less Dogging	see page 26	
Electric Options	LX Latchbolt Monitor Switch	see page 22	
	RX Pushpad Monitor Switch	see page 22	
	RX2 Double Pushpad Monitor Switch	see page 22	
	SS Signal Switch	see page 23	
	EL Electric Latch Retraction	see page 23	
	ALK Alarm Exit Kit	see page 22	
Miscellaneous Options	PN Pneumatic Latch Retraction	see page 26	
	GBK Glass Bead Kit	see page 27	
Fasteners & Sex Bolts (SNB)	Includes $1\frac{3}{4}''$ (44mm) – $2\frac{1}{4}''$ (57mm) Wood & Metal Doors #425 SNB furnished standard for end case #325 SNB furnished standard for EO (exit only device)		
Latch Bolt	Deadlocking, $\frac{3}{4}''$ (19mm) throw		
Device Centerline from Finished Floor	39 $\frac{3}{4}''$ (1011 mm) 39 $\frac{1}{4}''$ (1008 mm) with Mullion		
Center Case Dimensions	8 $\frac{3}{16}''$ x 2 $\frac{1}{2}''$ x 1 $\frac{3}{16}''$ (208mm x 62mm x 40mm)		
Mechanism Case Dimensions	2 $\frac{1}{2}''$ x 2 $\frac{1}{4}''$ (57mm x 57mm)		
Projection	Pushbar Neutral – 3 $\frac{1}{16}''$ (97 mm) Pushbar Depressed – 3 $\frac{1}{16}''$ (78 mm)		

See page 31 for How to Order specification

VON DUPRIN 33A/35A Rim Device Trim

	Exit Only	Dummy Trim Pull when Dogged	Night Latch Key Retracts Latchbolt	Night Latch Key Retracts Latchbolt Optional Pull Required
				
Product Description	33A-EO 35A-EO	33A-DT 35A-DT	33A-NL 35A-NL	33A-NL-OP 35A-NL-OP
Trim Description	—	386DT	386NL	388
Base Size	—	7 ¹⁵ / ₃₂ " h x 1 ⁹ / ₁₆ " w (190x41mm)	7 ¹⁵ / ₃₂ " h x 1 ⁹ / ₁₆ " w (190x41mm)	7 ¹ / ₂ " h x 1 ¹¹ / ₁₆ " w (190x43mm)
Grip Size	—	8 ¹ / ₂ " h x 4 ⁵ / ₁₆ " w (216x110mm)	8 ¹ / ₂ " h x 4 ⁵ / ₁₆ " w (216x110mm)	—
Projection	—	2 ⁷ / ₁₆ " (62mm)	2 ⁷ / ₁₆ " (62mm)	1" (25mm)
ANSI Function	01	02	03	03
Cylinder Type	—	—	Rim	Rim
Optional Trim (See page 19)	—	x360L-DT x550DT x IVES 8190	—	X550DT x IVES 8190 10"

	Lever Key Locks and Unlocks	Lever Blank Escutcheon Always Operable (No Cylinder)	Thumbturn Key Locks and Unlocks	Thumbturn Always Operable (No Cylinder)
				
Product Description	33A-L 35A-L	33A-L-BE 35A-L-BE	33A-T 35A-T	33A-T-BE 35A-T-BE
Trim Description	360L	360L-BE	360T	360T-BE
Base Size	7 ¹ / ₄ " h x 1 ¹¹ / ₁₆ " w x 7 ¹ / ₈ " d (190x43x22mm)	7 ¹ / ₄ " h x 1 ¹¹ / ₁₆ " w x 7 ¹ / ₈ " d (190x43x22mm)	7 ¹ / ₄ " h x 1 ¹¹ / ₁₆ " w x 7 ¹ / ₈ " d (180x43x22mm)	7 ¹ / ₄ " h x 1 ¹¹ / ₁₆ " w x 7 ¹ / ₈ " d (190x43x22mm)
Grip Size	—	—	—	—
Projection	3 (76mm)	3" (76mm)	1 ³ / ₄ " (46mm)	1 ³ / ₄ " (46mm)
ANSI Function	08 or 09 Field Selectable	—	11 or 12 Field Selectable	—
Cylinder Type	1 ¹ / ₂ " Mortise	—	1 ¹ / ₂ " Mortise	—
Optional Trim (See page 19)	—	E360L-BE See Page 18	—	E360T-BE See Page 18

Note: 360L & 360T used on Wood Door require the 33A-WDA cover plate

For optional trims and functions see page 19

Time Line for 2011 Budget

Updated 7/14/10

- July 12, 2010:** Regular monthly meeting at the Elwood Public Library for Initial Budget Review.
- July 13, 2010: Diana and I will meet with the Department of Local Government Finance at 10:30 am.
- July 26, 2010:** Special Meeting to discuss 2011 Budget after meeting with the DLGF.
- August 9, 2010:** Regular monthly meeting at the Elwood Public Library (5:00 pm). Approve 2011 Budget for publication. **Quorum is required.** Deliver two copies of the budget to County Auditor for nonbinding recommendation according to IC 6-1.1-17-3.5 if budget does not exceed AVGQ. Bring one copy back with date stamp. Last date to turn in budget to County Auditor – September 10, 2010.
- August 23, 2010: 1st publication of budget (No later than September 2nd) [IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17] 10 days after 1st publication a public hearing can be held.
- August 30, 2010: 2nd publication of budget (No later than September 9th) Must be three days before public hearing. [IC 36-12-3-12, IC 5-3-1-2, IC6-1.1-17]
- Sept. 13, 2010:** 5:00 pm Public Hearing required for budget at the **Elwood Public Library.** **Quorum is required.**
5:15 pm Regular Board Meeting
(Must be completed at least 10 days before the library board meets to adopt the budget. [IC 6-1.1-17-5 (a)])
- Oct. 11, 2010:** 5:00 pm Regular monthly meeting at the **Frankton Community Library.** **Quorum is required.**
- Oct. 25, 2010:** 5:00 pm Special Meeting at the **Elwood Public Library** to adopt 2011 Budget. **Quorum is required.**
- Oct. 26, 2010: Deliver budget to County Auditor. Library budget must be adopted by library board and submitted to County Auditor for submission to County Board of Tax Adjustment two days after library board adopts the budget. [IC 36-12-3-12]

Board signs Budget Forms 1 & 3 at the approval meeting and Forms 4 & 5 at the adoption meeting

Expanded Form 1, 2011 - Working Copy

Follows format of prescribed "Form 1", but with greater detail

Operating Fund	2010	2011	+/-	% of 2011 Budget	Justification
1. Personal Services					
Salaries and Wages					
Librarian/Director	45,000	45,000	-	3.891%	
Hourly Employees	474,553	474,553	-	41.031%	
Administrative Assistant	34,117	34,117	-	2.950%	
Treasurer	300	300	-	0.026%	
Janitors	36,761	36,761	-	3.178%	
Employee Benefits					
Employer's FICA	47,000	47,000	-	4.064%	
Unemployment Comp.	1,750	1,750	-	0.151%	
PERF	38,000	38,000	-	3.286%	
Group Health Ins. Opt.	81,000	81,000	-	7.003%	
Sick Pay			-	0.000%	
Other Personal Services					
Total Personal Services	758,481	758,481	-	65.580%	
2. Supplies					
Office Supplies					
Official Record	1,000	1,000	-	0.086%	
Stationery/Printing	500	500	-	0.043%	
Other Office Supplies	10,000	10,000	-	0.865%	
Operating Supplies					
Cleaning/Sanitation	3,500	3,500	-	0.303%	
Fuel, Oil, Lubricants	150	150	-	0.013%	
Other Operating Supplies	8,500	8,500	-	0.735%	
Repair & Maintenance Supplies					
Building Materials	250	250	-	0.022%	
Painting	250	250	-	0.022%	
Repair Parts	1,000	1,000	-	0.086%	
Other Maintenance	250	250	-	0.022%	
Book Processing	4,000	4,500	500	0.389%	Increase for DVD ca
Other Supplies					
Automation	12,000	15,500	3,500	1.340%	ITS Marc vs. CDs
Total Supplies	41,400	45,400	4,000	3.925%	
3. Other Services & Charges					
Professional Services					
Consulting Services	4,000	4,000	-	0.346%	
Engineer/Architect	100	100	-	0.009%	
Legal	2,000	2,000	-	0.173%	
Professional Services	30,000	30,000	-	2.594%	
Other Professional Services			-	0.000%	
Communication & Transportation					
Telephone	26,260	26,989	729	2.334%	\$10989 instead of \$10260 due to 3rd T-1
Postage	3,700	3,700	-	0.320%	
Travel Expenses	3,000	3,000	-	0.259%	

Operating Fund	2010	2011	+/-	% of 2011 Budget	Justification
Professional Meetings	1,000	1,500	500	0.130%	Increase due to LEU requirements
Programming					
Elwood Children's	3,500	3,500	-	0.303%	
Elwood Adults	1,400	1,400	-	0.121%	
Frankton	2,500	2,500	-	0.216%	
Summitville	1,400	1,400	-	0.121%	
Title Source (Baker & Taylor)	3,100	3,100	-	0.268%	
Printing & Advertising					
Advertise/Publication	600	6,600	6,000	0.571%	Radio Ads
Printing			-	0.000%	
Insurance					
Official Bonds	400	400	-	0.035%	
Other Insurance	18,000	18,000	-	1.556%	
Utility Services					
Gas (HVAC)	20,000	20,000	-	1.729%	
Elwood			-	0.000%	
Frankton			-	0.000%	
Hazelbaker			-	0.000%	
Electricity	32,000	32,000	-	2.767%	
Elwood			-	0.000%	
Frankton			-	0.000%	
Hazelbaker			-	0.000%	
Water	4,000	4,000	-	0.346%	
Waste Disposal	1,500	1,500	-	0.130%	
Repairs & Maintenance					
Buildings & Structures	1,000	1,000	-	0.086%	
Equipment	4,000	4,000	-	0.346%	
Sprinkler System			-	0.000%	
HVAC Maintenance			-	0.000%	
Rentals					
Real Estate (Rental)			-	0.000%	
Equipment (Rental)	3,500	3,500	-	0.303%	
Debt Service					
Payment of Bonds			-	0.000%	
Interest - Bonds			-	0.000%	
Other					
Dues	2,500	2,500	-	0.216%	
Interest on Loans	2,000	2,000	-	0.173%	
Taxes/Assessments	500	500	-	0.043%	
Transfer to LIRF	-	10,000	10,000	0.865%	
Total Other Services	171,960	189,189	17,229	16.358%	
4. Capital Outlays					
Land	500	500	-	0.043%	
Buildings			-	0.000%	
Improvements other than Buildings			-	0.000%	
Furniture/Equipment	4,000	4,000	-	0.346%	
Technology Equipment	16,000	16,000	-	1.383%	

Operating Fund	2010	2011	+/-	% of 2011 Budget	Justification
Technology Software	5,500	6,000	500	0.519%	Increase to cover entire cost of Ancestry.com
Books					
Elwood Adult	33,000	33,500	500	2.896%	
Elwood Children	13,000	13,500	500	1.167%	
Elwood YA	5,200	5,700	500	0.493%	
Elwood Indiana Room	-	-	-	0.000%	
Frankton Total Books	18,500	19,000	500	1.643%	
Hazelbaker Total Books	15,500	16,000	500	1.383%	
Periodicals & Newspapers					
Elwood	4,500	4,500	-	0.389%	
Frankton	2,800	2,800	-	0.242%	
Hazelbaker	1,700	1,700	-	0.147%	
Nonprint					
Elwood	16,900	19,900	3,000	1.721%	Purchase e-books
Adult				0.000%	Wii Games
Children				0.000%	Music CDs
Frankton	10,400	12,400	2,000	1.072%	
Hazelbaker	6,000	8,000	2,000	0.692%	
Total Capital Outlays	153,500	163,500	10,000	14.137%	
Operating Fund	1,125,341	1,156,570	31,229	100.000%	2.78%

RESOLUTION AUTHORIZING ELECTRONIC FUNDS TRANSFER

WHEREAS, the Board of the North Madison County Public Library has determined that it is beneficial to its financial operations to transact the financial affairs of the Library, including the payment of wages or compensation owed to the Library employees, through electronic funds transfers including direct deposit;

NOW THEREFORE,

LET IT BE RESOLVED, that pursuant to the provisions of IC 36-12-3-16.5, the Library Director and Treasurer are authorized to institute electronic fund transfer for the transaction of Library financial affairs, including the payment of wages to Library employees via electronic fund transfer, including direct deposit, through the services provided by the Library's and each employee's financial institution, and the Library Director and Treasurer are hereby authorized to take any and all actions necessary to implement electronic fund transfers, including direct deposit, for the Library and for those employees who chose this method of payment, and

BE IT FURTHER RESOLVED, that the Library Director and Treasurer are hereby instructed and are required to maintain adequate documentation of the transactions so that said transactions may be audited as provided by law.

Duly adopted by the Board of Trustees of the North Madison County Public Library at its regular meeting held on the 12th day of July, 2010, at which meeting a quorum was present.

NAY

AYE

Cory Austin
Leslie Battenhouse
Wynne E. Parker
Betty Dabell

ATTEST:

Michael Robertson
Michael Robertson, Secretary, North Madison County Public Library

LIBRARY ACCESS POLICY

July 2010

Libraries are part of this nation's educational system, and provide an opportunity for community members to enhance their cultural and intellectual development in a variety of media formats beyond what they could get through formal educational programs. The public library has a special responsibility to the community to supplement the cultural, informational and recreational needs of individuals and groups in its community. In this sense, the public library is unique for no other community agency provides that service to citizens.

The North Madison County Public Library System shall endeavor to provide the means through which all eligible persons may have free access to any library materials that it owns, within the constraints of current library policy.

WHO MAY USE THE LIBRARY

Because the public library is accessible to so many of a community's individuals, patrons are placed in one of the following categories:

Regular Borrowers

Any resident and/or property owner within the confines of the North Madison County Public Library System's legally defined district may obtain a BORROWER'S CARD if ~~Remove: they~~ Add: he/she can provide adequate proof of address Add: and has a current driver's license or state identification card. At the present time, the library district consists of the following five Madison County townships: Boone, Van Buren, Pipe Creek, Duck Creek and Lafayette;

Reciprocal Borrowers

The North Madison County Public Library System will provide reciprocal library service to any Madison County resident who pays library tax or lives in a library taxing district for the Alexandria-Monroe Public Library or the Pendleton Public Library. Individuals applying for reciprocal privileges must have a currently valid BORROWER'S CARD from their home library and be able to provide valid proof of address. Add: For libraries outside of Madison County, in which the library will honor reciprocal borrowing, please refer to the Statewide Reciprocal Borrowing Agreement and reciprocal borrowing agreement with the Fairmount Public Library.

PLAC Card Borrowers

The North Madison County Public Library System will issue a one year reciprocal BORROWER'S CARD to any individual living outside of Madison County with which NMCPLS has reciprocal borrowing upon presentation of a PLAC Card from their home library or purchase of a PLAC card from a NMCPLS Library and providing adequate proof of address.

Special Patrons

The library reserves the right to provide full or partial library service any other individual. Such individuals may include long-term, non-resident visitors and non-resident researchers.

Non-resident, Non-reciprocal Patrons

Individuals who reside in areas where no library service exists may purchase an individual BORROWER'S CARD from the North Madison County Public Library System for an annual charge of \$50.

The library reserves the right to deny full or partial service to any individual who can not provide proof of address, has an outstanding fine/fee balance, or who fails to comply with the general and specific rules of the North Madison County Public Library System as outlined in the Materials Circulation Policy.

APPLICATION PROCEDURES

Adult Card

Patrons applying for library borrowing privileges must complete and sign a library APPLICATION CARD, and have two forms of identification as proof of address. A valid driver's license and current utility billing statement will normally be accepted.

Juvenile Card

~~Remove: The Children's Room will register all~~ Patrons in fifth grade and below ~~Remove: and~~ Add: will be issued ~~Remove: them~~ a BORROWER'S CARD. Parents will be required to sign the completed APPLICATION CARD in the presence of the librarian and provide the library with adequate proof of address Add: and have a current driver's license or state identification card. By his/her signature on the child's APPLICATION CARD, a parent also agrees to be financially responsible for any library and attorney debts incurred by that child.

Young Adult Card

Sixth grade to age 17 patrons, while still considered juvenile patrons, will be registered as students, and issued a ~~Remove: white~~ BORROWER'S CARD. Parents must sign the completed APPLICATION CARD in the presence of the librarian and provide the library with adequate proof of address. By his/her signature on the child's APPLICATION CARD, a parent agrees to be financially responsible for any library and attorney debts incurred by that child.

Teacher Card

Teachers employed by the Elwood Community Schools, Frankton Schools, the Madison-Grant H.S./Middle School and Summitville Elementary School who are not residents of the North Madison County Public Library District may apply for the Teacher Card.

Teachers applying for the library borrowing privileges must complete and sign a library APPLICATION CARD, and have two forms of identification as proof of address. A valid driver's license and current school identification ~~Remove: will normally be accepted~~ Add will be required. In addition to listing the home address, the applicant should list the school address and phone number on the application. Teachers shall assume responsibility for fines accrued on their classroom card and any loss or damage to library materials. The Teacher Card will be issued for twelve months. Application may be made beginning August 1st of one school year and expires on July 31st of the following year.

PLAC Card

All library users previously utilizing the Reciprocal Borrowing program must now have a Public Library Access Card (PLAC Card) to qualify for borrowing privileges. (Unless the library user holds a card in good-standing from ~~Remove: the Alexandria-Monroe or Pendleton Public Library~~ Add: one of the reciprocal borrowing libraries). These cards are good for one year only, and must be presented to our library in order to qualify for a reciprocal BORROWER'S CARD. The holder of a PLAC Card must complete a library APPLICATION CARD and provide proof of address as outlined above, and have their home library good-standing status verified, before a reciprocal BORROWER'S CARD, good for the term of the PLAC Card, will be issued. The North Madison County Public Library System will not require that juvenile and young adult patrons have a PLAC Card; parents may check out materials for children under the age of 18 using their own adult BORROWER'S CARD.

Madison County Residents

Three public libraries in Madison County have reached a local agreement in terms of reciprocal service for our patrons. Patrons residing in Fall Creek, Green or Monroe Townships, will be able to use the North Madison County Public Library System in a manner similar to the old reciprocal borrowing program. The patron must complete an APPLICATION CARD, and have two forms of identification as proof of address.

A valid driver's license and current utility billing statement will normally be accepted. Qualified patrons will receive a BORROWER'S CARD which will normally be valid for a period of 720 days from date of issue. Residents of Jackson, Richland and Adams Townships do not pay library taxes and are not eligible for reciprocal borrowing.

All library users from the Anderson Public Library System ~~Remove: and outside of Madison County~~ must obtain a PLAC Card in order to qualify for reciprocal privileges. Information about the PLAC Card may be obtained from any public library.

Purchased Card

Individuals residing in areas not having library service may opt to purchase a family BORROWER'S CARD from the library for a total annual fee of \$50.00. Cards may be purchased in annual increments. Purchased BORROWER'S CARDS are prominently marked as purchased cards and an expiration date is noted.

~~Remove: Special Card~~

The library reserves the right to issue a BORROWER'S CARD to any other individual that it deems worthy of the privilege. These special cards will only be valid for use within the library system, and will require that the patron make a \$10.00 deposit. At the expiration of the BORROWER'S CARD, or when the patron voluntarily surrenders the card, the deposit will be fully refundable provided no outstanding fines and/or fees exist. If such fines and/or fees do exist, the \$10.00 deposit will be used to offset the accumulated charges. Individuals to whom such a card may be issued could include long-term non-resident visitors and non-resident researchers utilizing our services.

PATRON DRESS CODE

For reasons of public health and safety, the library reserves the right to ask patrons to leave without being properly attired. Add: appropriately ~~Remove: from their lower neck to their mid-thigh and wearing shoes.~~ clothing may include trousers/shorts/skirts and shirts/blouses that are not see-through in nature. shoes/sandals with sturdy soles. Final judgment of what is or is not proper attire shall rest with the library director.

~~Remove:TEACHER COLLECTIONS~~

The library always seeks to further cooperation between the schools and itself, and school teachers are encouraged to use the resources of the public library by utilizing such services as classroom collections and bringing students to the library for instruction and by using library materials to complete assignments.

Teachers may borrow items from the collection for classroom use for periods of up to 6 weeks. Teachers must use their individual BORROWER'S CARD to make such loans and should contact the library or the Madison County Public Library System librarian to make appropriate arrangements. If the teacher does not have a BORROWER'S CARD or is not a resident of the NMCPLS district but teaches for the district in Community Schools, the Frankton schools, Madison-Grant HS/Middle School or the S. C. Elementary School, the teacher may apply for a TEACHER CARD. This card will entitle the teacher to borrowing privileges. Each teacher shall assume responsibility for fines accrued on their class materials and any loss or damage to library materials. The TEACHER CARD will be issued for twelve months. Application may be made beginning August 1st of one school year and expires on July 31st of the following year.

HANDICAPPED ACCESSIBILITY

The Library will make every effort to remove any barriers that tend to deny access to its facilities and services. While the Board of Trustees and the library staff are continually monitoring the library's services to remove unnecessary barriers, customers are encouraged to notify the Library of any encounter barriers that hinder their use and enjoyment of the facilities and services so that we may work towards removing them.

If you have questions or concerns regarding handicapped access to our facilities, the Board of Trustees has designated the library director as the ADA Contact Person.

HOURS OF OPERATION

Elwood

Monday through Thursday
10:00 a.m. to 7:00 p.m.
Friday 10:00 a.m. to 6:00 p.m.
Saturday 10:00 a.m. to 4:00 p.m.

Summitville

Monday, Tuesday and Thursday
10:00 a.m. to 7:00 p.m.
Wednesday 12:00 p.m. to 7:00 p.m.
Friday 12:00 p.m. to 5:00 p.m.
Saturday 10:00 a.m. to 1:00 p.m.

Frankton

Monday, Tuesday and Thursday
10:00 a.m. to 7:00 p.m.
Wednesday 12:00 p.m. to 7:00 p.m.
Friday 12:00 p.m. to 5:00 p.m.
Saturday 10:00 a.m. to 1:00 p.m.

ORGANIZATIONAL

Classification: Class 1

Under the Library Law of 1947, a Resolution for Conversion was signed May 6th, 1947 and is on file at the Indiana State Library. Currently North Madison County Public Library System is a legally established public library and municipal corporation under Indiana law. It is a class 1 library organized under IC 36-12. Section 170 of the federal tax code provides that contributions made to municipal corporations are tax deductible, to the extent allowed within the guidelines of that section.

As of July 1, 2008, IC 6-1.1-17-3.5 requires the County Council as the fiscal body to review the library's budget.

INCOLSA Membership

Oldest documentation found in director's materials was a 1983 EIALSA directory with Elwood P. L. listed. Add: As of December 2009, INCOLSA and the Michigan Library Consortium merged under a new organization called Midwest Collaborative for Library Services.

Revised: April 8th, 2009 and July 12, 2010

By-laws North Madison County Public Library System

Article 1 Membership

- Section 1 In accordance with the provisions of IC 36-12, the library board of the North Madison County Public Library System shall consist of seven (7) members chosen for their fitness for public library trusteeship.
- Section 2 Members are appointed by the following entities:
County Commissioners- 2 appointments
County Council- 2 appointments
Elwood Community School Corp. - 2 appointments
Frankton-Lapel School Corp. & Madison-Grant School Corp. - 1 joint appointment
- Section 3 Length of term is four (4) years. Members may serve four (4) consecutive terms.
(See IC 36-12)
- Section 4 Each member shall have a certificate of appointment filed with the library and which shall be preserved as public record.
- Section 5 Each member shall serve without compensation except the Treasurer. The Treasurer will be paid a stipend of \$300.00 per year (amended 6-14-99).
- Section 6 Attendance is important at all meetings. A member may be removed from the board in accordance to IC 36-12.
- Section 7 Each member will attend one (1) training session per calendar year.

Article II Officers

- Section 1 Officers of the board shall be a President, Vice-president, Secretary, and Treasurer.
- Section 2 Officers slate will be presented in November; officers elected at the December meeting for a term of one (1) year beginning in January. Vacancies in office shall be filled at the next regular meeting of the board after the vacancy occurs.
- Section 3 The duties of the officers shall be such as by custom and law and the rules of this board usually devolve upon such officers in accordance with their titles.

Article III Meetings

- Section 1 Regular board meetings are usually held once each month.
- Section 2 Special meetings may be called by the President, or at the request of a board member, for transaction of business as stated in the call. Notice stating the time and place of any special meeting and the purpose for which it is called shall be given each member of the board at two days in advance of such meeting and to the local media 48 hours in advance, as according to law.
- Section 3 A quorum of four members is required for the transaction of business.
- Section 4 Order of business may be:
 - Call to order
 - Approval of minutes
 - Approval of claims and checks
 - Old business
 - New business
 - Director's report
 - Public comment
 - Adjourn
- Section 5 Robert's Rules of Order, latest revised edition, shall govern the parliamentary procedure of the board.

Article IV Committees

- Section 1 Committees may be appointed at the discretion of the President. They serve to investigate, study and report all matters on which the board can act more expeditiously as a whole. In most matters, the board's most effective operation is as a committee of the whole.

Article V Indemnification

- Section 1 The board will take care of legalities, if a board member is sued due to a library matter.

Add: Article VI Conflict of Interest and Nepotism

- Section 1 Each member will avoid conflicts of interest between the interests of the North Madison County Public Library System on one hand, and personal, professional, and business interests on the other.
- Section 2 Each member will refrain from nepotism. Dependents of library board members are ineligible for employment with the library. (See Personnel Policy - #5 Advertisement of Position Vacancies)

Article VII Amendments

- Section 1 These by-laws may be amended at any regular meeting of the library board with a quorum present, by majority vote of the members present, providing the amendment was stated in the agenda for the meeting.

Adopted 09/09/1998
 Revised 03/22/2000
 Revised 04/08/2009
 Revised 07/12/2010

These by-laws have been approved by the following members of the North Madison County Public Library system:

_____	_____
_____	_____
_____	_____
_____	_____

MONTHLY STATISTICS OF THE NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM

	JUNE 2009	JUNE 2010	Amount of Change	% OF Change	YTD 2009	YTD 2010	Amount of Change	YTD % OF Change
ELWOOD								
ADULT	3,438	3,078	-360	-10%	18,011	17,254	-757	-4%
JUVENILE	2,008	1,766	-242	-12%	9,738	9,735	-3	0%
Y. A.	412	485	73	18%	1,640	1,947	307	19%
PERIOD.	605	517	-88	-15%	3,484	3,533	49	1%
AUDIO	154	135	-19	-12%	867	784	-83	-10%
VIDEO	4,619	4,045	-574	-12%	27,347	24,977	-2,370	-9%
TOTAL	11,236	10,026	-1210	-11%	61,087	58,230	-2,857	-5%
FRANKTON								
ADULT	1,417	1,116	-301	-21%	7,079	6,173	-906	-13%
JUVENILE	861	761	-100	-12%	4,018	3,572	-446	-11%
Y. A.	255	239	-16	-6%	982	936	-46	-5%
PERIOD.	356	265	-91	-26%	1,713	1,713	0	0%
AUDIO	55	49	-6	-11%	309	200	-109	-35%
VIDEO	1,970	1,424	-546	-28%	9,453	8,302	-1,151	-12%
TOTAL	4,914	3,854	-1060	-22%	23,554	20,896	-2,658	-11%
HAZELBAKER								
ADULT	920	729	-191	-21%	4,924	4,603	-321	-7%
JUVENILE	495	712	217	44%	2,081	2,210	129	6%
Y. A.	91	84	-7	-8%	372	389	17	5%
PERIOD.	157	122	-35	-22%	847	659	-188	-22%
AUDIO	34	30	-4	-12%	173	198	25	14%
VIDEO	1,022	1028	6	1%	5,224	4,820	-404	-8%
TOTAL	2,719	2,705	-14	-1%	13,621	12,879	-742	-5%
SYSTEM								
ADULT	5,775	4,923	-852	-15%	30,014	28,030	-1,984	-7%
JUVENILE	3,364	3,239	-125	-4%	15,837	15,517	-320	-2%
Y. A.	758	808	50	7%	2,994	3,272	278	9%
PERIOD.	1,118	904	-214	-19%	6,044	5,905	-139	-2%
AUDIO	243	214	-29	-12%	1,349	1,182	-167	-12%
VIDEO	7,611	6,497	-1114	-15%	42,024	38,099	-3,925	-9%
TOTAL	18,869	16,585	-2284	-12%	98,262	92,005	-6,257	-6%

	ELWOOD	FRANKTON	HAZELBAKER
TRAFFIC	10,312	2,123	2,032
REF.	64	53	37
ASSIST.	1,328	244	193
COMP./WIRE	2,125/30	530/10	660/3
PROG. Non	24/85	3/41	2/34
PROG. A.	8/18	1/1	3/48
J.	4/63	12/125	11/91

Tech Services Processed 2,426 Items
Prepared by Rebecca Johnson

North Madison County Public Library System
Board of Trustees

Elwood Public Library Meeting Room

July 26, 2010

5:00 p.m.

Special Meeting to Review 2011 Budget

Agenda

Call to Order

Call for Quorum

Review 2011 Budget

Public Comment

Adjourn

MODE = MEMORY TRANSMISSION START=JUL-21 16:45 END=JUL-21 16:46

FILE NO.=481

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001	OK	<03>	CALL LEADER	001/001	00:00:20

-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

North Madison County Public Library System Board of Trustees

Elwood Public Library Meeting Room

July 26, 2010

5:00 p.m.

Special Meeting to Review 2011 Budget

Agenda

- Call to Order
- Call for Quorum
- Review 2011 Budget
- Public Comment
- Adjourn

*Please publish
on Friday or
Saturday and again
on Monday 7/26/10
Thank you*

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on Monday
Saturday and again
on Monday 7/26/10
Thank you*

MODE = MEMORY TRANSMISSION START=JUL-21 16:44 END=JUL-21 16:45

FILE NO.=480

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-ELWOOD LIBRARY -

***** -17655520955 - ***** 17655525001- *****

North Madison County Public Library System Board of Trustees

Elwood Public Library Meeting Room

July 26, 2010

5:00 p.m.

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NORTH MADISON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
Special Meeting
July 26, 2010
5:00pm

CALL TO ORDER

President Wayne Davidson called a special meeting of the North Madison County Public Library to order at 5:00pm on July 26, 2010 in the meeting room of the Elwood Public Library.

CALL FOR QUORUM

Members present were Wayne Davidson, Beverly Austin, Leslie Rittenhouse, Kevin Sipe, Dan Prieshoff, Bette Dalzell and Mike Robertson. Also in attendance were Director Jamie Scott and Administrative Assistant Diana Shepard.

REVIEW 2011 BUDGET

From the original 2011 budget estimates that were distributed at the regular July meeting; \$2,000 will be deducted from advertising and divided between the four programming budgets. It was explained that personal services reflects 71% of the total budget. Advice was sought as to whether this trend should continue. It was stated that there does not seem to be any choice and still have the library staffed properly.

Permission was granted to add a 20 hour position at Elwood.

There has been discussion that as of June 30 of each year, the Department of Local Government Finance may limit the Operating Fund balance to 10% of the library's total budget. The Operating Fund balance of the library has been substantially higher than 10% or approximately \$100,000; however this balance is what has been carrying the library through property tax delays that have been experienced in recent years. It was explained that excess Operating Fund funds could be transferred to the Rainy Day Fund at the beginning of the year and then go through the additional appropriation process to expend these funds as needed. This is a way to get around the 2.9% average growth quotient.

Public comment was sought, none was forthcoming.

With no objections, the meeting was adjourned.

Mike Robertson, Secretary

George J. Austin

Leslie Kittenhouse

Dan Pritchett

Mike Robertson

Bette Dalgoff